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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 18, 2024 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

ADOPTION OF AGENDA:

Splett-Parker
1081 That the Agenda for the regular meeting of City Council to be held on Monday, November 18, 2024 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Karrouze-Luebke
1082 That the Minutes of the Special Meeting of City Council held Saturday, November 2, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Hildebrand
1083 That the Minutes of the Special Meeting of City Council held Monday, November 4, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Hildebrand
1084 That the Minutes of the Regular Meeting of City Council held Monday, November 4, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) SHANNON SALTARELLI - HOUSING & WELLNESS UPDATE

Shannon Saltarelli, Housing & Wellness Coordinator appeared before City Council with respect to a Housing & Wellness update. She provided an overview of the involvement in various projects, such as the Sobering Centre, Transitional Housing and the

Community Safety Wellbeing Plan. Ms. Saltarelli also provided an update on the Housing Incentive Programs and the Emergency Funds Grant, as well as the department's approach to encampments. Ms. Saltarelli concluded by noting the success of the Home Buyers Program, as well as ongoing programs aimed at enhancing the downtown area.

Desjarlais-Splett

1085 That the presentation by Shannon Saltarelli with respect to an update on the Housing & Wellness Department be received. CARRIED.

(B) SUSAN BOYACHEK & NANCY MCPHERSON - AGE FRIENDLY COMMITTEE UPDATE

Susan Boyachek & Nancy McPherson, co-chair committee members of the Age Friendly Brandon Committee, appeared before City Council with respect to an update of the goals and accomplishments of Age Friendly Brandon. Ms. Boyachek highlighted the successes of 2024, as well as the 3rd Edition Senior Resource Guide to be released in 2025, the vignettes set to air on Westman Communications in January 2025.

Ms. McPherson requested Council's consideration of \$18,000 for the 2025 budget deliberations for the Age Friendly Brandon Committee to support their planned initiatives.

Karrouze-Hildebrand

1086 That the presentation by Susan Boyachek & Nancy McPherson with respect to an update on the Age Friendly Committee be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) MIKE THERIAULT - VETERAN COMMEMORATIVE CROSSWALK

Mike Theriault appeared before City Council to request City Council's consideration of installing a commemorative crosswalk dedicated to Veterans. He emphasized the importance of supporting our Veterans and their families, noting that the crosswalk would serve as a symbol of gratitude and create a visible, lasting reminder of the community's commitment to Veterans and CFB Shilo. Mr. Theriault proposed that the crosswalk be located on the south side of Victoria Avenue at 11th Street.

Luebke-Parker

1087 That the presentation by Mike Theriault with respect to a request for the installation of a commemorative crosswalk for Veterans be received.

And further that the request for commemorative crosswalks be referred to Administration to review and provide a report back to Council with respect to same. CARRIED.

(B) EMMY SANDERSON - UPDATE ON THE BRANDON DOWNTOWN BIZ

Emmy Sanderson, Executive Director of the Brandon Downtown Biz, appeared before City Council with respect to an update on the Brandon Downtown Biz. She highlighted the successes of the past year with initiatives aimed to attract people and support local businesses in the Brandon's downtown.

Ms. Sanderson requested Council's consideration of \$150,000 for the 2025 Budget deliberations for the Biz to cover operating and programming costs.

Desjarlais-Splett

1088 That the presentation by Emmy Sanderson with respect to an update on the Brandon Downtown BIZ be received.

And further that any funding requests for 2025 be referred to budget discussions. CARRIED.

(C) ERIKA MARTIN - WESTERN MANITOBA REGIONAL LIBRARY

Erika Martin, Director of Library Services, appeared before City Council with respect to an update on the Western Manitoba Regional Library. Ms. Martin provided a presentation with respect to the 2025 budget review and overview of Library programming and services. Ms. Martin requested Council's consideration for the 2025 Budget deliberations to cover the entire costs to provide security at the Brandon downtown location.

Cameron-Parker

1089 That the presentation by Erika Martin with respect to an update on the Western Manitoba Regional Library (WRL) be received.

And further that the City proceed with the WMRL 2025 increased Levy as per the funding agreement. CARRIED.

