

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 5, 2022 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Barry Cullen

**ADOPTION OF AGENDA:**

Desjarlais-Luebke

21 That the Agenda for the regular meeting of City Council to be held on Monday, December 5, 2022 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Parker-Splett

22 That the Minutes of the Special Meeting of City Council held Monday, November 14, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Splett

23 That the Minutes of the Regular Meeting of City Council held Monday, November 14, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

(A) KEVIN HIEBERT & BONNIE MILLS - HABITAT FOR HUMANITY UPDATE

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Kevin Hiebert & Bonnie Mills appeared before City Council with respect to an update regarding Habitat for Humanity in Brandon. Ms. Mills explained that the program was about making home ownership possible for low-income working families, and, to date, 40 homes had been built in Brandon.

Mr. Hiebert explained that the homes were built to be energy efficient to ensure that not only was the mortgage affordable and sustainable long-term but the utility bills were as well. He noted that while funds were received from both the Federal and Provincial

Governments, the City of Brandon was the largest supporter of Habitat for Humanity Brandon. Both Ms. Mills and Mr. Hiebert thanked City Council and the City of Brandon for their ongoing support, inclusive of the donation of land for the builds.

Parker-Hildebrand

24 That the presentation by Kevin Hiebert & Bonnie Mills with respect to an update on Habitat for Humanity in Brandon be received. CARRIED.

(B) DONOVAN TOEWS - ASSINIBOINE DELTA AQUIFER PLAN

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Donovan Toews appeared before City Council and provided information on the Assiniboine Delta Aquifer Plan. Mr. Toews PowerPoint presentation outlined the proposed changes to the Groundwater Management Plan. He explained the reasons for the proposed changes and advised that Landmark Planning and Design were working with Friesen Drillers to gather stakeholders such as the City of Brandon to explore a possible new water management regime for the Assiniboine Delta Aquifer.

Mr. Toews concluded by indicating this was at the very beginning stages and stated he looked forward to bringing further details and working with the City of Brandon on this important issue.

Berry-Splett

25 That the presentation by Donovan Toews with respect to information on the Assiniboine Delta Aquifer Plan be received. CARRIED.

(C) ROSS ROBINSON - COMMUNITY WELLNESS COLLABORATIVE

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Ross Robinson and Antoinette Gravel-Ouellette appeared before City Council with respect to an update on the Community Wellness Collaborative. They provided an overview of the background and current state of the Collaborative. Mr. Robinson provided details with respect to the Sobering Centre project and the Collaborative role with same. They concluded by outlining the perspective focuses of the Collaborative and how it operates with the community.

Luebke-Karrouze

26 That the presentation by Ross Robinson & Antoinette Gravel-Ouellette with respect to an update on the Community Wellness Collaborative be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) COMMUNITY WELLNESS COLLABORATIVE

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Kim Longstreet, community advocate for addiction services, spoke with respect to the update to Council by the Community Wellness Collaborative. She expressed concern for the timeline outlined for implementing the initiative and encouraged City Council to pursue greater efforts in achieving the intended outcomes.

HEARING OF DELEGATIONS:

(A) JOSH DILLABOUGH & CARY HAMEL - BRANDON URBAN ECOLOGICAL PRESERVE

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Josh Dillabough & Cary Hamel, on behalf of Nature Conservancy Canada appeared before City Council to provide an overview of a proposed urban ecological preserve for the small white lady's-slipper in the south-east corner of Brandon. They requested a funding agreement with the City of Brandon to support the acquisition and stewardship of the ecological preserve.

Tame-Splett

27 That the presentation by Josh Dillabough & Cary Hamel with respect to the Brandon Urban Ecological Preserve be received. CARRIED.

(B) DAVID BARNES - ASSINIBOINE FOOD FOREST INC. - REWILDING BRANDON

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David Barnes, Chair of the Assiniboine Food Forest Inc. (AFFI), appeared before City Council to provide an overview of the Rewilding Brandon initiative. Mr. Barnes outlined plans by AFFI to renew various wetlands in the Brandon area, and various environmental studies that had been undertaken in previous years. He concluded by indicating that in future the AFFI wished to partner with the City of Brandon on the Rewilding Brandon wetlands initiative.

