

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 16, 2020  
AT 7:00 PM IN BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Shaun Cameron, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Bruce Luebke, Councillor Glen Parker

**ABSENT:** Nil

It was noted that in accordance with Section 109 of Procedure By-law 6634, all members of Council listed as present participated in the meeting electronically.

**ADOPTION OF AGENDA:**

Cullen-Parker  
822 That the Agenda for the Regular Meeting of City Council to be held Monday, November 16, 2020 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Desjarlais-Chaboyer  
823 That the Minutes of the Special Meeting of City Council held on November 2, 2020 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Brown-Cameron  
824 That the Minutes of the Regular Meeting of City Council held on November 2, 2020 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

**COMMUNITY COMMENTS/FEEDBACK:**

Nil

HEARING OF DELEGATIONS:

(A) STEPHEN HAYTER, COMMONWEALTH AIR TRAINING PLAN MUSEUM - YEARLY UPDATE AND FUNDING REQUEST FOR 2021

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Stephen Hayter, Executive Director, appeared before City Council with respect to the Commonwealth Air Training Plan Museum (CATPM). He provided an overview of the CATPM, and a yearly update regarding challenges faced due to the Coronavirus pandemic.

Mr. Hayter requested Council's consideration of \$50,000 operating funding for the 2021 fiscal year.

Chaboyer-Cameron

825 That the presentation by Stephen Hayter on behalf of the Commonwealth Air Training Plan Museum with respect to a yearly update be received;

and further, that the funding request of \$50,000 be referred to the 2021 Budget Deliberations. CARRIED.

(B) BRUCE LUEBKE AND BRETT TURNER, CO-CHAIRS - 2021 SOFTBALL CANADA U14 GIRLS' CANADIAN CHAMPIONSHIPS

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Bruce Luebke, Softball Canada U14 Girls' Canadian Championship co-chair, appeared before City Council with respect to 2021 Softball Canada U14 Girls Canadian Championship scheduled for August 4 – 8, 2021 at the Ashley Neufeld Softball Complex. Mr. Luebke noted this event had not been held in Brandon since 2000, and was projecting to bring 20 teams over 5 days, and generate 1,800 room nights.

Mr. Luebke indicated the Ashley Neufeld Softball Complex required the installation of lights and the total cost of this capital project would cost \$107,000. He requested Council consideration of both grant applications submitted by the host committee under the Accommodation Tax Grant program.

Berry-Chaboyer

826 That the presentation by Bruce Luebke and Brett Turner with respect to an update on the 2021 Softball Canada U14 Girls' Canadian Championships be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) GRANTS REVIEW COMMITTEE OCTOBER 13, 2020

City Council considered a report from Legislative Services dated October 13, 2020.

Luebke-Chaboyer

827 That the Report of the Grants Review Committee dated October 13, 2020, be received. CARRIED.

Luebke-Chaboyer

828 That the sum of One Hundred Seventy Two Thousand Three Hundred and Forty Dollars (\$172,340.00) for possible distribution as grants for the year 2021 to those organizations and groups indicated in the List of Recommended Grants for 2021 in the report of the Grants Review Committee dated October 13, 2020, be referred to the 2021 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

Luebke-Chaboyer

829 That the Grants Review Policy be changed to advise applicants that, should their event/project not take place in the application year, funds will be withheld or must be returned. CARRIED.

(B) BOARD OF REVISION NOVEMBER 6, 2020

Considered was a report from the Chairman of the Board of Revision dated November 6, 2020 with respect to the proceedings of the Board of Revision regarding applications for revision of the 2021 Property Assessment Roll and 2019/2020 Supplementary Tax Statements.

Fawcett-Cullen

830 That the report of the Board of Revision dated November 6, 2020 with respect to the 2021 Real Property Assessment Roll and 2019/2020 Supplementary Tax Statements be received. CARRIED.

ENQUIRIES:

(173) SNOW CLEARING OF MAJOR WALKWAYS, SIDEWALKS AND TRAILS

Councillor Chaboyer noted that, during this COVID hindered winter and being stuck at home, being able to get outside and go for walk was more important than ever. She enquired if extra efforts could be made to ensure snow was cleared on major walkways, sidewalks and trails in all areas of the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that staff were committed to a heightened level of service this winter with respect to clearing of walkways, sidewalks and trails. He confirmed that designated pathways would be continually monitored and maintained, and further, that a full report on the proposed plan was to be presented to City Council on November 30, 2020.

(174) INCLUSION OF DOG PARKS IN CLOSURE OF INDOOR AND OUTDOOR CITY FACILITIES UNDER COVID RESTRICTIONS

Councillor Cameron referred to the recent closure of dog parks within the City of Brandon as part of the overall closure of indoor and outdoor city facilities under the Code Red COVID restrictions. He noted that the closure of dog parks was not part of the Provincial Public Health Order and the City of Winnipeg dog parks remained open. He enquired as to the reasoning behind out door dog parks being closed in the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that, while dog parks were not specifically mentioned in the current health orders, the directive from the Provincial Public Health Inspector was that outdoor dog parks should be closed.

