

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY, JANUARY 28, 2023 AT 10:05 AM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk advised that notice of this meeting had been provided to all members of City Council advising that a Special Meeting of City council would be held this date to deliberate the City's 2023 Operating and Capital Budgets.

The City Clerk confirmed that in view of the above compliance and there being quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) 2023 BUDGET DELIBERATIONS

---

118 Luebke-Cameron  
That the 2023 Operating and Capital budget be approved;

and further, that Administration prepare the required Financial Plan in accordance with the above noted budgets. CARRIED AS AMENDED.

119 AMENDMENT  
Luebke-Splett  
That the main motion be further amended by adding after the word: "approved" the words: "subject to:

(1) (a) the reduction of \$590,000 as a capital requirement from the Wastewater Reserve expense for the Wastewater Treatment Facility Maintenance Building.

(b) the reduction of \$15,000 as a transfer from the Municipal Building Reserve to the Municipal Building Maintenance Reserve.

(c) The reduction of \$121,785 as a capital requirement from the Storm Sewer Reserve for land drainage improvements on 1st Street and Richmond Avenue.

(d) The addition of \$75,000 for Tourism Signage to the operating budget, with \$40,000 being grant funded and \$35,000 being transferred from the Highway Signage Reserve.

(e) The reduction of \$20,000 of Fire Department salaries in the operating budget.

(f) The deletion of \$5,000 for security camera replacement from Civic Services Complex equipment purchases. CARRIED

AMENDMENT

Berry-Parker

120 That the main motion be further amended by adding the following subparagraph thereto:

"(2) the addition of \$1,300,000 of the 2022 surplus funds to the 2023 Operating Budget".  
CARRIED.

AMENDMENT

Berry-Cameron

121 That the main motion be further amended by adding the following subparagraph thereto:

"(3) the transfer of \$50,000 from the Airport Reserve to the Operating Budget;".  
CARRIED.

AMENDMENT

Berry-Fawcett

122 That the main motion be further amended by adding the following subparagraph thereto:

"(5) the transfer of \$100,000 from Fire Equipment Reserve to the Operating Budget;".  
CARRIED.

AMENDMENT

Berry-Luebke

123 That the main motion be further amended by adding the following subparagraph thereto:

"(6) the reduction of \$10,000 to the Highway Signage Reserve Annual Appropriation;".  
LOST.

AMENDMENT

Berry-Cameron

124 That the main motion be further amended by adding the following subparagraph thereto:

"(4) the reduction of \$15,000 to the E911 Reserve Annual Appropriation;". CARRIED.

AMENDMENT

Berry-Cameron

125 That the main motion be further amended by adding the following subparagraph thereto:

"(6) the reduction of \$10,000 to the Sportsplex Reserve Annual Appropriation;". LOST.

AMENDMENT

Berry-Cullen

126 That the main motion be further amended by adding the following thereto:

"(6) the reduction of \$15,000 to the Technology Reserve Annual Appropriation;".  
CARRIED.

Parker-Splett

127 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss property and personnel items. CARRIED.

Parker-Splett

128 That City Council resolve into open session. CARRIED.

AMENDMENT

Luebke-Desjarlais

129 That the main motion be further amended by adding the following subparagraph thereto:

"(7) the addition of \$72,000 as an operating budget expense for Housing and Wellness salary costs to hire one (1) temporary position to be funded from the COVID-19 Restart General Reserve ;". CARRIED.

AMENDMENT

Luebke-Desjarlais

130 That the main motion be further amended by adding the following subparagraph thereto:

"(8) the addition of \$100,000 as an operating budget expense to Urban Renewal for downtown initiatives as recommended by the Downtown Wellness and Safety Task Force to be funded from the COVID-19 Restart Reserve;". CARRIED.

AMENDMENT

Desjarlais-Luebke

131 That the main motion be further amended by adding the following subparagraph thereto:

"(9) the addition of \$100,000 as an operating budget expense for the Brandon Downtown Development Corporation to be funded from the COVID-19 Restart General Reserve;". CARRIED.

AMENDMENT

Berry-Cullen

132 That the main motion be further amended by adding the following subparagraph thereto:

"(10) the following changes to Brandon Police Services:

(a) the addition of \$178,000 as an operating budget expense to Brandon Police Services for a Community Officer Safety Program, with cost for recruits starting July 1st;

(b) transfer of \$100,000 from the COVID-19 Restart General Reserve to the operating budget expense of Brandon Police Service;

(c) the deletion of \$78,000 as an operating budget expense from Brandon Police Services overtime salaries;". CARRIED.

AMENDMENT

Parker-Luebke

133 That the main motion be further amended by adding the following subparagraph thereto:

"(11) the transfer of the balance of the COVID-19 Restart Reserve to the 2023 Operating Budget;". NOT VOTED ON.

AMENDMENT

Luebke-Tame

134 That the pending motion with respect to transfer of the balance of COVID restart funds be laid on the table. CARRIED.

AMENDMENT

Desjarlais-Tame

135 That the main motion be further amended by adding the following subparagraph thereto:

"(11) the transfer of \$20,000 from the COVID-19 Restart Reserve as an operating budget expense to Council Expenses for the Poverty Committee;". CARRIED.

AMENDMENT

Cullen-Fawcett

136 That the main motion be further amended by adding the following subparagraph thereto:

"(12) the addition of \$150,000 as an operating expense to Parks for the rehabilitation of the Riverheights splash pad funded from the COVID-19 Restart Reserve. LOST.

AMENDMENT TO AMENDMENT

Desjarlais-Cameron

137 That the above amended motion be amended by deleting the words: "COVID-19 Restart Reserve" and substituting therefor the words: "Parks Reserve". CARRIED.

AMENDMENT

Luebke-Splett

138 That the main motion be further amended by adding the following subparagraph thereto:

"(12) the transfer of \$125,971 from the COVID-19 Restart Reserve to the Land Acquisition reserve;". CARRIED.

AMENDMENT

Parker-Berry

139 That the pending motion with respect to the transfer of the \$200,000 balance of the COVID reserve funds to the operating budget be taken from the table. CARRIED.

AMENDMENT

Parker-Berry

140 That the main motion be further amended by adding the following subparagraph thereto:

"(13) the transfer of approximately \$200,000 from the COVID-19 Restart Reserve to the 2023 Operating Budget;". CARRIED.

AMENDMENT

Luebke-Cameron

141 That the main motion be further amended by adding the following subparagraph thereto:

"(14) the addition of \$40,000 as an operating budget expense for the Brandon Police Service;". CARRIED.

AMENDMENT

Luebke-Berry

142 That the main motion be further amended by adding the following subparagraph thereto:

"(15) the following changes to the Fire & Ambulance Services:

- (a) the addition of \$275,000 in revenue from Ambulance Services;
- (b) the deletion of \$25,000 as an operating budget expense from Ambulance overtime salaries to Ambulance regular salaries;
- (c) the addition of \$300,000 as an operating budget expense to Ambulance regular salaries; and
- (d) to improve ambulance service in Brandon, and for the Fire Department to report back to Council by no later than March 6, 2023;". CARRIED.

AMENDMENT

Cameron-Desjarlais

143 That the main motion be further amended by adding the following subparagraph thereto:

"(16) the addition of \$31,000 as an operating budget expense for the Brandon Police Service to cover criminal record checks additional costs for identification verifications for residents;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Tame

144 That the above amending motion be amended by adding the following words: "and that the 2023 Schedule of Fees be adjusted accordingly". CARRIED.

AMENDMENT

Desjarlais-Cameron

145 That the main motion be further amended by adding the following subparagraph thereto:

"(17) the transfer of \$500,000 from the Parks Reserve to the Active Transportation Reserve;". LOST.

AMENDMENT

Splett-Tame

146 That the main motion be further amended by adding the following subparagraph thereto:

"(17) the transfer of \$1,000,000 from the 8th Street Bridge Reserve to the Active Transportation Reserve;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Cameron

147 That the above amending motion be further amended by deleting the figure: "\$1,000,000" and substituting therefor the figure: "\$570,445". CARRIED.

AMENDMENT

Cameron-Splett

148 That the main motion be further amended by adding the following subparagraph thereto:

"(18) the addition of \$200,000 in 2023, and deletion of same in 2024 for the Riverbank Southwest trail loop project funded from the Parks Reserve;". CARRIED.

AMENDMENT

Hildebrand-Luebke

149 That the main motion be further amended by adding the following subparagraph thereto:

"(19) the deletion of \$25,000 as an operating budget expense for the Andrews Field feasibility study;". LOST.

AMENDMENT

Karrouze-Cameron

150 That the main motion be further amended by adding the following subparagraph thereto:

"(19) the addition of \$75,000 as a capital budget expense to create an outdoor ice surface in Ward 1, and the deletion of \$125,000 as a capital budget expense for the Sportsplex playground, and the addition of \$125,000 as a capital budget expense for an outdoor ice surface in Ward 1;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Parker-Tame

151 That the above amending motion be further amended by deleting the words: " the addition of \$75,000 as a capital budget expense to create an outdoor ice surface in Ward 1, and". CARRIED.

AMENDMENT

Karrouze-Desjarlais

152 That the main motion be further amended by adding the following subparagraph thereto:

"(20) the addition of \$10,000 as an operating budget expense for Community Gardens Project in Ward 1;". CARRIED.

AMENDMENT

Cameron-Luebke

153 That the main motion be further amended by adding the following subparagraph thereto:

"(21) the addition of \$80,000 as an operating budget expense to Community Grants for funding to the Brandon General Museum & Archives Inc.;". CARRIED.

AMENDMENT

Cameron-Splett

154 That the main motion be further amended by adding the following subparagraph thereto:

"(22) the addition of \$171,000 as an operating budget expense for the Commonwealth Air Training Museum;". CARRIED AS AMENDED.



AMENDMENT TO AMENDMENT

Berry-Parker

155 That the above amending motion be amended by adding the words: "to be funded by the Gas Tax Reserve" to replace the words: "as an operating budget expense". CARRIED.

AMENDMENT

Tame-Splett

156 That the main motion be further amended by adding the following subparagraph thereto:

"(23) the addition of \$25,000 as a capital budget expense for Sidewalks New for the construction of a sidewalk on the east side of McLeod Drive to connect Maryland Avenue to Balmoral Bay to be funded from the Gas Tax Reserve;". CARRIED.

AMENDMENT

Parker-Berry

157 That the main motion be further amended by adding the following subparagraph thereto:

(24) the deletion of \$99,000 as an operating budget expense under the City Manager Salaries and the addition of \$50,000 as an operating budget expense under the City Manager Contract." CARRIED.

AMENDMENT TO AMENDMENT

Tame-Splett

158 That the above amending motion be amended by adding the words: "for a term position" immediately following the word: "\$50,000". LOST.

AMENDMENT

Parker-Berry

159 That the main motion be further amended by adding the following subparagraph thereto:

"(25) the transfer of \$100,000 from the Landfill Post Closure Reserve to the Operating Budget;". CARRIED.

AMENDMENT

Parker-Luebke

160 That the main motion be further amended by adding the following subparagraph thereto:

"(26) the transfer of \$500,000 from the 8th Street Bridge Reserve to the Machinery and Equipment Reserve, and reduce \$500,000 for the appropriation to the Machinery and Equipment Reserve;" CARRIED.

AMENDMENT

Cullen-Luebke

161 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the deletion of \$200,000 as an operating budget expense for the bus shelter glass replacement as funded through the Transit Reserve." LOST.

AMENDMENT

Berry-Luebke

162 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the transfer of \$75,000 as an operating budget expense for Engineering Software to be funded from the Capital Budget Reserve;". LOST.

AMENDMENT

Berry-Parker

163 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the addition of \$120,000 to the Vacancy Allowance" CARRIED.

AMENDMENT

Berry-Splett

164 That the main motion be further amended by adding the following subparagraph thereto:

"(28) the deletion of \$100,000 as an operating budget expense for consulting fees;". LOST.

AMENDMENT

Hildebrand-Berry

165 That the main motion be further amended by adding the following subparagraph thereto:

"(28) the deletion of \$20,000 as an operating budget expense for the employee engagement survey;". CARRIED.

AMENDMENT

Hildebrand-Karrouze

166 That the main motion be further amended by adding the following subparagraph thereto:

"(29) the addition of \$16,000 as an operating budget expense to Council Expenses for the Age Friendly Committee;". CARRIED.

AMENDMENT

Cameron-Parker

167 That the main motion be further amended by adding the following subparagraph thereto:

"(30) the addition of \$6,000 as an operating budget expense for funding security upgrades for the Westman Regional Library;". CARRIED.

AMENDMENT

Luebke-Parker

168 That the main motion be further amended by adding the following subparagraph thereto:

"(31) the deletion of \$38,485 as an operating budget expense to Community Grants for the Westman Regional Library;". CARRIED.

AMENDMENT

Luebke-Cameron

169 That the main motion be further amended by adding the following subparagraph thereto:

"(32) the addition of \$8,000 to the operating budget expense for Treaty, Truth and Reconciliation Training for council and staff." CARRIED.

AMENDMENT

Splett-Cameron

170 That the main motion be further amended by adding the following subparagraph thereto:

"(33) the deferral of \$12,000 for the purchase of furniture for the Youth Centre from 2023 to 2024;". CARRIED.

AMENDMENT

Splett-Luebke

171 That the main motion be further amended by adding the following subparagraph thereto:

"(34) the deferral of \$5,000 as an operating budget expense for printing the Leisure Guide from 2023 to 2024;". LOST.

AMENDMENT

Luebke-Parker

172 That the main motion be further amended by adding the following subparagraph thereto:

"(34) the deletion of \$10,000 as an operating budget expense for Sanitation Department Professional Development;". CARRIED.

AMENDMENT

Berry-Luebke

173 That the main motion be further amended by adding the following subparagraph thereto:

"(35) the increase to user fees and sale of goods by \$150,000;". LOST.

AMENDMENT

Hildebrand-Desjarlais

174 That the main motion be further amended by adding the following subparagraph thereto:

"(35) the addition of \$20,000 as a capital budget expense for strobe lighting for two crosswalk on Richmond Avenue one at Sobeys/McDonalds and one at 26th Street to be funded from the Gas Tax Reserve;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Cameron

175 That the above amending motion be amended by deleting the figure: "20,000" and substituting therefore the figure: "\$50,000" and deleting the words: "for the two crosswalks on Richmond Avenue one at Sobeys/McDonalds and one at 26th Street" and

substituting the words: "not site specific crosswalks", and deleting the words: "Gas Tax Reserve" and substituting the words "Traffic Control Devices Reserve". CARRIED.

AMENDMENT

Cameron-Parker

176 That the main motion be further amended by adding the following subparagraph thereto:

"(36) the addition of \$100,000 for Street Preservation Projects to be funded by the Gas Tax Reserve;". CARRIED.

AMENDMENT

Cameron-Splett

177 That the main motion be further amended by adding the following subparagraph thereto:

"(37) the addition of \$50,000 as an operating budget expense to Sidewalk Preservation Projects to be funded by the Gas Tax Reserve;". CARRIED.

AMENDMENT

Luebke-Cameron

178 That the main motion be further amended by adding the following subparagraph thereto:

"(38) the addition of \$32,500 for cost-sharing for sidewalks at Ashley Newfield Softball Complex to be funded by the Parks Reserve;". CARRIED.

AMENDMENT

Luebke-Parker

179 That the main motion be further amended by adding the following subparagraph thereto:

"(39) the addition of \$20,000 as an operating expense for a grant to the Ashley Neufeld Softball Complex;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Parker-Cameron

180 That the above amending motion be amended by deleting the figure: "\$20,000" and substituting the figure: "\$40,000", and by adding the words: "(\$20,000) and a grant to Andrews Field (\$20,000)" immediately following the words: "Ashley Neufeld Softball Complex". CARRIED.

AMENDMENT

Cullen-Berry

181 That the main motion be further amended by adding the following subparagraph thereto:

"(40) the deletion of \$4,600 as an operating budget expense from the Utility Operations for catch basin silt socks;". LOST.

AMENDMENT

Parker-Berry

182 That the main motion be further amended by adding the following subparagraph thereto:

"(40) the addition of \$7,200 as an operating budget expense to Parks for flower boxes at each Community Centre;". CARRIED.

AMENDMENT

Karrouze-Cameron

183 That the main motion be further amended by adding the following subparagraph thereto:

"(41) the transfer of \$75,000 from the Capital Acquisition Reserve to the Operating Budget to offset budgeted Engineering Software costs;". CARRIED.

AMENDMENT

Parker-Tame

184 That the main motion be further amended by adding the following subparagraph thereto:

"(42) the transfer of \$500,000 from the 2022 Surplus with \$100,000 to Active Transportation Reserve, \$100,000 to Land Acquisition Reserve, \$100,000 to Parks Reserve, \$100,000 to Sportsplex Reserve, and \$100,000 to Accommodation Tax Reserve;". LOST.

In City Council concluding its deliberations, it was noted that the above amendments to the budgets, as presented, resulted in a tax increase of 1.6% for the average single-family residential property.

Fawcett-Cameron

185 That Administration prepare a Multi-Year Operating Taxation Budget Policy. And further, that following the adoption of the policy to proceed with the preparation of the 2024 Budget in accordance with this policy. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (5:26 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK