

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
JANUARY 6, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Splett-Parker
1160 That the Agenda for the regular meeting of City Council to be held on Monday, January 6, 2025 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Hildebrand-Splett
1161 That the Minutes of the Special Meeting of City Council held Monday, December 9, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Hildebrand
1162 That the Minutes of the Special Meeting of City Council held Monday, December 16, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Karrouze
1163 That the Minutes of the Regular Meeting of City Council held Monday, December 16, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) BY-LAW NO. 7407 -TO CLOSE AND CONVEY A PUBLIC LANE IN PLAN 945 BLTO
(2728 VICTORIA AVENUE)

City Council sat to hear representation on By-law No. 7407 to close and convey a public lane in plan 945 BLTO commonly known as 2728 Victoria Avenue.

Cameron-Cullen

- 1164 That the Public Hearing to close and convey the portion of a public lane lying east of McDiarmid Drive and south of Victoria Avenue (Lot 2, Plan 945 BLTO) be concluded.
CARRIED.

COMMUNICATIONS & PETITIONS:

COMMUNICATION FROM CORNELL BAY RESIDENTS

Councillor Tame confirmed that he had received and submitted to the Legislative Services Office a communication from Cornell Bay residents who raised concerns about snow clearing in the area. He advised that the document did not meet the requirements of the Municipal Act with respect to petitions; however, their concerns had been noted and would be addressed. Councillor Tame advised residents who with questions regarding submitting petitions to contact their Councillor or the Legislative Services staff who would guide them through the process.

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(197) WATER MAIN BREAKS IN 1400 BLOCK OF 1ST STREET

Councillor Luebke noted that the 1400 Block of 1st Street had experienced multiple water main breaks in recent years. He requested an update on the underlying causes of these breaks, and whether there may be an issue with the pipes in the area that warrants further investigation for a more permanent repair. Additionally, he enquired about the potential timeline for scheduling such repairs.

At the request of His Worship the Mayor, the Acting City Manager responded that the Staff were aware of the water main breaks along 1st Street. He confirmed that the capital plans to replace mains from Richmond Avenue to Victoria Avenue were being reviewed with the section from Richmond to 1st Street and Brandon Avenue being recommended for inclusion in the 2025 Budget Deliberations.

(198) PROVINCE MULTIYEAR INFRASTRUCTURE INVESTMENT STRATEGY

Councillor Luebke noted the Province of Manitoba's multiyear infrastructure investment strategy released on December 20, 2024, which included a \$7 million investment in intersection improvements at 18th Street North and Braecrest Drive. He enquired whether this meant the City of Brandon would not have to contribute to the project and what impact it would have on the City's 10-year Capital Plan in the 2025 Budget.

His Worship the Mayor agreed to take this matter under advisement.

(199) MEETING ON 26TH STREET RECONSTRUCTION

Councillor Berry requested an update on when a meeting would be scheduled to discuss the 26th Street reconstruction.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

STATE OF THE DOWNTOWN - JANUARY 15, 2025

Councillor Desjarlais announced that the state of the Downtown would be discussed at a public meeting to be held January 15, 2025 from 6:00 - 8:00 p.m. in the Main Foyer of City Hall. He noted that those in attendance would be provided an overview of what had been done and what was planned for the future in the Downtown would be provided and invited everyone to attend.

GENERAL BUSINESS:

(A) SOLID WASTE COLLECTION SERVICES MODEL

City Council considered a report from the Director of Public Works dated December 19, 2024 with respect to the above.

Desjarlais-Berry

1165 That the report presented by the Director of Public Works on January 6, 2025 be received. CARRIED.

(B) 2025 APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

Submitted for consideration was a report from the Legislative Services Department dated December 17, 2024 with respect to the above.

Cullen-Desjarlais

1166 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2025:

Deb Arpin - Chair

Councillor Shawn Berry - Vice-Chair. CARRIED.

(C) SNOW CLEARING PROCESS

Patrick Pulak General Manager of Operations provided a presentation with respect to the snow clearing process for the Department of Public Works.

Tame-Splett

1167 That the presentation from the General Manager of Operations with respect to the snow clearing process be received. CARRIED.

(D) 2025 BUDGET OVERVIEW

Troy Tripp, Director of Finance provided a verbal report with respect to an overview of the 2025 Budget.

Parker-Cameron

1168 That the report from the Director of Finance on the overview of the 2025 Budget be received. CARRIED.

BY-LAWS:

NO. 7398 ROAD OPENING LOT 1, PLAN 67449 (CORNER 1815 BRAECREST DRIVE)
2ND & 3RD READINGS

Council considered a report from the Legislative Department dated January 3, 2025 with respect to the above.

Karrouze-Desjarlais

1169 That By-law No. 7398 to legally open a corner cut-off of public road across the southeast corner of 1815 Braecrest Drive (Pt. Lot 1, Plan 67449 BLTO) as Public Right-of-way be read a second time. CARRIED.

Councillor Desjarlais exited the Council Chambers.

Karrouze-Tame

1170 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7398 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

Councillor Desjarlais returned to the Council Chambers.

NO. 7407 TO CLOSE AND CONVEY A PUBLIC LANE IN PLAN 945 BLTO (2728 VICTORIA AVENUE)
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated November 21, 2024 with respect to the above.

Cameron-Karrouze

1171 That By-law No. 7407 to close and convey the portion of a public lane lying east of McDiarmid Drive and south of Victoria Avenue (Lot 2, Plan 945 BLTO), be read a second time. CARRIED.

Cameron-Tame

1172 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7407 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7409

TO REZONE PART OF 1910 BELL AVENUE
1ST READING

City Council considered a report from the Planning & Buildings Department dated December 9, 2024 with respect to the above.

Karrouze-Splett

1173

That By-law No. 7409 to rezone part of 1910 Bell Avenue (Lot 32, Plan 70982 BLTO) from DR Development Reserve to RMD Residential Moderate Density, be read a first time.
CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:49 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY,
JANUARY 8, 2025 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Shawn Berry, Councillor Tyson Tame

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on December 24, 2024 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to hear a presentation on the 2025 proposed Budget.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) 2025 PRE-BUDGET DISCUSSIONS - CAPITAL BUDGET

Administration provided a presentation regarding the 2025 proposed capital budget.

Parker-Cullen

1174 That the presentation from Administration be received. CARRIED.

ADJOURN:

Luebke-Cameron

That the meeting do now adjourn (7:16 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JANUARY 13, 2025 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on December 24, 2024 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to hear presentations on the 2025 Pre-Budget.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) 2025 PRE-BUDGET DISCUSSIONS - CAPITAL BUDGET

Administration provided a presentation regarding the 2025 proposed capital budget.

1175 Cameron-Splett
That the presentation from the Director of Finance be received. CARRIED.

(B) 2025 PRE-BUDGET DISCUSSIONS - CAPITAL BUDGET - 26TH STREET

The Engineering Department provided a presentation regarding the 26th Street reconstruction.

1176 Berry-Parker
That the presentation from the Engineering Department be received. CARRIED.

1177 Luebke-Cullen
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss preliminary matters regarding the Park Community Centre and Sportsplex Arena. CARRIED.

1178 Hildebrand-Splett
That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn (8:50 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY,
JANUARY 16, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on December 24, 2024 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to hear presentations on the 2025 Pre-Budget.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Cameron-Cullen

1179 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss personnel and matters in their preliminary stages. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) 2025 PRE-BUDGET DISCUSSIONS – LABOUR BRANDON POLICE SERVICES BOARD

Considered was a presentation from Brandon Police Services Board with respect to the above.

(B) 2025 PRE-BUDGET DISCUSSIONS - LABOUR

Considered was a presentation from Finance and Human Resources Departments with respect to the above.

(C) 2025 PRE-BUDGET DISCUSSIONS - BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

Considered was a discussion with respect to the above.

Hildebrand-Cullen

1180 That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (10:33 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,
JANUARY 20, 2025 AT 6:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on January 13, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss a real estate matter.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Cullen-Hildebrand

1181 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a real estate matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) **LAND ACQUISITION**

City Council considered a report from the Director of Planning & Buildings dated January 20, 2025 with respect to the above.

Cullen-Cameron

1182 That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (6:40 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
JANUARY 20, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Desjarlais
1183 That the Agenda for the regular meeting of City Council to be held on Monday, January 20, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) PASSING OF MINISTER NELLO ALTOMARE

His Worship Mayor Fawcett extended condolences on behalf of City Council to the family of the Honourable Nello Altomare, Minister of Education and Early Childhood Learning who recently passed away.

CONFIRMATION OF MINUTES:

Parker-Cameron
1184 That the Minutes of the Regular Meeting of City Council held Monday, January 6, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hildebrand-Karrouze
1185 That the Minutes of the Special Meeting of City Council held Wednesday, January 8, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUM AND ARCHIVES INC. VERBAL JANUARY 20, 2025

Councillor Splett provided a verbal report from the meeting of the Brandon General Museum and Archives Inc. held on January 7, 2025 where they welcomed new members. The next meeting is set for February 4.

(B) WESTERN MANITOBA REGIONAL LIBRARY VERBAL JANUARY 20, 2025

Councillor Cameron provided a verbal report from the meeting of the Western Manitoba Regional Library held on January 15, 2025. He noted the main topics discussed were ongoing renovations in Brandon, grant applications, and the infrastructure at the Rosser location. He noted a fire at the Shoppers Mall library caused smoke damage but a temporary location was provided at no cost. He stated a break-in at the downtown library led to police involvement and increased security. With the closure of the Shoppers Mall location, Downtown visits rose to 20,000 in December. He reminded the community that library cards are available at both branches and announced the return of Sindal Lawheed and Glenn Ball to the Board.

(C) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL JANUARY 20, 2025

Councillor Cameron provided a verbal report from the Brandon Municipal Heritage Advisory Committee meeting on January 7, 2025. He shared that they reviewed the funding agreement and are working on updates to the Operating Agreement for the Centennial Auditorium with the Province of Manitoba and the City of Brandon. Discussions also covered the WMCA initiative, marketing, and sponsorship efforts. He noted a delay in the sound system grant reimbursement and reviewed licensing and usage agreements for community groups. Councillor Cameron concluded by highlighting the back-to-back events, plays, and concerts held at the Auditorium in December.

Desjarlais-Cameron

1186 That the verbal reports from the Brandon General Museum and Archives Inc., Western Manitoba Regional Library and the Brandon Municipal Heritage Advisory be received. CARRIED.

(D) COMMITTEE OF THE WHOLE

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Director of Planning & Buildings with respect to a land acquisition.

Berry-Parker

1187 That the verbal report of the Committee of Whole meeting of City Council held January 20, 2025 with respect to a land acquisition be received.

And, that funding of \$234,500 be approved for the purchase of 0.83 acres of land at the 26 Street and Maryland Avenue intersection as shown on Attachment A-1, whereby \$211,000 be funded from the Development Charges Transportation Reserve and \$23,500 be funded from the Land Acquisition Reserve.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures policies, by-laws and Acts. CARRIED.

ENQUIRIES:

(200) 18TH STREET NORTH AND BRAECREST DRIVE INTERSECTION IMPROVEMENTS

Councillor Luebke referred to the recent announcement by the Provincial Government with respect to a \$7 Million investment in intersection improvements at 18th St. N. and Braecrest Drive. He enquired how this announcement would affect the City of Brandon's previous allocation of approximately \$2.2 Million from reserves.

At the request of His Worship the Mayor, the Acting City Manager responded that the proposed cost share remained that the City of Brandon would from the cost of the roundabout project and be reimbursed by Manitoba Infrastructure on a 50% basis based on invoicing.

(201) DRAINAGE LEVY

Councillor Luebke referred to a previous motion of City Council with respect to the development of a drainage levy methodology, by-law and rates and requested an update on the status of same.

At the request of His Worship the Mayor, the Acting City Manager responded that Administration continued to research the option of a drainage levy as a future source of revenue for the City of Brandon. Mr. Parlow confirmed that any expenses related to providing drainage with the City of Brandon would continue to be funded through general tax revenues and debenture in 2025.

(202) INSTALLATION OF FIRE HYDRANT ON CLARK DRIVE

Councillor Cameron noted that a number of boulevard trees had been removed to allow for the installation of a new fire hydrant on Clark Drive and enquired when that installation was expected to take place.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

MANITOBA AG DAYS

His Worship Mayor Fawcett announced that Manitoba Ag Days was being held from January 21 - 23, 2025 at the Keystone Centre. He encouraged everyone to come out and see this premier ag event in our city and welcomed all visitors to the City of Brandon.

2025 BUDGET DELIBERATIONS - JANUARY 24 & 25, 2025

Mayor Fawcett announced that City Council would be conducting its 2025 Budget Deliberations on January 24 & 25, 2025 starting at 8:30 a.m. in the Council Chambers and invited the public to attend.

GENERAL BUSINESS:

Nil

BY-LAWS:

NO. 7393 SPORTSPLEX BORROWING BY-LAW NO. 7393
3RD READING

Considered was a report from the Finance Department dated January 12, 2025 with respect to the above.

Karrouze-Parker

1188 That By-law No. 7393 to provide for the borrowing and expenditure of funds for the purposes of replacing the Brandon Community Sportsplex ice plant and arena upgrades be read for the third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7393 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7397 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175 TRANSPORTATION AND LAND DRAINAGE AMENDMENT
2ND READING

City Council considered a report from the Engineering Services Department dated January 13, 2025 with respect to the above.

Berry-Hildebrand

1189 That consideration of By-law No. 7397 to amend Development Charges By-law No. 7175 regarding transportation and land drainage be deferred to the February 3, 2025 Council meeting. LOST.

Desjarlais-Tame

1190 That By-law No. 7397 to amend Development Charges By-law No. 7175 be amended by:

1. Section 1:
 - (a) adding the words "in the first AND WHEREAS" immediately after the word "deleting";
 - (b) adding the words "in the second AND WHEREAS" immediately after the word "adding"; and

- (c) adding the words "in the fourth AND WHEREAS" immediately after the word "adding".
2. Section 2:
 - (b) deleting the words "after "In This by-law:" and adding the words "before the definition "BUILDING CODE ACT""; and
 - (d) adding the words "the word" immediately after the words "immediately after".
3. Section 3 by deleting the "s" on the word "services" and deleting the "d" on the word "Scheduled".
4. Section 5(b) by adding the words "deleting the "s" immediately after the words "as per Schedule"" after the word ""treatment",".
5. Section 6:
 - (c) deleting the word "in" immediately before the word "The Brandon"; and
 - (d) adding the word "sub" to the word "section" and adding the "(b)" to the number "14".
6. Section 8(b) by deleting in its entirety and substituting the following:

"(b) deleting section 23 in its entirety and substituting therefor the following:

"23. Despite Section 9 and Subsection 14(b), development charges due for payment prior to the issuance of a building permit in Schedules "B-1" and "B-3" shall be reduced when previous development agreement contributions for services in Section 2 are listed in Schedule "D" to this by-law. The sum of the reductions shall not exceed the amount of the development charges otherwise payable for the development.";

(c) adding the following immediately after Section 23:

"23.1 For previously approved development sites located in the "Emerging Growth Area" that have paid development charges at the time of development agreement prior to this by-law amendment coming into force, a credit towards transportation and land drainage network infrastructure development charges in Subsection 14(b) will be applied at the time of building permit equal to the total contribution paid at the time of development agreement. The credit will be calculated by the total development charge paid divided by the number and type of residential dwelling units and/or Floor Area of non-residential approved.""
7. Section 10(d) in number 26.1 by adding an "s" to the word "Schedule".
8. Section 11(c) by adding the word "financial immediately after the word "annual", adding the words "reserves and" immediately after the word "charges", and adding the words" The City shall consult with development and building industry representatives following the publishing of the report." immediately after the word "projects."

9. Section 14 in number 33 by deleting the words "on February 1, 2025" and substituting the words "60 calendar days following its passage". CARRIED.

Hildebrand-Berry

- 1191 That By-law No. 7397 be further amended to include the alternatives for city-wide rates. LOST.

Desjarlais-Tame

- 1192 That the by-law as amended be read a second time. CARRIED.

NO. 7406 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175 WATER AND WASTEWATER TREATMENT AND NETWORK INFRASTRUCTURE AMENDMENT
2ND READING

Submitted for consideration was a report from the Engineering Services Department dated January 10, 2025, with respect to the above.

Luebke-Tame

- 1193 That By-law No. 7406 to amend Development Charges By-law No. 7175 regarding water and wastewater be amended by:

1. Section 3(c) in number 8.1 by deleting the "s" on the word "Schedules".
2. Section 6(a) by deleting in its entirety and substituting the following:

 "(a) deleting in Section 23 the words "and Subsection 14(b)" immediately after the words "Section 9";

 (b) adding in section 23.1 the words "or "B/L 7397" immediately after the word "amendment", deleting the words "transportation and land drainage" immediately after the word "towards", deleting the words "Subsection 14(b)" and substituting therefor the words "Section 9", and adding the words "nor can it be applied to treatment infrastructure" immediately after the word "development"."
3. Section 11(a) by deleting the words "on February 1, 2025" and substituting the words "60 calendar days following its passage", deleting the word "on" and substituting therefor the word "effect" and adding the word "on" immediately after the words "therefore the words". CARRIED.

Hildebrand-Luebke

- 1194 That By-law No. 7406 be further amended to include the alternatives for city-wide and phased-in rates. LOST.

Luebke-Tame

- 1195 That the by-law as amended be held in abeyance pending Public Utilities Board approval. CARRIED.

NO. 7410 CANADA HOUSING INFRASTRUCTURE FUND - ZONING BY-LAW UPDATE
1ST READING

Considered was a report from the Planning & Buildings Department dated January 10, 2025, with respect to the above.

Parker-Cameron

1196

That By-law No. 7410 to amend Zoning By-law No. 7124 to provide greater use flexibility in the Residential Low Density (RLD) zone be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:52 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY,
JANUARY 21, 2025 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on January 16, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to hear a presentation on the 2025 Pre-Budget Discussions.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Councillor Desjarlais joined the meeting at 6:50 p.m.

GENERAL BUSINESS:

(A) 2025 PRE-BUDGET DISCUSSIONS

Considered was a presentation from the Finance Department with respect to the above.

Cullen-Cameron

1197 That the presentation from the Director of Finance be received. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (7:39 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY,
JANUARY 25, 2025 AT 8:30 AM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk advised that notice of this meeting had been provided to all members of City Council advising that a Special Meeting of City council would be held this date to deliberate the City's 2025 Operating and Capital Budgets.

The City Clerk confirmed that in view of the above compliance and there being quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) 2025 BUDGET DELIBERATIONS

Hildebrand-Cullen

1198 That the 2025 Operating and Capital budget be approved;

and further, that Administration prepare the required Financial Plan in accordance with the above noted budgets. CARRIED AS AMENDED.

AMENDMENT

Berry-Parker

1199 That the main motion be further amended by adding after the word "approved" the words: "subject to:

(1) (a) the addition of \$15,565 as an operating expenditure to Sportsplex Consulting for Sponsorship Identification/Valuation;

(b) the reduction of \$20,000 as an operating expenditure to City Manager Contracts;

(c) the addition of \$10,000 as an operating expenditure to Ambulance Special Overtime Payments;

(d) the reduction of \$26,525 as an operating expenditure to Fire Special Overtime Payments;

(e) the reduction of \$250,000 as an operating expenditure to Outdoor Sports Field Complex Contracts;

(f) the addition of \$27,263 as an operating expenditure for 2024 Server Purchase to be funded from the 2024 Surplus;

(g) the addition of \$41,352 as an operating expenditure for Foreign Direct Investing Contract and \$37,668 as an operating revenue for the associated grant;

(h) the addition of \$13,000 as an operating expenditure to Human Resources Contracts and reduction of \$13,000 as an operating expenditure from Health and Safety Contracts;

(i) the addition of \$30,000 as a capital expenditure for the rebudget of Fire Hall #1 Fire Alarm Panel Replacement, to be funded from the Municipal Building Maintenance Reserve;

(j) the addition of \$44,800 as a capital expenditure for the rebudget of Sportsplex Chlorine Room Ventilation Upgrade, to be funded from the Sportsplex Reserve;

(k) the addition of \$59,600 as a capital expenditure for the rebudget of Upfitting of Police Cruisers P103, P111 & P112, to be funded from the Police Vehicles Reserve;

(l) the addition of \$90,000 as a capital expenditure for the rebudget of Airside Pavement Rehabilitation, to be funded by federal grant;

(m) the addition of \$52,603 as a capital expenditure for the rebudget of Police Recruitment Vehicle, to be funded from the 2024 Surplus through the Police Equipment Reserve;

(n) the addition of \$96,020 as a capital expenditure for the rebudget of Police Tactical Equipment, to be funded from the 2024 Surplus through the Police Equipment Reserve;

(o) the addition of \$90,000 as a capital expenditure for Landfill Gas Collection System Remediation, to be funded from Disposal Site Reserve;

(p) the addition of \$150,000 as a capital expenditure for the purchase of a Woodchipper, to be funded from the Gas Tax Reserve;

(r) the addition of \$300,000 as a capital expenditure for Civic Services Complex Remediation Phase 2, to be funded from the 2024 Surplus through the Municipal Building Maintenance Reserve;

(s) increase the 2025 Opening Balance estimate of the Transit Equipment Reserve by \$1,707,400 and decreasing the 2025 Opening Balance estimate of the Transit Gas Tax Reserve by the same amount;

(t) the funding source for \$1,837,500 of 2025 capital expenditures for the refurbishments of transit buses 51, 53, 57, 58, 60 be updated from the Transit Gas Tax Reserve to the Transit Equipment Reserve;

(u) the addition of \$105,000 as a capital expenditure for the Sportsplex Canteen Renovation, to be funded from the Sportsplex Reserve;

(v) in the 10-Year Capital Plan, capital expenditures for Sportsplex Phase 2A be deferred from 2026 to 2028, and Sportsplex Phase 2B be deferred from 2028 to 2030;

(w) the addition of \$200,000 as an operating expenditure for the Southwest Road Network Preliminary Design, to be funded from the Transportation DC Reserve and the Gas Tax Reserve in the amount of \$100,000 each and the reduction of the same in 2026 of the 4-Year Operating Budget; and

(x) the deletion of \$500,000 for the Western Manitoba Centennial Auditorium capital grant as an operating expenditure and the deletion of \$89,922 to be transferred from the Centennial Auditorium Reserve as a funding source. CARRIED.

AMENDMENT

Luebke-Cameron

1200 That the main motion be further amended by adding the following subparagraph thereto:

"(2) the addition of \$50,000 as an operating expenditure for Brandon Downtown Biz core funding, and up to an additional \$100,000 of conditional 2-1 per dollar raised through memberships funding for 2025, 2026 and 2027, with required annual reporting on expenses and proposed budget." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Desjarlais-Tame

1201 That the above amending motion be amended by deleting the year "2025," and inserting immediately after the words "the addition of" the following words: "\$100,000 as an operating expenditure for Brandon Downtown Biz core funding, and up to an additional \$50,000 of conditional 1-1 per dollar raised through memberships funding for 2025 and". CARRIED.

AMENDMENT

Luebke-Cullen

1202 That the main motion be further amended by adding the following subparagraph thereto:

"(3) the addition of \$50,000 as an operating expenditure for unconditional Brandon First funding to be funded from the Accommodation Tax Reserve." CARRIED.

AMENDMENT

Karrouze-Hildebrand

1203 That the main motion be further amended by adding the following subparagraph thereto:

"(4) the addition of \$5,000 as an operating expenditure for the Age-Friendly Committee." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Hildebrand

1204 That the above amending motion be amended by adding the words "for 2025, 2026, and 2027." CARRIED.

AMENDMENT

Desjarlais-Karrouze

1205 That the main motion be further amended by adding the following subparagraph thereto:

"(5) the addition of \$30,000 as an operating expenditure to support the Community Mobilization Coordinator position to be funded from the 2024 Surplus." CARRIED.

AMENDMENT

Luebke-Desjarlais

1206 That the main motion be further amended by adding the following subparagraph thereto:

"(6) the addition of \$75,000 as an operating expenditure for Brandon Downtown Development Corporation annual grant funding for 2025, 2026, 2027." CARRIED.

AMENDMENT

Parker-Berry

1207 That the main motion be further amended by adding the following subparagraph thereto:

"(7) addition of \$10,000 as an ongoing operating expenditure for the Central Council of Community Centres annual grant." CARRIED.

AMENDMENT

Luebke-Desjarlais

1208 That the main motion be further amended by adding the following subparagraph thereto:

"(8) the reduction of \$15,000 as an operating expenditure from Special Programs under City Wide Initiatives Contracts for the Canada Day Fireworks." CARRIED.

AMENDMENT

Berry-Tame

1209 That the main motion be further amended by adding the following subparagraph thereto:

(9) "the addition of \$7,000 as a one-time operating expenditure for a grant to the Brandon Humane Society." CARRIED.

AMENDMENT

Luebke-Desjarlais

1210 That the main motion be further amended by adding the following subparagraph thereto:

(10) "the addition of \$150,000 as an operating expenditure to Community Grants to approve the recommendations brought forward by Grants Review Committee." CARRIED.

AMENDMENT

Cameron-Karrouze

1211 That the main motion be further amended by adding the following subparagraph thereto:

"(11) the addition of \$66,000 as an operating expenditure to the Western Manitoba Regional Library for security services at the Brandon Public Library for 2025, 2026, and 2027." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Berry-Luebke

1212 That the above amending motion be amended by deleting the words ", 2026 and 2027" and substituting therefor the words "and to be reviewed at budget deliberations in 2026 and 2027 for adjustments." CARRIED.

AMENDMENT

Splett-Parker

1213 That the main motion be further amended by adding the following subparagraph thereto:

"(12) the reduction of \$100,000 as an operating expenditure for the Medical Doctor Recruitment Program." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Splett-Parker

1214 That the above amending motion be amended by deleting the figure "\$100,000" and substituting therefor the figure "\$50,000" and adding the following words, " and that the remaining \$50,000 be funded from 2024 Surplus." CARRIED.

AMENDMENT

Luebke-Hildebrand

1215 That the main motion be further amended by adding the following subparagraph thereto:

"(13) the reduction of \$450,000 to the Brandon Police Service budget." CARRIED.

AMENDMENT TO AMENDMENT

Hildebrand-Desjarlais

1216 That the above amending motion be amended by deleting the figure "\$450,000" and substituting therefor the figure "\$600,000" and adding the following words "to further reduce for the equivalent of both proposed new positions." LOST.

AMENDMENT

Luebke-Berry

1217 That the main motion be further amended by adding the following subparagraph thereto:

"(15) the reduction of \$4,500,000 as a 2025 capital expenditure for the replacement of fleet equipment, with administration to reallocate A1 Priority equipment purchases over 2026, 2027, and 2028." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Cameron

1218 That the above amending motion be amended by adding the following words "and increase by \$2,000,000 for two new transit bus purchases to be ordered in 2025." LOST.

AMENDMENT TO AMENDMENT

Tame-Cameron

1219 That the above amending motion be amended by deleting the figure "\$4,500,000" and substituting therefor the figure "\$2,000,000" and adding the following words "and reallocate the remaining capital purchases over 2026, 2027 and 2028, with one new transit bus to be ordered in 2026, 2027, and 2028." LOST.

AMENDMENT TO AMENDMENT

Berry-Cullen

1220 That the above amending motion be amended by deleting the figure "\$4,500,000" and substituting therefor the figure "\$3,000,000", deleting the words "with administration to reallocate A1 Priority equipment purchases over 2026, 2027, and 2028." and adding the following words "and reallocate the remaining capital purchases over 2026, 2027 and 2028, and the addition of \$1,600,000 as a capital expenditure for two new transit buses to be ordered in 2025." CARRIED.

AMENDMENT

Berry-Parker

1221 That the main motion be further amended by adding the following subparagraph thereto:

"(16) the reduction of \$450,000 as an operating expenditure for Fleet Maintenance." CARRIED.

AMENDMENT

Luebke-Parker

1222 That the main motion be further amended by adding the following subparagraph thereto:

"(17) the reduction of \$1,040,000 as an operating expenditure for Reserve Appropriations, to be funded from the 2024 Surplus." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Parker-Luebke

1223 That the above amending motion be amended by deleting the figure "\$1,040,000" and substituting therefor the figure "\$900,000". CARRIED.

AMENDMENT

Berry-Hildebrand

1224 That the main motion be further amended by adding the following subparagraph thereto:

"(18) the transfer of \$1,000,000 from the Gas Tax Reserve to Machinery & Equipment Reserve and reduce the Machinery & Equipment Reserve appropriations by the same amount." LOST.

AMENDMENT TO AMENDMENT

Parker-Tame

1225 That the above amending motion be amended by deleting the figures "\$1,000,000" and substituting therefor the figure "\$500,000". LOST.

AMENDMENT

Berry-Luebke

1226 That the main motion be further amended by adding the following subparagraph thereto:

"(19) the reduction of \$130,000 as an operating expenditure for salaries for new positions." CARRIED.

AMENDMENT

Berry-Splett

1227 That the main motion be further amended by adding the following subparagraph thereto:

"(20) the reduction of \$400,000 to the Transportation Network Reserve Annual Appropriation with capital projects to be funded from the Gas Tax Reserve." LOST.

AMENDMENT

Luebke-Cameron

1228 That the main motion be further amended by adding the following subparagraph thereto:

"(21) the addition of \$250,000 as a 2025 capital expenditure for the Street Preservation Program to be funded from the Transportation Network Reserve, and for administration to review increasing the program by \$500,000 for 2026, 2027 and 2028." CARRIED.

AMENDMENT

Cameron-Splett

1229 That the main motion be further amended by adding the following subparagraph thereto:

"(22) the addition of \$50,000 as a 2025 capital expenditure for Sidewalk and Curb Preservation to be funded from the Gas Tax Reserve." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Cameron-Splett

1230 That the above amending motion be amended by adding the words "for accessibility improvements" immediately following the word "Preservation". CARRIED.

AMENDMENT

Tame-Desjarlais

1231 That the main motion be further amended by adding the following subparagraph thereto:

"(23) in the 10-Year Capital Plan, reallocate the sidewalk addition between Cornwallis Crescent and Maryland Avenue for \$75,000 as a capital expense from 2030 to 2026." LOST.

AMENDMENT

Parker-Karrouze

1232 That the main motion be further amended by adding the following subparagraph thereto:

"(24) the addition of up to \$100,000 as a capital expenditure for a pedestrian corridor across Victoria Avenue East at Russell Street, to be funded from Transportation Network Reserve." CARRIED.

AMENDMENT

Cullen-Splett

1233 That the main motion be further amended by adding the following subparagraph thereto:

"(25) the addition of \$500,000 as an operating expenditure for Pothole Remediation, to be funded from the Gas Tax Reserve." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Parker

1234 That the above amending motion be amended by deleting the figure "\$500,000" and substituting therefor the figure "\$200,000". CARRIED.

AMENDMENT

Hildebrand-Luebke

1235 That the main motion be further amended by adding the following subparagraph thereto:

"(26) the addition of \$610,000 to 2026 of the 10-Year Capital Plan for the BRANDON Tourism Sign Project, to be funded 50% from the Gas Tax Reserve and 50% from grant funding." CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Parker

1236 That the above amending motion be amended by deleting the words " to be funded 50% from the Gas Tax Reserve and 50% from grant funding " and substituting therefor the words "as an unfunded project". CARRIED.

Parker-Splett

1237 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a matter in its preliminary stages. CARRIED.

Parker-Splett

1238 That City Council resolve into open session. CARRIED.

AMENDMENT

Tame-Splett

1239 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the addition of \$125,000 as an operating expenditure for an Employee Retention Fund, to be funded from the Fiscal Contingency Reserve." LOST.

AMENDMENT

Cameron-Karrouze

1240 That the main motion be further amended by adding the following subparagraph thereto:

"(28) the transfer of \$91,047 from the Covid Restart Reserve to the Parks Reserve". CARRIED.

AMENDMENT

Cameron-Desjarlais

1241 That the main motion be further amended by adding the following subparagraph thereto:

"(29) the addition of \$100,000 as an operating expenditure for a Residential Tree Enhancement Program, to be funded from the Parks Reserve." CARRIED.

AMENDMENT

Luebke-Parker

1242 That the main motion be further amended by adding the following subparagraph thereto:

"(30) the reduction of \$80,000 as an operating expenditure for a low-income water audit/fixture subsidy program in the General Revenue Fund and the addition of \$80,000 as an operating expenditure for a low-income water audit/fixture subsidy program in the Utility Fund, to be funded from the 2024 Utility Surplus." CARRIED.

