

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 6, 2024  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

**Splett-Parker**

830 That the Agenda for the regular meeting of City Council to be held on Tuesday, May 6, 2024 be adopted as presented. CARRIED.

**RECOGNITIONS:**

(A) GLEN PARKER - COMMUNITY IMPACT INDIVIDUAL AWARD FROM THE BRANDON CHAMBER OF COMMERCE 2024

Councillor Splett recognized Councillor Glen Parker who was presented with the Community Impact Individual Award from the Brandon Chamber of Commerce 2024 Business Achievement Awards Dinner held May 2, 2024 in Brandon.

(B) BRANDON AAA U18 WHEAT KINGS - SILVER MEDAL 2024 TELUS CUP CHAMPIONSHIPS

Councillor Luebke recognized the Brandon AAA U18 Wheat Kings in their silver medal performance at the 2024 Telus Cup National Championships.

(C) OLIVIA THE BRAVE PARK FUNDRAISER

Councillor Berry recognized the community engagement and fundraiser for the Olivia Baessler Park playground addition in the Brookwood subdivision, raising \$150,000 dollars.

**CONFIRMATION OF MINUTES:**

**Cullen-Cameron**

831 That the Minutes of the Regular Meeting of City Council held Monday, April 15, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Councillor Luebke noted that the image enforcement in the giving of notice was missed in the Minutes. The City Clerk confirmed that the correction would be made.

Splett-Karrouze

832 That the Minutes of the Special Meeting of City Council held Thursday, April 25, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) DONNA HAYDEN - SHAINA STRONG EVENT

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The City Clerk noted that Ms. Hayden was not in attendance at this evening's meeting.

(B) RIBFEST COMMUNITY EVENT DESIGNATION

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Considered was a report from the Legislative Services Department dated May 1, 2024 with respect to the above.

Dean Hammond, Executive Director of Brandon Riverbank Inc., appeared before City Council with respect to Ribfest 2024 Community Event Designation.

Karrouze-Hildebrand

833 That the presentation by Dean Hammond with respect to Community Event designation for Ribfest be received.

And further that Ribfest 2024 to be held May 24-26, 2024 at the Riverbank Discovery Centre be designated a Community Event in the City of Brandon. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE                      VERBAL                      APRIL 29, 2024

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The City Clerk advised that City Council had met in a Committee of the Whole Meeting closed to the public on April 29, 2024 to consider a presentation from Administration with respect to land acquisition.

Desjarlais-Karrouze

834                      That Council approve funding of up to \$400,000 from the Civic Land Acquisition Reserve to support a land acquisition partnership to proceed in 2024.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedure policies, by-laws, and Acts. CARRIED AS AMENDED.

AMENDMENT

Luebke-Tame

835                      That the above motion be amended by deleting the words: "from the Civic Land Acquisition Reserve" and substituting therefore the words: "with 50% of the funds coming from the Civic Land Acquisition Reserve and 50% coming from the Contingency Reserve". CARRIED.

(B) COMMITTEE OF THE WHOLE                      VERBAL                      MAY 6, 2024

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The City Clerk advised that City Council had met in a Committee of the whole Meeting Closed to the public earlier in the evening to consider a report from the Planning & Buildings Department with respect to Princess Avenue Land matters.

Desjarlais-Karrouze

836                      That under the City of Brandon Land Transaction Policy the development status of 1201 Pacific Avenue be changed from "surplus potential" to "surplus developable".

And that the City owned lands at 1411, 1305 & 1201 Pacific Avenue be sold to Philip Greenwood for \$1 to facilitate the construction of an indoor court sport facility on the property.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

Desjarlais-Karrouze

837 That 1411, 1305 & 1201 Pacific Avenue as shown on Attachment A be designated as a community revitalization property as per the Downtown Brandon Tax Increment Financing By-law No. 7008 and that a revitalization levy be collected on the property for a period of 10 years equal to 100% of the incremental increase in municipal taxes as a result of development.

And that 100% of the payment of the levy be made to the occupier of the community revitalization property subject to the occupier of the property constructing and operating an indoor court sport facility.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

Desjarlais-Hildebrand

838 That the verbal report of the Committee of the Whole meetings of City Council held on April 29 and May 6, 2024 be received. CARRIED.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL MAY 6, 2024

Councillor Luebke provided a verbal report from the recent meeting of the Brandon Urban Aboriginal Peoples' Council (BUAPC) held on April 26, 2024. He noted the main topics discussed were the strategic plan which encompasses 4 strategic directions for BUAPC, update from Brandon School Division on their Equity Hiring Initiative, and Moose Hide Campaign Event.

