

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JUNE 23, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Councillor Desjarlais participated in the meeting electronically, using Microsoft TEAMS.

**ADOPTION OF AGENDA:**

1399 Parker-Karrouze  
That the Agenda for the regular meeting of City Council to be held on Monday, June 23, 2025 be adopted as presented. CARRIED.

**RECOGNITIONS:**

Nil

**CONFIRMATION OF MINUTES:**

1400 Splett-Cullen  
That the Minutes of the Special Meeting of City Council held Monday, June 9, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1401 Cameron-Hildebrand  
That the Minutes of the Regular Meeting of City Council held Monday, June 9, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**COMMUNITY COMMENTS & FEEDBACK:**

Nil

**HEARING OF PRESENTATIONS:**

(A) BRANDON FIRST

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Jennifer Watson, Executive Director of Brandon First, appeared before City Council to provide an update. She highlighted the U Sports Men's National Volleyball Championships, which brought an estimated \$1.05 million in economic activity. Ms. Watson noted Brandon First's refreshed brand, new event recruitment efforts, and a live music initiative with the Westman Live Arts Group, aimed at hosting Manitoba-level music awards. She also mentioned upcoming discussions with the local curling committee for future Curling Canada bids and encouraged the public to visit BrandonTourism.com for summer event details.

1402 Splett-Hildebrand  
That the presentation by Jennifer Watson with respect to Brandon First be received. CARRIED.

HEARING OF DELEGATIONS:

(A) COUNCIL PROCEDURE AND GOVERNANCE REFORM

Mike Theriault appeared before City Council to speak on governance practices at City of Brandon meetings. He expressed concern over the use of the title “His Worship” for the Mayor, describing it as a relic of British imperialism with religious and hierarchical connotations that are incompatible with Canadian democratic values. Mr. Theriault also raised concerns with a clause in the delegation request form as he feels it contradicts the Charter of Rights and Freedoms and fails to meet the legal standards of the Oakes Test and argued that the clause poses a threat to constitutionally protected freedoms, particularly the right to freedom of expression under Section 2(b).

Luebke-Tame

1403 That the presentation by Mike Theriault with respect to Council Procedure and Governance Reform be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE VERBAL JUNE 23, 2025

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Director of Planning & Buildings with respect to real estate matters.

Tame-Cameron

1404 That the verbal report of the Committee of the Whole meeting of City Council held June 23, 2025 with respect to land acquisition be received.

And, that funding of \$110,000 be approved from the Land Acquisition reserve for 1535 McGregor and 404 16th Street North (the lands) as shown on Attachment “A”. That under the City of Brandon Land Transaction Policy, the lands be given the development status of “civic lands reserved” for future development as stormwater retention.

And further, that Administration be authorized to execute the associated agreements required to protect the City’s interests in accordance with any procedures policies, by-laws and Acts. CARRIED.

Parker-Splett

1405 That portions of Frederick Street and McTavish Avenue East that are adjacent to Block 4 Plan 9, as shown on Attachment “A” be closed and conveyed to Prairie Mountain Health (PMH) for \$1.00 to become part of their hospital campus.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

(B) BRANDON POLICE BOARD VERBAL JUNE 23, 2025

Councillor Berry provided a verbal report from the recent meeting of the Brandon Police Board held on June 6, 2025. He provided an update on the Brandon Police Service (BPS)

April 2025 budget review, cadet recruitment competition, and activities and statistics to date within the BPS. Councillor Berry concluded by noting that BPS received \$396,090 through criminal property forfeiture to fund unbudgeted equipment purchases.

(C)	AUDIT AND FINANCE COMMITTEE	VERBAL	JUNE 23, 2025
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Councillor Splett provided a verbal report from the recent meeting of the Audit and Finance Committee held on June 12, 2025. He noted that the had discussed the April budget review projecting a \$241,600 in the General Fund, a \$71,900 deficit in the Utility Fund, and an overview of the City's 2025 financial outlook. He also noted that planning for the 2026 budget is underway, with more information and a timeline to be presented to Council in the coming weeks. Councillor Splett concluded by stating the committee will meet again later this month to review the City's 2024 Financial Statements and Audit Reports.

## Splett-Cullen

1406 That the verbal reports from the Brandon Police Board and the Audit & Finance Committee  
be received. CARRIED.

ENQUIRIES:

(230) HOMEOWNER'S AFFORDABILITY TAX CREDIT (HATC)

Councillor Berry enquired about how Brandon residents would apply for the recently announced Homeowners Affordability Tax Credit (HATC), given the June tax bill deadline, how the credit would be applied to the 2025 tax bill, and how those who have already paid their taxes would receive the credit. He also asked what steps residents must take to have the credit applied to their municipal tax bill.

