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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 2, 2024 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1112 Splett-Parker
That the Agenda for the regular meeting of City Council to be held on Monday, December 2, 2024 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

1113 Hildebrand-Splett
That the Minutes of the Special Meeting of City Council held Monday, November 18, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1114 Cameron-Berry
That the Minutes of the Regular Meeting of City Council held Monday, November 18, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A)	<u>AGE FRIENDLY COMMITTEE</u>	<u>VERBAL</u>	<u>DECEMBER 2, 2024</u>
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Councillor Karrouze provided a verbal report from the Age Friendly Committee meeting held on November 21, 2024. She noted that the BU Student Project had been completed, resulting in the production of brochures highlighting community resources for individuals with dementia, as well as measures to help prevent it. The BU Nursing students involved in the project expressed appreciation for the opportunity to work on a community-focused initiative. Councillor Karrouze also mentioned that plans are underway to host an ageism workshop. Additionally, the committee intends to petition local MLA's and MPs regarding the development of a silver alert system to assist in locating missing seniors.

(B)	<u>AUDIT & FINANCE COMMITTEE</u>	<u>VERBAL</u>	<u>DECEMBER 2, 2024</u>
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Councillor Splett provided a verbal report from the Audit & Finance Committee meeting held on November 21, 2024, where the City's annual investment report was received. Councillor Splett noted that committee members and administration welcomed Mr. Ken Martin, the City's investment advisor from Richardson Wealth, who gave an overview of current investment strategies, market conditions and the global economic environment. Councillor Splett concluded by noting that discussion followed on potential future economic trends and risks, as well as the diversification of the City's portfolio. The committee reviewed the investments allowed under section 181(2) of the Municipal Act and discussed the implications of the January 2025 U.S. Presidential change and potential new import tariffs.

Splett-Cullen

1115 That the verbal reports from the Age Friendly and the Audit and Finance Committee be received. CARRIED.

ENQUIRIES:

(188) UPDATE ON SNOW CLEARING

Councillor Berry requested an update on snow clearing in the City of Brandon, inclusive of an overview of the snow clearing map and the changes to property owners' responsibilities with the new Community Standards By-law in place.

At the request of His Worship the Mayor, the Acting City Manager confirmed that, with the adoption of the Community Standards By-law, the owner or occupant of a property was responsible for snow clearing on all sidewalks adjacent to their property.

With respect to the map, Councillor Luebke noted that on Social Media the zones on the map were referred to by numbers; however, on the website they were referred to by letter and requested clarification on this issue.

The Acting City Manager agreed to look into this issue and ensure that the zones were consistent on the website and on social media.

(189) IMPACT OF THE CHANGE TO THE APPRENTICESHIP RATIO

Councillor Luebke enquired as to the impact of the Province of Manitoba's changes to the Apprenticeship Ratio from 2:1 to 1:1 on the cost of construction projects and day-to-day labour costs for the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that only five employees fell under the Apprenticeship Program, so these changes would have little impact on the City of Brandon. Mr. Parlow advised that it was too early to tell how the impact of the change on private contractors, particularly on large projects, may affect the costs incurred by the City of Brandon.

(190) UPDATE ON BUILDING AND FACILITY ASSESSMENT AT ANDREWS FIELD

Councillor Luebke requested an update on the recent building and facility assessment completed at Andrews Field.

At the request of His Worship the Mayor, the Acting City Manager responded that the results showed that the building was in good overall condition. It was noted that updates were needed for the steel guard rails in the viewing stands, stucco repairs were needed along the base of the clubhouse and the replacement of the electrical systems transformer was recommended. Mr. Parlow confirmed that the hot water tank had

been replaced in 2024 and funds had been allocated in the Parks and Recreation Department's 2025 proposed budget to renovate the washrooms and change rooms.

(191) OPERATIONAL MODEL FOR THE MAPLE LEAF FOODS SPORTS COMPLEX

Councillor Luebke enquired if an operational model had been developed for the Maple Leaf Foods Sports Complex, and further whether or not that model included other city-owned facilities. He also enquired if an estimate of the annual operating costs associated with the Complex was available.

