

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 18, 2021  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Sunday Frangi, Councillor Bruce Luebke

**ABSENT:** Councillor Glen Parker

**ADOPTION OF AGENDA:**

Luebke-Frangi  
1209 That the Agenda for the regular meeting of City Council to be held on Monday, October 18, 2021 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Cullen-Chaboyer  
1210 That the Minutes of the Regular Meeting of City Council held Monday, October 4, 2021 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

**COMMUNITY COMMENTS/FEEDBACK:**

Nil

**HEARING OF DELEGATIONS:**

(A) BEN MCGILLIVARY – ACCESSING CITY RECORDS AND PUBLIC HEARINGS

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Ben McGillivary, appeared before City Council with respect to accessing City records and public hearings. Mr. McGillivary requested reducing the red tape by eliminating the requirement to make an Access to Information request to obtain City records not on the City's Website. He also enquired into the Planning Commission hearings be open to anyone to actively participate in the hearing regardless of residing within 200m of the property or having a personal interest in the matter.

Luebke-Cameron

1211 That the presentation by Ben McGillivray with respect to accessing City Records and Public Hearings be received. CARRIED.

(B) ROSS ROBINSON, JOHN HOWARD SOCIETY - SURPLUS FOOD INITIATIVE FOR BRANDON

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Ross Robinson, Executive Director and Ted Dzogan, Board Chair, appeared before City Council with respect to the John Howard Society Surplus Food Initiative for Brandon. Mr. Robinson provided an overview on the food chain process, amount of food lost or wasted, the confusion between expiry and best before dates, and why their organization is involved in Brandon's food security network. He explained the challenges faced by the Westman area, as there is no suitable food storage facilities in the City of Brandon. Their vision is to establish a low impact site in Brandon by using 2 electric freezer, and 2 dry good storage shipping containers to store large quantities of surplus food.

Mr. Robinson and Mr. Dzogan proposed a partnership between the City of Brandon and the John Howard Society, with the City providing municipally owned land of approximately 100'x100' in area, zoned Light Industrial for the John Howard Society to store these 4 shipping storage units on. The capital costs are covered by a Federal Government grant, and the operational costs are covered by the John Howard Society and other partner organizations. Mr. Robinson indicated after a few years, should the project be deemed unsuccessful, they would returned the land to the City in its original state.

Desjarlais-Luebke

1212 That the presentation by Ross Robinson and Ted Dzogan on behalf of the John Howard Society with respect to the Surplus Food Initiative for Brandon be received;

and further, that the matter be referred to Administration to investigate options for report back to Council by November 15, 2021. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON POLICE BOARD VERBAL OCTOBER 18, 2021

Councillor Cullen provided a verbal report from the meeting of the Brandon Police Board held on October 1, 2021. He noted the community events participated either in person or on-line by the Brandon Police Chief and Brandon Police Services (BPS) Executive and staff. Councillor Cullen provided an overview of the September BPS budget review which projects a Capital surplus of \$71,400. He provided an update on the permanent retention cell building, noting that the expected release date for tender package is January 2022, with the project to be completed by March of 2023.

Councillor Cullen concluded by indicated that all 135 BPS employees had completed cultural awareness and humility courses in 2021.

(B) AUDIT & FINANCE COMMITTEE REPORT VERBAL OCTOBER 18, 2021

Councillor Fawcett provided a verbal report from the meeting of the Audit & Finance Committee held on October 5, 2021. He noted three items were discussed at the meeting, the investment portfolio, August budget review and selection of auditing services. The City currently has \$24.5 million invested with maturity dates ranging from 2022 to 2026. The August budget review projects a \$90,000 surplus to the General Fund, and a \$72,000 deficit to the Utility Fund.

Councillor Fawcett concluded by indicating The Municipal Act required Council to appoint an auditor for each fiscal year. The Committee reviewed and agreed with the recommendation from the Director of Finance for the selection of professional auditing services, which will be address under General Business.

Berry-Fawcett

1213 That the reports of the Brandon Police Board and the Audit & Finance Committee be received. CARRIED.

ENQUIRIES:

(241) COST OF SNOW CLEARING - BRANDON POLICE SERVICE PARKING LOT

Councillor Berry noted that the cost for snow removal was currently included in the Brandon Police Service budget and contracted out. He enquired if this service could be provided by the City of Brandon Public Works Department to save costs on an already tight budget.

At the request of His Worship the Mayor, the City Manager responded that, given that the Brandon Police Service lot needed to be cleared of snow in a timely manner, it had been determined that contracting out this service was the best option. Mr. Bowles explained that snow clearing costs needed to be recorded as a means of accurately accounting for the costs of having a police service within the City of Brandon whether same were charged to the Brandon Police Service budget or the overall budget for the City of Brandon.

(242) TRAFFIC SPEED AND VOLUME ON DURUM DRIVE

Councillor Berry advised that residents at his recent ward meeting had expressed concerns with the speed and volume of traffic on Durum Drive, noting that this street had become more of an arterial street than a collector street. He enquired if a reduction of the speed limit to 40 km/h on Durum Drive or making the stretch of Aberdeen Avenue between Durum Drive and 34th Street a one-way street could be considered.

At the request of His Worship the Mayor, the City Manager responded that a full report on this issue was to be provided to City Council by the end of October. He confirmed that, in the interim, speed radar boards were to be installed along Durum Drive in the very near future.