(175) PUBLIC ENGAGEMENT - CHANGES TO RESIDENTIAL REFUSE AND RECYCLING PICK-UP SCHEDULE

Councillor Berry enquired if public engagement was planned with respect to the potential proposed changes to bi-weekly pick-up for residential refuse and recycling.

At the request of His Worship the Mayor, the Acting City Manager responded that the potential changes to the Sanitation collection cycles were to be discussed with City Council at an upcoming Informal Session. Mr. Hammond confirmed that public input would be sought prior to any potential proposed changes being given serious consideration.

(176) IMPACT OF COVID-19 RED RESTRICTIONS ON CITY STAFFING LEVELS

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Councillor Luebke enquired how COVID-19 Code Red Restrictions had impacted City of Brandon staffing levels, and further, the expected impact of same on the 2020 City of Brandon Budget.

At the request of His Worship the Mayor, the Acting City Manager responded that the suspension of programmed recreational activities at the Youth Centre, Sportsplex and Recreational Hubs had resulted in the immediate layoffs of 19 temporary employees with 5 permanent staff being redeployed to other areas. Mr. Hammond advised that the exact budget impacts were dependent on how long the Restrictions were in place.

ANNOUNCEMENTS:

CONGRATULATIONS TO PROVINCIAL EXHIBITION OF MANITOBA VOLUNTEER KATHY CLEAVER

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Councillor Luebke congratulated Provincial Exhibition of Manitoba volunteer Kathy Cleaver who was named the 2020 recipient of the Canadian Association of Fairs and Exhibitions Roll of Honour at a virtual gala held recently. He explained that the award recognized the distinguished service to the Canadian fair and exhibition industry. Councillor Luebke stated that Ms. Cleaver had been a long time exhibitor and volunteer with the Provincial Exhibition and personally congratulated her on the well-deserved National recognition.

COVID-19 COMMUNITY UPDATE

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His Worship the Mayor provided a COVID-19 Community Update. His Worship spoke about the significant impact of COVID-19 on the entire community and the frustration everyone was feeling as it continued on for months. Mayor Chrest advised that, although Prairie Mountain Health (PMH) was in a better position than other regions with respect to the number of cases, the numbers continued to climb with 15 active cases in the City of Brandon on November 1, 2020 having escalated to 75 active cases as of November 16, 2020.

Mayor Chrest stated that the move to Code Red on the Provincial Pandemic Response System meant that many smaller local businesses had been forced to close or at the very least change their operations. He noted that many smaller businesses were reliant on Christmas sales to get them through and encouraged everyone to stay home as much as possible now in the hopes that some restrictions could be lifted prior to Christmas.

Mayor Chrest also encouraged residents to support local businesses that remained open for online orders, curbside pick-up and take-out or delivery. He thanked all residents for doing their part in following the rules and implored the need to continue on with the fundamentals of hand washing, wearing a mask, social distancing and staying home as much as possible.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX GRANT FUNDING REQUEST - 2021 U14 GIRLS  
CANADIAN FASTPITCH CHAMPIONSHIPS

Councillor Luebke declared a conflict of interest in this matter as he was co-chair of the event and excused himself from the discussion on this and the following matter.

Submitted for consideration was a report from the Director of Economic Development dated November 5, 2020 with respect to the above.

Cameron-Parker

831 That a grant of \$39,500 be provided to the 2021 U14 SC Championship Host Committee to host the U14 Girls Canadian Fastpitch Championship in Brandon, Manitoba, August 4 - 8, 2021 with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating cost centre. CARRIED.

(B) ACCOMMODATION TAX GRANT CAPITAL FUNDING REQUEST – U14 CANADA  
FASTPITCH CHAMPIONSHIPS

City Council considered a report from the Director of Economic Development dated November 7, 2020 with respect to the above.

Desjarlais-Chaboyer

832 That a capital grant of \$34,500 be provided to the Ashley Neufeld Softball Complex Inc. to install lighting on one diamond in order to meet hosting requirements for the U14 Girls Canadian Fastpitch Championship to be held in Brandon, Manitoba August 4-8, 2021, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating cost centre. CARRIED.

Following the vote on the above motions, Councillor Luebke rejoined the meeting.

(C) AMENDMENT TO MOTION - ELIMINATION OF SINGLE USE PLASTIC CHECK-OUT BAGS

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Considered was a report from Councillor Bruce Luebke dated November 10, 2020 and in accordance with his notice of motion given at the regular meeting of City Council held November 2, 2020.

Luebke-Chaboyer

833 That Motion No. 494, with respect to the elimination of single use plastic bags, adopted by City Council on December 16, 2019, be amended by deleting the words: "January 1, 2021" and substituting therefor the words: "July 1, 2021"; and by deleting the words: "subject to no action being taken by the Province of Manitoba by April 30, 2020" and substituting therefor the words: "whereby a by-law shall be prepared by Administration for Council's consideration no later than April 6, 2021." CARRIED AS AMENDED.

