

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 19, 2022 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Glen Parker

ADOPTION OF AGENDA:

Cullen-Splett

040 That the Agenda for the regular meeting of City Council to be held on Monday, December 19, 2022 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Luebke-Cameron

041 That the Minutes of the Special Meeting of City Council held Thursday, December 1, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Hildebrand

042 That the Minutes of the Special Meeting of City Council held Saturday, December 3, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Luebke-Splett

043 That the Minutes of the Special Meeting of City Council held Monday, December 5, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hildebrand-Cameron

044 That the Minutes of the Regular Meeting of City Council held Monday, December 5, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Tame

045

That the Minutes of the Special Meeting of City Council held Monday, December 12, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) ART BROWN, JOHN MCNARRY AND STEPHEN HAYTER - COMMONWEALTH AIR TRAINING PLAN MUSEUM

Stephen Hayter, President of the Commonwealth Air Training Plan Museum, appeared before City Council with respect to the historical site maintenance. He advised Council that \$191,000 was required to conduct emergency shoring of the museum hangar. Mr. Hayter requested that Council approve funds to assist in repairs and for a Memorandum of Understanding to be created between the CATPM and City of Brandon.

Karrouze-Cullen

046 That the presentation by Art Brown, John McNarry and Stephen Hayter on behalf of the Commonwealth Air Training Plan Museum be received.

And further, that the request for funding and a Memorandum of Understanding be referred to the 2023 Budget Deliberations. CARRIED.

(B) WHEAT CITY CURLING CLASSIC - COMMUNITY EVENT DESIGNATION

Considered was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Cale Dunbar, on behalf of the Wheat City Curling Classic, appeared before City Council to request Community Event Status for the upcoming First Annual Wheat City Curling Classic to be held January 13-15, 2023 in the City of Brandon.

Berry-Cameron

047

That the Wheat City Curling Classic to be held January 13-15, 2023 at the Riverview Curling Club and the Brandon Curling Club be designated as a Community Event in the City of Brandon. CARRIED.

(C) MICHELE LETOURNEAU - BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL (BUAPC) UPDATE

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Michèle LeTourneau, Indigenous Community Coordinator with the Brandon Urban Aboriginal Peoples' Council (BUAPC), appeared before Council with respect to an update on BUAPC. She provided an overview of BUAPC activities and requested that Council include annual funding of \$20,000 for Truth and Reconciliation Week in 2023 and beyond.

Luebke-Cameron

048 That the presentation by Michèle LeTourneau, Indigenous Community Coordinator, with respect to an update on the Brandon Urban Aboriginal Peoples' Council (BUAPC) be received.

And further, that the funding request for \$20,000 towards hosting the annual Truth and Reconciliation week events be referred to the 2023 Budget Deliberations.

And further, that additional funding be referred to the 2023 Budget Deliberations for professional development for Truth and Reconciliation Training across the organization. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) 2023 GRANTS REVIEW COMMITTEE REPORT DECEMBER 9, 2022

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Considered was a report from the Legislative Services Office dated December 9, 2022 with respect to the above.

Splett-Desjarlais

049 That the Report of the Grants Review Committee dated December 9, 2022 be received.  
CARRIED.

Splett-Luebke

050 That the sum of One Hundred Ninety Thousand Eight Hundred and Fifty-Three Dollars (\$190,853.00) for possible distribution as grants for the year 2023 to those organizations and groups indicated in the List of Recommended Grants for 2023 in the Report of the Grants Review Committee dated December 9, 2022, be referred to the 2023 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

(B) DOWNTOWN WELLNESS AND SAFETY TASK FORCE - FINAL RECOMMENDATIONS

City Council considered a report from the Community Housing and Wellness Department dated December 13, 2022 with respect to the above.

Tim Silversides, Chair of the Downtown Wellness and Safety Task Force (DWSTF), appeared before City Council with respect to the final recommendations from the DWSTF.

