

**Site Plan Requirements
Accessory Uses for Residential Properties Only**

The site plan must be drawn to scale with all dimensions clearly labeled in metric and submitted in paper format or electronically in PDF format showing:

| | Applicant | Staff |
|---|--------------------------|--------------------------|
| 1. Title and date (latest revision) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. North arrow (oriented to top of page) | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Location (civic address and legal description) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Drawing scale | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Legend for all symbols, hatching and shading | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Property lines and all adjacent public streets and lanes | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Existing & proposed buildings and structures | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Setbacks (distances) to all property lines from all existing and proposed structures, and between existing and proposed structures | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Dimensions of proposed building(s) and/or structure(s) | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Surface treatment(s) of all areas | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Existing / proposed roadways, driveways, laneways, aisles (including curbing and/or wheel stops, if applicable) | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Utility facilities on or near the property (e.g. hydro poles, gas meters) | <input type="checkbox"/> | <input type="checkbox"/> |

* The list above is a typical list and, since every project is unique, additional requirements might be applicable.

Also, have you considered the following?

1. "Call Before You Dig!" Contact all utility services, such as water and telephone, to locate their facilities on your property before doing any construction on your property.
2. Are you installing a pool or hot tub? Do you have overhead hydro lines on your property? If you answered "yes" to both questions, check with Manitoba Hydro on minimum clearances of pools and hot tubs from overhead hydro lines.
3. Do you know if you have easements registered against the Title to your property? Easements may impose additional restrictions on your property beyond the City's by-laws. You may check with the Brandon Land Titles Office on confirming the existence of easements registered against the Title to your property and details on those easements.



Below is an illustrative example of a site plan for a detached garage and a deck for a house.