AMENDMENT

Desjarlais-Hildebrand

1243 That the main motion be further amended by adding the following subparagraph thereto:

"(31) that a portion of 2025 Traffic Signals Program budget be designated for accessible signal upgrades in the downtown area." CARRIED.

AMENDMENT

Luebke-Desjarlais

1244 That the main motion be further amended by adding the following subparagraph thereto:

"(32) the addition of \$2,200,000 each for a new South End Community Centre to the 2027 capital plan and a new Central Community Centre to the 2029 capital plan, as unfunded projects." CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (4:28 p.m.). CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,
FEBRUARY 3, 2025 AT 6:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Glen Parker

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss a housing incentive matter.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Desjarlais-Cameron

1245 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a housing incentive matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) **HOUSING INCENTIVE**

Considered was a presentation from the Director of Planning and Buildings with respect to the above.

Tame-Splett

1246 That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (7:02 p.m.). CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
FEBRUARY 3, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Glen Parker

ADOPTION OF AGENDA:

Splett-Karrouze

1247 That the Agenda for the regular meeting of City Council to be held on Monday, February 3, 2025 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Luebke

1248 That the Minutes of the Special Meeting of City Council held Monday, January 13, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Desjarlais-Hildebrand

1249 That the Minutes of the Special Meeting of City Council held Thursday, January 16, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Luebke

1250 That the Minutes of the Special Meeting of City Council held Monday, January 20, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Hildebrand

1251 That the Minutes of the Regular Meeting of City Council held Monday, January 20, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Karrouze-Cameron

1252 That the Minutes of the Special Meeting of City Council held Tuesday, January 21, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) BY-LAW 7397 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175
TRANSPORTATION AND LAND DRAINAGE

Steve McMillan, VBJ Developments asked if third reading of the by-law could be postponed for one month to give industry time to review the information contained within the reports.

Shawn Wood, Executive Director Rural Manitoba Construction Associated asked for the continuance, and spoke to a phased-in approach and a city-wide fee.

At the request of His Worship the Mayor the Acting City Manager responded that progress continued with anticipated site and facility completion expected in Summer 2025.

ANNOUNCEMENTS:

BRANDON POLICE BOARD MEETING - FEBRUARY 7, 2025

Councillor Cullen announced that a Brandon Police Board meeting would take place Friday, February 7, 2025 starting at Noon in the Council Chamber and encouraged everyone to attend.

PUBLIC MEETING RE: PROPOSED COMMUNICATION TOWER

Councillor Berry announced that a public meeting was planned for February 10, 2025 at 6:30 p.m. at Westridge Community Centre where attendees would be provided with information on a proposed communications tower to be located at 353 Durum Drive. He encouraged everyone to attend and share their thoughts on this important issue in the community.

WESTMAN MULTICULTURAL FESTIVAL

Councillor Luebke announced that the Westman Multicultural Festival would take place from February 6-8, 2025 with eleven pavilions at various locations within the City. He encouraged everyone to come out and visit the pavilions and advised further information was available on the website at gotothepavilions.com.

GENERAL BUSINESS:

(A) NEIGHBOURHOOD PLAN AMENDMENT - OAKRIDGE ESTATES NEIGHBORHOOD PLAN

City Council considered a report from the Planning & Buildings Department dated January 27, 2025 with respect to the above.

Karrouze-Cameron

1254 That City Council adopt the updated concept plan for Phase 2 of the Oakridge Estates Neighbourhood in accordance with "NP Attachment-1" of this report. CARRIED.

(B) HOUSING, INFRASTRUCTURE, AND COMMUNITIES CANADA - ACTIVE TRANSPORTATION FUND

Submitted for consideration was a report from the Planning & Buildings Department dated January 26, 2025, with respect to the above.

Desjarlais-Splett

1255 That Council support the Active Transportation connections as set-forth in Attachment A-3 for submission to the Housing, Infrastructure and Communities Canada Active Transportation Fund prior to the deadline of February 26, 2025. CARRIED.

(C) SUBDIVISION (4500-24-742)-15-5TH STREET NORTH

Considered was a report from the Planning & Buildings Department dated January 24, 2025, with respect to the above.

Desjarlais-Splett

1256 That the application to subdivide (4500-24-742) 15 – 5th Street North (Lot 6/7 and Public Lane, Plan 18 BLTO) to create one (1) lot in the RLD Residential Low-Density Zone be approved, subject to owner or successor:

1. Entering into a development agreement with the City of Brandon, to be registered in series with this subdivision, with conditions as set out in "Attachment D" of this report;
 2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$283.50 as a cash-in-lieu contribution for school purposes;
 3. Providing City of Brandon Engineering Department cash-in-lieu of land dedication for public reserve of \$206.25; and
 4. Submitting a written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of the City of Brandon Real Estate Administration.
- CARRIED.

(D) SUBDIVISION (4500-24-738)-2728 VICTORIA AVENUE-AMENDMENT TO CONDITIONAL APPROVAL

City Council considered a report from the Planning & Buildings Department dated January 22, 2025 with respect to the above.

Cameron-Karrouze

1257 That the conditional approval to subdivide (4500-24-738) at 2728 Victoria Avenue (Lot 1, Plan 945 BLTO, Exc Sly 112.5 feet, and Plan 981 BLTO) to create two (2) lots in the CAR Commercial Arterial Zone and CG Commercial General Zone, under Resolution 1094 at the November 18, 2024 City Council meeting, be amended as follows:

1. Deleting Condition 2 in its entirety and substitute therefor:

"Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of BellMTS and Manitoba Hydro." CARRIED.

(E) APPLICATION TO SUBDIVIDE PART OF 1910 BELL AVENUE

Submitted for consideration was a report from the Legislative Services Department dated January 28, 2025 with respect to the above.

Karrouze-Cameron

1258 That the application to subdivide part of 1910 Bell Avenue (Lot 32, Plan 70982 BLTO) to create one (1) lot, public reserve, and a public road in the EI Educational and Institutional and PR Parks and Recreation Zones, be approved in accordance with the subdivision application map "Attachment C-2", subject to the applicant or developer:

1. Amending the proposed subdivision layout in accordance with the concept plan as drawn by Burns Maendel Consulting Engineers Ltd. with the last revision date December 4, 2024 ("Attachment C-4" of this report);

2. Entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in the Attachment E of this report;
3. Submitting an updated neighbourhood plan required in accordance with the development agreement for Phase 2, Stage 1 of Oakridge Estates development, including all supporting servicing and traffic engineering studies, further acknowledging this may result in additional conditions under the development agreement for this subdivision application;
4. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$22,680.00 as a cash-in lieu contribution for school purposes;
5. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, BellMTS, and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan subdivision; and
6. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration. CARRIED.

BY-LAWS:

NO. 7397 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175 TRANSPORTATION AND LAND DRAINAGE
3RD READING

Considered was a report from the Engineering Department dated January 24, 2025 with respect to the above.

Desjarlais-Tame

1259 That By-law No. 7397 to amend Development Charges By-law No. 7175 and establish new Development Charges rates for transportation and land drainage network infrastructure be read for a third and final time. NOT VOTED ON.

Berry-Luebke

1260 That consideration of third reading for By-law No. 7397 To Amend Development Charges By-law No. 7175 be deferred to the March 3, 2025 meeting of City Council. CARRIED.

NO. 7405 TO REZONE PART OF 1910 BELL AVENUE
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated January 27, 2025 with respect to the above.

Karrouze-Cameron

1261 That By-law No. 7405 to rezone part of 1910 Bell Avenue (Lot 32, Plan 70982 BLTO) from Residential Low Density (RLD), Residential Moderate Density (RMD) and Parks and Recreation (PR) zones to Educational and Institutional (EI) and Parks and Recreation (PR) zones, subject to the areas within Phase 2 Stage 2 identified as Areas "B" and "C", as shown in "Attachment C" and coinciding with proposed Public Reserve areas under

subdivision application 4500-24-740 also being rezoned to Parks and Recreation (PR), be read a second time. CARRIED.

Karrouze-Cameron

1262 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7405 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shawn Berry
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Heather Karrouze
- Councillor Bruce Luebke
- Councillor Jason Splett
- Councillor Tyson Tame

NO. 7408

TO REZONE PROPERTIES LOCATED AT 401 COLLEGE AVENUE AND 750 5TH STREET
2ND & 3RD READINGS

Submitted for Council's consideration was a report from the Legislative Services Department dated January 27, 2025 with respect to the above.

Luebke-Splett

1263 That By-law No. 7408 to rezone properties located at 401 College Avenue (Lots 1/8 and Lots 23/28, Block 61, Plan 8 BLTO) and 750 - 5th Street (Lot 1 and SLY 17 Feet of Lot 2, Block 60, Plan 8 BLTO in NE ¼ 14-10-19 WPM) from Industrial Restricted (IR) to Residential Moderate Density (RMD) subject to the owner or successor entering into a development agreement "Attachment E" containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws and Acts, be read a second time. CARRIED.

Luebke-Splett

1264 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7408 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shawn Berry
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Greg Hildebrand
- Councillor Heather Karrouze
- Councillor Bruce Luebke
- Councillor Jason Splett
- Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:51 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY,
FEBRUARY 18, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Tyson Tame

ADOPTION OF AGENDA:

Splett-Parker

1265 That the Agenda for the regular meeting of City Council to be held on Tuesday, February 18, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) **JUNO AWARD NOMINATION - BOY GOLDEN**

His Worship Mayor Fawcett recognized Manitoba band Boy Golden for being nominated for a Juno Award for Contemporary Roots Album of the Year.

(B) **INTERNATIONAL AGRICULTURE HALL OF FAME - BOB MAZUR**

His Worship Mayor Fawcett recognized Bob Mazer, to be inducted into the 2025 Farm Equipment Dealer Hall of Fame.

CONFIRMATION OF MINUTES:

Karrouze-Splett

1266 That the Minutes of the Special Meeting of City Council held Monday, February 3, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Luebke-Berry

1267 That the Minutes of the Regular Meeting of City Council held Monday, February 3, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON POLICE SERVICES BOARD VERBAL FEBRUARY 18, 2025

Councillor Berry provided a verbal report from the Brandon Police Services Board meeting held on February 7, 2025. He noted a presentation from Councillor Luebke was received with respect to bail reform.

Councillor Berry provided an overview of Chief Bates' report on activities within the Brandon Police Service on a community and provincial level. He highlighted the 2024 calls for service, drug seizures, and 2024 budget surplus to be \$1,070,000.

(B) VISION ZERO TASK FORCE VERBAL FEBRUARY 18, 2025

Councillor Hildebrand provided a verbal report on the Vision Zero Task Force meeting held on February 12, 2025. He noted that the main topics discussed included the draft City of Brandon Road Safety Strategic Plan, which had been circulated to task force members for feedback in December. The task force emphasized the importance of accurate data collection, such as collision and near-miss reporting and infrastructure data. Councillor Hildebrand also highlighted the positive response to the strategic themes of Safer People, Safer Roads, Safer Speeds, and Safer Mindset. He noted that the approved budget would support initiatives like the crosswalk enhancement program, pedestrian corridors, speed hump installations, and marketing and educational programs.

Berry-Hildebrand

1268 That the verbal reports of the Brandon Police Services Board and Vision Zero Task Force be received. CARRIED.

ENQUIRIES:

Nil

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) JOINT RESOLUTION WITH BRANDON POLICE BOARD FOR BAIL REFORM

City Council considered a report from Councillor Bruce Luebke dated January 30, 2025 with respect to the above.

Luebke-Berry

1269 The Brandon City Council accepts the recommendation from the Brandon Police Board and adopt the proposed Bail Reform Resolution. CARRIED.

Luebke-Berry

1270 WHEREAS the increasing crime rates in Brandon have led to heightened concern among citizens for their safety and the safety of their communities; and

WHEREAS the Brandon Police Service is seeing a large amount of calls for service to deal with offenders who are breaking bail conditions, probation conditions or failure to appear in court orders; and

WHEREAS the current justice system's policies on bail and sentencing often result in the premature release of offenders, thereby undermining public trust in the justice system; and

WHEREAS the release of offenders without sufficient rehabilitation measures poses a continuous threat to public safety and order; and

WHEREAS the safety of law-abiding citizens and the integrity of the justice system must be prioritized to maintain social order and public confidence;

THEREFORE BE IT RESOLVED THAT the City of Brandon and Brandon Police Board strongly encourage the Government of Canada and the Province of Manitoba to implement stronger measures within the justice system that ensure offenders are held accountable for their actions; and

FURTHER BE IT RESOLVED THAT the Government of Canada and the Province of Manitoba further implement policies that prevent the early release of offenders, thereby ensuring that individuals who pose a threat to public safety are adequately rehabilitated and no longer pose a risk to the community; and

FURTHER BE IT RESOLVED THAT the Government of Canada and the Province of Manitoba increase the consequences to individuals who violate release conditions, thereby enhancing public safety and ensuring accountability within the justice system; and

FURTHER BE IT RESOLVED THAT the City of Brandon and Brandon Police Board requests the Government of Canada and the Province of Manitoba work with law enforcement agencies, judicial bodies, and community organizations to develop and support initiatives aimed at reducing crime and enhancing the overall effectiveness of the justice system in Manitoba. CARRIED.

(B) CITY OF BRANDON HOUSING STRATEGY

City Council considered a report from the Planning & Buildings Department dated January 23, 2025 with respect to the above.

Karrouze-Parker

1271 That Council receive the report from Administration to prepare a new City of Brandon Housing Strategy. CARRIED.

(C) STRATEGIC PLAN UPDATE - Q4 2024

Submitted for consideration was the Strategic Plan Quarter 4 update.

Parker-Splett

1272 That the Strategic Plan 2024 Quarter 4 update be received. CARRIED.

BY-LAWS:

NO. 7414 TO REZONE PROPERTY LOCATED AT 526 26TH STREET
1ST READING

Considered was a report from the Planning & Buildings Department dated February 6, 2025 with respect to the above.

Luebke-Splett

1273 That By-law No. 7414 to rezone property located at 526 – 26th Street (Firstly: Lot 11/16 Block 1 Plan 211, Secondly: Parcel C and D Plan 52166 BLTO) from CAR Commercial Arterial to CG Commercial General zone be read a first time. CARRIED.

NO. 7417 TO AMEND BY-LAW NO. 6912 OAKRIDGE ESTATES STREET NAMES LOCATED AT PART OF
1910 BELL AVENUE
1ST READING

City Council considered a report from the Legislative Services Department dated February 3, 2025 with respect to the above.

Karrouze-Parker

1274 That By-law No. 7417 to amend By-law No. 6912 Street Names in the development of Oakridge Estates Neighbourhood located at 1910 Bell Avenue be read a first time. CARRIED.

NO. 7418 TO AMEND BORROWING BY-LAW NO. 7331 TO BORROW FUNDS FOR THE PURPOSE OF
CONSTRUCTING NEW STORMWATER INFRASTRUCTURE IN THE SOUTHEAST AREA OF
BRANDON
1ST READING

Submitted for Council's consideration was a report from the Director of Finance dated February 13, 2025 with respect to the above.

Luebke-Splett

1275 That By-law No. 7418 – to amend By-law No. 7331 to provide for the borrowing and expenditure of funds for the purpose of constructing new stormwater infrastructure in the southeast area of Brandon be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (7:49 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
MARCH 3, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Cameron
1276 That the Agenda for the regular meeting of City Council to be held on Monday, March 3, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) FIRST PRESBYTERIAN CHURCH 100TH ANNIVERSARY

Councillor Berry congratulated the First Presbyterian Church in Brandon on celebrating their 100th Anniversary in 2025.

CONFIRMATION OF MINUTES:

Karrouze-Splett
1277 That the Minutes of the Regular Meeting of City Council held Tuesday, February 18, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) JAMES EPP - BRANDON CITY PLAN

James Epp, Ward 5 area resident, appeared before City Council and spoke in opposition to the Brandon City Plan, specifically citing concerns related to Section 44 of The Planning Act. He expressed his belief that there was insufficient consultation with the Brandon School Division Board regarding the plan and encouraged Council to consider these factors before adopting the City Plan.

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) PUBLIC HEARING: BY-LAW NO. 7411 – TO BORROW FUNDS FOR THE PURPOSE OF PURCHASING AND RETROFITTING A POLICE OPERATIONS CENTRE

City Council sat to hear representation on By-law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre.

Troy Tripp, Director of Finance, appeared before City Council and provided an overview of the proposed borrowing for purchasing and retrofitting the building.

Berry-Cullen

1278 That the public hearing with respect to By-Law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AUDIT & FINANCE COMMITTEE VERBAL MARCH 3, 2025

On February 14, the committee discussed amendments to Development Charges By-law No. 7175 and their impact on development, with further discussions set for March 6. On February 20, they reviewed the 2023 audit, which was delayed by new asset remediation reporting requirements. Councillor Parker confirmed the 2024 audit remained on schedule and reported a \$13 million accounting surplus in 2023, up from \$1.8 million in 2022. He noted the total accumulated surplus reached \$395.9 million, with \$28 million invested in capital assets. No new debt was issued, and \$4.4 million was repaid.

(B) AGE FRIENDLY COMMITTEE VERBAL MARCH 3, 2025

Councillor Karrouze provided a verbal report of the recent meeting of the Age Friendly Committee held on February 20, 2025. She noted the completion of vignette filming, ongoing script development, and the ordering of a trishaw for the Cycling Without Age initiative, set to launch this spring. She announced that Seniors for Seniors will host an ageism workshop on May 13, and a seniors' event is planned for August 8–9 at the Riverbank Discovery Centre in partnership with the Brandon Area Community Foundation. She concluded by announcing Jim Doppler's election as co-chair of the committee.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL MARCH 3, 2025

Councillor Cameron provided a verbal report on the February 27, 2025, meeting of the Brandon Urban Aboriginal Peoples' Council (BUAPC). He noted a presentation from The John Howard Society on the Traditional Housing Centre at 16 Street North, highlighting challenges in securing partnerships for Indigenous teachings, as well as a Development Services presentation on the need for better Indigenous consultation in future city projects. He stated that Council discussed Truth and Reconciliation Week, set for September 29 to October 3, and concluded by congratulating BUAPC on being a finalist in the social impact category at the third annual Tourism Awards.

(D) ENVIRONMENTAL CLIMATE CHANGE COMMITTEE VERBAL MARCH 3, 2025

Councillor Desjarlais provided a verbal report on the recent special meeting of the Environmental & Climate Change Committee, noting that they met with representatives

from MLA Glen Simard's office to discuss priority areas in the climate change action plan and advocacy efforts at the provincial level.

Cameron-Parker

1279 That the verbal reports of the Audit and Finance, Age Friendly, Brandon Urban Aboriginal Peoples' Council, and Environmental Climate Change Committee be received. CARRIED.

ENQUIRIES:

(204) CHILD CARE REGULATIONS

Councillor Hildebrand referred to a recent incident within the City of Brandon involving a daycare. He noted that daycares fell within Provincial Regulations but enquired if there was any way the City of Brandon could be more involved in daycare operations.

At the request of His Worship the Mayor, the Acting City Manager responded that the City did not currently regulate the operation of day cares. He explained that under the Zoning By-law home daycares of less than 8 children are permitted and group daycares of 9 or more require a conditional use in Residential Zones.

Mr. Tripp confirmed that the Province regulates child care in Manitoba, with licensed daycares being heavily regulated under The Community Child Care Standards Act; however, neither the City or the Province regulate unlicensed home child care operations. He suggested that should City Council wish to advocate for strong regulations, same could be brought forward to the AMM June District Meeting through a resolution.

(205) UPDATE ON POTHOLES

His Worship Mayor Fawcett requested an update on the plan for dealing with potholes this season.

At the request of His Worship the Mayor, the Acting City Manager responded that currently the number of potholes forming was minimal and being managed by a three-person crew. He advised that should a drastic shift happen and the number of potholes increase, additional staff, material and equipment were ready to go.

Mr. Tripp noted that winter mix asphalt, which is a temporary measure, was currently being used for pothole repairs, and as such, those areas would need to be monitored until permanent material was put in place. He encouraged residents who see potholes to use the "Report an Issue" link at www.brandon.ca or call (204) 729-2285.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) PHYSICIAN RECRUITMENT PROGRAM

Submitted for consideration was a report from the Director of Economic Development dated February 13, 2025 with respect to the above.

Parker-Splett

1280 That the report on the Physician Recruitment Program by Gerald Cathcart, Director of Economic Development and Darlene Gray of Prairie Mountain Health be received. CARRIED.

(B) SUBDIVISION (4500-25-744) - 710/800 ROSSER AVENUE

Considered was a report from the Planning & Buildings Department dated February 20, 2025, with respect to the above.

Desjarlais-Cameron

1281 That application to subdivide (4500-25-744) part of 800 Rosser Avenue (Part Lot 3, Plan 1967 BLTO) to consolidate with 710 Rosser Avenue (Part Lot 13 and Lots 14/20, SS Plan 484 BLTO) in the DMU Downtown Mixed Use Zone be approved, subject to the owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and plan of easement to the satisfaction of Manitoba Hydro. CARRIED.

(C) 2025 UTILITY RATE ADEQUACY REPORT

City Council considered a report from the Director of Finance dated February 27, 2025 with respect to the above.

Desjarlais-Tame

1282 That that 2025 Utility Rate Adequacy Report be received;

And further than the report, deeming the rates as adequate for 2025, be submitted to the Public Utilities Board of Manitoba. CARRIED.

BY-LAWS:

NO. 7392 TO ADOPT THE BRANDON CITY PLAN
3RD READING

City Council considered a report from the Planning & Buildings Department dated February 14, 2025 with respect to the above.

Cameron-Desjarlais

1283 That By-law No. 7392 to establish the Brandon City Plan be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7392 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

Councillor Shawn Berry
Councillor Greg Hildebrand

NO. 7397 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175 TRANSPORTATION AND LAND DRAINAGE
3RD READING

At the February 3, 2025 regular meeting, City Council deferred third reading of By-law No. 7397 to the regular meeting of March 3, 2025.

Desjarlais-Hildebrand

1284 That third reading of By-law No. 7397 be deferred to a future meeting of City Council.
CARRIED.

NO. 7411 TO BORROW FUNDS FOR THE PURPOSE OF PURCHASING AND RETROFITTING A POLICE OPERATIONS CENTRE
1ST READING

Considered was a report from the Finance Department dated February 26, 2025 with respect to the above.

Cullen-Berry

1285 That By-Law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre be read a first time. CARRIED.

NO. 7415 TO REZONE 201 - 6TH STREET NORTH AND AREA
1ST READING

City Council considered a report from the Planning & Buildings Department dated February 18, 2025 with respect to the above.

Desjarlais-Cameron

1286 That By-law No. 7415 to rezone 120 - 5th Street North, 101, 127, 161, 171, 184, 188, 196, 201, 202, and 206 - 6th Street North, 177, 183, 197, 201, 205, and 209 - 7th Street North, and 195, 203, and 205 - 8th Street North (Lots 17/20 and Closed Lane, Block 104, Plan 2 BLTO, Lots 18/26, 34/44 and Part Lots 15/17, 27, 28 and 45/50, Plan 194 BLTO, Lots 1/10 and part of Closed Lane, Block 1, Plan 327 BLTO, Lots 1/5 and part of Closed Lane, Block 2, Plan 327 BLTO, and Part NE¼ 23-10-19 WPM) from IR Industrial Restricted and OS Open Space to RLD Residential Low Density, RMD Residential Moderate Density, and PR Parks and Recreation be read a first time. CARRIED.

NO. 7417 TO AMEND BY-LAW NO. 6912 STREET NAME IN OAKRIDGE ESTATES NEIGHBOURHOOD LOCATED AT 1910 BELL AVENUE
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated February 3, 2025, with respect to the above.

Karrouze-Parker

1287 That By-law No. 7417 to amend By-law No. 6912 Street Names in the development of Oakridge Estates Neighbourhood located at 1910 Bell Avenue be read a second time.
CARRIED.

Karrouze-Parker

1288 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7417 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shawn Berry
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Greg Hildebrand
- Councillor Heather Karrouze
- Councillor Bruce Luebke
- Councillor Glen Parker
- Councillor Jason Splett
- Councillor Tyson Tame

NO. 7419

PLAN OF 5TH STREET AND PUBLIC LANE TO BE CLOSED
1ST READING

Considered was a report from the Planning & Buildings Department dated February 21, 2025, with respect to the above.

Luebke-Tame

1289 That By-law No. 7419 to close and convey the portion of 5th Street and public lane lying north of College Avenue in Block 61 Plan 8 BLTO, be read a first time. CARRIED.

GIVING OF NOTICE:

(A) Councillor Desjarlais - Traffic By-law - Parking Restrictions

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce a motion with respect to parking restrictions within the Traffic By-law.

ADJOURN:

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,
MARCH 17, 2025 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on March 13, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss an enforcement matter.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Hildebrand-Cullen

1290 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss an enforcement matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber

IN COMMITTEE:

(A) **VACANT & DERELICT BUILDING BY-LAW - PROPERTY ENFORCEMENT**

Considered was a report from the Planning & Buildings Department dated March 17, 2025 with respect to the above.

Splett-Tame

1291 That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:35 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
MARCH 17, 2025 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1292 Splett-Parker
That the Agenda for the regular meeting of City Council to be held on Monday, March 17, 2025, be adopted as presented. CARRIED.

RECOGNITIONS:

(A) STAFF APPRECIATION

His Worship, Mayor Fawcett, congratulated and welcomed Dave Wardrop as the new City Manager. He also recognized and thanked Terry Parlow, Chief of Emergency Services, for his work as Acting City Manager over the past seven months.

Councillor Glenn Parker thanked Debbie Nelson for her outstanding work and wished her all the best in her upcoming retirement after 23 years of service with the City of Brandon.

CONFIRMATION OF MINUTES:

1293 Cameron-Karrouze
That the Minutes of the Regular Meeting of City Council held Monday, March 3, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) 2025 TWO SPIRIT AND TRANSGENDER DAY OF VISIBILITY

Alyssa Wowchuk and Han Van De Woestyne provided a presentation on Brandon's 3rd Annual Two Spirit and Transgender Day of Visibility Celebration, taking place on Friday, March 28, from 7:30 PM to 10:00 PM at Knox United Church. Han noted that this is a benefit event supporting the Westman Empowerment Fund and the Brandon University Hero Bursary. Han stated that the Two Spirit and Transgender Day of Visibility, celebrated worldwide on March 31, honors the lives and contributions of transgender, two-spirit, and gender-diverse individuals while also raising awareness of the discrimination and violence the community still faces.

Cameron-Splett

1294 That the presentation by Alyssa Wowchuk and Han Van De Woestyne with respect to the 2025 Two Spirit and Transgender Day be received. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE BOARD VERBAL MARCH 17, 2025

Councillor Luebke provided a verbal report from the recent meeting of the Keystone Centre Board held on March 11, 2025. He noted the Board reviewed and approved the 2025-2030 Strategic Plan, which will be shared with Members this month and then released publicly. He also noted the Keystone Centre reported a net income of \$115,000 through January 31st, with expenses \$250,000 below budget due to the timing of repairs and lower-than-expected hydro and natural gas costs.

Councillor Luebke concluded by stating the Board approved a tender for the Greenspace Conceptual Plan, endorsed separating the Members and Public Annual General Meetings, and will undergo Governance training in April.

Desjarlais-Splett

1295 That the verbal reports of the Keystone Centre Board be received. CARRIED.

(B) PERSONNEL COMMITTEE WRITTEN MARCH 17, 2025

Submitted for consideration was a written report from Lola Oyeladun, Director of Human Resources, from the Personnel Committee meeting held on March 13, 2025. From the report, Ms. Oyeladun highlighted the recently ratified CUPE contract effective January 1, 2024, set to expire December 31, 2027, a 2.5% general wage increase and applicable market adjustments effective January 1, 2025.

Berry-Tame

1296 That the City of Brandon enter into a four (4) year agreement with the CUPE Local 69 for the period of January 1, 2024 to December 31, 2027 as per the Memorandum of Settlement whereby general wages shall be increased as follows:

- January 1, 2024 – December 31, 2027 – 2.5%. CARRIED.

(C) COMMITTEE OF THE WHOLE VERBAL MARCH 17, 2025

The City Clerk advised that City Council had met in a Committee of the Whole Meeting closed to the public on March 17, 2025 to consider a presentation from Administration with respect to an enforcement matter.

Desjarlais-Cullen

1297 That under Vacant & Derelict Building By-law No. 7007 Part II Section 3, that City Council accept the financial risk of proceeding with enforcement action to secure Boarded Building Permits for the property identified on Attachment A-1. CARRIED.

ENQUIRIES:

(206) EARLY START ON EXPECTED GOPHER INFESTATION

Councillor Parker noted that there was a serious issue last year with gophers in the greenspaces throughout the City and this year was expected to be worse and enquired what was planned to get a head start on the eradication this year.

His Worship the Mayor agreed to take this matter under advisement.

(207) IMPACT OF UNITED STATES TARIFFS

Councillor Luebke enquired as to the potential impact of the current and proposed U.S. tariffs on the City of Brandon, inclusive of information the city's procurement policy with respect to purchasing items from the United States and how same could be avoided.

At the request of His Worship the Mayor, the Acting City Manager responded that, following the lead of the Federal and Provincial Governments, the City of Brandon had formed an internal task force with the intent to be proactive and determine ways to alleviate the effects of the tariffs on the City of Brandon and the community as a whole.

(208) FEDERAL TRANSIT FUNDING ANNOUNCEMENT

Councillor Luebke referred to a recent announcement with respect to Federal Government transit funding. He noted that the funding included a requirement for high density housing in areas close to major transit routes and enquired if amendments to the Zoning By-law were required to meet these requirements.

At the request of His Worship the Mayor, the Acting City Manager confirmed that the Zoning By-law had already been amended to ensure the requirements were met.

ANNOUNCEMENTS:

BRANDON WHEAT KINGS

Councillor Luebke announced that the Brandon Wheat Kings continued their race for first place with a game against the Saskatoon Blades on Wednesday, March 19, 2025 and their final home game on Friday, March 21, 2025. He wished the team good luck and invited everyone to come out and cheer them on.

ROYAL MANITOBA WINTER FAIR

Councillor Luebke announced that the Royal Manitoba Winter Fair would take place from March 31 to April 5, 2025 at the Keystone Centre. He encouraged everyone to come out and enjoy this fun-filled family event. He also noted that a free children's ticket was available to download on the Provincial Exhibition website.

2025 U SPORTS MEN'S VOLLEYBALL CHAMPIONSHIP

Councillor Luebke announced that the 2025 U Sports Men's Volleyball Championship would take place from March 21 - 23, 2025 at the Brandon University Healthy Living Centre and noted that tickets for some games were still available.

VALLEYVIEW SCHOOL ON-LINE SAFETY PRESENTATION

Councillor Cameron announced that Valleyview School would be hosting an event on March 19, 2025 from 6:30 - 8:30 p.m. where Val Caldwell would provide a presentation for students and parents regarding on-line safety and awareness. He invited everyone to attend this important seminar.

GENERAL BUSINESS:

(A) 2025 CITIZEN APPOINTMENTS TO THE PLANNING COMMISSION

Considered was a report from the Legislative Services Department dated February 20, 2025, with respect to the above.

Parker-Splett

1298 That the following appointments be and are hereby made to the Planning Commission for three-year term of office to commence April 1, 2025, and expire March 31, 2028:

Ryan Johnston
Keith Edmunds CARRIED.

(B) APPOINTMENT OF WEED INSPECTOR FOR 2025 SEASON

Submitted for consideration was a report from the Parks & Recreation Department dated March 10, 2025 with respect to the above.

Desjarlais-Luebke

1299 That the City of Brandon appoint Scott Ramsay as weed inspector for the 2025 season.
CARRIED.

(C) SUBDIVISION - 353 - 16TH STREET NORTH

City Council considered a report from the Planning & Buildings Department dated March 5, 2025 with respect to the above.

