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**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 18, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Parker-Splett  
606 That the Agenda for the regular meeting of City Council to be held on Monday, December 18, 2023 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Cullen-Splett  
607 That the Minutes of the Special Meeting of City Council held Saturday, November 25, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Tame-Splett  
608 That the Minutes of the Special Meeting of City Council held Monday, November 27, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Luebke  
609 That the Minutes of the Regular Meeting of City Council held Monday, December 4, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

COMMUNITY COMMENTS/FEEDBACK:

(A) SUSTAINABLE FUNDING MODEL REPORT

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James Epp, area resident, claimed that there was a typo in the Sustainable Funding Model Report with respect to the Current State Analysis included on pages 7 and 8. Mr. Epp believed that the consultants had attempted a SWOT analysis but had made error in not including the 'T' of fiscal threats to the municipality. He recommended that City Council refer the matter to Administration when receiving the report.

Jaime Pugh, President Brandon Chamber of Commerce, raised issues with the proposed property tax rate increases presented in the Sustainable Funding Model Report. She shared concerns that the increases coincided with increased interest rates, inflation, utility rates, and development cost charges that would negatively affect growth in Brandon. She expressed gratitude to the City for seeking public consultation to resolve issues related to the emergent financial challenges but noted a prior lack of transparency. She presented the demand that the City of Brandon work with community leaders to find fiscally responsible solutions for the benefit of local businesses and residents alike.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON POLICE BOARD    VERBAL    DECEMBER 18, 2023

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Councillor Cullen provided an update on the Brandon Police Board meeting held Friday, December 8, 2023. He explained that the Acting Chief reviewed statistics and provided an update on the new permanent detention centre expected to be opened in early 2024. Councillor Cullen also spoke about the Community Cadet Program and its potential for expansion in the future.

(B) POVERTY COMMITTEE VERBAL DECEMBER 18, 2023

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Councillor Desjarlais provided a verbal report from the Poverty Committee meeting held on December 13, 2023. He noted that an extensive period of discussions had occurred between the Poverty Committee and the Community Wellness Collaborative to have the former dissolved and incorporated into the latter. Councillor Desjarlais advised that a motion was passed by the committee with respect to same and that he was to bring it forward for Council's consideration at the next meeting of Council.

Luebke-Tame

610 That the verbal reports of the Brandon Police Board and Poverty Committee be received.  
CARRIED.

ENQUIRIES:

(118) PEDESTRIAN CROSSING - 22ND STREET AND RICHMOND AVENUE

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Councillor Hildebrand requested an update from Administration with respect to the replacement of crosswalk equipment at the crossings located on Richmond Avenue between 18th and 20th Street as well as at 22nd Street. He noted that Cadets had been present at the locations to observe conditions and enquired if Administration was addressing the issues with respect to the crossings.

At the request of His Worship the Mayor, the City Manager responded that upgrades to crosswalks on Richmond Avenue had been delayed to align with road maintenance to same. He noted that Engineering staff would provide a further detailed response to Council on this matter.

(119) CEMETERY PATH LIGHTING

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Councillor Splett enquired if lighting could be installed along the southernmost pedestrian pathway within the cemetery. He noted that warm weather had increased its use by residents into the winter evenings and that there appeared to be pre-existing infrastructure available for lights along the path.

His Worship the Mayor agreed to take the matter under advisement.

(120) ROAD AND SIDEWALK CONDITIONS

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Councillor Desjarlais advised that he had received concerns from residents with respect to icy road conditions following snow clearing. Further to this, he noted that sidewalks under the City's responsibility were of concern for pedestrian safety due to severe ice build-up. He enquired if efforts were to be made to improve road and sidewalk conditions before the next snow fall.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

CROSSWALK AT VICTORIA AVENUE AND E. FOTHERINGHAM DRIVE

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Councillor Cullen announced that flashing amber lights had been installed at the pedestrian crosswalk at Victoria Avenue and E. Fotheringham Drive. He advised residents that the lights were button activated and requested that the crosswalk improvements be utilized to ensure safe crossing.

