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**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 3, 2024  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Deputy Mayor Glen Parker In The Chair, Councillor Shawn Berry, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett

**ABSENT:** Mayor Jeff Fawcett, Councillor Shaun Cameron, Councillor Tyson Tame

**ADOPTION OF AGENDA:**

**Splett-Hildebrand**  
877 That the Agenda for the regular meeting of City Council to be held on Monday, June 3, 2024 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

**Splett-Karrouze**  
878 That the Minutes of the Special Meeting of City Council held Tuesday, May 21, 2024, be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**Cullen-Luebke**  
879 That the Minutes of the Regular Meeting of City Council held Tuesday, May 21, 2024, be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**Luebke-Hildebrand**  
880 That the Minutes of the Special Meeting of City Council held Monday, May 27, 2024, be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

**COMMUNITY COMMENTS/FEEDBACK:**

Nil

HEARING OF DELEGATIONS:

(A) RAVI DHAMI - URIDE BRANDON

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Ravi Dhami, Western Canada Regional Manager of URide, appeared before City Council to request consideration to expand URide's ridesharing services to the City of Brandon. He provided an overview and history of the operations of URide, and noted some of the goals and economic benefits of URide which including: reduced impaired driving, real-time GPS tracking safety enhancements, and cashless transactions. Mr. Dhami in closing noted that allowing ride sharing empowers people to make better and safer decisions.

Cullen-Luebke

881 That the presentation by Ravi Dhami on behalf of URide Brandon be referred to the Taxi Appeal Committee to present on ride share in Brandon. CARRIED.

(B) SUMMER BLOCK PARTY - COMMUNITY EVENT DESIGNATION

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City Council considered a report from the Legislative Services Department dated May 24, 2024 with respect to the above.

Sid Stevenson, representing Section 6 Brewing Co., The Dock on Princess and Kickin' Axe Throwing, appeared before City Council with respect to the Summer Block Party 2024 Community Event Designation. Mr. Stevenson expressed concerns regarding the process of obtaining the license and permits for this event, and requested that the City of Brandon provide a clear and concise checklist along with, a detailed outline of what is required of future parties seeking to obtain special event permits. Mr. Stevenson concluded by requesting the City provide proper road signage for Downtown traffic to be routed safely around these events on behalf of the hosting businesses.

Desjarlais-Cullen

882 That the presentation from Sid Stevenson with respect to the Summer Block Party be received;

And further, that the 2024 Summer Block Party to be held Saturday, June 22, 2024 on Princess Avenue be designated as a Community Event in the City of Brandon. CARRIED.

(C) ALY WOWCHUK - BRANDON PRIDE

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Aly Wowchuk, Chair of Brandon Pride, appeared before City Council with respect to an update on Pride Week 2024. She provided an overview of the Brandon Pride committee, the events it organized, and advocacy efforts Brandon Pride participated in with the

2SLGBTQIA+ community. She noted that Brandon Pride worked within the community but also actively worked with Pride Organizations throughout the province. Ms. Wowchuk concluded with outlining some of the seventeen unique events for Pride Week 2024, from entertainment to educational workshop sessions, all available to the public, noting “Wedding Bells” is the theme this year.

Karrouze-Splett

883 That the presentation by Aly Wowchuk on behalf of Brandon Pride with respect to Pride Week 2024 and 2SLGBTQIA+ visibility be received. CARRIED.

(D) FARRAH ANDERSON - PROVINCIAL ASSESSMENT SERVICES - 2025 PROVINCIAL ASSESSMENTS

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Farrah Anderson, District Supervisor for Brandon and Souris Property Assessment Services, appeared before City Council to provide information on the impact of the 2025 property reassessment report. She advised that property owners can visit [www.gov.mb.ca/assessment](http://www.gov.mb.ca/assessment) for answers to frequently asked questions and additional information on property assessments. Ms. Anderson concluded by advising residents to contact Provincial Assessment Services if they have questions or concerns regarding their property assessment, and noted assessment appeals would go to the Board of Revision.

Berry-Hildebrand

884 That the presentation by Farrah Anderson on behalf of Provincial Assessment with respect to an update on the 2025 Assessment Report be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE

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Councillor Luebke provided a verbal report from the recent meeting of the Keystone Centre Board held on May 23, 2024. He noted the Site Master Plan Open House and that the online survey, will remain open until June 16, 2024. He also provided an update on

the 2023-2024 financials. Councillor Luebke stated the seat replacement project had begun, and that these seats are available for purchase and to contact the Keystone Centre office for details. He noted the events planned for the Keystone Centre's 50th anniversary celebration with live outdoor concert on Saturday, June 15, 2024 featuring musical acts from Begonia, Boy Golden, and FONTINE. Councillor Luebke concluded by mentioning the Keystone Centre was a buzz of activity with the Manitoba Summer Fair that took place from May 5 to 9, 2024.