Desjarlais-Splett

1300

That Council approve the application to subdivide (4500-25-745) 353 – 16th Street North (Lots 1/14, Block 8, Plan 228 BLTO and Parcels A/B, Plan 71647 BLTO) to create one (1) lot in the EI Educational & Institutional Zone in accordance with subdivision application map “Attachment B-3”, subject to the owner or successor:

1. Entering into a development agreement with the City of Brandon requiring the consolidation of the subdivided lot with the residual lot within five years of executing the agreement;
2. Obtaining a variance to reduce the required east interior side yard to 0.0m;
3. Providing written confirmation to the City of Brandon Planning & Buildings Department that taxes for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council; and
4. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of BellMTS, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision. CARRIED.

(D) SUBDIVISION - 1501 BRAECREST DRIVE

Submitted for consideration was a report from the Planning & Buildings Department dated March 5, 2025 with respect to the above.

Karrouze-Cameron

1301

That Council approve the application to subdivide (4500-25-743) 1501 Braecrest Drive (Lot 2, Plan 47173 BLTO) to create one (1) lot in the RHD Residential High Density Zone in accordance with subdivision application map “Attachment B-3”, subject to:

1. The applicant revising the plan of subdivision to provide access to Lot 1 by including the eastern 15.6m x 56.69m portion of Lot 1 as part of Lot 2;
2. The owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in Attachment C of this report;

3. The owner or successor executing and registering a land drainage easement agreement and save harmless agreement in accordance with the 2021 amending agreement, to be registered in series with the subdivision or prior to final occupancy of any buildings within Proposed Lot 2, whichever comes first;
4. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots and units to the satisfaction of City of Brandon Real Estate Administration; and
5. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of BellMTS, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision. CARRIED.

(E) SUBDIVISION - 1910 BELL AVENUE

City Council considered a report from the Planning & Buildings Department dated February 24, 2025 with respect to the above.

Karrouze-Parker

1302

That Council approve the application to subdivide (4500-24-741) part of 1910 Bell Avenue (Lot 32, Plan 70982 BLTO) to create one (1) lot in the RMD Residential Moderate Density Zone in accordance with the subdivision application map "Attachment C-4", subject to:

1. The registration of subdivision application 4500-24-740 prior to the registration of this subdivision application;
2. The owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out under Attachment "D" of this report;
3. The owner or successor submitting an updated neighbourhood plan required in accordance with the development agreement for Phase 2, Stage 1 of Oakridge Estates development, including all supporting servicing and traffic engineering studies, further acknowledging this may result in additional conditions under the development agreement for this subdivision application;
4. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that Manitoba Transportation and

Infrastructure has no concerns with the proposed development with respect to the provincial highway drainage system and potential impact on traffic operations of PTH 10 (18th Street North);

5. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$22,680.00 as a cash-in lieu contribution for school purposes;
6. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, BellMTS, and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan subdivision; and
7. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration. CARRIED.

BY-LAWS:

NO. 7409 TO REZONE PART OF 1910 BELL AVENUE
2ND & 3RD READINGS

City Council considered a report from the Planning and Buildings Department dated February 24, 2025 with respect to the above.

Karrouze-Cameron

1303 That By-law No. 7409 to rezone part of 1910 Bell Avenue (Lot 32, Plan 70982 BLTO) from DR Development Reserve to RMD Residential Moderate Density, be read a second time. CARRIED.

Karrouze-Cameron

1304 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7409 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7420

PLAN OF 26TH STREET TO BE OPENED BEING PART LOT 3 PLAN 69536
1ST READING

Submitted for consideration was a report from the Planning & Buildings Department dated March 5, 2025, with respect to the above.

Splett-Tame

1305 That By-Law No. 7420, to open a portion of public road across part of Lot 3 Plan 69536, located at the intersection of Maryland Avenue and 26th Street, be read a first time.
CARRIED.

NO. 7421

NAMING A PUBLIC LANE IN PLAN 848 - LEE LANE
1ST READING

Considered was a report from the Planning & Buildings Department dated March 5, 2025, with respect to the above.

Karrouze-Parker

1306 That By-Law No. 7421, to name the lane in Block 2 Plan 848 connecting Bluebird Street and White Swan Street, north of Braecrest Drive as "Lee Lane", be read a first time.
CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:48 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 7, 2025
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry, Councillor Shaun Cameron

ADOPTION OF AGENDA:

Cullen-Splett

1307 That the Agenda for the regular meeting of City Council to be held on Monday, April 7, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) SHAUN CAMERON - KING CHARLES III CORONATION MEDAL

His Worship Mayor Fawcett recognized Councillor Shaun Cameron who was presented with the King Charles III Coronation Medal for his outstanding contributions in History and Heritage.

CONFIRMATION OF MINUTES:

Luebke-Hildebrand

1308 That the Minutes of the Special Meeting of City Council held Saturday, January 25, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Karrouze-Parker

1309 That the Minutes of the Special Meeting of City Council held Monday, March 17, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Karrouze

1310 That the Minutes of the Regular Meeting of City Council held Monday, March 17, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) 2025 FINANCIAL PLAN INCLUDING USE OF SPECIFIC PURPOSE RESERVES

Considered was a report from the Finance Department dated March 20, 2025, with respect to the above.

City Council sat to hear representation on the City's 2025 Financial Plan, including the use of Specific Purpose Reserves.

Troy Tripp, Director of finance appeared before City Council and provided a power point overview of the 2025 Financial Plan.

James Epp appeared before City Council with respect to the City of Brandon's 2025 Financial Plan and enquired if the Chief Financial Officer for the City had reviewed it.

Parker-Hildebrand

1311 That the Public Hearing on the City of Brandon's 2025 Financial Plan be concluded. CARRIED.

Tame-Splett

1312 That the Public Hearing on the use of Specific Purpose Reserves be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL APRIL 7, 2025

Councillor Luebke provided a verbal report on the meeting of the Brandon Urban Aboriginal Peoples' Council (BUAPC) held on March 27, 2025. He noted that a scheduled presentation by Dr. Jon McGavock on Trail Equity research was postponed to a later date, and the group reviewed the Truth & Reconciliation Week 2025 sponsorship package, including multi-year commitments from stakeholders.

(B) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL APRIL 7, 2025

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museum and Archives Inc. (BGMA) held on April 1, 2025. He noted the Board reviewed staff reports on March tours and activities, grant updates, and collection and fundraising reports, along with the 5-Year Strategic Plan and subcommittee updates. He also highlighted upcoming events, including the Show & Tell Series on April 12 at 2:00 p.m., Birdwatching in Westman on May 3 at 2:00 p.m., and a Paranormal Investigation with a visiting group from Winnipeg on May 17 at 8:00 p.m. For more information, please contact the Museum.

(C) AGE FRIENDLY COMMITTEE VERBAL APRIL 7, 2025

Councillor Hildebrand provided a verbal report from the recent meeting of the Age Friendly Committee held on March 20, 2025. He advised that the topics discussed included informative brochures and newsletters, updating their website and social media, and planning for a Silver Alert system.

(D) AUDIT & FINANCE COMMITTEE VERBAL APRIL 7, 2025

Councillor Parker provided a verbal report on the Audit & Finance Committee meeting held on March 19, 2025. He noted that the committee discussed the unaudited Financial Information Return, the City's General and Utility Fund surpluses, and provided recommendations for the allocation of these funds to various reserves.

Parker-Karrouze

1313 That the verbal reports from the Brandon Urban Aboriginal Peoples' Council, the Brandon General Museum and Archives Inc., Age Friendly and the Audit & Finance Committee be received. CARRIED.

ENQUIRIES:

(209) GOPHER CONTROL IN GREENSPACES

Councillor Parker enquired about efforts to mitigate the infestation of gophers within the City of Brandon Parks & Recreation Spaces.

At the request of His Worship the Mayor, the City Manager responded that the Parks Department and the extermination contractor have identified locations that will be treated regularly throughout the summer. The City will continue to work with Poulin's Pest Control on addressing the issue in the City's green spaces.

(210) FEDERAL TRANSIT FUNDING REQUIREMENTS

Councillor Luebke referred to a recent Federal Government transit funding announcement, noting it included a requirement for high-density housing near high-frequency transit and post-secondary institutions. He enquired whether these conditions had been confirmed and if amendments to the Zoning By-law would be required.

At the request of His Worship the Mayor, the City Manager responded that while the final terms and conditions of any funding agreement are not yet known, the City has already taken positive steps to align with these expectations and facilitate housing construction.

(211) UPDATE ON CURRENT AND POSSIBLE TARIFFS

Councillor Luebke enquired about the potential impact of current and proposed U.S. tariffs on the City of Brandon's bottom line, procurement policies, and possible mitigation strategies. He also asked how much of the City's procurement originates from the United States and whether that reliance could be reduced.

At the request of His Worship the Mayor, the City Manager responded that Procurement Services will continue to monitor the situation and make adjustments as needed. To date, the only known impacts have been related to Canadian counter tariffs. Procurement will address these concerns during bid evaluations and in collaboration with successful bidders. The majority of the City's awarded projects are with Canadian companies and distributors. While product manufacturing location was not previously considered in award decisions, it is now being evaluated to help minimize future project cost changes.

(212) WATER AUDIT GUIDE & WATER FIXTURE REBATE PROGRAM

Councillor Luebke enquired about any additional plans to promote the recently released Water Audit Guide beyond the current sponsored social media advertisements. He also requested an update on the implementation of the Water Fixture Rebate Program (Income Qualifying).

At the request of His Worship the Mayor, the City Manager responded that promotion of the Water Fixture Rebate Program is expected to begin the week of April 23, starting with the City's website and social media platforms. Traditional forms of communication, such as radio and newspaper ads, are anticipated to follow in mid-May. A coordinated distribution plan is also being developed to include promotional materials with both electronic and physical water bills.

(213) ZONING BY-LAW UPDATE RE: YOUTH CUSTODY FACILITIES

Councillor Luebke enquired whether the overall Zoning By-law update being undertaken by the Planning Department in 2025 would include consideration of making youth custody facilities a conditional use in residential zones, specifically RLL, RLD, RMD, RHD, and RHM.

At the request of His Worship the Mayor, the City Manager responded that while supportive housing will be reviewed through the Zoning By-law update to ensure alignment with the permitted use and form of housing in each zone, this review will not include a zoning change to establish youth custodial homes as a conditional use.

ANNOUNCEMENTS:

BRANDON POLICE BOARD MEETING

Councillor Cullen announced that a Brandon Police Board meeting was to be held April 11, 2025 at noon in the Council Chambers at City Hall. He reminded residents that the meeting was open to the public and invited all to attend.

2025 GREEN BIN PROGRAM

Councillor Cullen announced that the 2025 green bin program may be starting earlier than the middle of May, and this date will be posted for the public.

GENERAL BUSINESS:

(A) 2025 FINANCIAL PLAN

City Council considered a report from the Finance Department dated March 20, 2025 with respect to the above.

Desjarlais-Tame

1314 That the 2025 Financial Plan of the City of Brandon dated April 7, 2025, as set out in the form approved by the Minister of Municipal Relations, a copy of which is attached to the report of the Director of Finance dated March 20, 2025, be so adopted;

And further, that the operating and capital estimates outlined in said plan be incorporated in and form part of the 2025 Tax Levy By-Law. CARRIED.

(B) 2024 FINANCIAL INFORMATION RETURN

Submitted for consideration was a report from the Finance Department dated March 20, 2025, with respect to the above.

Parker-Splett

1315 That the 2024 Financial Information Return (unaudited) be adopted. CARRIED.

(C) CITIZEN APPOINTMENTS TO BRANDON DOWNTOWN DEVELOPMENT CORPORATION

Considered was a report from the Legislative Services Department dated March 5, 2025, with respect to the above.

Desjarlais-Splett

1316 That the following citizens be appointed to the Brandon Downtown Development Corporation for a three-year term of office to begin April 1, 2025 and expire March 31, 2028:

Cam Wirch
Brent Campbell
Premmal Patel-David CARRIED.

(D) ADDING NATURAL AREAS IN BRANDON TO MANITOBA'S PROTECTED AREAS NETWORK

City Council considered a report from the Environmental Initiatives Department dated March 19, 2025 with respect to the above.

Desjarlais-Karrouze

1317 That this report be received and council support administration's application to the Province of Manitoba for the proposed five city owned lands along the Assiniboine Corridor with floodplain designation be included in Manitoba's Network of Protected Areas. CARRIED.

BY-LAWS:

NO. 7397 TO AMEND DEVELOPMENT CHARGES BY-LAW NO. 7175 TRANSPORTATION AND LAND DRAINAGE AMENDMENT
3RD READING

Submitted for consideration was a report from the Engineering Services Department dated January 13, 2025, with respect to the above.

Desjarlais-Tame

1318 That By-Law No. 7397 to amend Development Charges By-law No. 7175 and establish new Development Charges rates for transportation and land drainage network infrastructure be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7397 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7410 TO AMEND ZONING BY-LAW NO. 7124 CANADA HOUSING INFRASTRUCTURE FUND
2ND & 3RD READINGS

City Council considered a report from the Planning & Buildings Department dated March 14, 2025 with respect to the above.

Parker-Tame

1319 That By-law No. 7410 (Z-01-25) to amend the Zoning By-law No. 7124, to provide greater flexibility in the Residential Low Density (RLD) Zone and be eligible to apply for the Canada Housing and Infrastructure Fund, be read a second time. CARRIED.

Parker-Desjarlais

1320 That third reading By-law No. 7410 (Z-01-25) to amend the Zoning By-law No. 7124 be held in abeyance pending Federal Government approved Canada Housing Infrastructure Fund allocations. CARRIED.

NO. 7420 ROAD OPENING 26TH STREET PLAN 69536
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated March 26, 2025, with respect to the above.

Splett-Hildebrand

1321 That By-law No. 7420 to open a portion of public road across part of Lot 3, Plan 69536, located at the intersection of Maryland Avenue and 26th Street as Public Right-of-Way, be read a second time. CARRIED.

Splett-Hildebrand

1322 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7420 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7421 STREET NAMING PUBLIC LANE IN PLAN 848 "LEE LANE"
2ND & 3RD READINGS

Considered was a report from the Legislative Services Department dated March 27, 2025, with respect to the above.

Karrouze-Splett

1323 That By-law No. 7421 to name the lane in Block 2, Plan 848 connecting Bluebird Street and White Swan Street, north of Braecrest Drive as "Lee Lane" be read a second time. CARRIED.

Karrouze-Splett

1324 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7421 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7423 TO IMPOSE AND LEVY PROPERTY TAXES FOR THE FISCAL YEAR 2025
1ST READING

City Council considered a report from the Finance Department dated March 20, 2025 with respect to the above.

Parker-Hildebrand

1325 That By-law No. 7423 to impose and levy property taxes for the fiscal year 2025 be read a first time. CARRIED.

NO. 7424 ROAD OPENING IN PART OF LOT 29, PLAN 20556
1ST READING

Submitted for consideration was a report from the Planning & Buildings Department dated March 28, 2025, with respect to the above.

Karrouze-Splett

1326 That By-Law No. 7424, to legally open a corner cut-off of public road across the northeast corner of 1230 18th Street North (Pt. Lot 29 Plan 20556 BLTO) as Public Right-of-Way, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Cullen

That the meeting do now adjourn. (9:02 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY, APRIL 22, 2025
AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Heather Karrouze, Councillor Glen Parker

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on April 17, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss real estate matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Hildebrand-Splett

1327 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss real estate matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) REAL ESTATE - PROPERTY ACQUISITION

Considered was a presentation from the Planning & Buildings Department with respect to the above.

(B) REAL ESTATE - PROPERTY SALE OF 15 5TH STREET NORTH

Considered was a presentation from the Planning & Buildings Department with respect to the above.

(C) REAL ESTATE - PROPERTY SALE OF 705 RIDEAU STREET

Considered was a presentation from the Planning & Buildings Department with respect to the above.

(D) REAL ESTATE - PROPERTY SALE OF 3201 MCDONALD AVENUE

Considered was a presentation from the Planning & Buildings Department with respect to the above.

Splett-Hildebrand

1328 That City Council resolve into open session. CARRIED.
ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:27 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, APRIL 22, 2025
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Heather Karrouze, Councillor Glen Parker

ADOPTION OF AGENDA:

Hildebrand-Splett

1329 That the Agenda for the regular meeting of City Council to be held on Tuesday, April 22, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) 120TH ANNIVERSARY CONVENTION RECOGNITION - ASSOCIATION OF
MANITOBA MUNICIPALITIES

His Worship Mayor Fawcett presented the City of Brandon with the recognition in hosting the 120th Anniversary of a municipal convention in Manitoba from the Association of Manitoba Municipalities (AMM).

CONFIRMATION OF MINUTES:

Luebke-Splett

1330 That the Minutes of the Regular Meeting of City Council held Monday, April 7, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) 26TH STREET RECONSTRUCTION

Tara Stokes, resident of the J.R. Reid School area, appeared before City Council and spoke about the 26th Street Reconstruction project and the safety concerns for the street in front of J. R. Reid School. Tara stated that a community group conducted an independent traffic study to document vehicle volume and speeds in the area and the data was reported at a community meeting. The meeting addressed key safety concerns, road closures, and parking issues and further reviewed reports from other communities in the country that have undergone similar projects. To finalize, Tara expressed concerns that there has been a lack of communications and transparency and requested that The City conduct a School Specific Safety Assessment for J.R. Reid and Vincent Massey and keep parents and residents informed before continuing with this project.

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) CONDITIONAL USE APPLICATION (C-04-25) FOR 332 & 338 10TH STREET

Considered was a report from the Legislative Services Department dated April 03, 2025, with respect to the above.

City Council sat to hear representation on conditional use application C-04-25 to allow for the construction of a multi-unit building with dwelling units on the first storey at 332 & 338 - 10th Street adjacent to a Commercial Corridor.

Ryan Nickel, Director of Planning & Buildings provided an overview of the conditional use application to allow for the construction of a multi-unit building with dwelling units on the first storey adjacent to a Commercial Corridor at 332 & 338 - 10th Street in the Downtown Mixed Use zone.

Joel Cardinal-Schultz, the applicant spoke to allow for the front facing 50% of the first floor of a three-storey, 12-dwelling-unit building to be residential adjacent to a commercial corridor in the downtown mixed-use zone. He noted within the downtown area as a developer he could build a taller building with more units and not provide any parking for tenants. His application for a three-storey, twelve-unit building with eight parking spots is a better fit for the area.

Brian Dornn owner of 344 10th Street raised concerns for the tenants of his building which are at risk women, a program provided and overseen by the Manitoba Métis Federation (MMF). He stated commercial would be a better buffer, and increased residential may cause concerns or complaints regarding the residents of this program. He noted increased concerns and complaints have been received by other run transitional housing facilities within residential areas of the city.

Desjarlais-Tame

1331 That the Public Hearing with respect to conditional use application C-04-25 to allow for the construction of a multi-unit building with dwelling units on the first storey adjacent to a Commercial Corridor at 332 & 338 - 10th Street in the Downtown Mixed-Use zone be concluded. CARRIED.

Desjarlais-Splett

1332 That Conditional Use Application C-04-25 to allow for the construction of a multi-unit building in the DMU Downtown Mixed Use Zone, with dwelling units on the first storey adjacent to a Commercial Corridor as identified in The Downtown Brandon Secondary Plan, at 332 338 - 10th Street (Lots 5/6, Block 25, Plan 2 BLTO) be approved. CARRIED.

(B) BY-LAW NO. 7419 - TO CLOSE AND CONVEY A PUBLIC LANE IN BLOCK 61, PLAN 8 BLTO

Submitted for consideration was a report from the Legislative Services Department dated March 31, 2025, with respect to the above.

City Council sat to hear representation from the public with respect to By-law No. 7419 to close a portion of 5th Street and public lane lying north of College Avenue in Block 61, Plan 9 BLTO.

Desjarlais-Cameron

1333 That the Public Hearing to close and convey the portion of 5th Street and public lane lying north of College Avenue in Block 61, Plan 8 BLTO to be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE VERBAL APRIL 22, 2025

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Director of Planning & Buildings with respect to real estate matters.

Tame-Berry

1334 That the financing condition on the offer to purchase a property be waived.

And that an additional \$2,500,000 be authorized to be expended from the following reserves, pending the Municipal Board approval of Borrowing By-law No. 7411:

- a. Land Acquisition Reserve \$500,000
- b. Police Equipment Reserve \$1,000,000
- c. Fiscal Contingency Reserve \$1,000,000

And further, that the approved capital expenditures of \$1,135,255 from the Police Reserve be deferred, pending the Municipal Board approval of Borrowing By-law No. 7411. CARRIED.

Desjarlais-Splett

1335 That under the City of Brandon Land Transaction Policy the development status of 15 - 5th Street North (Attachment A) be changed from "civic lands fully developed" to "surplus affordable" and be sold for a purchase price of \$1.00 to a non-profit or government agency to facilitate the development of affordable housing.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures policies, by-laws and Acts. CARRIED.

Tame-Splett

1336 That under the City of Brandon Land Transaction Policy the development status of 705 Rideau Street (Attachment A-1) be changed from "surplus potential" to "surplus affordable" and be sold for a purchase price of \$1.00 to a non-profit or government agency to support the City of Brandon's goal of achieving net zero homelessness.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures policies, by-laws and Acts. CARRIED.

Cameron-Splett

1337 That under the City of Brandon Land Transaction Policy the development status of the portion of the closed 32nd Street North right-of-way known as part of 3201 McDonald Avenue (Attachment A) be changed from "civic lands fully developed" to "surplus non-developable" and be sold and consolidated with 3137 McDonald Avenue.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures policies, by-laws and Acts. CARRIED.

Berry-Splett

1338 That the verbal report from the Committee of the Whole meeting held on April 22, 2025 with respect to real estate matters be received. CARRIED.

(B) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE VERBAL
APRIL 22, 2025

Councillor Cameron provided a verbal report from the recent meeting of the Brandon Municipal Heritage Advisory Committee held on April 9, 2025. He noted the committee reviewed a draft project charter with the goal of increasing the number and quality of municipality heritage designated sites. He encouraged residents to provide feedback and to watch their social media channels for updates. Councillor Cameron concluded that the charter will come back to council for feedback and approval by the end of 2025.

(C) WESTERN MANITOBA REGIONAL LIBRARY VERBAL APRIL 22, 2025

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library Board held on April 16, 2025. He noted the financials ending March 2025 were reviewed, as well a presentation was received by Kelly Tirschman of the Glenboro Branch on statistics of public usage and fundraising projects. Councillor Cameron concluded by announcing the completion of their yearly report which is now publicly available to view.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL APRIL 22, 2025

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Centennial Auditorium held on April 16, 2025. He noted the financials ending March 31, 2025 were reviewed, as well the committee thanked their provincial partners in regards to recent funding agreements. Councillor Cameron concluded by reported on the numerous successful events held in March.

(E) BRANDON POLICE BOARD VERBAL APRIL 22, 2025

Councillor Cullen provided a verbal report from the recent meeting of the Brandon Police Board held on April 11, 2025. Councillor Cullen advised that Chief Tyler had provided updates on the 2025 budget, 2024 annual report, and activities and statistics to date within the Brandon Police Service (BPS). He advised that Constable Fisher was

recognized for receiving the King's coronation medal and announced the promotion of Dana McCallum to the position of Inspector, making her the first female officer to achieve this rank.

(F) VISION ZERO COMMITTEE VERBAL APRIL 22, 2025

Councillor Splett provided a verbal report from the recent meeting of the Vision Zero Task Force held on April 9, 2025. He noted the main topics discussed were the Act of Transportation Standards, light-ways versus pathways, network connectivity, school safety, and improvements to Braecrest crosswalk.

(G) BRANDON DOWNTOWN DEVELOPMENT CORPORATION VERBAL APRIL 22, 2025

Councillor Desjarlais provided a verbal report from the recent meeting of the Brandon Downtown Development Corporation (BDDC) held on April 21, 2025. He noted the main topics discussed were approved 2025 projects, the site plans for 9th Street and Princess Avenue, and other downtown properties for potential collaborations with the City.

Splett-Cameron

1339 That the verbal reports from the Brandon Municipal Heritage Advisory Committee, Western Manitoba Regional Library, Western Manitoba Centennial Auditorium, Brandon Police Board, Vision Zero Committee and Brandon Downtown Development Corporation be received. CARRIED.

ENQUIRIES:

(214) PET WASTE DISPOSAL BINS BROOKWOOD #84046

Councillor Berry enquired if more pet disposable waste bins could be installed along the walking paths in Brookwood, specifically along the walking path east of Plateau Drive in the green space area.

At the request of this Worship the Mayor, the City Manager responded that on the City's current map there doesn't appear to be any bins in the Brookwood area aside from the ones along Richmond Avenue. The City has pet disposable bins, and plans on placing them in multiple locations along the bike paths in the Brookwood area, as well as, some other areas of the city. We will be sure to put one in the green space near the path east of Plateau as requested. We were just waiting for the snow to melt because the bins are stored outside and were previously buried. We will start in the Brookwood area next week.

(215) INTERIM PLAN 34TH STREET DEPOT

Councillor Cameron enquired into an interim plan for the 34th Street dump location now that the snow is gone, as the removal of the bins there has lead people to dump leaves, grass and debris on the ground. He raised concerns that this could cause a fire hazard and requested if signage could be placed indicating that the site is currently closed.

At the request of his Worship the Mayor, the City Manager responded that staff had inspected the depot location and brought equipment to clean up any debris left. With anticipation of the front load truck returning to the department, this will allow for green depot bins placed out for use. Green depot bins will be placed out for use at all locations used in the prior year to ensure residents have access to drop off areas for excess materials, until the main depot location is functional later in the 2025 year.

(216) REDUCED SPEED ZONES IN WARD 10 AREA

Councillor Tame enquired if Administration could consider and provide a report on reduced speed zones of 40 km/h in the Green Acres area for a future meeting.

At the request of his Worship the Mayor, the City Manager would take this matter under advisement.

ANNOUNCEMENTS:

REPORT AN ISSUE ON CITY WORKS

Councillor Splett announced that the best way for the public to report issues to The City is by using the website or the publicly available phone number, (204)729-2285.

SUSTAINABLE BRANDON

Councillor Desjarlais announced events that Sustainable Brandon is providing community events like an electric car test drive event at Murray's Chrysler on April 26, a community cleanup and electronic recycling collection on April 27th, a hot dog sale at Sobeys South on May 3rd, as well as plans for a tree planting day. The Councillor also named the recipients of the school division's Climate Change Action award.

FREE LANDFILL SATURDAY APRIL 25, 2025

Councillor Hildebrand announced that this Saturday, April 25, 2025 that it will be free to drop off any refuse at the City's landfill site.

GENERAL BUSINESS:

(A) PARKS FUNDING REQUEST FOR TENDER OF SKID STEER UNIT

City Council considered a report from the Parks & Recreation Department dated April 09, 2025 with respect to the above.

Desjarlais-Splett

1340 That \$77,500 be expended from the Parks Reserve to match the \$77,500 already budgeted from the Fleet Machinery Reserve in the 2025 Capital Plan, and that the Parks Section and Fleet Department proceed on releasing a tender for a skid steer with mower attachment. CARRIED.

(B) SOLID WASTE SERVICE LEVELS

Submitted for consideration was a report from the Public Works Department dated April 9, 2025, with respect to the above.

Desjarlais-Splett

1341 That the report from administration detailing the proposed service level changes for residential cart collection for the City of Brandon be received as presented and that the proposed change be adopted by Council for implementation as recommended. CARRIED.

(C) 26TH STREET RECONSTRUCTION

Considered was a report from the Engineering Services Department dated April 16, 2025, with respect to the above.

Cameron-Splett

1342 That Council receive the report on proposed upgrade for 26th Street from Park Avenue to Victoria Avenue, and further on the need to undertake a detailed active transportation network study. CARRIED.

(D) MANITOBA WATER SERVICES BOARD - REQUEST FOR FINANCIAL ASSISTANCE

City Council considered a report from the Engineering Services Department dated April 14, 2025 with respect to the above.

Desjarlais-Splett

1343 That The City of Brandon apply for funding from the Manitoba Water Service Board (MWSB) for financial assistance with respect to the 1st Street Watermain Renewal Project from Richmond Avenue to Brandon Avenue. CARRIED.

BY-LAWS:

NO. 7414 TO REZONE PROPERTY LOCATED AT 526 26TH STREET
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated April 04, 2025 with respect to the above.

Cameron-Splett

1344 That By-law No. 7414 to rezone property located at 526 - 26th Street (Firstly: Lots 11/16, Block 1, Plan 211 and Secondly: Parcels C and D, Plan 52166 BLTO) from Commercial Arterial (CAR) zone to Commercial General (CG) zone, subject to the owner or successor entering into a development agreement with the City of Brandon with conditions as set out in "Attachment E" be read a second time. CARRIED.

Cameron-Splett

1345 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7414 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Bruce Luebke
Councillor Jason Splett

NO. 7419

TO CLOSE AND CONVEY PORTION OF 5TH STREET AND PUBLIC LANE IN BLOCK 61, PLAN 8 BLTO
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated March 31, 2025, with respect to the above.

Luebke-Desjarlais

1346 That By-law No. 7419 to close and convey the portion of 5th Street and public lane lying north of College Avenue in Block 61, Plan 8 BLTO, be read a second time. CARRIED.

Luebke-Desjarlais

1347 That the by-law be read a third and Final time CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7419 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Bruce Luebke
Councillor Jason Splett

NO. 7423

TO IMPOSE AND LEVY PROPERTY TAXES FOR THE FISCAL YEAR 2025
2ND & 3RD READINGS

Considered was a report from the Finance Department dated April 14, 2025, with respect to the above.

Luebke-Desjarlais

1348 That By-law No. 7423 to impose and levy property taxes for the fiscal year 2025 be read a second time. CARRIED.

Luebke-Desjarlais

1349 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7423 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shawn Berry
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Greg Hildebrand
- Councillor Bruce Luebke
- Councillor Jason Splett
- Councillor Tyson Tame

NO. 7424

PLAN OF ROAD TO BE OPENED BEING PART LOT 29, PLAN 20556 BLTO
2ND & 3RD READINGS

Considered was a report from the Legislative Services Department dated April 10, 2025, with respect to the above.

Splett-Tame

1350 That By-law No. 7424 to legally open a corner cut-off of public road across the northeast corner of 1230 - 18th Street North (Pt. Lot 29, Plan 20556 BLTO) as Public Right-of-Way, be read a second time. CARRIED.

Splett-Tame

1351 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7424 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shawn Berry
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Greg Hildebrand
- Councillor Bruce Luebke
- Councillor Jason Splett
- Councillor Tyson Tame

NO. 7425 TO REZONE PROPERTY LOCATED AT 305 AND 307 14TH STREET
1ST READING

City Council considered a report from the Planning & Buildings Department dated April 10, 2025 with respect to the above.

Desjarlais-Splett

1352 That By-law No. 7425 to rezone property located at 305 and 307 – 14th Street (Lots 16/18 and Nly 8 Feet of Lot 19, Block 22, Plan 2 BLTO) from RLD Residential Low Density to RMD Residential Moderate Density be read a first time. CARRIED.

NO. 7426 TO AMEND WATER AND WASTEWATER RATES BY-LAW NO. 7342
1ST READING

Submitted for consideration was a report from the Finance Department dated April 14, 2025, with respect to the above.

Splett-Tame

1353 That By-law No. 7426 to amend the Water and Wastewater Rates By-law No. 7342 be read a first time. CARRIED.

GIVING OF NOTICE:

(A) RESOLUTIONS FOR ASSOCIATION OF MANITOBA MUNICIPALITIES (AMM) 2025
FALL CONFERENCE

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his and Councillor Hildebrand's intent to introduce at an upcoming regular meeting of Council, a resolution to ask the Province of Manitoba for increased oversight, inspection and regulations on unlicensed home-based day cares, Group Homes for troubled or at-risk youth, or for young offenders who are no longer incarcerated, and for privately-run facilities whose clients remain on the substance-use spectrum to be submitted to the Association of Manitoba Municipalities for consideration at the November 2025 Annual Convention.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:54 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 5, 2025
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shaun Cameron

ADOPTION OF AGENDA:

Cullen-Splett

1354 That the Agenda for the regular meeting of City Council to be held on Monday, May 05, 2025 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Tame-Splett

1355 That the Minutes of the Special Meeting of City Council held Monday, April 22, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Tame

1356 That the Minutes of the Regular Meeting of City Council held Monday, April 22, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) **OUR JOURNEY STEERING COMMITTEE**

Raven Willoughby, Diedre Gregory, Eileen Moody, and Kris Desjarlais appeared before City Council with respect to the Our Journey celebration of Indigenous student success. They provided a presentation on the Our Journey celebration, noting this is their 5th year hosting this event which is taking place at the Riverbank Discovery Centre on May 23, 2025. Ms. Raven noted this collaborative event between Brandon School Division, Assiniboine College, and Brandon University in celebrating Indigenous student success at all levels of education. They concluded by encouraging the public to attend and thanked the City and community partners for their support.

