

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, FEBRUARY 20, 2024 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, a member of Council participated in the meeting electronically, using Microsoft TEAMS platform.

**ADOPTION OF AGENDA:**

Splett-Hildebrand  
748 That the Agenda for the regular meeting of City Council to be held on Tuesday, February 20, 2024 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Tame-Cullen  
749 That the Minutes of the Special Meeting of City Council held Monday, January 15, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Hildebrand  
750 That the Minutes of the Special Meeting of City Council held Thursday, January 18, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Karrouze  
751 That the Minutes of the Regular Meeting of City Council held Monday, January 22, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Luebke-Splett  
752 That the Minutes of the Special Meeting of City Council held Wednesday, January 24, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hildebrand-Splett

753 That the Minutes of the Special Meeting of City Council held Monday, January 29, 2024 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) SHANE HUNTER O/B/O THE BRANDON CONDOMINIUM CORP. 155 - UNFAIR TAXES ON WASTE REMOVAL

Mr. Shane Hunter appeared on behalf of the Brandon Condominium Corporation 155 Board of Directors to express their concerns with the amount of taxes paid on condominiums compared to the services provided by the City of Brandon. Mr. Hunter noted that this issue had been ongoing for a number of years and that other comparable size condominiums within the City of Brandon did receive waste disposal services.

Mr. Hunter explained that the bins were located in an enclosed space in the garage and only brought out on collection days, hence, they were not causing congestion in the laneways as was indicated in the previously provided response to this request. In conclusion Mr. Hunter requested that this issue be reconsidered and that the Brandon Condominium Corp. 155 be provided the same services as other condo owners who paid the same taxes.

Karrouze-Tame

754 That the presentation by Shane Hunter o/b/o the Brandon Condominium Corporation 155 with respect to unfair taxes on waste removal be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) MUNICIPAL HERITAGE ADVISORY COMMITTEE REPORT

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City Council considered a report from the Municipal Heritage Advisory Committee dated January 23, 2024 with respect to the designation of 318 -11th Street as a Municipal Heritage Site.

Cameron-Desjarlais

755 That City Council proceed with the designation of 318-11th Street (Lots 9/11, Block 24, Plan 2 BLTO) as a Municipal Heritage Site pursuant to The Heritage Resources Act and the City of Brandon Heritage Conservation By-law, which shall include the following:

- a) The introduction of a municipal heritage site designation by-law for first reading;
- b) The issuance and publication of a Notice of Intent to designate said property as a municipal heritage site; and
- c) The holding of a public hearing to receive any objections and other representations with respect to the proposed designation by-law. CARRIED.

Cameron-Desjarlais

756 That the report from the Municipal Heritage Advisory Committee dated January 23, 2024 be received. CARRIED.

(B) VISION ZERO TASK FORCE VERBAL FEBRUARY 20, 2024

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Councillor Hildebrand advised that the Vision Zero Task Force recently held their first meeting with His Worship the Mayor, himself and Councillor Splett in attendance on January 31, 2024. He advised that the group discussed the role out of traffic calming measures, communication improvements between Administration, City Council and the public as well as the recent implementation of some 30 & 40 km/h Zones.

(C) BRANDON GENERAL MUSEUM & ARCHIVES INC. VERBAL  
FEBRUARY 20, 2024

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Councillor Splett advised that himself and Councillor Karrouze attended the Brandon General Museum and Archives (BGMA) Board meeting on February 6, 2024 with Councillor Cameron sending his regrets. Councillor Splett noted that the group discussed staff reports, the proposed new Cultural Centre, BGMA Grants, the BJ Hales Collection and Museum security. He extended an invitation to attend the Show & Tell Series on February 24, 2024 at 2:00 p.m. as well as Storytime With The Animals at 2:00 p.m. on March 2, 2024. In conclusion he announced that the election of the 2024 Executive had also taken place at this meeting with the next meeting scheduled for March 5, 2024 at the Museum.

(D) AGE-FRIENDLY COMMITTEE VERBAL FEBRUARY 20, 2024

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Councillor Karrouze advised that she and Councillor Hildebrand attended the Age Friendly Committee meeting on February 15, 2024. She spoke about the presentation by Brandon University Associate Professor Dr. Candice Waddell-Henowitch with regards to Indigenous Men's struggles with mental health issues. Councillor Karrouze stated that it was a very informative and moving presentation and that everyone in the room learned something from it.

