

REGULAR COUNCIL MEETING

MONDAY, DECEMBER 18, 2023 AT 7:00 PM

COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING

AGENDA

**RECOMMENDATIONS**

**Please note that all recommendations contained in this agenda have been put forward by members of City Council or the Administration for City Council's consideration and debate.**

1. Roll Call
2. Adoption of Agenda
3. Recognitions
4. Confirmation of Minutes

SPECIAL

NOVEMBER 25, 2023

- [Minutes Special Meeting - November 25, 2023](#)

SPECIAL

NOVEMBER 27, 2023

- [Minutes Special Meeting - November 27, 2023](#)

REGULAR

DECEMBER 4, 2023

- [Minutes - December 4, 2023](#)

5. Hearing of Presentations
6. Community Comments/Feedback

The public is invited to come forward to the podium to ask questions on any item appearing on the agenda for this evening's meeting. A total of 15 minutes will be allowed for this question period.

7. Hearing of Delegations
8. Public Hearing

- 9. Communications & Petitions
- 10. Committee Reports
- 11. Enquiries
- 12. Announcements
- 13. General Business

(A) 2024 FEE SCHEDULE UPDATE

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That effective January 1, 2024 FEESCHREG-004, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2024, shall replace existing FEESCHREG-003.

- [2024 Fee Schedule](#)

(B) 2024 INTERIM OPERATING BUDGET

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That pursuant to Section 163 of The Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2024 be adopted:

General Fund Expenditures	\$105,541,319
General Fund Revenues & Transfers	\$105,541,319
Utility Fund Expenditures	\$28,451,882
Utility Fund Revenues & Transfers	\$28,451,882

- [2024 City of Brandon Interim Operating Budget](#)

(C) 2024 CITY OF BRANDON BORROWING AUTHORIZATION

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That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized;

And further, that these funds only be used for general operating expenses in the 2024 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality.

- [2024 City of Brandon Borrowing Authorization](#)

(D) 2022 UTILITY DEFICIT APPLICATION

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That the City of Brandon submit to the Public Utility Board of Manitoba an application for the 2022 Utility Operating Deficit of \$1,387,450;

And that the proposed method of recovery for the deficit be a rate rider of \$0.033/cubic meter of water consumption for the period of six and one-half (6.5) years, effective April 1, 2024.

- [2022 Utility Deficit Application.pdf](#)

(E) 2024 CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM AND ARCHIVES INC. BOARD

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That the following citizens be and are hereby appointed to the Brandon General Museum & Archives Inc. Board with a term of office to commence January 1, 2024 and expire December 31, 2025:

Doug Adams

Barb Andrew

Brent Chamberlain

Lynn Whidden

- [2024 Citizen Appointments to the BGMA Board](#)

(F) 2024 CITIZEN APPOINTMENTS TO THE BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

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That the following citizen appointments be and are hereby made to the Brandon Municipal Heritage Advisory Committee, with terms of office beginning January 1, 2024 and expiring December 31, 2025:

Reg Hildebrand

Gerald Korzeniowski

Andrew Lepp

Garry Miller

- [2024 Citizen Appointments to the MHAC](#)

(G) 2024 CITIZEN APPOINTMENTS TO THE BOARD OF REVISION

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That the following citizen appointments be and are hereby made to the Board of Revision for a one- year term of office to commence January 1, 2024 and expire December 31, 2024:

Bob Wallis (Chair)

Wally Geiler

Sajjad Rao

Matthew May

- [2024 Citizen Appointments to the Board of Revision](#)

(H) 2024 APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

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That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2024:

Deb Arpin - Chair

Councillor Shawn Berry - Vice-Chair

- [2024 Appointment of Chair and Vice Chair to the Brandon Police Board](#)

(I) 2023 BRANDON EMERGENCY PLAN ANNUAL REVIEW

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That the Brandon Emergency Plan dated December 2023 be adopted.

- [Brandon Emergency Plan Annual Review](#)

(J) CITY OF BRANDON SUSTAINABLE FUNDING MODEL REPORT

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That the report from MNP with respect to the City of Brandon Sustainable Funding Model be received.