Luebke-Karrouze

051 That the City focus on the following top-priorities in order to improve and have a lasting impact on peoples' wellness, safety and business success in downtown Brandon (Tier 1):

1. Supportive and transitional housing facilities with Indigenous and trauma informed supports,
2. Indigenous Wellness Centre, based on traditional teachings, service navigation, individual supports and access to services for youth,
3. Mobile outreach unit for individual social and health service navigation,
4. Residential market housing development incentives;

And that the following initiatives be considered secondarily, to improve and have a lasting impact on peoples' wellness, safety and business success in downtown Brandon (Tier 2):

1. Tiered policing, including social supports within policing,

2. Indigenous partnerships for residential and commercial development,
  3. Timely addiction services, combined with mental health support,
  4. Commercial development incentives and promotion,
  5. Proactive enforcement of unsightly properties and derelict buildings,
  6. Proactive bylaw enforcement including graffiti, public consumption, nuisance, loitering, panhandling and trespassing;
- And that Food Security be a high priority to improved wellness throughout Brandon and area;

And further that the Downtown Wellness and Safety Task Force adjourn until January 2024 to reconvene and assess the City of Brandon's progress on the above noted initiatives. CARRIED.

(C) AUDIT & FINANCE COMMITTEE VERBAL DECEMBER 19, 2022

Councillor Hildebrand, provided a verbal report from the recent meeting of the Audit and Finance Committee held on December 14, 2022. He advised that the committee had been presented with the results of the October Budget review which projected a surplus of \$571,902 in the General Fund and a surplus of \$347,272 in the Utility Fund

(D) AGE FRIENDLY COMMITTEE VERBAL DECEMBER 19, 2022

Councillor Karrouze provided a verbal report from the meeting of the Age Friendly Committee held on December 15, 2022. She advised that the Committee met with Andrew Mok, Senior Planner with the City of Brandon, and had requested that Age-Friendly needs be included in the City Plan, which was affirmed. Councillor Karrouze also noted that the Committee had recently completed and printed 5000 Brandon Seniors Resource Guides for distribution throughout the community in the coming weeks.

(E) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE VERBAL DECEMBER 19, 2022

Councillor Cameron provided a verbal report from the Brandon Municipal Heritage Advisory Committee held on December 14, 2022. He noted that the Committee participated in discussions with Sonikile Tembo, Community Planner with the City of Brandon, on topics related to the Brandon City Plan.

(F) BRANDON GENERAL MUSEUM & ARCHIVES INC. BOARD VERBAL DECEMBER 19, 2022

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Councillor Cameron provided a verbal report from the Brandon General Museum & Archives Inc. Board held on December 6, 2022. He noted that main topics discussed were the statements of financial position, Executive Director's Report and the Collections Committee Report. He noted that the Board affirmed at the meeting to engage with partners in the community to represent Indigenous history in the museum. Councillor Cameron concluded by announcing the BGMA would be hosting a speaker series in 2023.

(G) POVERTY COMMITTEE VERBAL DECEMBER 19, 2022

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Councillor Desjarlais provided a verbal report from the recent meeting of the Poverty Committee held on December 14, 2022. He noted that the meeting focused on a presentation by Ross Robinson with respect to the Transitional Housing Project managed by the John Howard Society as well as an update on the Wellness and Resource Fair held in Summer 2022. He noted that the event had been under budget and announced that the Poverty Committee had donated their remaining 2022 budget of \$5,394 to the Helping Hands Centre.

Splett-Hildebrand

052 That the verbal reports from the Audit & Finance Committee, Age Friendly Committee, Brandon Municipal Heritage Advisory Committee, Brandon General Museum & Archives Inc. Board, and the Poverty Committee be received. CARRIED.

ENQUIRIES:

(22) AFFORDABLE HOUSING - UPDATE

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Councillor Desjarlais referred to the funding of 4.1 million dollars received by the City of Brandon in March 2021 for affordable housing. He reminded Council that \$1.5 million had been allocated to the 425-25th Street Fleming site and enquired as to the status of the project.

Further to this, Councillor Desjarlais requested an update on all affordable housing projects that were funded, as well as information on what other affordable housing initiatives may be eligible for funding. Lastly, he enquired as to why administration had excluded vulnerable populations in the expression of interest for these affordable housing projects.

His Worship the Mayor agreed to take this under advisement.

(23) PUBLIC HEARING UPDATE

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Councillor Desjarlais advised that he had been contacted by several residents with concerns regarding where to find information on the upcoming open house and public hearing related to the southwest lift station project. He enquired if information related to same could be made accessible in a single location on the brandon.ca website for residents to access.

His Worship the Mayor agreed to take this matter under advisement.

(24) 2022 MUNICIPAL ELECTION REPORT

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Councillor Luebke enquired when the report on the 2022 Municipal Election was expected to be provided to City Council.

