

REGULAR COUNCIL MEETING

MONDAY, NOVEMBER 20, 2017 AT 7:00 PM

COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING

AGENDA

**RECOMMENDATIONS**

**Please note that all recommendations contained in this agenda have been put forward by members of City Council or the Administration for City Council's consideration and debate.**

1. Roll Call
2. Adoption of Agenda
3. Presentations
4. Confirmation of Minutes

REGULAR

NOVEMBER 6, 2017

- [Minutes - November 6, 2017.pdf](#)

5. Hearing of Delegations

(A) KIM LONGSTREET - TOWN HALL FORUM ON RESOURCES FOR SUBSTANCE USERS

That the presentation by Kim Longstreet with respect to the Town Hall Forum on resources for substance users be received.

- [Delegation Request - Kim Longstreet - Update on Town Hall Mtg.pdf](#)

(B) AKOULINA CONNELL - MANITOBA ARTS COUNCIL/CITY OF BRANDON COLLABORATION

That the presentation by Akoulina Connell with respect to the Manitoba Arts Council/City of Brandon Collaboration be received.

- [Delegation Request - Akoulina Connell - Manitoba Arts Council-City of Brandon Collaboration.pdf](#)

(C) DR. STEVE ROBINSON - BRANDON UNIVERSITY CAMPUS MASTER PLAN

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That the presentation by Dr. Steve Robinson with respect to the Brandon University Campus Master Plan be received.

- [Delegation Request -Brandon University Master Plan.pdf](#)

6. Public Hearing

(A) VARIANCE APPLICATION – 2404 PARK AVENUE (JACOBSON & GREINER LTD.)

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- [Public Hearing - Variance Application for 2404 Park Avenue.pdf](#)

7. Community Question Period

The public is invited to come forward to the podium to ask questions on any item appearing on the agenda for this evening's meeting. A total of 15 minutes will be allowed for this question period.

8. Committee Reports

(A) BOARD OF REVISION NOVEMBER 9, 2017

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That the report of the Board of Revision dated November 8, 2017 with respect to the 2016 & 2017 Supplementary Tax Statements and the 2018 Real Property Assessment Roll be received.

- [Board of Revision Report.pdf](#)

(B) GRANTS REVIEW COMMITTEE NOVEMBER 15, 2017

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That the Report of the Grants Review Committee dated November 1, 2017, be received.

That the sum of One Hundred Fifty Four Thousand Nine Hundred and Fifty Dollars (\$154,950.00) for possible distribution as grants for the year 2018 to those organizations and groups indicated in the List of Recommended Grants for 2018 in the report of the Grants Review Committee dated November 1, 2017, be referred to the 2018 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan.

That the sum of Fifty Five Thousand Dollars (\$55,000.00) for possible distribution as a grant for the year 2018 to Central Council for Community Centres as indicated in the report of the Grants Review Committee dated November 1, 2017. Be referred to the 2018 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan.

- [Grants Review Committee Report.pdf](#)

- 9. Enquiries
- 10. Announcements
- 11. General Business

(A) BRANDON UNIVERSITY MASTER PLAN

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That the Brandon University Campus Master Plan (Attachment B) be approved, subject to the following:

- 1. That any roadway improvements (e.g. travel lane widths) shall comply with city engineering standards; and
- 2. That the owner or successor, prior to significant redevelopment on the site as determined by The City Engineer, shall submit a stormwater study for review and approval by the City of Brandon Engineering Department.

- [Brandon University Campus Master Plan.pdf](#)

(B) FUNDING OF KEYSTONE CENTRE 5-YEAR CAPITAL PLAN

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That funding by the City of Brandon for the Keystone Centre's 5-year Capital Plan in an amount not to exceed \$1,000,000 annually be referred to the 2018 Budget Deliberations.

- [Funding of Keystone Centre 5 Year Capital Plan - Berry.pdf](#)

(C) APPOINTMENTS TO AD HOC COMMITTEE - DOWNTOWN PARKING STUDY REVIEW

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That the following appointment are hereby made to the Downtown Parking Study Review Ad Hoc Committee:

Councillor Kris Desjarlais  
Councillor Barry Cullen  
John Zeke  
Steve McMillan  
Jim Brannan  
Brent Campbell  
Derek Cullen

- [Appointment to Ad Hoc Committee - Downtown Parking Study Review.pdf](#)

(D) 2018 SCHEDULE OF CITY COUNCIL MEETING DATES

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That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2018:

Monday, January 8, 2018  
Monday, January 22, 2018  
Monday, February 5, 2018  
Tuesday, February 20, 2018  
Monday, March 5, 2018  
Monday, March 19, 2018  
Tuesday, April 3, 2018  
Monday, April 16, 2018  
Monday, May 7, 2018  
Tuesday, May 22, 2018

Monday, June 4, 2018  
Monday, June 18, 2018  
Monday, July 16, 2018  
Monday, August 13, 2018  
Tuesday, September 4, 2018  
Monday, September 17, 2018  
Monday, October 1, 2018  
Monday, October 15, 2018  
Monday, November 19, 2018  
Monday, December 3, 2018  
Monday, December 17, 2018

- [2018 Schedule of City Council Meetings.pdf](#)

(E) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

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That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Jeff Fawcett be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on October 25, 2017.

That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Lonnie Patterson be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on October 25, 2017.

