

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 7, 2024 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shaun Cameron, Councillor Kris Desjarlais

**ADOPTION OF AGENDA:**

Splett-Parker  
1020 That the Agenda for the regular meeting of City Council to be held on Monday, October 7, 2024 be adopted as presented. CARRIED.

**RECOGNITIONS:**

(A) MANITOBA BASKETBALL HALL OF FAME RECOGNITION

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Mayor Fawcett announced that the championship teams from Neelin High School were recognized at the Manitoba Basketball Hall of Fame held September 28, 2024 and congratulated members of the teams receiving honours.

**CONFIRMATION OF MINUTES:**

Hildebrand-Luebke  
1021 That the Minutes of the Special Meeting of City Council held Monday, September 16, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Karrouze-Cullen  
1022 That the Minutes of the Regular Meeting of City Council held Monday, September 16, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

(A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION UPDATE & REQUEST FOR FUNDING (BDDC)

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Emmanuel Ahaneku, Executive Director of the Brandon Downtown Development Corporation (BDDC) appeared before City Council with respect to the annual update on

BDDC activities and funding request. Mr. Ahaneku provided an overview of the redevelopment projects the BDDC had supported for 2024 and noted the redevelopment grants provided by the BDDC to a number of businesses through varying projects. He noted as of 2024 a total of 77 Downtown projects have been supported with a total grant amount of \$443,179.52.

On behalf of the Board of Directors of BDDC, Mr. Ahaneku requested funding of \$375,000 from the City of Brandon for 2025. Mr. Ahaneku noted that this \$25,000 increase will not only ensure sustainability of ongoing projects and current programs but also hedge against inflationary pressures ensuring they can continue to foster growth and revitalization in the heart of Brandon.

Parker-Splett

1023 That the presentation by Emmanuel Ahaneku on behalf of the Brandon Downtown Development Corporation with respect to the annual update and funding request be received.

And further, that the increase in funding from \$350,000 to \$375,000 be referred to the 2025 budget discussions. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) GRANT HAMILTON & RUSS PADDOCK - BRANDON UNIVERSITY 2025 MEN'S VOLLEYBALL NATIONAL CHAMPIONSHIP

Grant Hamilton, Director of Marketing and Communications along with Russ Paddock, Athletics Director, appeared before City Council with respect to the Brandon University 2025 Men's Volleyball National Championship. Mr. Paddock gave an overview of the various athletic programs and events, highlighting the second National Volleyball Championship being hosted by Brandon University. Mr. Hamilton concluded the presentation by requesting the "Go Bobcats" crossing at the intersection of Louise Avenue and 20th Street in front of the Healthy Living Centre be approved by City Council for the 20th anniversary of University Volleyball in the City of Brandon.

Hildebrand-Splett

1024 That the presentation from Grant Hamilton and Russ Paddock with respect to Brandon University's 2025 Men's Volleyball National Championship be received. CARRIED.

Hildebrand-Karrouze

- 1025 That a grant of \$75,000 be provided to Brandon University Athletics to host the 2025 U Sports Men's National Volleyball Championships, to be funded from the Accommodation Tax Reserve. CARRIED.

Luebke-Parker

- 1026 And further that the Brandon University Bobcat's request for a themed "Go Bobcats" crosswalk at Louise Avenue and 20th Street be referred to administration for consideration. CARRIED.

PUBLIC HEARINGS:

- (A) BY-LAW NO. 7396 - TO CLOSE AND CONVEY PORTION OF PUBLIC LANE IN PLAN 925
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City Council sat to hear representations with respect to By-law No. 7396 to close and convey a portion of a public lane in Block 1, Plan 925 BLTO.

Cullen-Karrouze

- 1027 That the Public Hearing to close and convey the remaining portion of a public lane lying east of Charles Street and north of Glen Avenue (Block 1, Plan 925 BLTO) be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) AUDIT AND FINANCE      VERBAL    OCTOBER 7, 2024
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Councillor Splett provided a verbal report of the recent meeting of the Audit & Finance Committee meeting held on October 3, 2024. He advised that the Committee had discussed the August budget review projecting an \$853,760 surplus in the General Fund, a \$384,565 surplus in the Utility Fund, and discussed a proposal to allocate a portion of these funds to various reserves. Councillor Splett concluded by noting the Committee received an update on the budget timelines for 2025, budget deliberations for 2025 will be held on January 24-25, 2025, and the remainder of the timelines will be released in the coming months.

(B) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL OCTOBER 7, 2024

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museum & Archives (BGMA) Board meeting held on October 1, 2024. He noted the main topics discussed were the report, financial report, collection report, the fundraising report, and the group also reviewed the 5-year Strategic plan. Councillor Splett concluded by noting the Show & Tell Series will be back on November 2, 2024, at 2PM with the topic "Poppy Trails" by Barb Andrew and the next BGMA meeting will be held on November 5, 2024, at the Museum.

(C) VISION ZERO VERBAL OCTOBER 7, 2024

Councillor Splett provided a verbal report from the recent meeting of the Vision Zero Committee held on September 25, 2024. He noted the main topics of discussion were the Speed Limit Reduction update, the next steps and timelines for speed reduction throughout the city, an update on the Walking School Bus taking place at Riverview School and possible expansion of the project. Discussions were also had on the next steps for the Task Force, and a review of the current initiatives and possible rebranding. Councillor Splett concluded by noting the next meeting will be held on November 27, 2024.

(D) KEYSTONE BOARD OF DIRECTORS VERBAL OCTOBER 7, 2024

Councillor Luebke provided a verbal report of the recent meeting of the Keystone Centre Board of Directors held on September 26, 2024. He noted the Keystone Centre hosted a 'grand re-opening' of Westoba Place Arena on September 20, 2024 to celebrate the renovation projects done over the summer and showed appreciation to special guests Premier Kinew, Ministers Bushie and Simard, Deputy Mayor Glen Parker, and President of the Provincial Exhibition of Manitoba, Clint Swain. He advised that renovations are mostly completed and the main arena's dehumidification and air conditioning upgrades should be completed by spring 2025.

