Accessibility Working Group

Meeting Notes

October 16, 2024

In attendance: **Regrets:**

Katey Rogowsky   Deb Day
Tiffany Stokes   Colin Craig
Jennifer Anderson   Shelby Cook
Cory Parrott   Emmanuel Owusu Ansah
Marc Chapin   Peter Roberts
Robert Stewart   Merrilea Metcalf
Muhammad Siddiqui   Pam Richardson
Matt Stie   Lola Oyeladun

1. Recap of October 9 meeting

2. Azeem provided some instruction in the Teams chat with some framework around the objectives that have been assigned:

- Weekly meetings until end of November
- Everyone should start laying out their specific objectives as follows:
- Task/project level of completion from 2016 to 2024 (5 - 10 bullet points)
- Planning/roadmap ahead (5 - 10 bullet points)
- Possible hurdles/perceived challenges (5 - 10 bullet points)
- Funding required? If yes, please mention reason and your plan

3. A draft of the 2025-2026 accessibility plan is available in the Teams channel under Files. Everyone should go through the document and provide edits/suggestions, as well as input their objective-specific information.

- Reviewed the document as a group and discussed a number of changes

- The information that has been inputted around ITC and the Information & Communications standard provides some good framework if anyone would like a reference (page 9 of the document draft)
- This is a rough, *working* document. Everyone is encouraged to review the document and become familiar with it, and to bring forward questions and input

4. Funding could be available to us (Provincial and Federal) and we will be able to use our 2025-2026 plan as part of the application process.

- The City's new Grant Writer could be helpful with this – should they be part of the team? Azeem will speak with Troy

5. Community involvement is required for the sub-committee. We don't know how the previous group came to be. Cory will check emails from previous years to see if anything is available to use as a starting point.