

CITY OF BRANDON

BY-LAW NO. 7260

ANNUAL SCHEDULE OF FEES

SCHEDULE "A"

2020

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2019	2020
Crossing Permit (plus damage deposit)	165.00	165.00
Driveway Permit	165.00	165.00
Lot Grading Permit	195.00	195.00
Lot Grading Deposit	1,500.00	2,000.00
Sewer and Water Excavation Permit	180.00	180.00
Re-inspection Fee	250.00	250.00
Water & Sewer Service Retention Deposit	5,000.00	5,000.00
Septic Waste Disposal (per cubic meter)	7.25	7.50
Trailer Dumping Station (annual permit)	125.00	125.00
Septic Dumping Swipe Card - Replacement	50.00	50.00
Commercial / Industrial Discharge Permit	100.00	100.00
Commercial / Industrial Discharge Loading Fees		
TKN (per kg)	3.73	3.42
Total P (per kg)	18.31	18.29
COD (per kg)	0.27	0.23
Flow (per cubic meter)	0.13	0.14
Administration Fee - Provincial ARPS (per permit) (Automated Routing & Permit System)	20.00	20.00
Plan Review	300.00	300.00

**CITY OF BRANDON
PROPERTY**

	2019	2020
ADMINISTRATION FEES		
PROPERTY REVIEW REQUEST	150.00	150.00
RIGHT-OF-WAY CLOSURES	600.00	600.00
CLOSING OF PUBLIC RESERVE	600.00	600.00
LOCAL IMPROVEMENT PROGRAMS	300.00	300.00
PREPARING AGREEMENTS		
Development Agreements		
Less than 4 units / lots	425.00	450.00
4 or more units / lots	635.00	650.00
Miscellaneous Agreements		
Easement, Access, Service, Private Sewer/Water, etc.	400.00	400.00
Amendments / Assignments	250.00	275.00
ADDRESSING & STREET NAMING		
Addressing Changes or Requests (Per Unit)	150.00	150.00
Street Name Changes or Requests (Per Application)	1,000.00	1,000.00
Honorary Street Name Request (Per Application)		150.00
Honorary Street Sign Construction (Per Sign)		75.00
DOCUMENT PRODUCTION		
Property Registry		Cost plus 10%
Notice of Assessment Printout		10.00
SEASONAL VENDOR LAND RENTAL		
Price per square foot	0.25	N/A
ENCROACHMENT FEES		
Not applicable to qualified properties under the Downtown Brandon Encroachment Incentive Program		
Minimum (annual fee)	75.00	75.00
Maximum (annual fee)	600.00	600.00
PARKING LOTS		
Stall Rent Per Month	52.50	55.00
Parking Pass Deposit	25.00	25.00

**CITY OF BRANDON
BUILDING SAFETY**

	2019	2020
BUILDING PERMIT		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
	10% of the permit fee calculation based on construction value	10% of the permit fee calculation based on construction value
Permit Opening Fee Non-Residential (Non Refundable)		
Construction Value Under \$3,000 (Base Fee)	135.00	135.00
Construction Value \$3,000 - \$5,000,000		
Base Fee Plus	10.50/1000	11.00/1000
Construction Value - portion over \$5,000,000		
Base Fee Plus	6.00/1000	6.50/1000
Single Detached Dwelling & Duplex Dwelling (finished & unfinished)		
Base Fee Plus	0.33/sq. ft.	0.33/sq. ft.
Condo - per condo unit Base Fee Plus	11.00/1000	11.00/1000
Single Detached Dwelling - basement development	135.00	135.00
Detached Accessory Building	135.00	135.00
Mobile Home (Location)	135.00	135.00
Temporary Building	135.00	135.00
Occupancy Permit	135.00	135.00
Open Patio Deck	90.00	90.00
Swimming Pool/Hot Tub	75.00	75.00
In-ground Swimming Pool	135.00	135.00
Solid Fuel Burning Appliance	90.00	90.00
Sign Permits	135.00	135.00
Interim Occupancy Fee	150.00	150.00
Splitting of Permit - after the fact	200.00	270.00
Additional Dwelling Unit Fee	140.00	140.00
Occupancy Certificate	135.00	135.00
Heating/Ventilation System for Part 9 residential	135.00	135.00
Alteration/Reconfiguration of Heating/Ventilation System	135.00	135.00
Permit Renewal - Residential	\$135+\$10.50/\$1000 of outstanding cost of construction	\$135+\$11.00/\$1000 of outstanding cost of construction
PLUMBING PERMITS		
Minimum Plumbing Permit (1-3 fixtures)	69.00	69.00
Each Fixture above three fixtures	23.00	23.00
Grease, Oil or Grit Interceptor	70.00	70.00
Neutralizing and Dilution Tanks or Pit	70.00	70.00
Sewer/Water Installation	80.00	80.00
RTM/Mobile Home Hookup	80.00	80.00
Replacement of Existing Pipes (per fixture)	23.00	23.00
New Construction Sump Pit/Pump	23.00	23.00
New Construction Backwater Valve	23.00	23.00
All Other Sump Pump/Backwater Valve	130.00	130.00
Roof Drain, per roof drain	23.00	23.00
Floor Drain, per floor drain	23.00	23.00
Testable Backflow Prevention Device (with test cocks)		
First Device		69.00
Each additional device		23.00
Hose Bibbs, 1-3		23.00
Hose Bibbs, each above 3		8.00