Tame-Karrouze

1357 That the presentation by the Our Journey steering committee with respect to creating awareness of community-wide celebration of Indigenous student success be received. CARRIED.

HEARING OF DELEGATIONS:

(A) SALAMANDER SUMMER MUSIC FESTIVAL - COMMUNITY EVENT DESIGNATION

Jenn Watson appeared before City Council with respect to the Salamander Summer Music Festival. She provided an overview on the history of the Salamander Music Festival and stated the importance of hosting an accessible and local music festival which benefits performers, vendors, and spectators. Ms. Watson noted the Salamander Festival will be held from July 18-20, 2025 at Rideau Park, and inquired about attaining a full-site liquor license for this year's event.

Parker-Karrouze

1358 That the presentation by Jenn Watson with respect to the Salamander Music Festival be received;

And further, that the 2025 Salamander Music Festival to be held July 18-20, 2025 at Rideau Park be designated a Community Event in the City of Brandon. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(217) WORKERS COMPENSATION PREMIUMS REBATE

Councillor Parker enquired if the City of Brandon was in line to receive a rebate on their Workers Compensation Board Premiums.

At the request of his Worship the Mayor, the City Manager responded that based on the Workers Compensation Board (WCB) announcement of a surplus distribution in May, the City of Brandon has met its reporting requirements and is in a position to receive a credit for a portion of the premiums paid in 2024. This year's credit will mark the 4th time the City has received a WCB premium return in the last 5 years. Administration will report to the Audit & Finance Committee once the City receives official notification of its credit from WCB and provide potential options for utilizing the surplus funds.

ANNOUNCEMENTS:

MOOSEHIDE CAMPAIGN

Councillor Desjarlais announced the Moosehide Campaign to be held May 15, 2025 from 1:30 PM to 4:00 PM at Princess Park. He stated the event is to focus on men's role in

stopping violence against women and children, and will include a community walk and barbecue.

SEAL RIVER CROSSING

Mayor Fawcett announced that Seal River Crossing will be doing their official grand opening in the fall of 2025. He also took a moment to thank a few early sponsors of the project.

GENERAL BUSINESS:

(A) CITY MANAGER APPOINTMENT

Desjarlais-Parker

1359 That in accordance with Section 125 of The Municipal Act, Dave Wardrop be hereby appointed as the City Manager for the City of Brandon effective March 17, 2025. CARRIED.

(B) APPOINTMENT - SECRETARY TO THE BOARD OF REVISION

Considered was a report from the Legislative Services Department dated April 4, 2025, with respect to the above.

Desjarlais-Splett

1360 That Amber Chapil be appointed as Secretary to the Board of Revision of the City of Brandon pursuant to S.35(5) of the Municipal Assessment Act. CARRIED.

(C) ECONOMIC DEVELOPMENT BRANDON UPDATE

City Council considered a report from the Economic Development Department dated April 22, 2025 with respect to the above.

Luebke-Hildebrand

1361 That the report from Economic Development Brandon be accepted as presented. CARRIED.

BY-LAWS:

NO. 7426 TO AMEND WATER AND WASTEWATER RATES BY-LAW NO. 7342
2ND & 3RD READINGS

City Council considered a report from the Finance Department dated April 30, 2025 with respect to the above.

Desjarlais-Luebke

1362 That By-law No. 7426 to amend the Water and Wastewater Rates By-law No. 7342 be read a second time. CARRIED.

Desjarlais-Luebke

1363 That the by-law be read a third time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7426 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:13 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, MAY 20, 2025
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Greg Hildebrand, Councillor Tyson Tame

ADOPTION OF AGENDA:

Cullen-Splett

1364 That the Agenda for the regular meeting of City Council to be held on Tuesday, May 20, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) GLEN KRUCK - THE ORDER OF MANITOBA 2025 AWARD

Councillor Desjarlais recognized long-time resident Glen Kruck for receiving the 2025 Order of Manitoba award for demonstrating excellence and achievement, thereby enriching the social, cultural or economic well-being of the province and its residents.

CONFIRMATION OF MINUTES:

Splett-Karrouze

1365 That the Minutes of the Regular Meeting of City Council held Monday, May 5, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) BEE CITY BRANDON

Sherry Punak-Murphy, Chairperson of Bee City Brandon, appeared before City Council with respect to an update on Bee City Brandon. She outlined the committee's members, community partnerships, and the revitalization of Eleanor Kidd Park into a climate-resilient, pedestrian-friendly space featuring native Westman plant species. The park will serve as a gathering place for learning about local pollinators and plants. She invited the public to participate in planting and weeding efforts on May 28–29 (5 to 7 PM) and May 31 (4 to 6 PM).

Splett-Parker

1366 That the presentation by Sherry Punak-Murphy with respect to Bee City Brandon be received. CARRIED.

(B) BRANDON ARBOR DAY CELEBRATION

Kyla Maslaniec, Forestry and Peatlands Branch, and Stephen Clark, chargehand at Forestry and Horticulture, appeared before City Council on behalf of the Arbor Days 2025 organizing committee with respect to the upcoming celebration. Ms. Maslaniec

(219) CITY OF BRANDON BURN BAN

Councillor Cameron enquired about the burning ban practices within the city. He noted challenges the problem of Manitoba has been facing with wildfires and requested general information be shared with the public.

At the request of His Worship the Mayor, The City Manager responded that, under fire prevention bylaw no. 7200, open fires are prohibited within the city regardless of conditions except for those who have obtained a permit from the fire and emergency services department, however fire pits with a spark arrestor are permitted with approval of the fire department. He noted that fireworks are also prohibited without a permit. City Manager Wardrop also stated that Brandon Fire and Emergency Services will continue with public education efforts in regards to the topic of a permanent open pit fire ban.

(220) Willowdale Ditch Drainage

Councillor Berry enquired about the drainage issues from the west side of 34th street into the east side. He noted that the residents have raised concerns over this area in the past, and that the rate of drainage has decreased significantly.

At the request of His Worship the Mayor, the City Manager responded that they intend to investigate the issue with hopes of creating a longer-term solutions, in the meantime efforts will be made to clear the ditch of other garbage and debris.

Additionally, Patrick Pulak, General Manager of operations, noted that the City intends on getting a pump into that ditch and that they intend on involving multiple departments to investigate and repair the issue.

(221) Culverts at 34th Street and Patricia Avenue

Councillor Berry enquired about the culverts at 34th street and Patricia Avenue. He noted that that area has drainage issues, and suggested that it could be because of an intentional blockage and that the culverts could be raised. Councillor Berry also noted poor quality of Patricia Avenue, particularly between 34th street and 18th street, suggesting an aggressive maintenance plan be considered.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

TOM JACKSON CONCERT - KNOX UNITED CHURCH

Councillor Karrouze announced a concert featuring Tom Jackson to be held at Knox United Church on Friday, May 23 at 7:00 PM. Tickets are \$20, with all proceeds supporting the Counselling Centre.

GENERAL BUSINESS:

(A) CAPITAL INVESTMENT PLANNING

City Council considered a report from the Engineering Services Department dated May 11, 2025 with respect to the above.

Parker-Splett

1368 That \$75,000 currently budgeted in 2026 for Asset Management Advisory Services and funded from the Capital Development Reserve be advanced to 2025 to support the development of a robust capital investment planning framework. CARRIED.

(B) RESERVE FUNDS EXPENDITURE FOR PURCHASE OF T-40B

Submitted for consideration was a report from the Finance Department dated May 9, 2025, with respect to the above.

Splett-Parker

1369 That two-hundred seventy-six thousand six hundred dollars (\$276,600.00) be expended from the Machinery & Equipment Reserve for the purchase of Unit T-40B. CARRIED.

(C) AMENDMENT TO FEE SCHEDULE REGULATION FEESCHREG-005-BUILDING SAFETY

Considered was a report from the Finance Department dated May 8, 2025, with respect to the above.

Desjarlais-Splett

1370 That FEESCHREG – 005, be amended by clarifying description of fees on pages 21 and 22 for Building Permit Extensions and for Vacant & Derelict Building Permit Renewals, as outlined in Attachment A.

That the amendment to FEESCHREG – 005 take effect on June 6, 2025. CARRIED.

(D) AMENDMENT TO FEE SCHEDULE REGULATION FEESCHREG-005-DEVELOPMENT CHARGES

City Council considered a report from the Finance Department dated May 8, 2025 with respect to the above.

Desjarlais-Cullen

1371 That FEESCHREG – 005, be amended by removing page 25 on Development Charges, in its entirety, and replacing with the revised and restructured fees as outlined in Attachment A.

That the amendment to FEESCHREG – 005 take effect on June 6, 2025. CARRIED.

(E) CIVIC SERVICE COMPLEX REMEDIATION - FIRE PUMP ROOM

Submitted for consideration was a report from the Public Works Department dated May 8, 2025, with respect to the above.

Luebke-Splett

1372 That up to two-hundred thousand dollars (\$200,000.00) from the Municipal Building Maintenance Reserve be expended for the purpose of Phase 3 of the Civic Services Complex remediation project. CARRIED.

(F) ACCOMMODATION GRANT - MANITOBA LACROSSE ASSOCIATION

Submitted for consideration was a report from the Economic Development Department dated May 6, 2025, with respect to the above.

Luebke-Parker

- 1373 That a grant of \$30,000 to Manitoba Lacrosse Association to host the Prairie Cup 2025 in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(G) ACCOMMODATION GRANT - EMERGENCY SERVICES CONVENTION

Considered was a report from the Economic Development Department dated May 6, 2025, with respect to the above.

Berry-Cullen

- 1374 That a grant of \$78,000 to Brandon Fire & Emergency Services to host the 2025, 2027 and 2029 Emergency Services Convention in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(H) SOUTHWEST BRANDON WASTEWATER SERVICING - 2025 SOUTH END LIFT STATION UPGRADES

City Council considered a report from the Engineering Services Department dated May 12, 2025 with respect to the above.

Splett-Cameron

- 1375 That the low bid submitted by ABCO Supply & Service for Southwest Lift Station & Forcemain – 2025 South End Lift Station Upgrades as per Tender and Specifications at a cost of \$2,760,627.85 (net of GST) be accepted;

and further that an additional \$1,730,000 from the approved debenture be made available to complete upgrades to the South End Lift Station, bringing the total approved amount to \$23.730 million. CARRIED.

(I) AMM JUNE DISTRICT RESOLUTIONS

Submitted for consideration was a report from the Legislative Services Department dated May 12, 2025 with respect to the above.

Luebke-Splett

- 1376 That City Council approve and submit the four resolutions on Abandoned and Derelict Properties, Private Daycare Facilities, Group Home Facilities, and Private Substance Use Facilities for consideration by the Association of Manitoba Municipalities (AMM) at the 2025 Annual Convention in November. CARRIED.

(J) 1ST STREET WATERMAIN REPLACEMENT - RICHMOND AVE. TO BRANDON AVE.

Considered was a report from the Engineering Services Department dated May 14, 2025, with respect to the above.

Luebke-Berry

1377 That the low bid submitted by Alternative Excavating Ltd. to carry out 1st Street Watermain Replacement – Richmond Ave. to Brandon Ave., as per Tender and Specifications, at a cost of \$2,891,999.02 (net of GST) be accepted;

and further, that \$930,000 be authorized to be expended from the Water Distribution Reserve for the 1st Street W.M. Replacement – Richmond Ave. to Brandon Ave project. CARRIED.

BY-LAWS:

NO. 7427 TO REZONE PROPERTY LOCATED AT PART OF 1900 - 34TH STREET
1ST READING

City Council considered a report from the Planning & Buildings Department dated May 6, 2025 with respect to the above.

Berry-Splett

1378 That By-law No. 7427 to rezone property located at part of 1900 – 34th Street (SE¼ 9-10-19 WPM) from, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, Agricultural General 80 (AG80) to Educational & Institutional (EI) and Residential Low Density (RLD) be read a first time. CARRIED.

NO. 7428 TO REZONE PART OF 911 DOUGLAS STREET
1ST READING

Considered was a report from the Planning & Buildings Department dated May 2, 2025, with respect to the above.

Parker-Karrouze

1379 That By-law No. 7428 to rezone part of 911 Douglas Street (Lot 17, Plan 1489 BLTO) from PR Parks and Recreation to IG Industrial General be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (8:33 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 9, 2025
AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss Development Cost Charges and Outdoor Sports field Complex.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Cullen-Splett

1380 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss preliminary matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) DEVELOPMENT COST CHARGES - BY-LAW NO. 7406 AMENDMENTS TO BY-LAW NO. 7175

Considered was a presentation from the Engineering Department with respect to the above.

(B) OUTDOOR SPORTSFIELD COMPLEX

Considered was a presentation from the Community Services Department with respect to the above.

Splett-Cameron

1381 That City Council resolve into open session. CARRIED.

ADJOURN:

Cullen-Luebke

That the meeting do now adjourn. (6:46 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 9, 2025
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry

ADOPTION OF AGENDA:

Parker-Splett

1382 That the Agenda for the regular meeting of City Council to be held on Monday, June 9, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) PATRICK PULAK - OPERATIONS GENERAL MANAGER RETIREMENT

His Worship Mayor Fawcett, on behalf of City Council and the residents of Brandon, recognized Patrick Pulak for his 36 years of service to the community and wished him all the best in his retirement.

CONFIRMATION OF MINUTES:

Cameron-Karrouze

1383 That the Minutes of the Regular Meeting of City Council held Monday, May 20, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) CITY OF BRANDON SUMMER YOUTH ACTIVITY CENTRES (YAC)

Felicity Nepinak-Hart, Alexandra Hebert and Callum Morrison, appeared before City Council with respect to an update on the Brandon Summer Youth Activity Centres (YAC). Ms. Hebert informed council that there will be three safe and inclusive activity centres intended for youth from ages 7-15 that will be opening July 3, 2025, and will be free to the public at the East End Community Centre, the West End Community Centre, and at the Valleyview Community Centre. Ms. Nepinak-Hart expressed gratitude for the funding and support they have received. Ms. Morrison provided background information for the program, including attendance, types of activities, and potential benefits it will have on youth. The group then presented a video with positive testimonials from children who attended YAC in 2024.

Cameron-Karrouze

- 1384 That the presentation by Felicity Nepinak-Hart, Alex Hebert and Callum Morrison with respect to the City of Brandon Summer Youth Activity Centres (YAC) be received. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

- (A) BY-LAW NO. 7406 - AMENDMENTS TO DEVELOPMENT CHARGES BY-LAW NO. 7175

Considered was a report from the Engineering Services Department dated May 27, 2025, with respect to the above.

Parker-Splett

- 1385 That the public hearing to further amend Development Charges (DC) By-law No. 7175 to include a provision to phase in new water and wastewater DC rates for high density developments be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL JUNE 9, 2025

Councillor Splett provided a verbal report from the Brandon General Museum and Archives meeting held on May 6, 2025. He noted that the main topics discussed included staff reports, the five-year strategic plan, and upcoming events such as History on the Water at the Brandon Riverbank Discovery Centre on July 24 and August 28; BGMA downtown walking tours scheduled for July 10, July 24, August 7, and August 21; and BGMA pub crawls on July 17, July 31, August 7, and August 21.

Councillor Karrouze provided a report from the Brandon General Museum and Archives meeting held on June 3. She noted that the discussion included finances and initial planning for a 1960s-themed dance event.

- (B) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE VERBAL JUNE 9, 2025

Councillor Cameron provided a verbal report from the recent meeting of the Brandon Municipal Heritage Advisory Committee held on May 14, 2025. He reported that the committee was reviewing the City of Brandon Municipal Heritage Incentive Program policy and planned to potentially submit amendments by the end of the year. Councillor Cameron encouraged community feedback by visiting www.heritagebrandon.ca. Councillor Desjarlais added that residents living in older homes were being encouraged to consider applying for heritage status.

(C) WESTERN MANITOBA REGIONAL LIBRARY VERBAL JUNE 9, 2025

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library held on May 21, 2025. He reported on an increase of around 800 members, increased program participation, and multiple upcoming events. He also noted that the WMRL is providing temporary library cards, a public computer, and other convenient services for people who are displaced due to the 2025 wildfires.

(D) AUDIT AND FINANCE VERBAL JUNE 9, 2025

Councillor Parker provided a verbal report from the recent meeting of the Audit and Finance Committee held on February 14, 2025. He noted that the Committee reviewed proposed amendments to By-law No. 7175, which included increases to development charges to support capital costs related to growth. The Committee also discussed By-law No. 7406 regarding water and wastewater infrastructure rates, payment timing, and general housekeeping items. Councillor Parker reported that the Committee met with the Construction Association of Rural Manitoba (CARM) to receive feedback on the proposed development charges. As a result, the Committee recommended phased changes to high-density water and wastewater rates over a three-year period following PUB approval.

Hildebrand-Parker

1386 That the verbal reports from the Brandon General Museum and Archives, Brandon Municipal Heritage Advisory Committee, Western Manitoba Regional Library, and Audit and Finance Committee be received. CARRIED.

ENQUIRIES:

(222) 1000 BLOCK OF MCTAVISH AVENUE - RE-OPENING TO TRAFFIC

Councillor Luebke enquired whether a decision had been made regarding the anticipated permanent closure of the 1000 block of McTavish Avenue, or if the road would re-open to traffic, and when a recommendation would come to Council.

At the request of His Worship the Mayor, the Acting City Manager advised that the closure is still under consideration. Engineering Services is working with BPS and Sanitation to meet operational needs. A final business case and drawings are being prepared, after which a recommendation will be brought forward. A public hearing may be held prior to Council's decision.

(223) CIVIC SERVICES BUILDING RECONSTRUCTION

Councillor Luebke referred to a Brandon Sun article from May 28, 2025, which stated that the additional \$200,000 approved at the May 20 Council meeting was due to a standpipe being installed in the wrong location and not up to code. He noted this was not reflected in the Council report and enquired about the actual cost of the relocation and whether the City is fully responsible.

At the request of His Worship the Mayor, the City Manager clarified that the Brandon Sun article misinterpreted the May 20 discussion. The standpipe was relocated to improve installation, future maintenance, and equipment access—not due to an error.

As it was not included in the original 1980s construction but is now required under updated building codes, it is not covered by insurance and is the City's responsibility. Such costs were anticipated as part of the remediation, which remains on schedule for completion this fall.

(224) CANADA GAMES SPORTSPLEX UPDATE

Councillor Luebke requested an update on the progress of construction at the Canada Games Sportsplex.

At the request of His Worship the Mayor, the City Manager advised that the project is currently on schedule. Sportsplex staff have begun receiving booking requests for the fall/winter 2025 season and are in the process of allocating ice times.

(225) BACKLANE REPAIR AND REMEDIATION

Councillor Cameron enquired about the status of back lane repair and remediation, and whether an update could be shared with residents.

At the request of His Worship the Mayor, the City Manager advised that back lane grading work has begun and is ongoing. The work is expected to be completed by the end of June, with crews progressing zone by zone to address all lanes efficiently.

(226) OUTDOOR SPORTSFIELD COMPLEX UPDATE

His Worship the Mayor requested an update on the outdoor sports field complex.

At the request of His Worship the Mayor, the City Manager advised that Administration will be bringing forward an update on the outdoor sports field complex at the June 23rd Council meeting.

(227) PACIFIC PARK WASHROOMS

Councillor Luebke requested an update on the vandal-proof washrooms project, including whether it is moving forward and the expected timeline.

His Worship the Mayor agreed to take the matter under advisement.

(228) EAST END PAW PARK - PROPOSED UPGRADES

Councillor Luebke enquired about the proposed upgrades at the East End Paw Park, noting that Council had received notice of a delay until 2026. He stated the upgrades were originally included in the Parks & Recreation operational budget but understood the delay was due to resource constraints. He requested clarification on those constraints and which projects were prioritized instead. He also noted the park grass had not yet been mowed this spring, despite a related enquiry submitted in January, and requested that maintenance be addressed as soon as possible.

His Worship the Mayor agreed to take the matter under advisement.

(229) ANIMAL CONTROL & ZONING BY-LAW ENFORCEMENT - CHICKENS & PIGEONS

Councillor Parker referred to Zoning By-law No. 7124 and Animal Control By-law No. 5900, along with their respective amendments, and questioned why residents are permitted to keep a certain number of pigeons but are not allowed to keep chickens. He also enquired about the fine for a first offence related to keeping chickens on a property.

His Worship the Mayor agreed to take the matter under advisement.

ANNOUNCEMENTS:

WHEAT CITY LAWN BOWLING OPEN HOUSE

Councillor Parker announced that Wheat City Lawn Bowling Open House event will be held on Wednesday, June 11 from 5:30 PM to 8:00 PM at Rideau Park. There will be free hotdogs and an opportunity to learn lawn bowling.

BRANDON PRIDE WEEK

Councillor Cameron had reminded the public that it was Brandon Pride Week. He noted upcoming events, including the flag raising at City Hall scheduled for Friday, June 13, 2025, at 10:00 a.m., and the Pride March on Saturday, June 14, 2025, at 11:30 a.m., followed by Pride in the Park. He had encouraged residents to visit www.BDNPride.ca for more information.

WMCA: PAWÂKAN MACBETH

Councillor Cameron announced a new show at the Western Manitoba Centennial Auditorium. Pawâkan Macbeth, Shakespeare's darkest play reimaged through Cree history, has been scheduled for June 22 and 23, 2025.

GENERAL BUSINESS:

(A) APPLICATION TO SUBDIVIDE PROPERTIES ON 6TH STREET NORTH

City Council considered a report from the Legislative Services Department dated May 22, 2025 with respect to the above.

Desjarlais-Splett

1387 That the application to subdivide (4500-25-746):

- 120 5th Street North (Lots 17/20 and Closed Lane, Block 104, Plan 2 BLTO);
- 184, 188, and 196 6th Street North (Part Lots 15/21, Plan 194 BLTO);
- 101, 161, and 171 6th Street North (Lots 1/10 and part of Closed Lane, Block 1, Plan 327 BLTO);
- 201 6th Street North (Lots 1/5 and part of Closed Lane, Block 2, Plan 327 BLTO);
- 127 6th Street North (Part NE¼ 23-10-19 WPM); and
- Parts of Peters and Ussher Avenues, to be closed, under Plan 327 BLTO,

to create thirty-one (31) lots and a public road in the RLD Residential Low Density and RMD Residential Moderate Density Zones be approved in accordance with the subdivision application map "Attachment C-4", subject to the owner or successor:

1. Entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in Attachment E of this report;
2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$8,505.00 from the applicant and \$2,430.00 from the City as a cash-in lieu contribution for school purposes;
3. Submitting written confirmation to the City of Brandon Planning & Buildings Department
4. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for postal service to the satisfaction of Canada Post;
5. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration; and
6. 6. Registering a Plan of Survey to parcel out areas with differing surface rights to register with Teranet Manitoba (Brandon Land Titles Office) in series before a Plan of Subdivision to accomplish the proposed subdivision lot layout. CARRIED.

(B) ACCOMMODATION TAX GRANT - NATIONAL ARABIAN CHAMPIONSHIP

Submitted for consideration was a report from the Economic Development Department dated May 20, 2025, with respect to the above.

Luebke-Tame

1388

That Canada's National Arabian Championship (CNAC) be approved for the accommodation grant category of, Annual Event of Significant Economic Impact. Funding to be transferred annually from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(C) SOUTHWEST BRANDON WASTEWATER SERVICING - 2025 FIBRE EXTENSION

Considered was a report from the Engineering Services Department dated June 3, 2025, with respect to the above.

Parker-Karrouze

1389

That council approve an additional \$305,000 in expenditure of the original \$30,000,000 for a total approved amount of \$24,035,000 to complete the 2025 Fibre Extension Project. CARRIED.

BY-LAWS:

NO. 7385 TO AMEND CEMETERY BY-LAW NO. 7151
AMENDMENTS & 3RD READING

Considered was a report from the Legislative Services Department dated May 29, 2025, with respect to the above.

Splett-Hildebrand

1390 That By-law No. 7385 to amend Cemetery be further amended by replacing Section 1. (a) through (u) in its entirety and substituting with Section 1. (a) through (ah) and Schedule A as provided in "Attachment A Report". CARRIED.

Splett-Hildebrand

1391 That By-law No. 7385 as amended, be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law no. 7385 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7406 AMENDMENTS TO DEVELOPMENT CHARGES BY-LAW NO. 7175
FURTHER AMENDMENTS

City Council considered a report from the Engineering Services Department dated May 27, 2025 with respect to the above.

Parker-Cameron

1392 That By-law No. 7406 to amend DC By-law No. 7175 and establish new DC rates for water and wastewater treatment and network infrastructure be further amended by:

1. Adding in Section 3 the word "GROWTH" immediately after the word "ESTABLISHED".
2. Deleting in Section 4 the word "AREA" immediately after the word "EMERGING" and adding the word "AREA" immediately after the word "GROWTH".
3. Deleting Subsection 8(b) in its entirety and substituting the following:

"(b) deleting in section 25.1 the words "for transportation and land drainage network infrastructure" immediately after the word "charges", deleting the

words " "B-2" and" immediately after the word " "B-1", ", adding the words " "B-4" and "B-5" " immediately after the word " "B-3" " and deleting the words "(Statistics Canada. Table 19-10-0276-02 Building construction price Indexes, percentage change, quarterly)" immediately after the word "buildings";"

4. Deleting Subsection 8(d) in its entirety and substituting the following:

"(d) deleting in section 26.1 the words " "B-2" and" immediately after the word " "B-1", " and deleting the words "for transportation and land drainage network infrastructure" immediately after the word " "B-3" " and substituting therefor the words " "B-4" and "B-5" "."

5. Immediately after Subsection 10(c), adding in its entirety the following:

"(d) adding in section 32 immediately after Schedule "B-3":

"Schedule "B-4" - Schedule of High Density Development Charges Phasing (2025 rates) – City-wide (Established & Emerging Growth Areas)"

"Schedule "B-5" - Schedule of High Density Development Charges Phasing (2025 rates) – Emerging Growth Area Only"

6. Adding in Subsection 11(a) the words "with High Density charges being phased over the first three years of the by-law being in force as per Schedule "B-4" and B-5" " immediately after the word "Manitoba".
7. Immediately after Section 12, adding in its entirety the following:
"13. That Schedule "B-4" and "B-5" be added as attached to this by-law."
8. Immediately after the table in Schedule "B-3", delete the two paragraphs in their entirety. CARRIED.

NO. 7415 TO REZONE 201 - 6TH STREET NORTH AND AREA
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated May 22, 2025, with respect to the above.

Desjarlais-Tame

- 1393 That By-law No. 7415 (Z-03-25) to rezone 120 – 5th Street North (Lots 17/20 and Closed Lane, Block 104, Plan 2 BLTO), 184, 188, 196, 202, and 206 – 6th Street North, 177, 183, 197, 201, 205, and 209 – 7th Street North, and 195, 2 03, and 205 – 8th Street North (Lots 18/26, 34/44 and Part Lots 15/17, 27, 28 and 45/50, Plan 194 BLTO), 101, 161, and 171 – 6th Street North (Lots 1/10 and part of Closed Lane, Block 1, Plan 327 BLTO), 201 – 6th Street North (Lots 1/5 and part of Closed Lane, Block 2, Plan 327 BLTO), and 127 – 6th Street North (Part NE¼ 23-10-19 WPM) from IR Industrial Restricted and OS Open Space zones to RLD Residential Low Density, RMD Residential Moderate Density, and PR Parks and Recreation zones be read a second time. CARRIED.

Desjarlais-Tame

- 1394 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law no. 7415 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7429

PLAN OF USSER AVENUE, PETERS AVENUE AND PUBLIC LANES TO BE CLOSED
1ST READING

Considered was a report from the Planning & Buildings Department dated May 30, 2025, with respect to the above.

Desjarlais-Splett

1395

That By-law No. 7429 to close and convey the portion of Ussher Avenue, Peters Avenue and public lanes lying north of Stickney Avenue in Blocks 1 and 2 Plan 327, be read a first time. CARRIED.

NO. 7430

TO REZONE PROPERTY LOCATED AT 548 PARK STREET
1ST READING

City Council considered a report from the Planning & Buildings Department dated May 30, 2025 with respect to the above.

Parker-Karrouze

1396

That By-law No. 7430 to rezone 548, 560, 552, and 556 Park Street and 525, 533, 537, 543, 551, 555, and 559 Frederick Street (Lots 19/38 and Part Lot 18, Block 4, Plan 9 BLTO) from RLD Residential Low Density to EI Educational and Institutional be read a first time. CARRIED.

GIVING OF NOTICE:

ADJOURN:

Desjarlais-Luebke

That the meeting do now adjourn. (8:02 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 23, 2025 AT 6:30 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Kris Desjarlais

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on June 20, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss real estate matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

IN COMMITTEE:

1397 Cullen-Hildebrand
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss real estate matters. CARRIED.

(A) 1535 MCGREGOR AVENUE - LAND ACQUISITION

City Council considered a report from the Director of Planning & Buildings dated June 23, 2025 with respect to the above.

(B) FREDERICK STREET & MCTAVISH AVENUE

Council considered a report from the Director of Planning & Buildings dated June 23, 2025 with respect to the above.

1398 Cullen-Parker
That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (6:47 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 23, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Councillor Desjarlais participated in the meeting electronically, using Microsoft TEAMS.

ADOPTION OF AGENDA:

1399 Parker-Karrouze
That the Agenda for the regular meeting of City Council to be held on Monday, June 23, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1400 Splett-Cullen
That the Minutes of the Special Meeting of City Council held Monday, June 9, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1401 Cameron-Hildebrand
That the Minutes of the Regular Meeting of City Council held Monday, June 9, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) BRANDON FIRST

Jennifer Watson, Executive Director of Brandon First, appeared before City Council to provide an update. She highlighted the U Sports Men's National Volleyball Championships, which brought an estimated \$1.05 million in economic activity. Ms. Watson noted Brandon First's refreshed brand, new event recruitment efforts, and a live music initiative with the Westman Live Arts Group, aimed at hosting Manitoba-level music awards. She also mentioned upcoming discussions with the local curling committee for future Curling Canada bids and encouraged the public to visit BrandonTourism.com for summer event details.

1402 Splett-Hildebrand
That the presentation by Jennifer Watson with respect to Brandon First be received. CARRIED.

HEARING OF DELEGATIONS:

(A) COUNCIL PROCEDURE AND GOVERNANCE REFORM

Mike Theriault appeared before City Council to speak on governance practices at City of Brandon meetings. He expressed concern over the use of the title “His Worship” for the Mayor, describing it as a relic of British imperialism with religious and hierarchical connotations that are incompatible with Canadian democratic values. Mr. Theriault also raised concerns with a clause in the delegation request form as he feels it contradicts the Charter of Rights and Freedoms and fails to meet the legal standards of the Oakes Test and argued that the clause poses a threat to constitutionally protected freedoms, particularly the right to freedom of expression under Section 2(b).

Luebke-Tame

1403 That the presentation by Mike Theriault with respect to Council Procedure and Governance Reform be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE VERBAL JUNE 23, 2025

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Director of Planning & Buildings with respect to real estate matters.

Tame-Cameron

1404 That the verbal report of the Committee of the Whole meeting of City Council held June 23, 2025 with respect to land acquisition be received.

And, that funding of \$110,000 be approved from the Land Acquisition reserve for 1535 McGregor and 404 16th Street North (the lands) as shown on Attachment “A”. That under the City of Brandon Land Transaction Policy, the lands be given the development status of “civic lands reserved” for future development as stormwater retention.

And further, that Administration be authorized to execute the associated agreements required to protect the City’s interests in accordance with any procedures policies, by-laws and Acts. CARRIED.

Parker-Splett

1405 That portions of Frederick Street and McTavish Avenue East that are adjacent to Block 4 Plan 9, as shown on Attachment “A” be closed and conveyed to Prairie Mountain Health (PMH) for \$1.00 to become part of their hospital campus.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

(B) BRANDON POLICE BOARD VERBAL JUNE 23, 2025

Councillor Berry provided a verbal report from the recent meeting of the Brandon Police Board held on June 6, 2025. He provided an update on the Brandon Police Service (BPS)

April 2025 budget review, cadet recruitment competition, and activities and statistics to date within the BPS. Councillor Berry concluded by noting that BPS received \$396,090 through criminal property forfeiture to fund unbudgeted equipment purchases.

