

Minutes of the Meeting of the Brandon Age Friendly Committee of Council  
Held June 15, 2023, at 5:15 p.m. in the T.E Snure Multi-Purpose Room, 638 Princess Ave., and  
via Teams Online Platform

**Present:**

Chair Nancy McPherson, PMH Representative  
Co-chair Susan Boyachek, Citizen Representative  
Heather Karrouze, Councillor  
Rob Lavin, Citizen Representative  
Areta Donnelly, Citizen Representative  
Meryl Orth, Citizen Representative  
Doug Fraser, Citizen Representative  
Perry Roque, City Representative

**Regrets:**

Greg Hildebrand, Councillor  
Deirdre Chisholm, Citizen Representative  
Michelle LeTourneau, Guest Speaker

**1.0 Call to Order**

Welcome/Introduction

Chair Nancy McPherson called the meeting to order at 5:15 PM.

**2.0 Approval of Agenda**

(23/2023)

**Motion: Doug Fraser/ Rob Lavin**

To approve the July 20, 2023, Age Friendly Committee agenda as circulated with the following addition:

BU Nursing Students 2023 project consideration.

*Carried*

**3.0 Approval of Age Friendly Committee Minutes**

(24/2023)

**Motion: Rob Lavin/ Doug Fraser**

To approve the meeting minutes of May 18, 2023 as received.

*Carried*

**4.0 Presentation – Michelle LeTourneau (BUAPC)**

Michelle LeTourneau was unable to attend today's meeting.

**ACTION ITEM:** Perry Roque to confirm Michelle LeTourneau's availability for July 20<sup>th</sup>.

**5.0 Correspondence**

A. Health Checks Elder Abuse Event

Meryl Orth advised the Health Checks Committee held an open house community event at Stanley Park in coordination with World Elder Abuse Awareness Day recognized on June 15<sup>th</sup>. She added the event was well received and attendees appreciated the information that was distributed.

**ACTION ITEM:** For the Age Friendly Committee to diarize June 15 as International Elder Abuse Day as a reminder for future consideration.

## **B. United Way, Provincial Senior Manual**

Areta Donnelly shared that Manitoba 211 has collaborated with the Province of Manitoba to create an online and call-in resource guide that is now available to seniors. Areta Donnelly indicated there may be opportunity for suggesting greater local content if a second edition is produced.

## **C. BU Nursing Request**

Susan Boyachek shared with the Committee that Brandon University Community Health course Coordinator is enquiring if the Age Friendly Committee has any potential projects for 4<sup>th</sup> year nursing students. The student would potentially commit to 134 hours. The idea is to provide primary exposure to nursing and the community. It could range from developing client education materials, conducting needs assessments, and assisting with program evaluation.

**ACTION ITEM:** The Committee will consider opportunities for projects to be discussed at the July 20<sup>th</sup> meeting to allow for a response to be provided to BU following this meeting date.

## **6.0 Old Business**

### **A. Action Plan/Metrics/Terms of Reference updates - Susan Boyachek/All**

Deferred to July meeting.

### **B. MB Accessibility Fund Grant opportunity - Susan Boyachek**

Susan Boyachek shared that the grant application was declined.

**ACTION ITEM:** Perry to investigate if the City of Brandon Transit Department was successful in receiving any funds under this grant program.

### **C. Contract Position update – Nancy McPherson**

Nancy McPherson, Rob Lavin & Susan Boyachek conducted interviews and a verbal offer has been made to one candidate. The group has contacted the City of Brandon Human Resources Department to finalize contract requirements. The tentative start date is July 4<sup>th</sup>.

### **D. Vision Zero City Task Group – Areta Donnelly**

Areta Donnelly shared that the Vision Zero Task Group met and reviewed the Committee's priorities. The first item being assessed is pedestrian crosswalks and safety including standards and crossing protocols.

### **E. Culture Plan review discussion – Perry Roque**

Perry Roque shared that the Parks & Recreation Department is in the process of reviewing the Culture Plan. The Department is looking at bringing the key stakeholders of the Culture Plan when it was originally done back together to see what has been accomplished or made progress on. Anticipating round table discussions to be held this Fall.

**7.0 New Business**

**A. AFC meeting date change discussion**

Following a doodle poll, the Committee agreed to hold meetings every second Thursday of the month beginning with the September meeting.

**ACTION ITEM:** To follow up with Deirdre Chisholm and Greg Hildebrand on their day preferences.

**8.0 Information Items**

**A. Health Checks**

Meryl Orth advised the Age Friendly Committee that Health Checks annual event will be held on September 19<sup>th</sup> at the Healthy Living Centre.

(25/2023)

**Motion: Areta Donnelly**  
To adjourn the meeting 6:15 pm.

*Carried*

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*Co-Chairperson*

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*Date*

Next Meeting: July 20, 2023

Minutes prepared by Sincerely Sibanda.