MANITOBA HOCKEY HALL OF FAME RECOGNITIONS

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Mayor Fawcett announced that 1956/57 Brandon Regals and the 1959/60 to 1963/64 Brandon Wheat Kings were to be recognized at the Manitoba Hockey Hall of Fame Heritage Day Luncheon held December 20, 2023 and congratulated members of the teams receiving honours.

SNOW ANGELS SIDEWALK CLEARANCE

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Councillor Desjarlais reminded residents that following changes to the Community Standards By-law there were requirements for homes and businesses to clear adjacent sidewalks of ice and snow. He noted that the Snow Angels program was open for volunteers and those in need of assistance in clearing snow from sidewalks.

GENERAL BUSINESS:

(A) 2024 FEE SCHEDULE UPDATE

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Considered was a report from the Finance Department dated November 28, 2023 with respect to the above.

Tame-Parker

- 611 That effective January 1, 2024 FEESCHREG-004, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2024, shall replace FEESCHREG-003. CARRIED.

(B) 2024 INTERIM OPERATING BUDGET

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City Council considered a report from the Finance Department dated December 8, 2023 with respect to the above.

Luebke-Parker

- 612 That pursuant to Section 163 of The Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2024 be adopted:

General Fund Expenditures	\$105,541,319
General Fund Revenues & Transfers	\$105,541,319
Utility Fund Expenditures	\$28,451,882
Utility Fund Revenues & Transfers	\$28,451,882 CARRIED.

(C) 2024 CITY OF BRANDON BORROWING AUTHORIZATION

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City Council received a report from the Finance Department dated December 8, 2023 with respect to the above.

Luebke-Splett

- 613 That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized;

And further, that these funds only be used for general operating expenses in the 2024 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(D) 2022 UTILITY DEFICIT APPLICATION

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Submitted for consideration was a report from the Finance Department dated December 11, 2023 with respect to the above.

Splett-Cullen

614 That the City of Brandon submit to the Public Utility Board of Manitoba an application for the 2022 Utility Operating Deficit of \$1,387,450;

And that the proposed method of recovery for the deficit be a rate rider of \$0.033/cubic meter of water consumption for the period of six and one-half (6.5) years, effective April 1, 2024. CARRIED.

(E) 2024 CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM AND ARCHIVES INC. BOARD

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Considered was a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Splett-Karrouze

615 That the following citizens be and are hereby appointed to the Brandon General Museum & Archives Inc. Board with a term of office to commence January 1, 2024 and expire December 31, 2025:

Doug Adams

Barb Andrew

Brent Chamberlain

Lynn Whidden CARRIED.

(F) 2024 CITIZEN APPOINTMENTS TO THE BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

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City Council considered a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Cameron-Tame

616 That the following citizen appointments be and are hereby made to the Brandon Municipal Heritage Advisory Committee, with terms of office beginning January 1, 2024 and expiring December 31, 2025:

Reg Hildebrand

Gerald Korzeniowski

Andrew Lepp

Garry Miller CARRIED.

(G) 2024 CITIZEN APPOINTMENTS TO THE BOARD OF REVISION

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Submitted for consideration was a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Parker-Splett

617 That the following citizen appointments be and are hereby made to the Board of Revision for a one- year term of office to commence January 1, 2024 and expire December 31, 2024:

Bob Wallis (Chair)

Wally Geiler

Sajjad Rao

Matthew May CARRIED.

(H) 2024 APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

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Considered was a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Cullen-Splett

618 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2024:

Deb Arpin - Chair

Councillor Shawn Berry - Vice-Chair CARRIED.

(I) 2023 BRANDON EMERGENCY PLAN ANNUAL REVIEW

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City Council considered a report from the Emergency Management Department dated December 7, 2023 with respect to the above.

Splett-Tame

619 That the Brandon Emergency Plan dated December 2023 be adopted. CARRIED.

(J) CITY OF BRANDON SUSTAINABLE FUNDING MODEL REPORT

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Cameron-Parker

620 That the report from MNP with respect to the City of Brandon Sustainable Funding Model be received. CARRIED.

(K) COMPLIANCE BY-LAW NO. 7198 - AMENDMENT TO SCHEDULES B & C

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City Council considered a report from the Legislative Services Department dated December 8, 2023 with respect to the above.

