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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 4, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Splett-Tame
575 That the Agenda for the regular meeting of City Council to be held on Monday, December 4, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-Parker
576 That the Minutes of the Regular Meeting of City Council held Monday, November 6, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cullen-Luebke
577 That the Minutes of the Regular Meeting of City Council held Monday, November 20, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Cameron
578 That the Minutes of the Special Meeting of City Council held Thursday, November 23, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) ROSS ROBINSON & ANTOINETTE GRAVEL-OUELLETTE - COMMUNITY WELLNESS COLLABORATIVE

Ross Robinson and Antoinette Gravel-Ouellette, on behalf of the Community Wellness Collaborative, appeared before City Council to provide an update on activities

undertaken in the 2023 year. Ms. Gravel-Ouellette introduced a vision board that was created by the member organizations and individual collaborators with the purpose of outlining a path towards goals of the Collaborative. Mr. Robinson outlined the various goals and steps that the Collaborative aimed to achieve in the 2024 year as well as the long-term. Goals included the gathering and coordinating social service data, providing hot meals to vulnerable individuals seven days a week, the creation of a 24/7 safe and accessible washrooms, and the adoption of an approach to support that incorporates feedback from the vulnerable population.

Mr. Robinson advised Council that a significant goal of the Collaborative to formalize the organization within the community. He advised that the Community Wellness Collaborative intended to hire a full-time staff position to assist in the functions and objectives of the organization.

Karrouze-Splett

579 That the presentation by Ross Robinson and Antoinette Gravel-Oulette with respect to an update on the Community Wellness Collaborative be received. CARRIED.

(B) DEAN HAMMOND & TERRY JAENEN - UPDATE ON THE BRANDON RIVERBANK INC. WINTER RECREATION

Dean Hammond, Executive Director of Brandon Riverbank Inc., and Terry Jaenen, President of the Board of Directors, appeared before Council to provide an update on upcoming winter recreation programs. Mr. Hammond further outlined amenities and programming the Riverbank was looking to introduce or expand as well as an overview of current winter recreational programs available to residents. He announced that funding had enabled the creation of a winter trail network exceeding 20kms in size. He noted that the trail network would run uninterrupted from Dinsdale Park through to the Riverbank Discovery Centre grounds, as far west as to the Skating Oval, and that the trails were to go as far as the Agriculture and Agri-Foods Canada grounds. Mr. Hammond advised that the trails were to be multi-purpose and allowed for use for walking, bicycling, cross-country skiing, and snow showing.

Mr. Hammond noted that the trails networks were to be accessible without charge and that they were to be an attraction within the Brandon community. He spoke to the effort and partnerships involved in establishing and maintaining the trails to ensure quality for users. He advised that the Riverbank was still raising funds and was in need of volunteers for the trail network project and encouraged any interested individuals, organizations or businesses to reach out and get involved.

Ms. Jaenen concluded by thanking the contributors and partners involved in the project, as well as Dean Hammond for the work he had contributed.

Karrouze-Cullen

580 That the presentation by Deam Hammond and Terry Jaenen with respect to an update on the Riverbank Inc. Winter Recreation Programs be received. CARRIED.

(C) JAMIE HALL - HABITAT FOR HUMANITY ASSINIBOINE GARDENS

Jamie Hall, Habitat for Humanity CEO, appeared before Council with respect to an update on an on-going project in the Assiniboine Gardens of Brandon. He advised that in Brandon as a whole there were four homes were nearing completion and that two further properties were ready and intended to be built by 2025. With respect to the Assiniboine Gardens, he advised that the City of Brandon and Habitat Manitoba had signed a Memorandum of Understanding in January 2023 to explore the development of up-to 60 homes in the area for low-income families. Mr. Hall advised that work was underway to determine the best options to accomplish this goal.

Mr. Hall advised that the next steps in the project would be to return to Council to have the drainage study approved. He noted that work continued with City of Brandon staff in ensuring the project was a success.