(243) POSSIBLE ELIMINATION OF YEARLY INSPECTION OF NON-EMERGENCY HYDRANTS ON PRIVATE PROPERTIES

Councillor Berry requested an update on the potential policy changes to allow for the possible elimination of yearly inspections of non-emergency hydrants on private properties.

His Worship the Mayor agreed to take this matter under advisement and confirmed that this issue was to be considered further at an upcoming meeting.

(244) INSTALLATION OF RAPID FLASHING BEACON IN 1000-1200 BLOCKS OF 6TH STREET

Councillor Luebke referred to the delay in the installation of Rapid Flashing Beacons in the 1000 to 1200 Blocks of 6th Street and enquired when this work was expected to be completed.

At the request of His Worship the Mayor, the City Manager responded that the Beacons had been received, however, there was a delay in the shipping of the proper mounting components. He confirmed that the posts had been installed, the mounting components were expected within the month and the beacons were to be operational soon thereafter.

(245) GROUP GATHERINGS IN THE BRANDON CEMETERY

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Councillor Luebke advised that he had received complaints with respect to group gatherings being held in the Brandon Cemetery. He noted that the complaints included vehicles blocking the pathways as well as refuse, inclusive of drug paraphernalia, being left behind. He enquired if this issue could be investigated.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

ENGAGEMENT OF RESIDENTS AT RECENT LINDEN LANES WARD MEETING

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Councillor Berry thanked the residents of the Linden Lanes Ward for their attendance and engagement at the recent ward meeting. He advised that approximately 38 residents attended and many good discussions with himself and City Administration took place.

WALKING TOURS OF BRANDON MUNICIPAL CEMETERY

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Councillor Cameron announced that the City of Brandon Parks and Recreation Department were holding walking tours of the Brandon Municipal Cemetery on October 27, 2021 from 5:30 p.m. to 7:30 p.m. and October 30, 2021 from 1:00 p.m. to 3:00 p.m. He advised that the cost was \$5.00 per person and encouraged anyone interested to register in advance by calling (204) 729-2471.

MANITOBA AG EX AT KEYSTONE CENTRE

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Councillor Luebke announced that Manitoba Ag Ex was being held at the Keystone Centre from October 27, 30, 2021. He advised that Provincial Health Orders were to be in place with all attendees required to provide proof of vaccination prior to entry. He wished the Provincial Exhibition of Manitoba the best of luck hosting their first event since the start of the COVID-19 Pandemic.

GENERAL BUSINESS:

(A) 2021 STRATEGIC PLAN UPDATE

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City Council considered a report from the City Manager dated October 5, 2021 with respect to the above.

Cameron-Chaboyer

1214 That the September 2021 Strategic Plan Update be received. CARRIED.

(B) AMENDMENT TO BLDGREG-009 – SUMP PIT AND PUMP REGULATIONS

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Submitted for consideration was a report from the Planning & Buildings Department dated October 5, 2021 with respect to the above.

Berry-Cullen

1215 That amended BLDGREG-009 - Sump Pit and Pump Installation to clarify requirements for a discharge pipe and high water alarm be approved. CARRIED.

(C) REQUEST FOR PROPOSALS - PROFESSIONAL AUDITING SERVICES

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Considered was a report from the Chair of the Audit and Finance Committee dated October 14, 2021 with respect to the above.

Fawcett-Berry

1216 That the proposal of MNP LLP to provide professional auditing services to the City of Brandon for the years 2021 through 2025 as per proposal and specifications at a total five-year costs of \$224,700 be accepted. CARRIED.

(D) CLOSURE OF EXISTING RIGHT-OF-WAY LOCATED SOUTH OF OUTBACK DRIVE AND NORTH OF HAMILTON DRIVE

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City Council considered a report from Councillor Fawcett dated October 7, 2021 with respect to the above.

Fawcett-Cameron

1217 Whereas City Council endeavors to ensure the pathway connection/secondary emergency access being constructed between Outback Drive and Hamilton Avenue is not constructed as a public roadway without due public process;

Now therefore be it resolved that Administration review and report back to City Council by no later than December 6, 2021 on options to ensure a public process is undertaken prior to any future Councils deciding to establish a public roadway connection between Outback Drive and Hamilton Avenue. CARRIED.

BY-LAWS:

NO. 7315 TO AMEND BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL BY-LAW NO. 6988 – MEMBERSHIP

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It was noted that this by-laws received first reading on October 4, 2021.

Fawcett-Cameron

1218 That By-law No. 7315 to amend Brandon Urban Aboriginal Peoples' Council By-law No. 6988 with respect to membership be read a second time. CARRIED.

Fawcett-Cameron

1219 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7315 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Sunday Frangi  
Councillor Bruce Luebke

AGAINST

Nil

GIVING OF NOTICE:

- (A) AMENDMENT TO FIRE PREVENTION BY-LAW NO. 7200, P-20 FIRE HYDRANT - CONNECTION REGULATION
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In accordance with Rule 60 of Procedure By-law No. 6634, Councillor Berry gave notice of his intent to introduce at the November 1, 2021 regular meeting of City Council, an amendment to the Fire Protection By-law No. 7200, Regulation P-20 - Fire Hydrant Connections.

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:27 p.m.) CARRIED.

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MAYOR

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CITY CLERK