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MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 20, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Splett-Hildebrand
549 That the Agenda for the regular meeting of City Council to be held on Monday, November 20, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Nil

HEARING OF PRESENTATIONS:

(A) BRANDON POLICE SERVICE CADET CORPS PROGRAM - DEBRA ARPIN, CHAIR,
BRANDON POLICE BOARD

Debra Arpin, Brandon Police Board Chair, appeared before City Council to provide an update on the Brandon Police Service Cadet Corps Program. She noted that the program had been formed in 2023 and shared positive feedback that had been received regarding the impact on the downtown area.

Acting Deputy Chief Greg Hebert provided an overview of the Cadets Corps and how the program operates within the community. He further noted the positive feedback the Cadets had received both from Service members as well as the public, and provided an overview of several accolades Cadets had received. Acting Deputy Chief Hebert spoke to the professionalism of the Cadets and the positive relationship that has been formed with the downtown community in such short of time. He advised Council that the first group with the Cadets Program had been a resounding success and spoke to the potential for the program to expand and grow in scope within the near future.

Ms. Arpin expressed hope for continued support of the program from City council and that consideration would be given to future expansion of the Brandon Police Service Cadet Corps.

Berry-Cullen

550 That the presentation by Debra Arpin on behalf of the Brandon Police Board with respect to an update on the Brandon Police Service Cadet Corps Program be received. CARRIED.

(B) COMMUNITY SAFETY AND WELLBEING PLAN UPDATE - SHANNON SALTARELLI

Shannon Saltarelli, Community Housing and Wellness Coordinator, appeared before Council to provide an update on the Community Safety and Wellbeing Plan. She introduced the various members and stakeholders involved with an overview of the history and goals of the project. She advised that the outcome of the project was to generate an actionable plan to improve safety and well-being in the community through identifying root causes of crime and victimization. Ms. Saltarelli spoke to the proactive nature of such a plan that would aim for prevention of risk factors before incidents occur and provided examples what this meant in practice.

Ms. Saltarelli provided an outline of how the Community Safety and Well Being Steering Committee was to develop a plan with a tentative timeline into 2025. She advised that the project was anticipated to be an extensive project that required a significant outreach component. She concluded by highlighting plans developed by other cities in Canada and the opportunity that such a plan provided for Brandon.

Desjarlais-Cameron

551 That the presentation by Shannon Saltarelli with respect to an update on the Community Safety and Wellbeing Plan be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) ELLIOTT OLESON - BRANDON POLICE BOARD

Elliott Oleson, Brandon resident, appeared before Council with concerns related to an article in the Brandon Sun regarding a police action in the downtown area. He noted that his concerns were connected with policing and wellness in the downtown area and referred to the Brandon Police Board and associated Brandon Police Service policies.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

- (A) PUBLIC HEARING - BY-LAW NO. 7371 - PLAN OF ROADS AND LANES TO BE
CLOSED IN PLAN 278 BLTO
-

City Council sat to hear representation with respect to By-law No. 7371 Plan of Roads and Lanes to be Closed in Plan 278 BLTO.

No representation was received either in support or in opposition to the proposed by-law.

Tame-Parker

- 552 That the Public Hearing to close and convey part of the streets located south of Claremont Avenue and east of 1st Street including parts of Burnaby Avenue, Camden Avenue, Glenwood Avenue, Dennis Street, Russell Street, Frederick Street, Park Street, Rideau Street, Franklin Street and Percy Street, and the public lanes in Blocks 25 to 33, 35, 46 to 51, Plan 278 BLTO be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) 2023/2024 BOARD OF REVISION WRITTEN NOVEMBER 8, 2023
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City Council received a written report from the Legislative Services Department with respect to the above.

Parker-Luebke

- 553 That the report of the Board of Revision dated November 8, 2023 with respect to the 2024 Real Property Assessment Roll and the 2022/2023 Supplementary Tax Statements be received. CARRIED.

- (B) AUDIT & FINANCE VERBAL NOVEMBER 20, 2023
-

Councillor Parker provided a verbal report from the Audit and Finance Committee meeting held on November 15, 2023. He advised that the October review showed the General Operating Fund as projecting a deficit of \$375,000, but reminded Council that the projection was down from the \$1.46 million projected deficit reported in August

2023. He noted that the deficit was anticipated to shrink further in the remainder of the year.

Councillor Parker concluded by advising Council that the committee had received the annual presentation from the City's investment management firm and that the report had been favourable for much of the portfolio.

(C) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL NOVEMBER 20, 2023

Councillor Splett provided a verbal report from the Brandon General Museum and Archives meeting held on November 7, 2023. He noted upcoming events for the museum included the Show & Tell series to be held on Saturday, November 25, 2023 at 2:00 pm with Robert Smith teaching on the agricultural history of the Brandon area. He advised that the series would break for December and resume in January 2024. Other topics of discussion included procurement of the Brandon Sun archives and an on-going sale of Hobbs Prints available at the museum.

(D) POVERTY VERBAL NOVEMBER 20, 2023

Councillor Karrouze provided a verbal report from the meeting of the Poverty Committee held on November 15, 2023. She advised that representatives from several downtown community groups had attended to share insights and information with the committee. Councillor Karrouze noted that Mayor Fawcett and Councillor Luebke had attended in addition to the regular Poverty Committee membership. She spoke to the opportunity this gave to understanding the work conducted by many organizations and volunteers in the community for the purpose of aiding vulnerable individuals.

(E) AGE FRIENDLY VERBAL NOVEMBER 20, 2023

Councillor Karrouze provided a verbal report from the Age Friendly Committee meeting held on November 16, 2023. Topics of discussion focused on progress on the newsletter and plans to reprint the senior's resource handbook. She advised that the free resource handbook was expected to be available to residents by the end of year.

(F) WESTERN MANITOBA REGIONAL LIBRARY VERBAL NOVEMBER 20, 2023

Councillor Cameron provided a verbal report from the Western Manitoba Regional Library Committee meeting held November 15, 2023. He noted that the meeting included passing of the WMRL 2024 budget with a levy of \$13.15 per capita and a review of rental and lease rates at the various locations. Further, he noted topics of discussion included strategic planning in the 2024 year and preliminary discussions on security

needs at the Brandon downtown location. Councillor Cameron advised that the outcome of discussion regarding security needs would be raised at a City Council meeting in the near future.

Parker-Splett

554 That the verbal reports from Audit and Finance, Brandon General Museum and Archives, Poverty, Age Friendly and the Western Manitoba Regional Library be received. CARRIED.

ENQUIRIES:

(115) TRAFFIC CALMING ON DURUM DRIVE

Councillor Berry referred to recent calming measures installed on Durum Drive with the intent of slowing down traffic. He expressed concern that same had been put in place very quickly and without any communication with himself or ward residents. Noting that communication was one of City Council's main strategic goals, he enquired why this situation had taken place and what was being done to rectify same.

At the request of His Worship the Mayor, the City Manager responded that while the communication prior to the installation itself had fallen short, a press release outlining the traffic calming measures was issued. He noted that the traffic calming measures was one of many issues discussed at public consultations held by City Council approximately a year ago with respect to Durum Drive.

His Worship Mayor Fawcett enquired if these were permanent changes or part of a pilot project.

The City Manager confirmed that the installation of the traffic calming measures was a pilot project, however, he was unsure of how long the measures were expected to be in place. It was agreed that this issue would be monitored.

ANNOUNCEMENTS:

CONGRATULATIONS TO GREY CUP WINNER LANDON RICE

Mayor Fawcett congratulated Crocus Plains alumni Landon Rice on winning his first Grey Cup as a member of the Montreal Allouettes who defeated the Winnipeg Blue Bombers 28-24. His Worship the Mayor noted that Landon, whose father Garth Rice was a former City Councillor, had worked very hard over the years and it was very nice to see him achieve this lifelong dream.

CROSSING THE LINE FUNDRAISER - NOVEMBER 16, 2023

Councillor Desjarlais congratulated the John Howard Society of Brandon on their hosting of the comedy event "Crossing the Line" on November 16, 2023. He advised that Mayor Fawcett had been the subject of the roast and many Councillors had taken their turn in the dunk tank with all funds raised going to support the John Howard Society and its programs.

