

# **MINUTES OF THE MEETING OF THE BRANDON POLICE BOARD HELD ON FRIDAY, SEPTEMBER 20, 2024 AT 12:00 NOON IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING**

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**PRESENT:** Board Members: Deb Arpin, Chair  
 Councillor Shawn Berry  
 Councillor Barry Cullen  
 Paige Jaenen  
 City Manager Ron Bowles  
 Marycia Kruk  
 Adetayo Subair  
 Shannon Brichon  
 Doug Gerrard

Staff: A/Chief of Police Greg Hebert  
 Debbie Nelson, Legislative Services

**ABSENT:** Mayor Jeff Fawcett

The Chair called the meeting to order at 12:01 p.m.

## **1. ADOPTION OF PUBLIC SESSION AGENDA**

Cullen-Brichon

That the Agenda for the Public Session meeting of the Brandon Police Board to be held on Friday, September 20, 2024 be adopted. CARRIED.

## **2. ADOPTION OF MINUTES**

Kruk-Jaenen

That the minutes of the public session of the Brandon Police Board meeting held on Friday, June 14, 2024 be adopted. CARRIED.

## **3. REPORT FROM THE ACTING CHIEF OF POLICE**

The Board considered a report from Acting Chief Greg Hebert dated September 20, 2024 where Acting Chief Hebert provided a general overview of the activities within the Brandon Police Service since the June 14, 2024 meeting as well as the current statistics.

Highlights of A/Chief Hebert's report include:

The Community Level

- BPS Expansion Biweekly Meetings
- City Council Meetings
- BPS Recruits Swearing In Ceremony
- Retirement of Chief Randy Lewis
- Downtown Community Safety Partnership Discussion
- City of Brandon Staff Appreciation BBQ

### The Provincial Level

- Manitoba Organized Crime Committee Meeting
- Paramedics/BFES/BPS/Provincial Government Meeting
- Manitoba Retail Task Force
- Provincial Public Safety Consultation Meeting

### The National Level

- CACP Annual Summit
- CACP/MACP National Police Leadership Planning Meeting
- CAPG National Conference

### Statistics

The Acting Chief noted that Methamphetamine continued to be a concern with members successful in removing approximately 104,669 grams to date in 2024. He noted that each gram of Methamphetamine equals 10 doses of the drug; hence, well over 1 Million doses had been removed from the streets.

A/Chief Hebert reviewed the calls for service noting that the total number of calls for service received as of August 31, 2024 was 25,790, which represented a 3.09% increase over 2023. He confirmed that calls for service are higher than they've been in the past 10 years with property calls for service (arson, theft from vehicle, damage to vehicle and shoplifting) increasing at a higher rate than usual and court order calls for service (warrants, curfews, breaches) also increasing.

<b>2024</b>	<b>Calls for Service</b>	<b>Calls Per Sworn Officer (96)</b>
January	3,332	34
February	2,738	38
March	2,851	30
April	3,224	33
May	3,420	33
June	3,215	34
July	3,354	35
August	3,486	37
<b>Total</b>	<b>25,620</b>	<b>274</b>

A/Chief Hebert advised that non-sworn members continued to process files and support the Brandon Police Service with 3,392 Criminal Records Checks processed up to August 31, 2024 compared to 3,226 to this time in 2023.

A/Chief Hebert spoke about the Ride-Along program which provides individuals with an interest in law enforcement the opportunity to shadow an officer during their shift and experience firsthand the types of calls our officers attend and how they are handled. He advised that the total number to date in 2024 was 30, with 8 being students from the BPS Public Safety course at Assiniboine College, and 11 students from the Manitoba First Nations Police Service.

#### **4. FINANCIAL SUMMARY**

A/Chief Hebert provided the Board with an update on the Brandon Police Service budget. He noted that there was a projected surplus of \$587,000 for 2024. He explained that the surplus was comprised of a \$537,000 surplus in the Police Operating costing centre and a \$50,000 surplus in the Police Vehicles costing centre. A/Chief Hebert noted that the forecasted surplus also included additional revenues of \$190,000 resulting primarily from additional Provincial Funding for the Missing Person Coordinator position (\$71,000) and an increase to the budgeted parking ticket revenue and compliance ticket revenue.

A/Chief Hebert advised that, overall, expenses were expected to be \$397,000 under budget primarily due to savings in the vacancy management target, retirements, unfilled positions and other staffing movements. He noted that there were also savings in the drone insurance, guard services, cells supplies and projected fuel savings based on the year-to-date actual usage versus historical averages.

#### **5. CANADIAN ASSOCIATION OF POLICE GOVERNANCE CONFERENCE – UPDATE**

Councillor Berry provided the group with a brief update on the conference held in Halifax, Nova Scotia in August. He advised there himself, Deb and A/Chief Hebert had attended many of the very informative and interesting sessions. He stated that having been to a number of CAPG conferences over the years, this was one of the best for knowledgeable presenters on relevant topics.

#### **PRIOR TO THE ADJOURNMENT OF THE CLOSED IN-CAMERA SESSION THE BOARD ADOPTED A RESOLUTION TO RESOLVE INTO OPEN SESSION**

The following two items were discussed at the In-Camera Session:

#### **6. 2025 BRANDON POLICE SERVICE BUDGET SUBMISSION**

The Chair noted that the proposed 2025 Brandon Police Service budget submission had been discussed at the September 13, 2024 informal session of the Board as well as in today's Closed In-Camera Session.

The following motion was carried by the majority:

Cullen-Jaenen

That the Brandon Police Board approve the proposed 2025 Brandon Police Service budget submission as presented at the meeting held September 20, 2024. CARRIED

#### **7. CONDITIONAL OFFER TO PURCHASE**

The Chair noted that the Board had discussed this issue in the Closed In-Camera Session held today.

The following motion was carried unanimously:

Berry-Gerrard

That the Brandon Police Board authorize the Acting Chief or his Designate to proceed with a conditional offer to purchase a property for the Brandon Police Service.  
CARRIED

**8. NEXT REGULAR MEETING**

November 1, 2024

**9. ADJOURNMENT**

Subair-Kruk

That the Public Session of the Police Board meeting be adjourned. (12:40 p.m.).  
CARRIED

*Debbie Nelson*

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Debbie Nelson, Secretary