

Minutes of the Meeting of the Brandon Age Friendly Committee of Council
Held July 20, 2023, at 5:15 p.m. in the T.E Snure Multi-Purpose Room, 638 Princess Ave.

Present:

Co-chair Susan Boyachek, Citizen Representative
Areta Donnelly, Citizen Representative
Meryl Orth, Citizen Representative
Doug Fraser, Citizen Representative
Perry Roque, City Representative
Greg Hildebrand, Councilor
Amber Johnson, Program Administrator

Regrets:

Chair Nancy McPherson, PMH Representative
Heather Karrouze, Councillor
Rob Lavin, Citizen Representative
Deirdre Chisholm, Citizen Representative
Michelle LeTourneau, Guest Speaker

1.0 Call to Order

A. Welcome/Introduction

B. Chair Susan Boyachek called the meeting to order at 5:15 PM.

2.0 Approval of Agenda

(26/2023)

MOTION: Meryl Orth/Doug Fraser

Carried

To approve the July 20, 2023, Age Friendly Committee agenda as circulated

3.0 Approval of Age Friendly Committee Minutes

(27/2023)

MOTION: Doug Fraser/Areta Donnelly

To approve the meeting minutes of June 15, 2023, as received.

Carried

4.0 Presentation – Michelle LeTourneau (BUAPC) -

Tabled

A. Michelle LeTourneau was unable to attend today's meeting.

B. Michelle is no longer working with the City of Brandon; the position has been posted.
Presentation to expand knowledge on Calls to Action.

C. Discussion held on potential Knowledge Keepers who could present. – Suzie at
Brandon University. Frank at Friendship Centre. Talk was held at library Stephanie
Spence by researcher at Brandon University.

ACTION ITEM: Meryl Orth to contact Suzie at Brandon University. Doug Fraser to
contact Stephanie Spence. Areta Donnelly to contact Friendship Centre.

5.0 Correspondence

6.0 Old Business

A. Action Plan/Metrics/Terms of Reference updates – Susan Boyachek/All

Tabled

7.0 New Business

A. Age Friendly Email Address

Concern of administrator to send correspondence through professional email.

A phone number for administrator in discussion.

Concerns from Susan Boyachek on Age Friendly email not being answered.

Perry Roque addressed that emails were supposed to go to his email but were not.

The intention is for the coordinator to access the email. Cost is approximately \$75. Council stated the committee would have to cover the cost of \$75/month.

ACTION ITEM: Councillor Greg Hildebrand to discuss with Ron about the cost of email and access.

(28/2023)

MOTION: Doug Fraser/Areta Donnelly

Carried

The Age Friendly Committee agrees to grant the Age Friendly Program Administrator with access to the City of Brandon Age Friendly email account with the final cost to be determined and approved at the next meeting.

B. AFC Meeting Date Change Discussion

Discussion held on need to change meeting scheduled. Decision made to keep current meeting schedule.

C. Brandon Sportsplex Needs Assessment July 5th Meeting.

Correspondence from Ken McKim HTFC Planning and Design on Sportsplex. Met with Nancy McPherson, Susan Boyachek, and Rob Lavin to discuss needs assessment and ask questions on the challenges that Seniors for Seniors and Age Friendly Program for program space. Susan and Nancy McPherson provided details on the existing challenges of the facility for accessibility, the communication of the usage, and the financial accessibility on behalf of the committee.

Names were provided for additional contacts, Community Wellness Coordinator.

Public Open House Wednesday, August 16th, 2023. The City of Brandon to advertise. Perry added that the assessment will provide a report on the communities' needs and report to council. Report expected in September 2023. Seniors for Seniors needs more space for programming. Discussion held on the committee members view on the needs assessment from Age Friendly perspective.

D. BU Nursing Student project Proposals

Requirement of student supervision. Doug Fraser suggested project to review state of nature of homecare in Manitoba, Students to research, survey and provide report back to AF Committee. Susan suggested the nursing students to work under direction of administration to aid in the newsletter content.

ACTION ITEM: AF Administrator to draw up the project suggestion on the spectrum of medical involvement as medical needs grow, the barriers and the success stories of individuals living within Brandon and area.

8.0 Information Items

A. Health Checks

Meryl Orth advised the Age Friendly Committee that Health Checks annual event will be held on September 19th at the Healthy Living Centre.

B. MB Accessibility Fund grant recipients

Unsuccessful in application for funding

C. New Horizons Program Call for Proposals opens August 1st – September 14

Brought to committee to brainstorm ideas for the grant proposal up to \$25,000.

D. City of Brandon Housing Needs Report July 2023

Provides snapshot of where the City of Brandon currently is at in housing availability and support. Policy of Housing for All. Discussion on the responsibilities of the Age Friendly Committee to advocate and ask the “what’s next?” question regarding the Housing Crisis. To discuss further at next meeting.

E. City of Winnipeg to Adopt Plain Language Policy

Age Friendly Program currently addressing with pilot project to provide the community with plain language newsletters. Heather Karrouze to bring to Council regarding the City of Brandon to consider similar adoption of a plain language policy.

9.0 Adjournment

(29/2023)

MOTION: Doug Fraser

To adjourn the meeting 6:38 pm.

Carried

Co-Chairperson

Date

Next Meeting: August 17, 2023

Minutes prepared by: Amber Johnson