(C) AUDIT AND FINANCE COMMITTEE VERBAL JUNE 23, 2025

Councillor Splett provided a verbal report from the recent meeting of the Audit and Finance Committee held on June 12, 2025. He noted that the had discussed the April budget review projecting a \$241,600 in the General Fund, a \$71,900 deficit in the Utility Fund, and an overview of the City's 2025 financial outlook. He also noted that planning for the 2026 budget is underway, with more information and a timeline to be presented to Council in the coming weeks. Councillor Splett concluded by stating the committee will meet again later this month to review the City's 2024 Financial Statements and Audit Reports.

Splett-Cullen

1406 That the verbal reports from the Brandon Police Board and the Audit & Finance Committee be received. CARRIED.

ENQUIRIES:

(230) HOMEOWNER'S AFFORDABILITY TAX CREDIT (HATC)

Councillor Berry enquired about how Brandon residents would apply for the recently announced Homeowners Affordability Tax Credit (HATC), given the June tax bill deadline, how the credit would be applied to the 2025 tax bill, and how those who have already paid their taxes would receive the credit. He also asked what steps residents must take to have the credit applied to their municipal tax bill.

At the request of His Worship the Mayor, the City Manager responded that the deadline to enroll in the 2025 HATC program has been extended to November 15, 2025. Eligibility requires that homeowners be the registered owner of a single-dwelling principal residence and have not received the credit on any other property. Declaration forms are available at the Finance Department in City Hall or online at brandon.ca under the Home & Property section. Residents who have already paid their 2025 tax bill will receive refunds processed after the tax due date in June. Those who have not yet paid will have the credit applied to their account, while residents on the monthly tax installment plan will have their payments adjusted from July through December.

(231) DOWNTOWN VANDAL PROOF WASHROOM

Councillor Luebke enquired about the timeline for the installation of the vandal-proof washrooms on Pacific Avenue and whether the project remains on schedule for completion this year.

At the request of His Worship the Mayor, the City Manager responded that the project is still planned for completion within this year; however, staff are currently assessing alternative locations. Once a final location is determined and costing confirmed, a report will be brought forward to Council.

(232) GOPHER CONTROL

Councillor Berry enquired about the frequency and timing of gopher mitigation efforts in the Brookwood greenspaces, particularly behind Southview Drive, due to frequent calls and emails from residents.

At the request of His Worship the Mayor, the City Manager responded that parks staff undertake gopher mitigation and respond to concerns as they arise. The Brookwood greenspace behind Southview Drive is a known problem area and is inspected regularly.

The City has also considered increasing visits by the extermination company and backfilling holes after extermination.

(233) MOSQUITO MONITORING

Councillor Hildebrand enquired about the process for monitoring the mosquito population and the supplies available for spraying the city if required, given the onset of mosquito season.

At the request of His Worship the Mayor, the City Manager responded that Ultra Low Volume adult mosquito control (fogging) is provided if the City of Brandon's Adulticides Factor Analysis Guidelines indicate a high risk for two consecutive trap counts, if the average daily mosquito trap count exceeds 1,000 nuisance mosquitoes, or if any single trap count exceeds 2,000 nuisance mosquitoes. Monitoring began in mid-May, with trapping starting last weekend. The City currently has sufficient product on hand to fog the entire city twice if necessary.

(234) WILLOWDALE DITCH AREA

Councillor Berry requested updates on the Willowdale Ditch area, including whether the pump at 34th Street is activated, the status of cleanup in the greenspace west of 34th Street, shrub and garbage removal between 26th and 34th Streets, and when grass cutting will occur from 26th Street to the city limits.

At the request of His Worship the Mayor, the City Manager responded that the pump on 34th Street is operational and actively removing sediment to improve flow. The main pathways near the greenspace and residential areas are mowed and cleaned weekly, but the larger natural woodland areas are not maintained due to resource constraints. He noted weekly ditch inspections continue to address issues, with garbage removal ongoing, and trees requested for removal at 21 Acadia Boulevard were cleared last week and the City will be starting grass cutting in this section of drainage ditch this week (week of June 23rd).

(235) CHICKENS AND PIGEONS UNDER CITY BY-LAWS

Councillor Parker enquired why residents are allowed to keep pigeons but not chickens under the Zoning and Animal Control By-laws, and whether this policy will be reviewed.

At the request of His Worship the Mayor, the City Manager responded that pigeons are addressed in the Animal Control By-law as they were historically considered domestic animals requiring regulation. Chickens, however, are classified as livestock and can only be kept in areas zoned for agricultural use under the Zoning By-law. The Animal Control By-law is currently undergoing a comprehensive review, including regulations for both chickens and pigeons, with proposed amendments expected to be presented to Council in the near future.

(236) FUNDING FOR DOWNTOWN SAFETY

Councillor Luebke enquired about any possible or confirmed financial support from the Manitoba Government for downtown safety initiatives in Brandon, referencing the recent \$500,000 investment announced for Winnipeg's Downtown Safety Summer Action Plan.

At the request of His Worship the Mayor, the City Manager responded that the \$500,000 investment mentioned was specific to the City of Winnipeg, and there has been no announcement of similar additional funding for downtown safety in Brandon.

(237) WOODHAVEN DRIVE WATERMAIN BREAKS

Councillor Berry enquired about the timeline for remediation work on Woodhaven Drive following watermain break repairs that involved digging up roads and grass areas, as residents want to know when these areas will be fully restored rather than just backfilled.

At the request of His Worship the Mayor, the City Manager responded that the first repair, completed on November 29, 2024, is among approximately 60 remediation jobs pending. Restoration of 52 Woodhaven is planned for completion by the end of this season in October, with the other two repairs in the area scheduled to be remediated at the same time this fall.

ANNOUNCEMENTS:

WARD 2 MEETING

Councillor Desjarlais announced that the upcoming Ward 2 meeting will be held on Wednesday, June 25, 2025, at 6:30 p.m. at Princess Park, weather permitting, and that the alternative location has been arranged at the Cultural Resource Centre in the A. R. McDiarmid Civic Complex.

He noted that anticipated topics for discussion were Brandon Downtown Police Service Strategy, the Park Community Centre, Downtown Development Updates, Transitional Housing Update, and potential North End Infrastructure improvements. He advised that members of Administration would be present and welcomed all residents to attend.

GENERAL BUSINESS:

(A) QUOTATION - SUPPLY AND DELIVERY OF POLICE PURSUIT SUVs

City Council considered a report from the Transportation Services Department dated June 12, 2025 with respect to the above.

Cullen-Berry

1407 That the multi-year bid from Kelleher Ford Sales to supply nine (9) 2025 Ford Police Interceptor Utility as per Quotation and Specifications for the total bid price of \$703,543 be accepted;

And further that \$23,800 be transferred to the Police Equipment Reserve from the general operating fund to accommodate the upfitting costs of a new Police Interceptor. CARRIED.

(B) PROPOSAL - SUPPLY AND DELIVERY OF COMBINATION SEWER AND CATCH BASIN CLEANER

Submitted for consideration was a report from the Transportation Services Department dated June 12, 2025, with respect to the above.

Splett-Luebke

1408 That the bid from Peterbilt Manitoba Ltd. To supply one (1) Combination Sewer and Catch Basin Cleaner as per proposal and specifications for a total price of \$898,798.00 be accepted.

And further, additional funding in the amount of \$35,298.00 from the Machinery & Equipment Reserve, be approved. CARRIED.

(C) TENDER - 26TH STREET RECONSTRUCTION - PARK AVENUE TO VICTORIA AVENUE

Considered was a report from the Engineering Services Department dated June 18, 2025, with respect to the above.

Hildebrand-Cameron

1409 That the low bid submitted by Zenith Paving Ltd. to carry out 26th Street Road Reconstruction – Park Ave. to Victoria Ave., as per Tender and Specifications, at a cost of \$3,530,609.81 (net of GST) be accepted;

And further, that \$1,000,000 from the Gas Tax Reserve and \$180,000 from the Water Distribution Reserve be authorized to be expended. CARRIED.

(D) OUTDOOR SPORTS FIELD COMPLEX - CLUBHOUSE FUNDING

City Council considered a report from the Parks & Recreation Department dated June 18, 2025 with respect to the above.

Karrouze-Tame

1410 That Administration proceed with construction of the Clubhouse for the Outdoor Sports Complex with a total cost of \$3,800,000;

And further, that \$550,000 from the Parks Reserve and \$400,000 from the Capital Development Reserve be authorized to be expended for the Clubhouse project;

And further, that the Playground Replacement Program be reduced to one (1) replacement for the 2025 and 2026 programs. CARRIED.

BY-LAWS:

NO. 7425 TO REZONE 305 & 307 - 14TH STREET
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated June 13, 2025 with respect to the above.

Cameron-Tame

1411 That By-law No. 7425 (Z-04-25) to rezone 305 and 307 – 14th Street (Lots 16/18 And Nly 8 Feet of Lot 19, Block 22, Plan 2 BLTO) from RLD Residential Low Density to RMD Residential Moderate Density, subject to the owner or successor entering into a development agreement with the City of Brandon with conditions as set out in “Attachment E” of this report, be read a second time. CARRIED.

Cameron-Tame

1412 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7425 third reading.

FOR

AGAINST

Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Mayor Jeff Fawcett
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke

Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7432 TO CLOSE AND CONVEY THE PORTION OF FREDERICK STREET, MCTAVISH AVENUE AND PUBLIC LANE
1ST READING

Submitted for consideration was a report from the Planning and Buildings Department dated June 13, 2025, with respect to the above.

Parker-Karrouze

1413 That By-law No. 7432 to close and convey the portion of Frederick Street, McTavish Avenue and public lane lying south of Victoria Avenue East in Block 4 Plan 9 BLTO, be read a first time. CARRIED.

NO. 7418 TO AMEND BY-LAW NO. 7331 TO BORROW FUNDS FOR THE PURPOSE OF CONSTRUCTING NEW STORMWATER INFRASTRUCTURE IN THE SOUTHEAST AREA OF BRANDON
AMENDMENT
2ND & 3RD READINGS

Considered was a report from the Director of Finance dated June 20, 2025 with respect to the above.

Tame-Splett

1414 That By-law No. 7418 – to amend By-law No. 7331 be amended by deleting in the second WHEREAS clause, the word “March” and substituting with the word “February”; and in Section 1, deleting the word “March” and substituting with the word “February”. CARRIED.

Tame-Splett

1415 That By-law No. 7418 as amended be read a second time. CARRIED.

Tame-Splett

1416 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7418 third reading.

FOR

AGAINST

Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Mayor Jeff Fawcett
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:11 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 7, 2025
AT 5:30 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING,
BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on July 4, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss a preliminary matter.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

1417 Hildebrand-Splett
That Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a preliminary matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) TRANSIT STUDY - WATT CONSULTING

Considered was a presentation from Watt Consulting with respect to the above.

(B) TRANSIT FLEET UPDATE

Considered was a presentation from the Director of Finance and Director of Transit with respect to the above.

1418 Hildebrand-Cullen
That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (6:59 p.m.) CARRIED.

A motion to adjourn the meeting.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
JULY 7, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1419 Parker-Cullen
That the Agenda for the regular meeting of City Council to be held on Monday, July 7, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1420 Splett-Karrouze
That the Minutes of the Special Meeting of City Council held Monday, June 23, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1421 Cameron-Splett
That the Minutes of the Regular Meeting of City Council held Monday, June 23, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) AMANDA DUPUIS, EMMY SANDERSON & LUCIE LEDERHENDLER - UPDATE
DOWNTOWN OUTDOOR ART INSTALLATION PROJECT

Amanda Dupuis, Housing and Wellness Programmer, Emmy Sanderson, Executive Director of the Downtown Biz and Lucie Lederhendler, Art Gallery of Southwestern Manitoba, appeared before City Council with respect to an update on the downtown outdoor art installation project. Mrs. Dupuis introduced a new grant for art installations in the Brandon Downtown area, with the intention of having four to six new art projects created per year. They announced that the program will be starting in August and notified citizens there will be a call for volunteers in the coming weeks.

1422 Desjarlais-Tame
That the presentation by Amanda Dupuis, Housing and Wellness Programmer, Emmy Sanderson, Executive Director of the Downtown Biz and Lucie Lederhendler, Art Gallery of Southwestern Manitoba with respect to an update on the downtown outdoor art installation project be received. CARRIED.

(B) LANNY STEWART - BRANDON TOURISM

Lanny Stewart appeared before City Council to create awareness and provide an update on Brandon Tourism accomplishments and goals. He highlighted the federal government's Ag Corridor project, designed to promote understanding of food processing, and noted

Brandon's efforts to become a gateway city for the initiative. A financial report with further details will be released in the fall.

- 1423 Luebke-Hildebrand
That the presentation by Lanny Stewart with respect to Brandon Tourism be received.
CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) MANITOBA HERITAGE ADVISORY COMMITTEE WRITTEN JUNE 17, 2025

Councillor Cameron provided a verbal report for the Brandon Municipal Heritage Advisory Committee meeting held on June 11, 2025. He advised that a presentation had been received from Brandon University student Dennis Hurley regarding the proposed designation of the Chinese Head Tax Monument as a National Historic Site, and invited Mr. Hurley to speak at the podium. He noted that the monument, located in the Brandon Cemetery and unveiled in 2011, is the only known site of its kind outside Canada's major urban centers. He emphasized that the designation would reflect Brandon's commitment to inclusive history, enhance the city's cultural profile, and carry minimal financial impact. Councillor Cameron concluded by noting that the committee unanimously recommended Council support the nomination.

- 1424 Cameron-Desjarlais
That the report from the Municipal Heritage Advisory Committee be received.

And Further, that City Council support the nomination of the Chinese Head Tax Monument located in Brandon Cemetery as a National Historic Site. CARRIED.

- (B) KEYSTONE CENTRE BOARD OF DIRECTORS VERBAL JULY 7, 2025

Councillor Luebke provided a verbal report from the recent meeting of the Keystone Centre Board of Directors held on June 12, 2025. He noted the approval of the 2025–2026 operating budget, which includes a projected net income of \$215,750 and over \$3.3 million in capital spending. He highlighted increased revenue and expenses compared to the previous year, supported by higher operating grants from the City and Province. He also outlined planned capital investments in HVAC, roofing, lighting, sound systems, and arena improvements. An update on the 2024–2025 financials was also received, with a third-quarter projection showing a reduced net loss of \$(359,257), which is approximately \$250,000 better than budgeted.

- (C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL JULY 7, 2025

Councillor Luebke provided a verbal report from the recent meeting of the Brandon Urban Aboriginal Peoples' Council held on June 18, 2025. He noted that the Truth and Reconciliation Week 2025 has had positive outcomes in terms of generating funds through sponsorships. He also announced that Truth and Reconciliation Week 2024 was recognized

as Event of the Year at the Tribute Tourism Westman Awards. Councillor Luebke concluded by noting changes to the roles of Chair and Vice-Chair within the council.

(D) AGE FRIENDLY VERBAL JULY 7, 2025

Councillor Hildebrand provided a verbal report from the Age Friendly Committee held on June 24, 2025. He noted recent changes to the board, provided an update on the trishaw bicycle project for the Riverbank Discovery Centre, and highlighted the ongoing success of the committee's newsletter. He announced Brandon's first Seniors' Days event, a free two-day gathering focused on education, celebration, and recreation, to be held at the Riverbank Discovery Centre on August 8-9, 2025. Councillor Hildebrand concluded by encouraging the public to visit [Brandon.ca/agefriendly](https://brandon.ca/agefriendly) for more information.

Luebke-Cameron

1425 That the verbal reports from the Keystone Board of Directors, Brandon Urban Aboriginal Peoples' Council, and Age Friendly Committee be received. CARRIED.

ENQUIRIES:

(238) UPDATE ON GOPHER CONTROL

Councillor Berry requested a progress update from the June 23, 2025 City Council meeting regarding efforts to mitigate the infestation of gophers within greenspaces in the City of Brandon.

At the request of His Worship the Mayor, the City Manager responded that recent school events have limited the effectiveness of extermination efforts. With schools now out for the summer and additional staff in place, the contractor expects to implement a more consistent approach. City Manager Wardrop concluded by advising that gopher control concerns can be reported through [Brandon.ca](https://brandon.ca).

(239) UPDATE ON MOSQUITO MONITORING

Councillor Hildebrand requested a progress update from the June 23, 2025 City Council meeting regarding the process for monitoring the mosquito population and supplies for spraying the city.

At the request of His Worship the Mayor, the City Manager responded that trap counts have been low this season. He noted that while sufficient product is available to complete two full foggings of the city, no replacement product has been identified by Health Canada or the Province of Manitoba.

(240) KINSMEN PARK OUTDOOR POOL UPDATE

Councillor Luebke enquired if an update on the status of the outdoor Kinsmen Park pool could be provided.

At the request of His Worship the Mayor, the City Manager responded that the mid-June opening of the Kinsmen Outdoor Pool has been postponed due to recently discovered equipment damage. He advised that a timeline for reopening is not yet available.

(241) PACIFICA AVENUE MULTI-USE PATHWAY - UPDATE

Councillor Luebke enquired if an update on the design and construction timeline for the Pacifica Avenue Multi-use pathway planned for this year could be provided.

At the request of His Worship the Mayor, the City Manager responded that construction of the pathway must align with future street work. He advised that administration is

recommending the project be deferred until completion of the preliminary design for the street, underground services, and active transportation network.

(242) DOG PARK VICTORIA AVENUE EAST

Councillor Parker enquired if an update on the maintenance and upkeep of the Victoria Avenue East Dog Park could be provided.

At the request of His Worship the Mayor, the City Manager responded that this matter would be taken under advisement, and a response will be issued in the near term.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) CITIZEN APPOINTMENT TO THE AGE FRIENDLY COMMITTEE

Council considered a report from the Legislative Services Department dated June 26, 2025 with respect to the above.

Karrouze-Hildebrand

1426 That the following citizen appointment be hereby made to the Age Friendly Committee for the interim term of office to begin effective immediately and expire on December 31, 2026:

Nancy McPherson. CARRIED.

It was noted Councillor Tame left the meeting after this item was discussed.

BY-LAWS:

NO. 7364 TO BORROW FUNDS FOR THE PURPOSE OF UPGRADING AND EXPANDING THE CITY'S WATER TREATMENT FACILITY
2ND & 3RD READINGS

Submitted for consideration was a report from the Director of Finance dated July 2, 2025 with respect to the above.

Luebke-Cullen

1427 That By-law No. 7364 to provide for the borrowing and expenditure of funds for the purposes of upgrading and expanding the City's Water Treatment Facility be read a second time. CARRIED.

Luebke-Cullen

1428 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7364 third reading.

FOR

AGAINST

Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Mayor Jeff Fawcett
Councillor Greg Hildebrand

Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett

NO. 7411 TO BORROW FUNDS FOR THE PURPOSE OF PURCHASING AND RETROFITTING A POLICE OPERATIONS CENTRE
2ND & 3RD READINGS

City Council considered a report from the Director of Finance dated July 2, 2025 with respect to the above.

Berry-Cullen
1429 That By-law No. 7411 to provide for the borrowing and expenditure of funds for the purposes of purchasing and retrofitting a building for the purpose of a police operations centre be read a second time. CARRIED.

Berry-Cullen
1430 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7411 third reading.

FOR

AGAINST

Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Mayor Jeff Fawcett
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett

GIVING OF NOTICE:

(A) DESJARLAIS - ADVOCATE MANITOBA HYDRO ALTERNATIVE ENERGY SOURCES

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce a motion with respect to Manitoba Hydro alternative energy sources.

(B) HILDEBRAND - ACCESS FISCAL CONTINGENCY FUNDS FOR PLAYGROUNDS

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Hildebrand gave notice of his intent to introduce a motion with respect to accessing the Fiscal Contingency Fund for outdoor park playgrounds.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (7:55 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 28, 2025
AT 5:30 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING,
BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Kris Desjarlais

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on July 24, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss preliminary matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Splett-Cameron

1431 That Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a preliminary matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) WATER TREATMENT FACILITY UPGRADE & EXPANSION

Considered was a presentation from the Director of Utilities with respect to the above.

(B) 2026 BUDGET PLANNING

Considered was a presentation from the Director of Finance with respect to the above.

(C) OUTDOOR AQUATIC FACILITY

Considered was a presentation from Councillor Luebke and Bryce Wilson with respect to the above.

Karrouze-Cameron

1432 That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:57 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
JULY 28, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Kris Desjarlais

ADOPTION OF AGENDA:

Cullen-Splett
1433 That the Agenda for the regular meeting of City Council to be held on Monday, July 28, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) MANITOBA MEN'S AMATEUR GOLF TOURNAMENT WINNERS

Councillor Parker recognized Evan Nachtigall and Drew Jones from Brandon who will be travelling to Gatineau, Quebec to represent Manitoba in the Canada Games.

CONFIRMATION OF MINUTES:

Splett-Karrouze
1434 That the Minutes of the Special Meeting of City Council held Monday, July 7, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Parker
1435 That the Minutes of the Regular Meeting of City Council held Monday, July 7, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

(A) BRANDON DOWNTOWN BIZ SKATE PARK AND SUMMER MARKET

Emmy Sanderson appeared before City Council to speak on behalf of Brandon Downtown Biz regarding the Downtown Summer Market, requesting Community Event Designation for the remainder of the Brandon Downtown Biz Summer Market 2025 in the City of Brandon.

Ms. Sanderson also noted that on Saturday, August 2, 2025, the Skatepark Graffiti Paint Jam will take place at Kristopher Campbell Memorial Skate Park from 12:00 PM to 5:00 PM. Five memorial pieces will be painted by various artists throughout the park.

Splett-Tame
1436 That the presentation by Emmy Sanderson with respect to the Downtown Summer Market be received. CARRIED.

(B) TAXI PRE-PAYMENTS

Mr. David Sanderson was not in attendance therefore this item was withdrawn from the Agenda for the July 28, 2025 Council meeting.

PUBLIC HEARINGS:

(A) BY-LAW NO. 7429 TO CLOSE AND CONVEY A PORTION OF USSHER AVENUE, PETERS AVENUE AND PUBLIC LANES IN BLOACK 1 & 2, PLAN 327 BLTO

City Council sat to hear representation with respect to By-law No. 7429 to close and convey a portion of Ussher Avenue, Peters Avenue and Public Lanes in Blocks 1 & 2, Plan 327 BLTO lying north of Stickney Avenue.

Karrouze-Parker

1437 That the Public Hearing to close and convey a portion of Ussher Avenue, Peters Avenue and Public Lanes in Blocks 1 & 2, Plan 327 BLTO lying north of Stickney Avenue be concluded. CARRIED.

(B) BY-LAW NO. 7432 - TO CLOSE AND CONVEY A PORTION OF FREDERICK STREET, MCTAVISH AVENUE AND PUBLIC LANE BLOCK 4, PLAN 9 BLTO

City Council sat to hear representation with respect to By-law No. 7432 to close and convey a portion of Frederick Street, McTavish Avenue and Public Lane in Block 4, Plan 9 BLTO.

Parker-Karrouze

1438 That the Public Hearing to close and convey the portion of Frederick Street, McTavish Avenue and Public Lane in Block 4, Plan 9 BLTO be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AGE FRIENDLY VERBAL JULY 28, 2025

Councillor Hildebrand provided a verbal report from the Age Friendly Committee meeting held on July 17, 2025. He noted that the committee's newsletter will be delayed until September, but highlighted the creation of a series of television episodes showcasing Age Friendly initiatives in Brandon, which will air on the Westman Communications Group station. He also reported on the finalization of a new Silver Alert program, developed in collaboration with the Brandon Police Service. Councillor Hildebrand concluded by announcing that the 2025 Brandon Health Check event will take place at the Keystone Centre on September 16, and reminded the public of the upcoming Senior's Days event scheduled for August 8 and 9 at the Discovery Centre.

(B) WESTERN REGIONAL LIBRARY BOARD VERBAL JULY 28, 2025

Councillor Cameron provided a verbal report from the Western Regional Library meeting held during June of 2025. He noted the WMRL's involvement in the downtown safety strategy and the CBC interviews on the topic. He also announced that the board passed a motion to allocate \$117,000 towards future strategic initiatives and outreach programs for Brandon and surrounding areas. Councillor Cameron concluded by reporting that they have received a \$6,000 grant that will allow them to upgrade their computers in both facilities.

(C) PERSONNEL COMMITTEE VERBAL JULY 28, 2025

Councillor Cullen provided a verbal report from the recent meeting of the Personnel Committee held on July 17, 2025. He noted that a new contract has been finalized with the Amalgamated Transit Union (ATU) that will include increases in wages, vacation entitlements, retirement allowances, and maximum sick leave accumulation

Cameron-Hildebrand

1439 That the reports from Age Friendly, Western Regional Library and the Personnel Committee be received. CARRIED.

ENQUIRIES:

(243) UPDATE ON RESIDENTIAL TREE ENHANCEMENT PROGRAM #87829

Councillor Cameron enquired on the status of the Residential Tree Enhancement program, noting that \$100,000 was allocated in Budget 2025 and residents are interested in accessing it.

At the request of His Worship the Mayor, the City Manager confirmed the program webpage is now live on brandon.ca with an online application available. Promotion is underway via social media and radio.

(244) CLARK DRIVE BACK LANE REBUILD #87832

Councillor Cameron enquired if the back lanes in the 100 block of Clark Drive are scheduled for a complete rebuild, noting that grading has not resolved ongoing issues such as dust, drainage, and potholes caused by high traffic.

At the request of His Worship the Mayor, the City Manager confirmed the lanes have been inspected, graded, and treated with calcium for dust control. There are no current plans to reshape or reconstruct the lanes; however, additional spring snow clearing is undertaken to assist with drainage. Underground Utilities is also exploring options to improve drainage in the area.

(245) 2430 LORNE AVENUE SITE DIG REMEDIATION #87847

Councillor Cameron advised he had been contacted by a resident in the 2400 block of Lorne Avenue regarding underground infrastructure work done on the corner of his property in 2023, which caused significant lawn disruption and enquired where this falls in the queue for remediation.

At the request of His Worship the Mayor, the City Manager confirmed the work took place in December 2023. Asphalt repairs have been completed, and landscaping is expected to be finished by the end of August 2025.

(246) WILDFIRE EVACUEES #88200

Councillor Cameron advised residents near Cherry Crescent reported ongoing noise, intoxication, and vandalism in the lane between the Clarion and Victoria Inn caused by evacuees. He noted that increased patrols has previously helped and enquired if these could resume.

At the request of His Worship the Mayor, the City Manager confirmed Brandon Police have increased patrols, First Nations Safety officers will be reminded to monitor the area, and the Canadian Red Cross security teams have been notified to enhance patrols.

(247) 34TH STREET RECYCLING DEPOT #88212

Councillor Cameron enquired if sanitation could address the excess garbage and non-permitted items being left at the 34th Street recycling depot location.

At the request of His Worship the Mayor, the City Manager advised that the City will continue its efforts to educate the public on proper disposal practices. He also noted that the sanitation department endeavors to provide daily service to those depots during the summer months.

(248) CLARK DRIVE TREE REPLACEMENT #87831

Councillor Cameron advised that he had been contacted by a resident on the 100 block of Clark Drive regarding the time frame for completing ongoing tree and infrastructure projects in the area.

At the request of His Worship the Mayor, the City Manager advised that there are plans to address these issues by the end of the summer season or beginning of 2026. The City Manager noted that the tree in question would not be replaced due to insufficient space, but replacement trees will be planted elsewhere as per the City of Brandon tree protection by-law.

(249) REDUCED SPEED LIMITS AROUND PARKS AND TRAFFIC CIRCLE UPDATE

Councillor Luebke enquired whether a progress update could be provided on the pilot project that saw speed limits reduced in park areas, as well as the temporary traffic circle at Douglas Street and Princess Avenue East.

At the request of His Worship the Mayor, the City Manager noted that the matter was taken under advisement and that a report would be provided shortly.

(250) UPDATE - SPORTSPLEX ARENA PROJECT, OUTDOOR SPORTS COMPLEX & RECONSTRUCTION CIVIC SERVICES COMPLEX #88447

Councillor Luebke enquired whether a progress update could be provided on the Sportsplex Arena Project, Outdoor Sports Complex project, and Civic Services Complex reconstruction.

At the request of His Worship the Mayor, the City Manager advised that the Sportsplex Arena Project was projected to open in the late fall. The Maple Leaf Foods Sports Complex Clubhouse project was projected to be completed by the following spring; however, the soccer and cricket facilities had been completed, with reservations to use them scheduled to begin on August 5, 2025. Whether or not there would be an official grand opening was taken under advisement. He concluded by announcing that the Civic Services Complex was scheduled to have all employees back in the building by the end of September.

(251) FLEET PURCHASES & CAPITAL BUDGET #88448

Councillor Luebke enquired if a summary could be provided outlining the number of fleet items purchased, tendered, and deferred for 2025, as well as an update on the 2025 capital budget for fleet acquisitions.

At the request of His Worship the Mayor, the City Manager responded with an update on the project, including a breakdown of the proactive, phased approach to procurement. He noted that the budget is currently projected to be favorable but is expected to fluctuate as fleet purchases continue throughout the year.

(252) PROGRESS UPDATE - CROSSWALK INSTALLATION VICTORIA AVENUE AND RUSSELL STREET #88592

Councillor Parker enquired about the progress of the crosswalk installation at Victoria Avenue and Russell Street, noting that the motion had been put forward and approved during the 2025 Budget Deliberations.

His Worship the Mayor responded that Development Services were working on preparing the tender documents and would provide updates to the ward councillor when available.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) WATER TREATMENT FACILITY UPGRADE: NEW MEMBRANE BUILDING

City Council considered a report from the Director of Utilities dated July 22, 2025 with respect to the above.

Cameron-Parker

1440 That the bid from NAC Constructors Ltd. to carry out the Water Treatment Facility Upgrade: New Membrane Building as per tender and specifications at a cost of \$127,871,394.77 (net of GST) be accepted and that the additional funding requirement of \$19,000,000 be approved to be expended through the existing Investing in Canada Infrastructure Program (ICIP) funding Contribution Agreement and City's debenture. CARRIED.

(B) INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) SCOPE CHANGE REQUEST FOR WATER TREATMENT FACILITY UPGRADE & EXPANSION PROJECT

Council considered a report from the Director of Utilities dated July 22, 2025 with respect to the above.

Cameron-Splett

1441 That the City request a scope change to the Investing in Canada Infrastructure Program (ICIP) for the Water Treatment Facility Upgrade & Expansion project funding Contribution Agreement. CARRIED.

(C) APPLICATION TO SUBDIVIDE 1900 - 34TH STREET (WAVERLY DEVELOPMENTS LTD.)

Considered was a report from the Legislative Services Department dated July 18, 2025 with respect to the above.

Berry-Cullen

1442 That the application to subdivide part of 1900 – 34th Street (SE¼ 9-10-19 WPM) to create eleven lots and a public road in the Educational & Institutional (EI) and Residential Low Density (RLD) Zones in accordance with the subdivision application map “Attachments C-3 and C-4”, be approved subject to:

1. The applicant revising the subdivision plan to include:
2. The dedication and opening of street right-of-way corner cutoffs to facilitate future roundabout construction at the intersection of 34th Street and the new, yet-to-be-named east-west public road; and
3. The dedication of land for the South End Lift Station currently under construction near the 34th Street/Patricia Avenue intersection;

4. The owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in Attachment D of this report;
5. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$2,025.00 as a cash-in lieu contribution for school purposes;
6. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of BellMTS and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;
7. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for postal service to the satisfaction of Canada Post;
8. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration;
9. The owner or successor completing a Heritage Resources Impact Assessment through a qualified archaeological consultant to the satisfaction of Manitoba Historic Resources Branch; and
10. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that they have obtained a License to Construct Water Control Works from Manitoba Environment and Climate Change. CARRIED.

(D) APPLICATION TO SUBDIVIDE - 911 DOUGLAS STREET

City Council considered a report from the Planning & Buildings Department dated June 19, 2025 with respect to the above.

