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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 6, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Splett-Hildebrand
517 That the Agenda for the regular meeting of City Council to be held on Monday, November 6, 2023 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) COOPERATIVE MERIT AWARD - EVA CAMERON

Councillor Karrouze recognized Eva Cameron from the Spruce Woods Housing Co-op for receiving the Cooperative Merit Award at the Co-op Awards Banquet held on October 18, 2023. Councillor Karrouze indicated that the merit award recognized Manitobans who had made significant contributions to the development and success of a cooperative through service within a single co-operative. Councillor Karrouze commended Ms. Cameron for her work in facilitating safe and affordable housing for residents.

Councillor Karrouze further recognized the Spruce Woods Housing Co-op for receiving the Brandon Green Business Award from City of Brandon and Brandon Chamber of Commerce. She noted that the award celebrated businesses that use sustainable practices. Councillor Karrouze extended congratulations to Ms. Cameron, the Co-op board of directors, and staff for their efforts.

CONFIRMATION OF MINUTES:

Cullen-Parker
518 That the Minutes of the Special Meeting of City Council held Wednesday, October 11, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Tame

519 That the Minutes of the Regular Meeting of City Council held Monday, October 16, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Luebke

520 That the Minutes of the Special Meeting of City Council held Monday, October 30, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) BRANDON GENERAL MUSEUM AND ARCHIVES - KEITH WATERFIELD AND BRENT CHAMBERLAIN

Brent Chamberlain, Chair of Brandon General Museum and Archives Inc. (BGMA) and Keith Waterfield, Museum Administrator, appeared before City Council to provide the annual update on behalf of the BGMA. Mr. Waterfield provided an overview of museum operations in the 2023 year and community events conducted by the BGMA. He highlighted that in 2023 the BGMA had been involved with the Air Training Plan Museum in saving the Brandon Sun physical archives from being destroyed.

Mr. Waterfield concluded by noting upcoming plans and the long-term goals for the Brandon General Museum and Archives.

Splett-Cullen

521 That the presentation by Keith Waterfield and Brent Chamberlain on behalf of the Brandon General Museum and Archives with respect to an annual update be received. CARRIED.

(B) BRANDON TRANSIT SYSTEM PLANNING - WATT CONSULTING

Shilpa Panicker, on behalf of Watt Consulting, appeared before City Council to provide a presentation with respect to the on-going Brandon Transit route planning and long-term strategy. She provided an overview of the current transit route system in place and the goals of conducting a review of same. She advised that the review was in the initial steps of phase one of a two phase process. Ms. Panicker outlined how the review would produce a report on the transit system and subsequent master plan, expected to be concluded in late 2024.

Ms. Shilpa concluded by outlining the initial statistics collected on Brandon Transit and areas of interest within the present system. She advised of the principals applied in conducting transit reviews and outlined the coming steps of engaging the community for feedback.

Luebke-Parker

522 That the presentation by Shilpa Panicker on behalf of Watt Consulting with respect to an introduction on the planning process for the Brandon Transit System be received. CARRIED.

(C) WESTERN MANITOBA REGIONAL LIBRARY - ERIKA MARTIN

Erika Martin, Director of Library Services, appeared before City Council to present on the proposed Western Manitoba Regional Library 2024 Budget. she advised that the Board was to vote on the budget on November 15, 2023 and she had brought it forward for Council's information. She provided an overview of the proposed budget and what increases and decreases were present. Ms. Martin advised that changes to the levy were proposed to align with the agreement with members that all municipalities should be levies the same rate. Further to this, she outlined how the budget would have looked with and without a unified levy.

Ms. Martin proposed that if a unified levy was applied, that the city of Brandon offset the decreased levy with the amount charged for rent by the City for the current library location. She advised that the current location was the source of challenges for the library staff and additional costs in the way of security. She concluded by outlining the positive impact that having security on-site 6-days a week had had on the library operations and experience for patrons.

Cameron-Splett

523 That the presentation from Erika Martin on behalf of the Western Manitoba Regional Library with respect to the WMRL 2024 Budget be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) YWCA WESTMAN - WAIVER OF TIPPING FEES

Lois Ruston, Executive Director of YWCA Westman, appeared before Council with respect to a request for the waiving of tipping fees associated with the decommissioning Meredith Place. She provided a history of the Meredith Place as a location for various community needs, most recently as a Transitional Housing operation until closing in 2022. She noted that structural damage to the property had been beyond repair and the building was ill-suited to future growth and needs of the organization. Ms. Ruston spoke to the

Desjarlais-Parker

524 That the presentation by Lois Ruston on behalf of YWCA Brandon with respect to the Meredith Place Decommissioning Project be received.

And further, that Administration provide a report back to City Council regarding YWCA's request on or before December 4, 2023. CARRIED.

