

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 6, 2021  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Sunday Frangi, Councillor Bruce Luebke, Councillor Glen Parker

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

**Cullen-Desjarlais**

1245 That the Agenda for the regular meeting of City Council to be held on Monday, December 6, 2021 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

**Cameron-Parker**

1246 That the Minutes of the Regular Meeting of City Council held Monday, November 15, 2021 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

**COMMUNITY COMMENTS/FEEDBACK:**

Nil

**HEARING OF DELEGATIONS:**

(A) **MICHELE LETOURNEAU, BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL -  
FUNDING FOR THE 2022 TRUTH AND RECONCILIATION WEEK**

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Michèle LeTourneau, Brandon Urban Aboriginal Peoples' Council Community Coordinator, appeared before City Council with respect to financial support for the 2022 Truth and Reconciliation Week. Ms. LeTourneau provided an overview and associated costs of the 2021 Truth and Reconciliation week. She requested City Council consider the request for \$20,000 to cover the costs to host this week long event from September 29 to October 4 in 2022.

Fawcett-Desjarlais

1247

That the presentation by Michele LeTourneau, on behalf of the Brandon Urban Aboriginal Peoples' Council, with respect to a request for funding for the 2022 Truth and Reconciliation Week be received;

and further, that the funding request be referred to the 2022 Budget Deliberations. CARRIED.

(B) CARA MCCASKILL AND MIA BASTIEN, WOMEN'S RESOURCE CENTRE - FUNDING OF A FAMILY VIOLENCE/CHILDREN AND YOUTH COUNSELLOR

Cara McCaskill and Mia Bastien, Women's Resource Centre appeared before City Council with respect to funding of a family violence/children and youth counsellor. Ms. McCaskill indicated the requests for service had increased significantly over the past two years, with several clients on waits lists for up to six months. The request was for approximately \$45,000 to fund a counsellor position for one-year. It was noted that the Women's Resource Centre had been unsuccessful in obtaining Federal or Provincial funds for this request for an additional staff counsellor position.

Luebke-Cullen

1248

That the presentation by Cara McCaskill and Mia Bastien, on behalf of the Women's Resource Centre, with respect to a request for funding of a Family Violence/Children and Youth Counsellor be received and referred to the 2022 Budget Deliberations;

and further that a letter be sent to the Provincial Minister of Health and Seniors Care Services advocating the work of the Women's Resource Centre and requesting funding for this position. CARRIED.

(C) NANCY MCPHERSON AND MATT GRILLS, COMMUNITY WELLNESS COLLABORATIVE - TERMS OF REFERENCE

It was noted that representatives of the Community Wellness Collaborative were unable to attend this evening's meeting whereby their presentation would be rescheduled to a later date.

(D) SCOTT SMITH - UNSAFE TRAFFIC CONCERNS OF RESIDENTS IN PARKDALE HEIGHTS

Scott Smith appeared before City Council with respect to unsafe traffic concerns of residents in Parkdale Heights. Mr. Smith provided an overview of the Bella Field and Brookwood development and the traffic impact on Durum Drive and Aberdeen Avenue.

Mr. Smith indicated traffic volume and speed has increased significantly and posed safety concerns for area residents. He noted decreasing the speed on Durum Drive to 40km/hour and converting a portion of Aberdeen Avenue to a one-way street could mitigate these unsafe traffic concerns.

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1249      Berry-Luebke  
That the presentation by Scott Smith with respect to the unsafe traffic concerns of residents in Parkdale Heights be received. CARRIED.

ALTERATION – ORDERS OF THE DAY

- 1250      Berry-Desjarlais  
That pursuant to Section 59 of Procedure By-law No. 6634, the Orders of the Day be altered whereby City Council shall resolve itself to the Order of General Business. CARRIED.

GENERAL BUSINESS:

(A)      DURUM DRIVE TRAFFIC ANALYSIS

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City Council considered a report from Engineering Services with respect to the above.