- [City of Brandon Sustainability Plan Report](#)

(K) COMPLIANCE BY-LAW NO. 7198 - AMENDMENT TO SCHEDULES B & C

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That the amendments to the Compliance By-law No. 7198 Schedules B & C to add ticket codes and fine amounts be approved.

- [Compliance By-Law No. 7198 - Amendment to Schedules B and C](#)

(L) QUOTATION - SUPPLY OF FORD POLICE RESPONDER TRUCKS

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That the bid from Kelleher Ford Sales for three (3) Police Responder trucks as per tender and specifications for a total price of \$225,069.16 be accepted.

And further, that the additional funding requirements of \$66,669.15 for upfitting these vehicles be approved with funds being expended from the Police Vehicle Reserve.

- [Quotation - Supply of Ford Police Responder Trucks](#)

(M) SOUTHWEST LIFT STATION PHASE 2 DEBENTURE

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That the report from administration regarding funding for the Southwest Lift Station be deferred to the 2024 budget deliberations.

- [Funding the Southwest Lift Station Project](#)

(N) APPLICATION TO SUBDIVIDE - 208 - 26TH STREET

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That Council approve the application to subdivide (4500-23-736) 208 26th Street (Lots 15, 16, 17, and Ely 16 feet of Lot 18, Block 66 Plan 15 BLTO) in accordance with the subdivision application map "Attachment B", subject to the owner or successor:

1. Entering into a save harmless agreement prepared by the city stating the city will allow for the continued use of the encroaching service lines. Should the existing services to Lot 2 require renewal and/or replacement, the alignment is to be brought into

compliance with the Water and Wastewater By-law eliminating the service encroachment onto Lot 1;

2. Submitting written confirmation to the City of Brandon that arrangements have been made for a plan of survey to the satisfaction of Teranet Manitoba;
3. Submitting written confirmation to the City of Brandon that arrangements have been made for a Statutory Easement Agreement(s) and a Grant of Right of Use Agreement(s) to the satisfaction of Manitoba Hydro and Centra Gas Manitoba Inc. and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;
4. Providing written confirmation to the City of Brandon that taxes for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council; and
5. Submitting written confirmation that arrangements have been made for addressing of the lots to the satisfaction of the City of Brandon Real Estate Administration.

- [Subdivision of 208 26th Street - 4500-23-736](#)

(O) ESTABLISHMENT OF A WATER AFFORDABILITY PROGRAM

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Whereas the Public Utilities Board (PUB) Order No. 119/23 recommended that the City consult with customers, stakeholders, non-profit organizations, and other relevant persons/groups/organizations about creating targeted programs to alleviate the financial hardship faced by the Utility's customers.

These programs could include but are not limited to:

Low-Income Affordability Program

Water Rebate Program

Water Audit Program

High-Efficiency Water Retrofit Program

Water Efficiency for Business

Therefore be it resolved that an Administrative team, led by the City Manager, conduct research and consultations to determine opportunities for a water affordability program;

And further, that a detailed recommendation be made to City Council no later than June 3, 2024;

And that any approved water affordability program be implemented by January 1, 2025

- [Establishment of a Water Affordability Program](#)

14. By-Laws

NO. 7373 TO AMEND VACANT & DERELICT BUILDING BY-LAW NO. 7007  
2ND & 3RD READINGS

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That By-law No. 7373 to amend the Vacant and Derelict Building By-law No. 7007 for the purpose of updating content and improving enforcement of the by-law be given second reading; and

That the by-law be read a third and final time.

- [By-Law No. 7373 - To Amend Vacant and Derelict Building By-law No. 7007](#)

NO. 7378 TO AMEND THE SOLID WASTE COLLECTION AND DISPOSAL  
BY-LAW NO. 6965  
2ND & 3RD READINGS

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That By-Law No. 7378 amending the Solid Waste Collection and Disposal By-Law No. 6965 be read for the second time.

That the by-law be read a third and final time.

- [By-Law No. 7373 - To Amend Vacant and Derelict Building By-law No. 7007](#)

15. Giving of Notice

16. Adjournment

*Original Signed By*  
*R. Sigurdson*

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R. Sigurdson  
City Clerk