Councillor Luebke concluded by noting planning continues for 2024 Truth and Reconciliation week events. Noting volunteers are welcome for the event, as well as to join in the planning committee. A report from the BUAPC Indigenous Community Coordinator will be presented to City Council in the near future.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL MAY 6, 2024

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Centennial Auditorium (WMCA) held on May 1, 2024. He advised the main topics discussed were the statement of financial position, status of capital repairs and improvements, and review of capital projects to the facility assessment performed

earlier this year. He concluded by congratulating Kaitlyn Mitchell, Manager of the WMCA on being nominated as part of the 2024 Women of Distinction Awards.

(E) WESTERN MANITOBA REGIONAL LIBRARY VERBAL MAY 6, 2024

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library Board. He noted the topics of discussion focused on the statement of financial position, security contract, facility improvements, as well as current program outreach and proposals for the coming years. Councillor Cameron concluded by noting they had the opportunity to receive an update on the operations and programming of the Carberry Branch of the Western Manitoba Regional Library.

(F) KEYSTONE CENTRE VERBAL MAY 6, 2024

Councillor Luebke provided a verbal report from the meeting of the Keystone Centre Board of Directors held on April 25, 2024. He noted the main topics discussed were engagement sessions with various groups on the future of the Keystone Centre, the site Master Plan, as well as the new mission, vision and values statements. Councillor Luebke concluded by announcing there is a vacant position for member at large on the Board, with an application deadline of May 15, 2024.

(G) AGE FRIENDLY VERBAL MAY 6, 2024

Councillor Karrouze provided a verbal report from the recent meeting of the Age Friendly Committee held on April 15, 2024. She noted the discussion focused on the importance of viewing the initiatives of the City Plan and Transit review with an age friendly lens. Councillor Karrouze concluded by noting members of the committee will be attending the Connecting with Communities' event held on May 7, 2024, at the Seniors for Seniors Co-op.

Cameron-Luebke

839 That the verbal reports from the Brandon Urban Aboriginal Peoples' Council, Western Manitoba Centennial Auditorium, Western Manitoba Regional Library, Keystone Centre and Age Friendly Committee be received. CARRIED.

ENQUIRIES:

(138) PREVENTATIVE MAINTENANCE FOR SPRING/SUMMER FLOODING

Councillor Cullen requested an update on the planned preventative maintenance for the trouble areas prior to the potential flooding from spring/summer rainfalls.

At the request of His Worship the Mayor, the City Manager responded that a list of problem locations was maintained and those areas were the first checked following a heavy rain event. He advised that the sewer inspections were ongoing throughout the City with pipes cleaned prior to inspection allowing for maximum drainage efficiency. In conclusion, he confirmed that the inspection program identified areas for future capital upgrades with a strategic network approach.

(139) BRAECREST DRIVE - PEDESTRIAN CROSSING REQUEST

Councillor Karrouze requested a pedestrian crossing be installed further west on Braecrest Drive near Quail Ridge in order to improve safety for the residents living in the newly developed area.

At the request of His Worship the Mayor, the City Manager responded that the most recent analysis ranked this intersection high in priority for a crosswalk installation. He noted that, in addition to the installation of signage and rapid relay flashing beacons, a pedestrian connection to the multi-use pathway on the south side of Braecrest Drive was also planned. He advised that this work was to be completed in late 2024 or early 2025; however, a radar speed trailer would be installed at this location in the near future.

(140) UTILITY OPERATING FUND

Councillor Luebke requested an update on the projected deficit for the Utility Revenue operating fund for 2023, specifically whether or not an accrued deficit was expected for 2023. He further enquired if the Public Utilities Board had been advised of the deficit.

At the request of His Worship the Mayor, the City Manager responded that a deficit or surplus had not been determined as the audited financial statements were not available yet. Mr. Bowles confirmed that this information would be shared with both Council and the Public Utilities Board as soon as it became available.

(141) DRAINAGE LEVY

Councillor Luebke enquired how potential capital projects related to drainage may be impacted by the Drainage Levy being shelved for the time being.

At the request of His Worship the Mayor, the City Manager responded that the temporary parking of the Drainage Levy and any future impact it may have would be analyzed as part of the 2025 budget development process. He advised that no decision to defer any current projects had been determined as of yet.

(142) BRANDON POLICE SERVICE HOLDING CELL CONSTRUCTION UPDATE

Councillor Luebke requested an update on the detention centre construction project at the Brandon Police Station.

At the request of His Worship the Mayor, the City Manager responded that the detention cells were expected to be completed by June 24, 2024 with the expected completion of the Sally Port and site work being July 11, 2024.

His Worship the Mayor enquired if the street was to be reopened once the work was complete.

The Acting Police Chief Randy Lewis advised that the reopening of the road was yet to be determined.

(143) POTHoles

Councillor Hildebrand requested an update on the planned efforts to address the problematic issue of potholes throughout the City.

At the request of His Worship the Mayor, the General Manager of Operations responded that a city-wide blitz was planned for May 9 -11, 2024 with four crews each taking a quadrant of the City filling potholes. He stated that arrangements had been made for the asphalt plant to open early and remain open late to ensure there was a supply of asphalt available.

He also stated that Manitoba infrastructure has reached out asking for assistance along Victoria Avenue and 18th Street and a discussion will be had to see how that can be worked into Project Pothole Blitz. He requested that the public be conscious of the crews working on the roads and to give them a wide berth when passing.

(144) PARK AVENUE EAST TRAFFIC

Councillor Parker advised that he an area resident had raised concerns with respect to the increased amount of bike and pedestrian traffic on Park Avenue East. He noted that this was a very narrow road and left little room for pedestrians or cyclists other than the gravel shoulder for them to avoid the heavy truck traffic. He enquired if solutions could be sought to provide a safe lane for pedestrians and cyclists.

At the request of His Worship the Mayor, the City Manager responded that, given the number of pedestrians and cyclists using this route to get to and from work, this area could be ideal for active transportation. He noted; however, that given the amount of heavy truck traffic on this road, the ideal location for a bicycle path was on the other

side of the ditch to ensure separation from bikes and vehicles. He stated that the need for active transportation routes in the City continued to increase and that this area would be looked at along with many other areas. He agreed to keep City Council apprised of any planned improvements to Park Avenue East and other areas.

ANNOUNCEMENTS:

PUBLIC ENGAGEMENT

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Councillor Berry spoke on the importance of public engagement and how it is vital for citizens to voice their opinions, concerns and suggestions for a more inclusive and effective public decision-making process. He encouraged residents to attend the May 9, 2024, coffee with the Mayor and Council at 4:30 p.m. at City Hall, as well as, the May 15, 2024, Planning Commission public hearing regarding the zoning By-law changes.

BRANDON TRANSIT SURVEY

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Councillor Cameron announced that Brandon Transit is holding a number of public engagement sessions being held through May 15 to May 17, 2024, at various locations and encouraged residents to come out to give their feedback. Councillor Cameron advised more information on the public engagement sessions can be found at [BrandonTransit.ca](http://BrandonTransit.ca).

GENERAL BUSINESS:

(A) CITIZEN APPOINTMENTS TO THE BRANDON DOWNTOWN DEVELOPMENT CORPORATION

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Submitted for consideration was a report from the Legislative Services Department dated April 8, 2024 with respect to the above.

Desjarlais-Tame

840 That the following citizens be appointed to the Brandon Downtown Development Corporation for a term of office to begin April 1, 2024 and expire March 31, 2027:

Jay Buizer  
Alison Kelland CARRIED.

(B) CITIZEN APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE

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Submitted for consideration was a report from the Legislative Services Department dated April 25, 2024 with respect to the above.



Hildebrand-Karrouze

841 That the following citizen appointments be and are hereby made to the Age Friendly Committee for a two (2)year term of office beginning immediately and expiring December 31, 2025:

Jim Doppler

Tom Keep CARRIED.

(C) STRATEGIC PLAN UPDATE

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Considered was a Strategic Plan Quarter 1 update.

Cameron-Parker

842 That the Strategic Plan 2024 Quarter 1 update be received. CARRIED.

(D) HOUSING ACCELERATOR FUND

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City Council considered a report from the Planning and Buildings Department dated March 13, 2024 with respect to the above.

Desjarlais-Splett

843 That Council allocate the initial grant advance from the housing accelerator fund towards incentives and land assembly for city-wide affordable housing and downtown market housing as generally outlined in the Housing Accelerator Fund Action Plan (Attachment A). CARRIED.

Berry-Parker

844 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a personnel matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber. CARRIED.

(E) PERSONNEL MATTER

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Considered was a verbal discussion with respect to the above.

(F) CODE OF CONDUCT COMPLAINT BY-LAW

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Considered was a presentation from the General Manager of Corporate Services with respect to the above.

845 Berry-Parker  
That City Council resolve into open session. CARRIED.

BY-LAWS:

NO. 7388 ROAD OPENING PORTION OF QUAIL RIDGE DRIVE PLAN 48187  
1ST READING

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Submitted for consideration was a report from the Planning & Buildings Department dated April 26, 2024 with respect to the above.

846 Karrouze-Tame  
That By-law No. 7388, to legally open the realigned intersection of Quail Ridge Drive and Mockingbird Drive (Parcel A and B, Plan 48187 BLTO and Pt. Lot 2, Plan 72110 BLTO) as a Public Right-of-Way, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry  
That the meeting do now adjourn. (8:37 p.m.) CARRIED.

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MAYOR

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CITY CLERK