PUBLIC HEARINGS:

(A) PUBLIC HEARING - BY-LAW NO. 7367 - TO CLOSE AND CONVEY PART OF DUNDAS STREET, MCTAVISH AVENUE EAST, AND THE PUBLIC LANE IN PLAN 285 BLTO

City Council sat to hear representation with respect to By-law No. 7367 to close and convey part of Dundas Street, McTavish Avenue East, and the Public Lane in Plan 285 BLTO.

No representation was received either in support or in opposition to the proposed by-law.

Tame-Fawcett

525 That the Public Hearing to close and convey a part of Dundas Street, McTavish Avenue East, and the Public Lane in Block 15, Plan 285 BLTO located south of Victoria Avenue East and east of 17th Street East be concluded. CARRIED.

(B) PUBLIC HEARING - BY-LAW NO. 7375 - PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 1058 BLTO

City Council sat to hear representation with respect to By-law No. 7375 plan of public lane to be closed in Plan 1058 BLTO.

No representation was received either in support or in opposition to the proposed by-law.

Cameron-Splett

526 That the Public Hearing to close and convey the remaining portion of a Public Lane lying between 3130 Victoria Avenue (Block 2, Plan 1058 BLTO) and 3000 Victoria Avenue (Lot 1 Plan 41029 BLTO) be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A)	<u>AGE FRIENDLY</u>	<u>VERBAL</u>	<u>NOVEMBER 6, 2023</u>
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Councillor Karrouze provided a verbal report from the Age Friendly Committee meeting held on October 19, 2023. She noted that discussion focused on topics which included feedback from members attending Health Checks and a recent research project conducted by Brandon University with respect to Indigenous men's healing and well-being. She noted that Age Friendly had continued a partnership with Brandon University nursing students in a project aimed at researching home-care services in Brandon to provide insights into "aging well in place" for senior residents. Councillor Karrouze advised that the project would conclude within the month and produce a fact-sheet useful for the community.

(B)	<u>BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL</u>	<u>VERBAL</u>	<u>NOVEMBER 6, 2023</u>
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Councillor Luebke provided a verbal report from the Brandon Urban Aboriginal Council meeting held on October 26, 2023. He advised that BUAPC had regretfully accepted the resignation of the Chair and that elections were to be held for their replacement at the November meeting. He outlined that discussion focused on a review of Truth and Reconciliation Week 2023 highlights and confirmed funding from Indigenous Services Canada for strategic planning. Further, Councillor Luebke advised that BUAPC discussed possible expansion of the organizational membership and that a request for the by-law to be amended may be forthcoming.

(C)	<u>KEYSTONE CENTRE</u>	<u>VERBAL</u>	<u>NOVEMBER 6, 2023</u>
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Councillor Luebke provided a report for the Keystone Centre Board of Directors meeting held on October 25, 2023. He advised that that discussion focused on the Master Site

Plan in development. He further noted that events of significance for the Keystone Centre included the on-going hiring process for the Keystone Centre CEO/GM, meeting Brandon East MLA Glen Simard, a facility tour for the Municipal Relations Minister Ian Bushie, and updates to the 5-year Capital Plan.

Councillor Luebke concluded by highlighting events recently held at the Keystone Centre and advising residents that applications were being accepted to join the Board of Directors with three positions to be appointed in January 2024. Interested residents were encouraged to contact the Keystone Centre office for further information.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL NOVEMBER 6, 2023

Councillor Cameron provided a report from the Western Manitoba Centennial Auditorium meeting held on October 18, 2023. He provided an overview of various events that had been held at the Auditorium throughout September and October 2023. He noted that discussion including staffing needs, planning of 2024 Capital improvements, and continued review of long-term sustainability and funding commitments. He advised that funding announcements would be made in the short term with respect to the on-going improvements to the Auditorium sound system.

(E) WESTERN MANITOBA REGIONAL LIBRARY VERBAL NOVEMBER 6, 2023

Councillor Cameron provided a report from the Western Manitoba Regional Library meeting held on October 18, 2023. He advised that the board received a presentation on the proposed 2024 budget that will be voted on at the November 15, 2023 meeting of the WMRL.

Luebke-Cullen

527 That the verbal reports from the Age Friendly Committee, Brandon Urban Aboriginal Peoples' Council, Keystone Board, Western Manitoba Centennial Auditorium, and Western Manitoba Regional Library be received. CARRIED.

Cameron-Splett

528 And further that Administration proceed with a standard levy as per the regional library agreement, and enter into a rental agreement with the Western Manitoba Regional Library to reflect the actual rent cost of \$105,431. CARRIED.

