

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 7, 2020  
AT 7:00 PM, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Shaun Cameron, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Bruce Luebke, Councillor Glen Parker

ABSENT: Councillor John LoRegio

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, all members of Council listed as present participated in the meeting electronically.

ADOPTION OF AGENDA:

Parker-Cullen

842 That the Agenda for the Regular Meeting of City Council to be held Monday, December 7, 2020 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-Chaboyer

843 That the Minutes of the Regular Meeting of City Council held on November 16, 2020 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) PERSONNEL COMMITTEE NOVEMBER 24, 2020

Councillor Chaboyer presented a report from the Personnel Committee meeting held November 24, 2020. The purpose of the meeting was to discuss a tentative agreement with Amalgamated Transit Union Local 1505 as the current agreement was set to expire on December 31, 2020. She noted the due to the difficulties of collective bargaining with COVID-19 restrictions, the parties had proposed a one year extension to the current collective agreement with the following changes: a general wage increase of 1% effective January 1, 2021 and each employee would have the ability to take three family sick days in 2021 with said time to be used from the employees sick bank.

Chaboyer-Cameron

844 That the report of the Personnel Committee dated November 24, 2020 be received. CARRIED.

Chaboyer-Luebke

845 That the Collective Bargaining Agreement between the City of Brandon and the Amalgamated Transit Union Local 1505 be extended by one year, with a general wage increase of 1% effective January 1, 2021. CARRIED.

(B) AUDIT AND FINANCE COMMITTEE DECEMBER 1, 2020

Councillor Fawcett provided an report of the Audit & Finance Committee meeting held December 1, 2020. He stated the General Fund projected \$1.03 million surplus, an increase of \$70,000 from the September review. He noted that department heads had been advised to resume projects that had been on hold due to the COVID-19 pandemic. Councillor Fawcett added the projected for year-end surplus would be approximately \$700,000. In addition, he noted that the Utility Fund had a surplus of \$465,000, a slight increase from September.

He noted that the committee had received a review of the city's investment portfolio provided by Richardson Wealth and added that the city currently had \$22.4 million invested with maturity dates ranging from 2021 to 2026, and that the investment policy stated that the city only invest in securities with guarantee principle protection.

Councillor Fawcett advised that the city had received \$2.9 million from the Federal Safe Restart Funding Program and \$362,000 under the Federal Safe Restart Transit Stream.

The Transit Stream was to be used specifically for transit activities and administration recommended the funds be used to offset future COVID related expenses, replenish revenue streams that had been affected by COVID, and provide a funding source for city partnering organizations.

The Audit & Finance Committee recommended that the city establish two COVID-19 reserves and that administration prepare the necessary by-laws that would establish such reserves whereby all but \$250,000 of the Federal Safe Restart funding be transferred into said reserves, with the \$250,000 to be used to offset the COVID-19 2020 related costs of sequestering Water Treatment Plant operators.

Parker-Fawcett

846 That the report of the Audit & Finance Committee dated December 1, 2020 be received.  
CARRIED.

Fawcett-Parker

847 That two (2) COVID-19 Restart Reserves be established for the funds received under the Federal Safe Restart Agreement;

and that administration prepare the necessary by-laws to establish such reserves;

and that the entirety of the Federal Safe Restart Transit funding be transferred to a reserve;

and that all but \$250,000 of the Federal Safe Restart Funding be transferred to a reserve, with the \$250,000 be used to offset the 2020 COVID-19 related costs of sequestering Water Treatment Plant operators. CARRIED.

(C) KEYSTONE CENTRE VERBAL DECEMBER 7, 2020

Councillor Luebke provided an update from the Keystone Centre's board meeting held November 26, 2020 whereby the GM/CEO, Jeff Schumacher provided an update on the Province's Long-term Sustainability Plan. He added that the Governance and Nomination Committee, which included Councillor Parker had continued to work on updating polices and by-laws and that the installation of the player-friendly acrylic rink boards would be completed this week.

In addition, the audit of the 2019-2020 financials was to be completed by Christmas and the Finance and Administrative Affairs Committee would review same at its next meeting in January. Councillor Luebke announced that the Annual General Meeting was scheduled for Thursday, January 14, 2021 at 5:30 p.m.

Luebke-Parker

848 That the report of the Keystone Centre be received. CARRIED.

ENQUIRIES:

(177) UPDATE ON INSTALLATION OF SHARPS CONTAINERS

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Councillor Luebke requested an update on the installation of sharps containers at various public locations throughout the City of Brandon. He enquired if the installation of same had an effect on the number of improperly disposed of needles.

At the request of His Worship the Mayor, the Acting City Manager responded that the installation of the sharps containers had been delayed until Fall 2020 due to the COVID-19 Pandemic, hence, the assessment of the effectiveness of the program would be looked at in 2021. Mr. Hammond advised that in addition to the originally planned locations, sharps containers had also been installed at the Brandon Public Library and the Sexuality Education Resource Centre with no further expansions to locations planned at this time.

(178) REQUEST FOR ADDITIONAL PUBLIC REFUSE AND RECYCLE BINS

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Councillor Luebke advised that there was an increased amount of litter on streets and backlanes in the 600-700 Blocks of 8th, 9th and 10th Streets. He noted that this was a potential problem for other areas of the City of Brandon as well and enquired if more refuse and recycle bins in problem areas could be considered.

At the request of His Worship the Mayor, the Acting City Manager responded that a clean-up of the area noted above was planned to take place in the near future and the area would be more closely monitored for debris. He confirmed that possible solutions to address waste accumulating in all areas of the City of Brandon would be looked into.

(179) CONDITION OF PROPERTIES AT 7TH STREET AND ROSSER AVENUE AND FORMER BUS DEPOT

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Councillor Chaboyer referred to the poor condition of the property located at 7th Street and Rosser Avenue as well as the former Greyhound Bus Depot in the 100 block of 6<sup>th</sup> Street. With respect to the 7th Street property, she advised that there had been offensive graffiti sprayed on the walls of the building which should be covered up at the very least. She enquired what could be done in the immediate future to ensure both these unsightly properties were cleaned up.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

PROVISION OF HEALTH CARE AT FAIRVIEW PERSONAL CARE HOME DURING COVID-19 PANDEMIC

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Councillor Berry, on behalf of a ward resident, extended accolades to all the staff at Fairview Personal Care Home during the COVID-19 Pandemic. He advised that the resident had spent time with their loved one at Fairview prior to their passing and wanted to thank all the staff for their hard work and dedication to the residents and their families as they worked through this difficult time.

Councillor Berry echoed the resident's thank you and added that he wished to thank all front-line workers in Brandon and all of Manitoba for their ongoing dedication and sacrifices during this ongoing crisis.

GENERAL BUSINESS:

(A) AFFORDABLE HOUSING GRANT - 338 LOUISE AVENUE

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Submitted for consideration was a report from the Director of Economic Development dated November 27, 2020 with respect to the above.

Desjarlais-Chaboyer

849 That the recipient of the \$180,000 Affordable Housing Grant approved by Council on June 26, 2019 for the development of four affordable housing units at 338 Louise Avenue be changed to 5853452MB Ltd. at such time as the company provides proof of ownership of 338 Louise Avenue. CARRIED.

(B) FLOORING REPLACEMENT - CITY HALL/CIVIC SERVICES COMPLEX

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Considered was a report from the Finance Department dated November 24, 2020 with respect to the above.

Fawcett-Brown

850 That Council approve the proposed change in scope for the flooring project awarded to Jenkins Flooring by replacing the Library location with the locations identified in City Hall and the Civic Services Complex;

And further, that the funding required of \$110,563.10 (net of GST) be approved to be expended from the Municipal Building Reserve in the amount for \$83,932.16 and the Civic Services Complex Reserve in the amount of \$26,630.94. CARRIED.

(C) 2021 CITY OF BRANDON BORROWING

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City Council considered a report from the Director of Finance dated November 24, 2020 with respect to the above.

Fawcett-Berry

851 That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$22,350,000 be reconfirmed and authorized until January 31, 2021;

And further, that the borrowing of funds from the Bank of Montreal, for operating expenses, not exceeding \$15,350,000 be authorized effective February 1, 2021;

And further, that these funds only be used for general operating expenses in the 2021 fiscal year and all sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(D) INVESTING IN CANADA INFRASTRUCTURE PROGRAM FUNDING PRIORITY - GREEN INFRASTRUCTURE STREAM

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Submitted for consideration was a report from the Director of Legislative Services dated December 2, 2020 with respect to the above.

Cameron-Chaboyer

852 That the City of Brandon agree to the transfer of federal contribution funding in the amount of \$12,553,208.00, earmarked for the City of Brandon under the ICIP - Public Transit Infrastructure Stream (PTIS) to the ICIP-Green Infrastructure Stream (GIS), to comprise part of the federal share of the City of Brandon's ICIP-GIS Water Treatment Facility Upgrade and Expansion Project under the Investing in Canada Infrastructure Program (ICIP). CARRIED.