(B) BRANDON DOWNTOWN DEVELOPMENT CORPORATION

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Councillor Desjarlais provided a verbal report from the Brandon Downtown Development Corporation (BDDC) held last week. He stated they had reviewed five additional projects, four through the Brandon downtown business improvement program and one through the commercial space improvement program. He concluded by stating the BDDC has supported businesses to just over \$260,000 this year.

(C) VISION ZERO

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Councillor Hildebrand provided a verbal report from the Vision Zero Committee meeting held May 29, 2024. He noted the main topics of discussion were the review of traffic calming measures, with a presentation by Brandon University to use them as a pilot project. They had also discussed multi-use path speed limits for electric bikes, helmet use, road design, the 26th Street development, photo enforcement, and memorials on roadways where a fatality has taken place.

Luebke-Hildebrand

885 That the verbal reports from the Keystone Centre Board, Brandon Downtown Development Corporation and Vision Zero be received. CARRIED.

ENQUIRIES:

(149) UPDATE ON GOPHER INFESTATION

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Councillor Splett, on behalf of Councillor Parker, requested a progress update on dealing with the gopher infestation in the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that Parks staff continued to work with the By-law Enforcement Officers and Poulin's Pest Control to identify and treat areas of concern. He advised that gopher problems on city property should be reported on the website main page "Report an Issue" and encouraged residents to work with private contractors for pest control on their private property.

Further to this issue, Councillor Cullen enquired if the historical hotspots were automatically being monitored or those also needed to be reported and Councillor Luebke enquired if the public was being notified when pest control was being done on public property to ensure the safety of children and pets in the area.

His Worship the Mayor agreed to take these matters under advisement.

(150) 18TH STREET UNDERGROUND INFRASTRUCTURE AND ROAD REPAIRS

Councillor Berry referred to the recent announcement by the Province of Manitoba and the City of Brandon with respect to underground infrastructure and road repairs on 18th Street. He enquired which stretches of 18th Street were scheduled to be repaved, and further, whether the repaving was only being planned for those sections where the underground infrastructure was being replaced.

At the request of His Worship the Mayor, the Acting City Manager responded that Manitoba Infrastructure and Transportation planned to resurface 18th Street from Rosser to Aberdeen Avenues with the City of Brandon undertaking repairs at Aberdeen Avenue and a replacement of infrastructure from College to Park Avenues on 18th Street.

(151) UPDATE ON THE 26TH STREET PROPOSED RECONSTRUCTION

Councillor Berry requested an update on the proposed reconstruction of 26th Street between Victoria and Park Avenues. He noted that community feedback on the installation of a bike lane at this location had been sought at two open houses recently and enquired if a decision whether or not to go ahead with this project had been made.

At the request of His Worship the Mayor, the Acting City Manager responded that a meeting was being scheduled between the Engineering Department and the Brandon School Division to address concerns brought forward by the School Division in writing as well as during a recent meeting between the Brandon School Board and City Council. He confirmed that a proposal would be brought forward with respect to this issue following those discussions.

(152) IN-CITY PROVINCIAL ROADS - CENTRE MEDIAN GRASS AND WEED MAINTENANCE

Councillor Luebke advised that the center medians on 1st Street, Victoria Avenue, 18th Street and Richmond Avenue were all in need of grass and weed maintenance and enquired when that maintenance was expected to be completed.

At the request of His Worship the Mayor, the Acting City Manager responded that the Province of Manitoba had not yet awarded the contract for this work; therefore, City of Brandon Parks and Recreation staff had begun cleaning up and preparing to cut grass on these areas today. He noted that the staff costs incurred by this work along the Provincial Highways within the city was being tracked and would be charged accordingly.

Mr. Schermann stated that, given that this work had not been included in the Parks Department's 2024 Budget, city staff had been redeployed to clean and cut grass along the meridians on Provincial Highways and, as a result, delays in our own grass cutting programs were expected in the coming weeks.

Further to this issue, Councillor Berry advised that he had received complaints from residents with respect to the grass and weed maintenance on city-owned properties and enquired if a media release could be issued advising citizens that this was one of the main reasons for those delays.