- 1251      Berry-Frangi  
That the report from the Traffic and Transportation Planner dated December 2, 2021 be received. CARRIED.

(B)      SPEED REDUCTION ON DURUM DRIVE

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Considered was a report from Councillor Shawn Berry dated November 22, 2021 and in accordance with his notice of motion given at the regular meeting of City Council held November 15, 2021.

- 1252      Berry-Desjarlais  
WHEREAS the City of Brandon and City Council endeavor to provide safe streets and neighbourhoods for both vehicular and pedestrian traffic;

AND WHEREAS the volume of traffic and speed that has been realized on Durum Drive in the city of Brandon has increased significantly over the past several years;

AND WHEREAS these increased traffic and speed concerns are contributing to the safety of the residents residing on Durum Drive as brought forth at the October 12 Linden Lanes Ward meeting;

AND WHEREAS the transfer of authority from the Province of Manitoba to Municipalities to allow them to set speed limits that reside within their jurisdiction;

NOW BE IT RESOLVED that effective January 1, 2022, the speed limit on Durum Drive shall be reduced to 40km/hr. CARRIED AS AMENDED.

AMENDMENT

Parker-Luebke

1253 That the above motion be amended by adding in the last paragraph immediately after the words: "January 1, 2022" the words: "and to expire December 31, 2022,". CARRIED.

(C) CONVERSION OF PORTION OF ABERDEEN AVENUE TO A ONE-WAY STREET

Submitted for consideration was a report from Councillor Shawn Berry dated November 22, 2021 and in accordance with his notice of motion given at the regular meeting of City Council held November 15, 2021.

Berry-Desjarlais

WHEREAS numerous residents of Durum Drive attended the Linden Lanes Ward meeting of October 12 to express concerns of increased and unnecessary traffic on the collector street of Durum Drive and present resolutions to this problem;

AND WHEREAS the increased traffic from vehicles, construction equipment and construction vehicles using Durum and Aberdeen Ave as a shortcut to destinations as opposed to Durum Drive being used and designated as a collector street for which area residents use to get to their residence;

AND WHEREAS such usage of Durum Drive and Aberdeen Avenue has caused safety concerns for residents and unnecessary damage to residential streets in that area;

NOW BE IT RESOLVED that effective January 1, 2022, Aberdeen Avenue between Durum Drive and 34th Street be made into a one-way street for traffic to head west onto 34th Street only and no entry to Aberdeen Avenue from 34th Street will be allowed for a test period of one year to expire December 31, 2022. NOT VOTED ON.

Chrest-Desjarlais

1254 That the pending motion with respect to the conversion of a portion of Aberdeen Avenue to a one-way street be laid on the table until further notice. CARRIED.

Berry-Cameron

1255 That a Public Hearing be held to consider public representation on the proposed conversion of Aberdeen Avenue from Durum Drive to 34th Street. CARRIED.

ALTERATION – ORDERS OF THE DAY

Berry-Luebke

1258 That the Orders of the Day be altered and City Council resolve itself back to the Order of Public Hearings. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BOARD OF REVISION NOVEMBER 15, 2021

Matthew May, Chair of the Board of Revision, appeared before City Council to present the Board of Revision Report regarding 2022 Real Property Assessment Roll and 2020/2021 Supplemental Tax Statements.

Luebke-Cameron

1259 That the report of the Board of Revision dated November 15, 2021 with respect to the 2022 Real Property Assessment Roll and 2020/2021 Supplementary Tax Statements be received. CARRIED.

(B) GRANTS REVIEW COMMITTEE SEPTEMBER 14, 2021

Councilor Chaboyer presented a report from the Grants Review Committee meeting held September 14, 2021. She noted the 36 organizations on the list of recommended grants for 2022.