At the request of His Worship the Mayor, the City Manager responded that the deadline to enroll in the 2025 HATC program has been extended to November 15, 2025. Eligibility requires that homeowners be the registered owner of a single-dwelling principal residence and have not received the credit on any other property. Declaration forms are available at the Finance Department in City Hall or online at [brandon.ca](http://brandon.ca) under the Home & Property section. Residents who have already paid their 2025 tax bill will receive refunds processed after the tax due date in June. Those who have not yet paid will have the credit applied to their account, while residents on the monthly tax installment plan will have their payments adjusted from July through December.

(231) DOWNTOWN VANDAL PROOF WASHROOM

Councillor Luebke enquired about the timeline for the installation of the vandal-proof washrooms on Pacific Avenue and whether the project remains on schedule for completion this year.

At the request of His Worship the Mayor, the City Manager responded that the project is still planned for completion within this year; however, staff are currently assessing alternative locations. Once a final location is determined and costing confirmed, a report will be brought forward to Council.

(232) GOPHER CONTROL

Councillor Berry enquired about the frequency and timing of gopher mitigation efforts in the Brookwood greenspaces, particularly behind Southview Drive, due to frequent calls and emails from residents.

At the request of His Worship the Mayor, the City Manager responded that parks staff undertake gopher mitigation and respond to concerns as they arise. The Brookwood greenspace behind Southview Drive is a known problem area and is inspected regularly.

The City has also considered increasing visits by the extermination company and backfilling holes after extermination.

(233) MOSQUITO MONITORING

Councillor Hildebrand enquired about the process for monitoring the mosquito population and the supplies available for spraying the city if required, given the onset of mosquito season.

At the request of His Worship the Mayor, the City Manager responded that Ultra Low Volume adult mosquito control (fogging) is provided if the City of Brandon's Adulticides Factor Analysis Guidelines indicate a high risk for two consecutive trap counts, if the average daily mosquito trap count exceeds 1,000 nuisance mosquitoes, or if any single trap count exceeds 2,000 nuisance mosquitoes. Monitoring began in mid-May, with trapping starting last weekend. The City currently has sufficient product on hand to fog the entire city twice if necessary.

(234) WILLOWDALE DITCH AREA

Councillor Berry requested updates on the Willowdale Ditch area, including whether the pump at 34th Street is activated, the status of cleanup in the greenspace west of 34th Street, shrub and garbage removal between 26th and 34th Streets, and when grass cutting will occur from 26th Street to the city limits.

At the request of His Worship the Mayor, the City Manager responded that the pump on 34th Street is operational and actively removing sediment to improve flow. The main pathways near the greenspace and residential areas are mowed and cleaned weekly, but the larger natural woodland areas are not maintained due to resource constraints. He noted weekly ditch inspections continue to address issues, with garbage removal ongoing, and trees requested for removal at 21 Acadia Boulevard were cleared last week and the City will be starting grass cutting in this section of drainage ditch this week (week of June 23rd).

(235) CHICKENS AND PIGEONS UNDER CITY BY-LAWS

Councillor Parker enquired why residents are allowed to keep pigeons but not chickens under the Zoning and Animal Control By-laws, and whether this policy will be reviewed.

At the request of His Worship the Mayor, the City Manager responded that pigeons are addressed in the Animal Control By-law as they were historically considered domestic animals requiring regulation. Chickens, however, are classified as livestock and can only be kept in areas zoned for agricultural use under the Zoning By-law. The Animal Control By-law is currently undergoing a comprehensive review, including regulations for both chickens and pigeons, with proposed amendments expected to be presented to Council in the near future.

(236) FUNDING FOR DOWNTOWN SAFETY

Councillor Luebke enquired about any possible or confirmed financial support from the Manitoba Government for downtown safety initiatives in Brandon, referencing the recent \$500,000 investment announced for Winnipeg's Downtown Safety Summer Action Plan.

At the request of His Worship the Mayor, the City Manager responded that the \$500,000 investment mentioned was specific to the City of Winnipeg, and there has been no announcement of similar additional funding for downtown safety in Brandon.

(237) WOODHAVEN DRIVE WATERMAIN BREAKS

Councillor Berry enquired about the timeline for remediation work on Woodhaven Drive following watermain break repairs that involved digging up roads and grass areas, as residents want to know when these areas will be fully restored rather than just backfilled.

At the request of His Worship the Mayor, the City Manager responded that the first repair, completed on November 29, 2024, is among approximately 60 remediation jobs pending. Restoration of 52 Woodhaven is planned for completion by the end of this season in October, with the other two repairs in the area scheduled to be remediated at the same time this fall.

ANNOUNCEMENTS:

WARD 2 MEETING

Councillor Desjarlais announced that the upcoming Ward 2 meeting will be held on Wednesday, June 25, 2025, at 6:30 p.m. at Princess Park, weather permitting, and that the alternative location has been arranged at the Cultural Resource Centre in the A. R. McDiarmid Civic Complex.

He noted that anticipated topics for discussion were Brandon Downtown Police Service Strategy, the Park Community Centre, Downtown Development Updates, Transitional Housing Update, and potential North End Infrastructure improvements. He advised that members of Administration would be present and welcomed all residents to attend.

GENERAL BUSINESS:

(A) QUOTATION - SUPPLY AND DELIVERY OF POLICE PURSUIT SUVS

City Council considered a report from the Transportation Services Department dated June 12, 2025 with respect to the above.

1407 Cullen-Berry

That the multi-year bid from Kelleher Ford Sales to supply nine (9) 2025 Ford Police Interceptor Utility as per Quotation and Specifications for the total bid price of \$703,543 be accepted;

And further that \$23,800 be transferred to the Police Equipment Reserve from the general operating fund to accommodate the upfitting costs of a new Police Interceptor. CARRIED.

(B) PROPOSAL - SUPPLY AND DELIVERY OF COMBINATION SEWER AND CATCH BASIN CLEANER

Submitted for consideration was a report from the Transportation Services Department dated June 12, 2025, with respect to the above.

1408 Splett-Luebke

That the bid from Peterbilt Manitoba Ltd. To supply one (1) Combination Sewer and Catch Basin Cleaner as per proposal and specifications for a total price of \$898,798.00 be accepted.

And further, additional funding in the amount of \$35,298.00 from the Machinery & Equipment Reserve, be approved. CARRIED.

(C)     TENDER - 26TH STREET RECONSTRUCTION - PARK AVENUE TO VICTORIA AVENUE

Considered was a report from the Engineering Services Department dated June 18, 2025, with respect to the above.

Hildebrand-Cameron

1409     That the low bid submitted by Zenith Paving Ltd. to carry out 26th Street Road Reconstruction – Park Ave. to Victoria Ave., as per Tender and Specifications, at a cost of \$3,530,609.81 (net of GST) be accepted;

And further, that \$1,000,000 from the Gas Tax Reserve and \$180,000 from the Water Distribution Reserve be authorized to be expended. CARRIED.

(D)     OUTDOOR SPORTS FIELD COMPLEX - CLUBHOUSE FUNDING

City Council considered a report from the Parks & Recreation Department dated June 18, 2025 with respect to the above.

Karrouze-Tame

1410     That Administration proceed with construction of the Clubhouse for the Outdoor Sports Complex with a total cost of \$3,800,000;

And further, that \$550,000 from the Parks Reserve and \$400,000 from the Capital Development Reserve be authorized to be expended for the Clubhouse project;

And further, that the Playground Replacement Program be reduced to one (1) replacement for the 2025 and 2026 programs. CARRIED.

BY-LAWS:

NO. 7425     TO REZONE 305 & 307 - 14TH STREET  
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated June 13, 2025 with respect to the above.

Cameron-Tame

1411     That By-law No. 7425 (Z-04-25) to rezone 305 and 307 – 14th Street (Lots 16/18 And Nly 8 Feet of Lot 19, Block 22, Plan 2 BLTO) from RLD Residential Low Density to RMD Residential Moderate Density, subject to the owner or successor entering into a development agreement with the City of Brandon with conditions as set out in “Attachment E” of this report, be read a second time. CARRIED.

Cameron-Tame

1412     That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7425 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke

Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7432 TO CLOSE AND CONVEY THE PORTION OF FREDERICK STREET, MCTAVISH AVENUE AND  
PUBLIC LANE  
1ST READING

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Submitted for consideration was a report from the Planning and Buildings Department dated June 13, 2025, with respect to the above.

Parker-Karrouze  
1413 That By-law No. 7432 to close and convey the portion of Frederick Street, McTavish Avenue and public lane lying south of Victoria Avenue East in Block 4 Plan 9 BLTO, be read a first time. CARRIED.

NO. 7418 TO AMEND BY-LAW NO. 7331 TO BORROW FUNDS FOR THE PURPOSE OF  
CONSTRUCTING NEW STORMWATER INFRASTRUCTURE IN THE SOUTHEAST AREA OF  
BRANDON  
AMENDMENT  
2ND & 3RD READINGS

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Considered was a report from the Director of Finance dated June 20, 2025 with respect to the above.

Tame-Splett  
1414 That By-law No. 7418 – to amend By-law No. 7331 be amended by deleting in the second WHEREAS clause, the word “March” and substituting with the word “February”; and in Section 1, deleting the word “March” and substituting with the word “February”. CARRIED.

Tame-Splett  
1415 That By-law No. 7418 as amended be read a second time. CARRIED.

Tame-Splett  
1416 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7418 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:11 p.m.) CARRIED.

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MAYOR

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CITY CLERK