His Worship the Mayor agreed to take this matter under advisement.

(153)

#### TOTAL RESIDENTIAL WASTE STATISTICS & DIVERSION RATE

Councillor Luebke referred to a recent online article with respect to the amount of waste recycled and composted in the City of Winnipeg in 2023 as well as the total residential waste. He enquired if those statistics, inclusive of a year-over-year comparison as well as the waste diversion rate, were available for the City of Brandon.

His Worship the Mayor agreed to take this matter under advisement.

The following response was received from the Pam Richardson, Director of Public Works following the meeting:

Each year the Solid Waste Department completes an annual report, which is a requirement of the City's Landfill License, on the operations and monitoring of the facility for the calendar year. This report, which is available on the City website for viewing, includes annual tonnages of all materials collected, diverted and landfilled, as well as many other site specific items related to the operations of the facility.

In regards to the waste diversion rate, the rates have been fairly consistent over the past several years for the section. In 2023 the overall diversion rate (which includes all materials brought from commercial and residential streams) was 32.8%, which is slightly higher than the 2022 rate of 30.3%.

When comparing the amounts related to the residential stream only with curbside collection tonnages, the annual residential diversion rate is slightly higher for 2023, at 33.8%. This is a reduction from the 2022 residential rate of 34.9%, however it should be noted that the overall reduced weight for recycling materials entering the market is one contributing factor to the decrease. For instance, plastics are becoming a more popular and sustainable option for packaging, as it requires less energy to manufacture, easier to recycle, and is a lighter, less waste option for producers to choose from, as opposed to glass, for comparison.

(154)

#### IMPROVEMENTS TO TRANSIT FOR VISUALLY IMPAIRED RIDERS

Councillor Hildebrand spoke about his participation in the CNIB "Get on Board" transit ride where he was accompanied by Andrea McIvor, a local visually impaired resident, in an effort to identify challenges faced by those who are visually impaired. He provided the following list of recommendations for improvements to the transit system:

1. Audible stops need to be updated on the buses
2. Education for other non-impaired riders to surrender their seat to people who have riding challenges of any sort
3. Downtown audible signals need to be serviced or replaced
4. Servicing signals in general as some have been taped over
5. Improvements to landmarks such as shelters or benches such as covering the transit stops with distinct tactile covering for easy identification from other poles.

He requested a report on how these issues may be addressed.

At the request of His Worship the Mayor, the Acting City Manager agreed to have a full report on this issue provided at a future City Council meeting.

(155)

#### ACCESSING THE EMERGENCY ALERT SYSTEM FOR BOIL WATER ADVISORIES

Councillor Hildebrand referred to his previous suggestion with respect to accessing the Emergency Alert System to warn residents of a boil water advisory. He enquired if this policy had been put in place, and if not, why not.

At the request of His Worship the Mayor, the Acting City Manager responded that a review of the Brandon Emergency Alert Program was completed by a task group from

various City Departments, including Emergency Management following the two boil water advisories. It had been determined that these advisories did not meet the conditions for activation of the siren system as there was no immediate threat to life safety. He noted; however, that the review process had identified the need to research alternative mechanisms to enhance the city's alerting and communications process during an emergency. The Acting City Manager and the Fire Chief confirmed that an assessment of internal processes and external products was ongoing as ways to augment the overall alerting program were being considered. Chief Parlow advised that this review was expected to be completed by year-end, possibly sooner.

(156) BACKLANE RENEWAL AND MAINTENANCE STRATEGY

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Councillor Desjarlais requested an update on the status of the Back Lane Renewal and Maintenance Strategy, noting that this had been on the radar for some time and it was important to have the information for consideration prior to the 2025 budget discussions.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) 2024 CONTRACT D1 - CONCRETE WORKS

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Councillor Berry declared a conflict of interest in this matter due to his employment and left the Council Chamber without further discussion.

Submitted for Council's consideration was a report from the Department of Engineering dated May 29, 2024 with respect to the above.

Desjarlais-Cullen

886 That the low bid submitted by Powell Construction Ltd. for concrete works, as per tender quotation and specifications at a cost of \$618,595 (net of GST) be approved,

And further that the additional funding requirements be expended from the Gas Tax Reserve in the amount of \$230,000. CARRIED.

Following the vote on the above motion, Councillor Berry re-entered the Council Chamber.



(B) APPLICATION TO SUBDIVIDE PROPERTIES VICTORIA AVENUE EAST, PERRY STREET AND CASCADE STREET 4500-23-729

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Submitted for consideration was a report from the Legislative Services Department dated May 29, 2024 with respect to the above.