Hildebrand-Splett

757 That the verbal reports of the Vision Zero Task Force, Brandon General Museum and Archives, and Age-Friendly Committee be received. CARRIED.

ENQUIRIES:

(125) UPDATE ON THE CULTURAL PLAN

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Councillor Desjarlais noted that the expected update on the Cultural Plan had not yet been received and requested an update on the status of same.

At the request of His Worship the Mayor, the City Manager responded that staff had conducted a review of the Cultural Plan and the strategic objectives identified within. He advised that the review process involved consultations with both relevant internal staff and representatives of various community organizations. Mr. Bowles noted that there were many ongoing activities already that were meeting or working towards some of the strategic objectives of the plan. He stated that staff would be more than pleased to meet with City Council to for a more in-depth conversation with respect to the Cultural Plan.

(126) SIDEWALK CLEARING IN FRONT OF ALASKA BAY APARTMENTS

Councillor Cameron advised that he had been contacted by a resident who requested that the sidewalk along the east side of 26th Street in front of the Alaska Bay Apartments be cleared. He noted that it had not been cleared this winter and residents were finding it difficult to get around.

At the request of His Worship the Mayor, the City Manager responded that sidewalks were only cleared on both sides of the street in school zones or high traffic locations which did not apply to this location. He confirmed that the current sidewalk clearing policy was being reviewed and further discussions with respect to the impact of the recently passed Compliance By-law on snow clearing operations. He agreed to keep City Council apprised of the proposed changes.

(127) UPDATE ON ADVANCE LEFT TURN SIGNALS - 1ST STREET AND RICHMOND AVENUE INTERSECTION

Councillor Tame referred to a previous enquiry whereby he had requested that the installation of left turn signals at the 1st Street and Richmond Avenue Intersection. He advised that the enquiry had been taken under advisement for the issue to be discussed with Manitoba Transportation & Infrastructure (MTI) and requested an update on the status of those discussions.

At the request of His Worship the Mayor, the City Manager confirmed that, based on data collected during turning counts as well as in-person observations, the Engineering Department had concluded that left turn signals were warranted at this intersection. He advised that the information had been shared with MTI and was queued into their traffic signal replacement program. Mr. Bowles advised that the timeline for completion of the project was lengthy; however, the City of Brandon's Design and Construction Group was aware of the timelines and suggested improvements would be presented prior to the 2025 Budget Deliberations.

(128) TIMING OF TURN SIGNALS AND LIGHTS - 1ST AND 18TH STREETS AT VICTORIA AVENUE AND 18TH STREET AT RICHMOND AVENUE AND FROM 6TH TO 13TH STREETS ON VICTORIA AVENUE

Councillor Luebke referred to the previous enquiry with respect to the left turn signals at 1st Street and Richmond Avenue and requested that the timing of the turn signals at 1st and 18th Streets at Victoria Avenue as well as 18th Street at Richmond Avenue also be reviewed. He further requested that the timing of the lights on Victoria Avenue from 6th to 13th Streets be reviewed by Manitoba Transportation & Infrastructure.

His Worship the Mayor agreed to take this matter under advisement.

(129) INSTALLATION OF OUTDOOR ICE SURFACE IN WARD 1

Councillor Karrouze requested an update on the installation of the outdoor ice surface in Ward 1.

At the request of His Worship the Mayor, the City Manager responded that the outdoor rink boards had been ordered in January 2024; however, manufacturing of same had been delayed. He advised that, while the boards had recently been shipped, they were not expected to arrive in time for the outdoor rink season. He confirmed that the boards would be stored at the Parks Complex until Fall when they would be erected as planned.

(130) INSTALLATION OF FLASHING BEACONS AT CROSSWALK AT BRAECREST AND KNOWLTON DRIVE INTERSECTION

Councillor Karrouze enquired when the flashing beacons were expected to be installed at the crosswalk at the intersection of Braecrest and Knowlton Drives.

At the request of His Worship the Mayor, the City Manager responded that the arrival of the proper button housing brackets and solar panel mounts had been delayed and installation of same would commence as soon as they arrived. Mr. Bowles extended a thank you to everyone for their patience with respect to supply chain issues and reminded pedestrians to be safe while crossing the street.

Further to this issue, Councillor Hildebrand noted that a number of these installations happened every year and enquired if a list of the upcoming locations could be provided.

