



# BRANDON FIRE AND EMERGENCY SERVICES REGULATION "30"

Fire Prevention Division  
Telephone: (204) 729-2400 Fax: (204) 729-8970

## Special Event Fire Permit Requirements

A Special Event Fire Permit requires; and No Permit may be issued without the following items.

- 1) Written permission to conduct a Special Event Fire from the property owner or agent of the land (if different than the applicant).
- 2) A diagram / site plan that includes the location of the Special Event Fire in relation to any combustible material, structures in the surrounding area as well as approximate separation distances to these combustible materials, structures.
- 3) Written description of the precautions that will be taken by the applicant to ensure that the proposed Special Event Fire remains under his/her control.

### **If the Special Event Fire is related to a Fire Pit, the following requirements apply.**

The temporary fire pit shall be no larger than 75 cm (30") in diameter or 50 cm (20") in height/depth.

The temporary fire pit shall be placed on a non-combustible surface and this surface shall extend 16 cm (6") past the outside edge of the fire pit appliance.

The temporary fire pit shall include a fine screen spark arrestor with spacing at all opening no larger than 1.25 cm (1/2"). This spark arrestor shall be in place on top of the fire pit appliance at all times during the use of the fire pit.

There shall be no combustible material within 1.5 m (5') of the temporary fire pit. A minimum 3A10BC dry chemical fire extinguisher shall accompany the fire pit.

- 4) Fire to be supervised at all times.
- 5) Safe disposal of the contents of the fire pit upon completion of the event is required.

Note: An inspection of the proposed site may be required prior to issuing the permit.

**This permit application is to be submitted to Brandon Fire & Emergency Services one (1) week prior to date of the Special Event Fire. (No late applications will be considered).**

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**Special Event Fire Permit Application**

Note:

1. Applicant must be the person supervising the Special Event Fire.
2. Application approval is subject to the conditions listed on the accompanying page.

Name of Applicant: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Name of Event: \_\_\_\_\_

Location of proposed Special Event Fire:

\_\_\_\_\_

Proposed Date of Fire: \_\_\_\_\_ Proposed Time of Fire: \_\_\_\_\_

Type and Description of Material to be burned:

\_\_\_\_\_  
\_\_\_\_\_

Precautions that will be taken to ensure the proposed fire remain under control:

\_\_\_\_\_  
\_\_\_\_\_

Detailed Site Plan Attached  Letter of Permission Attached  Event Description Attached

It is hereby noted that failure to comply with the above mentioned requirements renders the applicant liable under the National Fire Code of Canada and/or the penalty clause of the City of Brandon by-laws pertaining thereto.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Application approval is subject to satisfying all conditions required by the Brandon Fire and Emergency Services Open Air Fire Regulation 30 and any additional conditions or requests of Brandon Fire & Emergency Services.