**CITY OF BRANDON
BUILDING SAFETY**

	2019	2020
VACANT & DERELICT BUILDINGS BY-LAW		
Residential Boarded Building Permit	2,000.00	2,000.00
Commercial Boarded Building Permit		
Base Fee - First Year	2,000.00	2,000.00
Residential/Commercial Boarded Building Permit (Subsequent to First Year)		
Base Fee Plus Rate Per Additional Year	1,500.00	1,500.00
(ex - Year 3 = Base plus \$1,500 x 2 = \$5,000)		
(ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)		
Vacant Building Inspection Fee (1st Year)	260.00	270.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Not Required	500.00	500.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Required	1,000.00	1,000.00
Remediation Coordination Services (per hour or part thereof)	90.00	90.00
Vacant & Derelict Building By-Law Order Issuance Fee - Residential	1,000.00	1,000.00
Vacant & Derelict Building By-Law Order Issuance Fee - Non Residential	1,000.00	1,000.00
DEMOLITION OR REMOVAL PERMITS		
Single Detached Dwelling & Duplex Dwelling	200.00	200.00
Accessory Buildings - no permit to rebuild	85.00	85.00
Accessory Buildings - in conjunction with permit to rebuild	55.00	55.00
All Other Residential, commercial, industrial, educational & institutional	400.00	400.00
Per Building Storey	135.00	135.00
Plus Per Sq. Ft of Building Footprint	0.06	0.06
MISCELLANEOUS		
Inspection Fees - Plumbing & Building		
Up to four (4) consecutive hours	285.00	300.00
Each Additional Hour (or part thereof)	90.00	90.00
Travel Expense	cost plus 10%	cost plus 10%
Additional Inspection or Re-inspection	135.00	135.00
Call Back	90.00	90.00
By-Law Order Issuance Fee		
Building Safety & Property Standards By-Law	1,000.00	1,000.00
Building By-Law	1,000.00	1,000.00
Stop Work Order Issuance Fee	1,000.00	1,000.00
Cease to Occupy Order	1,000.00	1,000.00
Change of Plans Requiring Additional Review - Residential	270.00	270.00
Change of Plans Requiring Additional Review - Non Residential	500.00	540.00
Permit Transfer or Assignment Fee	135.00	270.00
Copies of Inspection Reports and/or Plan Reviews		
Prior to Certificate of Occupancy	75.00	100.00
After Issuance of Certificate of Occupancy	50.00	75.00
Alternative Solutions Review		
One (1) Hour minimum charge	90.00	90.00
Each additional hour (or part thereof)	90.00	90.00
Project Inquiry Meeting Request - per project/property		
First Request	no charge	no charge
Second Request (Per hour or part thereof)	75.00	75.00
Third and Additional Request (Per hour or part thereof)	100.00	100.00
Confirmation of Closed Permit Letter	85.00	90.00