(E) MULTI-YEAR TENDER FOR POLICE VEHICLES

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City Council considered a report from the Finance Department dated November 30, 2020 with respect to the above.

Berry-Cullen

853 That a multi-year (3 year) tender for police cars be approved and issued. CARRIED.

(F) REIMBURSEMENT FOR OVERSIZING OF LAND DRAINAGE INFRASTRUCTURE IN  
THE BELLAFIELD SUBDIVISION

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Considered was a report from the General Manager of Development Services dated December 32 020 with respect to the above.

Berry-Chaboyer

854 That the payment in the amount of \$1,170,000.00 (excluding GST) be transferred from the Storm Sewer Reserve to the Engineering operating account for the purpose of reimbursement to Bellafield Holdings Ltd. for oversized land drainage infrastructure related to engineering design and supply and installation of materials (pipe network 1 and pond excavation). CARRIED.

BY-LAWS:

NO. 7284 ANNUAL FEE SCHEDULE

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It was noted that this by-law received first reading on November 16, 2020.

Fawcett-Cameron

855 That By-law No. 7284, to adopt the Annual Fee Schedule for services, activities or things provided by the City of Brandon for the year 2021, be read a second time. CARRIED AS AMENDED.

AMENDMENT

Luebke-Brown

856 That By-law No. 7284 be amended by deleting the Handi-Transit Fee of \$4.00 listed on Page 17 of Schedule A to FEESCHREG-001 and substituting therefor the fee of \$3.00. CARRIED.

AMENDMENT

Cullen-Luebke

857 That By-law No. 7284 be further amended by adding to the Sanitation Fees on Page 4 of Schedule A under Residential Tipping Fees:

"(F) Wood or Tree Waste - Entrance Fee \$5.00". CARRIED.

Fawcett-Chaboyer

858 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7284 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Shaun Cameron  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Bruce Luebke  
Councillor Glen Parker

AGAINST

Nil

NO. 7286 TO AMEND BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL BY-LAW NO. 6988 – MEMBERSHIP

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Submitted for consideration was a report from the Legislative Services Department dated November 26, 2020.

Fawcett-Desjarlais

859 That By-law No. 7286 to amend By-law No. 6988 with respect to membership of the Brandon Urban Aboriginal Peoples' Council be read a first time. CARRIED.

NO. 7287 TO CLOSE A PORTION OF 27TH STREET NORTH LOCATED SOUTH OF MCDONALD AVENUE AND OPEN A PUBLIC LANE

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City Council considered a report from the Planning and Buildings Department dated November 19, 2020 with respect to the above.

Cameron-Chaboyer

860 That By-law No. 7287 to close 27th Street North located south of McDonald Avenue and open a public lane immediately west of 2600 McDonald Avenue between McDonald Avenue and the public lane south of and parallel to McDonald Avenue be read a first time. CARRIED.

NO. 7288 TO AMEND BY-LAW NO. 7229 - TO PROVIDE FOR THE BORROWING AND EXPENDITURE OF FUNDS FOR THE CONTRSUCION OF THE CHEMICAL BUILDING AND UPGRADING OF THE CHEMICAL DELIVERY PROCESS AT THE WATER TREATMENT PLANT

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Considered was a report from the City Treasurer dated December 3, 2020 with respect to the above.



Cameron-Parker

861 That By-law No. 7288 – to amend By-law No. 7229 to provide for the borrowing and expenditure of funds for the purpose of constructing a chemical building and for the upgrading of the chemical delivery process at the City of Brandon Water Treatment Plant be read a first time. CARRIED.

NO. 7289 TO CREATE THE COVID-19 RESTART GENERAL RESERVE

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Submitted for consideration was a report from the Director of Finance dated December 2, 2020 with respect to the above.

Fawcett-Chaboyer

862 That By-law No. 7289 to create a COVID-19 Restart General Reserve be read a first time. CARRIED.

NO. 7290 TO CREATE THE COVID-19 RESTART TRANSIT RESERVE

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Considered was a report from the Director of Finance dated December 2, 2020 with respect to the above.

Fawcett-Parker

863 That By-law No 7290 to create a COVID-19 Restart Transit Reserve be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:29 p.m.) CARRIED.

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MAYOR

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CITY CLERK