

Mini Me Daycare
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July 10th, 2020

City of Brandon

RE: PARKING/TRAFFIC CONCERN

Dear City of Brandon :

In regards to recently brought up concerns regarding traffic and parking for our proposed home group daycare at 11 Dominion Way in Brandon, we'd like to share with you our draft policy on parking that would be part of our policy package presented to parents of children that go to our daycare. These parents are required to sign a declaration of understanding and abide by these policies in order to keep their child enrolled at our daycare. Any deviation from the policy can result in us taking consequential action against them including expulsion, therefore severely minimizing any risk of nuisance concerns that would happen as the result of our daycare traffic.

We want to reiterate that we have driveway parking for 4 vehicles (see attached photos), as well as one garage space for our own car, and no outside staff employed, effectively eliminating the need for any street parking for our daycare parents. We also want to stress that we know this industry well; occurrences where parents arrive at the exact same time are uncommon in such a small daycare, even though we're prepared to handle such an event x 4. Our max ratio of 12 children also includes our own children as per licensing requirements, reducing the number of 'actual enrolled' children. Historically home daycares also attract families that have sets of siblings, further limiting the number of vehicles coming and going considerably. In early interest applications to Mini Me Daycare, we already have 3 families with siblings that have applied, in that case making only 3 vehicles for 7 children. Daycares also have a normal operating absentee factor to be considered. Whether it be because all of our available 12 spaces are not full, children are home sick, or children are part time enrolled – we anticipate rarely being at capacity, further limiting any impact on our street. The presence of school-agers within our daycare can further limit pick-ups/drop-offs as children attending school, even for part of a day, are often picked up or dropped off directly at the school by a parent.

Our prior daycare/ECE experience comes from over a decade at Magical Memories Learning Centre on 26th street, as mentioned in our letter of intent. As an interest note, we'd like to point out that that centre has 4 parking spots as well, for 80 children. All of the staff at that centre park on 26th street, leaving only those

4 spots in front of their daycare to handle the parents of up to 80 children, which it does! Pick-ups and drop offs so rarely happen at the exact same moment, and are also completed in such a short period of time (under 5 minutes usually), that that centre manages that flow with only 4 spots, one of them often taken by the director as well.

Living on Dominion Way, we see what normal traffic flow is like here. It is a working-class neighborhood, with lots of coming and going from all houses on the street. No major outside traffic uses this as a main thoroughfare or artery. Average houses have coming and goings of in excess of 10 times per day. Work, lunch breaks, students in school and deliveries make up most of these movements. Our anticipated arrival and departures at our daycare is expected to be no more than the average household on our street, nor do we plan on being noticed as above average for those vehicle movements. A daycare also doesn't typically receive any delivery items by nature of the industry, unlike other home businesses that work off sales for example.

Please trust in our policies, and trust in us that we can achieve this goal with next to no discernable impact on our street or to our neighbors. We also encourage you to provide us feedback on our policy should there be any amendments or conditions you'd prefer to see included. Thank you for your time.

Sincerely,

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1 OBJECTIVE OF POLICY

- To provide safe and efficient ease of access for pick-ups and drop-offs at the daycare with minimal effect to street traffic and area residents.

2 POLICY POINTS

- To protect children from traffic on the street as well as to not contribute to any congestion of the street, we ask that all parents/guardians use DRIVEWAY spaces to park when doing pick-up and drop off for daycare children. 4 spaces are available in the DRIVEWAY when parking appropriately, as pictured below, which can more than handle normal flow of a daycare this size, when used appropriately.



- Pick-up and drop-offs should be limited to 5 minutes or less during peak morning and afternoon hours to avoid congestion. Peak hours are considered before 9am and after 3:30pm. In the event that a parent is blocked in by another parent, the delay experienced should never be more than 5 minutes. Parents should be aware to conduct themselves expediently if they are blocking in another parent.

- In the rare event that driveway parking is full when you arrive, we ask that you attempt to go around the block in an effort to allow the spaces to clear before trying again. BRIEF parking on the street while waiting is ONLY permitted on the WEST side of Dominion Way. NO PARKING ON THE EAST SIDE OF DOMINION WAY IS PERMITTED, as it is a narrow street and only parking on one side is permitted to allow traffic to flow. No blocking of driveways is permitted.
- In the event of an expected extended appointment at the daycare, we ask that you call ahead first to schedule an opportune time that does not affect other parent traffic.
- The driveway will always be snow cleared the morning of snow events prior to the daycare opening, so adverse weather should not affect this policy.
- Children being picked up or dropped off MUST be secured in an appropriate CHILD RESTRAINT SEAT (car seat/booster) for their age and weight, and that seat must be secured in the vehicle appropriately. Children witnessed being improperly secured within a vehicle will be contacted immediately to correct the situation, with repeat offences being reported to Child & Family Services for review, as is their policy that the daycare is bound by. *****Should any parent/guardian require assistance with determining if their CHILD RESTRAINT SEAT or its position and securement within the vehicle is appropriate, they may ask daycare staff for assistance. One daycare staff is certified as a CHILD RESTRAINT SEAT TECHNICIAN through St. John Ambulance and MPI, and can provide a detailed inspection with recommendations and help in securing your precious cargo.*****
- All parents will be required to sign a declaration of understanding that acknowledges they have read and understand the entire parking policy and will abide by it. Furthermore, parents are responsible for educating ANY proxy persons that will be conducting pick-ups/drop-offs for them (ie: grandparents, nanny etc.), of the parking policy and will be held responsible should that person violate the policy.

What to expect if you violate our parking policy;

- **1st Incident** – Violator will be verbally cautioned of any violation of parking policy and educated on the proper guidelines set out, and why they exist.
- **2nd Incident** – Violator will receive a written warning of any violation of the parking policy, with an attached copy of the parking policy. A new declaration of understanding acknowledging the parent/guardian has read the parking policy and will not commit the current violation again will need to be signed by the parent/guardian and returned to the daycare to be kept on file.
 - **3rd Incident** – Repeated violations by the same parent/guardian despite prior verbal and written warnings will result in that specific parent/guardian not being permitted to be the authorized pick-up/drop-off person for said child/children and a new designated parent/guardian will then be required to pick up the child/children in question -OR- if a new authorized pick-up/drop-off person cannot be arranged, the affected child/children will not be able to attend the daycare any longer and will be expelled.