Luebke-Splett

887 That the application to subdivide (4500-23-729) 1900, 1910, 2110, and 2340 Victoria Avenue East, 533 and 550 Perry Street, and 600 Cascade Street (Lots 1/25 and 28/40, Block 3, Plan 285 BLTO; Lots 1/40, Block 4, Plan 285 BLTO; Lots 1/10 and 21/40, Block 5, Plan 285 BLTO; Lots 1/40, Block 6, Plan 285 BLTO; Lots 1/40, Block 7, Plan 285 BLTO; Lots 1/40, Block 10, Plan 285 BLTO; Lots 1/40, Block 12, Plan 285 BLTO; Lots 1/40, Block 13, Plan 285 BLTO; Lots 1/40, Block 14, Plan 285 BLTO) to create nineteen (19) lots, a public road, and public reserve in the IG Industrial General Zone in accordance with the subdivision application map "Attachments C-5 and C-6" of the report to the Planning Commission dated December 6, 2023, subject to the owner or successor:

1. Entering into a development agreement with the City of Brandon with conditions as set out in Attachment B of the supplementary report;
2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, BellMTS and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan subdivision; and
3. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration. CARRIED.

BY-LAWS:

NO. 7348 REZONE PROPERTIES AT VICTORIA AVENUE EAST  
AMENDMENT, 2ND & 3RD READINGS

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Considered was a report from the Legislative Services Department dated May 29, 2024 with respect to the above.

Luebke-Splett

888 That By-law No. 7348 to rezone a property at 1900 Victoria Avenue East (Lot 1, Block 3, Plan 285 BLTO), 1910 Victoria Avenue East (Lots 2/10, 11/22, 24/25, 28/40, Block 3; Lots 1/27, 32/40, Block 4; Lots 1/10, 21/40, Block 5; Lots 1/40, Block 6; Lots 1/7, 9/38, Block 7; Lots 1/40, Block 10; Lots 1/40, Block 12; Lots 1/40, Block 13; Lots 1/40, Block 14, All of Plan 285 BLTO), 550 Perry Street (Lot 23, Block 3, Plan 285 BLTO), 533 Perry Street (Lots 28/31, Block 4, Plan 285 BLTO), 2110 Victoria Avenue East (Lots 3/4, Block 5, Plan 285 BLTO), 2340 Victoria Avenue East (Lot 8, Block 7, Plan 285 BLTO), and 600 Cascade Street (Lots 39/40, Block 7, Plan 285 BLTO) from Development Reserve (DR) to Industrial General (IG) be amended by deleting Section 3 in its entirety and substituting therefor the following:

- "3. This By-law will come into force when the City of Brandon Planning & Buildings Department receives written confirmation that the plan for Subdivision Application 4500-23-729 is registered in the Brandon Land Titles Office.
4. This By-law will be repealed without coming into force three years after the date of this By-law's adoption, unless the City of Brandon Planning & Buildings Department receives written confirmation that the plan for Subdivision Application 4500-23-729 is registered in the Brandon Land Titles Office, or the applicant applies for an extension of time before the expiration of the three-year period to register Subdivision Application 4500-23-729 and Council approves the extension."
- CARRIED.

Luebke-Splett

889 That By-law No. 7348 as amended be read a second time. CARRIED.

Luebke-Splett

890 That By-law No. 7348 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7348 third reading.

FOR

AGAINST

Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke

Councillor Glen Parker  
Councillor Jason Splett

NO. 7390

TO AMEND WATER AND WASTEWATER RATES BY-LAW NO. 7342  
2ND & 3RD READINGS

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Submitted for consideration was a report from the Director of Finance dated May 27, 2024 with respect to the above.

Splett-Cullen

891 That By-law No. 7390 to amend Water and Wastewater Rates By-law No. 7342 be read a second time. CARRIED.

Splett-Cullen

892 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7390 third reading.

FOR

AGAINST

Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett

NO. 7391

TO REZONE A PROPERTY AT 1600 - 33RD STREET EAST  
1ST READING

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City Council considered a report from the Planning & Buildings Department dated May 22, 2024 with respect to the above.

Luebke-Splett

893 That By-law No. 7391 to rezone part of property located at 1600 - 33rd Street East (Parcels C/E, Plan 55244 BLTO) from DR Development Reserve to IG Industrial General be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:17 p.m.) CARRIED.

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MAYOR

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CITY CLERK