AMENDMENT

Parker-Fawcett

834 That the above motion be amended by deleting the words: "July 1, 2021" and substituting therefor the words: "January 1, 2022", and by deleting the words: "April 6, 2021", and substituting therefor the words: "July 12, 2021". CARRIED

(D) FIRE PROTECTION GRANT APPLICATION

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Submitted for consideration was a report from the Chief of Fire and Emergency Services dated November 4, 2020 with respect to the above.

Fawcett-Cameron

835 That an application for funding be made under the Fire Protection Grant program for replacement of 22 self-contained breathing apparatus, 75 cylinders, and 60 masks. CARRIED.

(E) PURCHASE OF SELF-CONTAINED BREATHING APPARATUS FROM FIRE EQUIPMENT RESERVE

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City Council considered a report from the Chief of Fire and Emergency Services dated November 4, 2020 with respect to the above.

Fawcett-Cullen

836 That an expenditure of up to \$350,000 from the Fire Equipment Reserve be approved for the replacement of the SCBA system should the funding application for the Provincial Fire Protection grant be successful. CARRIED.

(F) 2021 COUNCIL MEETING SCHEDULE

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Considered was a report from the Director of Legislative Services dated November 5, 2020 with respect to the above.

Luebke-Chaboyer

837 That the regular meetings of City Council be held on the following dates in 2021:

Monday, January 4, 2021	Monday, June 21, 2021
Monday, January 18, 2021	Monday, July 12, 2021
Monday, February 1, 2021	Monday, August 16, 2021
Tuesday, February 16, 2021	Tuesday, September 7, 2021
Monday, March 1, 2021	Monday, September 20, 2021
Monday, March 15, 2021	Monday, October 4, 2021
Tuesday, April 6, 2021	Monday, October 18, 2021
Monday, April 19, 2021	Monday, November 1, 2021
Monday, May 3, 2021	Monday, November 15, 2021
Monday, May 17, 2021	Monday, December 6, 2021
Monday, June 7, 2021	Monday, December 20, 2021

CARRIED.

(G) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

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Submitted for consideration was a report from Legislative Services dated October 30, 2020 with respect to the above.

Fawcett-Luebke

838 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 15, 2021. CARRIED.

Fawcett-Cullen

839 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Shaun Cameron be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 15, 2021. CARRIED.



(H) 2021 APPOINTMENTS TO COUNCIL COMMITTEES

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City Council considered a report from Legislative Services dated October 30, 2020 with respect to the above.

Berry-Cameron

840 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 15, 2021:

Audit & Finance

Mayor Rick Chrest (Chair)  
Councillor Shawn Berry  
Councillor Jeff Fawcett  
Councillor Glen Parker

Personnel Committee

Mayor Rick Chrest (Chair)  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais

Brandon Municipal Heritage Advisory Committee

Councillor Shaun Cameron  
Councillor Glen Parker

Poverty Committee

Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Bruce Luebke

Taxi Appeal Committee

Councillor Ron Brown  
Councillor Shaun Cameron  
Councillor John LoRegio  
Councillor Shawn Berry (Alternate)  
Councillor Barry Cullen (Alternate)

Grants Review Committee

Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Bruce Luebke  
CARRIED.

(I) 2021 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

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Considered was a report from Legislative Services dated October 30, 2020 with respect to the above.

Chaboyer-Luebke

841 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 15, 2021:

Western Manitoba Regional Library Board

Councillor Ron Brown

Western Manitoba Centennial Auditorium Board

Councillor Shaun Cameron

Councillor Jeff Fawcett

Councillor Glen Parker

Brandon General Museum & Archives Inc. Board

Councillor Ron Brown

Councillor Shaun Cameron

Councillor John LoRegio

Building Standards & By-law Compliance Committee

Councillor Jeff Fawcett (Chair)

Councillor Bruce Luebke

Councillor Glen Parker

Councillor Ron Brown (Alternate)

Councillor Jan Chaboyer (Alternate)

Keystone Agriculture & Recreational Centre Board

Councillor Glen Parker

Councillor Bruce Luebke

Brandon Urban Aboriginal Peoples' Council

Councillor Kris Desjarlais

Councillor Jeff Fawcett

Age Friendly Committee

Councillor Ron Brown

Councillor Jan Chaboyer

Assiniboine Hills Conservation District

Councillor Barry Cullen

Brandon Downtown Development Corporation

Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon

Mayor Rick Chrest

Councillor Jeff Fawcett

CARRIED.

BY-LAWS:

NO. 7284 ANNUAL FEE SCHEDULE

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City Council considered a report from the Director of Finance dated October 24, 2020 with respect to the above.

Parker-Cameron

841 That By-law No. 7284, to adopt the Annual Fee Schedule for services, activities or things provided by the City of Brandon for the year 2021, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:54 p.m.) CARRIED.

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MAYOR

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CITY CLERK