At the request of His Worship the Mayor, the Acting City Manager responded that the operational model had been developed and was ready for when the facility opened in 2025. He confirmed that City of Brandon staff were to be responsible for booking, programming and scheduling of the facility, and further, that a Request for Proposals would be issued for a contractor to provide turf and facility maintenance services.

(192) MECHANICAL ISSUES WITH SANITATION TRUCKS

Councillor Luebke requested an update on what was being done to address the mechanical issues with the sanitation trucks, inclusive of whether or not consideration had been given to leasing or short-term rentals of additional trucks. He further enquired if the occurrence of mechanical issues could be reduced through more frequent maintenance or other measures.

At the request of His Worship the Mayor, the Acting City Manager responded that sanitation trucks were a specialty piece of equipment which was not readily available for rent or lease. He

(193) SAFETY AUDIT VICINITY OF MCTAVISH & VAN HORNE AVENUES AND 21ST STREET

Councillor Hildebrand referred to a recent serious car accident at the intersection of 21st Street and Van Horne Avenue and noted that many intersections in the area only had yield signs. He noted that there were a number of children making their way to schools in that area and enquired if a safety audit of the area could be conducted.

At the request of His Worship the Mayor, the City Manager responded that a safety audit had been requested through the Traffic and Transportation Planner and the results would be shared by the Brandon Police Service as soon as they were available.

(194) UNEVEN SIDEWALK 200 BLOCK OF ROSSER AVENUE

Councillor Desjarlais advised that he had received a complaint from an area resident with respect to an uneven sidewalk in the 200 Block of Rosser Avenue causing a tripping hazard. He noted that this was a dangerous situation for seniors and those with mobility issues and requested an update on the planned repairs for same.

At the request of His Worship the Mayor, the Acting City Manager responded that the Streets and Roads Department was aware of the trip hazard at 230 Rosser Avenue, the location was marked and scheduled for repair in spring 2025 and would be monitored to ensure the markings remained visible until the repairs could be completed.

(195) SNOW CLEARING MAP UPDATES

Councillor Splett enquired how often the snow clearing map on the website was updated following snow events.

At the request of His Worship the Mayor, the Acting City Manager responded that discussions were currently underway and a full update to City Council would be provided in the near future.

ANNOUNCEMENTS:

CONGRATULATIONS TO CHIEF TYLER BATES

Councillor Berry, on behalf of the Brandon Police Board and City Council, congratulated Brandon Police Service Chief Tyler Bates who was to be presented with a King Charles III Medal for his work with the RCMP in Regina.

GENERAL BUSINESS:

(A) 2025 GRANTS REVIEW COMMITTEE REPORT

City Council considered a report from the Legislative Services Department dated November 21, 2024 with respect to the above.

Splett-Karrouze

1116 That the report of the Grants Review Committee dated November 21, 2024, be received.
CARRIED.

Splett-Desjarlais

- 1117 That the sum of One Hundred Fifty Thousand Dollars (\$150,000) for possible distribution as grants for the year 2025 to those organizations and groups indicated in the List of Recommended Grants for 2025 in the Report of the Grants Review Committee dated November 21, 2024, be referred to the 2025 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan;

And further, that Administration be authorized to develop Letters of Understanding with several (longstanding) organizations for future annual grant funding to be reviewed by the Grants Review Committee and submitted to Council for their approval. CARRIED.

(B) EXTENSION REQUEST - SUBDIVISION CONDITIONAL APPROVAL FOR 821 9TH STREET

Submitted for consideration was a report from the Planning & Buildings Department dated November 21, 2024, with respect to the above.

Luebke-Desjarlais

- 1118 That the extension of the Conditional Approval of Subdivision (4500-22-222) for 821 – 9th Street (Lots 19/20, Block 56, Plan 8 BLTO) to November 17, 2025 be approved. CARRIED.

(C) SUBDIVISION - 1550 RICHMOND AVENUE EAST

Considered was a report from the Planning & Buildings Department dated November 20, 2024, with respect to the above.