Parker-Tame

1443 That subdivision application 4500-25-748 for 911 Douglas Street (Lot 17, Plan 1489 BLTO) to create one (1) lot in the Industrial General (IG) zone be approved in accordance with the subdivision application map "Attachment C-6". CARRIED.

(E) PLAYGROUND REPLACEMENT PROGRAM FUNDING

Council considered a report from Councillor Hildebrand dated July 16, 2025 with respect to the above.

Hildebrand-Splett

1444 That up to two-hundred thousand (\$200,000) be authorized to be expended from the Fiscal Contingency Reserve to add one (1) playground replacement to the Playground Replacement Program for 2025;

And further, that \$125,000 to add one (1) playground restructure to the current Playground Replacement Program be forwarded to 2026 Budget Deliberations. CARRIED.

(F) KEYSTONE CENTRE FUNDING AGREEMENT

Luebke-Parker

- 1445 That the City of Brandon enter into an amending agreement for the purposes of providing financial contributions to the Keystone Centre, whereby the City will provide an additional \$630,000 and the Province of Manitoba will provide an additional \$800,000 over the final two years of the existing agreement. CARRIED.

BY-LAWS:

NO. 7427 TO REZONE 1900 - 34TH STREET
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated July 18, 2025 with respect to the above.

Berry-Hildebrand

- 1446 That By-law No. 7427 to rezone part of 1900 – 34th Street (SE¼ 9-10-19 WPM) from, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, Agricultural General 80 (AG80) zone to Educational & Institutional (EI) and Residential Low Density (RLD) zones be read a second time. CARRIED.

Berry-Hildebrand

- 1447 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7427 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7428 TO REZONE 911 DOUGLAS STREET
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated July 2, 2025 with respect to the above.

Parker-Tame

- 1448 That By-law No. 7428 to rezone part of 911 Douglas Street (Lot 17, Plan 1489 BLTO) from Parks and Recreation (PR) zone to Industrial General (IG) zone be read a second time. CARRIED.

Parker-Tame

- 1449 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7428 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7429

BY-LAW NO. 7429 TO CLOSE AND CONVEY PORTIONS OF USSHER AVENUE, PTERES AVENUE AND PUBLIC LANE LYING NORTH OF STICKNEY AVENUE IN BLOCKS 1 & 2, PLAN 327 BLTO
2ND & 3RD READINGS

Considered was a report from Legislative Services Department dated June 24, 2025 with respect to the above.

Karrouze-Cameron

1450 The By-law No. 7429 to close and convey the portion of Ussher Avenue, Peters Avenue and public lanes lying north of Stickney Avenue in Blocks 1 & 2, Plan 327 BLTO, be read a second time. CARRIED.

Karrouze-Cameron

1451 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7429 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7430

TO REZONE PROPERTY LOCATED AT 548 PARK STREET AND OTHERS
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated July 18, 2025 with respect to the above.

Parker-Splett

1452 That By-law No. 7430 to rezone 548, 560, 552, and 556 Park Street and 525, 533, 537, 543, 551, 555, and 559 Frederick Street (Lots 19/38 and Part Lot 18, Block 4, Plan 9 BLTO) from Residential Low Density (RLD) zone to Educational and Institutional (EI) zone, subject to the owner or successor entering into a development agreement with the City of Brandon with conditions as set out in Attachment "E" of this report, be read a second time. CARRIED.

Parker-Splett

1453 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7430 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7431 TO REZONE PART OF PROPERTY LOCATED AT 1900 - 34TH STREET
1ST READING

Council considered a report from the Planning & Buildings Department dated July 16, 2025 with respect to the above.

Berry-Splett

1454 That By-law No. 7346 to rezone properties located at part of 1900 – 34th Street (Lot 46, Plan 60653 BLTO and Pt. SE¼ 9-10-19 WPM) from, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, Agricultural General 80 (AG80) to Residential Low Density (RLD) be read a first time. CARRIED.

NO. 7432 TO CLOSE AND CONVEY A PORTION OF FREDERICK STREET, MCTAVISH AVENUE AND
PUBLIC LANE IN BLOCK 4, PLAN 9 BLTO
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated July 4, 2025 with respect to the above.

Parker-Tame

1455 That By-law No. 7432 to close and convey a portion of Frederick Street, McTavish Avenue and public lane lying south of Victoria Avenue East in Block 4, Plan 9 BLTO, be read a second time. CARRIED.

Parker-Tame

1456 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7432 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker

Councillor Jason Splett
Councillor Tyson Tame

NO. 7433 TO REZONE PROPERTY LOCATED AT 729 - 17TH STREET
1ST READING

City Council considered a report from the Planning & Buildings Department dated July 16, 2025 with respect to the above.

Luebke-Splett
1457 That By-law No. 7433 to rezone property located at 729 – 17th Street (Lot 1, Plan 211, 21365 BLTO) from CAR Commercial Arterial to CG Commercial General be read a first time. CARRIED.

NO. 7435 TO AMEND BY-LAW 7393 TO BORROW FUNDS FOR SPORTSPLEX ARENA PROJECT
1ST READING

Submitted for consideration was a report from the Finance Department dated July 23, 2025, with respect to the above.

Karrouze-Luebke
1458 That By-law No. 7435 – to amend By-law No. 7393 to provide for the borrowing and expenditure of funds for the purpose of replacing the Brandon Community Sportsplex ice plant and arena upgrades be read a first time. CARRIED.

NO. 7437 TO AMEND BY-LAW 7411 TO BORROW FUNDS FOR THE POLICE OPERATIONS CENTRE
PROJECT
1ST READING

Considered was a report from the Finance Department dated July 23, 2025, with respect to the above.

Cullen-Berry
1459 That By-law No. 7437 – to amend By-law No. 7411 to provide for the borrowing and expenditure of funds for the purpose of purchasing and retrofitting a Police Operations Centre be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (8:12 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 18, 2025 AT 5:30 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry, Councillor Glen Parker

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on August 15, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss preliminary matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

IN COMMITTEE:

Cullen-Tame
1460 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss preliminary matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

GENERAL BUSINESS:

(A) WATT TRANSIT STUDY

Considered was a presentation from Watt Consulting with respect to the above.

(B) FUNDING REQUEST

City Council considered a presentation from the Director of Planning & Buildings with respect to the above

(C) TRANSIT BUILDING LEASE AND DOWNTOWN WASHROOM

Considered was a presentation from the General Manager of Operations with respect to the above.

Cameron-Hildebrand
1461 That City Council resolve into open session. CARRIED.

Luebke-Cameron
1462 That City Council recess the Special Meeting and reconvene following the adjournment of the August 18, 2025 Regular Council Meeting. CARRIED.

Desjarlais-Splett
1463 That City Council reconvene the Special Meeting. CARRIED.

(D) SANITATION/SOLID WASTE

Due to time constraints, the Direct of Public Works will provide a report at a later date.

ADJOURN:

Luebke-Cullen

That the meeting do now adjourn. (8:57 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 18, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry, Councillor Glen Parker

ADOPTION OF AGENDA:

Cullen-Splett
1464 That the Agenda for the regular meeting of City Council to be held on Monday, August 18, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

Splett-Karrouze
1465 That the Minutes of the Special Meeting of City Council held Monday, July 28, 2025, be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Splett
1466 That the Minutes of the Special Meeting of City Council held Monday, July 28, 2025, be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

(A) JAMES EPP - OUTDOOR AQUATIC FACILITY

James Epp, Ward 5, appeared before City Council and spoke regarding the above matter. Mr. Epp expressed his opposition to the project and suggested that alternative options be considered, such as facilities that could serve broader community needs in emergency situations, including use as an evacuation center.

HEARING OF PRESENTATIONS:

(A) COMMONWEALTH AIR TRAINING PLAN MUSEUM'S MASTER PLAN

Zoe Quinn appeared before City Council on behalf of the Commonwealth Air Training Plan Museum to provide an update on its master plan. She reported on visitor statistics, community partnerships, and upcoming goals. Ms. Quinn outlined plans for growth and renovations and concluded by requesting support from the City in the form of funding, endorsement, and advocacy.

Karrouze-Cameron
1467 That the presentation by Zoe McQuinn with respect to the Commonwealth Air Training Plan Museum's master plan be received. CARRIED.

(B) LITTLE GREENHOUSE THAT COULD

Trina Semenchuk appeared before City Council with respect to the above. She outlined the community and financial benefits of various types of greenhouses and highlighted the accomplishments of the organization. Ms. Semenchuk concluded by encouraging both the

City and the community to take advantage of the organization's partnerships and programs supporting year-round agriculture.

Cameron-Karrouze

1468 That the presentation by Trina Semenchuk with respect to the presentation on year-round agriculture be received. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) BY-LAW 7438 - TO AMEND BY-LAW 7338 FOR THE BORROWING AND EXPENDITURE OF FUNDS FOR THE SOUTHWEST BRANDON WASTEWATER SERVICING PROJECT

Considered was a report from the Finance Department dated August 8, 2025, with respect to the above.

City Council sat to hear representation from the public with respect to By-law no. 7438 to amend By-law 7338.

Luebke-Cullen

1469 That the public hearing with respect to By-law No. 7438 to amend By-Law No. 7338 to provide for the borrowing and expenditure of funds for the purpose of constructing new wastewater infrastructure and system upgrades for the city to provide wastewater servicing for southwest Brandon be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE VERBAL AUGUST 18, 2025

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Director of Planning & Buildings with respect to a land sale agreement for 6th Street North.

Desjarlais-Karrouze

- 1470
1. That the land sale agreement with Habitat for Humanity (HFH) for 6th Street North Lands as shown on Attachment B be amended by:
 - a) Removing building permit timeline requirements and replacing with the requirement to complete construction of public infrastructure for phase 1 within five years and phase 2 within 10 years; and
 - b) Allowing HFH the option to sell up to 25% of the lots to a partner agency for affordable home ownership development.
 2. That as per Affordable Housing By-law No. 7379 Clause 4(b), the City approve additional funding support to HFH of \$150,000 (\$10,000 per lot) to off-set additional phase one servicing costs.

That Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

(B) AUDIT AND FINANCE COMMITTEE VERBAL AUGUST 18, 2025

Councillor Splett provided a verbal report from the Audit and Finance Committee meeting held on August 18, 2025. He noted that the committee reviewed a presentation from MNP regarding the 2024 draft consolidated financial statements. Councillor Splett reported that the review identified an accounting surplus of \$30.43 million and an overall revenue increase of \$426 million across the organization. He concluded by noting that MNP issued a clean audit opinion, confirming that the financial statements are free from material misstatement and in compliance with Canadian accounting standards.

(C) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL AUGUST 18, 2025

Councillor Splett will provide a verbal report for the Bradon General Museum and Archives (BGMA) meeting held August 5, 2025. He provided an update on staff reports, which included summaries of tours and activities during the month of July. He further reported that the committee reviewed the 5-year strategic plan and received information from the Archives, Financial, and Fundraising/Revenue Generation sub-committees. Councillor Splett concluded by noting that upcoming events include a Walking Tour scheduled for August 21, 2025, at 12:00 p.m., followed by a Pub Crawl at 5:45 p.m., as well as the History on the Water kayak tour scheduled for August 29, 2025, at the Riverbank.

Splett-Tame

1471 That the reports from the Committee of the Whole, Audit and Finance Committee, and the Brandon General Museum and Archives be received. CARRIED.

ENQUIRIES:

(253) GREEN ACRES REDUCED SPEED ZONES #84936

Councillor Tame enquired if Administration could consider and provide a report on reduced speed zones of 40 km/h in the Green Acres area.

At the request of His Worship the Mayor, the City Manager confirmed that Engineering Services has been in communication with Manitoba Transportation and Infrastructure regarding a new default speed limit for the City, but it is recommended that the Green Acres area speed limit remains consistent with the rest of the City to avoid driver confusion. He concluded by stating a speed radar board will be relocated to the area to monitor vehicle activity and help deter speeding.

(254) TRANSCAB ON TRANSIT APP #89509

Councillor Karrouze advised that the Transit App is now operational; however, it does not currently include any information regarding Transcab. She noted that passengers traveling along Braecrest Drive have only two departure options and would benefit from the inclusion of Transcab information in the App, as it would provide them with more direct transport to their destinations.

At the request of His Worship the Mayor, the City Manager explained that it is not currently possible to include Transcab details in the Transit App, as the service is operated by an independent contracted company with separate data. He noted that Transcab information is available to all passengers, including those along Braecrest Drive, through the Brandon Transit website. He concluded by stating that additional information will be incorporated into the App as its functionality continues to expand.

ANNOUNCEMENTS:

ARABIAN HORSE SHOW SUCCESS

His Worship, Mayor Fawcett, congratulated the organizers of the Arabian Horse Show held at the Keystone Centre from August 7 to 16. Councillor Luebke reminded the public that the show will be returning to Brandon for at least the next two years.

GENERAL BUSINESS:

(A) TRANSIT ROUTE PLANNING AND LONG-TERM STRATEGY

The City Council considered a presentation from Watt Consulting Group with respect to the above.

Desjarlais-Splett

1472 That the presentation from Watt Consulting Group regarding the Brandon Transit Route Planning and Long-Term Strategy be received. CARRIED.

(B) BROOKWOOD SOUTH NEIGHBOURHOOD PLAN AMENDMENT

Considered was a report from the Planning and Buildings Department dated August 8, 2025, with respect to the above.

Tame-Splett

1473 That City Council adopt the amended Brookwood South Neighbourhood Plan concept as shown in "Attachment A" of this report, subject to the following amendments to the concept or the Neighbourhood Plan itself addressing all servicing requirements;

And further, modifying the phasing plan to address servicing and emergency access. CARRIED.

(C) APPLICATION TO SUBDIVIDE 1660 AND PART OF 1900 - 34TH STREET

The City Council considered a report from the Legislative Services Department dated August 8, 2025, with respect to the above.

Tame-Splett

1474 That the application to subdivide (4500-25-749) 1660 and part of 1900 – 34th Street (Lot 46, Plan 60653 BLTO; Part SE¼ 9-10-19 WPM) to create forty-nine (49) lots and a public road in the RLD Residential Low Density zone, be approved in accordance with the subdivision application map "Attachments D-3" through "D-5", subject to:

1. The applicant submitting to Teranet Manitoba (Brandon Land Titles Office) a Plan of Survey before a Plan of Subdivision to address the differing surface rights;
2. The applicant provide an updated Brookwood South Neighbourhood Plan, including all amendments under "Neighbourhood Plan Amendment" of this report, supporting servicing and traffic engineering studies;
3. The owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in "Attachment E" of this report;
4. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$9,922.50 as a cash-in lieu contribution for school purposes;

5. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, BellMTS, and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;
6. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for postal service to the satisfaction of Canada Post;
7. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots, including proposed street names for new public roads, to the satisfaction of City of Brandon Real Estate Administration; and
8. The owner or successor completing a Heritage Resources Impact Assessment through a qualified archaeological consultant to the satisfaction of Manitoba Historic Resources Branch. CARRIED.

(D) OUTDOOR AQUATIC FACILITY RESOLUTION

Considered was a report from City Council dated August 11, 2025, with respect to the above.

Luebke-Tame

1475 That City Council directs staff to immediately investigate design parameters and location for a new outdoor aquatic facility with the following suggestions:

- Maximum budget of \$4,500,000.
- Maximum of 5,000 square feet, with a 250-300-person bather load.
- Zero-depth beach entry to make the pool accessible to everyone.
- Four-lane Junior Olympic Lap Pool.
- Three water slides (Tot, twister and double speed)
- Diving Board
- Various spray features
- Lazy River
- New Building/Change House area
- The design be usable for additional outdoor aquatic complexes in the future years.

Furthermore, the cost of the detailed design and construction be included in the 2026 Capital and/or Operational Budget;

And furthermore, administration will prioritize the Outdoor Aquatic Facility for funding under the Manitoba Growth, Renewal and Opportunities for Municipalities (Manitoba GRO) program when it re-opens this year. CARRIED.

BY-LAWS:

NO. 7431 TO REZONE 1660 AND PART OF 1900 - 34TH STREET
AMENDMENT
2ND & 3RD READINGS

The City Council considered a report from the Legislative Services Department dated August 8, 2025, with respect to the above.

Tame-Cullen

1476 That By-law No. 7431 to rezone 1660 and part of 1900 - 34th Street (Lot 46, Plan 60653 BLTO; Part SE¼ 9-10-19 WPM) from Development Reserve DR zone and, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, Agricultural General 80 AG80 zone to Residential Low Density RLD zone, be amended by deleting Section 1 in its entirety and substituting therefor:

“ 1. The land described as the following: Lot 46, Plan 60653 BLTO, commonly known as 1660 – 34th Street, and Part SE¼ 9-10-19 WPM, commonly known as 1900 – 34th Street, and identified on the map attached hereto as Schedule “A” is hereby reclassified:

FROM: DR Development Reserve and, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, AG80 Agricultural General

TO: RLD Residential Low Density” CARRIED.

Tame-Cullen

1477 That By-law No. 7431 to rezone 1660 and part of 1900 - 34th Street as amended be read a second time. CARRIED.

Tame-Cullen

1478 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7431 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Greg Hildebrand
- Councillor Heather Karrouze
- Councillor Bruce Luebke
- Councillor Jason Splett
- Councillor Tyson Tame

NO. 7438 TO AMEND BY-LAW NO. 7338 - FOR THE BORROWING AND EXPENDITURE OF FUNDS FOR THE SOUTHWEST BRANDON WASTEWATER SERVICING PROJECT
1ST READING

The Council considered a report from the Finance Department dated August 8, 2025, with respect to the above.

Desjarlais-Splett

1479 That By-law No. 7438 to Amend By-Law no. 7338 for the Borrowing and Expenditure of Funds for the Southwest Brandon Wastewater Servicing Project be read for a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Cullen

That the meeting do now adjourn. (8:57 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 2, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Mayor Jeff Fawcett, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1480 Cullen-Splett
That the Agenda for the regular meeting of City Council to be held on Tuesday, September 2, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1481 Splett-Karrouze
That the Minutes of the Special Meeting of City Council held Monday, August 18, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1482 Cameron-Karrouze
That the Minutes of the Regular Meeting of City Council held Monday, August 18, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) ROSS ROBINSON - COMMUNITY WELLNESS COLLABORATIVE WATER IS LIFE CAMPAIGN

Ross Robinson appeared before City Council with respect to the Community Wellness Collaborative first Annual General Meeting and announced their Water is Life Fundraising.

1483 Desjarlais-Tame
That the presentation by Ross Robinson with respect to the Community Wellness Collaborative update and the Water is Life campaign be received.

And further, that the funding request for \$18,500 for the Community Wellness Collaborative be referred to the 2026 Budget Deliberations. CARRIED.

HEARING OF DELEGATIONS:

(A) LUCIE LEDERHENDLER - ART GALLERY OF SOUTHWEST MANITOBA FUNDING

Lucie Lederhendler appeared before City Council to speak on behalf of the Art Gallery of Southwest Manitoba. She provided a review of the organization's significance and impact for the people of Brandon, and requested a three year funding commitment from the City to mitigate the current urgency of succession planning.

1484 Cameron-Karrouze
That the presentation by Lucie Lederhendler with respect to funding for the Art Gallery of Southwest Manitoba be received.

And further, that the request for a three-year funding commitment be referred to the 2026 budget deliberations. CARRIED.

(B) FRAISER & MELISSA MCARTHUR - GAGA BALL COURTS

Frasier and Melissa McArthur appeared before City Council to speak on the idea of constructing Gaga Ball courts in various parks in the City of Brandon.

1485 Desjarlais-Parker
That the presentation by Frasier and Melissa McArthur with respect to developing community Gaga Ball courts be received.

And further, that the request for construction of gaga ball courts be referred to Administration to review and provide a report back to Council with respect to same. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AGE FRIENDLY COMMITTEE VERBAL SEPTEMBER 2, 2025

Councillor Karrouze provided a verbal report from the recent meeting of the Age Friendly Committee held on August 21, 2025. She noted the Trishaw was expected to arrive soon, WCGTV programming was nearly complete and would be available shortly, and reminded the public of the Health Checks event on September 16 at the Keystone Center.

ENQUIRIES:

(255) VEHICULAR TRAFFIC PARK AVENUE GREENSPACE #90107

Councillor Cameron, on behalf of a resident on Balsam Crescent, enquired about the City's plans to address vehicle traffic using the green space off Park Avenue as a roadway since the closure of 26th Street. The resident noted the area has become an unsightly makeshift road and fears traffic may continue even after 26th Street reopens. Councillor Cameron asked if the City could consider a temporary barricade to prevent vehicles from driving through the green space.

At the request of His Worship the Mayor, the City Manager advised that lane access onto 26th Street would be reopened the following day, which should help address the issue. He noted the City would continue to monitor the area and consider options such as barricades if the problem persists.

(256) GRANT BOULEVARD ROAD REMEDIATION #90208

Councillor Cameron enquired about the condition of Grant Boulevard and asked where it falls within the road remediation schedule. He noted residents had contacted him with concerns and further asked whether its deteriorating state could affect its priority status, pointing out that nearby streets such as Christie and Mitchell have already been redone.

At the request of His Worship the Mayor, City Manager Wardrop advised that an assessment of Grant Boulevard had been completed and, aside from potholes at either end, the road was considered to be in fair condition. He noted that a condition assessment is scheduled for 2026, after which streets will be prioritized accordingly, and that Grant Boulevard would likely be considered for remediation in 2027 due to its current condition.

(257) STREET LIGHT REPAIR DELAY

Councillor Desjarlais enquired about the City's efforts to ensure Manitoba Hydro provides timely street light repairs, noting residents' concerns regarding long wait times and poor communication.

His Worship the Mayor advised that the matter would be taken under advisement.

ANNOUNCEMENTS:

2025 BRANDON EMERGENCY SERVICES CONFERENCE

The City Clerk, on behalf of His Worship the Mayor and Fire Chief Parlow, announced that the inaugural 2025 Brandon Emergency Services Conference would be held at the Keystone Centre from September 3 to 6, and welcomed hundreds of fire chiefs, firefighters, and paramedics to the city. She also thanked the staff of Brandon Fire and Emergency Services for hosting the conference.

WARD 8 AND WARD 10 JOINT MEETING

Councillor Tame, on behalf of himself and Councillor Splett, announced a joint ward meeting for Wards 8 and 10 on September 24 at the Riverview Curling Club from 6:30 to 8:00 p.m. The meeting will discuss Ward 8 concerns, including the cemetery retention pond, paving, Patricia Heights parking, and active transportation, and Ward 10 topics such as Maryland Park School parking, enforcement, transit concerns, the Southeast Drainage Project, crosswalk improvements, First Street road improvements, and traffic circle enhancements. Residents are invited to attend to discuss these issues, and refreshments will be provided.

SCHOOL SPEEDS IN SESSION

Councillor Cameron announced that school zones will return to a reduced speed limit of 30 km/h in September and urged drivers to endeavor to protect the safety of students travelling to and from school.

GENERAL BUSINESS:

(A) CANTEEN RENOVATION SPORTSPLEX

Submitted for consideration was a report from the Director of Parks & Recreation dated August 20, 2025 with respect to the above.

Karrouze-Splett

1486 That the proposal from Jacobson Commercial Ltd for the design and construction of canteen renovations for Brandon's Community Sportsplex, at a cost of \$ 239,900 net of GST be awarded;

And further, that the total expected project costs of \$374,900 be expended from Sportsplex Arena and Associated Upgrades debenture fund. CARRIED.

(B) HYDRONIC PRE-HEATING COIL SPORTSPLEX

City Council considered a report from the Director of Parks & Recreation dated August 21, 2025 with respect to the above.

Karrouze-Tame

- 1487 That the proposal from Brandon Heating & Plumbing for the supply and install of a Hydronic Pre-Heating Coil for Brandon's Community Sportsplex, at a cost of \$96,110.48 net of GST be awarded. CARRIED AS AMENDED.

AMENDMENT

Luebke-Tame

- 1488 That the above motion be amended by adding the words: "And further, that the additional unbudgeted \$31,110.48 be expended from the Sportsplex Reserve." CARRIED.

(C) UNDERGROUND UTILITY DIG RESTORATION UPDATE

Considered was a report from the Operations Department dated August 25, 2025 with respect to the above.

Splett-Berry

- 1489 That the update on underground utility dig restorations be received, and further that Administration continue with current restoration plans. CARRIED.

BY-LAWS:

NO. 7433

TO REZONE PROPERTY LOCATED AT 729 - 17TH STREET
AMENDMENT
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated August 21, 2025 with respect to the above.

Luebke-Cameron

- 1490 That By-law No. 7433 to rezone a property located at 729 - 17th Street (Lot 1, Plan 211, 21365 BLTO) from Commercial Arterial (CAR) zone to Commercial General (CG) zone, be amended by deleting Section 3 in its entirety and substituting therefor as follows:

"3. This By-law will come into force when the development agreement required under this By-law is executed with the City and registered in the Brandon Land Titles Office.

4. This By-law will be repealed without coming into force one year after the date of this By-law's adoption unless the development agreement required under this By-law is executed with the City and is registered in the Brandon Land Titles Office." CARRIED.

Luebke-Cameron

- 1491 That By-law No. 7433 as amended be read a second time. CARRIED.

Luebke-Cameron

- 1492 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7433 third reading.

FOR

AGAINST

Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen

Councillor Kris Desjarlais
Mayor Jeff Fawcett
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7438 TO AMEND BORROWING BY-LAW NO. 7338 SW WASTEWATER SERVICING PROJECT
FURTHER AMENDMENT

City Council considered a report from the Legislative Services Department dated August 22, 2025 with respect to the above.

Splett-Berry

1493 That By-law No. 7438 to amend Borrowing By-law No. 7338 for the Southwest Brandon Wastewater Servicing Project, be amended by deleting Section 2 in its entirety and substituting therefor as follows:

- "2. That the preamble be amended by deleting in the second and third AND WHEREAS the amount of "\$30,000,000.00" and substituting therefor the amount of "\$40,000,000.00";
3. That Section 1 and Section 7 be amended by deleting the amount of "\$30,000,000.00" and substituting therefor the amount of "\$40,000,000.00";
4. That Section 3 be amended by deleting the words "31st day of October 2022" and substituting therefor the words "31st day of July 2025";
5. That Section 4 be amended by deleting the words "31st day of October in each of the years 2023 to 2042" and substituting therefor the words "31st day of July in each of the years 2026 to 2045";
6. That Section 6 be amended by deleting the words "years 2023 to 2042" and substituting therefor the words "2026 to 2045"; and
7. That Schedule "A" to By-law No. 7338 be deleted in its entirety and substituted therefor with Schedule "A" as attached to this by-law." CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:20) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,
SEPTEMBER 15, 2025 AT 6:30 PM IN THE COUNCIL CHAMBERS, CIVIC
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on September 12, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss Park Community Centre.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

IN COMMITTEE:

1494 Splett-Cullen
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss negotiation matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

GENERAL BUSINESS:

(A) Park Community Centre

Considered was a presentation with respect to the above.

1495 Splett-Desjarlais
That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (6:50 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 15, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

ADOPTION OF AGENDA:

Cullen-Splett

1496 That the Agenda for the regular meeting of City Council to be held on Monday, September 15, 2025 be amended by adding the item Modified Condition to Subdivision of 1900 - 34th Street under General Business. CARRIED.

Desjarlais-Hildebrand

1497 That the Agenda for the regular meeting of City Council to be held on Monday, September 15, 2025 be adopted as amended. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

Karrouze-Cameron

1498 That the Minutes of the Special Meeting of City Council held Tuesday, September 2, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

(A) BRANDON RIVERBANK UPDATE AND REQUEST

Dean Hammond, Executive Director of Brandon Riverbank Inc. appeared before City Council to provide an update on recent events at the Brandon Riverbank and noting an unexpected cash-flow shortfall caused by overlapping activities. He requested an advance on their approved 2026 funding and Troy Tripp, Director of Finance, confirmed the City could accommodate the advance if Council approves the request.

Karrouze-Cameron

1499 That the presentation by Dean Hammond with respect to funding for the Riverbank Discovery Centre be received.

And further, that the request that the 2026 annual capital funding of \$250,000 be issued promptly. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE VERBAL SEPTEMBER 15, 2025

Councillor Desjarlais advised that city Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a request from the province to advance the Park Community Centre Project to its final stages before going to tender.

Desjarlais-Karrouze

1500 That the City of Brandon increase its commitment to the Park Community Centre Project from \$1,200,000 to \$1,400,000 to address anticipated funding requirements;

And further that administration be directed to incorporate the additional \$200,000 funding into the 2026 Capital Budget. CARRIED.

(B) BRANDON DOWNTOWN DEVELOPMENT CORPORATION VERBAL SEPTEMBER 15, 2025

Councillor Desjarlais provided a verbal report from the recent meeting of the Brandon Downtown Development Corporation held on September 15, 2025. He noted discussions regarding program updates, including refocusing the Commercial Space Improvement Program and enhancing the Façade & Storefront Improvement Program.

(C) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL SEPTEMBER 15, 2025

Councillor Splett provided a verbal report from the Brandon General Museum and Archives Committee meeting held on September 9, 2025. He noted discussions on staff reports regarding tours and activities, the committee's 5-year strategic plan, and updates from sub-committees. He also highlighted upcoming events, including the Prairie Wires concert at 11:00 a.m. on September 20, followed by Show and Tell with Doug Derksen at 2:00 p.m.

(D) KEYSTONE CENTRE VERBAL SEPTEMBER 15, 2025

Councillor Luebke provided a verbal report from the Keystone Centre Board meeting held on September 11, 2025. He highlighted an amended funding agreement with the Province of Manitoba and the City of Brandon, the Board reviewed favorable preliminary year-end financials, and approved recommendations to expand the Green Space Conceptual Design, purchase of a new ice resurfacing machine, and collaboration with the City on removing the Waste Depot on the south side of the property. Councillor Luebke concluded by welcoming new provincial appointee Chris LeForte to the Keystone Board.

(E) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL SEPTEMBER 15, 2025

Councillor Luebke provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting held on September 11, 2025. He highlighted plans for Truth and Reconciliation Week from September 29 to October 4, including the Orange Shirt Day Walk, Healing by the River event, Indigenous Artists Market, and Sunrise Pipe Ceremony on September 30, as well as three days of cultural programming for over 1,500 students from October 1–3. Councillor Luebke concluded by noting the strong community support

with nearly \$33,000 in local sponsorships, Provincial grants, and over \$10,000 in in-kind donations received.

Splett-Desjarlais

- 1501 That the reports from the Committee of the Whole, Brandon Downtown Development Corporation, Brandon General Museum and Archives, Keystone Centre Board of Directors, and Brandon Urban Aboriginal Peoples's Council be received. CARRIED.

ENQUIRIES:

(258) WASTE BIN SERVICING ON 34TH STREET

Councillor Cameron enquired whether the waste bins on 34th Street could be emptied. He noted he had been contacted by several residents over the weekend regarding concerns with the site. He advised that upon visiting the location himself on September 7th he observed that while most of the contents appeared to be appropriate items, the bins were overflowing and requested that the matter be attended to.

At the request of His Worship the Mayor, the City Manager advised that daily pickup of all depot bins has been ongoing; however, the City's front-load sanitation truck is currently out of service due to electrical issues. A contractor has been engaged to perform daily pickups, but the Sunday collection was missed. Administration has since spoken with the contractor to ensure this does not occur again and has increased inspections of depot sites. Additionally, the City is investigating the rental of a front-load truck to allow bins to be emptied more than once per day during this peak period.

(259) MCDONALD AVENUE SPEED TABLE

Councillor Cameron enquired about the timeline for the installation of speed tables on McDonald Avenue between 26th Street and 34th Street. He noted that this commitment had previously been discussed with residents by former Councillor Berry and City staff and requested an update on when this work would proceed.

At the request of his worship the Mayor, City Manager Dave Wardrop advised that the project has recently been awarded and that the speed table units are currently being shipped. Once received, installation will take place in the 2900 and 3200 blocks of McDonald Avenue. He further noted that advanced signage and communication will be provided to area residents and shared on social media in preparation for installation and that feedback on the temporary traffic-calming speed cushions may be directed to the Engineering Department.

(260) MARYLAND TRAFFIC CONCERNS

Councillor Splett enquired about traffic congestion at the 9th Street traffic circle, noting significant backups along Sycamore Drive and all approaches during school hours. He further asked what the long-term plan was for this area and what provisions existed for emergency service access.