At the request of His Worship the Mayor, the City Manager confirmed that one of the first tasks to be assigned to the new Director of Legislative Services was a review of the 2022 Municipal Election and full report on same would be provided to City Council in early 2023.

ANNOUNCEMENTS:

BRANDON'S FOOD FOR THOUGHT

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Councillor Cameron announced Brandon's Food for Thought Christmas Campaign "Feed Hungry Children". He announced that the program had raised \$3,000 of the \$5,000 goal to provide the breakfast & snack program in schools and asked everyone to consider donating. Councillor Cameron noted that 21 days were left in the campaign and that residents could find more information at [brandonsfoodforthought.com](http://brandonsfoodforthought.com).

KEYSTONE ANNUAL GENERAL MEETING

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Councillor Luebke reminded the public that the Keystone Centre Annual General Meeting was to take place on Thursday, January 12, 2023 at 7:00 p.m. in the Assembly Hall of the Keystone Centre.

SEASONS GREETINGS

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Mayor Fawcett extended season's greetings to everyone and expressed the hope of kindness for all.

ALTERATION – ORDERS OF THE DAY

Berry-Desjarlais

- 053 That pursuant to Section 59 of Procedure By-law No. 6634, the Orders of the Day be altered whereby City council shall resolve itself to the Order of By-laws. CARRIED.

BY-LAWS:

NO. 7282 COMMUNITY STANDARDS BY-LAW  
AMENDMENT  
2ND READING

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City Council considered a report from the Chief of Police dated December 14, 2022 with respect to the above.

Berry-Cameron

- 054 That the Community Standards By-law No. 7282 be amended by deleting the Preamble, Parts I to VI, and Regulations, in its entirety and substituting with the attached Preamble, Title, Parts I to VIII, and Schedule A. CARRIED.

Berry-Luebke

- 055 That By-law No. 7282, as amended, be read a second time. CARRIED.

ALTERATION – ORDERS OF THE DAY

Berry-Cullen

- 056 That the Orders of the Day be altered and City Council resolve itself back to the Order of General Business. CARRIED.

GENERAL BUSINESS:

(A) 2023 CITY OF BRANDON INTERIM BUDGET

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Considered was a report from the Director of Finance dated December 7, 2022 with respect to the above.

Luebke-Cullen

- 057 That pursuant to Section 163 of the Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2023 be adopted:



General Fund Expenditures	\$97,815,829
General Fund Revenues & Transfers	\$97,815,829
Utility Fund Expenditures	\$25,947,041
Utility Fund Revenues & Transfers	\$25,947,041
CARRIED.	

(C) 2023 CITY OF BRANDON BORROWING

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Submitted for consideration was a report from the Director of Finance dated December 12, 2022 with respect to the above.

Luebke-Cullen

058 That pursuant to Section 173(1) of the Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized;

And further, that these funds only be used for general operating expenses in the 2023 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(D) FEESCHREG-003 2023 SCHEDULE OF FEES

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Submitted for consideration was a report from the Finance Department dated November 25, 2022 with respect to the above.

Hildebrand-Cameron

059 That effective January 1, 2023 FEESCHREG-003, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2023, shall replace existing FEESCHREG-002. CARRIED AS AMENDED.

AMENDMENT

Luebke-Berry

060 That FEESCHREG-003 in the above motion be amended by making the following changes to "Transit & Access Transit" on Page 17 by substituting the 2022 fees into the 2023 fee column. CARRIED.

(E) 2022-2026 CITIZEN APPOINTMENTS TO THE BRANDON POLICE BOARD

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City Council considered a report from the Legislative Services Department dated December 7, 2022 with respect to the above.

Berry-Cullen

061 That the following appointments be and are hereby made to the Brandon Police Board with terms of office to continue until their successors are appointed by the 2026-2030 City Council:

Debra Arpin  
Shannon Brichon  
Douglas Gerrard  
Marycia Kruk  
Adetayo Subair  
CARRIED.

(F) 2023 CITIZEN APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE

City Council considered a report from the Legislative Services Office dated December 9, 2022 with respect to the above.

Hildebrand-Karrouze

062 That the following citizen appointments be and are hereby made to the Age Friendly Committee for a two (2) year term of office beginning January 1, 2023 and expiring December 31, 2024:

Douglas Fraser  
Susan Boyachek  
Deirdre Chisholm  
CARRIED.