Tame-Splett

- 1119 That Council approve the application to subdivide (4500-24-739) 1550 Richmond Avenue East (Lot 3, Block 1, Plan 23784 BLTO) to create two (2) lots in the IR Industrial Restricted and OS Open Space Zones in accordance with the subdivision application map “Attachment B-3”, subject to:

1. A portion of public reserve closed under By-law 7400 be consolidated with Proposed Lot 1 as shown in Detail at “C” in Attachment B-3, and a portion of public reserve closed under same by-law be consolidated with Proposed Lot 3 as shown in Detail at “D” in Attachment B-3;
2. The owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out under Attachment C of this report;

3. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and BellMTS and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision; and
4. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration. CARRIED.

(D) 2025 INTERIM BUDGET

City Council considered a report from the Finance Department dated November 27, 2024 with respect to the above.

Splett-Tame

1120

That pursuant to Section 163 of the Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2025 be adopted:

General Fund Expenditures - \$110,462,947

General Fund Revenues & Transfers - \$110,462,947

Utility Fund Expenditures - \$33,357,606

Utility Fund Revenues & Transfers - \$33,357,606 CARRIED.

(E) 2025 CITY OF BRANDON BORROWING AUTHORIZATION

Submitted for consideration was a report from the Finance Department dated November 27, 2024, with respect to the above.

Parker-Splett

1121

That pursuant to Sec on 173(1) of the Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized;

And further, that these funds only be used for general operating expenses in the 2025 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(F) FEESCHREG-005 - 2025 SCHEDULE OF FEES

City Council considered a report from the Finance Department dated November 27, 2024 with respect to the above.

Berry-Cameron

1122 That the report from administration detailing the proposed schedule of fees for services, activities or things provided by the City of Brandon for the 2025 fiscal year be received;

And further that the proposed 2025 Schedule of Fees be referred to the December 16, 2024 regular meeting of council for adoption. CARRIED.

BY-LAWS:

NO. 7399

TO ESTABLISH THE TRANSPORTATION NETWORK INFRASTRUCTURE RESERVE
2ND & 3RD READINGS

Considered was a report from the Finance Department dated November 27, 2024 with respect to the above.

Luebke-Cameron

1123 That By-law 7399 to establish the Transportation Network Infrastructure Reserve for the purpose providing funds for the enhancement, replacement or renewal of all aspects of the transportation network be read a second time. CARRIED.

Luebke-Cameron

1124 That the by-law be read a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7399 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker

Councillor Jason Splett
Councillor Tyson Tame

NO. 7400 TO CLOSE PART OF PUBLIC RESERVE LOCATED AT 1310 RICHMOND AVE
2ND & 3RD READINGS

Considered was a report from the Legislative Services Department dated November 21, 2024 with respect to the above.

Tame-Splett

1125 That By-law No. 7400 to close and convey a portion of public reserve at 1310 Richmond Avenue East (Part of Public Reserve D, Plan 23784 BLTO) be read a second time. CARRIED.

Tame-Splett

1126 That the by-law be read for a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law no. 7400 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7408 TO REZONE PROPERTIES LOCATED AT 401 COLLEGE AVENUE AND 750 5TH STREET
1ST READING

City Council considered a report from the Department of Planning & Buildings dated November 22, 2024 with respect to the above.

Luebke-Parker

1127

That By-law No. 7408 to rezone properties located at 401 College Avenue (Lot 1 to 8 and Lots 23 to 28 Block 61 Plan 8 BLTO) and 750 – 5th Street (Lot 1 and SLY 17 Feet of Lot 2 Block 60 Plan 8 BLTO in NE ¼ 14-10-19 WPM) from IR Industrial Restricted to RMD Residential Moderate Density to be read a first time. CARRIED.

GIVING OF NOTICE:

(A) Councillor Luebke - Animal Control By-law - Section 7.2

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his intent to introduce a motion with respect to Section 7.2 of the Animal Control By-law.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:46 p.m.) CARRIED.

MAYOR

CITY CLERK