On behalf of his worship the Mayor, the City Manager advised that, as part of the Maryland Park School expansion, the Traffic Study was updated and the on-site drop-off loop expanded to accommodate increased volumes. Access to the site was restricted to right-in/right-out only to limit turning conflicts, and pedestrian access from the west was relocated onto school property to reduce street congestion. It was further noted that traffic at the 9th Street roundabout had been temporarily impacted by the delayed opening of the 1st Street and Maryland Avenue roundabout, which is now operational and expected to improve traffic flow. The City will continue to monitor the area and incorporate safety considerations for all users, including emergency services, into its traffic management plans.

(261) OVERGROWTH ON 18TH & BRAECREST

Councillor Karrouze enquired about an improvement to an unsightly property east of 18th and Braecrest. She noted that she has had residents of Ward 1 express concerns about the conditions of the property, the weeds, and the unsightly fence.

His Worship the Mayor agreed to take this matter under advisement.

(262) TREE REMOVAL

Councillor Desjarlais enquired about expanding the current 70-tree removal schedule, citing safety and security concerns with trees on the former Brandon Sun property and others in the area from an environmental design perspective.

His Worship the Mayor agreed to take the matter under advisement.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) SUBDIVISION - 110052 PATRICIA AVENUE

City Council considered a report from the Planning & Buildings Department dated September 8, 2025 with respect to the above.

Splett-Parker

1502 That subdivision application 4500-25-750 for 110052 Patricia Avenue (Part NE¼ 3-10-19 WPM) to create two (2) lots in the AG80 Agricultural General Zone under the R.M. of Cornwallis Zoning By-law No. 1558/09/99 be approved in accordance with the subdivision application map "Attachment B-3", subject to the following conditions:

1. The applicant revising the subdivision plan to include the dedication of land for the future 18th Street Lift Station along the PTH 10 service road south of the site's wetland (Attachment B-4);
2. The owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with conditions as set out in Attachment C of this report; and
3. The owner or successor submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for addressing of the proposed lots to the satisfaction of City of Brandon Real Estate Administration. CARRIED.

(B) STREET NAMING AT 1900 34TH ST - WAVERLEY DEVELOPMENTS

Submitted for consideration was a report from the Planning & Buildings Department dated August 29, 2025, with respect to the above.

Berry-Parker

1503 That the proposed street names being Foxtail Drive, Sage Drive, and Manitou Drive submitted by Waverly Developments Ltd. for the residential development at 1900 34th Street and the extension of Lakeview Drive and Plateau Drive in the SE 1/4 9-10-19 WPM, be approved. CARRIED.

(C) MODIFIED CONDITION TO SUBDIVISION OF 1900 - 34TH STREET (SCHOOL SITE) - 4500-25-747

Berry-Splett

1504 That Council modify Condition 4 of the approval to subdivision application 4500-25-747 for part of 1900 - 34th Street (SE1/4 9-10-19 WPM), initially approved on July 28, 2025, to create eleven lots and a public road in the EI Educational & Institutional and RLD Residential Low Density Zones by adding immediately before "BellMTS" the words "Manitoba Hydro,". CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:48) CARRIED.

MAYOR

CITY CLERK

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:00 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 6, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1508 Splett-Karrouze
That the Agenda for the regular meeting of City Council to be held on Monday, October 6, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1509 Parker-Splett
That the Minutes of the Special Meeting of City Council held Monday, September 15th, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1510 Karrouze-Cameron
That the Minutes of the Regular Meeting of City Council held Monday, September 15th, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

(A) SUPPORT FOR ELECTRIC VEHICLE CHARGING STATIONS AT A.R. MCDIARMID CIVIC COMPLEX

Quentin Robinson of Sustainable Brandon spoke in support of electric vehicle chargers and spoke on climate change.

(B) SUPPORT FOR ELECTRIC VEHICLE CHARGING STATIONS

Madeline Robinson, Member of Sustainable Brandon and representing the Environment and Climate Change Committee of Council, spoke in favour of the electric vehicle plan for the A.R McDiarmid Civic Complex.

(C) OPPOSITION AGAINST ELECTRIC VEHICLE CHARGING STATIONS

James Epp, Ward 5 resident, spoke in opposition to the electric vehicle charging stations, raising concerns of timing, costs, and value. He suggested Council refer the decision to budget deliberations.

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) WESTERN MANITOBA REGIONAL LIBRARY VERBAL OCTOBER 6, 2025

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library held on September 17th, 2025. He noted they reviewed reports for monthly statistics and branch highlights, and they are preparing their 2026 budget to present to Council.

(B) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL OCTOBER 6, 2025

Councillor Cameron provided a verbal report on the recent meeting of the Western Manitoba Centennial Auditorium Board held on September 17, 2025. He advised that discussions focused on the facility's finances, noting their current operating deficit as well as the recent approval of funding top-up by the province.

(C) BRANDON POLICE BOARD VERBAL OCTOBER 6, 2025

Councillor Berry provided a verbal report from the recent meeting of the Brandon Police Board held on October 3rd, 2025. He provided an update on the Brandon Police Service budget, staffing, traffic enforcement, trends in crime, and call for service. Councillor Berry also noted upcoming board member appointments and congratulated Jason Cullen on his appointment as Chief of the Manitoba First Nations Police Service.

(D) AGE FRIENDLY COMMITTEE VERBAL OCTOBER 6, 2025

Councillor Karrouze provided a verbal report from the recent Age Friendly Committee meeting held on September 18th, 2025. She provided updates of the cycling program, Health Checks, and their television programming on WCG TV. The committee also discussed updates to the Seniors Resource Guide and the development of a Relocation Guide for Seniors.

(E) AUDIT AND FINANCE VERBAL OCTOBER 6, 2025

Councillor Parker provided a verbal report from the recent meeting of the Audit and Finance Committee held on October 1st, 2025. He advised the Committee to discuss the August budget review and investment portfolio. Councillor Parker noted Mr. Ken Martin, the City's investment advisor, gave an overview of current investment strategies, market conditions and the global economic environment. Councillor Parker noted a discussion then focused on the sale of Richardson Wealth, and Mr. Martin informed the committee that his Martin Wealth Management team has joined Raymond James Ltd. and provided all the rationale for this move. The Committee voted in favor of transferring the City's investment portfolio from Richardson Wealth to Raymond James Ltd. for one year timeframe.

(F) PERSONNEL COMMITTEE VERBAL OCTOBER 6, 2025

Councillor Desjarlais provided a verbal report from the recent meeting of the Personnel Committee held on September 16, 2025. He noted that a new contract has been finalized with the Fire Department that includes increases in wages and shift premiums.

Cameron-Hildebrand

1511 That the verbal reports from the Western Manitoba Regional Library, Western Manitoba Centennial Auditorium, Brandon Police Board, Age Friendly, Audit and Finance and Personnel Committees be received. CARRIED.

ENQUIRIES:

(263) UPDATE ON 26TH STREET PARKING

Councillor Hildebrand enquired about the parking in the school zones on 26th street, noting the newly added No-Stopping zone had further reduced the already limited amount of spaces.

At the request of His Worship the Mayor, the City Manager advised that Transit did not wish to remove the stop from the industrial route. Transit plans to maintain this stop with the option of additional signage restricting parking from 5:00 a.m. to 6:00 a.m.

(264) UPDATE ON CONSTRUCTION SCHEDULE FOR RECONSTRUCTION OF 26TH STREET NEAR JR REID

Councillor Hildebrand enquired about the construction on 26th Street, asking for a progress update and if driveway access would be restored before winter and if approaches would be completed.

At the request of His Worship the Mayor, City Manager Dave Wardrop advised that with seasonal temperatures expected, work would continue with northbound lanes set to finished by month-end. Travel lanes were required to reopen before winter, and driveway approaches were expected to be completed.

(265) UPDATE ON LINE PAINTING ON 18TH STREET

Councillor Hildebrand enquired if Administration could contact Manitoba Transportation and Infrastructure regarding the unmarked diamond or right-turn lane on 18th Street. He noted the signage remained unchanged, but lane painting had not been completed since repaving.

At the request of His Worship the Mayor, City Manager Dave Wardrop advised the diamond lane paint markings on 18th Street would be painted by the end of next week, Friday October 17th, 2025, by the City of Brandon.

(266) UPDATE ON TREE REMOVAL PROGRAM

Councillor Desjarlais enquired about expanding the current tree-removal schedule during the September 15th regular council meeting.

At the request of His Worship the Mayor, the City Manager advised that Parks staff had inspected the area in question, at Rosser Avenue and 6th Street, and serviced three trees, trimming two and fully removing the third.

(267) UPDATE ON GREEN CART PICKUP

Councillor Berry enquired whether, once green cart pickup ends in early November, the City would revert to weekly collection of both black bins and blue bins.

At the request of His Worship the Mayor, City Manager Dave Wardrop advised that the bi-weekly collection of Blue Bins had been working successfully with good adoption by residents. The plan was to continue with bi-weekly collection of recycling for the winter.

(268) UPDATE ON BUSH TRIMMING AND REMOVAL

Councillor Cameron enquired if Administration could consider the removal or trimming of a bush located along a back lane in the 100 block of Clark Drive stating several residents had expressed concerns about the increased presence of unhoused people.

At the request of His Worship the Mayor, City Manager Dave Wardrop advised that the area in question was inspected, and three mature shrubs were identified for removal. Removal was scheduled for the week of October 6th to 10th.

(269) UPDATE ON VALCOURT WAY CLEAN UP

Councillor Karrouze enquired into the restoration plans for 1 Valcourt Way noting residents had expressed concerns about unsightly construction and weeds.

At the request of His Worship the Mayor, City Manager Dave Wardrop advised that Brandon Police Service had received the complaint and were in the process of issuing a Bylaw Violation Notice to the owners of the property.

(270) UPDATE ON SPEEDING VEHICLES ALONG CLARK DRIVE

Councillor Cameron enquired about speeds on Clark Drive, between Whillier Drive and the Darrach Bay turnoff. He noted residents reported vehicles exceeding the 50 km/h limit near a 30 km/h zone, posing risks to pedestrians and children.

At the request of His Worship the Mayor, City Manager Dave Wardrop advised that the Brandon Police Services Traffic Unit had been reduced to due to staffing shortages, and this concern had been forwarded to Brandon Police Services for follow-up as time permitted.

(271) MCTAVISH AVENUE - COUNCILLOR LUEBKE

Councillor Luebke enquired about an update on the road closure behind the BPS building on McTavish Avenue.

At the request of His Worship the Mayor, Councillor Berry responded noting the BPS board is waiting for a report back from Engineering prior to making a decision.

(272) MOCKINGBIRD DRIVE - NO PARKING SIGNS

Councillor Berry enquired about parking on Mockingbird Drive.

At the request of His Worship the Mayor, City Manager Wardrop advised they are working with the developer, who has closed the road to allow for construction. There is also access from the north and once the parking lot is completed, the road will reopen.

ANNOUNCEMENTS:

FIRST PRESBYTERIAN CHURCH 100 YEAR ANNIVERSARY

Councillor Desjarlais announced the First Presbyterian Church's 100 year anniversary event on November 16, 2025.

SPRUCE WOODS 40th ANNIVERSARY

Councillor Karrouze announced that Spruce Woods Housing Co-op would be celebrating their 40th anniversary on Saturday, October 25th, 2025 at the North End Community Center from 11:30 AM to 4:00 PM. She advised the public to contact 204-728-8998 for further information.

BRANDON RIVERBANK PETER SAWATZKY SCULPTURE PARK GRAND OPENING

His Worship Mayor Fawcett announced that on Thursday October 9th, 2025, the Brandon River Bank Discovery Centre would be celebrating their grand opening and ribbon cutting of the Peter Sawatzky Sculpture Park at the Caribou Gateway Plaza from 2:00 PM until 5:00 PM.

BRANDON SCHOOL DIVISION BY- ELECTION

His Worship Mayor Fawcett announced that Advanced Voting for the Brandon School Division by-election would be held Wednesday October 8, 2025, at 9:00 AM to 6:00 PM in the main foyer of City Hall, and Saturday October 11, 2025 at 8:00 AM to 8:00 PM at the Pioneer Lounge of the Keystone Centre. Additionally, there would be Mobile Polls that will attend healthcare facilities and senior housing throughout the city. Election Day is Thursday, October 16, 2025, and multiple locations will be open for voting throughout the city.

KEYSTONE BOARD OF DIRECTORS

Councillor Luebke announced that applications were being accepted for Members-at-large (three) positions on the Keystone Centre Board of Directors. He noted that three Directors would be appointed, and nominations are accepted until noon on Friday October 10, 2025, by to CEO/GM Connie Lawrence. Councillor Luebke encouraged interested residents to contact himself or visit the Keystone website.

SPORTSPLEX GRAND OPENING

His Worship Mayor Fawcett announced that Brandon's Community Sportsplex arena would be celebrating the grand opening of its rink on Saturday October 11, 2025.

GENERAL BUSINESS:

(A) SOLID WASTE SERVICES UPDATE

City Council considered a report from the Department of Public Works dated September 26th, 2025 with respect to the above.

Luebke-Cameron

1512

That the report from administration for the permanent closure of the depot located at the Keystone Centre by October 14, 2025, and the permanent closure and relocation of the remaining depots into a single location at the Eastview Landfill Site by Nov 14, 2025, be approved by Council as recommended. CARRIED.

AMENDMENT

1513 Desjarlais-Berry
Remove "remaining depots" and replace with "recycling bins" and remove "as recommended" and replacing with "referred to budget deliberations". CARRIED AS AMENDED.

(B) CHARGE ON ENCUMBRANCES PUBLIC UTILITY BOARD APPROVAL

Submitted for consideration was a report from the Director of Finance dated September 29th, 2025 with respect to the above.

1514 Splett-Tame
That the City of Brandon make an application to the Public Utilities Board of Manitoba to obtain the necessary approvals for:
· the charge on the collateral pursuant to the security agreement, and
· the charge on the reserve account pursuant to the account control agreement,
as required by s. 6.2(g) of the Credit Agreement entered into between the City of Brandon, Fusion Credit Union Limited, and Canada Infrastructure Bank. CARRIED.

(C) POLICE OPERATIONS CENTRE FUNDS FOR FIBRE PROJECT

City Council considered the report from the Deputy Chief of Police dated September 29th, 2025 with respect to the above.

1515 Berry-Splett
That an additional expenditure of up to \$80,000 be approved from the Police Equipment Reserve for the purpose of completing the fibre network connectivity of the Police Operations Centre. CARRIED.

(D) PROVINCIAL NOMINEE PROGRAM RESOLUTION AMENDMENT

Submitted for consideration was a report from the Department of Economic Development dated September 26, 2025 with respect to the above.

1516 Tame-Splett
That Council Resolution No. 926 relating to the Manitoba Provincial Nominee Program adopted at the July 8, 2024 meeting of City Council be amended by:

1. deleting the words "AND WHEREAS Economic Development Brandon (EDB) has developed workforce immigration expertise through four years of participation in the Rural and Northern Immigration Program (RNIP);
2. deleting the word "faster" immediately before the word "entry"; and
3. deleting the paragraph "NOW THEREFORE BE IT RESOLVED THAT" in its entirety and replacing with:

"AND WHEREAS Economic Development Brandon shall be granted the authority to expand the Brandon Manitoba Provincial Nominee Program Immigration Initiative to include collaborate with municipalities within the Southwest Economic Region, enabling the sharing of allocations provided by the Province of Manitoba under the Provincial Nominee Program, to which Brandon is a signatory, in order to address labour-related needs of neighboring communities;

AND WHEREAS City Council shall delegate authority to the City Manager to make future amendments, enhancements, or expansions to the Brandon / Manitoba Provincial Nominee Program Immigration Initiative at their discretion;

NOW THEREFORE BE IT RESOLVED THAT the City of Brandon commits to maintaining the partnership with the Province of Manitoba, through the Manitoba Provincial Nominee Program (MPNP), to develop and implement a strategy to attract skilled immigrants to Brandon and qualifying regional municipalities." CARRIED.

(E) EV CHARGING STATION PROGRAM

Considered was a report from the Acting General Manager of Development Services dated September 25th, 2025 with respect to the above.

Desjarlais-Karrouze

1517 That the bid from Jamieson-Judd Ltd. for the supply and install of two Level 2 Electric Vehicle Chargers at the A.R. McDiarmid Civic Complex at a cost of \$103,288.00 (net of GST) be accepted;

And that the total expected project costs of \$100,000.00 (net of funding) be authorized to be expended from the General Operating Fund. CARRIED.

(F) 2025-2026 UTILITY RATE ADEQUACY REPORT

Submitted for consideration was a report from the Director of Finance dated October 1st, 2025 with respect to the above.

Splett-Parker

1518 That the 2025-2026 Utility Rate Adequacy Report be received;

And further that the report, deeming the rates as adequate for 2025 and 2026, be submitted to the Public Utilities Board of Manitoba. CARRIED.

BY-LAWS:

NO. 7434 TO AMEND BY-LAW NO. 7295 TO BORROW FUNDS FOR THE PURPOSE OF CONSTRUCTING AN OUTDOOR SPORTS FIELD COMPLEX
1ST READING

City Council considered a report from the Director of Finance dated September 29th, 2025 with respect to the above.

Karrouze-Desjarlais

1519 That By-law No. 7434 – to amend By-Law No. 7295 to provide for the borrowing and expenditure of funds for the purpose of constructing an outdoor sports field complex be read a first time. CARRIED.

NO. 7435 FURTHER AMEND BY-LAW NO. 7435 TO AMEND BY-LAW NO. 7393 TO BORROW FUNDS FOR THE PURPOSE OF REPLACING THE BRANDON COMMUNITY SPORTSPLEX ICE PLANT AND ARENA UPGRADES
AMENDMENT
2ND & 3RD READINGS

Council considered a report from the Director of Finance dated September 26, 2025 with respect to the above.

Karrouze-Luebke

1520 That By-law No. 7435 – to amend By-law No. 7393 to provide for the borrowing and expenditure of funds for the purpose of replacing the Brandon Community Sportsplex ice plant and arena upgrades be amended by deleting in the second AND WHEREAS clause, the word "September" and substituting with the word "July"; and in Section 1, deleting the

word "September" and substituting with the word "July"; and in Schedule "A" deleting the word "September" and substituting with the word "July". CARRIED.

Karrouze-Luebke

1521 That By-law No. 7435 as amended be read a second time. CARRIED.

Karrouze-Luebke

1522 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7435 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7437

FURTHER AMEND BY-LAW NO. 7411 TO BORROW FUNDS FOR THE PURPOSE OF PURCHASING AND RETROFITTING A POLICE OPERATIONS CENTRE AMENDMENT
2ND & 3RD READINGS

Submitted for consideration was a report from the Director of Finance dated September 26, 2025 with respect to the above.

Berry-Splett

1523 That By-law No. 7437 – to amend By-law No. 7411 to provide for the borrowing and expenditure of funds for the purpose of purchasing and retrofitting a Police Operations Centre be amended by deleting in the second AND WHEREAS clause, the word "August" and substituting with the word "July"; and in Section 1, deleting the word "August" and substituting with the word "July"; and in Schedule "A" deleting the word "August" and substituting with the word "July". CARRIED.

Berry-Splett

1524 That By-law No. 7437 as amended be read a second time. CARRIED.

Berry-Splett

1525 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of *The Municipal Act*, a recorded vote was taken on the motion to give By-law No. 7437 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais

Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

GIVING OF NOTICE:

(A) SOLID WASTE SERVICE LEVELS

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Berry gave notice of his intent to introduce a motion with respect to solid waste service levels.

(B) TAXI BY-LAW NO. 6884

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Cullen gave notice of his intent to introduce a motion with respect to changing wording in Taxi By-Law No. 6884 regarding permit suspensions and pending charges.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:00 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 20, 2025 AT 5:30 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Heather Karrouze

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on October 16, 2025 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss preliminary matters.

Cameron-Splett

1526 That the requirements set out in Section 22 of Procedure By-law No. 6634 be waived and the special meeting proceed. CARRIED.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

ALTERATION - ORDERS OF THE DAY:

Parker-Splett

1527 That pursuant to Section 59 of Procedure By-law No. 6634, the Orders of the Day be altered whereby City Council shall resolve itself to the Order of General Business. CARRIED.

GENERAL BUSINESS:

(A) **TRAIN WHISTLE CESSATION**

Considered was a presentation with respect to the above.

Berry-Cullen

1528 That the Train Whistle Cessation at 34th Avenue be forwarded to budget deliberations. CARRIED.

IN COMMITTEE:

Hildebrand-Parker

1529 That Council resolve itself into a Closed Committee of the Whole. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council chamber.

(A) **WATER MAIN VALVE REPLACEMENT**

City Council Considered a verbal update from the City Manager with respect to the above.

(B) **COMMUNITY SAFETY AND WELL-BEING PLAN**

City Council Considered a report from the Planning & Building department, dated October 20, 2025, with respect to the above.

1530 Parker-Splett
That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (6:55 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 20, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Heather Karrouze

ADOPTION OF AGENDA:

Parker-Splett
1531 That the Agenda for the regular meeting of City Council to be held on Monday, October 20, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) HIS MAJESTY'S CANADIAN SHIP BRANDON PLAQUE

Mayor Fawcett, on behalf of the people of Brandon, received recognition from His Majesty's Royal Canadian Navy including an honorary plaque signifying the City of Brandon had made the final payment towards their namesake vessel on September 29, 2025, which had been commissioned June 5, 1999.

(B) ORDER OF THE BUFFALO FOR MANITOBA WILDFIRES

Mayor Fawcett, on behalf of the people of Brandon, received recognition from Premiere Wab Kinew for their cooperation during the 2025 Manitoba wildfires.

(C) MAYOR OF FLIN FLON'S APPRECIATION FOR WILDFIRES

Mayor Fawcett, on behalf of the people of Brandon, received recognition from Flin Flon Mayor George Fontaine for their assistance to Flin Flon evacuees during the 2025 Manitoba wildfires.

CONFIRMATION OF MINUTES:

Luebke-Splett
1532 That the Minutes of the Special Meeting of City Council held Monday, September 22, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Splett
1533 That the Minutes of the Special Meeting of City Council held Monday, October 6, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) BRANDON GENERAL MUSEUM & ARCHIVES ANNUAL UPDATE

Keith Waterfield appeared before City Council on behalf of the Brandon General Museum & Archives (BGMA), providing an overview of museum operations and community events conducted by the BGMA in the 2025 year. Mr. Waterfield concluded by highlighting plans for future expansion and events.

Splett-Cameron

1534 That the presentation by Keith Waterfield with respect to an update for the Brandon General Museum & Archives be received. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL OCTOBER 20, 2025

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museum and Archives held on October 7, 2025. He noted they discussed finances, the 5-year Strategic plan, and community events.

(B) BRANDON DOWNTOWN DEVELOPMENT CORPORATION VERBAL OCTOBER 20, 2025

Councillor Desjarlais provided a verbal report from the recent meeting of the Brandon Downtown Development Corporation (BDDC) held on September 15, 2025. He highlighted updates on projects they support as well as changes to their funding programs.

Hildebrand-Splett

1535 That the verbal reports from the Brandon General Museum and Archives and the Brandon Downtown Development Corporation be received. CARRIED.

ENQUIRIES:

(273) UPDATE ON MCTAVISH AVENUE

Councillor Luebke enquired about an update on the road closure behind the BPS Building on McTavish Avenue.

At the request of His Worship the Mayor, the City Manager noted that community consultation had been completed and there were no responses, and the report would be submitted to council upon completion.

(274) RCMP OPERATIONS CONTROL CENTRE PROJECT UPDATE

Councillor Luebke enquired about an update on the RCMP Operations Control Centre Project.

At the request of His Worship the Mayor, the City Manager noted that the RCMP OCC Project is expected to be completed by mid-2026 and a debenture will be prepared once final costs are determined. He further noted that borrowing By-law 7312 allows for a maximum annual payment of \$502,741 beginning in the year following the debenture issuance.

(275) SOUTHEAST DRAINAGE IMPROVEMENT PROJECTS UPDATE

Councillor Luebke enquired about an update on the finances for the Southeast Drainage Improvements Project.

At the request of His Worship the Mayor, the City Manager noted that Phase 1 of the project was completed fall of 2025, and the costs are estimated to be \$10,400,000.00. The Series A debenture of \$8,000,000 under By-law No. 7418 is payable in February of 2026 at a rate of \$655,343 annually, and the Series B debenture is estimated to be \$196,300 to also become payable in 2026.

(276) EXCESSIVE NOISE OF VEHICLES

Councillor Hildebrand enquired about how the Brandon Police Service addresses excessively noisy vehicles, noting resident complaints.

At the request of His Worship the Mayor, the City Manager noted that BPS utilizes MPI funding to target these concerns, and the deployment of the Speed Spy and speed signs in vital areas will provide BPS with information needed to determine how to effectively deploy traffic enforcement.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) INTERIM APPOINTMENT - BRANDON POLICE BOARD

City Council considered a report from The Legislative Services Department dated September 29, 2025 with respect to the above.

Cullen-Berry

1536 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following interim appointment be made to the Brandon Police Services Board with term of office to commence immediately and continue until October 22, 2026:

Jason Splett. CARRIED.

(B) NOTICE OF MOTION - RECYCLING COLLECTION

Submitted for consideration was a report from Councillor Shawn Berry dated October 20, 2025 with respect to the above.

Berry-Splett

1537 That the motion and information in this report be approved by Council for recycling blue bins to return to weekly collection in the refuse pickup schedule, beginning the week of November 10, 2025. Further that discussion on continuation of weekly pickup be referred to Budget Deliberations for 2026. CARRIED.

(C) QUOTATION - WOOD CHIPPER PURCHASE

Considered was a report from the Department of Public Works dated October 9, 2025 with respect to the above.

Splett-Luebke

1538 That the low bid submitted by Vermeer Canada Inc. for supply and delivery of one (1) BC1800XL Wood Chipper, and the addition of the optional winch system, as per the Quotation and Specifications at a cost of \$173,190.20 (net of GST) be approved, and that

the additional funds \$23,190.20 from the Gas Tax reserve be authorized to be expended.
CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:39 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 3, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1539 Cullen-Splett
That the Agenda for the regular meeting of City Council to be held on Monday, November 3, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1540 Splett-Parker
That the Minutes of the Special Meeting of City Council held Monday, October 20th, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1541 Cameron-Desjarlais
That the Minutes of the Regular Meeting of City Council held Monday, October 20th, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

(A) WESTERN MANITOBA REGIONAL LIBRARY UPDATE

Erika Martin, Director of Library Services, and Michelle Boudreau, branch supervisor of the Shoppers Mall Library appeared before City Council with respect to an update on the Western Manitoba Regional Library. Ms. Martin provided a presentation with respect to the 2026 budget review and overview of Library programming and services.

1542 Cameron-Karrouze
That the presentation by Erika Martin and Michelle Boudreau with respect to the above be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(277) DOWNTOWN PARKING METERS

Councillor Desjarlais enquired about the process to modernize the downtown parking meters.

At the request of His Worship the Mayor, the City Manager advised that to further understand the costs and implementation process of upgrading to a modern online app-based system the City will be meeting with a parking management provider, and the budget proposal may be adjusted at that time.

(278) RECYCLING NOTICE

Councillor Berry enquired about the dates mentioned on a recent City of Brandon social media post relating to the above.

At the request of His Worship the Mayor, the City Manager noted that a correction to the social media post was made, as well as highlighted that service levels and schedules will be reviewed at 2026 budget deliberations.

(279) VETERANS CROSS WALK

Councillor Cameron enquired about an update on the citizen request from 2024 regarding the installation of a crosswalk dedicated to veterans.

At the request of His Worship the Mayor, the City Manager advised that a request has been submitted for this decorative crosswalk and, once approved, the City would work with the applicant in 2026 or have the item added during budget deliberations.

(280) PROGRESS UPDATE - CROSSWALK INSTALLATION VICTORIA AVENUE AND RUSSELL STREET #88592

Councillor Parker enquired about the progress of the crosswalk installation at Victoria Avenue and Russell Street, noting that the motion had been put forward and approved during the 2025 Budget Deliberations.

His Worship the Mayor advised that the matter would be taken under advisement.

(281) UPDATE ON ADVANCE LEFT TURN SIGNALS - 1ST STREET AND RICHMOND AVENUE INTERSECTION

Councillor Tame referred to a previous enquiry whereby he had requested that the installation of left turn signals at the 1st Street and Richmond Avenue Intersection. He noted there was a recent accident at the intersection.

His Worship the Mayor advised that the matter would be taken under advisement.

(282) BUS STOP ON 18TH AND BRAECREST

Councillor Karrouze enquired about enhancing access to a bus stop north of the intersection on Braecrest Drive and 18th Street.

His Worship the Mayor advised that the matter would be taken under advisement.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) SNOW CLEARING PLAN

City Council considered a report from the Public Works Department dated October 24, 2025 with respect to the above.

Berry-Cameron

1543 That the report from administration detailing the proposed snow clearing initiatives regarding communication and service delivery during a snow event be received as presented and that the proposed change be adopted by Council for implementation as recommended. CARRIED.

(B) MEDICAL CAMPUS AT BRANDON UNIVERSITY

Submitted for consideration was a report from the Legislative Services Department dated October 24, 2025, with respect to the above.

Parker-Cameron

1544 WHEREAS communities across Manitoba continue to experience significant physician shortages; and

WHEREAS addressing these shortages requires a transformative, made-in-Manitoba approach that expands medical education and training opportunities beyond Winnipeg; and

WHEREAS establishing a four-year Medical Campus at Brandon University, in partnership with the University of Manitoba's Max Rady College of Medicine, would strengthen Manitoba's capacity to train, retain, and deploy physicians where they are needed most; and

WHEREAS this partnership should aim to develop a framework that prioritizes rural admissions, sustainable funding, and meaningful service commitments to ensure long-term success;

THEREFORE BE IT RESOLVED that the City of Brandon expresses its full support for the establishment of a four-year Medical Campus at Brandon University in partnership with the University of Manitoba's Max Rady College of Medicine. CARRIED AS AMENDED.

Luebke-Cullen

1545 That the above motion be amended by adding the following clause immediately following the third WHEREAS clause:

Whereas a medical school would significantly impact the Westman region by addressing healthcare workforce shortages, boosting the local economy, and enhancing access to care, particularly in underserved areas; and CARRIED.

(C) DISASTER FINANCIAL ASSISTANCE - 2025 WILDFIRES

Considered was a report from Emergency Management dated October 30, 2025 with respect to the above.

Splett-Desjarlais

1546 WHEREAS the City of Brandon was a host community that received requests and took measures to support the evacuees affected by the 2025 Wildfires;

AND WHEREAS the Manitoba government has announced a Disaster Financial Assistance Program regarding the 2025 Wildfire Disaster;

NOW THEREFORE BE IT RESOLVED that the City of Brandon respectfully requests to participate in the DFA program as it has incurred financial costs as a result of this unprecedented Wildfire event. CARRIED.

BY-LAWS:

NO. 7439 TO REZONE PROPERTY LOCATED AT 2202 ROSSER AVENUE
1ST READING

Council considered a report from the Planning & Buildings Department dated October 23, 2025 with respect to the above.

Cameron-Tame

1547 That By-law No. 7439 to rezone property located at 2202 Rosser Avenue (Lots 27 And 28 And E ½ Lot 26 Block 21, Plan 15 BLTO) from RLD Residential Low Density to RMD Residential Moderate Density be read a first time. CARRIED.

NO. 7440 TO REZONE PROPERTY LOCATED AT 215 - 12TH STREET NORTH
1ST READING

The Council considered a report from the Planning & Building Department dated October 21, 2025, with respect to the above.

Desjarlais-Splett

1548 That By-law No. 7440 to rezone property located at 215 – 12th Street North (Parcels A/D, Plan 70110 BLTO) from Industrial Restricted (IR) to Educational & Institutional (EI) be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:55 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
NOVEMBER 17, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Kris Desjarlais, Councillor Tyson Tame

ADOPTION OF AGENDA:

1549 Splett-Parker
That the Agenda for the regular meeting of City Council to be held on Monday, November 17, 2025 be amended by adding the item 2026 Budget Timelines under General Business. CARRIED.