Councillor Luebke stated at the meeting, the Site Master Plan was received and referred to the Executive Committee for discussion, the unaudited statements for the 2023-2024 fiscal year had a net loss on operations of about \$550,000, and the Board passed a motion to authorize the management team to produce a tender for a Conceptual Design for the Greenspace in the Patmore Forest Area. He concluded with stating a request for a proposal to have a qualified insurance broker review the insurance needs of the Keystone Centre for the next insurance season.

Hildebrand-Berry

- 1028 That the verbal reports from the Audit and Finance Committee, Brandon General Museum and Archives, Vision Zero and Keystone Board of Directors be received. CARRIED.

ENQUIRIES:

(175) GREENSPACES BEHIND SOUTH VIEW AND AURORA

Councillor Berry advised that the greenspaces in Brookwood behind Southview and Aurora continued to be ruined by construction vehicles and equipment. He noted that the greenspace behind Southview had never been properly repaired to its original state and now the greenspace behind Aurora was badly rutted and a mess. He enquired if the builders/construction companies responsible for these damages could be requested to restore these greenspaces to their original state in a timely manner.

At the request of His Worship the Mayor, the Acting City Manager responded that the City of Brandon continued to work with the contractors to have this work completed properly in a timely manner.

(176) 34TH STREET DITCH MAINTENANCE

Councillor Berry advised that, following numerous complaints, he was pleased to report that the ditches along 34th Street had been mowed. He expressed concern that it had taken numerous complaints in order to get this work completed.

His Worship the Mayor thanked the Acting City Manager for his role in working to ensure this issue was taken care of.

(177) 26TH STREET MAINTENANCE VICTORIA TO PARK AVENUES

Councillor Luebke requested a timeline on the maintenance of 26th Street from Victoria Avenue to Park Avenue given that the proposed reconstruction project had been delayed.

At the request of His Worship the Mayor, the General Manager of Operations responded that now that crews were expected to begin maintenance work on that roadway October 11, 2024.

(178) UPDATE ON REPAIRS TO THE CIVIC SERVICES COMPLEX

Councillor Luebke requested an update on the status of the repairs to the Civic Services Complex.

At the request of His Worship the Mayor the General Manager of Operations responded that scope of the work was still being determined; however, the roof repairs were expected to be completed before snowfall. He stated that it had been a slow process; however, some major items had been ordered and it was hoped that staff would be able to start moving back in late 2025.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) TRANSIT STUDY - WATT CONSULTING

Considered was a presentation from Watt Consulting with respect to the above.

Parker-Splett

1029 That the presentation by Watt Consulting with respect to Brandon Transit Route Planning and Long Term Strategy be received. CARRIED.

(B) FCM - GROWING CANADA'S COMMUNITY CANOPIES GRANT APPLICATION

City Council considered a report from the Parks & Recreation Department dated September 18, 2024 with respect to the above.

Tame-Splett

1030 That an application for funding to the Growing Canada's Community Canopies Fund be submitted under the Federation of Canadian Municipalities Tree Planting Fund. CARRIED.

(C) PUBLIC UTILITIES BOARD ANNUAL REVIEW

Submitted for consideration was a report from the Finance Department dated October 1, 2024, with respect to the above.

Splett-Luebke

1031 That the City of Brandon submit to the Public Utilities Board a request to extend the filing deadline for the annual review of the financial position of the City of Brandon Utility to November 22, 2024. CARRIED.

(D) CIVIC SERVICES COMPLEX REMEDIATION – ENGINEERING SERVICES AND STANDPIPE

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Considered was a report from the Public Works Department dated October 3, 2024 with respect to the above.

Splett-Parker

- 1032 That up to five-hundred thousand dollars (\$500,000.00) of the 2024 projected General Fund surplus be committed for the purpose of Phase 1 of the Civic Services Complex remediation project. CARRIED AS AMENDED.

AMENDMENT

Berry-Parker

- 1033 That the above motion be amended by deleting the words "of the 2024 projected General Fund surplus be committed" and substituting therefor the words "from the Municipal Building Maintenance Reserve". CARRIED.

BY-LAWS:

- NO. 7385 TO AMEND CEMETERY BY-LAW NO. 7151  
1ST READING
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City Council considered a report from the Parks & Recreation Department dated September 27, 2024 with respect to the above.

Splett-Tame

- 1034 That By-law No. 7385 to amend Cemetery By-law No. 7151 to update terms and general housekeeping amendments be read a first time. CARRIED.

- NO. 7396 TO CLOSE AND CONVEY PORTION OF PUBLIC LANE IN PLAN 925  
2ND & 3RD READINGS
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Submitted for consideration was a report from the Legislative Services Department dated August 22, 2024 with respect to the above.

Karrouze-Tame

- 1035 That By-law No. 7396 to close and convey the remaining portion of a public lane lying east of Charles Street and north of Glen Avenue (Block 1, Plan 925 BLTO) be read a second time. CARRIED.

Karrouze-Tame

- 1036 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law no. 7396 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7402

TO AMEND PROCEDURE BY-LAW NO. 6634  
1ST READING

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Considered was a report from the Legislative Services Department dated September 26, 2024 with respect to the above.

1037

Luebke-Splett

That By-law No. 7402, to amend Procedure By-law No. 6634 with respect to general housekeeping, meeting protocols, and manner of posting notices be read a first time.  
CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:34 p.m.) CARRIED.

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MAYOR

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CITY CLERK