

**MINUTES OF THE MEETING OF THE BRANDON POLICE BOARD HELD ON FRIDAY, DECEMBER 13, 2024 AT 12:00 NOON IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING**

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**PRESENT:** Board Members: Deb Arpin, Chair  
 Councillor Shawn Berry  
 Councillor Barry Cullen  
 Mayor Jeff Fawcett  
 Shannon Brichon  
 Paige Jaenen  
 Doug Gerrard  
 Adetayo Subair

Staff: Chief of Police Tyler Bates  
 Debbie Nelson, Legislative Services

**ABSENT:** Marycia Kruk; Acting City Manager Terry Parlow

The Chair called the meeting to order at 12:05 p.m.

**1. ADOPTION OF PUBLIC SESSION AGENDA**

Gerrard-Cullen

That the Agenda for the Public Session meeting of the Brandon Police Board to be held on Friday, December 13, 2024 be adopted. CARRIED.

**2. ADOPTION OF MINUTES**

That the minutes of the public session of the Brandon Police Board meeting held on Friday, November 1, 2024 be adopted. CARRIED.

**3. DELEGATION – MIKE WADDELL & JEFF HOGG, FULL TILT TOWING**

Mr. Waddell and Mr. Hogg provided the Board with an update on Full Tilt Towing and its relationship with the City of Brandon, inclusive of the Brandon Police Service. They noted that Full Tilt had been contracted for a number of years to assist with towing services in the city and enjoyed a strong working relationship with BPS. Mr. Waddell spoke about Full Tilt's commitment to providing first rate service and the importance of good communication between organizations that work closely together. In conclusion, Mr. Hogg stated that he and his team at Full Tilt looked forward to continuing to provide professional towing services to the Brandon Police Service and other city departments.

**4. REPORT FROM THE CHIEF OF POLICE**

The Board considered a report from Chief Tyler Bates dated December 13, 2024 where Chief Bates provided a general overview of the activities within the Brandon Police Service since the November 1, 2024 meeting as well as the current statistics.

Highlights of Chief Bates' report include:

#### The Community Level

- BPS Daily Morning Meetings
- City Council Meetings
- BPS Budget Review Meetings
- Senior Executive Meetings
- Diwali Festival
- Brandon Housing First Meeting
- Council Strategic Planning Session
- Indigenous Veterans Day Celebrations
- Copper Shopper Event
- Chamber of Commerce Meet and Greet
- Emergency Response Discussion BPS/BFES
- Fall Community Mobilization Westman Steering Committee Meeting
- Meeting with Lieutenant-Colonel David Cronk

#### The Provincial Level

- CACP/MACP Meeting
- RCMP Year-end Open House
- Meeting with MILET
- Manitoba Organized Crime Committee Meeting

#### Statistics

The Chief noted that Methamphetamine continued to be a concern with members successful in removing approximately 105,098.99 grams to date in 2024.

Chief Bates advised that the calls for service as of November 30, 2024 was 34,679 and noted that this was a 1.42% increase in calls for service as compared to 2023. He confirmed that calls for service are higher than they've been in the last several years. He explained that some significant contributors to the increase included theft over \$5,000, shoplifting and assault with a weapon. Chief Bates explained that, due to members proactive efforts, court order calls for service (warrants, curfews, breaches), have also been increasing.

Chief Bates spoke about the Ride-Along program which provides individuals with an interest in law enforcement the opportunity to shadow an officer during their shift and experience firsthand the types of calls our officers attend and how they are handled. He advised that the total number to date in 2024 was 37, with 8 being students from the BPS Public Safety course at Assiniboine College, and 11 students from the Manitoba First Nations Police Service.

Chief Bates advised that non-sworn members continued to process files and support the Brandon Police Service with 4,738 Criminal Records Checks processed compared to 4,451 to this time in 2023.

## **5. FINANCIAL SUMMARY**

Chief Bates provided the Board with an update on the Brandon Police Service budget. He noted that there was a projected surplus of \$806,000 for 2024. He explained that the surplus was comprised of a \$740,000 surplus in the Police Operating costing centre and a \$66,000 surplus in the Police Vehicles costing centre. Chief Bates noted that the forecasted surplus also included additional revenues of \$180,000 resulting primarily from additional Provincial Funding for the Missing Person Coordinator position (\$71,000). He noted that the additional revenues were offset by decreased fine and ticket revenue (\$27,000).

Chief Bates advised that, overall, expenses were expected to be \$626,000 under budget primarily due to savings in the vacancy management target, retirements, unfilled positions and other staffing movements. He advised that other areas seeing significant savings were in operational travel (\$53,000), reduced fuel and leasing costs (\$69,000) in the vehicle cost centre and general cost control of all areas of the budget.

## **6. BRANDON POLICE SERVICE FIPPA APPOINTMENT**

The Board discussed a report from the Legislative Services Department with respect to the designation of Chief Tyler Bates as the Head of the Brandon Police Service for the purpose of the Freedom of Information and Protection of Privacy Act and unanimously adopted the following resolution:

### Cullen-Brichon

Now therefore be it resolved that the Brandon Police Board hereby designates Police Chief Tyler Bates as the Head of the Brandon Police Service for the purpose of The Freedom of Information and Protection of Privacy Act effective December 13, 2024.

## **7. 2025 APPOINTMENT OF CHAIR AND VICE-CHAIR**

The Board discussed the appointments for 2025 and agreed on recommending that City Council appoint Deb Arpin as Chair and Councillor Shawn Berry as Vice-Chair for 2025. The following resolutions were carried unanimously:

### Brichon-Gerrard

That Deb Arpin be appointed Chair of the Brandon Police Board for 2025. CARRIED.

### Brichon-Cullen

That Councillor Shawn Berry be appointed Vice-Chair of the Brandon Police Board for 2025. CARRIED.

## **8. 2025 MEETING FORECAST**

The Board agreed and confirmed the following meeting dates for 2025:

Friday, February 7, 2025  
Friday, April 11, 2025  
Friday, June 6, 2025

Friday, October 3, 2025  
Friday, December 5, 2025

**9. NEXT REGULAR MEETING**

February 7, 2025

**10. ADJOURNMENT**

Subair-Brichon

That the Public Session of the Police Board meeting be adjourned. (12:50 p.m.).  
CARRIED

*Debbie Nelson*

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Debbie Nelson, Secretary