Chaboyer-Luebke

1260 That the Report of the Grants Review Committee dated September 14, 2021, be received. CARRIED.

Chaboyer-Frangi

1261

That the sum of One Hundred Seventy-One Thousand (\$171,000.00) for possible distribution as grants for the year 2022, to those organizations and groups indicated in the List of Recommended Grants for 2022, in the report of the Grants Review Committee dated September 14, 2021, be referred to the 2022 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

(C) BRANDON POLICE BOARD                      VERBAL                      DECEMBER 6, 2021

Councillor Berry provided a verbal report from the meeting of the Brandon Police Board held on December 3, 2021. He noted a small surplus was projected for the 2021 budget year, October all volumes, and items addressed within the report of the Chief of Police. He concluded by indicated the awards and recognitions received by Brandon Police Service members.

(D) AUDIT & FINANCE COMMITTEE                      VERBAL                      DECEMBER 6, 2021

Councillor Fawcett provided a verbal report from the meeting of the Audit & Finance Committee held on November 30, 2021. He noted the main topic discussed was the October budget review, with projected surpluses in both the General Operating and Utility Funds. The Committee discussed which reserves could be topped up with these surpluses to help with future capital requirements whereby a recommendation would be put before the Audit & Finance Committee for consideration early in the new year.

(E) WESTERN MANITOBA REGIONAL LIBRARY BOARD  
VERBAL                      DECEMBER 6, 2021

Councillor Fawcett reported that Ally Woychuk had been hired as the Director of Library Services for the Western Manitoba Regional Library. Effective December 6, 2021.

Berry-Parker

1262

That the reports of the Brandon Police Board, the Audit and Finance Committee and the Western Manitoba Regional Library Board be received. CARRIED.

ENQUIRIES:

(258)

TIMING OF LIGHTS AT INTERSECTION OF 34TH STREET AND PARK AVENUE

Councillor Frangi advised that concerns had been raised with respect to the timing of the lights at the intersection of 34th Street and Park Avenue.

He noted that traffic flowed much more smoothly through the intersection of 26th Street and Park Avenue and enquired if the lights at 34th Street could be timed the same way.

At the request of His Worship the Mayor, the City Manager responded that the Engineering Department had also received feedback regarding the timing of these lights and continued to monitor the situation and make changes as necessary.

(259) DISCUSSION ON PLANNING, OPERATION AND VISION FOR THE SPORTSPLEX

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Councillor Fawcett enquired if a meeting to discuss the planning, operation and vision for the Canada Games Sportsplex could be arranged.

At the request of His Worship the Mayor, the City Manager responded that a pre-budget planning session between Recreation Administration and City Council would be arranged for January 2022.

(260) INSTALLATION OF LIGHT STANDARDS AT 26TH STREET AND BRANDON AVENUE

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Councillor Berry advised that the intersection of 26th Street and Willowdale Crescent/Brandon Avenue was very dark as the street light standards had not been reinstalled following the completion of the construction. He enquired when same were expected to be installed and activated.

At the request of His Worship the Mayor, the City Manager responded that the light standards were expected to be installed by Manitoba Hydro on December 8, 2021 and would be fully operational by the end of that day.

ANNOUNCEMENTS:

REMINDER - ITEMS IN RECYCLNG BINS

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Councillor Cameron announced that non-recyclable items inclusive of furniture and refuse continued to be deposited in the recycling bins which caused the entire bin to be contaminated and the refuse collection trucks to be dispersed for clean-up. He advised that signs had been installed as reminders of what should be placed in the bins and encouraged everyone to follow those rules. He reminded residents to donate larger items to local charities or schedule a pick-up with the sanitation department by calling (204) 729-2281.

GENERAL BUSINESS:

(D) SECURITY LIGHTING IN BACK LANES

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City Council considered a report from Councillor Sunday Frangi dated November 22, 2021 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held November 1, 2021.

Frangi-Luebke

1263 That funding for the installation of security lighting in the backlanes of Brandon be referred to the 2022 Budget Deliberations. CARRIED.

