

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, MAY 20, 2025
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Greg Hildebrand, Councillor Tyson Tame

ADOPTION OF AGENDA:

Cullen-Splett
1364 That the Agenda for the regular meeting of City Council to be held on Tuesday, May 20, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) **GLEN KRUCK - THE ORDER OF MANITOBA 2025 AWARD**

Councillor Desjarlais recognized long-time resident Glen Kruck for receiving the 2025 Order of Manitoba award for demonstrating excellence and achievement, thereby enriching the social, cultural or economic well-being of the province and its residents.

CONFIRMATION OF MINUTES:

Splett-Karrouze
1365 That the Minutes of the Regular Meeting of City Council held Monday, May 5, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) **BEE CITY BRANDON**

Sherry Punak-Murphy, Chairperson of Bee City Brandon, appeared before City Council with respect to an update on Bee City Brandon. She outlined the committee’s members, community partnerships, and the revitalization of Eleanor Kidd Park into a climate-resilient, pedestrian-friendly space featuring native Westman plant species. The park will serve as a gathering place for learning about local pollinators and plants. She invited the public to participate in planting and weeding efforts on May 28–29 (5 to 7 PM) and May 31 (4 to 6 PM).

Splett-Parker
1366 That the presentation by Sherry Punak-Murphy with respect to Bee City Brandon be received. CARRIED.

(B) **BRANDON ARBOR DAY CELEBRATION**

Kyla Maslaniec, Forestry and Peatlands Branch, and Stephen Clark, chargehand at Forestry and Horticulture, appeared before City Council on behalf of the Arbor Days 2025 organizing committee with respect to the upcoming celebration. Ms. Maslaniec

emphasized the importance of tree protection and highlighted partnerships with the Manitoba Urban Forest Council, the Province, Municipalities, and schools. Mr. Clark announced the event will take place May 31 at the Keystone Centre from 11:00 AM to 3:00 PM, featuring live music, a free hotdog lunch (while supplies last), tree planting, face painting, and more. He encouraged Council’s continued support and participation.

Cameron-Splett

1367 That the presentation by Kyla Maslaniec and Stephen Clark with respect to the 2025 Brandon Arbor Day Celebrations be received. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A)	<u>KEYSTONE BOARD OF DIRECTORS</u>	<u>VERBAL</u>	<u>MAY 20, 2025</u>
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Councillor Luebke provided a verbal report from the recent meeting of the Keystone Board of Directors held on May 8, 2025. He reported that the Board reviewed its 2025–2030 strategic plan, established a greenspace enhancement committee, and reviewed financials, including a \$431,000 loss through March prior to operating grants and a net profit of \$157,000 after grants—\$268,000 better than projected. He noted revenue was \$120,000 above budget and expenses \$148,000 below. The 2025–2026 draft budget is under review and will be presented June 12, and an updated economic impact report is in progress. He concluded by stating that tenders have been awarded for the main arena washroom upgrades and the dehumidification and air conditioning project, expected to be completed later this spring.

ENQUIRIES:

(218)	<u>25TH STREET PARKING</u>
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Councillor Cameron enquired about having No-Parking signs added to the entrance of the 25th street development, Fleming Place. He has spoken with residents of the area who have expressed concerns that there are times when their driveways are blocked, and that the road does not feel wide enough with the current parking layout, especially closer to the 25th street stop sign and the 400 block.

At the request of His Worship the Mayor, the City Manager responded that issues dealing with illegal parking will be brought to the attention of Brandon Police Service and By-law Enforcement. Mr. Wardrop noted that restricted parking isn’t being planned at this time, but efforts will be made to monitor traffic operations in the area and update the signage if warranted.

(219) CITY OF BRANDON BURN BAN

Councillor Cameron enquired about the burning ban practices within the city. He noted challenges the problem of Manitoba has been facing with wildfires and requested general information be shared with the public.

At the request of His Worship the Mayor, The City Manager responded that, under fire prevention bylaw no. 7200, open fires are prohibited within the city regardless of conditions except for those who have obtained a permit from the fire and emergency services department, however fire pits with a spark arrestor are permitted with approval of the fire department. He noted that fireworks are also prohibited without a permit. City Manager Wardrop also stated that Brandon Fire and Emergency Services will continue with public education efforts in regards to the topic of a permanent open pit fire ban.

(220) Willowdale Ditch Drainage

Councillor Berry enquired about the drainage issues from the west side of 34th street into the east side. He noted that the residents have raised concerns over this area in the past, and that the rate of drainage has decreased significantly.

At the request of His Worship the Mayor, the City Manager responded that they intend to investigate the issue with hopes of creating a longer-term solutions, in the meantime efforts will be made to clear the ditch of other garbage and debris.

Additionally, Patrick Pulak, General Manager of operations, noted that the City intends on getting a pump into that ditch and that they intend on involving multiple departments to investigate and repair the issue.

(221) Culverts at 34th Street and Patricia Avenue

Councillor Berry enquired about the culverts at 34th street and Patricia Avenue. He noted that that area has drainage issues, and suggested that it could be because of an intentional blockage and that the culverts could be raised. Councillor Berry also noted poor quality of Patricia Avenue, particularly between 34th street and 18th street, suggesting an aggressive maintenance plan be considered.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

TOM JACKSON CONCERT - KNOX UNITED CHURCH

Councillor Karrouze announced a concert featuring Tom Jackson to be held at Knox United Church on Friday, May 23 at 7:00 PM. Tickets are \$20, with all proceeds supporting the Counselling Centre.

