

Required Documents for Residential Projects

Document Description	Single Family Dwelling	Interior Reno	Detached Garage	Attached Garage	Deck	Shed	Pool	Mobile Home
Application	✓	✓	✓	✓	✓	✓	✓	✓
Construction Value	✓	✓	✓	✓	✓	✓	✓	✓
Site Plan (handout available)	✓	✓	✓	✓	✓	✓	✓	✓
Survey Posting	✓	✗	✗	✗	✗	✗	✗	✗
Grade Sheets	✓	✗	✗	✗	✗	✗	✗	✗
Plans	✓ x 2*	✓	✓	✓	✓	✓	?	✗
Certified Drawings	✓	✓	✓ if greater than 753 sq. ft.	?	?	✗	?	✗
Heating & Ventilation	✓	?	✗	✗	✗	✗	✗	✗
Product Specific Information	?	?	?	?	?	?	✓	✓
Owner Authorization	✓	✓	✓	✓	✓	✓	✓	✓
			Handout Available		Handout Available		Handout Available	Handout Available

*The second set of plans are not required to be Engineered stamped and need only to contain: site plan, elevations and the floor plan.

✓ Required

✗ Not Required

? May be Required, Project Specific

This chart is intended to be used as guide for required documents. Additional information may be requested on an individual basis as required by staff for permit approval.