Cameron-Splett

- 1090 That the \$66,000 funding request for security at the Downtown Library be referred to 2025 budget discussions. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUM & ARCHIVES INC. VERBAL NOVEMBER 18, 2024

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museum & Archives (BGMA) Board held on November 5, 2024. He noted the main topics discussed were staff reports which included summaries of tours and activities during the month of October, the financial, collection and fundraising reports, and the group also reviewed the 5-year Strategic plan.

Councillor Splett concluded by noting the board discussed 2025 Budget planning, as well as the nomination of new board members.

(B) AUDIT & FINANCE COMMITTEE VERBAL NOVEMBER 18, 2024

Councillor Splett provided a verbal report of the recent meeting of the Audit & Finance Committee meeting held on November 6, 2024. He advised that the Committee had discussed the September budget review projecting a year-end surplus of \$1,061,800 in the General Fund, and a \$101,000 surplus in the Utility Fund.

Councillor Splett concluded by noting the Committee will reconvene on November 21st for the City's investment advisor to present an overview of the investment portfolio's performance over the past year.

Splett-Cullen

- 1091 That the verbal reports from the Brandon General Museum & Archives and the Audit & Finance Committee be received. CARRIED.

ENQUIRIES:

(186) TRANSIT SHELTERS EQUIPPED WITH UNBREAKABLE GLASS

Councillor Desjarlais enquired when the transit shelters in the Downtown area were expected to be equipped with the unbreakable glass.

At the request of His Worship the Mayor the Acting City Manager responded that funds for the replacement of the glass had been included in the 2025 Budget with the installation to begin upon budget approval.

Councillor Desjarlais enquired if it was required to purchase all glass at the same time or if one-offs could be considered for shelters in higher risk areas.

His Worship the Mayor agreed to take this matter under advisement.

(187) MOLES IN PARKDALE PARK

Councillor Berry referred to a previous enquiry with respect to moles in Parkdale Park behind Parkdale Place. He noted that he had received a response from the Brandon Police Service but had not yet received a report from the Parks Department and enquired if this issue could be followed up on.

At the request of His Worship the Mayor, the Acting City Manager confirmed that he would follow up on this issue.

ANNOUNCEMENTS:

CONGRATULATIONS TO GREY CUP CHAMPION LANDON RICE

His Worship the Mayor congratulated Brandonite Landon Rice on his second consecutive Grey Cup win. He noted that Landon was born and raised in Brandon and started his football career at Crocus Plains so this was a proud moment for everyone in Brandon.

COMPOST BINS REMOVAL

Councillor Cameron announced that, due to weather conditions, the compost bins were being removed from all locations this week; however, yard waste and organics will still be accepted at the Landfill.

GREEN INNOVATION EVENT AT ASSINIBOINE COLLEGE

Councillor Desjarlais invited everyone to attend the Green Innovation event hosted by Assiniboine College to be held Saturday, November 23, 2024 from 10:00 a.m. to 5:00 p.m. at the East End Campus. He noted that the event was being put on in collaboration with the University of Waterloo and the City of Brandon with groups coming together to discuss potential solutions to various climate issues.

BRANDON SANTA PARADE - NOVEMBER 23,2024

His Worship Mayor Fawcett encouraged everyone to come out and enjoy the Brandon Santa Parade starting at 6:00 p.m. on Saturday, November 23, 2024.

GENERAL BUSINESS:

(A) STREET NAME LOCATED AT 21 WILLOWCREST AVENUE

Considered was a report from the Planning & Buildings Department dated November 8, 2024, with respect to the above.

Splett-Cameron

1092 That the proposed street name being Woodridge Way submitted by H.W.H. Holdings Ltd. for the residential development of 21 Willowcrest Avenue and the extension of Willowcrest Avenue in the SW 1/4 11-10-19 WPM, be approved. CARRIED.

(B) FUNDING FOR 353 - 16TH ST. N. TRANSITIONAL HOUSING

City Council considered a presentation from the Department of Planning & Building with respect to the above.