ENQUIRIES:

(113) PEDESTRIAN CROSSINGS - BRAECREST AND KIRKCALDY DRIVES

Councillor Karrouze raised concerns with respect to the need for additional pedestrian crossings on both Braecrest and Kirkcaldy Drives as well as visibility issues at the one existing crossing on Braecrest Drive. She enquired if both these issues could be addressed as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that each year the City of Brandon procured a limited amount Rectangular Rapid Flashing Beacons (RRFBs) to be installed at crosswalks throughout the City. He advised that same were installed at crosswalks that were considered the highest priority for enhancement based on many variables inclusive of vehicle traffic volumes and destination connections such as schools and playgrounds. Mr. Bowles confirmed that RRFBs were scheduled to be installed at the crosswalk at the intersection of Braecrest Drive and Knowlton Drive this year. The City Manager advised that the intersection of Kirkcaldy Drive and Patterson Crescent was also on the priority list but was not scheduled for installation of RRFBs at this time. He encouraged anyone with concerns regarding crosswalks to email the Engineering Department at engineering@brandon.ca.

(114) TRANSIT STOP AT ASSINIBOINE COMMUNITY COLLEGE NORTH HILL CAMPUS

Councillor Karrouze noted that Assiniboine Community College students leaving the North Hill Campus were forced to cross four lanes of traffic on 1st Street North in order to reach the bus stop at Kirkham Crescent. She enquired if, given the significant number of ACC students riding the bus, consideration could be given to driving into the ACC property in order to offer a safer alternative for students.

At the request of His Worship the Mayor, the City Manager responded that a detailed on-site review had been conducted shortly after ACC moved some programming to the North Hill Campus and at that time it had been determined that the current infrastructure on the roadways within the site was not suitable for buses. He noted that a bus stop and shelter had been added on the east side of 1st Street North adjacent to the roadway to provide safe access to the campus. Mr. Bowles confirmed that this issue had been shared with the transit consultants currently working on route planning for their consideration as part of the overall review.

ANNOUNCEMENTS:

CIVIC SERVICES COMPLEX INCIDENT- ACCOLADES TO STAFF

Councillor Luebke issued accolades to City of Brandon staff for their flexibility, resilience, and ability to adapt following the recent incident at the Civic Services Complex. He thanked them for pushing forward during these unsettling times and he also thanked the Human Resources Department and the City Manager for their efforts in assisting some of the affected employees to be able to work from home.

GENERAL BUSINESS:

(A) AMENDMENTS TO SOLID WASTE COLLECTION AND DISPOSAL BY-LAW NO. 6965

Submitted for consideration was a report from Councillor Bruce Luebke dated October 11, 2023 with respect to the above.

Luebke-Cameron

529 That the report submitted by Councillor Bruce Luebke dated October 11, 2023 with respect to amendments to the Solid Waste Collection and Disposal By-law No. 6965 be received. CARRIED.

Luebke-Cameron

530 That Administration review the Solid Waste Collection and Disposal By-law No. 6965 and recommend amendments to the By-law to City Council by April 1, 2024;

And further, that Administration look at policies, procedures, enforcement and equipment that can help reduce contamination in residential Garbage, Recycling, and Green Carts;

And further, that Administration look at opportunities to reduce contamination and enhance collectables at the City of Brandon's Yard Waste Depots;

And further, that Administration provide recommendations to City Council along with any costs associated with recommended measures at or before the 2024 budget deliberations. CARRIED.

(B) 2024 GRANTS REVIEW COMMITTEE REPORT

City Council received a report from the Legislative Services Department dated October 3, 2023 with respect to the above.

Luebke-Parker

- 531 That the report of the Grants Review Committee dated October 3, 2023, be received.
CARRIED.

Luebke-Cameron

- 532 That the sum of One Hundred Seventy-One Thousand Dollars (\$171,000) for possible distribution as grants for the year 2024 to those organizations and groups indicated in the List of Recommended Grants for 2024 in the Report of the Grants Review Committee dated October 3, 2023, be referred to the 2024 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan.
CARRIED.

(C) RENTAL OF TWO STREET SWEEPERS

City Council received a presentation from the Public Works Department dated October 31, 2023 with respect to the above.

Parker-Hildebrand

- 533 That the low bid submitted by FST Canada Inc. O/A Joe Johnson Equipment for the Rental of Two (2) Street Sweepers, as per the Quotation and Specifications at a cost of \$62,916 (net of GST) be approved, and that the funds for the rentals be included in the 2024 and 2025 budgets. ? CARRIED.

(D) AMENDMENT TO FEE SCHEDULE REGULATION FEESCHREG - 003 - SEPTIC WASTE REMOVAL

Submitted for consideration was a report from the Finance Department dated November 2, 2023 with respect to the above.