His Worship the Mayor agreed to take this matter under advisement.

(131) UPDATE ON REPAIRS TO THE CIVIC SERVICES COMPLEX

Councillor Luebke requested an update on the repairs to the Civic Services Complex, inclusive of estimated timelines and costs.

At the request of His Worship the Mayor, the City Manager responded that the City of Brandon continued to work with both the Insurance Company and the Engineering Firm on the scope of repairs required for the building and the cost was still unknown. He advised that the repair work was expected to commence in the Spring; however, due to potential delays in the shipment of materials, it is anticipated that the work may not be completed until 2025.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) 2024 CITIZEN APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE

City Council considered a report from the Legislative Services Department dated February 6, 2024 with respect to the above.

Hildebrand-Karrouze

758 That the following citizen appointments be and are hereby made to the Age Friendly Committee for a two (2) year term of office beginning immediately and expiring December 31, 2025:

Sylvia Barr

Areta Donnelly CARRIED.

(B) INTERIM CITIZEN APPOINTMENT TO THE WESTERN MANITOBA REGIONAL LIBRARY BOARD

Submitted for consideration was a report from the Legislative Services Office dated February 6, 2024 with respect to the above.

Cameron-Desjarlais

759 That the following citizen appointment be and is hereby made to Western Manitoba Regional Library Board for the remainder of a two-year term of office to begin immediately and expire December 31, 2024:

Glenn Ball CARRIED.

(C) APPOINTMENT OF WEED INSPECTOR FOR THE 2024 SEASON

Considered was a report from the Director of Parks & Recreation dated February 9, 2024 with respect to the above.

Cullen-Desjarlais

760 That the City of Brandon appoint Scott Ramsay as weed inspector for the 2024 season. CARRIED.

(D) BRANDON MUNICIPAL AIRPORT MASTER PLAN

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City Council considered a report from the Planning and Buildings Department dated January 23,2024 with respect to the above.

Karrouze-Desjarlais

761 That Council review and refer the Brandon Municipal Airport Master Plan to the March 4, 2024 meeting. CARRIED.

(E) STRATEGIC PLAN UPDATE

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Submitted for consideration was a Strategic Plan Quarter 4 update.

Luebke-Cameron

762 That the Strategic Plan Quarter 4 update be received. CARRIED.

(F) LAND TRANSACTION (IN-CAMERA)

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Luebke-Desjarlais

763 That Council resolve itself onto a Committee of the Whole Meeting closed to the public to discuss a land transaction.

Following the above motion being voted on, all members of the public retired from the Council Chamber. CARRIED.

Splett-Hildebrand

764 That City Council resolve into open session. CARRIED.

Desjarlais-Cameron

765 That the City owned lands at 215 12th Street North as shown on Attachment A-3 be marketed and sold for a purchase price of \$1.00 to a not-for-profit or government agency interested in building and operating a housing development that supports net zero homelessness as conceptually envisioned on Attachment A-4. CARRIED.

Desjarlais-Splett

766 And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures policies, by-laws and Acts. CARRIED.



BY-LAWS:

NO. 7343 TO AMEND THE SOUTHWEST BRANDON SECONDARY PLAN  
2ND READING

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City Council considered a report from the Legislative Services Department dated January 29, 2024 with respect to the above.

Luebke-Desjarlais

767 That By-law No. 7343 to amend the Southwest Brandon Secondary Plan By-law No. 7080 be read a second time. CARRIED.

NO. 7377 TO OPEN THE EAST/WEST WALKWAY 420 MARYLAND PART OF LOT 2, PLAN 47728  
2ND & 3RD READING

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Considered was a report from the Legislative Services Department dated January 30, 2024 with respect to the above.

Tame-Splett

768 That By-law No. 7377 to legally open the east/west walkway as Public Reserve located on the southern portion of 420 Maryland Avenue (Lot 2, Plan 47728), be read a second time. CARRIED.

Tame-Splett

769 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7377 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7380 DOWNTOWN MARKET HOUSING INCENTIVE BY-LAW  
1ST READING

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Submitted for consideration was a report from the Planning and Buildings Department dated February 5, 2024 with respect to the above.

Desjarlais-Luebke

770 That Downtown Market Housing Incentive By-law No. 7380 be read a first time.  
CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Tame

That the meeting do now adjourn. (8:37 p.m.) CARRIED.

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MAYOR

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CITY CLERK