ART GALLERY OF SOUTHWESTERN MANITOBA EVENTS

Councillor Cameron announced that the Art Gallery of Southwestern Manitoba was hosting two events on November 25, 2023. The Great Big Little Chili Bowl Sale and the Gala of Gifts were both taking place from 10:00 a.m. to 6:00 p.m. at the Art Gallery and he encouraged everyone to come out and take in the festivities.

OPERATION RED NOSE VOLUNTEERS NEEDED

Councillor Cameron announced that he had attended the Operation Red Nose Kick-off where he had been advised that there was a shortage of volunteers for this year. He advised that application forms were available at the CAA Office on 18th Street North and encouraged his fellow Councillors as well as anyone else with some time to give to assist this very important holiday season program.

WESTMAN AND AREA TRADITIONAL CHRISTMAS DINNER

Councillor Cameron announced that the annual Westman and Area Traditional Christmas Dinner was once again taking place at the Keystone Centre on December 25, 2023 from Noon to 6:00 p.m. He invited anyone with some time to volunteer to contact the organizers at christmasdinner@wcgwave.ca or (204) 728-7987.

GENERAL BUSINESS:

(A) DOWNTOWN UPDATE

City Council received a report from the City Manager dated November 10, 2023 with respect to the above.

Desjarlais-Parker

555 That the November 20, 2023 downtown progress report be referred to the Downtown Wellness and Safety Task Force when they reconvene in early 2024. CARRIED.

(B) 2024 COUNCIL MEETING SCHEDULE

Submitted for consideration was a report from the City Clerk dated November 8, 2023 with respect to the above.

Cameron-Splett

556 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2024:

Monday, January 8, 2024
Monday, January 22, 2024
Monday, February 5, 2024
Tuesday, February 20, 2024
Monday, March 4, 2024
Monday, March 18, 2024
Tuesday, April 2, 2024
Monday, April 15, 2024
Monday, May 6, 2024
Tuesday, May 21, 2024
Monday, June 3, 2024
Monday, June 17, 2024
Monday, July 8, 2024
Monday, July 29, 2024
Monday, August 19, 2024
Tuesday, September 3, 2024
Monday, September 16, 2024
Monday, October 7, 2024
Monday, October 21, 2024
Monday, November 4, 2024
Monday, November 18, 2024
Monday, December 2, 2024
Monday, December 16, 2024. CARRIED.

(C) 2024 APPOINTMENTS TO COUNCIL COMMITTEES

Considered was a report from the Legislative Services Department dated October 24, 2023 with respect to the above.

Tame-Splett

557 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 18, 2024:

Audit and Finance Committee:

Mayor Jeff Fawcett (Chair)
Councillor Greg Hildebrand
Councillor Glen Parker
Councillor Jason Splett

Brandon Municipal Heritage Advisory Committee:

Councillor Kris Desjarlais
Councillor Shaun Cameron

Grants Review Committee:

Councillor Heather Karrouze
Councillor Jason Splett
Councillor Bruce Luebke

Personnel Committee:

Mayor Jeff Fawcett (Chair)
Councillor Kris Desjarlais
Councillor Barry Cullen
Councillor Shawn Berry

Poverty Committee:

Councillor Heather Karrouze
Councillor Kris Desjarlais
Councillor Tyson Tame

Taxi Appeal Committee:

Councillor Shaun Cameron (Chair)
Councillor Barry Cullen
Councillor Greg Hildebrand
Councillor Shawn Berry (Alternate)
Councillor Kris Desjarlais (Alternate). CARRIED.

(D) 2024 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

City Council considered a report from the Legislative Services Department dated October 24, 2023 with respect to the above.

