

REGULAR COUNCIL MEETING

MONDAY, NOVEMBER 18, 2024 AT 7:00 PM

COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING

AGENDA

RECOMMENDATIONS

Please note that all recommendations contained in this agenda have been put forward by members of City Council or the Administration for City Council's consideration and debate.

1. Roll Call
2. Adoption of Agenda
3. Recognitions
4. Confirmation of Minutes

SPECIAL

NOVEMBER 2, 2024

- [Special Minutes - November 2, 2024](#)

SPECIAL

NOVEMBER 4, 2024

- [Special Minutes - November 4, 2024](#)

REGULAR

NOVEMBER 4, 2024

- [Minutes - November 4, 2024](#)

5. Community Comments/Feedback

The public is invited to come forward to the podium to ask questions on any item appearing on the agenda for this evening's meeting. A total of 15 minutes will be allowed for this question period.

6. Hearing of Presentations

(A) SHANNON SALTARELLI - HOUSING & WELLNESS UPDATE

That the presentation by Shannon Saltarelli with respect to an update on the Housing & Wellness Department be received.

- [Presentation - Shannon Saltarelli - Housing & Wellness Update](#)

(B) SUSAN BOYACHEK & NANCY MCPHERSON - AGE FRIENDLY COMMITTEE UPDATE

That the presentation by Susan Boyachek & Nancy McPherson with respect to an update on the Age Friendly Committee be received.

- [Presentation - Susan Boyachek & Nancy McPherson - Age Friendly Committee](#)

7. Hearing of Delegations

(A) MIKE THERIAULT - VETERAN COMMEMORATIVE CROSSWALK

That the presentation by Mike Theriault with respect to a request for the installation of a commemorative crosswalk for Veterans be received.

- [Delegation - Mike Theriault - Commemorative Sidewalk](#)

(B) EMMY SANDERSON - UPDATE ON THE BRANDON DOWNTOWN BIZ

That the presentation by Emmy Sanderson with respect to an update on the Brandon Downtown BIZ be received.

- [Delegation - Emmy Sanderson - Brandon Downtown BIZ](#)

(C) ERIKA MARTIN - WESTERN MANITOBA REGIONAL LIBRARY

That the presentation by Erika Martin with respect to an update on the Western Manitoba Regional Library be received.

- [Delegation - Erika Martin - Western Manitoba Regional Library](#)

8. Public Hearing

9. Communications & Petitions

10. Committee Reports

(A) BRANDON GENERAL MUSEUM & ARCHIVES INC. VERBAL NOVEMBER 18, 2024

(B) AUDIT & FINANCE COMMITTEE VERBAL NOVEMBER 18, 2024

11. Enquiries

12. Announcements

13. General Business

(A) STREET NAME LOCATED AT 21 WILLOWCREST AVENUE

That the proposed street name being Woodridge Way submitted by H.W.H. Holdings Ltd. for the residential development of 21 Willowcrest Avenue and the extension of Willowcrest Avenue in the SW 1/4 11-10-19 WPM, be approved.

- [Street Name Located at 21 Willowcrest Avenue](#)

(B) FUNDING FOR 353 - 16TH ST. N. TRANSITIONAL HOUSING

That Council resolution from July 17, 2023 to grant the John Howard Society (JHS) of Brandon Inc. a tax off-setting grant equal to 100% of the general municipal portion of annual property taxes for 10 years to support the development of a transitional housing project at 353 16th Street North be revoked; and

That in-lieu of the tax off-setting grant, the JHS be authorized to receive up-front capital funding of \$250,000 from the Affordable Housing Reserve;

And further, that Administration be authorized to execute the associated agreements required to protect the City's interest in accordance with any procedures, policies, by-laws and Acts.

- [Funding for 353 16th Street North Transitional Housing](#)

(C) SUBDIVISION 4500-24-738 - 2728 VICTORIA AVENUE

That application to subdivide (4500-24-738) 2728 Victoria Avenue (Lot 1, Plan 945 BLTO Exc Sly 112.5 Feet, and Plan 981 BLTO) to create two (2) lots in the CAR Commercial Arterial Zone and CG Commercial General Zone be approved, subject to the owner or successor:

1. Entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in Attachment E of this report;
2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro;
3. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of the City of Brandon Real Estate Administration; and
4. Purchasing land known as Plan 981 BLTO to enable this subdivision.

- [Subdivision 4500-24-738-2728 Victoria Avenue](#)

(D) 2025 CITY COUNCIL MEETING SCHEDULE

That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2025:

Monday, January 6;
Monday, January 20;
Monday, February 3;
Tuesday, February 20;
Monday, March 3;
Monday, March 17;
Monday, April 7;
Tuesday, April 22;
Monday, May 5;
Tuesday, May 20;
Monday, June 9;
Monday, June 23;
Monday, July 7;
Monday, July 28;

Monday, August 18;
Tuesday, September 2;
Monday, September 15;
Monday, October 6;
Monday, October 20;
Monday, November 3;
Monday, November 17;
Monday, December 1;
Monday, December 15.

- [2025 Meeting Schedule](#)

(E) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 17, 2025.

That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Bruce Luebke be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 17, 2025.

