

## **REGULAR SUBDIVISION APPLICATION PROCESS**

(Where the subdivision, no many how many additional lots, does not include the creation or extension of a public road)

Application Submittal

- Community Planner reviews application to ensure it is complete
- If complete, Planning Technician prepares documents for circulation to commenting agencies

Two weeks

Commenting Period

 Planning Technician circulates the application and supporting documents to commenting agencies and documents all replies

Three weeks

City Council
Approval

 If there are no concerns that need to be addressed before going to a public hearing, the Community Planner prepares a report to City Council to consider whether to grant conditional approval of the subdivision

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Three weeks

\*\*The timeline indicated here is a best-case scenario and does not account for any associated rezoning applications. If the application package is incomplete, or commenting agencies raise significant concerns requiring revisions to the application, additional time will be required to address those issues. The timeline also depends on the City Council meeting schedule.

Total time approximately eight weeks