Parker-Splett

28 That the presentation by David Barnes of Assiniboine Food Forest Inc. with respect to Rewilding Brandon be received. CARRIED.

PUBLIC HEARINGS:

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE                      VERBAL    DECEMBER 5, 2022

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The Acting City Clerk advised that City Council had met in a closed Committee of the Whole Meeting earlier in the evening to consider reports from the Director of Planning & Buildings with respect to land and property matters, whereby the below recommendations were made by Councillor Parker and Councillor Hildebrand and agreed upon by City Council.

Councillor Berry declared a potential conflict of interest in this matter due to personal reasons and left the Council Chamber without further discussion.

Cameron-Luebke

29                      That the verbal report from the Committee of the Whole meeting held December 5, 2022 with respect to land and property matters be received. CARRIED.

Parker-Cameron

30                      That the City accept the donation of the land and building located at 214 Pacific Avenue East (Attachment A);

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-law and Acts. CARRIED.

Hildebrand-Desjarlais

31                      That the report on the Child Care Expression of Interest be received. CARRIED.

Following the vote on the above motions, Councillor Berry re-entered the Council Chamber.

(B) BRANDON POLICE BOARD                      VERBAL    DECEMBER 5, 2022

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Councillor Berry provided a verbal report from the Brandon Police Board meeting held on December 2, 2022. Councillor Berry spoke about the recent seizure of drugs, weapons, cash and vehicles along with several arrests as the result of Project Banish. He advised that Chief Balcaen had provided updates on the calls for service, budget, and the Permanent Detention Centre build.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL DECEMBER 5, 2022

Councillor Cameron provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting held on November 24, 2022. Councillor Cameron advised that the members received an update from Aboriginal Community Coordinator Michele LeTourneau on Truth and Reconciliation Week along with discussions on strategic planning for 2023.

Councillor Cameron noted that, following the meeting, BUAPC hosted an event in the Main Foyer of City Hall as a thank you to all the volunteers who were instrumental in making Truth and Reconciliation Week the huge success that it was.

(D) WESTERN MANITOBA REGIONAL LIBRARY VERBAL DECEMBER 5, 2022

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library Board. He advised that this meeting was held in Brandon with updates provided by all the regional branches. He noted that the Board does not meet in December so the next meeting will be held in January 2023.

(E) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL DECEMBER 5, 2022

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Centennial Auditorium Board of Directors. He advised that Ernst and Young had been contracted to put together a sustainability plan for the WMCA going forward with same expected to be completed and recommendations brought forward in early 2023.

Councillor Cameron concluded by noting that the General Manager, Mr. Tom Crook, had announced he would retire in January 2023 and the search for his replacement was now underway.

(F) KEYSTONE CENTRE VERBAL DECEMBER 5, 2022

Councillor Luebke provided a verbal report on the Keystone Centre Board meeting held November 24, 2022. He advised that the Board of Directors received information on the City Plan 2050 and Manitoba Ag Day as well as long-term contracts signed. Councillor Luebke noted that \$300,000 in capital grants was expected to be received soon.

Councillor Luebke announced that, thanks to the Keystone Centre Management Team, particularly Connie Lawrence, Assistant GM & VP of Sales, for working hard and

succeeding in getting the Westman & Area Traditional Christmas Dinner back to the Keystone Centre for 2022.

In conclusion Councillor Luebke reminded everyone that the Annual General Meeting was planned for January 12, 2023 at 7:00 p.m. in the Assembly Hall and invited everyone to attend.

(G) DOWNTOWN WELLNESS & SAFETY TASK FORCE

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Councillor Luebke provided a verbal report from the recent meeting of the Downtown Wellness and Safety Task Force held on November 29, 2022. He noted that the Task Force had nearly completed its task of providing recommendations to City Council regarding the Downtown.

Councillor Luebke reminded everyone that the initial twelve recommendations had been approved by City Council in Spring 2022, and noted that the final round of recommendations was expected to be presented in late December or early January. Councillor Luebke confirmed that the Task Force was to disband once City Council had been presented with their final recommendations.

Parker-Splett

32 That the verbal reports from the Police Board, Brandon Urban Aboriginal Peoples' Council, Western Manitoba Regional Library, Western Manitoba Centennial Auditorium, Keystone Centre and Downtown Wellness & Safety Task Force be received. CARRIED.

