

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 3, 2023
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

ADOPTION OF AGENDA:

Luebke-Splett

275 That the Agenda for the regular meeting of City Council to be held on Monday, April 3, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Splett

276 That the Minutes of the Special Meeting of City Council held Wednesday, March 15, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Parker

277 That the Minutes of the Special Meeting of City Council held Monday, March 20, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Cameron

278 That the Minutes of the Regular Meeting of City Council held Monday, March 20, 2023 be taken as read and so adopted as amended, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION VERBAL APRIL 3, 2023

Councillor Dejarlais provided a verbal report from the meeting of the Brandon Downtown Development Corporation held on March 20, 2023. He advised that topics of discussion focused on the 2023 strategic plan, funding prioritization, and an impending resignation of member Pamela Smith. He advised that the recommended interim appointment on the agenda for consideration by Council was to fill the resulting vacancy.

- (B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL APRIL 3, 2023

Councillor Cameron provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting held on March 23, 2023. He noted that Eugene Ross had attended to provide Legislative Services Clerk Debbie Nelson with a Star Blanket, on behalf of BUAPC, in thanks for her years of service. The administrative support Ms. Nelson had provided to members had pre-dated BUAPC's official inception in 2010.

Councillor Cameron advised that Mr. Ross had also presented to BUAPC with respect to the Indigenous Naming Group. He announced that the group had recommended that the building at the Riverbank Discovery Centre be named Zitkada Duta Winyan, Red Bird Woman, in honour of Elder Marina Tacan.

Councillor Cameron concluded by noting that other topics of discussion were the tendering of strategic planning consultation, the Spring Update coming before Council and the appearance of Maeegnan Linklater as a delegation with respect to residential schools at the May 1, 2023 regular meeting.

(C) KEYSTONE CENTRE VERBAL APRIL 3, 2023

Councillor Luebke provided a verbal report from the Keystone Centre Board meeting held on March 22, 2023. He advised that the Board had passed a motion to approve the long-term funding agreement between the Province of Manitoba, City of Brandon, and the Keystone Centre. He provided an outline of a number of events that had occurred at the Keystone Centre throughout the month of January and thanked the efforts of Keystone Centre staff in executing the events.

Councillor Luebke concluded by providing an update on the 2022-2023 financials, noting that projections continued to estimate an operating loss of one million dollars by the end of the fiscal year. He noted that a deficit had been anticipated and prepared for.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL APRIL 3, 2023

Councillor Cameron provided a verbal report from the meeting of the Western Manitoba Centennial Auditorium held on March 29, 2023. He advised that the primary topic of discussion related to the WMCA's financial position in 2022. He noted that the audit had shown the WMCA to be in a good financial position that continued to improve.

Councillor Cameron mentioned that other topics of discussion included strategic planning and plans for a major capital project in 2023. He concluded by noting that the meeting had been the first officially led by the new General Manager, Kaitlyn Mitchell following the recent retirement of Mr. Tom Crook. Councillor Cameron welcomed Ms. Mitchell into the role and wished Mr. Crook all the best in retirement.

Cameron-Splett

279 That the verbal reports from the Brandon Downtown Development Corporation, Brandon Urban Aboriginal Peoples' Council, Keystone Centre, and Western Manitoba Centennial Auditorium be received. CARRIED.

ENQUIRIES:

(45) BRANDON COMMUNITY SPORTSPLEX - ICE PLANT AND CANTEEN

Councillor Parker enquired if an update could be provided on the repairs to the ice plant as well as the upgrades to the canteen at the Brandon Community Sportsplex.

At the request of His Worship the Mayor, the City Manager responded that the arena had been closed as of March 2, 2023 due to safety concerns related to mechanical failures in the ammonia ice plant. He confirmed that staff continued to work with contractors and the Office of the Fire Commissioner to determine the repairs or replacements needed to extend the life of the ice plant. Mr. Bowles advised that alternative programming such as pickle ball and roller disco had been implemented for the space at the start of Spring Break and these programs continued to be enjoyed and well attended by the public.