1550 Cameron-Parker
That the Agenda for the regular meeting of City Council to be held on Monday, November 17, 2025 be adopted as amended. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1551 Cameron-Karrouze
That the Minutes of the Regular Meeting of City Council held Monday, November 3, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

(A) DARCY SNIDER - CELL TOWER AT 1009 34TH STREET

Darcy Snider, Brandon resident, thanked Councilor Shawn Barry for attending the open house session for the proposed cell tower at 1009 34th Street but stated that the City's reported number of attendees at the event were not accurate and encouraged the City to provide a more accurate number to better reflect the public's concern.

(B) ALYSSA ROBBINS - CELL TOWER AT 1009 34TH STREET

Alyssa Robbins, Brandon resident, requested clarity on the amount of opposition required to stop the proposed cell tower at 1009 34th Street as well as additional information on the report from the City that claimed Shared Tower did not abide by additional protocols.

HEARING OF PRESENTATIONS:

(A) BRANDON DOWNTOWN BIZ

Emmy Sanderson, Executive Director of the Brandon Downtown Biz, appeared before City Council with respect to an update on the Brandon Downtown Biz. She highlighted the successes of the past year with initiatives aimed to attract people and support local businesses in the Brandon's downtown.

1552 Luebke-Splett
That the presentation by Emmy Sanderson with respect to the above be received. CARRIED.

HEARING OF DELEGATIONS:

(A) DALY HOUSE MUSEUM

Alexander Essery, president of Daly House Museum's Board of Directors, appeared before City Council with respect to their Memorandum of Agreement with the City. He highlighted some of the museum's achievements and successes and provided their year-end report.

Mr. Essery requested Council's consideration of \$80,000 for the 2026 Budget deliberations for the Museum to cover operating and programming costs.

Cameron-Karrouze

1553 That the presentation by Alexander Essery with respect to the above be received and further that the request of funding be forwarded to 2026 Budget Deliberations. CARRIED.

(B) PROPOSED CELL TOWER BY SHARED TOWER AT 1009 34TH STREET

Margaret Freisen, public advocate, appeared before Council with respect to the shared cell tower. She highlighted the process for decision making regarding cell towers in Canada, public opposition, health concerns and concluded by encouraging a vote of nonconcurrency.

Berry-Splett

1554 That the presentation by Margaret Freisen with respect to the above be received. CARRIED.

(C) PROPOSED CELL TOWER BY SHARED TOWER AT 1009 34TH STREET

Chris Bird, and Scott Third, residents of Brandon, appeared before Council with respect to Shared Tower. Chris Bird highlighted concerns with public consultation process, health concerns, and devaluation of property. Scott Third highlighted concerns with electrical fire safety and collapses associated with cell towers. Chris Bird concluded the presentation by noting a petition had been signed by area residents opposing the tower and requesting council to vote nonconcurrency.

Luebke-Karrouze

1555 That the presentation by Chris Bird and Scott Third with respect to the above be received. CARRIED.

(D) PROPOSED CELL TOWER BY SHARED TOWER AT 1009 34TH STREET

Price Leurebourg, representative for Shared Tower, appeared before Council with respect to their cell tower proposal. He highlighted the businesses' successes and provided information about their services as well as addressing concerns about health and cell coverage.

Berry-Hildebrand

1556 That the presentation by Shared Tower with respect to the above be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUMS AND ARCHIVES VERBAL NOVEMBER 17, 2025

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museum & Archives (BGMA) Board held on November 4, 2025. He noted the main topics discussed were staff reports which included summaries of tours and activities during the month of October, the financial, collection and fundraising reports, and the group also reviewed the 5-year Strategic plan.

(B) KEYSTONE CENTRE BOARD OF DIRECTORS VERBAL NOVEMBER 17, 2025

Councillor Luebke provided a verbal report from the recent meeting of the Keystone Centre Board held on November 13, 2025. He noted the Board reviewed an amendment to their purchasing policy, that allowed for sole source contracts to be awarded for items up to \$25,000, increased from \$10,000. He further noted updates on construction projects and announced the official launch of the Keystone Centre Foundation, and that upcoming events included Family Fun Day, Saturday December 20th, and Legacy and Lights Gala on May 14th, 2026.

Splett-Luebke

1557 That the verbal reports from the Brandon General Museum and Archives and the Keystone Centre Board of Directors be received. CARRIED.

ENQUIRIES:

(283) UPDATE - CROSSWALK INSTALLATION VICTORIA AVENUE AND RUSSELL STREET

Councillor Parker enquired about the progress of the crosswalk installation at Victoria Avenue and Russell Street, noting that the motion had been put forward and approved during the 2025 Budget Deliberations.

At the request of His Worship the Mayor, the City Manager responded with an update on the project and indicated that the Engineering department and Dillon Consulting were working to finalize the tender documents by the end of 2025. Construction is scheduled to commence in 2026.

(284) UPDATE ON ADVANCE LEFT TURN SIGNALS - 1ST STREET AND RICHMOND AVENUE INTERSECTION

Councillor Splett, on behalf of Councillor Tame referred to a previous enquiry whereby Councillor Tame had requested an update for the installation of left turn signals at the 1st Street and Richmond Avenue Intersection. Councillor Tame noted there was a recent accident at the intersection.

At the request of His Worship the Mayor, the City Manager responded with an update indicating that MTI had scheduled replacement of the signals, including the addition of left turn signals, at 1st Street and Richmond Avenue for the 2025/2026 fiscal year. There have been delays and the project has been pushed to the 2026 construction schedule.

(285) TEXTILE BINS

Councillor Luebke inquired about an update on the Textile recycling bin program.

At the request of His Worship the Mayor, the City Manager responded with an update that indicated a total of over 73,000 lbs of textiles have been collected between January and September of 2025. Although the bins have received occasional theft and vandalism, the program has still been successful and any complaints received, Diabetes Canada Operations Team has been quick to respond. The textile bins are emptied 1-2 times a week depending

on volume trends. To date the City of Brandon has not received any complaints of contamination with the removal of the depots.

(286) UPDATE ON RESERVE POLICY

Councillor Luebke enquired about the timeline on the Reserve Policy.

At the request of his worship the Mayor, the City Manager advised that work on the Policy is progressing with plans of bringing a draft to Council prior to 2026 budget deliberations.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) 35M MONOPOLE COMMUNICATION TOWER - 1009 34TH STREET

Submitted for consideration was a report from the Planning & Buildings Department dated November 6, 2025, with respect to the above.

Cameron-Splett

1558 That a Letter of Concurrence, contained within the City of Brandon Recommendations Report (Attachment A), with conditions, be granted for the proposed communication tower at 1009 – 34th Street (Block 9, Plan 1416 BLTO). LOST.

Cameron-Luebke

1559 That a Letter of Non-Concurrence be issued for the proposed communication tower at 1009 – 34th Street (Block 9, Plan 1416 BLTO). CARRIED.

*His Worship the Mayor called for Council to break into a brief recess at 9:21PM.
Council reconvened at 9:27pm to continue the meeting.*

(B) REAL ESTATE MATTERS

City Council considered a report from the Planning and Building Department dated November 17, 2025 with respect to the above.

Parker-Splett

1560 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss real estate matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

Luebke-Parker

1561 That City Council resolve into open session. CARRIED.

(C) TRANSIT MASTER PLAN

Considered was a report from the Transportation Services Department dated November 10, 2025, with respect to the above.

Berry-Parker

1562 That the report and presentation outlining two new options for the Transit Route Plan be received.

That Administration proceed with the recommended Option 3 for Transit service delivery;

And further, that Administration finalizes the Transit Master Plan to include Option 3.
CARRIED.

(D) DOWNTOWN WASHROOM AND TRANSIT INFORMATION

Splett-Cullen

1563 That City Council authorize administration to execute a lease agreement for the Transit Information Centre and that annual lease funds be added to the transit comfort station costing centre within Building Maintenance for 2026. That up to \$45,000 for renovations to be funded from the Municipal Building Maintenance Reserve.

That the revised capital funding for the public washroom project be referred to the 2026 capital budget deliberations. CARRIED.

(E) 2025/2026 BOARD OF REVISION REPORT

Considered was a report from the Legislative Services department dated November 3, 2025 with respect to the above.

Cameron-Karrouze

1564 That the report of the Board of Revision dated November 4, 2025 with respect to the 2026 Real Property Assessment Roll and 2024/2025 Supplementary Tax Statements be received.
CARRIED.

(F) 2026 GRANTS REVIEW COMMITTEE REPORT

Luebke-Splett

1565 That the Report of the Grants Review Committee dated September 29, 2025, be received.

And further that the sum of (\$163,881.00) for possible distribution as grants for the year 2026 to those organizations and groups indicated in the List of Recommended Grants for 2026 in the report of the Grants Review Committee dated September 29, 2025 be referred to the 2026 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan.

CARRIED.

(G) INDEMNITY BY-LAW REVIEW

Considered was a report from the Legislative Services Department dated November 12, 2025, with respect to the above.

Luebke-Parker

1566 That Administration undertake a comprehensive review of the Indemnity By-law and provide a Council Remuneration Review Report back to City Council reviewing the current compensation structure, market analysis on comparable municipalities, size and structure of council, whether designating council members as full-time is warranted, and any proposed changes to the pay, benefits, and expenses for council members. CARRIED.

(H) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

City Council considered a report from the Department of Legislative Services with respect to the above.

Berry-Cameron

1567 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on October 28, 2026. That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Bruce Luebke

be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on October 28, 2026. CARRIED.

(I) 2026 APPOINTMENTS TO COUNCIL COMMITTEES

Parker-Cameron

1568 That in accordance with Subsection 15(c) of Organizational By-Law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire October 28, 2026:

Audit and Finance Committee

Mayor Jeff Fawcett (Chair)
Councillor Greg Hildebrand
Councillor Glen Parker
Councillor Jason Splett

Personnel Committee

Mayor Jeff Fawcett (Chair)
Councillor Kris Desjarlais
Councillor Barry Cullen
Councillor Shawn Berry

Taxi Appeal Committee

Councillor Shaun Cameron (Chair)
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Shawn Berry (Alternate)
Councillor Kris Desjarlais (Alternate)

Grants Review Committee

Councillor Heather Karrouze
Councillor Jason Splett
Councillor Bruce Luebke

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais
Councillor Shaun Cameron

Environment & Climate Change Committee

Councillor Kris Desjarlais
Councillor Shaun Cameron

CARRIED.

(J) 2026 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

Parker-Cameron

1569 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire October 28, 2026 unless otherwise noted:

Central Assiniboine Watershed District

Councillor Barry Cullen

Age Friendly Committee

Councillor Heather Karrouze
Councillor Greg Hildebrand

Western Manitoba Regional Library Board

Councillor Shaun Cameron

Western Manitoba Centennial Auditorium Board

Councillor Shaun Cameron

Councillor Tyson Tame

Councillor Glen Parker

Brandon General Museum & Archives Inc. Board

Councillor Heather Karrouze

Councillor Shaun Cameron

Councillor Jason Splett

Building Standards & By-law Compliance Committee

Councillor Barry Cullen (Chair)

Councillor Tyson Tame

Councillor Glen Parker

Councillor Greg Hildebrand (Alternate)

Councillor Kris Desjarlais (Alternate)

Keystone Agriculture & Recreational Centre Board

Councillor Glen Parker

Councillor Bruce Luebke

Brandon Police Board

(4-year term to expire October 28, 2026)

Mayor Jeff Fawcett

Councillor Shawn Berry

Councillor Jason Splett

Brandon Urban Aboriginal Peoples' Council

Councillor Shaun Cameron

Councillor Bruce Luebke

Brandon Downtown Development Corporation

Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon

Mayor Jeff Fawcett

Councillor Shawn Berry

Community Wellness Collaborative

Councillor Heather Karrouze

Councillor Kris Desjarlais

Councillor Tyson Tame

CARRIED.

(K) 2026 MEETING SCHEDULE

City Council considered a report from the Department of Legislative Services with respect to the above.

Luebke-Splett

1570

That pursuant to Organizational By-law No. 6650, regular meetings be held on the following dates in 2026:

Monday, January 5;
Monday, February 2;
Monday, March 2;
Tuesday, April 7 (Due to Easter Monday);
Monday, May 4;
Monday, June 1;
Monday, July 6;
Monday, August 17;
Monday, September 21;
Monday, October 19;
Monday, December 7;

Monday, January 19;
Tuesday, February 17 (Due to Louis Riel Day);
Monday, March 16;
Monday, April 20;
Tuesday, May 19 (Due to Victoria Day);
Monday, June 15;
Monday, July 27;
Tuesday September 8 (Due to Labour Day);
Monday, October 5;
Monday, November 16;
Monday, December 21. CARRIED.

(L) 2026 Budget Timelines

City Council considered a report from the Department of Finance with respect to the above.

Luebke-Splett

1571 That the report from administration regarding 2026 Budget Timelines be received.
CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (10:28 p.m.) CARRIED.

MAYOR

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
DECEMBER 1, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION
BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Barry Cullen

ADOPTION OF AGENDA:

1572 Splett-Karrouze
That the Agenda for the regular meeting of City Council to be held on Monday, December 1, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

Nil

CONFIRMATION OF MINUTES:

1573 Cameron-Hildebrand
That the Minutes of the Regular Meeting of City Council held Monday, November 17, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

(A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION & MEMORIALS IN THE
RIGHT-OF-WAY POLICY

James Epp, ward 5 resident, appeared before council and noted transparency with the full agenda items being made available to the public on Mondays. He also voiced concerns about the Brandon Downtown Development Corporation and the Memorials in the Right-of-Way Policy.

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

(A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION

Emmanuel Ahaneku appeared before City Council with respect to an update on strategic initiatives, outline the measurable impact of programs on downtown revitalization, and demonstrate the need for increased funding support for Brandon Downtown Development Corporation in 2026.

1574 Desjarlais-Tame
That the presentation by Emmanuel Ahaneku with respect to the Brandon Downtown Development Corporation be received.

And further that the request for additional grant funding of \$25,000 be referred to 2026 Budget Deliberations. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE VERBAL DECEMBER 1, 2025

Councillor Hildebrand provided a verbal report from the Audit & Finance Committee meeting held on November 20, 2025. He advised that the October review showed the general operating fund as projecting a surplus of \$1.6M, and the utility operating fund projecting a year end surplus of \$1.3M.

(B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL DECEMBER 1, 2025

Councillor Luebke provided a verbal report from the Brandon Urban Aboriginal Peoples' Council held on November 27, 2024. He noted changes to funding and the coordinator position, and discussions on the Protected Areas Indigenous Naming proposal.

Parker-Hildebrand

1575 That the verbal reports from the Audit & Finance committee and Brandon Urban Aboriginal Peoples' Council be received. CARRIED.

ENQUIRIES:

(287) BUS STOP ON 18TH AND BRAECREST

Councillor Karrouze enquired about enhancing access to a bus stop north of the intersection on Braecrest Drive and 18th Street.

At the request of His Worship the Mayor, the City Manager advised that the bus stop will be relocated to the intersection of Braecrest Drive and the relocation is currently pending administrative approval.

(288) STREET SWEEPING SCHEDULE

Councillor Cameron enquired about the street sweeping schedule, and whether increasing street sweeping should be discussed during budget deliberations.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

FIRST PRESBYTERIAN CHRISTMAS CONCERT

Councillor Desjarlais announced a Christmas concert at the First Presbyterian Church on December 12, 2025.

CITY HALL CHRISTMAS OPEN HOUSE

His Worship the Mayor reminded the public about the City Hall Open House on December 7, 2025 from 1:30-2:30 p.m. The event features Christmas music by the Brandon Community Orchestra with Suzuki Strings.

HER SEAT AT THE TABLE OPEN HOUSE

Councillor Karrouze announced an open house event for Her Seat at the Table, being held on December 3, 2025 at the Backyard on Aberdeen.

GENERAL BUSINESS:

(A) MEMORIALS IN THE RIGHT-OF-WAY POLICY

Submitted for consideration was a report from the Engineering Services department dated November 20, 2025, with respect to the above.

Hildebrand-Parker

1576 That the motion to adopt the Memorials in the Right-of-Way Policy be deferred to the December 15, 2025 regular meeting of council. CARRIED.

(B) FCM ACTIVE AND SAFE ROUTES TO SCHOOL FUND - RICHMOND AVENUE AND 22ND STREET INTERSECTION IMPROVEMENT

Considered was a report from the Engineering Services department dated November 20, 2025, with respect to the above.

Hildebrand-Parker

1577 That an application for funding to the Safe and Active School Routes Program be submitted under the Federation of Canadian Municipalities (FCM) Green Municipal Fund for the Richmond Avenue & 22nd Street Crosswalk Enhancements project,

And further that the City's contribution towards the project be referred to the 2026 Budget Deliberations.

CARRIED.

(C) 2026 FEE SCHEDULE

Considered was a report from the Finance department dated November 24, 2025, with respect to the above.

Desjarlais-Splett

1578 That the report from administration detailing the proposed schedule of fees for services, activities or things provided by the City of Brandon for the 2026 fiscal year be received;

And further that the proposed 2026 Schedule of Fees be referred to the December 15, 2025 regular meeting of Council for adoption.

CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

(A) REAL ESTATE MATTER

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his intent to introduce a motion with respect to a real estate matter.

(B) PRIVATE DAYCARE, GROUP HOME, AND STANDARD USE FACILITIES

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his intent to introduce a motion with respect to unresolved resolutions relating to private daycare facilities, group home facilities, and standard use facilities.

(C) REVIEW BRANDON SCHOOL DIVISION AGREEMENT

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Splett gave notice of his intent to introduce a motion with respect to reviewing the agreement with Brandon School Division in advance of the next municipal election.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:05 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 8, 2025 AT 6:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Councillor Glen Parker In The Chair, Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Bruce Luebke

ABSENT: Councillor Greg Hildebrand, Councillor Jason Splett, Councillor Tyson Tame

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Mayor Fawcett participated in the meeting electronically, using Microsoft TEAMS.

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that advance notice in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss the Outdoor Aquatics Facility, Building Maintenance – City Hall, and 2026 Budget.

GENERAL BUSINESS:

(A) OUTDOOR AQUATICS FACILITY

Considered was a presentation from the General Manager of Operations with respect to the above.

Luebke-Berry

1579 That the report and presentation outlining three viable site options for a new outdoor aquatic facility be received;

And further, that the project be forwarded to 2026 budget deliberations with design work added to the 2026 capital budget for \$551,000, and construction added to the 2027 capital budget for \$5,510,000;

And further, that administration be authorized to finalize site selection based on operational feasibility, cost efficiency, and alignment with community needs and bring a recommendation back to council. CARRIED.

IN COMMITTEE:

Cameron-Karrouze

1580 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss preliminary matters. CARRIED.

(A) BUILDING MAINTENANCE - CITY HALL BUILDING

Considered was a presentation from the Director of Engineering with respect to the above.

(B) 2026 BUDGET - PRELIMINARY OVERVIEW

Considered was a presentation from the Director of Finance with respect to the above.

Berry-Cameron

1581 That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:21 p.m.) CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 15, 2025 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1584 Cullen-Desjarlais
That the Agenda for the regular meeting of City Council to be held on Monday, December 15, 2025 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) Thank you to Streets and Roads

Councillor Splett recognized and thanks the Streets and Roads department for the recent snow clearing efforts.

CONFIRMATION OF MINUTES:

1585 Karrouze-Cameron
That the Minutes of the Regular Meeting of City Council held Monday, December 1, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1586 Parker-Karrouze
That the Minutes of the Special Meeting of City Council held Monday, December 8, 2025 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) WESTERN MANITOBA CENTENNIAL AUDITORIUM

Kaitlyn Mitchell, General Manager, appeared before City Council with respect to an update on the Western Manitoba Centennial Auditorium (WMCA). She provided an overview of events and functions held throughout 2024-2025.

Cameron-Tame

1587 That the presentation from Kaitlyn Mitchell with respect to an update on the Western Manitoba Centennial Auditorium be received. CARRIED.

HEARING OF DELEGATIONS:

(A) HELPING HANDS BRANDON

Andrea Epp appeared before City Council to bring awareness to the rising need for food security in Brandon, an update with respect to the Helping Hands Soup Kitchen's operations and a request for a lump sum payment from the City in the amount of \$15,000.00, an increase in annual commitment from the City from \$30,000.00 to \$50,000.00 and an exemption from property taxes.

Desjarlais-Karrouze

1588 That the presentation from Andrea Epp with respect to an update on Helping Hands be received and the funding request be referred to 2026 budget deliberations. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) WESTERN MANITOBA REGIONAL LIBRARY VERBAL DECEMBER 15,
2025

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library held on November 19, 2025. He advised that library registrations have reached nearly 10,000 patrons in the Brandon area. October door counts totaled approximately 14,000, reflecting a consistent level of usage. Programming attendance in October included over 2,000 children and nearly 1,000 adults. Additionally, the Board reported that a fundraiser was held in October in partnership with Section Six, to raise funds for future programming. He further noted that the 2026 operational budget had been passed.

(B) MUNICIPAL HERITAGE ADVISORY COMMITTEE VERBAL DECEMBER 15,
2025

Councillor Cameron provided a verbal report from the recent Municipal Heritage Advisory Committee held on December 10, 2025. He advised that during the meeting a comprehensive review of the Municipal Heritage Incentive program would be completed, and that proposed changes would go for public consultation before returning to City Council in the new year.

(C) BRANDON POLICE BOARD VERBAL DECEMBER 15,
2025

Councillor Splett provided a verbal report from the recent Brandon Police Board meeting held on December 5, 2025. He provided an overview of Chief Bates' report on activities within the Brandon Police Service (BPS) on a community and provincial level. He also provided an overview of the 2025 budget, with a current projected year end surplus of \$655,000.

(D) BRANDON GENERAL MUSEUMS AND ARCHIVES VERBAL DECEMBER 15,
2025

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museums and Archives held on December 2, 2025. He reported that the board discussed staff reports for various tours and events that were held. Additionally, he noted that the board reviewed the five-year strategic plan. He noted that the board discussed information from the subcommittees for archives, financial, exhibits and fundraising. Councillor Splett advised that the Brandon General Museum and Archives show and tell program would start on January 6, 2026 and the next meeting was to be determined.

Berry-Desjarlais

1589 That the verbal reports from the Western Manitoba Regional Library, Municipal Heritage Advisory Committee, Brandon Police Board and Brandon General Museums and Archives be received. CARRIED.

ENQUIRIES:

(289) FALL STREET SWEEPING SCHEDULE

Councillor Cameron enquired about whether fall street sweeping had been completed.

On behalf of his Worship the Mayor, the City Manager advised that due to equipment break downs, only a portion of the street sweeping was completed. He noted the areas of the city that were completed and indicated that additional rental sweepers will be used in the spring to ensure the street sweeping program is completed on time.

(290) CROSSINGS ON 26TH STREET

Councillor Berry enquired about the construction of marked crossings at the corners of 26th Street and Hummingbird Lane and 26th Street and Ottawa Avenue. Councillor Hildebrand added that the Ottawa Avenue intersection has a shrub that he's requested be removed.

His Worship the Mayor agreed to take this matter under advisement.

(291) J.R. REID PARKING LOT TRAFFIC

Councillor Hildebrand enquired about improving the exit to the parking lot at J.R. Reid school as drivers are ignoring street signs and exiting illegally.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

KEYSTONE FAMILY FUN DAY

Councilor Luebke announced that the Keystone Centre Foundation's family fun day would be held Saturday, December 20, 2025 from 11:00 a.m. to 3:30 p.m. and activities included a kids fun zone, mighty machines, photos with Santa, and other activities. He noted that there would be a free public skate and movie in the amphitheater.

WINNIPEG SYMPHONY ORCHESTRA

His Worship the Mayor advised that the Winnipeg Symphony Orchestra would be performing their Christmas concert on Wednesday, December 17, 2025.

GENERAL BUSINESS:

(A) ORGANIC DIVERSION PILOT PROGRAM

Submitted for consideration was a report from the Environmental Initiatives Department dated November 19, 2025 with respect to the above.

Desjarlais-Tame

1590 That the order of items under General Business be altered whereby Organic Diversion Pilot Program be discussed immediately. CARRIED.

Desjarlais-Cameron

1591 That the presentation from Lindsay Hargreaves be received and that the Organic Diversion Pilot Program for Multi Unit Dwellings be referred to 2026 budget deliberations. CARRIED.

(B) MEMORIALS RIGHT-OF-WAY POLICY

Considered was a report from the Engineering Department dated December 15, 2025 with respect to the above.

Cameron-Splett

1592 That the Memorials in the Right-of-Way Policy be adopted by Council. CARRIED.

(C) 2026 FEE SCHEDULE

Council considered a report from the Finance Department dated November 24, 2025, deferred from the December 1, 2025 regular meeting.

Hildebrand-Cameron

1593 That effective January 1, 2026 FEESCHREG-006, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2026, shall replace existing FEESCHREG-005. CARRIED.

Luebke-Splett

1594 The adjusted fees to match the Keystone Centres rates and proposed rates for 2025-2026 and 2026-2027:

Arena Rental (as of Jan 1) = \$300.00 (currently \$280.00 in Fee Schedule)

Arena Rental (as of Sept 1) = \$320.00 (currently \$300.00 in Fee Schedule)

Local Minor Sports (as of Jan 1) = \$240.00 (currently \$224.00 in Fee Schedule)

Local Minor Sports (as of Sept 1) = \$255.00 (currently \$240.00 in Fee Schedule). LOST.

Splett-Berry

1595 That all Brandon School Division or its affiliates and/or teams, be charged the local minor sports organization fee during the hours of 9AM - 4PM for the following:

Sportsplex Track - Hourly rate is \$66.50 or \$532 daily

Sportsplex Pool - Hourly rate for full pool is \$170, half pool is \$119

Sportsplex Ice Rink - Hourly rate is \$224/hour and will increase to \$240 on Sept 1, 2026. LOST.

(D) AMEND REGULATION - GOVERNING AUGER INSTALLED STEEL PILES

City Council considered a report from the Legislative Services Department dated November 26, 2025 with respect to the above.

Hildebrand-Cullen

1596 That the Residential Auger-Installed Steel Piles Regulation 003 under Building By-law No. 7258 be amended to include exceptions to engineer requirements as attached. CARRIED.

(E) QUOTATION REGARDING RAPID RESPONSE TRUCKS

Submitted for consideration was a report from the Transportation Services Department dated November 26, 2025, with respect to the above.

Desjarlais-Hildebrand

1597 That the bid from Acres Industries Inc. for the supply and delivery of Rapid Response trucks as per quotation and specifications be accepted for the total bid price of \$942,086.70 (net of GST).

And that \$102,086.70 be expended from the Fire Vehicle Reserve to accommodate the overage. CARRIED.

(F) COMMUNITY CANOPIES FUND APPLICATION

Considered was a report from the Environmental Initiatives Department dated November 19, 2025, with respect to the above.

Desjarlais-Cameron

1598 That city council support an application for funding to the Growing Canada's Community Canopies- Urban Forestry Plans and Studies submitted under the Federation of Canadian Municipalities (FCM) Green Municipal Fund. CARRIED.

(G) BRANDON EMERGENCY PLAN ANNUAL REVIEW - 2025

City Council considered a report from the Emergency Management Department dated December 5, 2025 with respect to the above.

Parker-Desjarlais

1599 That the attached Brandon Emergency Plan dated December 2025 be adopted. CARRIED.

(H) MCTAVISH AVENUE CLOSURE

City Council considered a report from the Engineering Services Department dated December 5, 2025, with respect to the above.

Luebke-Berry

1600 That City Council approve the Brandon Police Service's partial road closure parking lot plan for the 1000 block of McTavish Avenue (Attachment A) and instruct Administration to initiate a road closure by-law. CARRIED.

(I) UNDERGROUND UTILITY DIG RESTORATION STATUS - END OF 2025 SEASON

Submitted for consideration was a report from the Public Works Department dated December 8, 2025, with respect to the above.

Parker-Berry

1601 That the update on underground utility dig restorations be received and administration continue with the expanded restoration work for 2026. CARRIED.

(J) NOTICE OF MOTION - BRANDON SCHOOL DIVISION AGREEMENTS

Submitted for consideration was a report from Council, with respect to the above.

Splett-Tame

1602 That City Council direct administration to review the Agreement to Conduct Elections Municipal Council and School Board with the Brandon School Division;

And that Administration also pursue a funding agreement on the School Resource Officer position with the Brandon School Division;

And that Administration review the joint use agreement and return recommendations on the above to council that ensures a fair and equitable agreement to both parties no later than January 19, 2026. CARRIED.

(K) 2026 CITY OF BRANDON BORROWING

Submitted for consideration was a report from the Finance Department dated December 8, 2025 with respect to the above.

Parker-Hildebrand

1603 That pursuant to Section 173(1) of the Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized; And further, that these funds only be used for general operating expenses in the 2026 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(L) 2026 CITY OF BRANDON INTERIM BUDGET

Considered was a report from the Finance Department dated December 5, 2025 with respect to the above.

Hildebrand-Splett

1604 That pursuant to Section 163 of the Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2026 be adopted:

General Fund Expenditures	\$113,391,637
General Fund Revenues & Transfers	\$113,391,637
Utility Fund Expenditures	\$37,471,884
Utility Fund Revenues & Transfers	\$37,471,884. CARRIED.

(M) 2026 CITIZEN APPOINTMENTS TO THE BOARD OF REVISION

City Council considered a report from the Legislative Services Department dated December 4, 2025 with respect to the above.

Hildebrand-Splett

1605 That the following citizen appointments be and are hereby made to the Board of Revision for a one-year term of office to commence January 1, 2026 and expire December 31, 2026:

Wally Geiler;
Colleen Anderson; and
Ken Dzogan. CARRIED.

(N) 2026 CITIZEN APPOINTMENTS TO THE ENVIRONMENT AND CLIMATE CHANGE COMMITTEE

Submitted for consideration was a report from the Legislative Services Department dated December 3, 2025, with respect to the above.

Desjarlais-Cameron

1606 That the following citizen appointment be and are hereby made to the Environment and Climate Change Committee for a two (2) year term of office beginning January 1, 2026 and expiring December 31, 2027:

Jennifer Mateer. CARRIED.

(O) 2026 CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM & ARCHIVES INC.

Submitted for consideration was a report from the Legislative Services Department dated December 3, 2025 with respect to the above.

Splett-Karrouze

1607 That the following citizens be and are hereby appointed to the Brandon General Museum & Archives Inc. Board with a term of office to commence January 1, 2026 and expire December 31, 2027:

Tony Reid;
Renee Cronley;
Lawrence Donald;
Brent Chamberlain; and
Lynn Whidden. CARRIED.

(P) 2026 CITIZEN APPOINTMENTS TO THE BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

Considered was a report from the Legislative Services Department dated December 3, 2025 with respect to the above.

Desjarlais-Cameron

1608 That the following citizens be appointed to the Brandon Municipal Heritage Advisory Committee for a term of office to begin January 1, 2026 and expiring December 31, 2027:

Gerald Korzeniowski;
Alyssa Wowchuk;
Julia Teichroeb; and
Reginald Hildebrand. CARRIED.

BY-LAWS:

NO. 7441 TO REZONE PROPERTY LOCATED AT 1445 - 8TH STREET
1ST READING

Submitted for consideration was a report from the Planning & Buildings Department dated December 4, 2025 with respect to the above.

Luebke-Berry

1609 That By-law No. 7441 to rezone property located at 1445 – 8th Street (Lots 27/28 and S½ Lot 26, Block 2, Plan 7 BLTO) from RLD Residential Low Density to RMD Residential Moderate Density be read a first time. CARRIED.

NO. 7442 TO AMEND BYLAW 7331 TO BORROW FUNDS FOR STORMWATER INFRASTRUCTURE
1ST READING

City Council considered a report from the Finance Department dated December 5, 2025 with respect to the above.

Hildebrand-Tame

1610 That By-law No. 7442 – to amend By-law No. 7331 to provide for the borrowing and expenditure of funds for the purpose of constructing new stormwater infrastructure in the southeast area of Brandon be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:20 p.m.). CARRIED.

MAYOR

CITY CLERK

MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 15, 2025 AT 6:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that advance notice in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to have preliminary discussions regarding the 2026 budget.

IN COMMITTEE:

1582 Cullen-Cameron
That Council resolve itself into a Closed Committee of the Whole. CARRIED.

GENERAL BUSINESS:

(A) 2026 BUDGET PRE-LIMINARY DISCUSSION

Considered was a presentation from the Director of Finance with respect to the above.

1583 Hildebrand-Splett
That City Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (6:55 p.m.) CARRIED.

MAYOR

CITY CLERK