**CITY OF BRANDON
PLANNING**

	2019	2020
PLANNING FEES		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
Development Permit - Other	135.00	135.00
Development Permit - Home Based Business	135.00	135.00
Development Permit - Residential (2 - 4 units)		240.00
Development Permit - Residential (5 - 12 units)		450.00
Development Permit - Residential (13+ units)		900.00
Development Permit - Residential (two units)	240.00	N/A
Development Permit - Residential (three or more units)	450.00	N/A
Development Permit - Non Residential (additions)	240.00	N/A
Development Permit - Non Residential (new construction)	450.00	N/A
Development Permit - Non Residential		900.00
Development Permit - Renewal	50.00	N/A
Development Permit - Callback Inspection	90.00	N/A
Urban Design Review - Planning Commission	350.00	375.00
Subdivision Application	520.00	530.00
Subdivision Lot Fees/Bare Land Condominium Unit Fees		
Each new lot created or condominium bare-land unit created	300.00	300.00
Subdivision Extend Conditional Approval or Certificate of Approval	235.00	235.00
Subdivision Re-issuing a Certificate of Approval	235.00	235.00
Minor Variance Order	175.00	180.00
Minor Variance Order - Following Commencement	350.00	360.00
Variance Order - Prior to Commencement (Base Fee)	650.00	675.00
Variance Order - Following Commencement (Base Fee x 2)	1,300.00	1,350.00
Variance Order - Increasing the density or intensity of use	800.00	825.00
Multiple Variance With Request(s)		
Base Fee plus each additional request	100.00	125.00
Multiple contiguous parcels with same request-base fee plus each parcel	100.00	125.00
Variance Extension Fee	125.00	150.00
Conditional Use Order (Base Fee)	800.00	800.00
Conditional Use Order - Following Commencement (Base Fee x 2)	1,600.00	1,600.00
Conditional Use Multiple Request(s)		
Base Fee plus each additional request	200.00	225.00
Multiple contiguous parcels with same request-base fee plus each parcel	100.00	125.00
Conditional Use Extension Fee	125.00	150.00
Zoning Amendment Application ***	2,800.00	3,000.00
Secondary Plan (New Plan or Amendment to Existing Plan)***	2,000.00	2,000.00
Development Plan Amendment Application ***	4,500.00	5,000.00
Neighborhood Plan (New Plan or Amendment to Existing Plan)	2,000.00	2,000.00
Master Plan	800.00	1,000.00
Revised Submission required recirculation	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>
Advertising Deposit	1,200.00	1,200.00
Zoning Memoranda	90.00	90.00
Zoning Confirmation Letter	125.00	125.00
Outstanding Work Orders Letter	200.00	200.00
Certificate of Non-Conformity	135.00	135.00
Recirculation Fee Post Circulation ***	125.00	125.00
Development Agreement Amendment Application (Requiring Council Approval)***		800.00
Request for Special Meeting of Planning Commission	750.00	750.00
Temporary Sign	90.00	90.00
Radio Communications Facilities	1,251.00	1,276.00
Change of Plans Requiring Additional Review	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>

*** Advertising deposit is required in addition to fee

**CITY OF BRANDON
PLANNING**

	2019	2020
ADMINISTRATION FEES		
Electronic Reports	75.00	75.00
Photocopying Charge (Per Page) (black & white only)	0.50	0.50
Deposit on Plans	100.00	100.00
Search for Plans/Records - per record	55.00	55.00
Copying of Plans - paper copy	105.00	125.00
Scanning of Plans - electronic copy	85.00	105.00
Obtaining Certificate of Title - per title	Cost of title plus 10%	Cost of title plus 10%
Viewing of Survey	25.00	N/A
MISCELLANEOUS		
By-Law Order Issuance Fee		
Zoning By-Law	1,000.00	1,000.00
Development Permit Deposit (Base Fee)	5,000.00	5,000.00
Or 10% of value of outstanding work if greater than Base Fee		

**CITY OF BRANDON
DEVELOPMENT CHARGES**

	2019	2020
ESTABLISHED GROWTH AREA - PRIOR TO BUILDING PERMIT		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	433.00	442.96
Residential (per dwelling unit) - High Density	280.00	286.44
Non-residential (per sq. ft.)	0.25	0.26
Water Treatment		
Residential (per dwelling unit) - Low Density	339.00	346.80
Residential (per dwelling unit) - High Density	219.00	224.04
Non-residential (per sq. ft.)	0.19	0.19
EMERGING GROWTH AREA - PRIOR TO SUBDIVISION OR REZONING		
Network Infrastructure - Per Net Hectare (Residential & Non-Residential)		
Drainage	2,843.00	2,908.39
Transportation	20,060.00	20,521.38
Wastewater	30,943.00	31,654.69
Water	9,738.00	9,961.97
EMERGING GROWTH AREA - PRIOR TO BUILDING PERMIT		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	433.00	442.96
Residential (per dwelling unit) - High Density	280.00	286.44
Non-residential (per sq. ft.)	0.25	0.26
Water Treatment		
Residential (per dwelling unit) - Low Density	339.00	346.80
Residential (per dwelling unit) - High Density	219.00	224.04
Non-residential (per sq. ft.)	0.19	0.19
Network Infrastructure - Residential (per dwelling unit) - Low Density		
Drainage	120.00	122.76
Transportation	850.00	869.55
Wastewater	1,311.00	1,341.15
Water	413.00	422.50
Network Infrastructure - Residential (per dwelling unit) - High Density		
Drainage	78.00	79.79
Transportation	550.00	562.65
Wastewater	848.00	867.50
Water	267.00	273.14
Network Infrastructure - Non-residential (per sq. ft.)		
Drainage	0.07	0.07
Transportation	0.48	0.49
Wastewater	0.75	0.77
Water	0.23	0.24