

## **REZONING APPLICATION PROCESS**

Application Submittal	<ul> <li>Community Planner reviews application to ensure it is complete.</li> <li>If complete, Planning Technician creates a file and prepares documents for circulation to commenting agencies.</li> </ul>	2 weeks
Commenting Period & 1st Reading by City Council	<ul> <li>Planning Technician circulates the application and supporting documents to commenting agencies and documents all replies.</li> <li>The Community Planner prepares a report to City Council for their approval of 1<sup>st</sup> Reading for the rezoning by-law.</li> </ul>	4 ½ weeks
Public Hearing Notification Period	• If there are no concerns that need to be addressed prior to scheduling the public hearing, the Planning Technician proceeds with the Public Hearing Notification Process.	2 ½ weeks
2 <sup>nd</sup> Reading by City Council	•The Community Planner prepares a report to City Council for their approval of 2 <sup>nd</sup> Reading for the rezoning by-law.	1 week  Total time = 10 weeks
2 <sup>nd</sup> Public Hearing (by City Council) & 3 <sup>rd</sup> Reading	<ul> <li>Administration notifies objectors of 2<sup>nd</sup> Reading, providing the opportunity for further objection or execution of development agreement.</li> <li>If further objections are received, City Council proceeds with a second public hearing. Council can either reject the by-law or give 3<sup>rd</sup> Reading (final approval) with or without minor changes to the by-law.</li> </ul>	2 to 5 ½ weeks

Total time = 12 to 15  $\frac{1}{2}$  weeks

<sup>\*\*</sup>The timeline indicated above is a best-case scenario. If the application package submitted is incomplete or if concerns are raised by commenting agencies, additional time will be required in order to address those issues.

<sup>\*\*</sup>The timeline is also dependent on the City Council meeting schedule.