



Development Services Division
 638 Princess Avenue, Brandon MB R7A 0P3
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www.brandon.ca/planning

Building Permit Application

The following information should be included with ALL building permit application drawings:

1. The owner's name, address, and telephone number
2. Title and date (latest revision)
3. Drawn to scale and scale indicated on the drawing
4. North arrow (north pointing towards the top of left side of page)
5. Location (civic address and/or legal description)
6. Legend for all symbols, hatching and shading
7. Property lines and all adjacent streets (with name) and lanes
8. Existing & proposed building(s) and structure(s)
9. Foundation drawings with dimensions clearly indicating the size
10. Floor Plan drawing with the rooms clearly identified with dimensions indicating the size
11. Elevation drawings showing all sides of the building
12. Detailed Section Drawings showing the construction of all wall, foundation, floor and roof construction
13. Window/Door manufactures specification sheet showing the Max. U-Value or Min. Energy Rating to comply with the Energy Code
14. When a Development Permit has already been approved, include approved Site Plan; when a Development Permit has not been required include a Site Plan which clearly show the locations of existing and new construction for additions, alterations etc.
15. Be black line or blue line drawings on good quality paper
16. Have legible information and indicate construction details

PROFESSIONALLY SEALED PLANS PLUS CERTIFICATION by the architect and/or engineer licensed to practice in Manitoba is required to be submitted for:

17. All Preserved Wood Foundations (PWF)
18. Concrete foundations over 12 meters in length
19. Prefabricated roof and floor systems and all its components
20. Any building over 600 square meters in area
21. Any public assembly building such as churches, community halls, beverage rooms, restaurants, schools, arenas, and stadiums
22. Any institutional building such as nursing homes, hospitals, prison
23. Any high hazard industrial building such as bulk chemical and flammable liquids plants, processing plants, grain elevators, and spray painting operations etc.

The required design professional(s) is governed by the latest edition of the Manitoba Building Code and is dependent upon the occupancy type and/or building size and/or occupant load.

The list above is a typical list and since every project is unique, additional requirements may apply. For details please contact 204-729-2110.