558

Cameron-Hildebrand

That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 18, 2024 unless otherwise noted:

Central Assiniboine Watershed District:

Councillor Barry Cullen

Age Friendly Committee:

Councillor Heather Karrouze

Councillor Greg Hildebrand

Western Manitoba Regional Library Board:

Councillor Shaun Cameron

Western Manitoba Centennial Auditorium Board:

Councillor Shaun Cameron

Councillor Tyson Tame

Councillor Glen Parker

Brandon General Museum & Archives Inc. Board:

Councillor Heather Karrouze

Councillor Shaun Cameron

Councillor Jason Splett

Building Standards & By-law Compliance Committee:

Councillor Barry Cullen (Chair)

Councillor Tyson Tame

Councillor Glen Parker

Councillor Greg Hildebrand (Alternate)

Councillor Kris Desjarlais (Alternate)

Keystone Agriculture & Recreational Centre Board:

Councillor Glen Parker

Councillor Bruce Luebke

Brandon Urban Aboriginal Peoples' Council:

Councillor Shaun Cameron

Councillor Bruce Luebke

Brandon Downtown Development Corporation:

Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon:

Mayor Jeff Fawcett

Councillor Shawn Berry. CARRIED.

(E) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

City Council considered a report from the Legislative Services Office dated October 24, 2023 with respect to the above.

Tame-Parker

559 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Bruce Luebke be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 18, 2024. CARRIED.

Tame-Cullen

560 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 18, 2024. CARRIED.

(F) STREET NAMES LOCATED AT 1901 - 1ST STREET (SE BRANDON)

Considered was a report from the Planning and Buildings Department dated November 10, 2023 with respect to the above.

Tame-Splett

561 That the proposed street names submitted by VBJ Developments Ltd. for their development of 1901 1st Street located south of Richmond Avenue East and east of 1st Street in the W 1/2 12-10-19 WPM (Attachment A), be approved. CARRIED.

(G) TENDER – SUPPLY AND UPFITTING OF FORD POLICE UTILITY INTERCEPTORS

City Council considered a report from the Transportation Services Department dated November 14, 2023 with respect to the above.

Desjarlais-Parker

562 That the bid from Kelleher Ford Sales for Six (6) Police Hybrid Interceptors as per Tender and Specifications for a total price of \$474,900.24 (net of GST) be accepted;

And further, that the additional funding requirements of \$100,850.24 for upfitting these vehicles be approved with \$84,013.71 being expended from the Police Vehicle Reserve and \$16,836.53 being expended from the Police Equipment Reserve. CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATIONAL AREAS BY-LAW
3RD READING

Considered was a report from the Parks and Recreation Department.

Desjarlais-Parker

563 That City Council defer third reading of the Parks and Recreational Areas By-law to December 4, 2023. CARRIED.

NO. 7371 PLAN OF ROADS AND LANES TO BE CLOSED IN PLAN 278 BLTO
AMENDMENT 2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated November 10, 2023 with respect to the above.

Tame-Splett

564 That By-law No 7371, as amended, be read a second time. CARRIED.

Tame-Parker

565 That By-law No. 7371 plan of roads and lanes to be closed in Plan 278 BLTO be amended by:

Deleting Sections 1. (a) and (b) in their entirety and replacing with the following:

"1. (a) That all that portion of public street described hereunder be and the same is hereby stopped up and closed:

"Parcel A, Deposit No. 1787/22", a partial copy of which is attached hereto as Schedule "A";

(b) That title to Parcel A excepting thereout all mines and minerals and other matters set forth in The Crown Lands Act, shall be conveyed to and consolidated with the registered owner of all lots in Blocks 25 to 29, both inclusive, Lots 1 to 27, both inclusive, and Lots 30 to 38, both inclusive, in Block 30, all lots in Blocks 31 to 33, both inclusive, all lots in Block 35, and all lots in Blocks 46 to 51, both inclusive, Plan 278 into one parcel." CARRIED.

Tame-Splett

566 That the by-law be read a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7371 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

NO. 7376 TO AMEND THE ORGANIZATIONAL BY-LAW NO. 6650
2ND & 3RD READING

City Council considered a report from the Legislative Services Department dated November 9, 2023 with respect to the above.

Desjarlais-Cameron

567 That By-Law No. 7376 to amend the Organizational By-Law No. 6650 to add the Environment and Climate Change Committee be read a second time. CARRIED.

Tame-Splett

568 That the by-law be read a third and final time. CARRIED.
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7376 third reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Heather Karrouze
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now be adjourned. (9:01 p.m.) CARRIED.

MAYOR

CITY CLERK