Luebke-Berry

621 That the amendments to the Compliance By-law No. 7198 Schedules B & C to add ticket codes and fine amounts be approved. CARRIED.

(L) QUOTATION - SUPPLY OF FORD POLICE RESPONDER TRUCKS

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City Council considered a report dated December 11, 2023 from the Transportation Services Department with respect to the above.

Berry-Cullen

622 That the bid from Kelleher Ford Sales for three (3) Police Responder trucks as per tender and specifications for a total price of \$225,069.16 be accepted.

And further, that the additional funding requirements of \$66,669.15 for upfitting these vehicles be approved with funds being expended from the Police Vehicle Reserve. CARRIED.

(M) SOUTHWEST LIFT STATION PHASE 2 DEBENTURE

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Berry-Splett

623 That the report from administration regarding funding for the Southwest Lift Station be deferred to the 2024 budget deliberations. CARRIED.



(N) APPLICATION TO SUBDIVIDE - 208 - 26TH STREET

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Cameron-Splett

624 That Council approve the application to subdivide (4500-23-736) 208 26th Street (Lots 15, 16, 17, and Ely 16 feet of Lot 18, Block 66 Plan 15 BLTO) in accordance with the subdivision application map "Attachment B", subject to the owner or successor:

1. Entering into a save harmless agreement prepared by the city stating the city will allow for the continued use of the encroaching service lines. Should the existing services to Lot 2 require renewal and/or replacement, the alignment is to be brought into compliance with the Water and Wastewater By-law eliminating the service encroachment onto Lot 1;
2. Submitting written confirmation to the City of Brandon that arrangements have been made for a plan of survey to the satisfaction of Teranet Manitoba;
3. Submitting written confirmation to the City of Brandon that arrangements have been made for a Statutory Easement Agreement(s) and a Grant of Right of Use Agreement(s) to the satisfaction of Manitoba Hydro and Centra Gas Manitoba Inc. and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;
4. Providing written confirmation to the City of Brandon that taxes for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council; and
5. Submitting written confirmation that arrangements have been made for addressing of the lots to the satisfaction of the City of Brandon Real Estate Administration. CARRIED.

(O) ESTABLISHMENT OF A WATER AFFORDABILITY PROGRAM

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City Council considered a report from Councillor Bruce Luebke dated December 13, 2023 with respect to the above.

Luebke-Tame

625 Whereas the Public Utilities Board (PUB) Order No. 119/23 recommended that the City consult with customers, stakeholders, non-profit organizations, and other relevant persons/groups/organizations about creating targeted programs to alleviate the financial hardship faced by the Utility's customers.

These programs could include but are not limited to:

Low-Income Affordability Program

Water Rebate Program

Water Audit Program

High-Efficiency Water Retrofit Program

Water Efficiency for Business

Therefore be it resolved that an Administrative team, led by the City Manager, conduct research and consultations to determine opportunities for a water affordability program;

And further, that a detailed recommendation be made to City Council no later than June 3, 2024;

And that any approved water affordability program be implemented by January 1, 2025  
CARRIED.

BY-LAWS:

NO. 7373 TO AMEND VACANT & DERELICT BUILDING BY-LAW NO. 7007  
2ND & 3RD READINGS

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Considered was a report from the Planning & Buildings Department dated December 7, 2023 with respect to the above.

Desjarlais-Cameron

626 That By-law No. 7373 to amend the Vacant and Derelict Building By-law No. 7007 for the purpose of updating content and improving enforcement of the by-law be given second reading. CARRIED.

Desjarlais-Cullen

627 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7337 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry

Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7378 TO AMEND THE SOLID WASTE COLLECTION AND DISPOSAL  
BY-LAW NO. 6965  
2ND & 3RD READINGS

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Submitted for consideration was a report from the Public Works Department dated December 7, 2023 with respect to the above.

628 Luebke-Splett  
That By-Law No. 7378 amending the Solid Waste Collection and Disposal By-Law No. 6965 be read for the second time. CARRIED.

629 Luebke-Splett  
That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7378 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

(A) DISOLUTION OF POVERTY COMMITTEE

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In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce at the next regular meeting of Council, a motion to with respect to dissolving the Poverty Committee.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:40 p.m.) CARRIED.

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MAYOR

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CITY CLERK