(E) UNSIGHTLY PREMISES AND POSSIBLE AMENDMENTS TO NUISANCE BY-LAW NO. 5806

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Considered was a report from Councillor Shaun Cameron dated November 24, 2021 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held November 1, 2021.

Cameron-Frangi

1264 That an independent legal opinion be sought on potential remedies to address specific inaction by property owners in dealing with unsightly premises whereby any associated costs shall be expended from the Legal Services operating budget. CARRIED.

(F) DISCOUNTED BUS PASSES

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Submitted for consideration was a report from Councillor Bruce Luebke dated November 16, 2021 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held November 15, 2021.

Luebke-Parker

1265 That Administration examine an affordable access program for reduced rates for low-income individuals with recommended methods for implementation for Brandon Transit;

and further, that the validity of daily, annual and employer discounted passes for Brandon Transit also be examined for possible inclusion in the 2023 Fee Schedule whereby Administration shall prepare a report for Council consideration on both of these matters by October 1, 2022. CARRIED.



(G) AMENDMENT TO WATER AND WASTEWATER BY-LAW - HYDRANTS

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City Council considered a report from Councillor Shawn Berry dated December 1, 2021 with respect to the above and in accordance with his notice of motion given at the regular meeting of City council held November 15, 2021.

Berry-Cameron

1266 That an amendment to Water and Wastewater By-law No. 5957 be prepared to clarify in Clause 53.(a) that the inspection of hydrants refers to all active and adaptable hydrants that can be used in the course of assisting in fire suppression;

and further, that an additional amendment to Schedule A of Water and Wastewater Rates By-law No. 7139 be prepared to indicate that the \$200 fee referred to in Item 8. Hydrant Fees shall be applied to the owner of an active and useable hydrant for the purpose of firefighting operations, whereby hydrants that have no firefighting purpose and are used solely for City of Brandon watermain maintenance activities shall not be charged an annual inspection fee. CARRIED.

(H) FEESCHEDREG-002 - 2022 SCHEDULE OF FEES

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Considered was a report from the Director of Finance dated November 4, 2021 with respect to the above. It was noted that this item had been tabled at the November 15, 2021 meeting.

Berry-Chaboyer

1267 That effective January 1, 2022, FEESCHREG-002, being a schedule of fees for services, activities, or things provided by the City of Brandon for the year 2022, replace existing FEESCHREG-001. CARRIED.

(I) REQUEST FOR FUNDS FROM PLANNING PROJECTS RESERVE TO FUND ONE YEAR TERM COMMUNITY PLANNER POSITION

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Submitted for consideration was a report from the Director of Planning & Buildings dated October 15, 2021 with respect to the above.

Fawcett-Frangi

1268 That funding, to a maximum of \$85,000, be transferred from the Planning Projects Reserve to the Planning operating account to fund a one year term Community Planner position starting January 17, 2022. CARRIED.

(J) REQUEST FOR PROPOSALS - ENGINEERING CONSULTING SERVICES FOR DESIGN OF THE SOUTHEAST DRAINAGE NETWORK

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City Council considered a report from the Engineering Services Department dated November 30, 2021 with respect to the above.

Fawcett-Luebke

1269 That Administration proceed with procurement of Engineering Consulting Services for the detailed design of the Southeast Drainage Network (Phases 1 thru 4) prior to the 2022 budget deliberations;

and further that the funds, in the amount of \$985,000 be expended from the Storm Sewer Reserve. CARRIED.

(K) UPDATE ON 34TH STREET EXTENSION FROM PACIFIC AVENUE TO MCDONALD AVENUE PROJECT

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Submitted for consideration was a report from the Engineering Services Department dated November 26, 2021 with respect to the above.

Cameron-Cullen

1270 That the report from the Director of Engineering Services regarding the 34th Street extension from Pacific Avenue to McDonald Avenue be received. CARRIED.

(L) INTERSECTION IMPROVEMENTS AT PTH 110 AND RICHMOND AVENUE EAST

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Considered was report from the Engineering Services Department dated November 17, 2021 with respect to the above.