Desjarlais-Parker

581 That the presentation by Jamie Hall with respect to an update on Habitat for Humanity and the Assiniboine Gardens be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) TRAFFIC CALMING MEASURES ON DURUM DRIVE

Rae-Lynn Thompson, area resident, raised concerns with the recent installation of chicanes on Durum Drive. She stated that the section of Durum Drive where the chicanes were installed had not been problematic with either speeding or accidents and questioned why it had been chosen. Further, she shared concerns with vehicles traversing the chicanes in the winter season and the ability for plows to properly clear snow build-up. Ms. Thompson noted that an alternative would have been the installation of a 3-way stop elsewhere on Durum Drive.

Terry Jaenen, area resident, raised concerns with the space available for vehicles to traverse the chicanes, noting that it was difficult for two vehicles to get through effectively.

HEARING OF DELEGATIONS:

(A) CALE DUNBAR - WHEAT CITY CURLING CLASSIC COMMUNITY EVENT
DESIGNATION

City Council considered a report from the Legislative Services Department dated November 27, 2023 with respect to the above.

Fawcett-Fawcett

582 That the presentation by Cale Dunbar with respect to the designation of the Wheat City Curling Classic as a Community Event in the City of Brandon be received. NOT VOTED ON.

Berry-Tame

583 That the Wheat City Curling Classic to be held January 11 - 14, 2024 at the Brandon Curling Club and the Riverview Curling Club be designated as a Community Event in the City of Brandon. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

PETITION - PARKING ON SOUTH SIDE OF PORTOLA ADJACENT TO THE ELEMENTS

Councillor Tame presented a petition from area residents with respect to parking on the south side of Portola Drive.

AMENDMENT

Tame-Splett

584 That the petition presented by Councillor Tame on behalf of area residents with respect to parking on the south side of Portola Drive be received;

and further, that the aforementioned petition be submitted to Administration for a report to City Council at a meeting no later January 22, 2024. CARRIED AS AMENDED.

Desjarlais-Tame

585 That the above motion be amended by replacing "in the not-too-distant future" with "no later than January 22, 2024". CARRIED.

COMMITTEE REPORTS:

(A) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

Councillor Cameron provided a verbal report from the Brandon Urban aboriginal Peoples' Council meeting held on November 23, 2023. He noted that discussion focused on a potential increase in organizational membership, the 2024 schedule of meetings, and the appointment of a new Chair. He advised that following the resignation of Jennifer Bone as the representative of Sioux Valley BUAPC had elected a new Chair and welcomed ACC representative Kris Desjarlais to the role.

(B) KEYSTONE CENTRE

Councillor Luebke provided a verbal report for the meeting of the Keystone Centre Board of Directors held on November 23, 2023. Topics of discussion included the Master Site Plan, a Phase One Environmental Assessment of the southwest corner of the Keystone property, and operation costs of the Keystone Centre. He further announced that the Keystone Centre had received \$25,000 in funding from the Brandon Area Community Foundation to upgrade the UCT Pavilion washrooms as well as a \$43,000 grant from Efficiency Manitoba for LED lighting in the Brandon Curling Club.

Councillor Luebke concluded by advising that the search was on-going for the Keystone Centre CEO position and of the intent to have the new management lead hired by end of year.

Luebke-Cameron

586 That the verbal reports of the Brandon Urban Aboriginal Peoples' Council and the Keystone Centre be received. CARRIED.

ENQUIRIES:

(116) STREET LIGHTING ON ADAMS STREET

Councillor Karrouze advised that she had received concerns from area residents with respect to insufficient lighting on Adams Street between Cater and Fraser Drive. She noted that children were afraid to walk home from sporting events etc. due to the darkness and residents required flashlights to access their mailboxes on Adams Street. She enquired if the installation of lighting in this area could be considered as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that this concern would be investigated by the Engineering Department and a request submitted to Manitoba Hydro as necessary.

(117) 2022 UTILITY DEFICIT AND PUB NOTICE

Councillor Luebke enquired as to the accrued operating deficit for the utility in 2022 as well as the projected operating deficit for 2023. He further enquired if the 2022 deficit application had been filed with the Public Utilities Board, and if not, when was it expected to be filed.

At the request of His Worship the Mayor, the City Manager responded that the 2022 application had been prepared and was currently being reviewed by the City's PUB consultant. He advised that the estimated deficit to be recovered for 2022 was \$1.37 Million. The City Manager confirmed that a resolution of Council was required with the PUB submission and that same would be presented at the December 18, 2023 City Council meeting. With respect to the projected 2023 deficit Mr. Bowles advised that that information could not be calculated until after the year end and agreed to get that information out to Council members as soon as it was available.