ENQUIRIES:

(9) BLUEBIRD AND SWANSON PARKING

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Councillor Karrouze advised that she had received a complaint from an area resident with respect to the intersection leading out of Highland Park onto Bluebird. She noted that, due to vehicles parked on the south side of Bluebird, there was only room for one vehicle at a time to pass through. Councillor Karrouze also advised that navigating the turn south onto Bluebird was also made difficult due to vehicles being parked too close to the intersection. She enquired if consideration could be given to moving the "no parking" sign located on the west side of Bluebird further south to ease navigation at the intersection.

At the request of His Worship the Mayor, the City Manager responded that some local streets such as Swanson and Bluebird were not designed to accommodate the passage of two vehicles where parking is allowed. He confirmed that a site inspection had shown

that, while moving the current sign was not necessary, other modifications were needed to improve site lines at the intersection. Mr. Bowles advised that a "no parking" sign would be installed in the southbound direction on Bluebird south of Swanson and the sign on Bluebird north of Braecrest will be moved further north.

(10) HIGHLAND PARK UNMARKED CULVERT

Councillor Karrouze advised that there was an unmarked culvert in Highland Park and vehicles turning into the Park off Bluebird were in danger of going off the road. She noted that there is a spot for a sign to mark the turn and enquired if one could be placed there as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that streets within private developments such as Highland Park are private property with maintenance and signing of private infrastructure being the responsibility of the property owner; however, he agreed to have Administration contact the owner to recommend the signage.

(11) IN-FILL DEVELOPMENT COMPARISON TO OTHER JURISDICTIONS

Councillor Parker advised that, a while ago the Director of Planning had shared information with City Council with respect to how the City of Brandon was doing with infill development versus other jurisdictions and enquired if same could be shared with residents once again.

At the request of His Worship the Mayor, the City Manager responded that the City of Brandon continued to develop within established areas using existing infrastructure. Mr. Bowles noted that although exact benchmarking data was unavailable, anecdotally the Planning and Buildings Department suspected that Brandon was an infill leader and outperforming most other mid-sized prairie cities. The City Manager confirmed that the Planning Department staff continued to engage the community as part of the City Plan initiative on what balance of growth looked like in Brandon.

(12) CHALLENGING PROPERTIES - SAFETY CONCERNS

Councillor Desjarlais stated that Administration and Council were aware of a number of challenging properties that posed significant safety concerns for area residents. He enquired if, while maintaining confidentiality and privacy, City Council could be updated on a regular basis on any progress or lack thereof in bringing these properties into compliance.

At the request of His Worship the Mayor, the City Manager agreed that regular confidential updates on compliance files would be provided to City Council.

Further to this issue Councillor Desjarlais noted that many of these issues had been ongoing for years and area residents were becoming increasingly frustrated as they saw no progress happening. He enquired if a "point person" could be assigned to meet with area residents and keep them updated on the progress.

At the request of His Worship the Mayor, the City Manager agreed that having one point person working with the City Departments and residents had worked well in the past and same would be put in place as soon as possible.

(13) EXTENSION REQUEST RESIDENTIAL PARKING UPDATE

Councillor Luebke referred to a motion passed at the June 6, 2022 meeting regarding a review of the Residential Parking Permit Program by the Traffic Authority Advisory Committee and requested an update on this matter.

At the request of His Worship the Mayor, the City Manager responded that the evaluation of this motion by Engineering staff had been delayed for 2022 but that options would be evaluated early in 2023. He advised that a recommendation would come as a report to City Council for approval and that a by-law amendment may be required before adoption.

(14) SNOW CLEARING POLICY

Councillor Luebke requested an update on the City of Brandon's Snow Clearing policy review that was to occur in 2022 and enquired what recommendations resulted from same.

His Worship the Mayor agreed to take this matter under advisement.

(15) TRAFFIC LIGHT REPAIR PARK AVENUE AND 13TH STREET

Councillor Luebke advised that the traffic lights at the intersection of 13th Street and Park Avenue had not been functioning for an extended period of time. He enquired as to when repairs were to take place and what was being done to ensure traffic lights received repairs in a timelier manner.