Chaboyer-Luebke

1271 That the City of Brandon support Manitoba Infrastructure's initiative to undertake an intersection safety audit of PTH 110 and Richmond Avenue;

and further, that the City of Brandon requests that funding be identified in the 2022/2023 Provincial Capital Infrastructure Program for safety improvements of PTH 110 and Richmond Avenue. CARRIED.

Chaboyer-Luebke

1272 That the City of Brandon request Manitoba Infrastructure to undertake immediate measures to improve the safe operation of the intersection under its current configuration including:

- Improved or enhanced rumble strips on PTH 110;
- Improved effectiveness for advanced warning of the stop conditions on PTH 110;
- Posted speed reductions in advance of the intersections regulating
  - PTH 110 from 90km/h to 70 km/h
  - Richmond Ave from 90 km/h to 70 km/h. CARRIED.

BY-LAWS:

NO. 7285 TREE PROTECTION BY-LAW

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City Council considered a report from the Manager of Parks dated November 24, 2021 with respect to the above.

Cameron-Chaboyer

1273 That By-law No.7285, being the Tree Protection By-law, be read for the first time. CARRIED.

NO. 7312 TO BORROW FUNDS FOR THE RENOVATION OF THE BASEMENT OF 638 PRINCES AVENUE (A. R. MCDIARMID BUILDING)

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Submitted for consideration was a report from Director of Legislative Services dated November 30, 2021.

Desjarlais-Frangi

1274 That By-law No. 7312 to provide for the borrowing and expenditure of funds for the purpose of renovating space in the lower level of the A. R. McDiarmid Building at 638 Princess Avenue to be utilized by the RCMP as a backup Operations Communication Centre be amended by:

1. adding at the end of the first WHEREAS clause the following:
  - "174.1(1) The council must give public notice before giving first reading to a borrowing by-law that authorizes the municipality to
    - (a) issue debenture; and
    - (b) use the money borrowed to fund a capital project that has been included in the financial plan adopted under Section 162.";
2. deleting in Clause 3 the words: "31st day of January 2022", and substituting therefor the words: "31st day of January 2021"; and
3. deleting in Schedule A the words: "Date: January 31, 2020" and substituting therefor the words: "Date: January 31, 2021". CARRIED.

Desjarlais-Cullen

1275 That the by-law, as amended, be given second reading. CARRIED.

Desjarlais-Fawcett

1276 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7312 final reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Sunday Frangi  
Councillor Bruce Luebke  
Councillor Glen Parker

AGAINST

Nil

NO. 7320

TO AMEND BY-LAW NO. 7232 – TO BORROW FUNDS FOR THE PURPOSE OF CONSTRUCTING AND EXTENDING 34TH STREET FROM PACIFIC AVENUE TO MCDONALD AVENUE

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Considered was a report from the General Manager of Corporate Services dated November 22, 2021 with respect to the above.

Cameron-Cullen

1277 That By-law No. 7320 to amend By-law No. 7232 for the terms and conditions of the borrowing of funds for the purpose of constructing and extending 34th Street from Pacific Avenue to McDonald Avenue be read a first time. CARRIED.

GIVING OF NOTICE:

(A) REQUEST TO AMEND HIGHWAY TRAFFIC ACT

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In accordance with Rule 60 of Procedure By-law No. 6634, Councillor Luebke gave notice of his intent to introduce the following motion at the regular meeting of City Council to be held December 20, 2021:

“That Council make a formal request to the Province of Manitoba to amend the Highway Traffic Act Image Capturing Enforcement Regulation 220/2002. Specifically, to amend Section 5, Authorized Municipalities and police services, to include City of Brandon under Section 5.1 and Brandon Police Service of behalf of the City of Brandon under Section 5.2.”

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (11:29 p.m.) CARRIED.

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MAYOR

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CITY CLERK