With respect to the upgrades to the canteen the City Manager responded that the Sportsplex Canteen Renovation and Management Services was awarded to Chez Angela Cafe and Bakery, the contract review was currently underway and an updated timeline was expected this Spring.

(46) CREATION OF A DISC GOLF SPACE

Councillor Cameron advised that he had received an enquiry from a resident with respect to the creation of a space within the community for Disc Golf and enquired if any such space was planned for the future.

At the request of His Worship the Mayor the City Manager responded that Disc Golf was planned to be developed at the new Outdoor Sports Field Complex at 1st Street and Veterans' Way during Phase 3 of construction in 2025. He advised that in the interim, the Riverbank Discovery Centre was in the early stages of developing a Disc Golf Course and had applied for funding assistance for same. He invited anyone interested in assisting in the development of same to contact the City of Brandon Parks and Recreation Section or the Riverbank Discovery Centre.

(47) BRANDON AVENUE AND CROCUS CRESCENT REPAIRS

Councillor Hildebrand noted that sections of Brandon Avenue and Crocus Crescent had been torn up and in disrepair for quite some time and enquired when repairs to same were expected to be completed.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

JOINT WARD MEETING - WARDS 5 & 7

Councillor Hildebrand announced that he and Councillor Berry were hosting a Joint Ward Meeting on April 4, 2023 in the Gymnasium at Meadows School and invited everyone to attend. Councillor Hildebrand advised that, in light of recent developments, an update on the City Plan had been removed from the agenda for this meeting.

GENERAL BUSINESS:

(A) 2022 FINANCIAL INFORMATION RETURN

Submitted for consideration was a report from the Director of Finance dated March 23, 2023 with respect to the above.

Parker-Splett

280 That the expenditure of \$171,000 for the Commonwealth Air Training Plan Museum from the Airport Reserve be approved. CARRIED.

Parker-Splett

281 That the 2022 Financial Information Return (unaudited) be adopted. CARRIED.

Parker-Splett

282 That the expenditure of \$25,000 for the continuation of the sustainability study at the Western Manitoba Centennial Auditorium from the Centennial Auditorium Reserve be approved. CARRIED.

(B) CITIZEN APPOINTMENT TO THE BRANDON DOWNTOWN DEVELOPMENT CORPORATION

Submitted for consideration was a report from the Legislative Services Department dated March 21, 2023 with respect to the above.

Desjarlais-Cameron

283 That the following citizen be appointed to the Brandon Downtown Development Corporation for an interim term of office to begin May 1, 2023 and end March 31, 2025:

Sunday Frangi CARRIED.

(C) PROTECTIVE SERVICES BUILDING RESERVE - ACCESS TO FUNDS

City Council considered a report from the Chief of Police dated March 24, 2023 with respect to the above.

Cameron-Berry

284 That Council authorize the use of up to \$25,000 from the Protective Services Building Reserve By-law No. 6729 to be used to remediate space at the Town Centre for development of a downtown office for Brandon Police Service. CARRIED.

(D) TENDER - GOLF COURSE STAFF AND STORAGE GARAGE

City Council considered a report from the Parks and Recreation Department dated March 24, 2023 with respect to the above.

Cullen-Splett

285 That the bid from Crane Steel Structures LTD. for the construction of the Golf Course Staff & Storage Garage at a cost of \$777,200. (net of GST) with an additional \$64,000 (net of GST) for contingency and construction administration be accepted;

and further; that the additional funds for this project be expended from the Gas Tax Reserve. CARRIED.

(E) CONCEPTUAL DESIGN OF NEW LIBRARY/ARTS BUILDING

Submitted for consideration was a report from the Director of Planning and Buildings dated March 27, 2023 with respect to the above.

Desjarlais-Cameron

286 That Council support the Art Gallery of Southwestern Manitoba's submission to the Manitoba Arts, Culture and Sport in Community Fund, Small Capital Grants and Special Initiatives Program for the conceptual design of a new Library/Arts Building at one of the Princess Development sites (Attachment A);

And further, that pending funding through the grant that a maximum of \$25,000 be authorized to be expended from the Library Arts Building Reserve for the preparation of a conceptual design of a new library/arts building. CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATIONAL AREAS BY-LAW
1ST READING

Submitted for consideration was a report from the Parks and Recreation Services Department dated February 23, 2023 with respect to the above.

Splett-Parker

287 That the Parks and Recreational Areas By-law No.7337 to regulate the operation and control of greenspaces, parks, and recreation facilities owned by or under the jurisdiction of the City of Brandon be read a first time. CARRIED.

NO. 7347 TO REZONE 353-16TH STREET NORTH
AMENDMENT 2ND & 3RD READINGS

City Council considered a report from the Planning and Buildings Department dated March 15, 2023 with respect to the above.

Desjarlais-Luebke

288 That By-law No. 7347 (Z-02-23) to rezone the property located at 353 – 16th Street North from Industrial Restricted (IR) to Educational & Institutional (EI) be amended by deleting Section 3 in its entirety and substituting therefor:

3. This By-law will come into force when the development agreement required under this By-law is executed with the City and registered in the Brandon Land Titles Office.

4. This By-law will be repealed without coming into force one year after the date of this By-law's adoption unless the development agreement required under this By-law is executed with the City and is registered in the Brandon Land Titles Office. CARRIED.

Cameron-Luebke

289 That the by-law as amended be read a second time, in accordance with the attached letter of intent and site plan, subject to the owner or successor entering into a development agreement with the City of Brandon with the following conditions:

- a. The Developer agrees to develop a mixed-use building which includes non-residential uses on the main floor and 24 residential units on the 2nd and 3rd floors, in general consistency with the attached site plan.
- b. The Developer agrees to contribute \$3,008.88 for cash in lieu of land dedication of public reserve. This contribution is due in full upon execution of the development agreement.
- c. The Developer agrees to contribute \$4,860.00 to the Brandon School Division for cash in lieu purposes. Payment is proof of payment submitted to the City of Brandon prior to the issuance of a development permit.
- d. The Developer agrees to contribute \$4,275.00 towards the construction of a future sidewalk within the 16th Street North right-of-way. Such contribution shall represent 50% of the entire length of 353 – 16th Street North and will be held in a reserve account until such time as the sidewalk is constructed. This contribution is due in full upon execution of the development agreement.
- e. The Developer agrees to mitigate increased runoff for a 100-year, pre and post development, storm water event. The Developer will be required to submit design drawings as prepared by a professional engineer with such design being subject to review and acceptance by the City Engineer.
- f. The Developer agrees to provide a tree buffer and 1.8m high opaque fence along the shared south property line with 347 16th St N. Buffer and fence is to be included on the Developer's submitted landscaping plan at the time of Development Permit.
- g. The Developer agrees to save harmless the City by way of inclusion of save harmless clauses in the development agreement as the property is located within both Methane Gas Zone 2 and the flood plain be read a second time.

And further, that Administration be authorized to prepare a Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

Desjarlais-Luebke

290

That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7347 final reading.

FOR

AGAINST

Mayor Jeff Fawcett
Councillor Shawn Berry
Councillor Shaun Cameron
Councillor Barry Cullen
Councillor Kris Desjarlais
Councillor Greg Hildebrand
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Jason Splett
Councillor Tyson Tame

GIVING OF NOTICE:

- (A) ACKNOWLEDGEMENT OF TREATMENT AT CANADIAN INDIAN RESIDENTIAL SCHOOLS
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In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce at an upcoming regular meeting of Council, a motion on behalf of the Brandon Urban Aboriginal Peoples' Council with respect to residential schools.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (7:54 p.m.) CARRIED.

MAYOR

CITY CLERK