ANNOUNCEMENTS:

PASSING OF FORMER CITY COUNCILLOR JOE KAY

Councillor Parker stated that he was saddened to announce the passing of former City Councillor Mr. Joe Kay. He noted that Mr. Kay had been the Assiniboine Ward Councillor from 1990 to 1998 and expressed condolences to the family on behalf of City Council.

BRANDON POLICE BOARD MEETING

Councillor Berry announced that a Brandon Police Board meeting would take place on Friday, December 8, 2023 at 12:00 Noon in the Council Chamber and invited everyone to attend.

CHRISTMAS CHEER

Councillor Berry announced that he had toured the Christmas Cheer headquarters where volunteers were working hard to get the 1,100 hampers prepared and out to residents by mid-December. He advised that the invitation to tour had been extended to all member of City Council and encouraged his fellow Councillors to take a tour of the facility located at the corner of 7th Street and Rosser Avenue.

GENERAL BUSINESS:

(A) 2024 SCHEDULE OF FEES

Submitted for consideration was a report from the Finance Department dated November 28, 2023 with respect to the above.

Tame-Hildebrand

587 That the schedule of fees for services be received; CARRIED.

Tame-Berry

588 And further that the motion to adopt FEESCHREG-004, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2024, shall replace existing FEESCHREG-003, effective January 1, 2024 be deferred to the December 18, 2023 meeting of City Council. CARRIED.

(B) CITY COUNCIL APPOINTMENTS TO THE ENVIRONMENT AND CLIMATE CHANGE COMMITTEE

City Council considered a report from the Legislative Services Department dated November 24, 2023 with respect to the above.

Tame-Parker

589 That Councillor Shaun Cameron and Councillor Kris Desjarlais be appointed to the Environment and Climate Change Committee with Terms of Office to commence immediately and expire November 18, 2024. CARRIED.

(C) APPLICATION TO SUBDIVIDE - 1307 - 18TH STREET NORTH

Karrouze-Berry

590 That the application to subdivide (4500-23-734) Part of 1307 - 18th Street North (Part of Lot 1, Plan 23049 Exc Road Plan 39509 BLTO) to create one (1) lot and an extension of Quail Ridge Drive, be approved subject to the owner or successor:

1. Entering into a Development Agreement with the City of Brandon as set out in "Attachment D", and that Administration be authorized to prepare a Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws and Acts;

2. Submitting written confirmation to the City of Brandon that arrangements have been made for a blanket easement to the satisfaction of Manitoba Hydro/Centra Gas Manitoba Inc., Bell MTS and Westman Communications Group, and registering the easement agreeing along with the easement plan, if required, in series with the plan of subdivision; and

3. Providing written confirmation to the City of Brandon that taxes for the property to be subdivided, for the current year plus any penalty, interest, and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council. CARRIED.

(D) WESTERN MANITOBA REGIONAL LIBRARY SECURITY GUARD GRANT

City Council considered a report from the City Clerk dated November 23, 2023 with respect to the above.

Cameron-Splett

591 That Council approve the expenditure of \$58,000 for security guard services at the Western Manitoba Regional Library as an operating budget expense to community grants for 2024. CARRIED.

(E) YWCA WESTMAN MEREDITH PLACE WAIVER OF TIPPING FEES

Considered was a report from the City Clerk dated November 27, 2023 with respect to the above.

Desjarlais-Hildebrand

592 That Council approves a grant to YWCA Westman of up to \$12,000 for tipping fees and up to \$5,100 for the Water and Sewer Retention Deposit to financially assist with the redevelopment of the Meredith House building;

And further, that Administration be authorized to enter into a funding agreement required to protect the City's interests in accordance with any procedures, policies, by-laws, and Acts. CARRIED.

(F) TRAFFIC CALMING MEASURES ON DURUM DRIVE

Submitted for consideration was a report from Councillor Shawn Berry dated November 29, 2023 with respect to the above.

Berry-Splett

593 WHEREAS the City endeavors to keep all forms of vehicular, pedestrian, accessibility, and cycling movements safe in the City of Brandon;

AND WHEREAS with the introduction of Vision Zero guidelines to the City of Brandon, while used to guide the City through preventative measures for safety, may not be the most suitable preventative measures for certain streets or area's depending on their usage;

AND WHEREAS the calming method use of chicanes installed at the corner of Durum and Neepawa Drive falls under the guidelines of Vision Zero, creates more potential "vehicular accident waiting to happen" with its design;

AND WHEREAS the responses received from area residents and regular users of Durum Drive in the very short time since installation has been negative and demanding of this action being reversed and the chicanes removed;

BE IT RESOLVED that the calming measures of chicanes located on the corner of Durum Drive and Neepawa Drive be removed immediately, and the possibility of a different calming measure be put in effect instead. CARRIED.

(G) SOUTHWEST LIFT STATION FUNDING

Berry-Splett

563 And further that, consideration for the Southwest lift station project funding be deferred to the December 18, 2023 meeting of City Council. CARRIED.

Berry-Cameron

594 That the supplementary report on the Southwest lift station project be received; CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATION AREAS
3RD READING

Considered was a report from the Parks and Recreation Services Department dated October 5, 2023 with respect to the above.

Desjarlais-Cameron

- 595 That the Parks and Recreational Areas By-law No. 7337 to regulate the operation and control of greenspaces, parks, and recreation facilities owned by or under the jurisdiction of the City of Brandon be read a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7337 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7366

TO REZONE PROPERTY LOCATED AT 1307 - 18TH STREET NORTH
AMENDMENT 2ND & 3RD READINGS

Considered was a report from the Legislative Services Department dated October 23, 2023 with respect to the above.

Karrouze-Tame

- 596 That By-law No. 7366 be amended by deleting Section 3 and 4 in their entirety and substituting therefor:

"3. This By-law will come into force when the City of Brandon Planning and Building Department receives written confirmation that the plan for Subdivision Application 4500-23-734 is registered in the Brandon Land Titles Office.

4. This By-law will be repealed without coming into force three years after the date of this By-law's adoption, unless the City of Brandon Planning & Buildings Department receives written confirmation that the plan for Subdivision application 4500-23-734 is registered in the Brandon Land Titles Office, or the applicant applies for an extension

before the expiration of the three-year period to register Subdivision Application 4500-23-734 and Council approves the extension." CARRIED.

Karrouze-Tame

597 That By-law 7366 to rezone Part of 1307 - 18th Street North from Commercial Arterial (CAR) to Residential Moderate Density (RMD) zone, as amended, be read a second time. CARRIED.

Karrouze-Tame

598 That the by-law be read a third and final time.

And that Administration be authorized to prepare and enter into a development agreement with the owner or successor containing all conditions and requirements, including those set forth in "Attachment D", to protect the City's interests in accordance with any procedures, policies, by-laws, and Acts. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7366 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7373

TO AMEND VACANT & DERELICT BUILDING BY-LAW NO. 7007
1ST READING

City Council considered a report from the Planning and Buildings Department dated November 3, 2023 with respect to the above.

Cameron-Luebke

599

That By-law No. 7373 to amend the Vacant and Derelict Building By-law No. 7007 for the purpose of updating content and improving enforcement of the by-law be given first reading. CARRIED.

NO. 7377 PLAN OF PUBLIC RESERVE TO BE OPENED IN PART OF LOT 2 PLAN 47728 BLTO
1ST READING

Submitted for consideration was a report from the Planning and Buildings Department dated November 24, 2023 with respect to the above.

Tame-Splett

560 That By-law No. 7377, to legally open the east/west walkway as Public Reserve located on the southern portion of 420 Maryland Avenue (Lot 2 Plan 47728), be read a first time. CARRIED.

NO. 7378 TO AMEND THE SOLID WASTE COLLECTION AND DISPOSAL BY-LAW NO. 6965
1ST READING

City Council considered a report from the Public Works Department dated November 29, 2023 with respect to the above.

Luebke-Parker

561 That By-law No. 7378 amending the Solid Waste Collection and Disposal By-law No. 6965 be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

MAYOR

CITY CLERK