(G) 2023 CITIZEN APPOINTMENTS TO THE BOARD OF REVISION

Submitted for consideration was a report from the Legislative Services Office dated December 9, 2022 with respect to the above.

Splett-Luebke

063 That the following citizen appointments be and are hereby made to the Board of Revision for a one year term of office to commence January 1, 2023 and expire December 31, 2023:

Matthew May - Chair

Wally Geiler  
Robert Wallis  
Sajjad Rao  
CARRIED.

(H) 2023 CITIZEN APPOINTMENTS TO THE BRANDON MUNICIPAL HERITAGE  
ADVISORY COMMITTEE

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City Council considered a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Cameron-Splett

064 That the following citizen appointments be and are hereby made to the Brandon Municipal Heritage Advisory Committee, with terms of office beginning January 1, 2023 and expiring December 31, 2024:

Matthew May  
Sajjad Rao  
CARRIED.

(I) 2023 CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM &  
ARCHIVES INC. BOARD

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Considered was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Karrouze-Splett

065 That the following citizens be and are hereby appointed to the Brandon General Museum & Archives Inc. Board with a term of office to commence January 1, 2023 and expire December 31, 2024:

Danielle Hrabok  
Donna Hogeland  
Douglas Fraser  
Sajjad Rao  
CARRIED.

(J) 2023 CITIZEN APPOINTMENTS TO THE BRANDON URBAN ABORIGINAL PEOPLES'  
COUNCIL

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City Council considered a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Luebke-Cameron

066 That the following citizen appointments be and are hereby made to the Brandon Urban Aboriginal Peoples' Council to commence January 1, 2023 and expire December 31, 2024:

Debbie Huntinghawk

Darlene Paquette

CARRIED.

(K) 2023 CITIZEN APPOINTMENTS TO THE POVERTY COMMITTEE

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Submitted for consideration was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Tame-Karrouze

067 That the following citizen appointments be and is hereby made to the Poverty Committee for a two-year term of office to commence January 1, 2023 and expire December 31, 2024:

Susan Spring

CARRIED.

(L) 2023 CITIZEN APPOINTMENTS TO THE WESTERN MANITOBA REGIONAL LIBRARY BOARD

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Submitted for consideration was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

It was noted the Councillor Berry abstained from voting on the motion due to a personal conflict.

Cameron-Splett

068 That the following citizen appointments be and are hereby made to the Western Manitoba Regional Library Board for two-year terms of office to begin January 1, 2023 and expire December 31, 2024:

Cyndall Lougheed

Matthew Berry

CARRIED.

(M) ACTIVE TRANSPORTATION RESERVE BY-LAW

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Considered was a report from Councillor Luebke dated December 15, 2022 with respect to the above.

Luebke-Desjarlais

069 WHEREAS it is beneficial for the City of Brandon to promote active transportation which includes walking, cycling, and using human-powered or hybrid mobility aids;

AND WHEREAS Subsection 168(1) The Municipal Act provides authority for City Council to adopt by-law to establish reserve funds for a general or specific purpose;

BE IT THEREFOR RESOLVED that Administration create a new Active Transportation Reserve By-law to be brought forward to the January 3, 2023 regular meeting of City Council for first reading. CARRIED.

(N) EXTENSION OF 40KM/HR SPEED STUDY ON DURUM DRIVE

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Considered was a report from the Director of Engineering dated December 15, 2022 with respect to the above.

Berry-Luebke

070 That Council extend the 40km/hr speed study on Durum Drive from January 1, 2023 to December 31, 2023. CARRIED.

(O) AIRPORT RUNWAY REHABILITATION PROJECT

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Submitted for consideration was a report from the Department of Transportation Services dated December 14, 2022 with respect to the above.

Karrouze-Cameron

071 That the grant funding of ten million, nine hundred and ninety-nine thousand, eight hundred dollars (\$10,999,800) be accepted for the purpose of completing the Airport runway rehabilitation project. CARRIED.

(P) BRANDON EMERGENCY PLAN ANNUAL REVIEW

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Submitted for consideration was a report from the Director of Emergency Management dated December 14, 2022 with respect to the above.

Splett-Luebke

072 That the attached Brandon Emergency Plan dated December 2022 be adopted.  
CARRIED.

(Q) CHILD CARE EXPRESSION OF INTEREST

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Considered was a report from the Director of Planning & Buildings Department dated December 8, 2022 with respect to the above.

