

**Minutes of the Meeting of the Brandon Age Friendly Committee of Council
Held June 24, 2025, at 5:15 p.m. in the Kavanagh Room, 638 Princess Avenue**

Present:

Jim Doppler, Citizen Representative
Don Kostas, Citizen Representative
Areta Donnelly, Citizen Representative
Sylvia Barr, Citizen Representative
Rana Wilkinson, Citizen Representative
Perry Roque, City Representative
Greg Hildebrand, Councillor
Heather Karrouze, Councillor
Stephanie Burba, Administrative Assistant

Regrets

Chair Nancy McPherson, PMH Representative

1.0 Call to Order

Jim Doppler called the meeting to order at 5:17 p.m.

2.0 Approval of Agenda

(19/2025)

Motion: Rana Wilkinson/ Sylvia Barr

To approve the June 24, 2025, Age Friendly Committee meeting agenda.

Carried

3.0 Approval of Age Friendly Committee Minutes

(20/2025)

Motion: Areta Donnelly/ Rana Wilkinson

To approve the meeting minutes of June 5, 2025 as amended.

Amendment to Item 5.0 E., Update the minutes to read “would encourage the participation of the Chamber in future workshops”, not for them to be the host.

Carried

4.0 Correspondence

No correspondence.

5.0 Financial Report

This is still a work in progress. There have not been a lot of expenditures to date, the big one being the deposit on the trishaw. Just received the invoice for the dementia care brochure which is on target. No expenses from the ageism workshop were incurred.

ACTION ITEM: Perry to obtain itemized financial reporting from the Finance Department to pass on to Jim.

6.0 Old Business

A. Board Composition Update- J. Doppler

Nancy advised Age-Friendly Committee that she was no longer employed with PMH at the last meeting. Since then, Perry has confirmed with the City Clerk, it does not

matter if Nancy resides in the City or not, therefore she will stay on the committee and move into the vacant community representative spot and finish off her term.

The second step to this is the City Clerk reached out to PMH and they will have a new representative on the committee, Jaqueline Deslauriers who is the Supervisor of Services to Seniors.

Both matters will go on council agenda for July 7th for approval.

B. Program Assistant Update- J. Doppler

Pamela is finishing the July newsletter and has submitted her final hours. She will then be finished with Age Friendly, and we will move forward with finding her replacement.

Jim and Nancy will be meeting with McKenzie Jordan who was working with Pamela regarding her stepping into the role. This meeting will take place June 25th.

C. Phase I Cycling Without Age initiative- J. Doppler

Nancy has been in touch with Cycle Toussaint, for whatever reason they were not seeing our emails however we now have the communication piece worked out. In terms of delivery, we are looking at sometime in late August/early September.

D. Seniors Day update- S. Barr

No new updates since last meeting.

E. Silver Alert update- S. Barr

No new updates since last meeting.

F. BU Student Project re: Dementia Discussion

Brochures will be needed for Seniors Day and Health Checks. Given the current state of the budget, we will more than likely have room to print more brochures come fall if needed. Suggestion made to only bring five or six brochures to each location so they can be posted and left in main areas, so multiple residents are able to view. Would also like to see some brought over to the Alzheimer's Society.

ACTION ITEM: Jim and Nancy will discuss the distribution of dementia brochures.

G. Vision Zero Update- A. Donnelly/J. Doppler

This month's meeting was cancelled.

H. Partnership Agreement re: Cycling Without Age Initiative Update

Perry has spoke with Kelly Main who let him know the Trishaw will become part of the City Inventory and will be registered with the serial number under the City's insurance. In the agreement it says that "we as the Age Friendly Committee" must have insurance to cover the members. Perry called the City Clerk's office as this does not seem correct, they said the bike is insured and all other parties must provide proof of insurance as well. Perry will go back to them again to confirm the details of insurance.

We need to obtain some closure on this and get this out of draft. Line 5.4 would need to be modified if the Riverbank is covered under the City of Brandon Insurance.

ACTION ITEM: Perry to obtain clarification on whether or not the Age Friendly Committee is a committee of council and finalize the partnership agreement.

7.0 New Business

A. Little Blue Book Discussion re: Update & Reprint

Alysha from Seniors for Seniors reached out regarding the little blue book, she has suggested there is a lot of updating to do and is willing to work with the committee to get this done. Book updates have been budgeted for this year, could also look at selling advertising to help offset the cost of production.

ACTION ITEM: Jim will reach out to Alysha at Seniors for Senior to get this started.

B. Confirm Ongoing Meeting Schedule

Keep schedule as is, third Thursday of every month at 5:15pm.

8.0 Information Items

Waiting on the tender for concrete slab to be awarded for the Age-Friendly bench

9.0 Closed Session

Not required.

10. Adjournment

Motion: Rana Wilkinson

To adjourn the meeting at 6:06 pm.

Carried

Co-Chairperson

Date

Next Meeting: July 17, 2025

Minutes prepared by Stephanie Burba.

(21/2025)