- [Deputy Mayor and Acting Deputy Mayor Appointments.pdf](#)

(F) 2018 APPOINTMENTS TO COUNCIL COMMITTEES

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That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire October 25, 2018:

Audit and Finance Committee

Mayor Rick Chrest (Chair)  
Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Jeff Fawcett

Personnel Committee

Mayor Rick Chrest (Chair)  
Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Jeff Harwood

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais  
Councillor Jeff Harwood

Poverty Committee

Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Lonnie Patterson

Grants Review Committee

Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Lonnie Patterson

Taxi Appeal Committee

Councillor Lonnie Patterson (Chair)  
Councillor John LoRegio  
Councillor Ron Brown  
Councillor Shawn Berry (Alternate)  
Councillor Barry Cullen (Alternate)

- [Appointments to Council Committees.pdf](#)

(G) 2018 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

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That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire October 25, 2018 unless otherwise noted:

Brandon & Area Planning District Board

Mayor Rick Chrest  
Councillor Barry Cullen  
Councillor Jeff Fawcett

Building Standards/By-law Compliance Standards Committee

Councillor Jeff Fawcett (Chair)  
Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor Jan Chaboyer (Alternate)  
Councillor Kris Desjarlais (Alternate)

Brandon General Museum & Archives Board

Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor John LoRegio

Brandon Urban Aboriginal Peoples' Council

Councillor Kris Desjarlais  
Councillor Jeff Fawcett

Keystone Agriculture & Recreational Centre Board

Councillor Shawn Berry  
Councillor Lonnie Patterson

Age Friendly Committee

Councillor Ron Brown  
Councillor Glen Parker

Assiniboine Hills Conservation District

Councillor Barry Cullen  
Councillor Jeff Fawcett

Western Manitoba Regional Library Board

Councillor Ron Brown

Western Manitoba Centennial Auditorium Board

Mayor Rick Chrest  
Councillor Jeff Fawcett  
Councillor Glen Parker

- [Appointments to Other Boards and Committees.pdf](#)

12. By-Laws

NO. 7192 TO ESTABLISH A MUNICIPAL HERITAGE INCENTIVE PROGRAM  
2ND AND 3RD READINGS

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That By-law No. 7192 to establish a Municipal Heritage Incentive Program be read a second time.

That the By-law be read a third and final time.

- [By-law No. 7192 - Heritage Incentive Program.pdf](#)

NO. 7194 TO REZONE PROPERTY LOCATED AT 701 - 17TH STREET EAST FROM DR DEVELOPMENT RESERVE  
TO IG INDUSTRIAL GENERAL ZONE  
1ST READING

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That By-law No. 7194 to rezone a property located at 701 - 17th Street East from Development Reserve (DR) Zone to Industrial General (IG) Zone be read a first time.

- [By-law No. 7194.pdf](#)

NO. 7196            2018 FEE SCHEDULE  
1ST READING

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That By-law No. 7196, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2018, be read a first time.

- [By-law No. 7196 - 2018 Fee Schedule.pdf](#)

NO. 7198            COMPLIANCE BY-LAW  
AMENDMENT, 2ND AND 3RD READINGS

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That By-law No. 7198, to provide for the enforcement and compliance with City by-laws and to establish, in accordance with The Provincial Offences Act and The Municipal By-law Enforcement Act, a process for prosecuting offences under municipal by-laws be amended as follows:

- (a) Section 1. (b) by adding immediately after the definition for Fee Schedule the following:  
“INFORMATION OFFENCE NOTICE” means the compliance ticket issued by an Officer for a violation under Part 2 of The Provincial Offences Act.”
- (b) Section 1.(b) by adding immediately after the definition for ORDER TO REMEDY the following:  
“PENALTY NOTICE” means the compliance ticket issued by an Officer for a violation under the Act.”
- (c) Section 10 by deleting “not previously been charged with an offence pursuant to the same by-law provisions” and replacing with “not recently been charged with an offence for the same by-law violation”.
- (d) Section 30 by adding “19,” immediately after the word “sections”.
- (e) Section 31 by deleting “unless the Adjudicator allows time for payment under section 32”.
- (f) deleting Section 32 in its entirety and renumbering the remaining by-law sections accordingly.
- (g) Section 36 by deleting “45” and replacing with “60”.
- (h) Schedule “B”, Division I, by adding to the end the following Compliance Violation:  
“99      Contraventions of other specified by-law provisions      100.00      200.00”

That By-law No. 7198, as amended, be read a second time.

That the by-law be read a third and final time.

- [By-law No. 7198 -Compliance By-law.pdf](#)

NO. 7199 TO AMEND ANNUAL SCHEDULE OF FEES BY-LAW NO. 7159  
2ND AND 3RD READINGS

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That By-law No. 7199, to amend Annual Schedule of Fees By-law No. 7159 with respect to removing the Compliance Fine Schedule and to remove all reference to False Alarm fees from the section of Fire fees, be read a second time.

That the by-law be read a third and final time.

- [By-law No. 7199 - Amend Annual Schedule of Fees By-Law No. 7159.pdf](#)

NO. 7200 FIRE PREVENTION BY-LAW  
2ND AND 3RD READINGS

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That By-law No. 7200, to provide for firefighting, fire prevention, the related regulation of fire and other hazards through Policy, and for the re-adoption of the Manitoba Fire Code, be read a second time.

That the by-law be read a third and final time.

- [By-law No. 7200 - Fire Prevention By-law.pdf](#)

13. Giving of Notice

14. Adjournment

*Original Signed By*  
*H. Ewasiuk*

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H. Ewasiuk  
City Clerk