Desjarlais-Berry

1093 That Council resolution from July 17, 2023 to grant the John Howard Society (JHS) of Brandon Inc. a tax off-setting grant equal to 100% of the general municipal portion of annual property taxes for 10 years to support the development of a transitional housing project at 353 16th Street North be revoked; and

That in-lieu of the tax off-setting grant, the JHS be authorized to receive up-front capital funding of \$250,000 from the Affordable Housing Reserve;

And further, that Administration be authorized to execute the associated agreements required to protect the City's interest in accordance with any procedures, policies, by-laws and Acts. CARRIED.

(C) SUBDIVISION 4500-24-738 - 2728 VICTORIA AVENUE

Submitted for consideration was a report from the Planning & Buildings Department dated November 7, 2024, with respect to the above.

Cameron-Parker

1094

That application to subdivide (4500-24-738) 2728 Victoria Avenue (Lot 1, Plan 945 BLTO Exc Sly 112.5 Feet, and Plan 981 BLTO) to create two (2) lots in the CAR Commercial Arterial Zone and CG Commercial General Zone be approved, subject to the owner or successor:

1. Entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in Attachment E of this report;
2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro;
3. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of the City of Brandon Real Estate Administration; and
4. Purchasing land known as Plan 981 BLTO to enable this subdivision. CARRIED.

(D) 2025 CITY COUNCIL MEETING SCHEDULE

Considered was a report from the Legislative Services Department dated November 4, 2024, with respect to the above.

Splett-Luebke

1095

That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2025:

Monday, January 6;
Monday, January 20;
Monday, February 3;

Tuesday, February 18;
Monday, March 3;
Monday, March 17;
Monday, April 7;
Tuesday, April 22;
Monday, May 5;
Tuesday, May 20;
Monday, June 9;
Monday, June 23;
Monday, July 7;
Monday, July 28;
Monday, August 18;
Tuesday, September 2;
Monday, September 15;
Monday, October 6;
Monday, October 20;
Monday, November 3;
Monday, November 17;
Monday, December 1;
Monday, December 15. CARRIED.

(E) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

City Council considered a report from the Department of Legislative Services with respect to the above.

Berry-Splett

1096

That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 17, 2025.

That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Bruce Luebke be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 17, 2025. CARRIED.

(F) 2025 APPOINTMENTS TO COUNCIL COMMITTEES

Submitted for consideration was a report from the Legislative Services Department dated October 23, 2024, with respect to the above.

Luebke-Parker

1097

That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 17, 2025:

Audit and Finance Committee

Mayor Jeff Fawcett (Chair)

Councillor Greg Hildebrand

Councillor Glen Parker

Councillor Jason Splett

Taxi Appeal Committee

Councillor Shaun Cameron (Chair)

Councillor Barry Cullen

Councillor Greg Hildebrand

Councillor Shawn Berry (Alternate)

Councillor Kris Desjarlais (Alternate)

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais

Councillor Shaun Cameron

Personnel Committee

Mayor Jeff Fawcett (Chair)

Councillor Kris Desjarlais

Councillor Barry Cullen

Councillor Shawn Berry

Grants Review Committee

Councillor Heather Karrouze

Councillor Jason Splett

Councillor Bruce Luebke

Environment and Climate Change Committee

Councillor Shaun Cameron

Councillor Kris Desjarlais CARRIED.

(G) 2025 APPOINTMENTS TO OTHER BOARDS & COMMITTEES

Considered was a report from the Legislative Services Department dated October 23, 2024, with respect to the above.

Hildebrand-Luebke

1098

That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 17, 2025 unless otherwise noted:

Central Assiniboine Watershed District
Councillor Barry Cullen

Age Friendly Committee
Councillor Heather Karrouze
Councillor Greg Hildebrand

Western Manitoba Regional Library Board
Councillor Shaun Cameron

Western Manitoba Centennial Auditorium Board
Councillor Shaun Cameron
Councillor Tyson Tame
Councillor Glen Parker

Brandon General Museum & Archives Inc. Board
Councillor Heather Karrouze
Councillor Shaun Cameron
Councillor Jason Splett