Luebke-Hildebrand

- 534 That FEESCHREG-003, be amended by removing from Page 19 the fee for Septic Waste Disposal (per cubic meter) of \$7.75 and replacing with "See Water & Wastewater Rates By-law". CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATION AREA BY-LAW
2ND READING

Considered was a report from the Parks and Recreation Services Department dated October 5, 2023 with respect to the above.

Parker-Cameron

- 535 That the Parks and Recreational Areas By-law No. 7337 to regulate the operation and control of greenspaces, parks, and recreation facilities owned by or operated under the jurisdiction of the City of Brandon be read a second time. CARRIED.

NO. 7342

TO ESTABLISH WATER AND WASTEWATER UTILITY RATES
2ND & 3RD READINGS

City Council considered a report from the Finance Department dated November 2, 2023 with respect to the above.

Hildebrand-Luebke

- 536 That By-law No. 7342 to set water & wastewater utility rates for the years 2023, 2024, 2025 & 2026, as amended, be read a second time. CARRIED.

Hildebrand-Luebke

- 537 That By-law No. 7342 be amended by replacing the existing "Schedule A" with "Schedule A" attached to the report of the Accounting Manager dated November 2, 2023, as ordered by the Public Utilities Board. CARRIED.

Hildebrand-Luebke

- 538 That the by-law be read a third and final time. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7367 TO CLOSE AND CONVEY PART OF DUNDAS STREET, MCTAVISH AVENUE EAST AND THE
PUBLIC LANE IN PLAN 285 BLTO
AMENDMENT, 2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated October 24, 2023 with respect to the above.

Tame-Parker

539 That By-law No. 7367 as amended, be read a second time. CARRIED.

Hildebrand-Luebke

540 That the by-law be read a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7367 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

Tame-Parker

541 That By-law No. 7367 to close and convey part of Dundas Street, McTavish Avenue East, and the Public Lane in Block 15, Plan 285 BLTO located south of Victoria Avenue East and east of 17th Street East, be amended by:

Deleting Sections 1. (a) and (b) in their entirety and replacing with the following:

"1. (a) That all that portion of public street described hereunder be and the same is hereby stopped up and closed:

"Parcel A, B, C, D, & E, Deposit No. 0801/23",

a partial copy of which is attached hereto as Schedule "A";

(b) That title Parcel A, B, C, D, & E excepting thereout all mines and minerals and other matters set forth in the Crown Lands Act, shall be conveyed to and consolidated with the registered owner of the adjacent property. Parcel A to 601 17th Street East (Lots 1 to 10, both inclusive, and Lots 31 to 40, both inclusive, Block 16 Plan 285 BLTO, and Parcel A Plan 39335 BLTO); Parcel B & C to 651 Dundas Street (Lots 11 to 15, both inclusive, and lots 26 to 30, both inclusive, Block 16 Plan 285 BLTO, and Parcel B Plan 39335 BLTO); and Parcel E to 659 17th Street East (Lots 18 to 25, both inclusive, Block 16 Plan 285BLTO)." CARRIED.

NO. 7369

BY-LAW NO. 7369 TO REZONE 513, 525, 537 AND 559 – 39TH STREET, PART OF 30TH STREET RIGHT-OF-WAY, AND PART OF 902 – 38TH STREET (LOTS 26/36, BLOCK 1, PLAN 269 BLTO)

Considered was a report from the Legislative Services Department dated October 23, 2023 with respect to the above.

Cullen-Splett

542

That the by-law be read a third and final time.

And that Administration be authorized to prepare and enter into a development agreement with the owner or successor containing all conditions and requirements, including those set forth in "Attachment D", to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

Cullen-Splett

- 543 That By-law No. 7369 to rezone properties located at 513, 525, 537 and 559 - 39th Street, part of the 39th Street right-of-way, and part of 902 - 38th Street (Lot 1, Plan 43244, and Lots 26/36, Block 1, Plan 269 BLTO) from Residential Single Detached (RSD) and Development Reserve (DR) to Commercial Arterial (CAR) zone, be read a second time. CARRIED.

NO. 7375 PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 1058 BLTO
2ND & 3RD READINGS

City Council considered a report from the Legislative Services Department dated October 26, 2023 with respect to the above.

Cameron-Cullen

- 544 That By-law No. 7375 to close and convey the remaining portion of a public lane lying between 3130 Victoria Avenue (Block 2 Plan 1058 BLTO) and 3000 Victoria Avenue (Lot 1 Plan 41029), be read a second time. CARRIED.

Cullen-Cameron

- 545 That the by-law be read a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7375 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7376 TO AMEND THE ORGANIZATIONAL BY-LAW NO. 6650

Considered was a report from the City Clerk dated October 26, 2023 with respect to the above.

Cameron-Splett

546 That By-Law No. 7376 to amend the Organizational By-Law No. 6650 to add the Environment and Climate Change Committee be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:15 p.m.) CARRIED.

MAYOR

CITY CLERK