GENERAL BUSINESS:

(A) CAPITAL INVESTMENT PLANNING

City Council considered a report from the Engineering Services Department dated May 11, 2025 with respect to the above.

Parker-Splett

- 1368 That \$75,000 currently budgeted in 2026 for Asset Management Advisory Services and funded from the Capital Development Reserve be advanced to 2025 to support the development of a robust capital investment planning framework. CARRIED.

(B) RESERVE FUNDS EXPENDITURE FOR PURCHASE OF T-40B

Submitted for consideration was a report from the Finance Department dated May 9, 2025, with respect to the above.

Splett-Parker

- 1369 That two-hundred seventy-six thousand six hundred dollars (\$276,600.00) be expended from the Machinery & Equipment Reserve for the purchase of Unit T-40B. CARRIED.

(C) AMENDMENT TO FEE SCHEDULE REGULATION FEESCHREG-005-BUILDING SAFETY

Considered was a report from the Finance Department dated May 8, 2025, with respect to the above.

Desjarlais-Splett

- 1370 That FEESCHREG – 005, be amended by clarifying description of fees on pages 21 and 22 for Building Permit Extensions and for Vacant & Derelict Building Permit Renewals, as outlined in Attachment A.

That the amendment to FEESCHREG – 005 take effect on June 6, 2025. CARRIED.

(D) AMENDMENT TO FEE SCHEDULE REGULATION FEESCHREG-005-DEVELOPMENT CHARGES

City Council considered a report from the Finance Department dated May 8, 2025 with respect to the above.

Desjarlais-Cullen

- 1371 That FEESCHREG – 005, be amended by removing page 25 on Development Charges, in its entirety, and replacing with the revised and restructured fees as outlined in Attachment A.

That the amendment to FEESCHREG – 005 take effect on June 6, 2025. CARRIED.

(E) CIVIC SERVICE COMPLEX REMEDIATION - FIRE PUMP ROOM

Submitted for consideration was a report from the Public Works Department dated May 8, 2025, with respect to the above.

Luebke-Splett

- 1372 That up to two-hundred thousand dollars (\$200,000.00) from the Municipal Building Maintenance Reserve be expended for the purpose of Phase 3 of the Civic Services Complex remediation project. CARRIED.

(F) ACCOMMODATION GRANT - MANITOBA LACROSSE ASSOCIATION

Submitted for consideration was a report from the Economic Development Department dated May 6, 2025, with respect to the above.

Luebke-Parker

- 1373 That a grant of \$30,000 to Manitoba Lacrosse Association to host the Prairie Cup 2025 in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(G) ACCOMMODATION GRANT - EMERGENCY SERVICES CONVENTION

Considered was a report from the Economic Development Department dated May 6, 2025, with respect to the above.

Berry-Cullen

- 1374 That a grant of \$78,000 to Brandon Fire & Emergency Services to host the 2025, 2027 and 2029 Emergency Services Convention in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(H) SOUTHWEST BRANDON WASTEWATER SERVICING - 2025 SOUTH END LIFT STATION UPGRADES

City Council considered a report from the Engineering Services Department dated May 12, 2025 with respect to the above.

Splett-Cameron

- 1375 That the low bid submitted by ABCO Supply & Service for Southwest Lift Station & Forcemain – 2025 South End Lift Station Upgrades as per Tender and Specifications at a cost of \$2,760,627.85 (net of GST) be accepted;

and further that an additional \$1,730,000 from the approved debenture be made available to complete upgrades to the South End Lift Station, bringing the total approved amount to \$23.730 million. CARRIED.

(I) AMM JUNE DISTRICT RESOLUTIONS

Submitted for consideration was a report from the Legislative Services Department dated May 12, 2025 with respect to the above.

Luebke-Splett

- 1376 That City Council approve and submit the four resolutions on Abandoned and Derelict Properties, Private Daycare Facilities, Group Home Facilities, and Private Substance Use Facilities for consideration by the Association of Manitoba Municipalities (AMM) at the 2025 Annual Convention in November. CARRIED.

(J) 1ST STREET WATERMAIN REPLACEMENT - RICHMOND AVE. TO BRANDON AVE.

Considered was a report from the Engineering Services Department dated May 14, 2025, with respect to the above.

Luebke-Berry

1377 That the low bid submitted by Alternative Excavating Ltd. to carry out 1st Street Watermain Replacement – Richmond Ave. to Brandon Ave., as per Tender and Specifications, at a cost of \$2,891,999.02 (net of GST) be accepted;

and further, that \$930,000 be authorized to be expended from the Water Distribution Reserve for the 1st Street W.M. Replacement – Richmond Ave. to Brandon Ave project. CARRIED.

BY-LAWS:

NO. 7427 TO REZONE PROPERTY LOCATED AT PART OF 1900 - 34TH STREET
1ST READING

City Council considered a report from the Planning & Buildings Department dated May 6, 2025 with respect to the above.

Berry-Splett

1378 That By-law No. 7427 to rezone property located at part of 1900 – 34th Street (SE¼ 9-10-19 WPM) from, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, Agricultural General 80 (AG80) to Educational & Institutional (EI) and Residential Low Density (RLD) be read a first time. CARRIED.

NO. 7428 TO REZONE PART OF 911 DOUGLAS STREET
1ST READING

Considered was a report from the Planning & Buildings Department dated May 2, 2025, with respect to the above.

Parker-Karrouze

1379 That By-law No. 7428 to rezone part of 911 Douglas Street (Lot 17, Plan 1489 BLTO) from PR Parks and Recreation to IG Industrial General be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (8:33 p.m.) CARRIED.

MAYOR

CITY CLERK