

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 1, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Barry Cullen

**ADOPTION OF AGENDA:**

1572 Splett-Karrouze  
That the Agenda for the regular meeting of City Council to be held on Monday, December 1, 2025 be adopted as presented. CARRIED.

**RECOGNITIONS:**

Nil

**CONFIRMATION OF MINUTES:**

1573 Cameron-Hildebrand  
That the Minutes of the Regular Meeting of City Council held Monday, November 17, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**COMMUNITY COMMENTS & FEEDBACK:**

(A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION & MEMORIALS IN THE  
RIGHT-OF-WAY POLICY

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James Epp, ward 5 resident, appeared before council and noted transparency with the full agenda items being made available to the public on Mondays. He also voiced concerns about the Brandon Downtown Development Corporation and the Memorials in the Right-of-Way Policy.

**HEARING OF PRESENTATIONS:**

Nil

**HEARING OF DELEGATIONS:**

(A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION

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Emmanuel Ahaneku appeared before City Council with respect to an update on strategic initiatives, outline the measurable impact of programs on downtown revitalization, and demonstrate the need for increased funding support for Brandon Downtown Development Corporation in 2026.

1574 Desjarlais-Tame  
That the presentation by Emmanuel Ahaneku with respect to the Brandon Downtown Development Corporation be received.

And further that the request for additional grant funding of \$25,000 be referred to 2026 Budget Deliberations. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

### COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE VERBAL DECEMBER 1, 2025

Councillor Hildebrand provided a verbal report from the Audit & Finance Committee meeting held on November 20, 2025. He advised that the October review showed the general operating fund as projecting a surplus of \$1.6M, and the utility operating fund projecting a year end surplus of \$1.3M.

(B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL DECEMBER 1, 2025

Councillor Luebke provided a verbal report from the Brandon Urban Aboriginal Peoples' Council held on November 27, 2024. He noted changes to funding and the coordinator position, and discussions on the Protected Areas Indigenous Naming proposal.

1575 Parker-Hildebrand  
That the verbal reports from the Audit & Finance committee and Brandon Urban Aboriginal Peoples' Council be received. CARRIED.

ENQUIRIES:

(287) BUS STOP ON 18TH AND BRAECREST

Councillor Karrouze enquired about enhancing access to a bus stop north of the intersection on Braecrest Drive and 18th Street.

At the request of His Worship the Mayor, the City Manager advised that the bus stop will be relocated to the intersection of Braecrest Drive and the relocation is currently pending administrative approval.

(288) STREET SWEEPING SCHEDULE

Councillor Cameron enquired about the street sweeping schedule, and whether increasing street sweeping should be discussed during budget deliberations.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

## FIRST PRESBYTERIAN CHRISTMAS CONCERT

Councillor Desjarlais announced a Christmas concert at the First Presbyterian Church on December 12, 2025.

## CITY HALL CHRISTMAS OPEN HOUSE

His Worship the Mayor reminded the public about the City Hall Open House on December 7, 2025 from 1:30-2:30 p.m. The event features Christmas music by the Brandon Community Orchestra with Suzuki Strings.

HER SEAT AT THE TABLE OPEN HOUSE

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Councillor Karrouze announced an open house event for Her Seat at the Table, being held on December 3, 2025 at the Backyard on Aberdeen.

GENERAL BUSINESS:

(A) MEMORIALS IN THE RIGHT-OF-WAY POLICY

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Submitted for consideration was a report from the Engineering Services department dated November 20, 2025, with respect to the above.

Hildebrand-Parker

1576 That the motion to adopt the Memorials in the Right-of-Way Policy be deferred to the December 15, 2025 regular meeting of council. CARRIED.

(B) FCM ACTIVE AND SAFE ROUTES TO SCHOOL FUND - RICHMOND AVENUE AND 22ND STREET INTERSECTION IMPROVEMENT

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Considered was a report from the Engineering Services department dated November 20, 2025, with respect to the above.

Hildebrand-Parker

1577 That an application for funding to the Safe and Active School Routes Program be submitted under the Federation of Canadian Municipalities (FCM) Green Municipal Fund for the Richmond Avenue & 22nd Street Crosswalk Enhancements project,

And further that the City's contribution towards the project be referred to the 2026 Budget Deliberations.  
CARRIED.

(C) 2026 FEE SCHEDULE

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Considered was a report from the Finance department dated November 24, 2025, with respect to the above.

Desjarlais-Splett

1578 That the report from administration detailing the proposed schedule of fees for services, activities or things provided by the City of Brandon for the 2026 fiscal year be received;

And further that the proposed 2026 Schedule of Fees be referred to the December 15, 2025 regular meeting of Council for adoption.

CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

(A) REAL ESTATE MATTER

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In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his intent to introduce a motion with respect to a real estate matter.

(B) PRIVATE DAYCARE, GROUP HOME, AND STANDARD USE FACILITIES

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his intent to introduce a motion with respect to unresolved resolutions relating to private daycare facilities, group home facilities, and standard use facilities.

(C) REVIEW BRANDON SCHOOL DIVISION AGREEMENT

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Splett gave notice of his intent to introduce a motion with respect to reviewing the agreement with Brandon School Division in advance of the next municipal election.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:05 p.m.) CARRIED.

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MAYOR

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CITY CLERK