At the request of His Worship the Mayor, the City manager responded that City Staff had contracted out repairs of the 13th Street and Park Avenue traffic lights due to not



having a sufficiently sized crane to hoist the pole into place. He noted that repairs to same had been delayed due to a part required for the installation having not yet arrived. Mr. Bowles confirmed that the contractor expected to receive the part and complete the repairs during the week of December 5, 2022. He advised that parts stocks will be increased to avoid future delays caused by supply chain issues.

(16) CROSSWALK LIGHTING - PATRICIA AVENUE EAST (2 LOCATIONS)

Councillor Splett noted two crosswalk locations east of 18th Street on Patricia Avenue between 8th and 9th Streets and the intersection with Tracey Street. He noted that no streetlights were near either crosswalk, therefore limiting visibility of pedestrians at night. He enquired if streetlights or flashing crosswalk lights could be installed at these locations.

At the request of His Worship the Mayor, the City Manager responded that the intersection of Patricia Avenue and Tracey Street was not sufficiently lit due to the streetlights being orientated towards the service roads. He also noted that lighting at the intersection of Patricia Avenue and 9th Street was interrupted by the transition from rural cross-section with residential to rural cross-section without. Mr. Bowles advised that two streetlights would be installed at both locations with installation to occur when Manitoba Hydro could prioritize the work order.

(17) CROSSWALK LIGHTING AND VISIBILITY 9TH STREET (2 LOCATIONS)

Councillor Splett advised that he had received concerns from residents regarding the safety of pedestrians using crosswalks on 9th Street at the intersections with Macleod Drive and Balmoral Bay. He noted that many drivers did not stop to allow pedestrians to cross and enquired if alterations could be made to increase visibility of same.

His Worship the Mayor agreed to take this matter under advisement.

(18) MARYLAND PARK SCHOOL - PARKING CONCERNS

Councillor Tame shared concerns he had received from area residents around Maryland Park School with respect to caregivers parking on front lawns, blocking driveways, and using driveways as turn-around locations during the drop off and pickup of students. Councillor Tame noted that he had attended the area and witnessed multiple near misses between vehicles and students as traffic maneuvered around illegally parked vehicles on Macleod Drive. He enquired if enforcement could increase in the area around peak traffic times on Macleod Drive and Maryland Avenue.

At the request of His Worship the Mayor, the City Manager outlined that the issues regarding Macleod Drive were caused by compounding issues in traffic operations around Maryland Park School. He advised that poor compliance with previous traffic control measures resulted in further actions by physically restricting westbound turns onto Maryland Avenue. Further to this, pedestrian traffic also disrupts the flow of traffic, leading to queuing of traffic west on Maryland and South on 9th Street. He noted that the congestion of traffic had led to drivers diverting to other locations, therefore causing issues. Mr. Bowles concluded by responding that Engineering staff were continuing to explore solutions for traffic safety and that Brandon Police, By-law and Traffic Services would develop and implement a plan around enforcement and education.

(19) CRIMINAL RECORD CHECK REDUCTION OF FEE

Councillor Cameron enquired into Administration reducing or eliminating the additional fee for a Criminal Record Check incurred by individuals who may have a similar or same name and birthdate of someone who has a criminal record.

His Worship the Mayor agreed to take this matter under advisement.

(20) LIGHT OUT - GREEN ACRES COMMUNITY CENTRE OUTDOOR RINK

Councillor Tame noted that a light was out at the Green Acres Community Centre outdoor skating rink and enquired if the light could be replaced.

His Worship the Mayor agreed to take this under advisement.

(21) EXTENSION OF DURUM DRIVE PILOT PROJECT

Councillor Berry noted that he had not received a response to his previous enquiry with respect to a request for an update on the Durum Drive Pilot Project. He noted that the Pilot Project was ending December 31, 2022 and reiterated a request for a report on same at the December 19, 2022 meeting.

At the request of His Worship the Mayor, the City Manager confirmed that a report would be provided at the December 19, 2022 City Council meeting, and further, he expected the recommendation to include and extension of the Pilot Project.

ANNOUNCEMENTS:

ANNUAL GENERAL MEETING OF THE JOHN HOWARD SOCIETY

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Councillor Luebke announced that he had attended the Annual General Meeting of the John Howard Society and highlighted the various services and programs that were provided throughout 2022. He wished to bring attention to the work being done by the society and noted the positive impact it had in the community.