Building Standards & By-law Compliance Committee
Councillor Barry Cullen (Chair)
Councillor Tyson Tame
Councillor Glen Parker
Councillor Greg Hildebrand (Alternate)
Councillor Kris Desjarlais (Alternate)

Keystone Agriculture & Recreational Centre Board
Councillor Glen Parker
Councillor Bruce Luebke

Brandon Police Board
(4 year term to expire October 22, 2026)
Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Barry Cullen

Brandon Urban Aboriginal Peoples" Council
Councillor Shaun Cameron
Councillor Bruce Luebke

Brandon Downtown Development Corporation
Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon
Mayor Jeff Fawcett
Councillor Shawn Berry

Community Wellness Collaborative
Councillor Heather Karrouze
Councillor Kris Desjarlais
Councillor Tyson Tame. CARRIED.

(H) 2025 BUDGET TIMELINES

City Council considered a presentation from the Department of Finance with respect to the above.

Luebke-Splett

1099 That the report from administration regarding 2025 Budget Timelines be received.
CARRIED.

(I) 2023 UTILITY RATE ANNUAL REVIEW AND DEFICIT APPLICATION

City Council considered a report from the Director of Finance dated November 14, 2024 with respect to the above.

Parker-Splett

1100 That the City of Brandon submit to the Public Utilities Board of Manitoba the 2023 Utility Rate Annual Review and an application for the 2023 Utility Operating Deficit of \$1,883,608;

And that the proposed method of recovery for the deficit be a rate rider of \$ 0.053/cubic meter of water consumption for the period of five and one-half (5.5) years, effective April 1, 2025. CARRIED.

(J) FCM GRANT FOR REDESIGN OF LIBRARY/ART BUILDING

Submitted for consideration was a report from the Planning & Buildings Department dated November 15, 2024 with respect to the above.

Cameron-Desjarlais

- 1101 That the City of Brandon support a funding application to the Green Municipal Fund "GHG Impact Retrofit Capital Project Stream" for a borrowing request in the amount not to exceed ten million dollars (\$10,000,000) for the Library Arts Building renovation. CARRIED.

BY-LAWS:

NO. 7395 TO REZONE PART OF PROPERTY LOCATED AT 2728 VICTORIA AVENUE
2ND & 3RD READINGS

Considered was a report from the Legislative Services Department dated November 8, 2024 with respect to the above.

Cameron-Splett

- 1102 That By-law No. 7395 be amended by adding in Section 1 the words ", and Plan 981 BLTO" immediately after the word "Feet". CARRIED.

Cameron-Splett

- 1103 That By-law No. 7395 to rezone part of property located at 2728 Victoria Avenue from CAR Commercial Arterial Zone to CG Commercial General Zone, as amended be read a second time. CARRIED.

Cameron-Splett

- 1104 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7395 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett

NO. 7399

TO ESTABLISH THE TRANSPORTATION NETWORK INFRASTRUCTURE RESERVE
1ST READING

City Council considered a report from the Department of Finance dated November 13, 2024 with respect to the above.

Luebke-Berry

1105

That By-law 7399 to establish the Transportation Network Infrastructure Reserve for the purpose of providing funds for the enhancement, replacement or renewal of all aspects of the transportation network infrastructure be read a first time. CARRIED.

NO. 7406

AMENDMENT TO DEVELOPMENT CHARGES BY-LAW NO 7175
1ST READING

City Council considered a report from the Department of Engineering Services dated November 6, 2024 with respect to the above.

Luebke-Parker

1106

That By-law No. 7406 to amend the Development Charges By-law No. 7175 and establish new Development Charges rates for water and wastewater treatment and network infrastructure be read a first time. CARRIED.

NO. 7407

PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 945 BLTO (2728 VICTORIA AVENUE)
1ST READING

Considered was a report from the Planning & Buildings Department dated November 8, 2024 with respect to the above.

Cameron-Splett

1107

That By-law No. 7407 to close and convey the portion of a public lane lying east of McDiarmid Drive and south of Victoria Avenue (Lot 2, Plan 945 BLTO), be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:13 p.m.) CARRIED.

MAYOR

CITY CLERK