- [Appointment of Deputy Mayor and Acting Deputy Mayor](#)

(F) 2025 APPOINTMENTS TO COUNCIL COMMITTEES

Audit and Finance Committee

Mayor Jeff Fawcett (Chair)

Councillor Greg Hildebrand

Councillor Glen Parker

Councillor Jason Splett

Taxi Appeal Committee

Councillor Shaun Cameron (Chair)

Councillor Barry Cullen

Councillor Greg Hildebrand

Councillor Shawn Berry (Alternate)

Councillor Kris Desjarlais (Alternate)

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais

Councillor Shaun Cameron

Personnel Committee

Mayor Jeff Fawcett (Chair)

Councillor Kris Desjarlais

Councillor Barry Cullen

Councillor Shawn Berry

Grants Review Committee

Councillor Heather Karrouze

Councillor Jason Splett

Councillor Bruce Luebke

- [2025 Appointments to Council Committees](#)

(G) 2025 APPOINTMENTS TO OTHER BOARDS & COMMITTEES

That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 17, 2025 unless otherwise noted:

Central Assiniboine Watershed District

Councillor Barry Cullen

Age Friendly Committee

Councillor Heather Karrouze

Councillor Greg Hildebrand

Western Manitoba Regional Library Board

Councillor Shaun Cameron

Western Manitoba Centennial Auditorium Board

Councillor Shaun Cameron

Councillor Tyson Tame

Councillor Glen Parker

Brandon General Museum & Archives Inc. Board

Councillor Heather Karrouze

Councillor Shaun Cameron

Councillor Jason Splett

Building Standards & By-law Compliance Committee

Councillor Barry Cullen (Chair)

Councillor Tyson Tame

Councillor Glen Parker

Councillor Greg Hildebrand (Alternate)

Councillor Kris Desjarlais (Alternate)

Keystone Agriculture & Recreational Centre Board

Councillor Glen Parker

Councillor Bruce Luebke

Brandon Police Board

(4 year term to expire October 22, 2026)

Mayor Jeff Fawcett

Councillor Shawn Berry

Councillor Barry Cullen

Brandon Urban Aboriginal Peoples' Council

Councillor Shaun Cameron

Councillor Bruce Luebke

Brandon Downtown Development Corporation

Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon

Mayor Jeff Fawcett

Councillor Shawn Berry

Community Wellness Collaborative

Councillor Heather Karrouze

Councillor Kris Desjarlais

Councillor Tyson Tame

- [2025 Appointments to Other Boards and Committees](#)

(H) 2025 BUDGET TIMELINES

That the report from administration regarding 2025 Budget Timelines be received.

- [2025 Budget Timelines](#)

(I) 2023 UTILITY RATE ANNUAL REVIEW AND DEFICIT APPLICATION

That the City of Brandon submit to the Public Utilities Board of Manitoba the 2023 Utility Rate Annual Review and an application for the 2023 Utility Operating Deficit of \$1,883,608;

And that the proposed method of recovery for the deficit be a rate rider of \$ 0.053/cubic meter of water consumption for the period of five and one-half (5.5) years, effective April 1, 2025.

- [2023 Utility Rate Annual Review and Deficit Application](#)

(J) FCM GRANT FOR REDESIGN OF LIBRARY/ART BUILDING

That the City of Brandon support a funding application to the Green Municipal Fund “GHG Impact Retrofit Capital Project Stream” for a borrowing request in the amount not to exceed ten million dollars (\$10,000,000) for the Library Arts Building renovation.

- [FCM Grant For Redesign of Library Art Building](#)

14. By-Laws

NO. 7395 TO REZONE PART OF PROPERTY LOCATED AT 2728 VICTORIA AVENUE
2ND & 3RD READINGS

That By-law No. 7395 be amended by adding in Section 1 the words ", and Plan 981 BLTO" immediately after the word "Feet".

That By-law No. 7395 to rezone part of property located at 2728 Victoria Avenue from CAR Commercial Arterial Zone to CG Commercial General Zone, as amended be read a second time.

That the by-law be read a third and final time.

- [By-law No. 7395 - To Rezone Part of Property Located at 2728 Victoria Avenue](#)

NO. 7399 TO ESTABLISH THE TRANSPORTATION NETWORK INFRASTRUCTURE RESERVE
1ST READING

That By-law 7399 to establish the Transportation Network Infrastructure Reserve for the purpose of providing funds for the enhancement, replacement or renewal of all aspects of the transportation network infrastructure be read a first time.

- [By-Law No. 7399 - Transportation Network Infrastructure Reserve](#)

NO. 7406 AMENDMENT TO DEVELOPMENT CHARGES BY-LAW NO 7175
1ST READING

That By-law No. 7406 to amend the Development Charges By-law No. 7175 and establish new Development Charges rates for water and wastewater treatment and network infrastructure be read a first time.

- [By-law No. 7406 - Amendment to Development Charges By-law No. 7175](#)
- [By-Law No. 7406. Amended Development Charges By-law 7175 Water and Wastewater with Schedules](#)
- [By-Law No. 7175 - Highlighted Development Charges By-law Amendments 7397 and 7406 with Policy](#)
- [Development Charges By-law No. 7406 -Table of Changes](#)
- [November 4, 2024 Council Report for By-law 7397](#)

NO. 7407 PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 945 BLTO (2728 VICTORIA AVENUE)
1ST READING

That By-law No. 7407 to close and convey the portion of a public lane lying east of McDiarmid Drive and south of Victoria Avenue (Lot 2, Plan 945 BLTO), be read a first time.

- [By-law No. 7407 - Plan of Public Lane to be Closed in Plan 945 BLTO](#)

15. Giving of Notice

16. Adjournment

Original Signed By
R. Sigurdson

R. Sigurdson
City Clerk