BRANDON FIRE AND EMERGENCY SERVICES LEARN NOT TO BURN PRESENTATION

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Councillor Parker announced that he had represented Council at the Brandon Fire and Emergency Services' presentation to 1st and 2nd Grade teachers for the annual "Learn Not to Burn" program.

TOM JACKSON'S THE HURON CAROLE TOUR

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Councillor Desjarlais thanked Councillor Karrouze for her work with the Tom Jackson's Huron Carole tour show that took place at the Bethel Christian Assembly church. He noted that the event was well attended and thanked all who aided in preparing the event.

ART GALLERY OF SOUTHWEST MANITOBA 18TH ANNUAL MEMBERS SHOW

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Councillor Cameron announced that he and Mayor Fawcett had attended the opening of the 18th Annual Members Show at the Art Gallery of Southwestern Manitoba on behalf of Council. He noted that the event goes to December 17, 2022 and encouraged residents to attend. Councillor Cameron concluded by congratulating the Art Gallery and thanking the artists for participating in the event.

GENERAL BUSINESS:

(A) 2023 COUNCIL MEETING SCHEDULE

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Considered was a report from the Legislative Services Department dated November 30, 2022 with respect to the above.

Parker-Cameron

33 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2023:

Tuesday, January 3, 2023  
Monday, January 16, 2023  
Monday, February 6, 2023  
Tuesday, February 21, 2023  
Monday, March 6, 2023  
Monday, March 20, 2023  
Monday, April 3, 2023  
Monday, April 17, 2023  
Monday, May 1, 2023  
Monday, May 15, 2023  
Monday, June 5, 2023  
Monday, June 19, 2023  
Monday, July 17, 2023  
Monday, August 21, 2023  
Tuesday, September 5, 2023  
Monday, September 18, 2023  
Tuesday, October 3, 2023  
Monday, October 16, 2023  
Monday, November 6, 2023  
Monday, November 20, 2023  
Monday, December 4, 2023  
Monday, December 18, 2023 CARRIED.

AMENDMENT

Luebke-Hildebrand

34 That the above motion be amended by adding “Tuesday, July 4, 2023” and “Monday, August 14, 2023” and removing “Monday, August 21, 2023”. LOST.

(B) 2022/2023 BOARD OF REVISION REPORT

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City Council considered a report from the Legislative Services Department dated November 30, 2022 with respect to the above.

Cameron-Parker

35 That the report of the Board of Revision dated November 29, 2022 with respect to the 2023 Real Property Assessment Roll and the 2021/2022 Supplementary Tax Statements be received. CARRIED.

(C) FEESCHREG-003 - 2023 SCHEDULE OF FEES

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Submitted for consideration was a report from the Finance Department dated November 25, 2022 with respect to the above.

Berry-Luebke

36 That this be deferred to the December 19, 2022 meeting of Council meeting. CARRIED.

(D) FCM - REDUCING FOSSIL USE IN FLEET FEASIBILITY STUDY GRANT APPLICATION

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Considered was a report from the General Manager of Corporate Services dated November 2, 2022 with respect to the above.

Desjarlais-Karrouze

37 That an application for funding for a "Fossil Fuel Reduction Fleet Feasibility Study" be made under the Federation of Canadian Municipalities Green Municipal Fund. CARRIED.

(E) WATER AND WASTEWATER UTILITY OPERATING DEFICIT APPLICATION

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Submitted for consideration was a report from the General Manager of Corporate Services dated November 25, 2022 with respect to the above.

Desjarlais-Luebke

38 That the City of Brandon request approval from the Public Utilities Board for the Brandon Utility deficits of: \$2,590,217 in 2015, \$8,757,818 in 2016, \$2,272,738 in 2017, \$686,336 in 2020 and \$1,562,813 in 2021 with said deficits to be recovered through a rate rider of \$0.21 per cubic meter of wastewater and \$0.19 per cubic meter of water consumed for a period of seven years or until the deficit amount of \$7,447,928 on wastewater volume and \$8,421,991 on water volume have been recovered, whichever comes first. CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

(A) CREATION OF A NEW ACTIVE TRANSPORTATION RESERVE BY-LAW

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Councillor Luebke gave notice to create a new active transportation reserve by-law.

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (9:49 p.m.) CARRIED.

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MAYOR

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CITY CLERK