Cameron-Fawcett

073 That the City submit an alternative proposal to the province in response the Ready-to-Move Child Care Project Expression of Interest, where the City would provide land for construction of the child care facility, and rent the child care facility for 15 years to a not-for-profit child care provider at no charge, subject to the not-for-profit-provider:

1. Managing the construction of the project and paying for all design and site related development costs not covered by provincial funding;
2. Maintaining the site and building during the 15 year period; and
3. Acquiring the land and building from the City, at no charge, following the 15 year period. CARRIED.

(R) ENVIRONMENTAL GREENSPACE FUNDING REQUEST

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Submitted for consideration was a report from the Director of Planning and Buildings dated October 18, 2022 with respect to the above.

Tame-Splett

- 074
1. That Council affirm the resolution made on December 21, 2020 (Attachment A) to donate City held properties to the Nature Conservancy of Canada (NCC) pending the NCC acquiring the 51.3 acre balance of lands as shown on Attachment B.
  2. That Council in principle supports the concept of a funding agreement with the Nature Conservancy of Canada (NCC) for the operation and Stewardship of lands for the White Lady's Slipper Orchid nature preserve as requested by the NCC (Attachment C), subject to:

- a. The NCC acquiring the 51.3 acre balance of the lands as shown on Attachment B;
- b. The NCC's Stewardship Plan for the lands be approved by the Province of Manitoba; and

The terms and conditions of a funding agreement being brought back for review and consideration of Council following completion of conditions a and b of this resolution by the NCC. CARRIED.

(S) FUNDING APPLICATION - BUILDING SUSTAINABLE COMMUNITIES PROGRAM

Considered was a report from the Parks and Recreation Services Department dated December 7, 2022 with respect to the above.

Karrouze-Luebke

075 That City Council formally support the City's application to the Building Sustainable Communities Program for the purpose of conducting a needs assessment and completing conceptual design for the Brandon's Community Sportsplex Arena Redevelopment at 30 Knowlton Drive.

And further, that \$200,000.00 (two hundred thousand) dollars be referred to the 2023 capital budget for that project. CARRIED.

(T) LAND REQUEST FROM THE BRANDON ISLAMIC CENTRE

Considered was a report from the Director of Planning and Buildings dated December 13, 2022 with respect to the above.

Desjarlais-Cameron

076 That the report from the Director of Planning and Buildings for the December 19, 2022 Council meeting on the Brandon Islamic Centre land request be received.

And further, that Administration look at exploring suitable lands to sell to the Brandon Islamic Centre (BIC) that supports their need for land. CARRIED AS AMENDED.

AMENDMENT

Desjarlais-Cameron

077

And further The Brandon Islamic Centre (BIC) served as a community partner in selling lands to the City at 123 Rosser Avenue in 2004, and to return the good will, the City shall endeavor to explore City held lands for the BIC to purchase;

And further that the sale of any lands to the BIC would be a one-off deviation from the Land Transaction Policy due to the historical sale of lands from the Islamic Society to the City;

Now therefore Administration complete a review of suitable surplus potential developable lands in the City Land Transaction Policy Inventory for review and potential sale to the BIC at market value, subject to the BIC demonstrating project viability, and building within two years as per the Land Transaction Policy; and that Administration report back to Council by no later than April 27, 2023. CARRIED.

(U) SUBDIVISION 2145 MCDONALD AVENUE (SP LOT 7 PLAN 49597 BLTO)

City Council considered a report from the Planning and Buildings Department dated December 7, 2022 with respect to the above.

Cameron-Splett

078 That Brandon City Council approve the application to subdivide (4500-22-724) 2145 McDonald Avenue (SP Lot 7, Plan 49597 BLTO) to create one (1) lot in the Residential Low Density (RLD), subject to the owner or successor:

1. Providing written confirmation to the City of Brandon Planning & Buildings Department that taxes and utility charges for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council;
2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$283.50 as a cash-in lieu contribution for school purposes;
3. Submitting \$249.64 to the City of Brandon Planning & Buildings Department as a cash-in-lieu contribution for parks purposes;
4. Providing written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a Grant of Easement Agreement(s) and a Grant of Right of Use Agreement(s) to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision. CARRIED.



GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (10:51 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK