

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MARCH 3, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Cullen-Cameron  
1276 That the Agenda for the regular meeting of City Council to be held on Monday, March 3, 2025 be adopted as presented. CARRIED.

**RECOGNITIONS:**

(A) FIRST PRESBYTERIAN CHURCH 100TH ANNIVERSARY

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Councillor Berry congratulated the First Presbyterian Church in Brandon on celebrating their 100th Anniversary in 2025.

**CONFIRMATION OF MINUTES:**

Karrouze-Splett  
1277 That the Minutes of the Regular Meeting of City Council held Tuesday, February 18, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

**COMMUNITY COMMENTS/FEEDBACK:**

(A) JAMES EPP - BRANDON CITY PLAN

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James Epp, Ward 5 area resident, appeared before City Council and spoke in opposition to the Brandon City Plan, specifically citing concerns related to Section 44 of The Planning Act. He expressed his belief that there was insufficient consultation with the

Brandon School Division Board regarding the plan and encouraged Council to consider these factors before adopting the City Plan.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) PUBLIC HEARING: BY-LAW NO. 7411 – TO BORROW FUNDS FOR THE PURPOSE OF PURCHASING AND RETROFITTING A POLICE OPERATIONS CENTRE

City Council sat to hear representation on By-law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre.

Troy Tripp, Director of Finance, appeared before City Council and provided an overview of the proposed borrowing for purchasing and retrofitting the building.

Berry-Cullen

1278 That the public hearing with respect to By-Law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AUDIT & FINANCE COMMITTEE                      VERBAL                      MARCH 3, 2025

On February 14, the committee discussed amendments to Development Charges By-law No. 7175 and their impact on development, with further discussions set for March 6. On February 20, they reviewed the 2023 audit, which was delayed by new asset remediation reporting requirements. Councillor Parker confirmed the 2024 audit remained on schedule and reported a \$13 million accounting surplus in 2023, up from \$1.8 million in 2022. He noted the total accumulated surplus reached \$395.9 million, with \$28 million invested in capital assets. No new debt was issued, and \$4.4 million was repaid.

(B) AGE FRIENDLY COMMITTEE      VERBAL      MARCH 3, 2025

Councillor Karrouze provided a verbal report of the recent meeting of the Age Friendly Committee held on February 20, 2025. She noted the completion of vignette filming, ongoing script development, and the ordering of a trishaw for the Cycling Without Age initiative, set to launch this spring. She announced that Seniors for Seniors will host an ageism workshop on May 13, and a seniors' event is planned for August 8–9 at the Riverbank Discovery Centre in partnership with the Brandon Area Community Foundation. She concluded by announcing Jim Doppler's election as co-chair of the committee.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL      VERBAL      MARCH 3, 2025

Councillor Cameron provided a verbal report on the February 27, 2025, meeting of the Brandon Urban Aboriginal Peoples' Council (BUAPC). He noted a presentation from The John Howard Society on the Traditional Housing Centre at 16 Street North, highlighting challenges in securing partnerships for Indigenous teachings, as well as a Development Services presentation on the need for better Indigenous consultation in future city projects. He stated that Council discussed Truth and Reconciliation Week, set for September 29 to October 3, and concluded by congratulating BUAPC on being a finalist in the social impact category at the third annual Tourism Awards.

(D) ENVIRONMENTAL CLIMATE CHANGE COMMITTEE      VERBAL      MARCH 3, 2025

Councillor Desjarlais provided a verbal report on the recent special meeting of the Environmental & Climate Change Committee, noting that they met with representatives from MLA Glen Simard's office to discuss priority areas in the climate change action plan and advocacy efforts at the provincial level.

Cameron-Parker

1279 That the verbal reports of the Audit and Finance, Age Friendly, Brandon Urban Aboriginal Peoples' Council, and Environmental Climate Change Committee be received. CARRIED.

ENQUIRIES:

(204) CHILD CARE REGULATIONS

Councillor Hildebrand referred to a recent incident within the City of Brandon involving a daycare. He noted that daycares fell within Provincial Regulations but enquired if there was any way the City of Brandon could be more involved in daycare operations.

At the request of His Worship the Mayor, the Acting City Manager responded that the City did not currently regulate the operation of day cares. He explained that under the

Zoning By-law home daycares of less than 8 children are permitted and group daycares of 9 or more require a conditional use in Residential Zones.

Mr. Tripp confirmed that the Province regulates child care in Manitoba, with licensed daycares being heavily regulated under The Community Child Care Standards Act; however, neither the City or the Province regulate unlicensed home child care operations. He suggested that should City Council wish to advocate for strong regulations, same could be brought forward to the AMM June District Meeting through a resolution.

(205) UPDATE ON POTHOLES

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His Worship Mayor Fawcett requested an update on the plan for dealing with potholes this season.

At the request of His Worship the Mayor, the Acting City Manager responded that currently the number of potholes forming was minimal and being managed by a three-person crew. He advised that should a drastic shift happen and the number of potholes increase, additional staff, material and equipment were ready to go.

Mr. Tripp noted that winter mix asphalt, which is a temporary measure, was currently being used for pothole repairs, and as such, those areas would need to be monitored until permanent material was put in place. He encouraged residents who see potholes to use the "Report an Issue" link at [www.brandon.ca](http://www.brandon.ca) or call (204) 729-2285.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) PHYSICIAN RECRUITMENT PROGRAM

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Submitted for consideration was a report from the Director of Economic Development dated February 13, 2025 with respect to the above.

Parker-Splett

1280 That the report on the Physician Recruitment Program by Gerald Cathcart, Director of Economic Development and Darlene Gray of Prairie Mountain Health be received. CARRIED.

(B) SUBDIVISION (4500-25-744) - 710/800 ROSSER AVENUE

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Considered was a report from the Planning & Buildings Department dated February 20, 2025, with respect to the above.

Desjarlais-Cameron

- 1281 That application to subdivide (4500-25-744) part of 800 Rosser Avenue (Part Lot 3, Plan 1967 BLTO) to consolidate with 710 Rosser Avenue (Part Lot 13 and Lots 14/20, SS Plan 484 BLTO) in the DMU Downtown Mixed Use Zone be approved, subject to the owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and plan of easement to the satisfaction of Manitoba Hydro. CARRIED.

(C) 2025 UTILITY RATE ADEQUACY REPORT

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City Council considered a report from the Director of Finance dated February 27, 2025 with respect to the above.

Desjarlais-Tame

- 1282 That that 2025 Utility Rate Adequacy Report be received;

And further than the report, deeming the rates as adequate for 2025, be submitted to the Public Utilities Board of Manitoba. CARRIED.

BY-LAWS:

NO. 7392 TO ADOPT THE BRANDON CITY PLAN  
3RD READING

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City Council considered a report from the Planning & Buildings Department dated February 14, 2025 with respect to the above.

Cameron-Desjarlais

- 1283 That By-law No. 7392 to establish the Brandon City Plan be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7392 third reading.

FOR

AGAINST

Mayor Jeff Fawcett

Councillor Shaun Cameron

Councillor Barry Cullen

Councillor Shawn Berry

Councillor Greg Hildebrand

Councillor Kris Desjarlais  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7397 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175 TRANSPORTATION AND LAND DRAINAGE  
3RD READING

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At the February 3, 2025 regular meeting, City Council deferred third reading of By-law No. 7397 to the regular meeting of March 3, 2025.

Desjarlais-Hildebrand  
1284 That third reading of By-law No. 7397 be deferred to a future meeting of City Council.  
CARRIED.

NO. 7411 TO BORROW FUNDS FOR THE PURPOSE OF PURCHASING AND RETROFITTING A POLICE OPERATIONS CENTRE  
1ST READING

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Considered was a report from the Finance Department dated February 26, 2025 with respect to the above.

Cullen-Berry  
1285 That By-Law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre be read a first time. CARRIED.

NO. 7415 TO REZONE 201 - 6TH STREET NORTH AND AREA  
1ST READING

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City Council considered a report from the Planning & Buildings Department dated February 18, 2025 with respect to the above.

Desjarlais-Cameron  
1286 That By-law No. 7415 to rezone 120 - 5th Street North, 101, 127, 161, 171, 184, 188, 196, 201, 202, and 206 - 6th Street North, 177, 183, 197, 201, 205, and 209 - 7th Street North, and 195, 203, and 205 - 8th Street North (Lots 17/20 and Closed Lane, Block 104, Plan 2 BLTO, Lots 18/26, 34/44 and Part Lots 15/17, 27, 28 and 45/50, Plan 194 BLTO, Lots 1/10 and part of Closed Lane, Block 1, Plan 327 BLTO, Lots 1/5 and part of Closed Lane, Block

2, Plan 327 BLTO, and Part NE¼ 23-10-19 WPM) from IR Industrial Restricted and OS Open Space to RLD Residential Low Density, RMD Residential Moderate Density, and PR Parks and Recreation be read a first time. CARRIED.

NO. 7417 TO AMEND BY-LAW NO. 6912 STREET NAME IN OAKRIDGE ESTATES NEIGHBOURHOOD  
LOCATED AT 1910 BELL AVENUE  
2ND & 3RD READINGS

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Submitted for consideration was a report from the Legislative Services Department dated February 3, 2025, with respect to the above.

Karrouze-Parker  
1287 That By-law No. 7417 to amend By-law No. 6912 Street Names in the development of Oakridge Estates Neighbourhood located at 1910 Bell Avenue be read a second time. CARRIED.

Karrouze-Parker  
1288 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7417 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7419 PLAN OF 5TH STREET AND PUBLIC LANE TO BE CLOSED  
1ST READING

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Considered was a report from the Planning & Buildings Department dated February 21, 2025, with respect to the above.

Luebke-Tame

1289

That By-law No. 7419 to close and convey the portion of 5th Street and public lane lying north of College Avenue in Block 61 Plan 8 BLTO, be read a first time. CARRIED.

GIVING OF NOTICE:

(A) Councillor Desjarlais - Traffic By-law - Parking Restrictions

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce a motion with respect to parking restrictions within the Traffic By-law.

ADJOURN:

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MAYOR

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CITY CLERK