

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 4, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Hamilton-Harwood  
411 That the Agenda for the Regular Meeting of City Council to be held on Monday, January 4, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Patterson  
412 That the Minutes of the Special Meeting of City Council held Monday, December 21, 2015 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Harwood-Chaboyer  
413 That the Minutes of the Regular Meeting of City Council held on Monday, December 21, 2015 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(148) UPDATE ON RECOMMENDATIONS FROM AFFORDABLE HOUSING STRATEGY

Councillor Patterson referred to the 81 recommendations made by a consultant in 2013 with respect to improving housing in the City of Brandon. She enquired how many recommendations were completed, partially completed and yet to be started.

At the request of His Worship the Mayor, the City Manager responded that an affordable housing strategy had been developed which identified 6 affordable housing goals along with 11 strategies and 81 action items expected to aid in increasing the amount of affordable housing available in Brandon. He advised that 9 action items had been completed and 28 had significant work completed but were not fully finished with the remaining 44 items not yet acted upon.

(149) MALFUNCTION OF NEW LED STREET LIGHTS

Councillor Desjarlais advised that some of the new LED street lights were pulsing on and off and others were completely burned out and enquired if Manitoba Hydro could be contacted regarding this issue.

At the request of His Worship the Mayor the City Manager responded that Manitoba Hydro had agreed to have the necessary repairs completed as soon as they were provided with the locations of the malfunctioning lights.

ANNOUNCEMENTS:

PASSING OF FORMER MLA LEN EVANS

His Worship Mayor Chrest announced the recent passing of former Brandon East MLA Len Evans and extended condolences on behalf of City Council to Mr. Evans' family and friends. He advised that Mr. Evans had been a big supporter of the City of Brandon and remained heavily involved in his community right up to his passing and would most certainly be missed.

GENERAL BUSINESS:

(A) HUDSON BAY ROUTE ASSOCIATION

City Council considered a report from the City Clerk dated December 29, 2015 with respect to the above.

Fawcett-Desjarlais

414 That the correspondence dated December 27, 2015 from the Hudson Bay Route Association with respect to support for the Hudson Bay Railway/Port of Churchill and membership in the Association for 2016 be received. CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (7:11 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY,  
JANUARY 16, 2016 AT 9:15 AM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk read the following:

“Your Worship, notice of this meeting was provided to all members of City Council advising that a Special Meeting of City Council would be held this date to deliberate the City’s 2016 Operating and Capital Budgets”.

The City Clerk confirmed that in view of the above compliance and there being quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) 2016 BUDGET DELIBERATIONS

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415 Berry-Desjarlais  
That the 2016 Operating and Capital budgets be approved;

and further, that Administration prepare the required Financial Plan in accordance with the above noted budgets. CARRIED AS AMENDED.

AMENDMENT

416 Patterson-Chaboyer  
That the main motion be amended by adding following the word: "approved". the words: "subject to:

- (1) (a) the deletion of \$60,000 as Capital budget expense from the Police Vehicle Replacement Reserve for the purchase of a patrol car for Brandon Police Service;
- (b) the deletion of \$42,000 as a Capital budget expense from the Municipal Building Maintenance Reserve representing a reduction in the allocation for the replacement of carpet in the Civic Administration Building;
- (c) the deletion of \$500,000 revenue from the Federal Government for the Sportsplex Pool and the addition of \$500,000 as revenue from the Provincial Government;
- (d) the addition of \$148,681 in revenue from the Multi-Material Stewardship Manitoba Grant for recycling programs.” CARRIED.

AMENDMENT

Chrest-Berry

417 That the main motion be further amended by adding the following sub-paragraph thereto:

“(2) the deletion of \$57,750 as an Operating budget expense for the appropriation to the Fire Vehicle Reserve”. CARRIED.

AMENDMENT

Fawcett-Berry

418 That the main motion be further amended by adding the following sub-paragraph thereto:

“(3) the deletion of \$100,000 as an Operating budget expense in labour costs for the Fire Department”. CARRIED.

AMENDMENT

LoRegio-Fawcett

419 That the main motion be further amended by adding the following subparagraph thereto:

“(4) the deletion of \$140,000 as a Capital budget expense from the Parks Reserve for the development of the green space at the A.R. McDiarmid Building”. LOST.

AMENDMENT

Cullen-Desjarlais

420 That the main motion be further amended by adding the following subparagraph thereto:

“(4) the deletion of \$30,000 as a Capital budget expense from the Office Equipment Reserve for design of the commercial kitchen”. CARRIED.

AMENDMENT

Cullen-Desjarlais

421 That the main motion be further amended by adding the following subparagraph thereto:

“(5) the deletion of \$160,000 as a 2017 Capital budget expense from the Office Equipment Reserve for the commercial kitchen.” CARRIED.

AMENDMENT

Berry-LoRegio

422 That the main motion be further amended by adding the following subparagraph thereto:

“(6) the deletion of \$20,000 as an Operating expense for Phase III of the Cultural Plan study from the Special Initiatives budget”. LOST.

AMENDMENT

Chaboyer-LoRegio

423 That the main motion be further amended by adding the following subparagraph thereto:

“(6) the deletion of \$50,000 as an Operating budget expense from Special Initiatives budget”. CARRIED.

AMENDMENT

Fawcett-Cullen

424 That the main motion be further amended by adding the following subparagraph thereto:

“(7) the deletion of \$125,000 as a 2016 Capital budget expense from the Parks Reserve for the Recreation Master Plan refresh.” CARRIED.

AMENDMENT

Patterson-Hamilton

425 That the main motion be further amended by adding the following subparagraph thereto:

“(8) the addition of \$26,000 as an Operating budget expense to the contract with the Brandon Neighbourhood Renewal Corporation for the provision of an affordable housing coordinator”. CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Berry-Patterson

426 That the above amending motion be amended by adding the words: “to be funded from the Affordable Housing Reserve”. CARRIED.

Councillor Desjarlais declared a potential conflict of interest in the following matter due to his employment and left the Council Chamber without any further discussion.

AMENDMENT

Patterson-Fawcett

427 That the main motion be further amended by adding the following subparagraph thereto:

“(9) the addition of \$40,000 as an Operating budget expense representing the City of Brandon's contribution to a pilot project for Housing First to supplement rent for people in crisis”. LOST.

Following the above motion being voted on, Councillor Desjarlais re-entered the Council Chamber.

AMENDMENT

Patterson-Berry

428 That the main motion be further amended by adding the following subparagraph thereto:

“(9) the addition of \$500,000 as an Operating budget expense for the funding of the Keystone Centre Capital Plan toward existing facilities, whereby \$400,000 shall be funded through the Accommodation Tax Reserve and \$100,00 from general tax revenue, conditional upon matching funds from the Province of Manitoba.” CARRIED.

AMENDMENT

Fawcett-Chrest

429 That the main motion be further amended by adding the following subparagraph thereto:

“(10) the deletion of \$100,000 as an Operating budget expense for Brandon Police Service”.  
LOST.

AMENDMENT

Chrest-Desjarlais

430 That the main motion be further amended by adding the following subparagraph thereto:

“(10) the deletion of \$43,086 as an Operating budget expense from the Brandon Police Services budget for the appropriation to the Police Vehicle Reserve”. CARRIED.

AMENDMENT

Berry-LoRegio

431 That the main motion be further amended by adding the following subparagraph thereto:

“(11) the deletion of \$100,000 as an Operating budget expense for the appropriation to the Equipment Replacement Reserve.” CARRIED.

AMENDMENT

Fawcett-Desjarlais

432 That the main motion be further amended by adding the following subparagraph thereto:

“(12) the addition of \$50,000 as an Operating budget expense representing bridge funding from April 1 to December 31, 2016 for the Aboriginal Community Coordinator position”.  
CARRIED.

AMENDMENT

Patterson-Fawcett

433 That the main motion be further amended by adding the following subparagraph thereto:

“(13) the addition of \$85,000 as an Operating budget expense representing a grant to the Provincial Exhibition of Manitoba for the Dome Building Project”. CARRIED.

AMENDMENT

Harwood-Cullen

434 That the main motion be further amended by adding the following subparagraph thereto:

“(14) the addition of \$80,000 as an Operating budget expense representing the 2016 grant to the Brandon General Museum and Archives Inc.”. CARRIED.

Councillor Hamilton declared a conflict of interest in the following matter due to her employment with Prairie Mountain Health and left the Council Chamber without any further discussion.

AMENDMENT

Desjarlais-Fawcett

435 That the main motion be further amended by adding the following subparagraph thereto:

“(15) the addition of \$124,110 as an Operating budget expense for the City of Brandon's contribution to the Regional Health Centre Project”. CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

LoRegio-Desjarlais

436 That the amending motion be amended by adding: "whereby the contribution shall be funded from the General Reserve". CARRIED.

AMENDMENT TO AMENDMENT

LoRegio-Patterson

437 That the amending motion be further amended to delete the figure: \$124,110” and substituting therefor the figure: \$372,330”. CARRIED.

AMENDMENT TO AMENDMENT

Chrest-Chaboyer

438 That the amending motion be further amended by adding: “and further, that the contribution be paid at the mid-way point of completion of the project”. CARRIED.

Following the above motions being vote on, Councillor Hamilton re-entered the Council Chamber.

AMENDMENT

Desjarlais-Patterson

439 That the main motion be further amended by adding the following subparagraph thereto:

“(16) the addition of \$50,000 as an Operating budget expense to the amount of the grant to the Brandon Downtown Development Corporation (Renaissance Brandon) contingent upon matching funds from the Province of Manitoba”. CARRIED.

AMENDMENT

Chaboyer-Cullen

440 That the main motion be further amended by adding the following subparagraph thereto:

“(17) the addition of \$500 as an Operating budget expense to the Grants Review Committee for additional funding to the Christmas Cheer Board”. CARRIED.

AMENDMENT

Desjarlais-Fawcett

441 That the main motion be further amended by adding the following subparagraph thereto:

“(18) the addition of \$30,000 as an Operating budget expense to the Grants Review Committee for additional funding to the Samaritan House Program”. CARRIED AS AMENDED.



AMENDMENT TO AMENDMENT

Patterson-Fawcett

442 That the amending motion be amended by deleting the figure: "\$30,000" and substituting therefor the figure: "\$10,000". CARRIED.

AMENDMENT

Desjarlais-Hamilton

443 That the main motion be further amended by adding the following subparagraph thereto:

“(19) the addition of \$15,000 as an Operating budget expense to Heritage Administration for the heritage plaque program”. CARRIED.

AMENDMENT

Berry-Desjarlais

444 That the main motion be further amended by adding the following subparagraph thereto:

“(20) the deletion of \$20,000 as Operating budget expense from Property Administration for survey fees”. LOST.

AMENDMENT

Chrest-Berry

445 That the main motion be further amended by adding the following subparagraph thereto:

“(20) the deletion of \$102,123 as an Operating budget expense for the debenture payment for the A.R. McDiarmid Building whereby the total amount of the debenture shall be reduced by \$1,000,000, to be funded from the Municipal Building Reserve” . CARRIED.

AMENDMENT

LoRegio-Cullen

446 That the main motion be further amended by adding the following subparagraph thereto:

“(21) the deletion of \$30,000 as a Capital budget expense from the Rec Centre Reserve for the purchase of the heavy duty Utility Vehicle”. LOST.

AMENDMENT

LoRegio-Patterson

447 That the main motion be further amended by adding the following subparagraph thereto:

“(21) the deletion of \$25,000 as a Capital budget expense from the Rec Centre Reserve for the purchase of a sprayer attachment”. LOST.

AMENDMENT

Desjarlais-Fawcett

448 That the main motion be further amended by adding the following subparagraph thereto:

“(21) the deletion of \$70,000 as an Operating budget expense for the appropriation to the Disposal Site Sanitation Reserve”. CARRIED.

AMENDMENT

449 Berry-Cullen

That the main motion be further amended by adding the following subparagraph thereto:

“(22) the deletion of \$20,000 as an Operating budget expense for Christmas light displays”.  
LOST.

AMENDMENT

450 Berry-Fawcett

That the main motion be further amended by adding the following subparagraph thereto:

“(22) the deletion of \$20,000 as an Operating expense for the appropriation to the Election Reserve”. CARRIED.

AMENDMENT

451 Chrest-Chaboyer

That the main motion be further amended by adding the following subparagraph thereto:

“(23) the addition of a salary vacancy allowance of \$200,000 to account for savings in salary costs due to unplanned vacancies.” CARRIED.

AMENDMENT

452 Berry-LoRegio

That the main motion be further amended by adding the following subparagraph thereto

“(24) the deletion of \$50,000 as an Operating budget expense for the appropriation to the Office Equipment Reserve”. CARRIED.

AMENDMENT

453 Desjarlais-Patterson

That the main motion be further amended by adding the following subparagraph thereto:

“(25) the addition of \$5,000 as an Operating budget expense representing financial support to the Brandon Downtown Biz.” LOST.

AMENDMENT TO AMENDMENT

454 Chrest-Desjarlais

That the amending motion be amended by adding the following: “whereby funds shall be matched by the amount raised by the Brandon Downtown Biz through membership”. CARRIED.

AMENDMENT

455 Berry-Hamilton

That the main motion be further amended by adding the following subparagraph thereto:

“(25) the deletion of \$50,000 as an Operating budget expense for the appropriation to the Rec Centre Reserve”. LOST.

AMENDMENT

Berry-Fawcett

456 That the main motion be further amended by adding the following subparagraph thereto:

“(25) the deletion of \$63,000 as an Operating budget expense representing a reduction in the City’s overall overtime costs”. LOST.

In City Council concluding its deliberations, it was noted that the above changes in the budgets, as presented, resulted in a tax rate increase of 0.59%.

ADJOURN:

Patterson-Desjarlais

That the meeting do now adjourn (5:37 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 18, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Councillor Kris Desjarlais, Councillor Jeff Harwood

**ADOPTION OF AGENDA:**

**Berry-Cullen**

457 That the Agenda for the Regular Meeting of City Council to be held on Monday, January 18, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

**Patterson-Chaboyer**

458 That the Minutes of the Regular Meeting of City Council held Monday, January 4, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) **BERNIE CHRISP - BRANDON RIVERBANK INC. ANNUAL REPORT**

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Bernie Chrisp, President of Brandon Riverbank Inc., appeared before City Council to provide an update on the Riverbank Discovery Center. Mr. Chrisp highlighted the history, mission, and staff compliment of the Riverbank Discovery Centre while informing City Council that visitor numbers to the center remained strong. He reported that over the past year, Brandon Riverbank Inc. had worked to establish a master plan for the Assiniboine River corridor, entitled "Back to the River", which focused on creating nature first zones, infrastructure, creation of a festival park, recreation zones, and cultural spaces. Mr. Chrisp thanked City Council and City Administration for their ongoing support of Brandon Riverbank Inc.

**LoRegio-Fawcett**

459 That the presentation by Bernie Chrisp of Brandon Riverbank Inc. with respect to the annual update on the operations of Brandon Riverbank Inc. and Brandon Tourism and plans for 2016 be received. CARRIED.

(B) **CATHY MATTES & JASON GOBEIL - WALKING WITH OUR SISTERS ART EXHIBITION**

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Cathy Mattes and Jason Gobel, committee members with the Walking with Our Sisters Art Exhibition, appeared before City Council to provided information on the upcoming event. Ms. Mattes explained to City Council the purpose of the Walking with Our Sister Art Exhibit, which honoured missing and murdered Aboriginal women. She noted that the event would take place February 22 to March 6, 2016 at Brandon University.

It was also noted that the exhibit featured a walking path where participants could view over 1800 moccasin vamps representing missing and murdered Aboriginal women in Canada. Ms. Mattes explained the art exhibition would also be accompanied with workshops and learning opportunities on Aboriginal culture.

Fawcett-Patterson

460 That the presentation by Cathy Mattes and Jason Gobeil, Community Volunteers, with respect to the Walking With Our Sisters Art Exhibition be received. CARRIED.

(C) RICHARD BRUCE - 2016 WINTER FESTIVAL COMMUNITY EVENT DESIGNATION

Richard Bruce, Chair of the Winter Festival appeared before City Council with respect to the upcoming festival and to request designation as a community event. Mr. Bruce reported that the Winter Festival would take place January 28 – 30, 2016 and provided free public access to eight cultural pavilions. Mr. Bruce requested the Winter Festival receive community event designation in order for the cultural pavilions to access liquor permits for their respective venues.

Fawcett-Hamilton

461 That the presentation by Richard Bruce of the Winter Festival Committee with respect to obtaining Community Event Designation for the 2016 Winter Festival to be held January 28-30, 2016 be received. CARRIED.

Fawcett-Hamilton

462 That the Winter Festival to be held January 28 -30, 2016 be hereby designated as a Community Event in the City of Brandon whereby said festival shall include the following pavilions at the listed locations:

- English Pavilion – Victoria Inn Hotel, 3550 Victoria Avenue
- Mauritius Pavilion – Central United Church, 327 – 8th Street
- Chinese Pavilion – Knox United Church, 451 – 18th Street
- Brazilian Pavilion – Ukrainian National Home, 1133 Stickney Avenue
- Scottish Pavilion- Victoria Inn Hotel, 3550 Victoria Avenue
- Irish Pavilion – Royal Oak Inn & Suites, 3150 Victoria Avenue
- Ukrainian Pavilion – Ukrainian Reading Association Hall, 1005 Assiniboine Avenue
- Métis Pavilion – Western Manitoba Centennial Auditorium, 205 – 20th Street

CARRIED.

PUBLIC HEARINGS:

(A) DESIGNATION OF MUNICIPAL HERITAGE SITE – 1039 PRINCESS AVENUE

City Council sat to hear representation on the application for the above noted designation.

It was noted that the application to designate the property located at 1039 Princess Avenue had been withdrawn.

No written or verbal representation was put forward either in support of or in opposition to the application.

Hamilton-Chaboyer

463 That the Public Hearing with respect to the proposed designation of the land and premises located at 1039 Princess Avenue (Lots 31/40, Block 59, Plan 2 BLTO) as a municipal heritage site be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) POVERTY COMMITTEE  
VERBAL

JANUARY 18, 2016

January 18, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Jan Chaboyer provided a verbal report on the recent meeting of the Poverty Committee held January 12, 2016. Councillor Chaboyer informed City Council that the Poverty Committee had met with Samaritan House Ministries and received an update on the important food and shelter security challenges many economically vulnerable people in Brandon were facing. Councillor Chaboyer reported that Samaritan House Ministries continued to encounter fiscal challenges in its operations and would appreciate any efforts from the City of Brandon to waive landfill tipping charges, or offer grants to support their operations in lieu of property taxes paid. Councillor Chaboyer advised City Council that the Poverty Committee remained active enhancing its website and would be bringing forward motions regarding poverty issues in Brandon that could be addressed at the Association of Manitoba Municipalities regional meetings in June of 2016.

Chaboyer-Brown

464 That the report of the Poverty Committee be received. CARRIED.

ENQUIRIES:

(150) OVERHEAD SIGNAGE AT INTERSECTION OF 10TH STREET AND PARK AVENUE

Councillor Patterson noted that snow covered roads made it difficult for drivers to determine which lane they were to be in when turning or going straight thru at intersections. She enquired if overhead signage was expected to be installed at the intersection of 10th Street and Park Avenue.

At the request of His Worship the Mayor, the Acting City Manager, Mr. Rod Sage, responded that the installation of overhead signage was planned for all reconfigured intersections within the City of Brandon, inclusive of the 10th Street and Park Avenue Intersection in the near future.

(151) UPDATE ON TRAFFIC LIGHTS AT 18TH STREET AND ROSSER AND PRINCESS AVENUES

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Councillor Berry requested an update on the traffic lights at the intersections of 18th Street and Rosser and Princess Avenues with respect to the pedestrian crossing signals.

At the request of His Worship the Mayor, the Director of Engineering Services and Water Resources responded that push button controls for pedestrians were expected to be installed on the light standards in the very near future with Manitoba Infrastructure and Transportation absorbing the costs for same.

ANNOUNCEMENTS:

PUBLIC HEARING - APPLICATION TO PUBLIC UTILITIES BOARD FOR REVISED WATER AND WASTEWATER RATES

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His Worship Mayor Chrest announced that a Public Hearing conducted by the Public Utilities Board (PUB) with respect to the application of the City of Brandon to increase the water and wastewater rates would be held Tuesday, January 19, 2016 in the Main Foyer of the Civic Administration Building starting at 7:00 p.m. He invited members of the public with questions or concerns to come out and share their views with the PUB.

GENERAL BUSINESS:

(A) PROPOSAL – SUPPLY OF FRONT LOAD SANITATION TRUCK

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City Council considered a report from the Director of Public Works dated January 11, 2016 with respect to the above.

Fawcett-LoRegio

465 That the bid from Joe Johnson Equipment Inc. to supply one (1) new Front Load Sanitation Truck as per proposal and specifications for a total price of \$308,513.40 (net of GST) be accepted. CARRIED.

(B) PROPOSAL – SUPPLY OF TWO (2) NEW CLASS 8 TANDEM AXLE TRUCKS CAB & CHASSIS WITH GRAVEL BOX

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Submitted for consideration was a report from the Director of Public Works dated January 11, 2016 with respect to the above.

Fawcett-Chaboyer

466 That the bid from Custom Truck Sales to supply two (2) new Class 8 Tandem Axle Trucks Cab & Chassis with Gravel Box, including a 5-year extended warranty as per proposal and specifications for a total price of \$392,832.30 (net of GST) be accepted. CARRIED.

(C) PROPOSAL – SUPPLY OF ONE (1) ARTICULATING MOTOR GRADER

Considered was a report from the Director of Public Works dated January 11, 2016 with respect to the above.

Fawcett-Chaboyer

467 That the bid from Toromont Cat to supply one (1) Articulating Motor Grader, including a 5-year warranty and a 5-year preventative maintenance package as per proposal and specifications for a total price of \$414,153.62 (net of GST) be accepted. CARRIED.

(D) PROPOSAL – SUPPLY OF THREE (3) CLASS 8 PATCH TRUCKS

City Council considered a report from the Director of Public Works dated January 11, 2016 with respect to the above.

Fawcett-Chaboyer

468 That the bid from Custom Truck Sales to supply three (3) Class 8 Patch Trucks, including a 5-year extended warranty, as per proposal and specifications for a total price of \$584,068.30 (net of GST) be accepted. CARRIED.

(E) PROPOSAL – SUPPLY OF ONE (1) NEW 4 YARD WHEEL LOADER

Submitted for consideration was a report from the Director of Public Works dated January 13, 2016 with respect to the above.

Fawcett-Chaboyer

469 That the bid from Westcon Equipment & Rentals to supply one (1) new 4 Yard Wheel Loader including a 5-year preventative maintenance package as per proposal and specifications for a total price of \$362,253.13 (net of GST) be accepted. CARRIED.

BY-LAWS:

NO. 7124 NEW ZONING BY-LAW

It was noted that this by-law received first reading at the August 17, 2015 meeting of City Council.

Fawcett-LoRegio

470 That By-law No. 7124, to repeal the City of Brandon Zoning By-law No. 6642 and to adopt a new Zoning By-law be amended by deleting “Schedule A” thereto and substituting therefor “Schedule A” attached to the report of the Community Planner dated December 31, 2015. CARRIED.

Fawcett-Cullen

471 That the by-law, as amended, be read a second time. CARRIED.

Fawcett-Chaboyer

472 That the by-law be read a third and final time. CARRIED.



In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7124 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Jeff Fawcett  
Councillor Vanessa Hamilton  
Councillor John LoRegio  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7131      TO AMEND BY-LAW NO. 6979 – BORROWING OF FUNDS FOR THE CENTRAL WASTEWATER TREATMENT FACILITY PROJECT

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This by-law was withdrawn from the Agenda.

NO. 7133      TO DESIGNATE 1039 PRINCESS AVENUE AS A MUNICIPAL HERITAGE SITE

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Considered was a report from Planning & Building Safety dated January 13, 2016 with respect to the above.

Hamilton-Berry

473      That By-law No. 7133 to designate 1039 Princess Avenue (Lots 31/40, Block 59, Plan 2, BLTO) be given no further readings. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Brown

That the meeting do now adjourn (8:38 p.m.). CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
FEBRUARY 1, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Harwood-Desjarlais

474 That the Agenda for the Regular Meeting of City Council to be held on Monday, February 1, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Berry-Fawcett

475 That the Minutes of the Special Meeting of City Council held Saturday, January 16, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hamilton-Chaboyer

476 That the Minutes of the Regular Meeting of City Council held Monday, January 18, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) NICKOLAS AVLONITIS, CITIZEN MEMBER - WATER & PUBLIC SERVICES

Nickolas Avlonitis appeared before City Council with respect to a number of concerns regarding pot holes, damage to boulevards and curbs from snow clearing, back lane maintenance, water utility billing, and Brandon Transit benches around the 1200 block of Lorne Avenue. Mr. Avlonitis' concerns were taken under advisement and referred to Administration by City Council for further investigation and response.

Harwood-Chrest

477 That the presentation by Nickolas Avlonitis with respect to the watery utility billing, snow clearing, as well as road and transit maintenance be received. CARRIED.

(B) WESTERN MANITOBA SENIORS NON PROFIT HOUSING CO-OPERATIVE LTD. - DEVELOPMENT OF 2105 BRANDON AVE

Marie Hamilton and Harvey Douglas, representatives of the Seniors Non-Profit Housing Co-operative Ltd., appeared before City Council with respect to the success of 620 McDiarmid Place and their future plans for 2105 Brandon Avenue. Mrs. Hamilton, President of the Seniors Non-Profit Housing Co-operative Ltd., provided a review of 620 McDiarmid Senior Housing Co-op project that provided affordable housing for 44 occupants in 34 residential suites and highlighted the many partners involved in making the project a reality. Mr. Douglas, Treasurer of the Seniors Non-Profit Housing Co-operative Ltd., provided details on the proposed housing development at 2105 Brandon Avenue which would include 48 suites with affordable rents, and 12 suites at market rates. Mr. Douglas thanked City Council for its past support and look forward to working in partnership on the 2105 Brandon Avenue housing development.

Patterson-LoRegio

478 That the presentation by Marie Hamilton and Harvey Douglas with respect to the development of a seniors co-op housing at the property located at 2105 Brandon Avenue be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(152) UPDATE ON OVERHEAD SIGNAGE AT INTERSECTION OF 10TH STREET AND PARK AVENUE

Councillor Patterson referred to her previous enquiry regarding overhead signage at the intersection of 10<sup>th</sup> Street and Park Avenue and advised that same would be included in the tender package for signage at 13th Street and Park Avenue. She noted however that temporary signage had been installed in the meantime and thanked Administration for the prompt action taken to improve the safety of the intersection.

(153) CITY INITIATIVES FOR CIVIC ENGAGEMENT

Councillor Patterson noted the importance of ensuring citizen input was included in decision making and enquired as to some initiatives the City had undertaken to increase opportunities for citizens to engage in public meetings.

At the request of His Worship the Mayor, the City Manager responded that the City of Brandon traditionally held Ward meetings and special information sessions to allow for public engagement on items such as the budget and the 8th Street Bridge. Additionally, he noted that postings on social media via Twitter and Facebook had increased and the capacity to live stream events to a YouTube Channel had been added. The City Manager stated that City Council Meetings were broadcasted on WCG TV and streamed online, and that members of the public who wished to speak at a City Council meeting could do so through a registered delegation, or appearing under Community Question Period.

(154) LEVEL OF DIKE PROTECTION ON ASSINIBOINE RIVER

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Councillor Chaboyer referred to a recent media report released through the Provincial Government that stated the Assiniboine River dikes needed to be raised another 2.6 feet to protect against a "one-in-300-year flood". Councillor Chaboyer enquired if based on extensive work already done in Brandon, whether it was necessary to comply with the report as well as any timelines and proposed resources to do so.

At the request of His Worship the Mayor, the City Manager clarified that although recommendations were for flood levels of 1:300 years, the current height of the dikes provided a level of protection for a 1:140 year flood and were at an elevation 2 feet higher than water levels experienced in 2011 and 2014. He noted that the analysis for typical flood protection was being revised to account for severe weather patterns experienced and further, the report also suggested many other flood mitigating measures that could positively impact Brandon such as changes to the Shellmouth Reservoir. The City Manager stated that Manitoba Infrastructure and Transportation agreed that Brandon continued to be well protected by the existing dike system.

ANNOUNCEMENTS:

LOUIS RIEL DAY CELEBRATIONS

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Councillor Desjarlais announced that Louis Riel Day celebrations to be hosted by the Grand Valley Metis Local would be held on Monday, February 15, 2016 at the East End Community Centre. He noted that the festivities would include food, games and entertainment beginning around 12:30 p.m.

"ONLY YES MEANS YES" WEEK

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Councillor Patterson announced that February 8-14, 2016 had been proclaimed "Only Yes Means Yes" Week as part of the work of a Brandon University committee regarding the importance of consent in terms of sexual & reproductive health and awareness. She invited the public to attend any number of events to be held, which were listed on the Brandon University website.

WINTER FESTIVAL VOLUNTEERS

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Councillor LoRegio thanked all the volunteers and organizers involved with the 13<sup>th</sup> Annual Winter Festival which took place over the weekend.

DAKOTA NATION WINTER FESTIVAL

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His Worship Mayor Chrest recognized the Dakota Nation Winter Festival, hosted by Sioux Valley Dakota Nation held at the Keystone Centre over the past weekend as well.

GENERAL BUSINESS:

(A) AFFORDABLE HOUSING GRANT – 2105 BRANDON AVENUE

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Considered was a report from the Director of Economic Development dated January 19, 2016 with respect to the above.

LoRegio-Desjarlais

479 That a grant in the amount of \$152,000 be provided to Western Manitoba Seniors Non-profit Housing Cooperative Ltd. (Cooperative) for the construction of 48 units of affordable seniors housing at 2105 Brandon Avenue and a maximum of six membership shares in the Cooperative be purchased by the City of Brandon at a maximum cost of \$147,000, with said funds to be transferred from the Affordable Housing Reserve to the Affordable Housing Grants operating account;

and further, that a 20-year tax offsetting grant equal to 50% of the municipal taxes payable be approved, whereby year one of the tax offsetting grant will be the year in which the new structure at 2105 Brandon Avenue is added to the City of Brandon tax roll. NOT VOTED ON.

LoRegio-Hamilton

480 That consideration of an affordable housing grant to Western Manitoba Seniors Non-profit Housing Cooperative Ltd. for the construction of 48 units of affordable seniors housing at 2105 Brandon Avenue be deferred to the March 7, 2016 meeting of City Council. CARRIED.

(B) 2015 ENVIRONMENTAL INITIATIVES UPDATE

---

City Council considered a report and power point presentation from the Environmental Initiatives Coordinator dated January 14, 2016 with respect to the above.

Desjarlais-Chaboyer

481 That the report of the Environmental Initiatives Section dated January 14, 2016, providing an update on environmental initiatives being addressed in Brandon be received. CARRIED.

BY-LAWS:

NO. 7127 TO AMEND ANIMAL CONTROL BY-LAW NO. 5900 – KEEPING OF PIGEONS

---

It was noted that this by-law had received first reading at the September 8, 2015 meeting of City Council.

Patterson-Hamilton

482 That By-law No. 7127 to amend the Animal Control By-law No. 5900, with respect to the keeping of pigeons, be read a second time. CARRIED.

483 Patterson-Hamilton  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7127 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Vanessa Hamilton	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Lonnie Patterson	

NO. 7128 TO AMEND LICENSING BY-LAW NO. 6009 – HOME BASED BUSINESSES

---

It was noted that this by-law had received first reading at the September 8, 2015 meeting of City Council.

484 LoRegio-Desjarlais  
That By-law No. 7128 to amend the Licensing By-law No. 6009 with respect to home-based businesses, be read a second time. CARRIED.

485 LoRegio-Chaboyer  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7128 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Vanessa Hamilton	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Lonnie Patterson	

NO. 7131

TO AMEND BY-LAW NO. 6979 – TO AUTHORIZE THE EXPENDITURE AND BORROWING OF FUNDS FOR THE PURPOSE OF FINALIZING THE CONVERSION OF THE INDUSTRIAL WASTEWATER TREATMENT FACILITY TO A COMBINED WASTEWATER TREATMENT FACILITY

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It was noted that this by-law had received first reading at the October 19, 2015 meeting of City Council and was held in abeyance pending approval from The Municipal Board.

Berry-Chaboyer

486 That By-law No. 7131, to amend By-law No. 6979 to provide for the to provide for the expenditure and borrowing of \$10,000,000.00 for the purpose of finalizing the conversion of the Industrial Wastewater Treatment Facility to a Combined Wastewater Treatment Facility be amended by:

(a) deleting in the preamble, the words: “the Central” and substituting therefor the words: “a combined”, and deleting the words: “hereinafter called the “central WWTF Project” in their entirety;

(b) adding as the fourth WHEREAS clause the words:

“AND WHEREAS it is deemed necessary and expedient to amend said By-law No., 6979 to provide for a decrease in the term of the approved borrowing from 20 years to 16 years”;

(c) deleting in the fifth WHEREAS clause the words: “issue a debenture to” and substituting therefor the words: “borrow from”, and deleting the word: “debenture” and substituting therefor the word: “borrowing”;

(d) adding the following as Clause 1:

“(1) THAT By-law No. 6979 of the City of Brandon BE AND THE SAME IS HEREBY AMENDED to provide for a decrease in the term of the approved borrowing from 20 to 16 years”;

and renumbering the existing Clauses 1, 2 and 3 and Clauses 2, 3, and 4 respectively;

(e) adding in Clause 2, the word: “FURTHER” immediately following the word: “HEREBY”;  
and

(f) deleting in Clause 3 the words: “all financial assistance provided” and substituting therefor the words: “works completed”. CARRIED.

Berry-Harwood

487 That the by-law, as amended, be read a second time. CARRIED.

Berry-Harwood

488 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7131 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Vanessa Hamilton  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7134

TO REZONE THE PROPERTY LOCATED AT 6701 & 8055 RICHMOND AVENUE EAST FROM DR DEVELOPMENT RESERVE ZONE TO IH INDUSTRIAL HEAVY ZONE

---

Submitted for consideration was a report from Planning and Building Safety dated January 19, 2016.

Harwood-Chaboyer

489 That By-law No. 7134 to rezone property located at 6701 and 8055 Richmond Avenue East (Pt. SW¼ 15-10-18 WPM and Pt. SE¼ 15-10-18 WPM) from DR Development Reserve Zone to IH Industrial Heavy Zone be read a first time. CARRIED.

NO. 7135

TO REZONE 231 ROSSER AVENUE EAST FROM MR INDUSTRIAL RESTRICTED ZONE TO RLD RESIDENTIAL LOW DENSITY MULTIPLE FAMILY ZONE

---

Considered was a report from Planning and Building Safety dated February 1, 2016 with respect to the above.

Hamilton-Berry

490 That By-law No. 7135 to rezone property located at 231 Rosser Avenue (Wly 19.5 ft of Lot 2 and Ely 12.5 ft of Lot 3, Block 37, Plan 4) from MR Industrial Restricted Zone to RLD Residential Low Density Multiple Family Zone be read a first time. CARRIED.

NO. 7137

TO AMEND BY-LAW NO. 6814 – EXTENSION OF FINANCIAL ASSISTANCE PROGRAM FOR ELIGIBLE PROPERTIES IN THE RENAISSANCE DISTRICT

---

City Council considered a report from Councillor Desjarlais dated January 28, 2016 with respect to the above.

Desjarlais-Patterson

491 That By-law No. 7137, being a by-law to amend By-law No. 6814, for the purpose of extending the time period for eligibility of the financial assistance program in the Renaissance District, be read a first time. CARRIED.



GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (8:40 p.m.) CARRIED.

---

MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY,  
FEBRUARY 16, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Councillor Jan Chaboyer

**ADOPTION OF AGENDA:**

Harwood-Desjarlais

492 That the Agenda for the Regular Meeting of City Council to be held on Monday, February 16, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Patterson-Hamilton

493 That the Minutes of the Regular Meeting of City Council held Monday, February 1, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) STEVE HORNE, EXECUTIVE DIRECTOR OF EXTERNAL RELATIONS,  
ASSINIBOINE COMMUNITY COLLEGE - ACC NORTH HILL CAMPUS MASTER  
PLAN

---

Steve Horne, Executive Director of External Relations with Assiniboine Community College (ACC), appeared before City Council with respect to the ACC's North Hill Campus Master Plan. Mr. Horne noted that the Plan set a direction for the continued development of school's North Hill Campus by providing a development framework for the future campus's built form, open space, and circulation network over the coming decades. Mr. Horn requested that City Council approve a resolution supporting this special development site plan, as required by Brandon and Area Planning District Development Plan By-law.

Harwood-LoRegio

494 That the presentation by Steve Horne, Executive Director of External Relations - Assiniboine Community College, with respect to the ACC North Hill Campus Master Plan be received. CARRIED.

**PUBLIC HEARINGS:**

Nil

**COMMUNITY QUESTION PERIOD:**

Nil

COMMITTEE REPORTS:

(A) POVERTY COMMITTEE  
VERBAL

FEBRUARY 16, 2016

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February 16, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Patterson provided a report on behalf of the Poverty Committee, which recently set a series of goals for the 2016 year. In addition to meeting jointly with the Brandon Urban Aboriginal Peoples' Council and the City of Brandon Age-Friendly Committee, Councillor Patterson informed City Council that the Poverty Committee would be engaging the community this year on the topics of homelessness, poverty, healthcare, food security, and affordable housing. Councillor Patterson noted that the Food Charter adopted by City Council in 2014, was available on the City's website.

Desjarlais-Berry

495 That the report of the Poverty Committee be received. CARRIED.

ENQUIRIES:

(155) UPDATE ON SPORTSPLEX RENOVATIONS

---

Councillor Fawcett requested an update on the status of the renovations to the City of Brandon Sportsplex inclusive of the expected completion date.

At the request of His Worship the Mayor, the City Manager responded that the renovations were in the final stages of completion. He noted that the new pump and filters were in place in the pool with the installation of the fixtures and waterproof membrane expected in the near future. The City Manager advised that, barring any unforeseen circumstances, the renovations were expected to be completed by May 1, 2016.

(156) REVIEW OF THE KEYSTONE CENTRE GOVERNANCE

---

Councillor LoRegio requested an update on the status of the review of the governance of the Keystone Centre.

His Worship Mayor Chrest responded that the Winnipeg Office of Meyers Norris & Penny (MNP) had been selected by the Leadership Group to conduct the review which began in October 2015 with a meeting with the stakeholders. His Worship the Mayor advised that an examination of the current state of affairs of the Keystone Centre as well as a review of governance models of similar organizations throughout Canada was to take place, following which options and recommendations were to be presented to the Leadership Group by representatives from MNP. Mayor Chrest confirmed that the information presented to the Leadership Group would then be shared with the constituents, being the Province of Manitoba, the Provincial Exhibition of Manitoba and the City of Brandon.

He advised that MNP were in the final stages of their work with the report expected to be presented to the Leadership Group in late March or early April 2016, with the information to be shared with City Council shortly thereafter.

(157) UPDATE ON DRAINAGE MASTER PLAN

---

Councillor LoRegio requested an update on status of the Drainage Master Plan.

At the request of His Worship the Mayor, the City Manager responded that work on the Plan was ongoing with the survey data collected, models completed for areas not previously modelled, and the review of existing studies taken place. He advised that the Stormwater Management and Land Drainage System Standards Manual provided by the consultant was currently being reviewed and the final report, inclusive of the Capital Improvement Plan, was in process.

(158) PARKING METERS IN DOWNTOWN

---

Councillor Brown advised that some parking meters in the 000 and 100 Blocks of 9th Street had become unreadable due to condensation build-up on the lens and enquired if this problem could be looked into.

At the request of His Worship the Mayor, the City Manager responded that, while the meters were well sealed, snow being blown towards the meters had caused condensation on the inside in the past. He advised that staff had drilled holes in the bottom of the posts in the past to allow for improved drainage and air flow. He advised that older meters were being replaced with newer models which should alleviate this problem in the future, however, he agreed to have these meters looked at as soon as possible.

ANNOUNCEMENTS:

CIVIC ENGAGEMENT COMMITTEE MEETING

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Councillor Patterson announced that the Civic Engagement Committee was hosting a public meeting on February 23, 2016 at 6:30 p.m. in the Councillors' Meeting Room, Second Floor of City Hall. She advised that the proposed recommendations to City Council would be shared at the meeting and encouraged interested parties to come out and share their thoughts on same.

2016 CIS WOMEN'S VOLLEYBALL NATIONAL CHAMPIONSHIP

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Councillor Fawcett announced that the Brandon University Lady Bobcats were hosting the 2016 CIS Women's Volleyball National Championships from March 11-13, 2016 and encouraged everyone to get out and cheer on the Bobcats.

2016 COLDEST NIGHT OF THE YEAR WALK

---

Councillor Desjarlais reminded everyone that the 2016 Coldest Night of the Year Walk to benefit Samaritan House would take place on Saturday, February 20, 2016 starting at 5:00 p.m. He advised that approximately 28 teams were participating with \$17,000 of the \$20,000 fundraising goal having been raised to date. He encouraged everyone to support this worthy cause in our community.

WALKING WITH OUR SISTERS ART EXHIBITION

---

Councillor Fawcett announced that the Walking With Our Sisters Art Exhibit which featured a walking path where participants could view over 1800 moccasin vamps representing missing and murdered Aboriginal women in Canada was being held at Brandon University from February 22-March 6, 2016 and invited everyone to come out and walk through this amazing exhibit.

ABORIGINAL YOUTH CONFERENCE – “PUSHING THE LIMITS”

---

Councillor Desjarlais announced that the "Pushing the Limits" Aboriginal Youth Conference was to take place at Assiniboine Community College on Saturday, February 20, 2016 where presentations on a variety of topics would be enjoyed by over 200 youth.

VISIT TO REGINA AND FORMER COUNCILLOR LUMBARD

---

His Worship Mayor Chrest announced that he had enjoyed visiting with former Brandon City Councillor Todd Lumbard while in Regina recently where he and Todd had shared many fond memories of Brandon.

BRANDON FESTIVAL OF THE ARTS

---

Mayor Chrest announced that the Brandon Festival of the Arts was currently taking place in the City of Brandon and that the event brought people from all over Western Manitoba to Brandon.

GENERAL BUSINESS:

(A) ASSINIBOINE COMMUNITY COLLEGE NORTH HILL CAMPUS MASTER PLAN

City Council considered a report from Planning & Building Safety dated January 12, 2016 with respect to the above.

Fawcett-Patterson

496 That the North Hill Campus Master Plan attached to the report by the Principal Planner dated January 12, 2016 be approved, subject to the owner or successor:

- a. submitting a transportation impact study for review and approval by the City of Brandon Engineering Department and Manitoba Infrastructure and Transportation; and
- b. submitting a site servicing study for review and approval by the City of Brandon Engineering Department. CARRIED.

BY-LAWS:

NO. 7136 TO AMEND ZONING BY-LAW NO. 7124 FOR INFILL RESIDENTIAL DEVELOPMENT

---

City Council considered a report from Planning & Building Safety dated January 29, 2016 with respect to the above.

497 Desjarlais-Harwood  
That By-law No. 7136, to amend City of Brandon Zoning By-law No. 7124 to provide updated regulations for residential development, be read a first time. CARRIED.

NO. 7137 TO AMEND BY-LAW NO. 6814 EXTENSION OF FINANCIAL ASSISTANCE PROGRAM FOR ELIGIBLE PROPERTIES IN THE RENAISSANCE DISTRICT

---

It was noted that this by-law had received first reading at the February 1, 2016 meeting of City Council.

498 Desjarlais-Patterson  
That By-law No. 7137, being a by-law to amend By-law No. 6814, for the purpose of extending the time period for eligibility of the financial assistance program in the Renaissance District, be read a second time. CARRIED.

499 Desjarlais-Patterson  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7137 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Vanessa Hamilton	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Lonnie Patterson	

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Cullen  
That the meeting do now adjourn (8:05 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MARCH 7, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Councillor Barry Cullen

**ADOPTION OF AGENDA:**

Harwood-LoRegio

500 That the Agenda for the Regular Meeting of City Council to be held on Monday, March 7, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Patterson-Brown

501 That the Minutes of the Regular Meeting of City Council held Tuesday, February 16, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) D. LENEVEU & D. TINGEY, MANITOBA ENERGY JUSTICE COALITION –  
ENERGY EAST PIPELINE

---

Dennis Leneveu and Doug Tingey, representatives of the Manitoba Energy Justice Coalition, appeared before City Council with respect to the proposed Energy East Pipeline Project. Mr. Leneveu reviewed the planned route of the Energy East Pipeline project and highlighted environmental concerns regarding the potential of harmful contamination of drinking water due to a crack or break in the pipeline. Mr. Tingey encouraged the City of Brandon to file for intervener status, whereby participants could voice their concerns and ask specific questions regarding the environmental impact of the Energy East Pipeline. Mr. Leneveu thanked City Council for their time and consideration on this important environmental issue.

LoRegio-Chaboyer

502 That the presentation by Dennis Leneveu and Doug Tingey of the Manitoba Energy Justice Coalition with respect to the risks associated with the Energy East Pipeline to both the water and climate from TransCanada's project be received. CARRIED.

(B) M. GRAHAM, BRANDON MUSEUM INC. – LONG TERM FUNDING  
AGREEMENT FOR DALY HOUSE MUSEUM

---

Murray Graham, President of Brandon Museum Inc., appeared before City Council with respect to a long term funding agreement for Daly House Museum. He provided a verbal history of Daly House Museum and its funding relationship with the City of Brandon.

Mr. Graham highlighted the need for a stable funding arrangement between the City of Brandon and Brandon Museum Inc. due to the organization's tight budget and limited funding opportunities from other levels of government. He thanked City Administration for their assistance in developing of proposed four-year funding agreement of \$25,000 annually and thanked City Council for their consideration.

Harwood-Chaboyer

503 That the presentation by Murray Graham, President of Brandon Museum Inc., with respect to the Museum's request to enter into a long term funding agreement with the City of Brandon be received. CARRIED.

PUBLIC HEARINGS:

(A) 2016 FINANCIAL PLAN

---

City Council sat to hear representation on the City of Brandon's 2016 Financial Plan.

Dean Hammond, City Treasurer appeared before City Council and provided a power point overview of the 2016 Financial Plan. Items highlighted included a review of the property operating and capital expenditures, how these expenses would be funded, the services to be delivered and the impact of the proposed 2016 budget on property taxes. Mr. Hammond noted that the presentation and a copy of the 2016 Financial Plan were available for viewing on the City of Brandon's website.

No further written or verbal representation was put forward either in support of or in opposition to the Plan.

Berry-Patterson

504 That the Public Hearing on the City of Brandon's 2016 Financial Plan be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

---

MARCH 7, 2016

March 7, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a verbal report on the Keystone Centre. He informed City Council that the Keystone Centre would be hosting several exciting events in March including several concerts, the Career Symposium, Western Hockey League Playoffs, and the Royal Manitoba Winter Fair. Councillor Berry reported that the Keystone continued to investigate alternative revenue sources for the facility and changes to its governance model.



(B) BRANDON GENERAL MUSEUM & ARCHIVES INC.  
VERBAL

MARCH 7, 2016

March 7, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood provided a verbal report on Brandon General Museum & Archives Inc. (BGMA). He advised that BGMA would feature a new exhibit highlighting Brandon's agricultural history from the early settlers to modern times while maintaining its ongoing exhibit on the technological evolution of Manitoba Telephone System in City of Brandon.

Harwood-Berry

505 That the reports from the Keystone Board and Brandon General Museum and Archives Inc. be received. CARRIED.

ENQUIRIES:

(159) STRUCTURAL EVALUATION OF THE BRANDON WATER TOWER

Councillor Hamilton requested an update on the structural evaluation of the Brandon Water Tower.

At the request of His Worship the Mayor, the City Manager responded that the Request for Proposals for this project was expected to be awarded within two weeks with the study itself expected to be completed within two months.

(160) 34TH STREET AND WILLOWDALE CRESCENT TRAFFIC CIRCLE

Councillor Berry advised that the Traffic Circle at 34th Street and Willowdale Crescent was in poor condition and enquired when repairs to same were expected to be completed.

At the request of His Worship the Mayor, the City Manager responded that this intersection would be reviewed in 2016 with any potential reconstruction to be budgeted for in 2017 or later. He confirmed that regular maintenance of the traffic circle would be completed in the Summer 2016.

(161) UPDATE ON THE OUTDOOR SPORTS FIELD COMPLEX FEASIBILITY STUDY

Councillor Fawcett requested an update on the Outdoor Sports Field Complex Feasibility Study.

At the request of His Worship the Mayor, the City Manager responded that the final draft of the Outdoor Sports Filed Complex Feasibility Study was complete with a report on same to be provided at the April 18, 2016 City Council meeting with further information from the Brandon Youth Soccer Association to be shared at that meeting as well.

(162) STREET LIGHT OUTAGES

---

Councillor Desjarlais advised that many of the new LED Streetlights installed by Manitoba Hydro were not working properly. He noted that this was an ongoing issue and enquired as to potential, permanent solutions to these problems.

At the request of His Worship the Mayor, the City Manager responded that he had contacted Manitoba Hydro and been advised that they were aware of the manufacturer's defects with the LED lights and were working diligently to address these issues as they arise.

(163) UPDATE ON THE ASSINIBOINE RIVER BASIN INITIATIVE

---

Councillor Harwood requested an update on the Assiniboine River Basin Initiative (ARBI).

At the request of His Worship the Mayor, the City Manager responded that the ARBI, made up of representatives from Saskatchewan, Manitoba and North Dakota, had held two annual meetings with much progress having been made in a short period of time. The City Manager confirmed that the City of Brandon was a member of the organization and was pursuing an opportunity to occupy a seat on the Board. He agreed to keep City Council informed on the progress of the ARBI.

(164) UPDATE ON POTHOLE REPAIRS

---

His Worship Mayor Chrest noted that potholes were beginning to become a problem on city streets and enquired how this situation was being addressed.

At the request of the City Manager, the General Manager of Operational Services, responded that crews were out patching potholes daily using winter mix and refurbished asphalt. He stated that although they were making every effort to keep potholes under control, motorists were advised to slow down in areas known to be problematic or where they observed water on the road. He advised that potholes could be reported by leaving a message at (204) 729-2200, online at [www.brandon.ca/reporanissue](http://www.brandon.ca/reporanissue) or by calling the Public Works Office at (204) 729-2285.

Councillor LoRegio then enquired if potholes in backlanes could be reported in the same way as those on streets.

At the request of His Worship the Mayor, the General Manager of Operational Services confirmed that potholes in backlanes could be reported in the same way as streets; however, gravel lanes were more of a challenge to repair until fully thawed.

(165) POOLING OF WATER AT INTERSECTIONS

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Councillor LoRegio noted that pooling of water was becoming a problem at many intersections throughout the City of Brandon and enquired how this issue could be addressed.

At the request of His Worship the Mayor, the General Manager of Operational Services responded that this time of year many of the catch basins were frozen making drainage next to impossible. He encouraged residents spotting these types of issues to report same with the address to either Public Works at (204) 729-2285 or online at [www.brandon.ca/reportanissue](http://www.brandon.ca/reportanissue) and crews with steamers would be dispatched to take care of the problem.

(166) CRACKS IN THE ROADWAYS

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Councillor Chaboyer advised that the spring thaw had caused cracks in the roadways in the south end of the City of Brandon and enquired if cracks in the roadways could be reported in the same way as potholes.

At the request of His Worship the Mayor, the General Manager of Operational Services responded that cracks in the roadways were much the same as potholes and could be reported in the same way by calling (204) 729-2200, (204) 729-2285 or online at [www.brandon.ca/reportanissue](http://www.brandon.ca/reportanissue).

(167) FROST BOILS ON DURUM DRIVE

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Councillor Berry advised that frost boils were a problem along Durum Drive and enquired if this situation could be investigated and repairs made if possible.

At the request of His Worship the Mayor, the General Manager of Operational Services responded that frost boils were more challenging as they typically required excavation to determine the root of the problem. He agreed to have this issue investigated and at the very least, signage installed until the road could be repaired.

ANNOUNCEMENTS:

2016 CIS WOMEN'S VOLLEYBALL NATIONAL CHAMPIONSHIPS

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Councillor Fawcett announced that the Brandon University Bobcats were hosting the 2016 CIS Women's Volleyball National Championships from March 11-13, 2016 and encouraged everyone to get out and cheer on the Bobcats.

RESIGNATION OF COUNCILLOR V. HAMILTON

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Councillor Hamilton announced that this was her last City Council meeting as she was stepping down as the Riverview Ward Councillor on March 18, 2016. She thanked all the City of Brandon Staff and her fellow City Council members for making this such a great experience.

His Worship Mayor Chrest thanked Councillor Hamilton for her service to the City of Brandon and in particular the residents of the Riverview Ward and wished her the best of luck in her future endeavors.

GENERAL BUSINESS:

(A) AFFORDABLE HOUSING GRANT – 2105 BRANDON AVENUE

City Council considered a report from the Director of Economic Development dated January 19, 2016 with respect to the above.

LoRegio-Chaboyer

506 That a grant in the amount of \$152,000 be provided to Western Manitoba Seniors Non-profit Housing Cooperative Ltd. (Cooperative) for the construction of 48 units of affordable seniors housing at 2105 Brandon Avenue and a maximum of six membership shares in the Cooperative be purchased by the City of Brandon at a maximum cost of \$147,000, with said funds to be transferred from the Affordable Housing Reserve to the Affordable Housing Grants operating account;

and further, that a 20-year tax offsetting grant equal to 50% of the municipal taxes payable be approved, whereby year one of the tax offsetting grant will be the year in which the new structure at 2105 Brandon Avenue is added to the City of Brandon tax roll. CARRIED.

(B) DALY HOUSE MUSEUM FUNDING AGREEMENT

Considered was a report from Councillor Chaboyer dated February 2, 2016 with respect to the above.

Chaboyer-LoRegio

507 That the City of Brandon provide an annual operating grant to Brandon Museum Inc. in the amount of \$25,000.00 (Twenty-Five Thousand Dollars) for each of 2017, 2018, 2019, and 2020; and that provisions for this funding arrangement be included in an amended lease agreement. CARRIED.

(C) APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

Submitted for consideration was a report from the City Clerk's Office dated February 24, 2016 with respect to the above.

Berry-Fawcett

508 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2016:

Mark Frison – Chair  
John Schneiderbanger – Vice Chair  
CARRIED.

(D) SALE OF 2500 ROSSER AVENUE

City Council considered a report from the Property Section of Development Services dated February 9, 2016 with respect to the above.

Harwood-LoRegio

509 That the property located at 2500 Rosser Avenue (Pt. Lot 28, Block 18, Plan 15 BLTO) be disposed of to the adjacent property owners of 2508 Rosser Avenue for the sum of \$1.00 plus G.S.T., whereby the adjacent property owners shall:

- (a) be responsible for the transfer fee of approximately \$87.00
- (b) consolidate the parcel with their existing property;
- (c) enter into a new Easement Agreement with the City of Brandon; and
- (d) register said Transfer of Land within two (2) months of receiving said Transfer of Land from the City of Brandon.

CARRIED.

(E) LAND ACQUISITION OF 6 – 1ST STREET & 140 PACIFIC AVENUE

Considered was a report from the Property Section of Development Services dated February 17, 2016 with respect to the above.

Desjarlais-Fawcett

510 That the acquisition of 6-1st Street and 140 Pacific Avenue (Lots 9/18, Block 69, Plan 2 BLTO) from 7019468 Manitoba Ltd., or their designate, for the sum of \$440,000.00 for the purpose of the realignment of Pacific Avenue be approved, and the additional sum of \$6,450.00 for land transfer tax, for a total of \$446,450.00 be expended from the Land Acquisition Reserve. CARRIED.

(F) 2015 ANNUAL REPORT – PUBLIC WATER SUPPLY SYSTEM

Submitted for consideration was a report from the Manager of the Water Treatment Facility dated February 25, 2016 with respect to the above.

Fawcett-Chaboyer

510 That the report from the Province of Manitoba, Office of Drinking Water entitled “2015 Annual Compliance Audit for Brandon’s Public Water System” dated January 27, 2016 be received, and further that the 2015 City of Brandon Water Supply Annual Report be received. CARRIED.

(G) APPOINTMENTS TO PLANNING COMMISSION

City Council considered a report from the City Clerk's Office dated March 1, 2016 with respect to the above.

Fawcett-Patterson

511 That the following citizen members be hereby appointed to the Planning Commission with terms of office to begin April 1, 2016 and expire March 31, 2019:

John Jack Lindsay  
Corinne Robinson  
CARRIED.

BY-LAWS:

NO. 7123 TO ESTABLISH WATER AND SEWER RATES FOR 2016-2020, AND REPEAL BY-LAW NO. 6877

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Considered was a report from the City Treasurer dated February 23, 2016 with respect to the above.

Berry-Fawcett

512 That By-law No. 7123, to set water & sewer utility rates for the years 2016, 2017, 2018, 2019, & 2020, be given no further readings. CARRIED.

NO. 7139 TO ESTABLISH WATER AND SEWER RATES FOR 2016-2018, AND REPEAL BY-LAW NO. 6877

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Fawcett-Patterson

513 That By-law No. 7139, to set water & sewer utility rates for the years 2016, 2017, & 2018 be read a first time. CARRIED.

NO. 7138 TO REZONE PROPERTY LOCATED AT 1620 BRAECREST DRIVE FROM CG COMMERCIAL GENERAL ZONE TO RLD RESIDENTIAL LOW DENSITY MULTIPLE FAMILY ZONE

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Submitted for consideration was a report from the Planning & Building Safety Department dated February 22, 2016 with respect to the above.

Fawcett-Berry

514 That By-law No. 7138, to rezone the southerly 75.3m by the easterly 97.4m of the property located at 1620 Braecrest Drive (Lot 1, Plan 1874) from Commercial General (CG) Zone to Residential Low Density Multiple Family (RLD) Zone be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Hamilton-Chaboyer

That the meeting do now adjourn (9:17 p.m.). CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MARCH 21, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Councillor Jeff Harwood

ADOPTION OF AGENDA:

Cullen-Brown

515 That the Agenda for the Regular Meeting of City Council to be held on Monday, March 21, 2016 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) DI BRANDT – WORLD POETRY DAY

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Dr. Di Brandt, Professor Emerita at Brandon University, provided a poetry reading to City Council in recognition of UNESCO's World Poetry Day which was held on March 21, 2016. Dr. Brandt and her fellow poets provided original poetry readings inspired by the recent Walking With Our Sisters exhibition held at Brandon University. His Worship thanked the presenters for their performance on behalf of City Council.

CONFIRMATION OF MINUTES:

LoRegio-Chaboyer

516 That the Minutes of the Regular Meeting of City Council held Monday, March 7, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) TOM KEEP – CLEAN SWEEP BRANDON

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Tom Keep, on behalf of the Brandon Environmental Committee, appeared before City Council to provide a presentation on the upcoming Clean Sweep Brandon Initiative. Mr. Keep informed City Council that the annual Community Clean Sweep Event, where community members picked up garbage in public green spaces, would take place on Saturday, April 30, 2016 at Princess Park. He noted that the event would be held between 9:00 a.m. to Noon and followed by a barbeque for volunteers. Mr. Keep challenged City Councillors to get involved and ask their constituents to participate as well.

LoRegio-Desjarlais

517 That the presentation by Tom Keep with respect to the "Clean Sweep Brandon" initiative be received. CARRIED.

(B) BERNIE CHRISP, BRANDON FIRST – ACCOMMODATION TAX GRANT FOR MANITOBA 55+ GAMES

Bernie Chrisp, representative of the Manitoba 55+ Games Host Committee, Chuck Laroque, President of the Brandon Rotary Club, and Dave Poets, President of the United Commercial Travelers (UCT), provided a verbal presentation to City Council on the Manitoba 55+ Games to be held in Brandon in June 14 - 16, 2016. Mr. Chrisp informed City Council that this event would be co-hosted by the local UCT and Rotary Clubs and expected 1600 participants to compete in 20 events. He stated that the goal of this provincial event was to encourage seniors to embrace an active lifestyle while taking the opportunity to highlight the City of Brandon community spirit.

Berry-Desjarlais

518 That the presentation by Bernie Chrisp on behalf of Brandon First, with respect to the Accommodation Tax grant application for the Manitoba 55+ Games be received. CARRIED.

(C) MARK ANDERSON, BRANDON NEIGHBOURHOOD RENEWAL CORPORATION – POINT-IN-TIME HOMELESSNESS SURVEY

Mark Anderson, on behalf of the Brandon Neighborhood Renewal Corporation, appeared before City Council with respect to the “i Matter” Point-in-Time Homelessness Survey. Mr. Anderson informed City Council that this survey would provide the information needed by service providers to address the homelessness problem in the City of Brandon. He advised that the homelessness survey would take place on Wednesday, April 13, 2016 from 11:00 a.m. to 11:00 p.m. and included a Pit Stop event at Princess Park where wellness information would be provided to the general public. Mr. Anderson directed members of the public to the website [www.imatter-bdn.ca](http://www.imatter-bdn.ca) if they were interested in volunteering for the event.

Desjarlais-Chaboyer

519 That the presentation by Mark Anderson, on behalf of the Brandon Neighbourhood Renewal Corporation, with respect to the “Point-In-Time” homelessness survey to be conducted in Brandon on April 13, 2016, be received. CARRIED.

PUBLIC HEARINGS:

(A) CONDITIONAL USE APPLICATION – 210 HIGHLAND AVENUE (MARSHALL/SUNCOR ENERGY)

City Council sat to hear representation on the appeal of the Planning Commission's condition of approval on the conditional use application by Suncor Energy for 210 Highland Avenue.

Ryan Nickel, Principal Planner, provided an overview of the application before City Council and background on the decision by the Planning Commission to approve the application, subject to the owner entering into a development agreement with the City of Brandon.

Rob Marshall, a representative of the applicant Suncor Energy, and Rick Lemoine, Site Logistics Manager with Suncor Energy, spoke against the subject development agreement for 210 Highland Avenue.



Mr. Marshall's grounds for objection were based on what he believed to be excessive requirements for environmental remediation work on the property. Mr. Marshall stated that the unknown legal liability of future site conditions would make it impossible for Suncor Energy to sign the Development Agreement and if imposed, they would not proceed with the project.

Cullen-Berry

520 That the Public Hearing for Conditional Use Application C-01-16-B for 210 Highland Avenue be concluded. CARRIED.

Berry-Patterson

521 That consideration of Conditional Use Application C-01-16-B to allow for the expansion of an automotive service station in the CHW Commercial Highway at 210 Highland Avenue be referred to the April 18, 2016 meeting of City Council whereby further legal advice shall be sought with respect to the provisions of the draft development agreement and the order of precedent for federal, provincial and municipal regulations in this matter. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL MARCH 21, 2016

March 21, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Desjarlais provided a verbal report to City Council from the Municipal Heritage Advisory Committee's (MHAC) meeting held March 9, 2016. He advised that the MHAC had decided to move to a smaller recognition plaque for historical properties in Brandon in order to have additional resources to address the backlog of sites awaiting signage. Councillor Desjarlais also informed City Council of the completion of the Veterans Memorial Wall and the intention of MHAC to seek funding in the 2017 budget for the remediation of the historical stone fence located 17th St. and Princess Avenue.

Patterson-Berry

522 That the report of the Brandon Municipal Heritage Advisory Committee be received. CARRIED.

ENQUIRIES:

(168) LACK OF SIDEWALK RAMPS ON BRANDON AVENUE

Councillor LoRegio advised that he had received a complaint from an area resident regarding the need for more wheelchair accessibility for the sidewalks along Brandon Avenue. He noted that only one ramp was located on the south side with limited access along the north side and enquired if the installation of more ramps could be considered in the near future.

At the request of His Worship the Mayor, the Acting City Manager responded that the sidewalk ramp program had been set for 2016 with the design work already completed and the tender expected to be issued in the near future. He noted however, that dependent on the price, schedule of work and availability of the contractor, additions may be made to the 2016 contract. He advised that the lack of sidewalk ramps on Brandon Avenue could be fully investigated for the 2017 construction program.

(169) UPDATE ON THE SIGNALIZATION PROJECT FOR 13TH STREET AND PARK AVENUE

Councillor Patterson requested an update on the signalization project at the 13th Street and Park Avenue Intersection.

At the request of His Worship the Mayor, the Acting City Manager responded that All Points Electric had been awarded the tender for the project, drawings were complete and materials had been ordered. He confirmed that the existing services were to be located and the underground installed in the month of April with the posts and signals to be installed by the end of May 2016.

(170) CONDITION OF SIDEWALKS AND STREETS IN BROOKWOOD SUBDIVISION

Councillor Berry advised that sidewalks and roadways in the Brookwood Subdivision were in need of repair and enquired if this issue could be investigated further.

At the request of His Worship the Mayor, the Acting City Manager responded that the safety concerns with the sidewalk had been addressed earlier today by city staff. His Worship the Mayor agreed to take the issue of the condition of the roads under advisement.

ANNOUNCEMENTS:

ISABELLA ONYSHKO - SILVER MEDAL AT WORLD CUP GYMNASTIC EVENT

Councillor Fawcett congratulated Isabella Onyshko who captured a silver medal at the World Cup Gymnastics Competition held recently in Stuttgart, Germany.

CONGRATULATIONS TO BRANDON UNIVERSITY ON HOSTING CIS WOMENS VOLLEYBALL CHAMPIONSHIP

Councillor Fawcett congratulated Brandon University for successfully hosting the CIS Women's Volleyball National Championships and noted that the event had been very well attended.

SUPPORT FOR BRANDON WHEAT KINGS PLAYOFF DRIVE

Councillor Berry announced that the Brandon Wheat Kings had once again made the Western Hockey League Playoffs and encouraged everyone to come out and cheer them on and, in turn, support the Keystone Centre.

ROYAL MANITOBA WINTER FAIR

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His Worship Mayor Chrest announced that the Royal Manitoba Winter Fair would take place at the Keystone Centre from March 28 to April 2, 2016 and encouraged everyone to come out and enjoy the Fair.

SHAMROCK SOCIAL FUNDRAISER FOR TRAVELLERS' DAY PARADE

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Councillor LoRegio announced that he had been pleased to represent City Council at the Shamrock Social held recently as a fundraiser for the Travellers' Day Parade to be held in June 2016.

CAREER TREK GRADUATION

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Councillor Desjarlais announced that he had been pleased to represent City Council at the Career Trek Graduation Ceremony held recently in Brandon. He explained that Career Trek involved Grade 5 and 6 Students spending twelve Saturdays studying 49 different careers and learning what each one involved.

DISABILITY MATTERS FORUM

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Councillor Desjarlais announced that the Disability Matters Forum would take place on Tuesday, March 22, 2016 from 1:00 p.m. to 3:00 p.m. at the West End Community Centre and encouraged everyone to attend this Town Hall.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX GRANT – MANITOBA 55+ GAMES

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City Council considered a report from the Director of Economic Development dated February 19, 2016 with respect to the above.

Berry-LoRegio

523 That a grant of \$25,000 be provided to United Commercial Travelers and Brandon Rotary Club to host the 2016 Manitoba Liquor and Lotteries 55+ Games, June 14-16, 2016, in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating funds. CARRIED.

(B) TRANSFER OF FUNDS FROM AFFORDABLE HOUSING RESERVE – PHASE 1 ASSESSMENT ON 13TH STREET NORTH

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Submitted for consideration was a report from the Director of Economic Development dated March 1, 2016 with respect to the above.

Desjarlais-Patterson

524 That a Phase 1 Environmental Assessment and any further environmental assessments, including but not limited to a methane assessment, be completed on the 13th Street North right-of-way, north of Stickney Avenue;

and further, that a maximum of \$25,000 be transferred from the Affordable Housing Reserve to the Housing Initiatives operating account to fund the related Environmental Assessment costs. CARRIED.

(C) 2016 BRANDON EMERGENCY PLAN

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Considered was a report from the Emergency Coordinator dated March 7, 2016 with respect to the above.

Patterson-Cullen

525 That the Brandon Emergency Plan dated March, 2016 attached to the report of the Emergency Co-ordinator dated March 7, 2016 be adopted. CARRIED.

(D) APPOINTMENT OF SENIOR ELECTION OFFICIAL

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City Council considered a report from the City Clerk dated March 10, 2016 with respect to the above.

LoRegio-Fawcett

526 That Nathan Peto be appointed as the Senior Election Official for the City of Brandon to fulfill all obligations outlined in The Municipal Councils and School Boards Elections Act. CARRIED.

(E) APPOINTMENTS TO DOWNTOWN BRANDON DEVELOPMENT CORPORATION BOARD OF DIRECTORS

---

Submitted for consideration was a report from the City Clerk dated March 16, 2016 with respect to the above.

Desjarlais-Fawcett

527 That the following citizens be appointed to the Brandon Downtown Development Corporation for terms of office to begin April 1, 2016 and end March 31, 2019:

Michael Maendel  
John Zeke

CARRIED.

(F) TRANSFER OF FUNDS FROM SPORTSPLEX RESERVE – POOL REDEVELOPMENT

---

Considered was a report from the Manager of the Sportsplex dated March 15, 2016 with respect to the above.

Fawcett-Berry

528 That additional funding of \$150,000.00 be approved to complete the Sportsplex Pool project, with said funding to be appropriated from the Sportsplex Reserve. CARRIED.

BY-LAWS:

NO. 7141 TO CLOSE AND CONVEY PORTION OF PUBLIC LANE LOCATED NORTH OF LOUISE AVENUE AND EAST OF DOUGLAS STREET

---

City Council considered a report from Property Administration dated March 9, 2016 with respect to the above.

Chaboyer-Desjarlais

529 That By-law No. 7141 to close and convey the south west portion of the Public Lane located north of Louise Avenue and east of Douglas Street (Plan 21 BLTO) to the property owner of 351 Douglas Street (Lot 2, Plan 55779 BLTO) at a total purchase price of \$4,240.00 plus G.S.T. be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (10:00 p.m.). CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
APRIL 4, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-LoRegio  
530 That the Agenda for the Regular Meeting of City Council to be held on Monday, April 4, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Patterson  
531 That the Minutes of the Regular Meeting of City Council held Monday, March 21, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION – 563-3RD STREET (DORNN CONSTRUCTION LTD.)

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City Council sat to hear representation on the appeal of the Planning Commission's decision to approve the variation application of Dornn Construction Ltd. for 563 – 3<sup>rd</sup> Street.

Ryan Nickel, Principal Planner with the City of Brandon, provided an overview of the variance request for 563 – 3rd Street noting that the intent of the application was to decrease the minimum required interior side yard setback from 3.0m to 1.2m, and to decrease the Railway Protection Overlay Zone for dwelling units from 30.0m to 20.0m, to allow for the development of a four-unit multiple dwelling.

Mr. Brian Dorn, developer of 563 – 3rd Street, spoke in favor of the variance application stating that the proposed development would be similar to other housing developments in the area and that a barrier free development required more square footage per unit.

No further written or verbal representation was put forward either in support of or in opposition to the application.

Harwood-Desjarlais

532 That the Public Hearing for Variance Application V-02-16-B at 563 – 3rd Street be concluded. CARRIED.

Patterson-Harwood

533 That Variance Application V-02-16-B to vary Table 11 of Zoning By-law No. 7124 by decreasing the minimum required interior side yard setback from 3.0m to 1.2m, and Subsection 51.1(b) of Zoning By-law No. 7124 by decreasing the Railway Protection Overlay Zone for dwelling units from 30.0m to 20.0m, be approved in the RMD Residential Moderate Density Zone at 563 – 3rd Street (Lots 29/30, Block 79, Plan 8 BLTO) in accordance with the intent of the application “Attachment A-1”, the attached letter of intent “Attachment A-2” and the attached site plan “Attachment B-2”. CARRIED.

COMMUNITY QUESTION PERIOD:

8TH STREET BRIDGE

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Joan Lawrence appeared before City Council with respect to the 8th Street Bridge. Mrs. Lawrence stated that the closure of the bridge was discriminatory against the citizens in the North End as it meant longer response times by emergency services to the area and increased the cost to the elderly that lived in the area to access the rest of the city via taxi cabs. She enquired whether City Council had considered alternative options to extend the life of the current structure of the 8th Street Bridge.

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

APRIL 4, 2016

April 4, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Patterson provided a verbal report on the Keystone Centre. She informed City Council that the Keystone Centre recently hosted a very successful Johnny Reid concert and would be hosting upcoming events for the Manitoba 55 + Games, and the Brandon Wheat Kings 2016 playoff run. Councillor Patterson advised that the Keystone Board of Directors continued to review their board governance model and alternative revenue sources. She advised that the Keystone Centre would be hosting the Arabian Horse Show in 2016 and was currently negotiating an agreement for the 2017 event.

Berry-LoRegio

534 That the report of the Keystone Centre be received. CARRIED.

ENQUIRIES:

(171) UPDATE ON REPLACEMENT OF DAMAGED PATIO BLOCKS IN DOWNTOWN

Councillor Cullen referred to a previous enquiry with respect to the replacement of the damaged inlaid tiles with the wheat sheaf design located in the downtown sidewalks and requested an update on same.

At the request of His Worship the Mayor, the City Manager responded that staff had identified that 42 of the 478 stamped tiles needed to be replaced. He advised that the stamp located at the Parks Complex was not suitable therefore, new tiles would need to be ordered with same to be installed in the Summer 2016 Construction Season.

(172) REPAIR OF WALKING PATH ALONG VICTORIA AVENUE FROM 34TH STREET TO E. FOTHERINGHAM DRIVE

Councillor Cullen advised that the walking path along Victoria Avenue from 34th Street to E. Fotheringham Drive had been torn up due to upgrades being done by Manitoba Hydro and enquired when same could be expected to be repaired.

At the request of His Worship the Mayor, the City Manager responded that Manitoba Hydro was mid-way through a two-year project to upgrade and modernize the electrical distribution system in the West End of the City of Brandon. He advised that this project included the installation of nine manholes and approximately 1.6 kilometers of underground duct line and cable parallel to Victoria Avenue. The City Manager noted that the work in this area began last fall and was expected to resume mid-April. He confirmed that the work would take approximately six weeks to complete, following which the area would be re-landscaped and the bicycle paths replaced. The City Manager stated that Manitoba Hydro had posted signs in the area advising of the project and a further news release was to be sent out in the near future with further details.

(173) USE OF BRANDON SCHOOL DIVISION PUBLIC FIELDS BY BRANDON YOUTH SOCCER

Councillor Desjarlais noted that the Brandon Youth Soccer Association had been required to sign a contract for the use of the Brandon School Division soccer fields and enquired if such was the case for all organizations. He further enquired if contracts were also required for pick-up games.

At the request of His Worship the Mayor, the City Manager confirmed that, as per the Joint Use Agreement between the City of Brandon and the Brandon School Division, the fields were booked through the Community Services Division with proof of insurance required at the time of signing the contracts. He added that groups were welcome to use the fields for pick-up games, however valid permit holders would have priority and the groups could be asked to leave should the fields be needed for them.

(174) UPDATE ON SPRING STREET SWEEPING

Councillor Desjarlais requested an update on the Spring street sweeping schedule.



At the request of His Worship the Mayor, the City Manager responded that training of new staff as well as testing of equipment had been conducted with street sweeping to be carried out overnight in the downtown area as soon as the night time temperatures remained above freezing. He noted that more sand had been used over the past winter due to the icy conditions whereby street sweeping may take longer than in previous years.

(175) UPDATE ON CITY OF BRANDON TREE PLANTING PROGRAM

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Councillor Desjarlais requested an update on the City of Brandon tree planting program, specifically in regards to the replacement of the trees removed in the core area. He further enquired as to what types of trees were to be planted in that area.

At the request of His Worship the Mayor, the City Manager responded that the removal of tree stumps in all areas of the city was expected to be completed by mid-May with the replanting of trees to be completed by the end of June. The City Manager advised that trees were typically replaced with the trees of a similar species which were best suited for the growing conditions in that specific area of the City of Brandon.

(176) SAFETY OF PEDESTRIANS AT THE DOWNTOWN BUS TERMINAL

---

Councillor Desjarlais reported that a concerned citizen had contacted him with respect to the safety of pedestrians in the vicinity of the downtown bus mall following the closure of the sidewalk in that area. He advised that the citizen indicated that there were blind spots where the bus drivers were unable to see pedestrians and enquired if this matter could be investigated.

At the request of His Worship the Mayor, the City Manager responded that the Province of Manitoba Workplace Safety and Health had ordered that signs be placed at the downtown bus terminal instructing the public to use the center median rather than the side areas to walk on to ensure that they were safely away from the buses as they maneuvered through the area. He noted that terminal had been designed much the same way as a parking lot in that the public were free to walk wherever they chose however, the transit drivers were highly vigilant in watching for pedestrians. The City Manager encouraged Councillor Desjarlais to provide further details in regards to the potential blind spots so this issue could be investigated further.

(177) TRAFFIC BY-LAW ENFORCEMENT ON STATUTORY HOLIDAYS

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Councillor Desjarlais advised that he had received a complaint from a resident who had received a parking ticket at the Brandon Regional Health Centre on Good Friday, March 25, 2016. He enquired if City of Brandon By-law Enforcement Officers were on duty on Statutory Holidays to issue parking tickets.

At the request of His Worship the Mayor, the City Manager responded that, with the exception of the meters in the 500 Block of Dennis Street which were monitored from 8:00 a.m. to 8:00 p.m. by Brandon Police Service By-law Enforcement Officers, meters around the hospital were monitored 24 hours a day, 365 days a year with tickets issued by the Security Staff at the hospital. He noted that signs on the meters clearly stated that parking restrictions were enforced 24/7 in this area. He confirmed that Brandon Police Service By-law Personnel were on duty on March 25, 2016 to assist regular patrol members however, staff normally involved in parking enforcement were not working that day.

(178) UPDATE ON SIDEWALK INSTALLATION ON VAN HORNE AVENUE

Councillor LoRegio referred to a previous enquiry regarding the installation of a sidewalk along Van Horne Avenue from 22nd to 26th Streets and requested an update on the status of same.

At the request of His Worship the Mayor, the City Manager responded that a detailed survey had been completed along the Van Horne Avenue right-of-way from 19th Street to 26th Streets whereby significant constraints for the installation of a sidewalk in this area were identified. He advised that the costs to meet the City of Brandon Standard Construction Specifications for sidewalks, roads and storm sewer installation in this area exceeded the 2016 budget and agreed to add this project to the list for consideration in the 2017 construction season.

(179) SPEED OF TRAFFIC AT 25TH STREET AND VAN HORNE AVENUE

Councillor LoRegio advised that the speed and volume of traffic continued to be an issue in the vicinity of 25th Street and Van Horne Avenue and enquired if a traffic count and speed study could be conducted in this area.

At the request of His Worship the Mayor, the City Manager responded that an extensive review of speed and traffic in this area had been conducted by the Brandon Police Service in 2013. He advised that the results of the review indicated that the traffic volume was not high and less than one per cent of the vehicles were considered to be speeding. The City Manager noted that a 2015 speed study conducted by the City of Brandon Traffic Engineer had also indicated speeding at or near this intersection was not an issue. He stated that the areas of McTavish, Van Horne and College Avenues were known to be problematic in the past and the Brandon Police Service continued to monitor the area closely, particularly the area closest to the J.R. Reid School.

(180) UPDATE ON OPTIONS FOR RECREATION CENTRE GOLF COURSE

Councillor LoRegio requested an update on the options for the improvements to the Recreation Centre Golf Course, inclusive of the financial impacts of same.

At the request of His Worship the Mayor, the General Manager of Operational Services responded that a Request for Proposals (RFP) would be issued in the near future. He advised that as soon as the RFP closed the proposals would be reviewed, following which a recommendation, inclusive of a business plan outlining the potential financial impact, would be provided to City Council. He agreed to keep City Council updated on this issue as it progressed.

(181) BRANDON TRANSIT RIDERSHIP NUMBERS FOR GOOD FRIDAY AND EASTER SUNDAY

Councillor Berry requested an update on the Brandon Transit ridership numbers for Good Friday (March 25) and Easter Sunday (March 27).

At the request of His Worship the Mayor, the City Manager responded that the total ridership for Good Friday was 602 with an average of 10 passengers per hour on the 5 routes, and the total ridership for Easter Sunday being 561 with an average of 9 passengers per hour on the same routes.

ANNOUNCEMENTS:

JUNIOR ACHIEVEMENT MANITOBA

Councillor Brown announced that he had been pleased to participate in Junior Achievement Manitoba, an interactive program designed to have school children discuss important issues with their parents and report back to the class. He advised that Grades 3 & 4 students from St. Augustine and Kirkcaldy Heights Schools had interviewed their parents regarding their jobs and reported back to the classroom. Councillor Brown noted that the classes had also discussed the money circle and how money comes in and goes out but eventually ends up with the original person who started the circle.

ALL CANDIDATES DEBATE - TOWN CENTRE

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Councillor Desjarlais announced that the Brandon Neighborhood Renewal Corporation in partnership with Housing First and Brandon Youth For Christ was hosting an All Candidates Debate at the Town Centre on Tuesday, April 5, 2016 starting at 2:00 p.m. moderated by Mr. Marty Snelling. He encouraged everyone to come out and listen to the candidates speak on the important issues being discussed in regards to the April 19, 2016 Provincial Election.

CALL FOR VOLUNTEERS FOR 2017-2018 ROYAL CANADIAN LEGION YOUTH TRACK AND FIELD CHAMPIONSHIPS-

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Councillor Berry announced that the Royal Canadian Legion was in need of volunteers to assist with the 2017 and 2018 Youth Track and Field Championships to be held in Brandon. He advised that the weeklong competition involved upwards of 1000 athletes aged 14-17 where some of Canada's most promising and dedicated young talent would compete in the City of Brandon. He advised that further information could be provided by contacting Barb Andrew at (204) 727-3054 or via email at [bjandrew@wcgwave.ca](mailto:bjandrew@wcgwave.ca).

NET-SET COMMUNICATIONS "DINNER FOR BREAKFAST" ROAST OF MAYOR RICK CHREST

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Councillor Berry announced that the Net-Set Communications "Dinner for Breakfast" Roast of His Worship Mayor Rick Chrest would take place on Tuesday, April 26, 2016 at the Victoria Inn with proceeds from the event to be donated to the Canadian Diabetes Association. He encouraged everyone to call (204) 728-2382 or email [john.loregio@diabetes.ca](mailto:john.loregio@diabetes.ca) for ticket information.

GENERAL BUSINESS:

(A) 2016 FINANCIAL PLAN OF THE CITY OF BRANDON

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City Council considered a report from the Director of Finance dated March 18, 2016 with respect to the above.

Berry-Fawcett

535 That the 2016 Financial Plan of The City of Brandon dated March 7, 2016, as set out in the form approved by the Minister of Local Government be amended by replacing pages 1, 8 and 9 contained in the copy of said plan attached to the report of the Director of Finance dated March 18, 2016 and said plan be so adopted;

and further, that the operating and capital estimates outlined in said plan be incorporated in and form part of the 2016 Tax Levy By-law. CARRIED.

(B) REFUND TO HERITAGE CO-OP 1997 LTD. – CONTRIBUTION TO TREE PLANTING

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Submitted for consideration was a report from the Property Section of Development Services dated March 18, 2016 with respect to the above.

Harwood-Chaboyer

536 That a payment be issued to Heritage Co-op 1997 Ltd., in the amount of \$4,800.00, as a refund of their contribution to twelve (12) trees within the City's right-of-way for the development at 1340 Richmond Avenue East, and that such funds be transferred from the Parks Reserve to the Engineering operating account. CARRIED.

(C) 8TH STREET BRIDGE

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City Council considered a report from Development Services dated March 30, 2016 with respect to the above.

Desjarlais-Fawcett

537 That the 8th Street Bridge be scheduled for demolition;

and further, that the Administration be requested to engage CP Rail, the Province of Manitoba, and the Government of Canada as potential funding partners to explore options for an active transportation / pedestrian connection in the vicinity of 8th Street to serve as a continued north-south corridor for the City of Brandon. CARRIED.

BY-LAWS:

NO. 7135 TO REZONE 231 ROSSER AVENUE EAST FROM MR INDUSTRIAL RESTRICTED ZONE TO RLD RESIDENTIAL LOW DENSITY MULTIPLE FAMILY ZONE

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Considered was a report from the Planning and Building Safety Department dated March 8, 2016 with respect to the above rezoning by-law and related subdivision application.

Fawcett-Patterson

538 That By-law No. 7135 to rezone property located at 231 Rosser Avenue East (Wly 19.5 ft of Lot 2 and Ely 12.5 ft of Lot 3, Block 37, Plan 4 BLTO) from the IR Industrial Restricted Zone to the RLD Residential Low Density Zone be read a second time. CARRIED.

Fawcett-Patterson

539 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7135 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Lonnie Patterson

AGAINST

Nil

Fawcett-Patterson

540 That the application to subdivide 231 Rosser Avenue East (Wly 19.5 ft of Lot 2 and Ely 12.5 ft of Lot 3, Block 37, Plan 4 BLTO) be approved subject to the following conditions:

1. the owner or successor
  - a. obtaining a minor variance to reduce the minimum width of the two new parcels from 7.6m to 7.2m;
  - b. submitting \$234.82 to the City of Brandon Planning & Building Safety Department as a cash-in lieu contribution for public reserve purposes; and
  - c. submitting written confirmation to the City of Brandon that the Brandon School Division has received a cash-in lieu contribution for school purposes. CARRIED.

NO. 7140 2016 TAX LEVY BY-LAW

---

Submitted for consideration was a report from the Director of Finance dated March 18, 2016 with respect to the above.

Berry-Patterson

541 That By-law No. 7140 to impose and levy property taxes for the fiscal year 2016 be read a first time. CARRIED.

NO. 7143 TO AMEND ACCOMMODATION TAX BY-LAW NO. 7014 – APPLICATION APPROVAL PROCESS AND ANNUAL REVIEW

---

Submitted for consideration was a report from the City Clerk dated March 17, 2016 with respect to the above.

Patterson-Chaboyer

542 That By-law No. 7143, to amend Accommodation Tax By-law No. 7014 with respect to the funding application approval process and annual review of the by-law be read a first time. CARRIED.

NO. 7144      TO CREATE THE HIGHWAY SIGNAGE RESERVE FUND

---

Considered was a report from the Director of Economic Development dated March 21, 2016 in respect to the above.

Desjarlais-Chrest

543      That By-law No. 7144, to establish the Highway Signage Reserve Fund for the acquisition and replacement of “Welcome to Brandon” highway signage, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (9:37 p.m.). CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 18, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Patterson-Chaboyer

544 That the Agenda for the Regular Meeting of City Council to be held on Monday, April 18, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Harwood-Cullen

545 That the Minutes of the Regular Meeting of City Council held Monday, April 4, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) MARK FRISON, CHAIRMAN OF THE BRANDON POLICE BOARD – BRANDON POLICE BOARD UPDATE

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Mark Frison, Chair of the Brandon Police Board, and Chief Ian Grant of the Brandon Police Service, appeared before City Council to provide an update on the Brandon Police Board. Mr. Frison requested City Council consider ratifying a Memorandum of Understanding (MOU) between the Brandon Police Service and the City of Brandon which outlined how shared services would be managed in the future. Additionally, Mr. Frison, on behalf of the Brandon Police Board, requested City Council's consideration of an operational reserve policy for the Brandon Police Service. Police Chief Grant informed City Council that an operational reserve would be beneficial in managing the unpredictable overtime costs that may arise in investigating crimes of serious nature.

Berry-Harwood

546 That the presentation by Mark Frison, Chairman of the Brandon Police Board and Chief of Police Ian Grant with respect to a Memorandum of Understanding between the City of Brandon and the Brandon Police Service and an update on the Brandon Police Service Reserves Policy be received. CARRIED.

Berry-Harwood

547 That the City of Brandon enter into a Memorandum of Understanding with the Brandon Police Service as presented at the April 18, 2016 City Council Meeting, with respect to the delivery of shared services. CARRIED.

Patterson-Fawcett

548 That the proposed Brandon Police Service Reserve Policy be referred to Administration for further review for consideration during 2017 Budget Deliberations. CARRIED.

(B) BRIAN CORNICK, BRANDON YOUTH SOCCER ASSOCIATION – SPORT FIELD FEASIBILITY STUDY

---

Brian Cornick, President of the Brandon Youth Soccer Association appeared before City Council in support of the establishment of a joint use facility as presented in the Sport Field Feasibility Study. Mr. Cornick informed City Council that he was speaking on behalf of over a dozen community sports clubs and organizations representing nearly 3000 participants. Mr. Cornick touted the advantages of the development of a joint facility, including promoting increased participation in an active lifestyle among citizens and cost savings in managing one central recreation facility. Mr. Cornick thanked the City of Brandon and the Province of Manitoba for their joint funding of the Sport Field Feasibility Study.

LoRegio-Fawcett

549 That the presentation by Brian Cornick, President of the Brandon Youth Soccer Association with respect to the Sport Field Feasibility Study be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(182) CONDITION OF BACKLANE IN 1600 BLOCK BETWEEN 8TH AND 9TH STREETS

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Councillor Chaboyer advised that the back lane in the 1600 Block between 8th and 9th Streets was in poor condition with overgrown weeds and branches and an eroded road surface. She enquired if the branches could be trimmed back and the road surface restored as soon as possible. Councillor Chaboyer advised that the lane between 7th and 8th Streets in the 1600 Block was also in need of some repairs and enquired if same could be added to the list for future maintenance.

At the request of His Worship the Mayor, the City Manager responded that, as the lanes south of Richmond Avenue were rarely used, minimal maintenance was conducted on them. He advised that with the exception of the Elm trees, all trees in that area would be trimmed by Parks Department crews within the next few days. He agreed to take the matter of maintenance of unimproved back lanes under advisement and suggested a special session with City Council be scheduled to discuss this issue with Administration.



ANNOUNCEMENTS:

PROVINCIAL ELECTION - APRIL 19, 2016

Councillor LoRegio reminded everyone that the Provincial Election would be held Tuesday, April 19, 2016 with the polls open from 7:00 a.m. to 8:00 p.m. and encouraged residents to get out and vote.

SUPPORT OF BRANDON WHEAT KINGS IN WESTERN HOCKEY LEAGUE EASTERN CONFERENCE FINALS

Councillor Harwood announced that the Brandon Wheat Kings were set to begin the Western Hockey League Eastern Conference Finals on Friday, April 22, 2016 against the Red Deer Rebels at the Keystone Centre and encouraged everyone to get out and cheer them on.

"BREAKFAST FOR DINNER" ROAST OF MAYOR CREST

Councillor Berry announced that NetSet Communications was hosting the "Breakfast for Dinner" Roast of Mayor Rick Chrest on Tuesday, April 26, 2016 at the Victoria Inn with proceeds to go to the Canadian Diabetes Association and invited everyone to purchase tickets.

CITY WIDE CLEAN SWEEP CHALLENGE

Councillor Chaboyer announced that the City Wide Clean Sweep would take place on Saturday, April 30, 2016 and reminded her fellow Councillors that they had been challenged to bring out as many residents as possible from their individual wards.

RIVERVIEW WARD BY-ELECTION - MAY 18, 2016

His Worship Mayor Chrest announced that the By-election for the Riverview Ward would take place on Wednesday, May 18, 2016 with 3 candidates vying to fill the seat vacated by Vanessa Hamilton and encouraged ward residents to cast their ballots.

HEALTH FAIR AT BRANDON SHOPPERS' MALL - APRIL 30, 2016

Councillor LoRegio announced that a Health Fair would take place at Brandon Shoppers' Mall on Saturday, April 30, 2016 starting at 9:00 a.m. with various community organizations such as the Canadian Diabetes Association and the Canadian Cancer Society having representatives on hand to answer questions.

GENERAL BUSINESS:

- (A) CONDITIONAL USE APPLICATION - 210 HIGHLAND AVENUE (SUNCOR ENERGY)

Berry-Cullen

550 That consideration of Conditional Use Application C-01-16-B to allow for the expansion of an automotive service station at 210 Highland Avenue be referred to the June 6, 2016 meeting of City Council. CARRIED.

(B) RECREATION FEASIBILITY STUDY – OUTDOOR SPORTS FIELD COMPLEX

Submitted for consideration was a report from the Manager of Parks Operations dated April 1, 2016 with respect to the above.

Desjarlais-LoRegio

551 That the feasibility study developed by MNP LLP for the Outdoor Sports Field Complex dated January 11, 2016 be received;

and further, that City Administration continue to work with the Outdoor Sports Complex Committee in developing a business plan to be presented to City Council at a later date. CARRIED.

(C) 2015 FINANCIAL INFORMATION RETURN

City Council considered a report from the City Treasurer dated April 8, 2016 with respect to the above.

Fawcett-Berry

552 That pursuant to Section 183(2) of The Municipal Act, the 2015 Financial Information Return (unaudited) be adopted. CARRIED.

(D) TRANSFER OF FUNDS FROM ELECTION RESERVE FOR RIVERVIEW WARD BY-ELECTION

Submitted for consideration was a report from the City Clerk dated April 5, 2016 with respect to the above.

LoRegio-Harwood

553 That a maximum of \$15,000.00 be authorized to be transferred from the Election Reserve to the Election Costs operating account for the expenses incurred to conduct the 2016 Riverview Ward By-Election. CARRIED.

(E) REQUEST FOR PROPOSALS - ENGINEERING SERVICES FOR TURTLE CROSSING WELL REHABILITATION AND IMPROVEMENTS

Considered was a report from the Director of Engineering Services & Water Resources dated April 18, 2016 in respect to the above.

Fawcett-Chaboyer

554 That the proposal from KGS Group to provide engineering consulting services for the Turtle Crossing Well Rehabilitation and Improvements as per proposal and specifications at a cost of \$102,862.00 (net of GST) be accepted;

and further, that the project costs be funded from the Water Distribution Reserve. CARRIED.

(F) TENDER - CONTRACT D CONCRETE WORKS

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Councillor S. Berry declared a conflict of interest in this matter due to his employment and left the Council Chamber prior to any discussion.

City Council considered a report from the Director of Engineering Services and Water Resources dated April 18, 2016 with respect to the above.

Harwood-Patterson

555 That the bid from Zenith Paving Ltd. to carry out the Contract D – Concrete Works as per tender and specifications at a cost of \$492,753.26 (net of GST) be accepted. CARRIED.

Following the vote on the above motion, Councillor Berry re-entered the Council Chamber.

(G) TENDER - CONTRACT F LANDSCAPING WORKS

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Submitted for consideration was a report from the Director of Engineering Services & Water Resources dated April 18, 2016 with respect to the above.

Desjarlais-Chaboyer

556 That the bid of Alternative Landscaping Ltd. to carry out Contract F – Landscaping Works, as per tender and specifications at a cost of \$76,386.25 (net of GST) be accepted;

and further, that additional funds to a maximum of \$15,000 be expended from the Parks Reserve for tree planting. CARRIED.

BY-LAWS:

NO. 7134 TO REZONE PROPERTY LOCATED AT 6701 AND 8055 RICHMOND AVENUE EAST FROM DR DEVELOPMENT RESERVE ZONE TO IH INDUSTRIAL HEAVY ZONE

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It was noted that this by-law received first reading at the February 1, 2016 meeting of City Council.

Chaboyer-Berry

557 That By-law No. 7134, to rezone 6701 and 8055 Richmond Avenue East (Pt. SW¼ 15-10-18 WPM and Pt. SE¼ 15-10-18 WPM) from DR Development Reserve Zone to IH Industrial Heavy Zone, be read a second time. CARRIED.

Chaboyer-Berry

558 That the by-law be read a third and final time. CARRIED.

In accordance with Section 136 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7134 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7136

TO AMEND ZONING BY-LAW NO. 7124 - REGULATIONS FOR INFILL RESIDENTIAL DEVELOPMENT

---

Submitted for consideration was a report from the Planning & Building Safety Department dated April 8, 2016 with respect to the above.

Patterson-LoRegio

559 That By-law No. 7136 to amend City of Brandon Zoning By-law No. 7124 to provide updated regulations for residential development be read a second time. CARRIED.

Patterson-Desjarlais

560 That third reading of By-law No. 7136 be held in abeyance pending the objectors to the by-law being given notice pursuant to Section 76(3)(a) of The Planning Act of their right to file a further objection. CARRIED.

NO. 7140

2016 TAX LEVY BY-LAW

---

It was noted that this by-law received first reading at the April 4, 2016 meeting of City Council.

Fawcett-Cullen

561 That By-law No. 7140, to impose and levy property taxes for the fiscal year 2016, be amended by deleting in Section 2. (c) the figure: "0.549" and substituting therefor the figure: "0.615";

and further, by deleting in Section 3. (a) the figure: "11.739" and substituting therefor the figure: "11.673". CARRIED.

Berry-Fawcett

562 That By-law No. 7140, as amended, be read a second time. CARRIED.

Berry-Fawcettt

563 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7140 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7142

TO REZONE THE PROPERTY LOCATED AT 2335 PATRICIA AVENUE FROM DR DEVELOPMENT RESERVE TO RMH RESIDENTIAL MOBILE/MODULAR HOME

City Council considered a report from the Planning & Building Safety Department dated March 29, 2016 in respect to the above.

LoRegio-Brown

564 That By-law No. 7142 to rezone a portion of property located at 2335 Patricia Avenue (Lot 2, Plan 2041 BLTO exc. Plan 41766 BLTO) from DR Development Reserve to RMH Residential Mobile/Modular Home be read a first time. CARRIED.

NO. 7143

TO AMEND ACCOMMODATION TAX BY-LAW NO. 7014 – APPLICATION APPROVAL PROCESS AND ANNUAL REVIEW

It was noted that this by-law received first reading at the April 4, 2016 meeting of City Council.

Berry-LoRegio

565 That By-law No. 7143 to amend Accommodation Tax By-law No. 7014 with respect to the funding application approval process and annual review of the by-law, be amended by adding to Subsection 7.3, immediately after the words: “Decisions on funding applications for below \$20,000 shall be made by City Administration”, the words: “following an internal review and assessment solely by the Director of Economic Development or in the case of a conflict, the City Treasurer, devoid of any assistance from any outside advisory groups or committees”. CARRIED.

Patterson-Cullen

566 That By-law No. 7143, as amended, be read a second time. CARRIED.

Patterson-Desjarlais

567 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7143 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Lonnie Patterson	

NO. 7144      TO CREATE THE HIGHWAY SIGNAGE RESERVE FUND

---

It was noted that this by-law received first reading at the April 4, 2016 meeting of City Council.

568      Desjarlais-LoRegio  
That By-law No. 7144, to establish the Highway Signage Reserve Fund for the acquisition and replacement of “Welcome to Brandon” highway signage, be read a second time. CARRIED.

569      Desjarlais-LoRegio  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7144 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Lonnie Patterson	

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (10:02 p.m.). CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 2, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Chaboyer-LoRegio

570 That the Agenda for the Regular Meeting of City Council to be held on Monday, May 2, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Harwood-Cullen

571 That the Minutes of the Regular Meeting of City Council held Monday, April 18, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) ROGER REMPLE, SENIOR ENVIRONMENTAL ENGINEER FOR MMM GROUP - CLIMATE RESILIENCY

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Rodger Remple, Senior Environmental Engineer with WSP/MMM Group, appeared before Council with respect to climate resiliency. Mr. Remple highlighted the potential for significant climate change in the future and the impact on municipalities. He stated that climate change would likely lead to longer summers resulting hotter days, shorter winters, increased rain, flooding, fires, stronger storms, drought, and heat waves. Mr. Remple asked City Council to give consideration on how they tender, design, and build municipal infrastructure in light of possible changes to weather patterns.

Harwood-Patterson

572 That the presentation by Roger Remple, Senior Environmental Engineer for MMM Group with respect to Climate Resiliency be received. CARRIED.

**PUBLIC HEARINGS:**

(A) VARIANCE APPLICATION – 563 – 3RD STREET (DORNN CONSTRUCTION LTD)

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City Council sat to hear representation on the appeal of the Planning Commission's decision to approve the variation application of Dornn Construction Ltd. for 563 - 3rd Street.



Ryan Nickel, Principal Planner with the City of Brandon, provided an overview of the variance request for 563 - 3rd Street noting that the intent of the application was to decrease the minimum required interior side yard setback from 3.0m to 1.2m, and to decrease the Railway Protection Overlay Zone for dwelling units from 30.0m to 20.0m, to allow for the development of a four-unit multiple dwelling.

Brian Dornn, developer of 563 - 3rd Street, spoke in favor of the variance application stating that the proposed development would be similar to other housing developments in the area and that a barrier free development required more square footage per unit.

Peter Kabaluk, 555 - 3rd Street, spoke in opposition to the variance to decrease the side yard requirement as he did not believe that the footprint of the building needed to be so large and could be reasonably reduced in size without sacrificing the overall success of the project. Mr. Kabaluk cited several other examples of buildings that were similar sizes, but did not infringe on the current zoning requirements.

Cam Plante, realtor, spoke in favour of the variance commenting that this type of development was in high demand for those seeking barrier free housing.

Lisa Halter, local area resident, spoke against the variance stating that the current standards provide adequate space to develop the building without the need for a decreased property setback.

No further written or verbal representation was put forward either in support of or in opposition to the application.

Patterson-Harwood

573 That the Public Hearing for Variance Application V-02-16-B at 563 – 3rd Street be concluded. CARRIED.

Patterson-Harwood

574 That Variance Application V-02-16-B to vary Table 11 of Zoning By-law No. 7124 by decreasing the minimum required interior side yard setback from 3.0m to 1.2m, and Subsection 51.1(b) of Zoning By-law No. 7124 by decreasing the Railway Protection Overlay Zone for dwelling units from 30.0m to 20.0m, be approved in the RMD Residential Moderate Density Zone at 563 – 3rd Street (Lots 29/30, Block 79, Plan 8 BLTO) in accordance with the intent of the application “Attachment A-1”, the attached letter of intent “Attachment A-2” and the attached site plan “Attachment B-2”. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) POVERTY COMMITTEE

APRIL 27, 2016

April 27, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Committee Members: Councillor Jan Chaboyer (Co-Chairperson), Councillor Lonnie Patterson (Co-Chairperson), Councillor Kris Desjarlais, Susan Spring, Mark Kovatch, Cynamon Mychasiw, Nathan Peto (City Clerk's Office) and Alexis Sukaroff (Recording Secretary).

Your Poverty Committee has met and wishes to report as follows and submit recommendations where deemed necessary and expedient:

In February, 2016, the Poverty Committee set out our strategic plan for the next year. A verbal report was provided at the February 16, 2016 City Council meeting. Our priorities include:

- Continued focus on housing with three main goals: 1) facilitate a review of housing by-laws; 2) advance the sustainability of the Safe and Warm Shelter; 3) further investigate a Housing First Rent Supplement.
- Inviting specific community organizations to make a delegation to the Committee in order to keep up-to-date on poverty in Brandon. These organizations are: the Brandon Neighbourhood Renewal Corporation, the Community Advisory Board on Homelessness, and Nancy McPherson from Prairie Mountain Health to discuss the Brandon results of their first comprehensive Community Health Assessment.
- Set-up a joint meeting with the Brandon Urban Aboriginal People's Council and the Age Friendly Committee to discuss topics of common concern.
- Pursue further action on the Brandon Food Charter.
- Consider resolutions for submission to the Association of Manitoba Municipalities (AMM) annual meeting in November, 2016.

A summary of action that has taken place on these priorities is as follows:

- Gathered and begun an internal committee review of housing by-laws for more in-depth discussion at a future meeting.
- Heard a delegation from the BNRC on current activities and their partnership with the City.
- A joint meeting with BUAPC and the Age Friendly Committee will occur on May 31.
- A resolution on a Financial Institutions Indemnity Agreement providing protection against certain losses due to fraud or forgery involving Provincial benefit cheque encashment has been drafted for Council's consideration and included in this report.

Proposed AMM Resolution – Financial Institutions Indemnity Agreement

Concerns about difficulties with cashing provincial government cheques faced by low-income residents without an account at a financial institution were raised by community members to the Poverty Committee. These concerns included an inability to cash these cheques outright or a requirement to pay fees that reduce an already low income.

In response, the Committee investigated the matter further and discovered that some provinces have established agreements with financial institutions to ensure protection against loss due to fraud or forgery that guarantees an individual can cash a provincial cheque at these financial institutions.

Manitoba does not have a program similar to this in place and the Poverty Committee respectfully requests City Council's consideration to raise the problem and proposed solution at AMM District Meetings in June, 2016 so it can be considered for debate at AMM's annual meeting in November, 2016.

RECOMMENDATIONS:

That the report of the Poverty Committee dated April 27, 2016, be received.

That the Strategic Plan and Priorities for 2016 as set out in the report of the Poverty Committee dated April 27, 2016 be approved.

That the following resolution regarding Financial Institutions Indemnity Agreement for the Province of Manitoba be submitted to the Association of Manitoba Municipalities for consideration at the June District Meeting:

“WHEREAS there is a demonstrated need for financial institutions to provide enhanced benefit cheque encashment services to the Province's benefit recipients;

AND WHEREBY entering an agreement would provide Institutions with protection against certain losses due to fraud or forgery resulting from the encashment of such benefit cheques;

AND WHEREBY the signing institutions desire to participate in the Province's program to provide protection against certain losses due to fraud or forgery;

AND WHEREAS provinces including Alberta and British Columbia already have such programs in place;

NOW THEREFORE BE IT RESOLVED THAT the Association of Manitoba Municipalities lobby the Province of Manitoba to establish a program including a Financial Institutions Indemnity Agreement providing protection against certain losses due to fraud or forgery involving Provincial benefit cheque encashment.”

Respectfully submitted,

Councillor L. Patterson  
CHAIRPERSON

Patterson-Chaboyer

575 That the report of the Poverty Committee dated April 27, 2016, be received. CARRIED.

Patterson-Desjarlais

576 That the Strategic Plan and Priorities for 2016 as set out in the report of the Poverty Committee dated April 27, 2016 be approved. CARRIED.

577

Patterson-Desjarlais

That the following resolution regarding Financial Institutions Indemnity Agreement for the Province of Manitoba be submitted to the Association of Manitoba Municipalities for consideration at the June District Meeting:

WHEREAS there is a demonstrated need for financial institutions to provide enhanced benefit cheque encashment services to the Province’s benefit recipients;

AND WHEREBY entering an agreement would provide Institutions with protection against certain losses due to fraud or forgery resulting from the encashment of such benefit cheques;

AND WHEREBY the signing institutions desire to participate in the Province’s program to provide protection against certain losses due to fraud or forgery;

AND WHEREAS provinces including Alberta and British Columbia already have such programs in place;

NOW THEREFORE BE IT RESOLVED THAT the Association of Manitoba Municipalities lobby the Province of Manitoba to establish a program including a Financial Institutions Indemnity Agreement providing protection against certain losses due to fraud or forgery involving Provincial benefit cheque encashment. CARRIED.

(B) GRANTS REVIEW COMMITTEE April 22, 2016

April 22, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

The Grants Review Committee is comprised of Councillor Lonnie Patterson recently appointed as Chairperson; Councillor John LoRegio and Councillor Jan Chaboyer. City Council makes grants to a number of service, cultural, performance and recreational organizations each year to assist them in their efforts to add to the quality of life for citizens of Brandon.

The Grants Review Committee was established October 28, 1985 to examine applications and make recommendations to City Council. Recommendations are formulated by the Committee on the basis of perceived need for the proposed program, breadth of impact in the community and financial need of the organization. (Terms of Reference - 1985)

At this time, organizations requesting grants must meet the following criteria:

- a. Be a non-profit organization;
- b. Clearly demonstrate that the organization is fulfilling a need in our community which is in line with the City’s mandate to provide social support and recreational, cultural, and youth services;
- c. Include fundraising efforts as an important part of the organization’s financial efforts;
- d. Clearly demonstrate a financial need for the funds requested.

Following a meeting held April 21, 2016, the Committee decided that in light of the growing number of applications and an effort to more evenly distribute funding to a broad range of community organizations, that an additional clause be added stating that:

“Major building capital such as construction; redevelopment; or property purchases will not be considered.”

Beginning in May of each year, applications outlining details of the request are to be accompanied by the organization’s most recent annual financial statements and by its budget for the upcoming year and are reviewed on a case by case basis in the fall. The City Treasurer shall also conduct a cross reference of all applicants to determine any agreements in place, or receipt of other funding/gift-in-kind services from the City of Brandon, and refer such information back to the Committee.

Recommendations are made to Council prior to Budget Deliberations, with all decisions of Council being final, and funds being issued upon adoption of the subsequent year’s Financial Plan. As part of the application process for 2017 and continuing thereafter, applicants who receive funding shall now also be required to submit to the Committee a brief report and list of expenses relative to the approved grant by no later than April 1st of the following year.

RECOMMENDATION:

That the report of the Grants Review Committee dated April 21, 2016, be received.

Respectfully submitted,

Councillor Lonnie Patterson  
CHAIRPERSON

Patterson-LoRegio

578 That the report of the Grants Review Committee dated April 22, 2016, be received. CARRIED.

(C) CITIZEN ENGAGEMENT COMMITTEE MAY 2, 2016

May 2, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Committee Members: Councillor Kris Desjarlais (Co-Chairperson), Councillor Lonnie Patterson (Co-Chairperson), Debbie Nelson (City Clerk’s Office), Community Participants: Marcel Roberge, David Simard, Theresa Gibbons, Walter Gibbons, Chris Brandon, Graham Janz, Joel Springer, Larry Todd, David Neufeld, Caroline Slimmon, Patrick Desjarlais

Your Citizen Engagement Committee has met and wishes to report as follows and submit recommendations for further consideration of Council:

The Committee was struck by Council on February 17, 2015 to focus on ways to increase civic engagement in Brandon through increased voter participation, increased candidates in municipal elections, and increased participation in public meetings.

Three meetings of the Committee were held. In addition, members of the committee participated in the Rock the Vote Event to gather feedback from the general public on ideas generated during discussions at the first two meetings.

#### Community Meeting – April 29, 2015

A summary of this meeting, inclusive of those in attendance is attached as Appendix A.

#### Rock the Vote – August 29, 2015

The Brandon Civic Engagement Committee attended the Rock the Vote event at Princess Park to encourage people to vote in the Federal Election. We provided a handout with proposed recommendations to gather feedback, as well as an opportunity for citizens to provide additional ideas. 24 people took the opportunity to provide feedback. A summary of the feedback is provided in Appendix B of this report.

#### Recommendations for Action

Based on discussion at three Committee meetings and information gathered during the Rock the Vote event, 11 recommendations for action are suggested for further consideration by Council. Cost estimates are provided where available. These recommendations are:

#### Ideas to Increase Voter Turnout in Municipal Elections

1. Voting Day celebration on the day of the election. A city-wide event that encourages people to vote that includes events during the day.
2. Establish a partnership with the Brandon School Division, Assiniboine Community College, and Brandon University to educate students about the importance of voting.
3. Provide more communication where to vote and what ID is needed to vote.
4. Investigate the possibility of:
  - a. Online voting.
  - b. Providing free transit and handi-transit on voting day.
    - Providing free bus transit for cash fare customers on a typical weekday would result in an estimated \$1,560 in lost revenue, this includes \$300 for handi-transit.
  - c. Incentives to vote, such as an election levy that is paid upfront and returned once someone has voted, a lottery where everyone that votes is entered, or fines for people not voting.
  - d. Changing voter eligibility in municipal elections for Permanent Residents.
  - e. Better communicate that children of all ages are welcome at polling stations.
5. Changes to the election process:
  - a. Distribute voter information cards to all voters.
    - Based on enumeration reports we estimate there are 35,000 eligible voters in the City of Brandon. Mailing a voter information card to every eligible voter would cost approximately \$2,000 for printing and approximately \$30,000 for postage.
  - b. Increase the number of polling stations on voting day.

- c. Investigate recent changes made by Elections Manitoba with respect to advance polling times and locations to determine their applicability to the municipal election.
- d. Investigate the possibility of using multilingual literature.

Ideas to Increase the Number of Candidates in Municipal Elections

- 6. Investigate the possibility of offering a tax rebate for donations to candidates for Brandon City Council.
- 7. Begin providing information about how to be a candidate in advance of the municipal election via social media and website.
- 8. Council could do more education and outreach to schools and underrepresented groups of citizens to explain what the motivation to run was, what the job is, and what skills you need to be successful.

Ideas to increase engagement with the public between elections.

- 9. Investigate new ways for Council to engage the public on decisions. For example, setting up a table in the mall to discuss the proposed budget.
- 10. Continue to improve the ability to live stream public events and engage citizens online during the events.
- 11. Investigate new ways to promote public meetings.

RECOMMENDATION:

That the Report of the Citizen Engagement Committee dated May 2, 2016, be received and referred to an informal meeting of Council for further deliberation and action.

Respectfully submitted,

Councillor L. Patterson  
CO-CHAIR

Patterson-Desjarlais

579 That the report of the Citizen Engagement Committee dated May 2, 2016, be received and referred to an informal meeting of Council for further deliberation and action. CARRIED.

(D) KEYSTONE CENTRE  
VERBAL

MAY 2, 2016

May 2, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Shawn Berry provided a verbal report to City Council on the Keystone Centre. Councillor Berry informed City Council that the early fiscal reports for the Keystone Centre were looking positive thanks to increased revenue from the Brandon Wheat Kings playoff run and new events like the Pet Expo.

He also confirmed that a deal had been reached to keep the Arabian Horse Show in Brandon thru to 2017. Councillor Berry informed City Council that the Keystone Board of Directors continued to review its governance structure and examine opportunities for alternative revenue.

Berry-Harwood

580 That the report of the Keystone Centre be received. CARRIED.

ENQUIRIES:

(183) REDEVELOPMENT/RESURFACING OF INTERSECTION AT 9TH STREET AND ABERDEEN AVENUE

Councillor Chaboyer requested an update on the status of the redevelopment/resurfacing of the intersection at 9th Street and Aberdeen Avenue.

At the request of His Worship the Mayor, the City Manager responded that the redesign, inclusive of the removal of the rock islands, widening the corners and resurfacing of the entire intersection was included in the 2016 Contract C Paving Works Tender and was expected to be completed by the end of summer. He advised that Aberdeen Avenue from the speed bump east to 6th Street would also be repaved this summer.

(184) HEAVY TRUCK TRAFFIC FROM 1ST STREET SOUTH TO CONSTRUCTION SITE

Councillor Brown advised that he had received complaints from area residents regarding heavy truck traffic travelling on 9th Street to access the construction site south of Crocus Plains School. He enquired if the trucks could be rerouted to 1st Street South.

At the request of His Worship the Mayor, the City Manager responded that the contractor had been contacted and advised that the trucks should be rerouted to 1st Street South.

(185) UPDATE ON LEVELS OF ASSINIBOINE RIVER

Councillor Fawcett requested an update on the Assiniboine River levels.

At the request of His Worship the Mayor, the City Manager responded that the River had crested on April 30, 2016 and remained within its banks. He noted that the only potential flood threat was an extremely heavy rainfall such as was experienced in 2014, however, staff continued to monitor the situation and were prepared to act if necessary.

(186) UPDATE ON APPLICATION TO PUBLIC UTILITIES BOARD ON WATER AND WASTEWATER RATES

Councillor Fawcett requested an update on the application to the Public Utilities Board (PUB) with respect to water and wastewater rates.



At the request of His Worship the Mayor, the General Manager of Corporate Services responded that the PUB had issued their Order on April 29, 2016 with the overall results showing very little change from the rates proposed by the City of Brandon in their application. He confirmed that By-law No. 7139 would be presented to City Council at the May 16, 2016 meeting and he was prepared to answer any questions at that time.

ANNOUNCEMENTS:

"SHAPING THE FUTURE" ABORIGINAL ECONOMIC FORUM AND LUNCHEON - MAY 24, 2016

Councillor Desjarlais announced that the Brandon Urban Aboriginal Peoples' Council would be hosting an Aboriginal Economic Forum and Luncheon entitled "Shaping the Future" on May 24, 2016 at the Victoria Inn and encouraged everyone to attend.

SCREEN WRITERS OF "THE BUBBLE BOY" VISITING BRANDON

Councillor Desjarlais announced that the screenwriters of "The Bubble Boy", Mr. Cinco Paul and Mr. Ken Daurio, were expected to be in Brandon this week to attend the Crocus Plains' Dinner Theatre production of "The Bubble Boy".

PRESIDENT OF MANITOBA MUNICIPAL ADMINISTRATORS ASSOCIATION

His Worship Mayor Chrest congratulated the City Clerk, Heather Ewasiuk, on being elected President of the Manitoba Municipal Administrators Association for the 2016-2018 term.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX CAPITAL FUNDING REQUEST – LEGION NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS - 2017 AND 2018

City Council considered the report from the Director of Economic Development dated April 22, 2016 with respect to the above.

Fawcett-Berry

581 That a grant of \$207,500 be provided to the City of Brandon to redevelop the Sportsplex track as set forth in their funding application for the purpose of hosting the 2017 and 2018 Legion National Youth Track and Field Championships in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(B) TENDER - SPORTSPLEX TRACK REDEVELOPMENT

Submitted for consideration was a report from the Sportsplex Facility Manager dated April 21, 2016 with respect to the above.

Fawcett-Berry

582 That the bid of Davan Group Ltd. to carry out the Sportsplex track redevelopment (Civil Work and Track Resurfacing) as per tender and specifications at a cost of \$611,000.00 (net of GST) be accepted. CARRIED.

(C) TENDER – CONTRACT C PAVING WORKS

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Councillor S. Berry declared a conflict of interest in this matter due to his employment with one of the bidders and left the Council Chamber prior to any discussion.

Considered was a report from the Director of Engineering Services and Water Resources dated April 22, 2016 with respect to the above.

Harwood-Chaboyer

583 That the bid of Zenith Paving Ltd. to carry out the Contract C – Paving Works as per tender and specifications at a cost of \$1,383,785.93 (net of GST) be accepted. CARRIED.

Following the vote on the above motion, Councillor Berry re-entered the Council Chamber.

(D) PROPOSAL – COMBINATION SEWER AND CATCH BASIN CLEANERS

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City Council considered a report from the Manager of Fleet Services dated April 22, 2016 with respect to the above.

LoRegio-Cullen

584 That the bid from Joe Johnson Equipment Inc. to supply two (2) 2016 Vactor Plus/2017 Western Star 4700 Combination Sewer and Catch Basin Cleaners as per proposal and specifications for a total price of \$1,018,079.75 (net of GST) be accepted;

and further, that additional funding in the amount of \$70,775.23 from the Wastewater Reserve, be approved. CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (9:23 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 16, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-Chaboyer

585 That the Agenda for the Regular Meeting of City Council to be held on Monday, May 2, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Patterson

586 That the Minutes of the Regular Meeting of City Council held Monday, May 2, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) R. GREER – CITY OF BRANDON YOUTH CENTRE

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Richard Greer, Community Development Coordinator and Justine Friesen, Youth Centre Coordinator with the City of Brandon, appeared before City Council to provide an update on the City of Brandon Youth Centre. Ms. Friesen reviewed the Youth Centre's attendance numbers for 2015 and early 2016 which ranged from 1500 to 2350 visits per month. Ms. Friesen also highlighted the different activities conducted in the Youth Centre including educational sessions, fitness activities, computer training, community clean-up, and unstructured activities that encourage social development and communication skills.

Berry-Patterson

587 That the presentation by Richard Greer, Community Development Coordinator and Justine Friesen, Youth Centre Coordinator, with respect to the City of Brandon Youth Centre be received. CARRIED.

(B) CHRIS HEIDE AND ERIN GOBEIL – ECO DAY IN MAY

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Chris Heide and Erin Gobeil, members of the Brandon Environment Committee, appeared before City Council to provide information on the 2016 Eco Day. Mr. Heide informed City Council that the Brandon Environmental Committee would hold its Eco Day on May 28, 2016 from 10:00 a.m. to 2:00 p.m. at the Global Village on Rosser Avenue. He noted that Eco Day would be a family friendly event and have live bands, fire breathing demonstrations, juggling, live acting performances, and cooking demonstrations. Ms. Gobeil also advised City Council that free compost, vegetable seeds, and tree seedlings would be available to the public.

Patterson-Desjarlais

588 That the presentation by Chris Heide, Brandon Environment Committee and Erin Gobeil, Global Market with respect to Eco Day in May be received. CARRIED.

(C) TOM KEEP – BRANDON CLEAN SWEEP UPDATE

---

Tom Keep, on behalf of the Brandon Environmental Committee, appeared before City Council to provide a report on the Clean Sweep Brandon event held on April 30, 2016 at Princess Park. Mr. Keep provided accolades to members of City Council who assisted with the Community Clean Sweep and brought out additional volunteers. Mr. Keep presented a trophy to His Worship Mayor Chrest for all of City Council in recognition for their support of the 2016 Clean Sweep Brandon Event. He also thanked the community volunteers who assisted with the cleanup and the event sponsors including the Brandon Neighborhood Renewal Corporation, Tim Hortons, and Komfort Kitchen.

Harwood-Chaboyer

589 That the presentation by Tom Keep, Environmental Initiatives with respect to the Clean Sweep Update be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(187) CONDITION OF BACKLANE IN 800 BLOCK BETWEEN 18TH AND 19TH STREETS

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Councillor LoRegio noted that the backlane between 18th and 19th Streets behind Brandon Photographics continued to be in poor condition and enquired when same was expected to be repaired.

At the request of His Worship the Mayor, the City Manager responded that the portion of the lane from Park Avenue to north of Brandon Photographics was scheduled for resurfacing this summer.

(188) WATER AND DRAINAGE ISSUES ON NORTH SIDE OF SOUTHVIEW DRIVE

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Councillor Berry noted that water and drainage continued to be a problem on the north side of Southview Drive. He advised that he had raised this concern before and enquired when this issue was expected to be addressed.

At the request of His Worship the Mayor, the City Manager responded that this area was still under warranty, and the Engineering Department was awaiting word from the Developer as to when the installation of a weeping tile header was expected to be completed. He noted that as time was a factor in this circumstance, the City may undertake the work themselves and recover the costs from the Developer at a later date. He agreed to follow up with the Developer this week and ensure residents in the area were provided with a firm completion date as soon as possible.

(189) REPAIR TO ROAD ON BROODWOOD DRIVE FROM RICHMOND AVENUE TO PLATEAU DRIVE

Councillor Berry advised that Brookwood Drive from Richmond Avenue to Plateau Drive remained in poor condition and enquired when same was expected to be repaired. He noted that this area was also an issue under warranty with the repairs being the responsibility of the Developer and requested that the residents be provided with a firm date on when same would be completed, whether by the Developer or the City of Brandon.

At the request of His Worship the Mayor, the City Manager responded that the Developer had been requested to provide a remediation plan for the road to the Engineering Department as soon as possible. He confirmed that further delays in rectifying the situation may result in the forfeit of a portion of the Letter of Credit issued to the Developer in the amount necessary to have the work completed by the City of Brandon. He agreed to keep the residents updated on this situation.

(190) REPAIR TO TRAFFIC CIRCLE AT 34TH STREET AND WILLOWDALE CRESCENT

Councillor Berry referred to a previous enquiry with respect to the poor condition of the Traffic Circle at 34th Street and Willowdale Crescent. He noted that this issue had been raised for the past two construction seasons and was now being pushed back to 2017 and enquired why the project had been delayed.

At the request of His Worship the Mayor, the City Manager responded that due to an incident at the 8th Street Bus Mall, the scope of the work planned at that location had doubled and efforts to build a concrete road had been refocused accordingly. He advised that given the volume of construction work already scheduled for 2016, the traffic circle could not be added to this year's program. He confirmed that additional information would be gathered for reconfiguration and surface repairs to the Traffic Circle in 2017. The City Manager noted that crews had been out recently and made the necessary repairs to the potholes and the area would continue to be monitored until the redevelopment project commenced.

(191) LIABILITY ISSUES AND ENCROACHMENT ON CITY PROPERTY

Councillor Berry referred to a recent newspaper article regarding encroachments on City of Brandon property and the liability issues associated with same. He enquired as to the potential risks undertaken by citizens when they performed tasks on City property such as mowing boulevards and clearing snow on sidewalks.

At the request of His Worship the Mayor, the City Manager responded that building a structure on City property was much different than mowing grass or shoveling snow. He advised that once it had been determined that a resident's structure was encroaching on City property, they were notified that either the structure needed to be removed, or encroachment agreement entered into with the City of Brandon that addressed the liability issue. The City Manager confirmed that in 2004, City Council had introduced a suggested practice whereby residents were asked to mow the boulevards adjacent to their property. He stated that the expectation was that everyone would use the same equipment, care and caution on the boulevards as they would on their own property and the City would be notified of any serious safety concerns discovered while the tasks were being performed. The City Manager advised that the City of Brandon was not liable for injuries or damages incurred while tasks were being completed on City property unless it was aware of a specific hazard and ignored it.

(192) MAINTENANCE AND CLEAN UP OF DITCH RUNNING BETWEEN 26TH AND 34TH STREETS ALONG WILLOWDALE CRESCENT

Councillor Berry enquired when City crews were expected to begin regular maintenance of the ditch running along Willowdale Crescent between 26th and 34th Streets.

At the request of His Worship the Mayor, the City Manager responded that the grass was mowed annually in the fall and crews conducted a monthly check of the area and removed any debris that had accumulated. He advised that any issues arising between the monthly checks could be reported to the Sanitation Department.

ANNOUNCEMENTS:

FREE SENIORS' SEMINAR - HEALTH CARE SYSTEM

Councillor Brown announced that a seminar with respect to the Health Care System for Seniors hosted by the Age Friendly Committee would be held on June 8, 2016 from 9:00 a.m. to 12:00 Noon in the Cultural Resource Centre located at 638 Princess Avenue. He noted that this was a free seminar with lunch provided and encouraged residents to pre-register by calling (204) 729-2257 or via email to g.massina@brandon.ca.

BRANDON AND AREA COMMUNITY FOUNDATION YOUTH IN PHILANTHROPY GRANT PRESENTATION

Councillor Chaboyer announced that she had been pleased to represent City Council at the Brandon and Area Community Foundation Youth In Philanthropy Grants Presentation held recently at Crocus Plains Regional Secondary School. She advised that the program provided an opportunity for youth to get involved with and award grants to local community organizations.

RIVERVIEW WARD BY-ELECTION - MAY 18, 2016

His Worship Mayor Chrest reminded residents that the Riverward By-Election would take place Wednesday, May 18, 2016 with polling stations open from 8:00 a.m. to 8:00 p.m. and encouraged ward residents to vote.

BRANDON WHEAT KINGS - WESTERN HOCKEY LEAGUE (WHL) CHAMPIONS

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His Worship Mayor Chrest congratulated the Brandon Wheat Kings on winning the WHL Championship and stated that all of the Westman Area was proud of them with over 1,000 people attending the rally at the Keystone Centre to welcome the team home. He wished them the best of luck in the Memorial Cup to be held in Red Deer, Alberta from May 20-29, 2016.

PROVINCIAL GOVERNMENT THRONE SPEECH

---

His Worship Mayor Chrest announced that he had attended the Throne Speech and the opening of the new Legislative Session at the Provincial Legislature today and stated that Brandon City Council would continue to work hard with the new Provincial Government.

EFFORTS FROM LOCAL COMMUNITY - FIRE AT FORT MCMURRAY

---

His Worship Mayor Chrest thanked the local community who had donated their time and money to assist the residents of Fort McMurray, Alberta as they dealt with the devastation from the wild fires. He noted that the City of Brandon had seconded two members of Brandon Emergency Services to assist in Fort McMurray, one resident had made two trips out with donations and many rallies and fundraisers were held in and around Brandon. He extended his deepest sympathies to the residents of Fort McMurray and surrounding area and wished them well as they move forward and begin to rebuild.

GENERAL BUSINESS:

(A) TENDER – CISTERN INSTALLATION, BRANDON MUNICIPAL AIRPORT EXPANSION

---

City Council considered the report from the Manager of Development & Transportation dated May 9, 2016 with respect to the above.

Fawcett-Chaboyer

590 That the low bid from Alternative Landscaping for the Cistern Installation, as per tender and specifications, at a cost of \$340,518.00 (net of GST) be accepted. CARRIED.

(B) TENDER – CONTRACT B UNDERGROUND WORKS

---

City Council considered a report from the Director of Engineering Services and Water Resources dated May 10, 2016 with respect to the above.

Harwood-LoRegio

591 That the bid of Allen & Bolack Excavating Ltd. to carry out the Contract B – Underground Works as per tender and specifications at a cost of \$2,070,533.17 (net of GST) be accepted, and that the additional funding requirements of \$700,000 be expended from the Water Distribution Reserve (\$425,000) and the Storm Sewer Reserve (\$275,000). CARRIED.

BY-LAWS:

NO. 7138 TO REZONE 1620 BRAECREST DRIVE FROM CG COMMERCIAL GENERAL ZONE TO RLD RESIDENTIAL LOW DENSITY ZONE

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It was noted that this by-law had received first reading at the March 7, 2016 meeting of City Council.

Fawcett-Berry

592 That By-law No. 7138, to rezone the southerly 75.3m by the easterly 97.4m of the property located at 1620 Braecrest Drive (Lot 1, Plan 1874) (Parcel 2) from Commercial General (CG) Zone to Residential Low Density (RLD) Zone to be read a second time. CARRIED.

Fawcett-Patterson

593 That third reading of By-law No. 7138 be held in abeyance pending the objectors to the by-law being given notice pursuant to Section 76(3)(a) of The Planning Act of their right to file a further objection. CARRIED.

NO. 7139 TO ESTABLISH WATER AND SEWER RATES FOR 2016-2018

---

It was noted that this by-law had received first reading at the March 7, 2016 meeting of City Council and was held in abeyance pending approval from The Public Utilities Board.

Fawcett-Patterson

594 That By-law No. 7139 be amended by replacing the existing Schedule “A” with Schedule “A” attached to the report of the City Treasurer dated May 2, 2016, as ordered by the Public Utilities Board. CARRIED.

Fawcett-Patterson

595 That By-law No. 7139, as amended, to set water & sewer utility rates for the years 2016, 2017, 2018 be read a second time. CARRIED.

NO. 7147 TO AMEND OPEN AIR FIRES BY-LAW NO. 6746 – FIRE PIT REGULATIONS

---

Submitted for consideration was a report from the Fire Chief dated May 10, 2016 with respect to the above.

Berry-Chaboyer

596 That By-law No. 7147, to amend Open Air Fires By-law No. 6746 with respect to fire pit regulations be read a first time. CARRIED.

GIVING OF NOTICE:

(A) STRATEGIC DIRECTION FOR WHEAT CITY GOLF COURSE

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In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor Cullen gave notice of his intent to introduce at the June 6, 2016 meeting of City Council the following motion:



"That, as identified as one of the ten priorities for the City of Brandon in the 2015-2018 Strategic Plan, a strategic direction for the Wheat City Golf Course be developed that would include the operation of a viable 18-hole golf course whereby Administration shall be authorized to:

- begin work on the enhancing and stabilizing of the existing dike for the protection of the green space;
- developing programming options for the sustainability of same; and
- issuing an Expression of Interest for the development of the land surrounding the golf course

to be culminated in a strategic plan for the green space and facility as a whole for Council's consideration."

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (8:53 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 6, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

DECLARATION OF CIVIC OFFICE:

Prior to the commencement of the meeting, Councillor-Elect Glen Parker, representing the Riverview Ward, was sworn into office by Mr. Bob Patterson, LL.B.

Councillor Parker thanked the Riverview Ward residents for their support, and stated that he was looking forward to working on their behalf.

ADOPTION OF AGENDA:

597 LoRegio-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held on Monday, June 6, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

598 Harwood-Patterson  
That the Minutes of the Regular Meeting of City Council held Monday, May 16, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) MIREILLE SAURETTE - BRANDON FAIR TRADE UPDATE

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Mireille Saurette, member of the Fair Trade Steering Committee, provide an update to City Council on the Fair Trade City Recognition Program. Ms. Saurette highlighted the continued strong community support for the City of Brandon to remain a Fair Trade City, including the addition of many community businesses who had increased their selection of fair trade products. Ms. Saurette asked City Council for their continued support through the promotion of Fair Trade on the City of Brandon website and inclusion of Fair Trade certified coffee and sugar in the purchasing policy. Additionally, Ms. Saurette requested that City Council consider serving Fair Trade coffee at the Canada Games Sportsplex and investigate the possibility of the installation of a Fair Trade City sign at the entrances to the City of Brandon.

599 Chaboyer-Patterson  
That the presentation by Mireille Saurette, Fair Trade Steering Committee with respect to the Fair Trade Town Update be received. CARRIED.

(B) DON BERRY - VETERANS MEMORIAL COMMITTEE

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Don Berry, on behalf of the Brandon Municipal Heritage Advisory Committee (BMHAC), provided appeared before City Council with respect to the Veterans Memorial Wall. Mr. Berry reviewed the history of the project and thanked the volunteers, donors, committee members, Brandon City Council and Administration helped bring this project to reality. Mr. Berry informed City Council that a formal dedication of the Veterans Memorial Wall would take place on Saturday, June 18, 2016 at 11:00 a.m. On behalf of the BMHAC, Mr. Berry requested City Council consider naming the greenspace where the Veterans Memorial was located, as Memorial Park.

Harwood-LoRegio

600 That the presentation by Don Berry, on behalf of Brandon Municipal Heritage Advisory Committee with respect to the Veterans Memorial Sub-Committee be received. CARRIED.

(C) JASON GOBEIL - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BRANDON AND THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

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Jason Gobeil, Aboriginal Community Coordinator with the City of Brandon, appeared before City Council with respect to the Memorandum of Understanding (MOU) between the City of Brandon and the Brandon Urban Aboriginal People's Council (BUAPC). Mr. Gobeil reviewed the efforts of the BUAPC partners in establishing the Regional Economic Strategic Plan in partnership with the Urban Aboriginal Strategy. Mr. Gobeil informed City Council that the proposed MOU would be a non-binding commitment of all of BUAPC partners to make efforts in enhancing employment opportunities, education access, and business inclusion for Aboriginal people in the community. Mr. Gobeil advised that this MOU would be in effect until 2019, with opportunities to extend it to 2020 should all the stakeholders agree.

Desjarlais-Parker

601 That the presentation by Jason Gobeil, Aboriginal Community Coordinator with respect to the Brandon Urban Aboriginal Peoples' Council Memorandum of Understanding with the City of Brandon be received. CARRIED.

Fawcett-Desjarlais

602 That the City of Brandon enter into a Memorandum of Understanding with the Brandon Urban Aboriginal Peoples' Council as presented at the June 6, 2016 meeting of City Council, with respect to the promotion of Aboriginal education, employment, and business inclusion within the community. CARRIED.

(D) LOIS MACDONALD - RIVERBANK MASTER PLAN

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Lois MacDonald, General Manager of Brandon Riverbank Inc., and Ian Frank, representative from HTFC Planning & Design, appeared before City Council with respect to the Brandon Assiniboine River Corridor Master Plan. Ms. MacDonald noted that the Riverbank Corridor had faced many challenges with the 2011 and 2014 high water events that had significantly changed the landscape of the area and required a reimagining of how the space could be best used by the community.

She stated that the development the “Back to the River” plan for the River Corridor use and stewardship over the next 20 years involved a major environmental review of the area, community outreach and feedback from all stakeholders. Mr. Frank reviewed the proposed plan highlighting areas where naturalized low elevation areas would not receive large investment rather, investment in infrastructure would be focused on areas sitting about the 300-year flood mark. Ms. MacDonald stated in order to fund the entire Riverbank Master Plan, over the 20-year period, investment partners including the Riverbank Inc., City of Brandon, and community stakeholders would need to access approximately \$29 million dollars in funds. Ms. MacDonald thank the City of Brandon Administration, community, and the board of directors of the Riverbank Inc. for their hard work and dedication in creating this plan.

Fawcett-Desjarlais

603 That the presentation by Lois MacDonald, Brandon Riverbank Inc. & Ian Frank, HTFC Planning and Design, with respect to the Brandon Assiniboine River Corridor Master Plan be received. CARRIED.

PUBLIC HEARINGS:

(A) BY-LAW NO. 7141 - TO CLOSE THE SOUTHWEST PORTION OF THE PUBLIC LANE IN PLAN 21 BLTO LOCATED NORTH OF LOUISE AVENUE AND EAST OF DOUGLAS STREET

City Council sat to hear representation on the above noted matter.

No verbal or written representation was put forward either in support of or in opposition to the by-law.

Parker-Harwood

604 That the Public Hearing to close and convey the southwest portion of the public lane in Plan 21 BLTO, located north of Louise Avenue and east of Douglas Street be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) JOINT MEETING OF POVERTY COMMITTEE, BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL AND AGE FRIENDLY COMMITTEE  
VERBAL JUNE 6, 2016

June 6, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Patterson provided a verbal report on the joint committee meeting between the Brandon Urban Aboriginal People’s Council, the Age Friendly Committee, and the Poverty Committee.

Councillor Patterson reviewed topics of common concern from the joint meeting including access to affordable housing, challenges in banking access, difficulty in obtaining personal identification, community mental wellness, and shared knowledge of community resources to help citizens access the services they require.

(B) KEYSTONE CENTRE  
VERBAL

JUNE 6, 2016

June 6, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a verbal report to City Council on the Keystone Centre. He announced that the Keystone Centre would be hosting a number of upcoming events including the Provincial Exhibition Summer Fair in early June, and the Monster Truck Show in July. Councillor Berry encouraged the public's attendance at the upcoming the Keystone Centre Annual General Meeting to be held on Thursday, June 30, 2106 at 6:30 p.m. in the CKLQ Hall.

Harwood-Chaboyer

605 That the reports of the joint meeting between the Poverty Committee, Brandon Urban Aboriginal Peoples' Council and Age Friendly Committee, and the Keystone Centre be received. CARRIED.

ENQUIRIES:

(193) ISSUES DURING RECONSTRUCTION OF WESTWOOD BAY

Councillor Harwood referred to the current reconstruction of Westwood Bay and enquired if residents could be kept updated on this project as it progressed.

At the request of His Worship the Mayor, the City Manager responded that Development Services staff continued to keep the residents informed on the project and were available to address any issues brought to their attention during the reconstruction.

(194) MAINTENANCE AND CONDITION OF PARKS AND PLAYGROUNDS WITHIN THE CITY

Councillor Chaboyer noted that many of the parks and playgrounds in the City of Brandon were in poor condition with overgrown weeds, dandelions etc. She requested an update on the scheduled maintenance of green spaces in the City of Brandon, inclusive of budgetary commitments and control of weeds without heavy pesticide use.

At the request of His Worship the Mayor, the City Manager responded that crews were scheduled to cut the grass on all greenspaces every 5 days however, recent weather conditions had caused delays. He advised that with the potential for increased urban greenspace, the budget allocations for maintenance would be re-evaluated for 2017. He agreed to keep City Council informed on what other cities were doing with respect to weed control within the pesticide usage restrictions.

(195) PROPOSED WALKING PATH ALONG CURRIE BOULEVARD BETWEEN MARYLAND AND PATRICIA AVENUES

Councillor Brown requested an update on the status of the proposed walking path along Currie Boulevard between Maryland and Patricia Avenues.

At the request of His Worship the Mayor, the City Manager responded that the only potential location for a walking path was along the east side of Currie Boulevard in a large drainage ditch. He advised that due to the area being predominantly commercial, the costs and challenges associated with the installation of a walking path outweighed the potential usage by pedestrians and as such, was not being considered at this time.

(196) PARKING ALONG 26TH STREET - SOUTH OF ARGYLE COURTS TO MARYLAND AVENUE

Councillor Brown advised that area residents had requested parking along one side of 26th Street south of Argyle Courts to Maryland Avenue and enquired if same could be taken into consideration.

At the request of His Worship the Mayor, the City Manager responded that this issue had been investigated and it was determined that 26th Street was not wide enough to allow for a parking lane on one side. He stated that the gravel shoulders along 26th Street were also too narrow to allow for parking.

(197) DRAINAGE ISSUES IN THE 1100 BLOCK OF 7TH STREET

Councillor Patterson advised that drainage continued to be a problem in the 1100 Block of 7th Street with water pooling making sidewalks impassable and flooding driveways following heavy rains. She enquired as to possible solutions to this issue, inclusive of proposed timelines for completion.

At the request of His Worship the Mayor, the City Manager responded that a drainage profile of the street would be completed within 2 weeks, following which a plan to address these issues would be developed.

(198) CONCERNS WITH CYCLISTS RIDING ON SIDEWALKS

Councillor Berry advised that cyclists riding on sidewalks, particularly in the vicinity of Linden Lanes School, were becoming a safety hazard for pedestrians in the area. He enquired if the students at Linden Lanes and other schools in the area could be spoken to about bicycle safety on sidewalks.

At the request of His Worship the Mayor, the City Manager responded that not only was it unsafe for both pedestrians and cyclists, it was illegal for a cyclist to ride on a sidewalk unless the diameter of the rear wheel of the bike was less than 16 inches. He advised that cyclists would be reminded by the Brandon Police Service that sidewalks were primarily for pedestrians with this message to be communicated by the School Resources Officers at all schools in the City of Brandon.

ANNOUNCEMENTS:

OPENING OF NEW EXHIBIT "CAR STRUCK" AT BRANDON GENERAL MUSEUM

Councillor Harwood announced that a new exhibit entitled "Car Struck" would open at the Brandon General Museum on Saturday, June 11, 2016. He advised that the exhibit provided a history of Automobile Dealerships in the City of Brandon, inclusive of maps and photographs and would be on display until September of 2016.

ANNUAL ABORIGINAL DIABETES GATHERING

Councillor LoRegio announced that the 15th Annual Aboriginal Diabetes Gathering hosted by the 7 local First Nations and the Canadian Diabetes Association would be held Tuesday, June 7, 2016 at the Royal Canadian Legion and invited everyone to attend.

BRANDON PRIDE WEEK

Councillor Patterson announced that June 13-19, 2016 was Brandon Pride Week with information on the events scheduled throughout the week available at [www.brandonpride.org](http://www.brandonpride.org).

NATIONAL ABORIGINAL DAY

Councillor Desjarlais announced that National Aboriginal Day would be celebrated on Tuesday, June 21, 2016 from 12:00 Noon to 8:00 p.m. at New Era School with a PowWow, face painting, square dancing and many other events taking place throughout the day. He noted that a performance by Don Amero was planned for the evening to close out the festivities.

LOCAL GOLD MEDAL WINNERS AT NATIONAL GYMNASTIC CHAMPIONSHIPS

Councillor Fawcett congratulated Isabela Onyshko and Quinn Skrupa who both won gold medals at the 2016 Canadian Gymnastics Championships held recently in Edmonton, Alberta.

FEDERATION OF CANADIAN MUNICIPALITIES ANNUAL CONVENTION - WINNIPEG, MANITOBA

Mayor Chrest announced that he along with Councillors Patterson, LoRegio and Desjarlais had attended the Federation of Canadian Municipalities Annual Convention held June 2-5, 2016 in Winnipeg. He advised that the convention provided an opportunity to take in workshops and served as a networking tool for delegates from across the country.

MEETING WITH PROVINCIAL MINISTERS

Mayor Chrest announced that he and the City Manager had recently met with four Provincial Ministers in Winnipeg along with a brief meeting with Premier Pallister where they emphasized the importance of working together for the betterment of Brandon.

GENERAL BUSINESS:

(A) ASSINIBOINE RIVER CORRIDOR MASTER PLAN

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City Council considered a report from Planning & Building Safety dated May 28, 2016 with respect to the above.

Fawcett-Patterson

606 That the Brandon Assiniboine River Corridor Master Plan attached to the report by the Principal Planner dated May 28, 2016 be adopted;

and further, that the Realizing the North End Neighbourhood. A Community Revitalization Strategy and the previous Assiniboine River Corridor Master Plan dated February 1995 be repealed. CARRIED.

(B) 2015 ACCOMMODATION TAX REPORT

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Submitted for consideration was a report from the City Treasurer dated May 5, 2016 with respect to the above.

Fawcett-Berry

607 That the 2015 Accommodation Tax Report be received. CARRIED.

(C) TENDER – WATER RECLAMATION FACILITY HARMONIC FILTER INSTALLATION

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Considered was a report from the Director of Engineering Services and Water Resources dated May 9, 2016 with respect to the above.

Harwood-Chaboyer

608 That the bid from More-Lite Electric Ltd. for the WRF Harmonic Filter Installation as per tender and specifications at a cost of \$151,585.03 (net GST) be accepted, and that the funding requirements of \$170,000 be approved from the Wastewater Reserve. CARRIED.

(D) TENDER – CONTRACT E KNOWLTON DRIVE RECONSTRUCTION

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Councillor Berry declared a conflict of interest in this matter due to his employment with one of the bidders and left the Council Chamber prior to any discussion.

Considered was a report from the Director of Engineering Services and Water Resources dated May 25, 2016 with respect to the above.

Fawcett-Desjarlais

609 That the bid of Zenith Paving Ltd. to carry out Contract E – Knowlton Drive Reconstruction as per tender and specifications at a cost of \$985,565.40 (net of GST) be accepted, and that the additional funding requirements of \$630,000 for the increased scope of work be expended from the Water Distribution Reserve (\$600,000) and the Wastewater Reserve (\$30,000). CARRIED.

Following the vote on the above motion, Councillor Berry re-entered the Council Chamber.



(E) WHEAT CITY GOLF COURSE DEVELOPMENT

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Submitted for consideration was a report from the General Manager of Operational Services dated May 24, 2016 with respect to the above and in accordance with the notice of motion given by Councillor Cullen at regular meeting of City Council held May 6, 2016.

Cullen-Desjarlais

610 That the report of the General Manager of Operational Services dated May 24, 2016 with respect to the Wheat City Golf Course Development be received, and the following action items be approved:

1. enhancement and stabilization of the existing Wheat City Golf Course embankment to the 2014 flood level at a maximum cost of \$500,000 to be funded through either, or a combination of, the Recreation Center Reserve, Parks Reserve, and/or Gas Tax Reserve, to be replaced with proceeds from the sale and development of the land through the expression of interest process; and
2. the release of an Expression of Interest for the sale and development of an approximate 5+ acres portion of 3500 McDonald Avenue which would include the potential for an at-grade railway crossing at 34th Street and McDonald Avenue, along with underground sewer and water upgrades and surface improvements on McDonald Avenue from 26th Street to 34th Street. CARRIED AS AMENDED.

AMENDMENT

Chrest-Patterson

611 That the above motion be amended by deleting from Clause 1, the words: "through either, or a combination of, the Recreation Center Reserve, Parks Reserve, and/or Gas Tax Reserve, to be replaced". CARRIED.

(F) INTERIM COMMITTEE AND BOARD APPOINTMENTS – COUNCILLOR G. PARKER

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City Council considered the report from the City Clerk dated May 30, 2016 with respect to the above.

Patterson-Desjarlais

612 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, Councillor Glen Parker be appointed to the Brandon Municipal Heritage Advisory Committee with a term of office to expire November 24, 2016. CARRIED.

Patterson-Chaboyer

613 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, Councillor Glen Parker be appointed to the following other boards and committees with terms of office to expire November 24, 2016:

Brandon & Area Planning District Board (Alternate)  
Joint Task Force – City of Brandon & Brandon School Division  
Age Friendly Committee  
CARRIED.

(G) CONDITIONAL USE APPLICATION - 210 HIGHLAND AVENUE (SUNCOR ENERGY)

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It was noted that this matter had been referred from the April 18, 2016 meeting of City Council.

Desjarlais-Berry

614 That consideration of Conditional Use Application C-01-16-B to allow for the expansion of an automotive service station at 210 Highland Avenue be referred to the July 18, 2016 meeting of City Council. CARRIED.

BY-LAWS:

NO. 7136 TO AMEND ZONING BY-LAW NO. 7124 – REGULATIONS FOR RESIDENTIAL DEVELOPMENT

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It was noted that this by-law received second reading at the April 18, 2016 meeting of City Council.

Fawcett-Chaboyer

615 That By-law No. 7136, to amend Zoning By-law No, 7124 to provide updated regulations for residential development, be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7136 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7139 TO ESTABLISH SEWER AND WATER UTILITY RATES (2016-2018)

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It was noted that this by-law received second reading at the May 16, 2016 meeting of City Council.

Fawcett-LoRegio

616 That By-law No. 7139, as amended, to set water & sewer utility rates for the years 2016, 2017, 2018 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No, 7139 third reading.

FOR

Mayor Rick Chrest  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Councillor Shawn Berry

NO. 7141

TO CLOSE AND CONVEY THE SOUTHWEST PORTION OF PUBLIC LANE IN PLAN 21  
LOCATED NORTH OF LOUISE AVENUE AND EAST OF DOUGLAS STREET

It was noted that this by-law had received first reading at the March 21, 2016 meeting of City Council.

Parker-Desjarlais

617 That By-law No. 7141 to close and convey the south west portion of the Public Lane located north of Louise Avenue and east of Douglas Street (Plan 21 BLTO) to the property owner of 351 Douglas Street (Lot 2, Plan 55779 BLTO) at a total purchase price of \$4,240.00 plus G.S.T. be read a second time. CARRIED.

Parker-Desjarlais

618 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7141 a third time.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7147      TO AMEND OPEN AIR FIRES BY-LAW NO. 6746 RE: FIRE PIT REGULATIONS

It was noted that this by-law had received first reading at the May 16, 2016 meeting of City Council.

Berry-LoRegio

619      That By-law No. 7147, to amend Open Air Fires By-law No. 6746, regarding fire pit regulations, be read a second time. CARRIED.

Berry-LoRegio

620      That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7147 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (11:04 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 20, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Jan Chaboyer

ADOPTION OF AGENDA:

621 Desjarlais-Harwood  
That the Agenda for the Regular Meeting of City Council to be held on Monday, June 20, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

622 Patterson-Cullen  
That the Minutes of the Regular Meeting of City Council held Monday, June 6, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Prior to voting on the above, Councillor Berry noted that the Committee Report of the Keystone Centre found on Page 309 of the above Minutes referred to the Annual General Meeting of the Board instead of the Budget Meeting to be held on June 30, 2016.

His Worship the Mayor indicated the above correction would be duly noted in the minutes of this meeting.

HEARING OF DELEGATIONS:

(A) DOUG PATERSON – WESTMAN PROSTATE CANCER SUPPORT GROUP

Doug Paterson, on behalf of the Westman Prostate Cancer Support Group, appeared before City Council with respect to the early detection of prostate cancer. He noted that the support group was shifting its focus to provide more information about prostate cancer, and encouraging people to talk about it. Mr. Paterson advised that the non-profit group was focused on bringing an new awareness of the issue to both men and women and encouraging a yearly check-up. He stated that the group met on the second Monday of every month at 2:00 p.m. at the Seniors for Seniors Centre and invited anyone interested to attend.

623 Harwood-LoRegio  
That the presentation by Doug Paterson, Westman Prostate Cancer Support Group with respect to the early detection of prostate cancer be received. CARRIED.

(B) SCOTT BLYTH, COUNCIL OF CANADIANS – TRANS-PACIFIC PARTNERSHIP

Scott Blyth, Chairman of the local chapter of the Council of Canadians appeared before City Council with respect to concerns with the Trans-Pacific Partnership (TPP). He advised that the TPP was an agreement between 12 countries in the Pacific Rim and that the Council of Canadians opposed the agreement. Dr. Blyth stated the opposition was based on the inclusion of an investor-state dispute settlement that would allowed transnational corporations to sue governments over legislation or policies made in the public interest, the extension of the patent length of pharmaceutical corporations by delaying the introduction of lower cost generic drugs, the reduction of the domestic content requirement for automobiles, and the opening up the Canadian dairy market to imports without creating new export markets for Canadian farmers. He encouraged City Council to join the growing number of communities speaking out against TPP.

Berry-Patterson

624 That the presentation by Scott Blyth, Council of Canadians with respect to the Trans-Pacific Partnership be received. CARRIED.

(C) DAVID BARNES - ASSINIBOINE FOOD FOREST INC. ANNUAL REPORT

David Barnes, representing the Assiniboine Food Forest Inc. appeared before City Council with respect to their annual report. He noted that the group leased a 40-acre parcel of land in the east end of Brandon from the City of Brandon. Mr. Barnes advised the group had been working on regenerating the bio-diverse prairie, forest and wetland habitats located in this area. He noted that the group had undertaken two garden regeneration projects at Neelin High School and Argyle Park with Meadows School students, and had signage installed on the property to help alleviate vehicle traffic on the native prairie land. He also noted that a wetland feasibility study would be undertaken this summer. Mr. Barnes stated that the future plans for the Assiniboine Food Forest included continued work on the trails, the pursuit of prairie regeneration using managed burns, and the protection of the creek/drainage ditch.

Patterson-Parker

625 That the presentation by David Barnes, Assiniboine Food Forest with respect to their annual report be received. CARRIED.

(D) ANGIE VEILLEUX, COMMUNITY DEVELOPMENT AND GREG BAEKER, MDB INSIGHT INC. – 2016 CULTURAL PLAN

Angie Veilleux, Community Development Coordinator, and Dr. Greg Baeker, of MDB Insight Inc. appeared before City Council to provide an overview of the 2016 Cultural Plan. It was noted that the development of the plan had included input from over 200 people in the community and provided a cultural vision and strategic directions to help guide the success of the cultural sector and its contribution to social and economic well-being in Brandon for years to come. Dr. Baeker advised that the Plan included three Strategic Objectives to guide cultural planning by the City of Brandon and its partners: building a strong and vibrant cultural community; enhancing access to cultural resources; and expanding culture's role in economic development.

Fawcett-LoRegio

626 That the presentation by Angie Veilleux, Community Development and Greg Baeker, MDB Insight Inc. with respect to the 2016 Cultural Plan be received. CARRIED.

(E) LINDSAY HARGREAVES AND HOPE SWITZER, ENVIRONMENT COMMITTEE  
- BLUE DOT MOVEMENT

Lindsay Hargreaves and Hope Switzer, on behalf of the Environment Committee, appeared before City Council with respect to the Blue Dot Movement. It was noted that the Blue Dot Movement was a project of the David Suzuki Foundation to recognize the right to a healthy environment. The presenters stated that the Blue Dot Movement was asking all Canadian municipalities to officially recognize the right to a healthy environment through a municipal declaration, and encouraged the City of Brandon to respect, protect fulfill and promote the right to a healthy environment within the City's jurisdiction by continuing to implement and enhance Council-adopted plans, actions and strategies.

Berry-Fawcett

627 That the presentation by Lindsay Hargreaves and Hope Switzer, Environment Committee with respect to the Blue Dot Movement be received. CARRIED.

(F) RON FUNK, BRYDGES PROPERTY MANAGEMENT – INEQUITY OF  
PROPERTY TAXATION FOR CONDOMINIUMS

Ron Funk, of Brydges Property Management, appeared before City Council with respect to the unfair property taxation of condominiums compared to single family residences. He noted that the property taxes charged to single family residences included services that were supplied by the City of Brandon including garbage pick-up, snow removal, street cleaning and repairs, street lighting and hydrant maintenance and flushing. Mr. Funk stated that condominium owners did not receive all or many of these services, yet paid the same level of taxation. He requested that the City of Brandon correct the inequity by providing condominium owners with a tax credit for services charged but not provided for by the city.

LoRegio-Harwood

628 That the presentation by Ron Funk, Brydges Property Management with respect to the property taxation for condominiums be received. CARRIED.

PUBLIC HEARINGS:

(A) BY-LAW NO. 7138 – TO REZONE PROPERTY AT 1620 BRAECREST DRIVE  
FROM CG COMMERCIAL GENERAL ZONE TO RLD RESIDENTIAL LOW  
DENSITY ZONE AND CONDITIONAL USE APPLICATION – 1620 BRAECREST  
DRIVE (VBJ DEVELOPMENTS)

City Council sat to hear representation on the above noted matters.

Ryan Nickel, Principal Planner provided an overview of the rezoning and conditional use applications.

He stated that the rezoning application requested a change from Commercial General Zone to Residential Low Density Zone and noted that the Commercial General Zone allowed for stand-alone multi-family residential development as a permitted use. The rezoning for a lower residential density was required to accommodate the row house concept on the southern portion of the property concept which included a two family semi-detached dwelling. Mr. Nickel advised that the conditional use for the planned unit development was required because the developer was proposing alternative development standards with respect to setbacks and the common road element.

Pat Brigden, on behalf of Brandon Condo Corp. Nos. 75 (Whistler Landing) and 34933 (Braecrest Estates), spoke in opposition to the applications. She advised that the primary objection concerned increase in traffic flows. Ms. Brigden noted that the intersection of Braecrest Drive and 18<sup>th</sup> Street was problematic for southbound traffic off of Braecrest Drive and would be aggravated by the increased traffic from the proposed development. She also stated that there were no sidewalks on the north side of Braecrest, nor pedestrian crosswalks to serve the bus stops, and raised concerns with limited access to the existing residential developments.

Carol Enns, Braecrest Estates, appeared in opposition to the applications. She stated traffic concerns would be exacerbated with any future development off on Braecrest Drive and noted many residents in the area were seniors, many with mobility issues. Ms. Enns further stated that the traffic concerns were not just with the intersection of Braecrest Drive and 18<sup>th</sup> street but also egress and ingress off of Braecrest Drive and suggested that these issues need to be addressed before more development was permitted.

Balfour Spence, 1633 Braecrest Drive, spoke in opposition to the applications. Mr. Spence stated that the traffic concerns identified were related to the proposed development. He advised that the density of the development proposed caused him concern with further traffic issues.

Gwen Shelvey, 11 Bayhill Crescent, appeared in opposition to the applications. She stated her concern with the existing green space being lost with the proposed development.

Daryl Andrews, 5 Horizon Place, appeared in opposition to the applications. He stated that the proposed move of the existing access road to the church closer to 18th Street would cause further traffic concerns.

Ruth Gray, 39 Horizon Place, spoke in opposition to the applications, citing concerns with how the two 3-storey apartment buildings would fit in with the aesthetics of the area.

Steve McMillan, on behalf of the applicant VBJ Developments, appeared in favour of the applications. He reviewed the need for the requested setbacks and the proposed density of the development. Mr. McMillan confirmed that the development would take place in stages, starting with the two 3-storey apartment buildings.

#### Patterson-LoRegio

That the joint Public Hearing regarding By-law No. 7138 and Conditional Use C-03-16-B for 1620 Braecrest Drive be concluded. CARRIED.



ALTERATION - ORDERS OF THE DAY:

- 630                    Patterson-Cullen  
That pursuant to Section 59 of Procedure By-law No. 6634, the Orders of the Day be altered whereby City Council shall resolve itself to the Order of By-Laws to consider By-law No. 7138 – to rezone property located at 1620 Braecrest Drive from CG Commercial General Zone to RLD Residential Low Density Zone. CARRIED.

BY-LAWS:

- NO. 7138            TO REZONE PROPERTY LOCATED AT 1620 BRAECREST DRIVE FROM CG COMMERCIAL GENERAL TO RLD RESIDENTIAL LOW DENSITY
- 

It was noted that this by-law had received second reading at the May 16, 2016 meeting of City Council.

- 631                    Fawcett-Cullen  
That By-law No. 7138 to rezone the southeastern quarter of the property (approximately 75.3m by 97.4m) of Lot 1 Plan 1874 (Parcel 2) located at 1620 Braecrest Drive from Commercial General CG Zone to Residential Low Density RLD Zone to be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7138 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

ALTERATION – ORDERS OF THE DAY:

- 632                    Patterson-Harwood  
That the Orders of the Day be altered and City Council resolve itself back to the Order of Public Hearings. CARRIED.

- 633                    Fawcett-Desjarlais  
That Conditional Use Application C-03-16-B to allow for a Planned Unit Development in the CG Commercial General Zone be approved at 1620 Braecrest Drive (Part of Lot 1, Plan 1874 BLTO) in accordance with the intent of the application(A-1), the alternative standards in the letter of intent (A-3, A-4) and the site design analysis (C-1 to C-16), subject to the following conditions:

- (a) the subject site specifically (southerly 75.3m by the easterly 97.4m of Lot 1, Plan 1874 BLTO) being rezoned from CG Commercial General Zone to RLD Residential Low Density Zone;
- (b) prior to issuance of a building permit, the owner or successor submitting a geotechnical study with a hydrogeological review to the City of Brandon Engineering Department for review and approval; and
- (c) prior to the issuance of a building permit, the owner or successor coordinating with the City of Brandon to prepare a landscape plan, including a tree buffer, for the public reserve area to the east of the subject site. The improvements to the public reserve area shall be completed by either the City of Brandon or the Developer using the amount of funds available as a cash-in-lieu parks contribution for the site. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

- (A) MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL

JUNE 20, 2016

June 20, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Desjarlais reported on the Municipal Heritage Advisory Committee (MHAC) meeting held June 8, 2016. He advised that the Committee had developed a new potential site evaluation form to assist in determining whether or not properties should be considered for heritage protection or recognition. Councillor Desjarlais also noted that the annual Doors Open event would be held July 16-17, 2016 with 24 sites on the viewing list including 5 local museums which will be offering free admission during the event. He stated that additionally, there would be tours of the Brandon Fire Hall and the Water Reclamation Facility as well as a walking tour guided examining Brandon and the First World War.

Parker-Fawcett

634 That the report of the Municipal Heritage Advisory Committee be received. CARRIED.

ENQUIRIES:

Nil

ANNOUNCEMENTS:

NATIONAL ABORIGINAL DAY

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Councillor Fawcett announced that National Aboriginal Day celebrations were being held on June 21, 2016 from 12:00 Noon to 8:00 p.m. at École New Era School with powwow dancers, singers, and children's activities taking place throughout the day. He encouraged everyone to come out and enjoy the day.

"CAR STRUCK" EXHIBIT AT BRANDON GENERAL MUSEUM AND ARCHIVES

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Councillor Harwood announced that a new exhibit entitled "Car Struck" which provided a history of Automobile Dealerships in the City of Brandon was now on display at the Brandon General Museum. He advised that the Museum was open from 1:00 p.m. to 5:00 p.m. weekdays and 10:00 a.m. to 5:00 p.m. on Saturdays and planned to be open during the Cruise Nights over the summer months.

55 PLUS SENIOR GAMES

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Councillor Berry announced that he had been pleased to represent City Council at the Opening Ceremonies of the 55 Plus Senior Games on June 15, 2016. He passed on accolades to the City of Brandon staff from the games' participants who commented on how clean and well-kept Brandon was.

His Worship Mayor Chrest thanked the Councillors for filling in for him at events such as this when he was unavailable due to other commitments.

BRANDON TO HOST 2017 MANITOBA SPECIAL OLYMPICS

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Councillor Loregio announced the City of Brandon was to host the 2017 Manitoba Special Olympics in June of next year and encouraged everyone to watch for advertisements for volunteers.

CANADA DAY CELEBRATIONS

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Councillor Patterson reminded everyone to come out to the Canada Day Celebrations on July 1, 2016 at the Riverbank Discovery Centre starting at 11:30 a.m. and ending with the fireworks display at dusk.

GENERAL BUSINESS:

(A) APPLICATION TO SUBDIVIDE 1620 BRAECREST DRIVE (VBJ DEVELOPMENTS)

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City Council considered the report from Planning and Building Safety dated June 3, 2016 with respect to the above.

Fawcett-Berry

635

That the application to subdivide 1620 Braecrest Drive (Lot 1, Plan 1874 BLTO) be approved subject to, the owner or successor:

- (a) completing all conditions of the previous subdivision approval 4500-15-623, and registering the subdivision with Brandon Land Titles;
- (b) entering into a development agreement with the City of Brandon attached to the report of the Community Planner dated June 3, 2016, and registering the development agreement in series immediately following registration of the subdivision;
- (c) submitting written confirmation to the satisfaction of the City of Brandon Planning & Building Safety Department that arrangements have been made for a cross-access agreement between parcels one and two, and registering the cross-access agreement as an easement in series immediately following registration of the subdivision;
- (d) submitting written confirmation to the City of Brandon Planning & Building Safety that arrangements have been made for cash-in-lieu for schools contributions to the satisfaction of the Brandon School Division; and
- (e) submitting written confirmation to the City of Brandon Planning & Building Safety Department that arrangements have been made for postal service to the satisfaction of Canada Post. CARRIED.

(B) CITY OF BRANDON 2016 CULTURAL PLAN

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Submitted for consideration was a report from the Community Services Department dated June 7, 2016 with respect to the above.

Desjarlais-Fawcett

636

That the City of Brandon 2016 Culture Plan, attached to the report of the Community Development Coordinator, dated June 7, 2016 be endorsed. CARRIED.

(C) LEAD WATER SERVICES STRATEGY

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Considered was a report from the City Engineer dated June 8, 2016 with respect to the above.

LoRegio-Harwood

637

That the Lead Water Services Strategy report as presented by the City Engineer in his report dated June 8, 2016 be adopted;

and further, that Administration proceed with implementing a Water Filter Rebate Program;

and further, that the cost of the program, currently projected to be approximately \$600,000 be funded from the Water Distribution Reserve. CARRIED.

(D) QUOTE - EP PUMP REPLACEMENT FOR MUNICIPAL PRE-TREATMENT FACILITY

---

City Council considered the report of the Director of Engineering Services and Water Resources dated June 14, 2016 with respect to the above.

Fawcett-Berry

638 That the bid from Xylenn for the EP Pump Replacement, as per quote and specifications, at a cost of \$250,184.88 (net of GST) be accepted. CARRIED.

GIVING OF NOTICE:

(A) BLUE DOT MOVEMENT

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In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor Patterson gave notice of her intent to introduce at the July 18, 2016 meeting of City Council a motion with respect to the Blue Dot Movement.

ADJOURN:

Berry-Brown

That the meeting do now adjourn (11:01 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JULY 18, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

632 LoRegio-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held on Monday, July 18, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

633 Harwood-Cullen  
That the Minutes of the Regular Meeting of City Council held Monday, June 20, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) BY-LAW NO. 7152 – TO AMEND BY-LAW NO. 7116 TO AUTHORIZE THE  
BORROWING OF FUNDS FOR THE RENOVATION AND EXPANSION OF THE  
BRANDON MUNICIPAL AIRPORT TERMINAL BUILDING

City Council sat to hear representation on the above noted matter.

Coenraad Fourie, Manager of Development and Transportation provided an overview of the original project and the revised scope of the project. He noted that the project elements now required included parking lot upgrades, parking lot lighting, relocation of the fuel tank, a back-up generator, installation of a cistern for fire suppression, and temporary arrival and departure halls. Mr. Fourie advised that the estimated cost of the additional elements was \$1.6 Million, however additional borrowing authority of \$2 Million was being requested to provide for contingency funding.

No further representation, either in support of or in opposition to the amending by-law was received.

Harwood-Chaboyer

634

That the Public Hearing regarding By-law No. 7152, to amend By-law No. 7116 to provide for the borrowing of funds for the renovation and expansion of the Brandon Municipal Airport Terminal Building and parking lot upgrades, be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE  
VERBAL

JULY 18, 2016

July 18, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett provided a verbal report on the meeting of the Audit and Finance Committee held June 30, 2016. Councillor Fawcett advised that the April budget review indicated a \$92,000 projected deficit in the General Fund and a projected deficit of \$47,000 in the Utility Fund, however Administration was confident that the deficit would be absorbed by City Departments. He reported that Committee also reviewed the numerous initiatives undertaken with respect to the City's Financial Stewardship Strategy.

Councillor Fawcett further reported on the recent meeting last week of the Audit & Finance Committee to review the 2015 Audited Financial Statements for the City of Brandon.

At the request of His Worship the Mayor, Dean Hammond, City Treasurer, provided a presentation to City Council on the 2015 Audited Financial Statements for the City of Brandon.

(B) BRANDON GENERAL MUSEUM AND ARCHIVES INC.  
VERBAL

JULY 18, 2016

July 18, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood provided a verbal report on the Brandon General Museum and Archives Inc. Councillor Harwood congratulated the Brandon General Museum on its 5-year anniversary. Councillor Harwood informed City Council that the Brandon General Museum, located at 19 - 9th Street, was open Tuesday to Friday from 1:00 p.m. to 5:00 p.m. and open Saturdays from 10:00 a.m. to 5:00 p.m. He also noted that the Museum would be open during the next two upcoming Cruise nights.

Patterson-Berry

635 That the reports of the Audit and Finance Committee and the Brandon General Museum and Archives Inc. be received. CARRIED.

ENQUIRIES:

(199) WATERMAIN BREAKS ON RICHMOND AVENUE BETWEEN 20TH AND 23RD STREETS

Councillor LoRegio noted that watermain breaks and the overall drainage along Richmond Avenue between 20th and 23rd Streets continued to be problematic. He requested an update, inclusive of timelines, as to the planned improvements for this area.

At the request of His Worship the Mayor, the City Manager responded that, to be cost efficient, the Engineering Department planned to repair the storm sewers and replace the watermains in this area simultaneously. He confirmed that this work was expected to be completed in 2018 at the latest.

(200) STATUS OF REDEVELOPMENT OF INTERSECTION OF 9TH STREET AND ABERDEEN AVENUE

Councillor Chaboyer requested an update on the redevelopment of the intersection at 9th Street and Aberdeen Avenue that was expected to be completed this summer.

At the request of His Worship the Mayor, the City Manager responded that the contract had been awarded with construction expected to begin mid-August and be completed in approximately 3 weeks.

(201) MAINTENANCE OF LANE IN 1600 BLOCK BETWEEN 8TH AND 9TH STREETS

Councillor Chaboyer advised that the backlane in the 1600 Block between 8th and 9th Streets continued to be a problem with overgrown branches, grass and weeds and enquired if same could be cleaned up as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that the issue of maintenance in backlanes had been raised in a previous enquiry whereby it was noted that due to most residents accessing their property from the front driveways, maintenance of lanes in this area was minimal. He confirmed that weather permitting, this area would be cleaned up by the end of July.

(202) POSSIBLE INSTALLATION OF SIDEWALK ON SOUTH SIDE OF OTTAWA AVENUE BETWEEN 20TH AND 22ND STREETS

Councillor Brown enquired if the installation of a sidewalk on the south side of Ottawa Avenue between 20th and 22nd Streets could be considered.



At the request of His Worship the Mayor, the City Manager responded that a cursory inspection of the area indicated there may be some constraints due to site topography and the location of hydro poles in the area. He agreed to have a full review of the area conducted and the installation of a sidewalk considered in future budget years.

ANNOUNCEMENTS:

DOORS OPEN EVENT IN BRANDON

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Councillor Desjarlais announced that the annual Doors Open Event was held July 16 and 17, 2016 with over 60 people having taken advantage of the walking tours and an average of over 40 visitors per day at the various heritage properties. He thanked the staff, volunteers and property owners for all their hard work in making this event so successful.

GENERAL BUSINESS:

(A) CONDITIONAL USE APPLICATION – 210 HIGHLAND AVENUE (SUNCOR ENERGY)

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City Council considered the report from Planning and Building Safety dated July 4, 2016 with respect to the above.

Patterson-Fawcett

636 That Conditional Use Application C-01-16-B to allow for the expansion of an automotive service station in the CHW Commercial Highway be approved at 210 Highland Avenue (Lot 16, Plan 1013 BLTO exc. Road Plan 23368 BLTO in N ½ 35-10-19 WPM & Parcel “C”, Plan 1745 BLTO, exc. Road Plan 23368 BLTO in NE ¼ 35-10-19 WPM) in accordance with the intent of the application “Attachment A-1”, the attached letter of intent “Attachment A3 & A-4” and the attached site plan “Attachment B-4” subject to the owner or successor, prior to the issuance of a building permit, entering into a development agreement with the City of Brandon pursuant to Section 150 of The Planning Act, including the following supplementary conditions:

- 1) the completion of an environmental site assessment of the property within 12 months of the service station being decommissioned;
- 2) the environmental assessment shall be undertaken by a qualified consultant;
- 3) the lands shall be remediated to a standard which allows for future development of the lands for uses permitted in the zoning by-law for the property. An example of development on the lands, includes the construction of a slab-on-grade commercial building. Remediation of the lands shall be completed on or before five (5) years from the date the service station is decommissioned and all costs shall be the responsibility of the owner; and
- 4) that as part of the site remediation plan, the owner shall provide a landscape plan subject to City Council approval. The lands shall be landscaped and maintained in accordance with the landscape plan until the lands are redeveloped. CARRIED.

Councillor Desjarlais abstained from voting on the above motion as he felt he did not have enough information to make decision on the appropriate time line for remediation.

Councillor LoRegio also abstained from voting on the above motion as he had unanswered questions with respect to the conditional use application and was uncomfortable making a decision.

(B) CITY OF BRANDON TENDERING AND PROCUREMENT POLICY

Submitted for consideration was a report from the Director of Finance dated July 6, 2016 with respect to the above.

Chaboyer-Desjarlais

637 That the Tendering and Procurement Policy adopted by City Council on December 17, 2012 be repealed, and Tendering and Procurement Policy (#1010) for the City of Brandon attached to the report of the Director of Finance dated July 6, 2016 be adopted. CARRIED.

(C) REVIEW OF CEMETERY BY-LAW

Considered was a report from the Director of Community Services dated July 13, 2016 with respect to the above.

Desjarlais-LoRegio

638 That the report of the Director of Community Services dated July 13, 2016 with respect to the review of the Cemetery By-law be received;

and further, that By-law No. 7151, to establish and maintain a public cemetery for the City of Brandon and adopt the rules and regulations for same, be referred to the Order of By-laws for first reading. CARRIED.

(D) INTERIM APPOINTMENT TO PLANNING COMMISSION

City Council considered the report from the City Clerk dated July 7, 2016 with respect to the above.

Patterson-Fawcett

639 That the following interim citizen appointment be and is hereby made to the Planning Commission, for the remaining term of office to commence immediately and expire on March 31, 2017:

MaryJo Abbott  
CARRIED.

(E) REQUEST FOR PROPOSALS - ASSET MANAGEMENT PROCESS

Considered was a report from the Director of Engineering Services and Water Resources dated July 12, 2016 with respect to the above.

Fawcett-Desjarlais

640 That the proposal submitted by KPMG LLP to provide consulting services for the “Asset Management Process Development” as per proposal and specifications at a cost of \$99,780.00 (net of GST) be accepted;

and further, that \$24,890.00 be transferred from the Water Distribution Reserve and Wastewater Reserve respectively to the Engineering Utility Administration operating account. CARRIED.

(F) DECLARATION - BLUE DOT MOVEMENT

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Patterson-Parker

641 That consideration of a municipal declaration of the Blue Dot Movement be referred to the August 15, 2016 meeting of City Council. CARRIED.

BY-LAWS:

NO. 7129 TO REZONE 1910 AND 2218 BELL AVENUE FROM PR PARKS AND RECREATION ZONE AND DR DEVELOPMENT RESERVE ZONE TO RSD RESIDENTIAL SINGLE DETACHED ZONE, RMD RESIDENTIAL MODERATE DENSITY ZONE, AND OS OPEN SPACE ZONE

---

It was noted that this by-law received first reading at the October 19, 2015 meeting of City Council.

Fawcett-Desjarlais

642 That By-law No. 7129 to rezone the property located at 1910 and 2218 Bell Avenue from PR Parks and Recreation Zone and DR Development Reserve Zone to RSD Residential Single Detached Zone, RMD Residential Moderate Density Zone and OS Open Space Zone be read a second time. CARRIED.

Fawcett-Desjarlais

643 That third reading of the by-law be held in abeyance pending the execution of a development agreement between the City of Brandon and the owner or successor pursuant to Section 150 of The Planning Act, including the following supplementary conditions:

- (a) the provision of a site plan indicating the phasing schedule for the proposed development;
- (b) a cash-in-lieu of land dedication for school purposes;
- (c) a cash-in-lieu of land dedication for public reserve purposes;
- (d) a financial contribution on a per-unit basis for the future development of a lift station;
- (e) the construction of a sidewalk on the east and west side of the proposed street right-of-way, with the sidewalk along the west side of said right-of-way continuing west along Bell Avenue to the westerly limit of the proposed development;
- (f) the construction of a temporary turnaround at the northern end of the proposed street right-of-way;

- (g) the provision of a letter of credit to cover all work within the proposed street right-of-way, such amount to be determined based upon a detailed cost estimate to be submitted by the developer;
- (h) the provision of a permanent and indefinite means of legally binding and enforceable access to the subject lands identified in Attachment B-1 of the report of the Community Planner dated June 6, 2016, which shall be sufficient so as to allow for successful registration of an instrument at the Brandon Land Titles Office confirming the legally binding and enforceable means of access, and with the consent in writing of all parties with an interest and required to provide consent to such registration. The proposed means of access is subject to review and approval by the General Manager, Development Services and by Council of the City of Brandon;
- (i) the Developer entering into a Statutory Easement Agreement with the City for the existing 250mm water line, 200mm sewer line, land drainage system including pipe, catch basins, and manholes as per the Construction Plans, and approved by the City Engineer;
- (j) confirmation that arrangements have been made for easements to the satisfaction of Manitoba Hydro, MTS Inc., and Westman Communication Group;
- (k) confirmation that arrangements have been made for postal service to the satisfaction of Canada Post;
- (l) a landscaped buffer of at least 9.1m in width being provided along the western property line of block 2 between the multiple-family dwellings and the adjoining low density residential development; and
- (m) a financial contribution for boulevard trees in accordance with the approved landscape plan. CARRIED.

NO. 7142

TO REZONE 2335 PATRICIA AVENUE FROM DR DEVELOPMENT RESERVE ZONE TO RMH RESIDENTIAL MOBILE/MODULAR HOME ZONE

---

It was noted that this by-law received first reading at the April 18, 2016 meeting of City Council.

Brown-Fawcett

644 That the Brentwood Village Expansion Neighbourhood Plan attached to the report by the Community Planner dated June 27, 2016 be adopted. CARRIED.

Brown-Fawcett

645 That By-law No. 7142, to rezone a portion of property located at 2335 Patricia Avenue (Lot 2, Plan 2041 BLTO exc. Plan 41766 BLTO) from DR Development Reserve Zone to RMH Residential Mobile/Modular Home Zone, be read a second time. CARRIED.

Brown-Chaboyer

646 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7142 third reading.

FOR  
Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST  
Nil

NO. 7145 TO AMEND TEMPORARY SIGN BY-LAW NO. 6854 – GENERAL UPDATES

---

Submitted for consideration was a report from Planning and Building Safety dated June 22, 2016 with respect to the above.

Desjarlais-Chaboyer

647 That By-law No. 7145 to amend the City of Brandon Temporary Sign By-law No. 6854, be read a first time. CARRIED.

NO. 7148 TO OPEN THE EAST/WEST PORTION OF PUBLIC LANE IN BLOCK 83, PLAN 15 LOCATED NORTH OF ROSSER AVENUE BETWEEN 27TH AND 28TH STREETS

---

Considered was a report from the Director of Engineering Services and Water Resources dated May 12, 2016 with respect to the above.

Harwood-Fawcett

648 That By-law No. 7148, to re-open the east/west portion of closed lane in Block 83, Plan 15 located north of Rosser Avenue between 27th and 28th Streets as a public lane be read a first time. CARRIED.

NO. 7149 TO REZONE PART OF 1955 – 34TH STREET FROM AG AGRICULTURAL GENERAL ZONE TO RLD RESIDENTIAL LOW DENSITY ZONE

---

City Council considered a report from Planning and Building Safety dated June 28, 2016 with respect to the above.

Berry-Harwood

649 That By-law No. 7149 to rezone property located at 1955-34th Street (Pt. SW ¼ 10-10-19 WPM) from AG Agricultural General Zone to RLD Residential Low Density Zone be read a first time. CARRIED.

NO. 7150 TO REZONE 2105 BRANDON AVENUE FROM PR PARKS AND RECREATION ZONE TO RMD RESIDENTIAL MODERATE DENSITY ZONE

---

Submitted for consideration was a report from Planning and Building Safety dated June 17, 2016 with respect to the above.

LoRegio-Desjarlais

650 That By-law No. 7150 to rezone property located at 2105 Brandon Avenue (Lot 1, Plan 58054 BLTO) from PR Parks and Recreation Zone to RMD Residential Moderate Density Zone be read a first time. CARRIED.

NO. 7151 TO ESTABLISH AND MAINTAIN A PUBLIC CEMETERY FOR THE CITY OF BRANDON AND ADOPT THE RULES AND REGULATIONS FOR SAME

---

Consideration of this by-law was referred from the Order of General Business.

Patterson-Chaboyer

651 That By-law No. 7151 to establish and maintain a public cemetery for the City of Brandon and adopt rules and regulations for same, be read a first time. CARRIED.

NO. 7152 TO AMEND BY-LAW NO. 7116 – BORROWING OF FUNDS FOR THE RENOVATION AND EXPANSION OF THE BRANDON MUNICIPAL AIRPORT TERMINAL BUILDING

---

Considered was a report from the City Treasurer dated June 29, 2016 with respect to the above.

Harwood-LoRegio

652 That By-law No. 7152, to amend By-law No. 7116 to provide for the borrowing of funds by the issue and sale of debentures in the amount of \$4,981,200.00 to be used for the purpose of renovating and expanding the Brandon Municipal Airport Terminal Building and parking lot upgrades be read a first time. CARRIED.

GIVING OF NOTICE:

(A) FUNDING OF KEYSTONE CENTRE CAPITAL PLAN

---

In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor Berry gave notice of his intent to introduce an amendment to Motion No. 428 adopted at the January 16, 2016 meeting of City Council to delete the following words: "conditional upon matching funds from the Province of Manitoba".

ADJOURN:

Chaboyer-Cullen

That the meeting do now adjourn (9:38 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 25, 2016 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker

**ABSENT:** Councillor Ron W. Brown, Councillor Jeff Harwood, Councillor Kris Desjarlais.

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on Thursday, July 21, 2016 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the Chamber, were given notice that a Special Meeting would be held this date to consider the matters set out in the Agenda.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**COMMITTEE REPORTS:**

(A) PERSONNEL COMMITTEE JULY 19, 2016

July 19, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held the 19th day of July, 2016, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present:           Committee Members:  
                          His Worship Mayor Rick Chrest, Chairman  
                          Councillor Jeff Harwood  
                          Councillor Shawn Berry  
                          Councillor Barry Cullen

                          Resource Personnel:  
                          Mr. Scott Hildebrand, City Manager  
                          Mrs. Vicki Fifi, Director of Human Resources  
                          Ms. Linda Poole, Deputy Director of Human Resources

Regrets:           None

**CONTRACT SETTLEMENT – BRANDON PROFESSIONAL FIREFIGHTERS/  
PARAMEDIC'S ASSOCIATION - E911/POLICE DISPATCHER-OPERATOR DIVISION**

The purpose of the meeting was to discuss the recent negotiations & conciliation with the Association.

Ms. Poole presented a summary of the negotiations and advised that this was being presented to the Association membership on July 20, 2016 for ratification.

Highlights of the negotiated settlement include:

- Salary increases for all members:
  - o January 1, 2016 - increase of 2.5%
  - o January 1, 2017 - increase of 2.5%
  - o January 1, 2018 - increase of 2.5%
  - o January 1, 2019 – increase of 3%
  - o January 1, 2020 – increase of 3%
  - o January 1, 2021 – increase of 3%
- Increase shift differential \$0.10 to \$1.00/hour for regular hours worked between 1800 and 0600;
- Job-sharing Letter of Understanding signed;
- General clean-up of clauses and renew letters of understanding;
- Letter of Intent – an agreement that a non-binding committee will be struck to determine who appropriate comparables may be;
- New training premium of \$1.00/hour paid to employees who are directly responsible for the training of new hires;
- Increase to indexing of Supervisors & Quality Assurance;
- New Acting Supervisor premium of \$1.00/hr paid to employees who assume the responsibility of a Supervisor in their absence; and
- Six-year contract set to expire December 31, 2021.

It was agreed that the proposed settlement be presented to City Council for consideration and decision, inclusive of Administration’s recommendation as follows:

“That the City of Brandon enter into a six (6) year agreement with Brandon Professional Firefighters/Paramedic’s Association for the period January 1, 2016 to December 31, 2021 whereby wages shall be increased as follows:

- Salary increases for all members:
  - o January 1, 2016 - increase of 2.5%
  - o January 1, 2017 - increase of 2.5%
  - o January 1, 2018 - increase of 2.5%
  - o January 1, 2019 – increase of 3%
  - o January 1, 2020 – increase of 3%
  - o January 1, 2021 – increase of 3%”

Respectfully submitted,

Mayor R. Chrest  
CHAIR



Cullen-Chaboyer

653 That the City of Brandon enter into a six (6) year agreement with Brandon Professional Firefighters/Paramedic's Association for the period January 1, 2016 to December 31, 2021 whereby wages shall be increased as follows:

- Salary increases for all members:
  - o January 1, 2016 - increase of 2.5%
  - o January 1, 2017 - increase of 2.5%
  - o January 1, 2018 - increase of 2.5%
  - o January 1, 2019 – increase of 3%
  - o January 1, 2020 – increase of 3%
  - o January 1, 2021 – increase of 3%

CARRIED.

GENERAL BUSINESS:

(A) TENDER - ANAEROBIC BAIASN COVER REPLACEMENT FOR WATER RECLAMATION FACILITY

City Council considered the report from the Director of Engineering Services and Water Resources dated July 20, 2016 with respect to the above.

Fawcett-Patterson

654 That the bid from Geomembrane Technologies Inc. for the Anaerobic Basin Cover Replacement as per tender and specifications at a cost of \$1,360,000.00 (net of GST) be accepted. CARRIED.

(B) TENDER - 2016 SOUTH DIKE WORKS

Submitted for consideration was a report from the Director of Engineering Services and Water Resources dated July 20, 2016 with respect to the above.

Patterson-Fawcett

655 That the low bid from Allen & Bolack Excavating Ltd. for the 2016 South Dike Works as per tender and specifications at a cost of \$4,995,015.35 (net of GST) be approved. CARRIED.

ADJOURN:

Chaboyer-Parker

That the meeting do now adjourn (12:43 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON FRIDAY,  
AUGUST 5, 2016 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor John LoRegio, Councillor Lonnie Patterson, Councillor Glen Parker, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor Kris Desjarlais

ABSENT: Councillor Ron W. Brown, Councillor Shawn Berry.

READING OF THE CALL:

At the direction of the Chair, the Acting City Clerk confirmed that on Tuesday, August 2, 2016 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the Chamber, were given notice that a Special Meeting would be held this date to consider the matters set out in the Agenda.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) TENDER - AIRPORT PARKING LOTS RE-DEVELOPMENT (PHASE 1)

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City Council considered the report from the Manager of Development Services dated August 3, 2016 with respect to the above.

Fawcett-LoRegio

656 That the low bid of Zenith Paving Ltd. to carry out Airport Parking Lots Re-Development (Phase 1) as per tender and specifications at a cost of \$328,943.92 (net of GST) be accepted.

ADJOURN:

Chaboyer-Patterson

That the meeting do now adjourn (12:20 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 15, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

657 Harwood-Berry  
That the Agenda for the Regular Meeting of City Council to be held on Monday, August 15, 2016 be amended by adding under the Order of General Business the following items: 2016 Municipal Road Improvement Grant Application; Small Communities Fund (SCF) and Public Transit Infrastructure Fund (PTIF) grant applications; and the application to Provincial-Territorial Infrastructure Component of the New Building Canada Fund for the Water Treatment Plant Upgrade. CARRIED.

658 Harwood-Berry  
That the Agenda for the Regular Meeting of City Council to be held on Monday, August 15, 2016, as amended, be adopted. CARRIED.

CONFIRMATION OF MINUTES:

659 Chaboyer-Patterson  
That the Minutes of the Regular Meeting of City Council held Monday, July 18, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

660 Berry-Parker  
That the Minutes of the Special Meeting of City Council held Monday, July 25, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

661 Cullen-Chaboyer  
That the Minutes of the Special Meeting of City Council held Friday, August 5, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) DARYL WOLSKI - SOURCE FOR SPORTS AAA HOCKEY CHALLENGE AND WENDY'S WINTER & SUMMER HOCKEY LEAGUES

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Daryl Wolski, owner of Proactive Sport Management, appeared before City Council with respect to ice rental rates at the Canada Games Sportsplex. Mr. Wolski, organizer of several leagues and tournaments that rent ice at the Canada Games Sportsplex, expressed his concerns on how the hourly rates were determined and charged. He advised that currently, the rates for hourly rental included up to ten minutes of ice maintenance, for which the user was charged.

Mr. Wolski requested City Council consider changing the ice rental rate to allow for a full hour of ice usage by the renter.

Berry-Patterson

662 That the presentation by Daryl Wolski, Source for Sports AAA Hockey Challenge and Wendy's Winter & Summer Hockey Leagues with respect to the Canada Games Sportsplex ice rates and contracts be received. CARRIED.

(B) LEN ISLEIFSON, MLA BRANDON EAST - PRIVATE MEMBER STATEMENT

Len Isleifson, MLA for Brandon East, presented a Private Members Statement to City Council regarding the recognition of the exceptional work of the Brandon Environment Committee. Mr. Isleifson formally read the Private Member Statement and presented a framed copy of the statement to Lindsay Hargreaves, Environmental Initiatives Coordinator for the City of Brandon.

Harwood-LoRegio

663 That the presentation by Len Isleifson, MLA for Brandon East with respect to the Private Members Statement from the Manitoba Legislature and congratulatory appreciation message be received. CARRIED.

(C) NICK BROWN, GREG MONIAS, JILL VANDERHEIDEN, BRANDON UNIVERSITY STUDENTS' UNION - 2016 CRASH THE COURTYARD EVENT

Nick Brown, Greg Monias, and Jill Vanderheiden, representatives of the Brandon University Students' Union, appeared before City Council regarding the 2016 Crash the Courtyard Concert taking place starting at 6:30 p.m. on September 9, 2016 in the Kavanagh Courtyard at Brandon University. It was noted that the headliner for the event was Coleman Hell and tickets were \$10 for students and \$15 for non students. Mr. Brown requested that City Council designate the Crash the Courtyard event as a Community Event in Brandon.

Harwood-LoRegio

664 That the presentation by Nick Brown, Greg Monias and Jill Vanderheiden of the Brandon University Students' Union with respect to the 2016 Crash the Courtyard event be received. CARRIED.

Harwood-Cullen

665 That the annual "Crash the Courtyard" Concert to be held September 9, 2016 be designated as a Community Event in the City of Brandon. CARRIED.

(D) BARB ANDREW & HILLARY CAMPBELL, BRANDON GENERAL MUSEUM & ARCHIVES BOARD - LONG TERM FUNDING AGREEMENT

Barb Andrew and Hillary Campbell on behalf of the Brandon General Museum & Archives (BGMA), appeared before City Council with respect to BGMA. Mrs. Andrew provided City Council with a brief history on the BGMA and requested development of a multi-year funding agreement for the organization.

Harwood-LoRegio

666 That the presentation by Barb Andrew and Hillary Campbell, Brandon General Museum & Archives Board with respect to a Long Term Funding Agreement be received. CARRIED.

Harwood-LoRegio

667 That a multi-year funding agreement be drafted between the City of Brandon and the Brandon General Museum and Archives Inc. CARRIED.

(E) NANCY MCPHERSON, FUNDRAISING CHAIR & BRETT TURNER,  
CHAIRPERSON - ASHLEY NEUFELD SOFTBALL COMPLEX COMMITTEE

Nancy McPherson and Brett Turner, members of the Ashley Neufeld Softball Complex Committee, appeared before City Council with respect to their request for capital funding from the Accommodation Tax Reserve. Mrs. McPherson highlighted the strong community support for the Ashley Neufeld Softball Complex which had already raised \$856,000 and was moving toward its goal of \$1.5 Million which would be required to complete all three phases of the project. She noted that the completion of Phase I and II would allow for the hosting of provincial and national softball tournaments, providing revenue to complete the final phase of the complex. Mr. Turner requested that \$130,370 be provided from the Accommodation Tax Reserve to complete Phase II.

Desjarlais-Cullen

668 That the presentation by Nancy McPherson & Brett Turner of the Ashley Neufeld Softball Complex Committee with respect to a request for funding be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(203) POLICY - RESTORATION OF CITY STREETS AFTER REPAIRS TO SERVICES

Councillor LoRegio enquired as to the City of Brandon's policy regarding the restoration of city streets following repairs to underground services.

At the request of His Worship the Mayor, the City Manager responded that every effort was made to have excavated areas restored to their original state as soon as possible, with priority being given to high traffic streets.

ANNOUNCEMENTS:

BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL COMMUNITY MEETING

Councillor Fawcett announced that the Brandon Urban Aboriginal Peoples' Council (BUAPC) would be holding a Community Meeting on August 16, 2016 from 5:30 p.m. to 7:30 p.m. at the Brandon Friendship Centre Bingo Hall located at 205 College Avenue. He invited everyone to come out and share their thoughts on the initiatives that BUAPC and its partner organizations were working on.

CANADIAN NATIONAL ARABIAN AND HALF ARABIAN HORSE SHOW AT KEYSTONE CENTRE

Councillor Berry announced that the Canadian National Arabian and Half Arabian Horse Show was taking place at the Keystone Centre August 14 - 20, 2016. He noted that admission was free to this event and encouraged everyone to come out to watch the shows and tour the barns.

CONGRATULATIONS TO ISABELLA ONYSHKO - CANADIAN OLYMPIC GYMNAST

Councillor Fawcett congratulated Isabella Onyshko on her accomplishments in gymnastics at the 2016 Rio Olympics. He stated that she had represented Canada very well and it was a pleasure to see a local athlete do so well on the world stage.

GENERAL BUSINESS:

(A) TENDER - EASTVIEW LANDFILL CELL #14 CONSTRUCTION INCLUDING EXCAVATION AND CELL LINER INSTALLATION

City Council considered a report from the Manager of Public Works dated August 8, 2016 with respect to the above.

Patterson-Parker

669 That the bid from Tri-Wave Construction Ltd. for the construction of Landfill Cell #14, including Excavation and Cell Liner Installation, as per tender and specifications at a cost of \$403,306.25 (net of GST) be accepted. CARRIED.

(B) ASHLEY NEUFELD SOFTBALL COMPLEX INC. CAPITAL ACCOMMODATION GRANT FUNDING REQUEST

City Council considered a report from the Director Economic Development dated August 5, 2016 with respect to the above.

Desjarlais-Parker

670 That a grant of \$130,370 to the Ashley Neufeld Softball Complex Inc. for capital enhancements necessary for the hosting of the 2017 MHSAA Provincial Girls Fast Pitch Championships June 2nd and 3rd, 2017 and The U16 Western Canadian Softball Championships August 10 – 13, 2017 in Brandon be approved, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

(C) DECLARATION – BLUE DOT MOVEMENT

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Submitted for consideration was a report from Councillor Lonnie Patterson dated July 13, 2016 with respect to the above.

Patterson-Desjarlais

671 WHEREAS the City of Brandon recognizes that a healthy environment is linked to the well-being of the community;

NOW BE IT RESOLVED THAT the City of Brandon agrees that all people have the right to live in a healthy environment which includes:

- the right to breathe clean air;
- the right to drink clean water;
- the right to consume safe food;
- the right to access nature;
- the right to know about pollutants and contaminants released into the local environment; and
- the right to participate in the decision-making that will affect the environment;

AND FURTHER, BE IT RESOLVED THAT the City of Brandon encourages everyone to respect, protect, fulfill, and promote these rights. LOST.

(D) AMENDMENT TO MOTION - KEYSTONE CENTRE CAPITAL PLAN

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Considered was a report from Councillor Shawn Berry dated July 19, 2016 with respect to the above.

Berry-Patterson

672 That Motion No. 428, adopted at the Special Meeting of City Council held January 16, 2016 with respect to the funding of the Keystone Centre Capital Plan be amended by deleting the words: “conditional upon matching funds from the Province of Manitoba”. CARRIED.

(E) LAND ACQUISITION OF 132 – 21<sup>ST</sup> STREET NORTH

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City Council considered the report from the Director of Engineering Services & Water Resources dated July 18, 2016 with respect to the above.

Harwood-Desjarlais

673 That the acquisition of 132-21st Street North (Parcels M & N, Plan 25221) from Larry & Margaret Kustra and Ted Truszynski, Executors of an Estate for Tena Truszynski, for the sum of \$4,200.00 be approved, whereby said funds shall be expended from the Land Acquisition Reserve. CARRIED.

(F) 2016 MUNICIPAL ROAD IMPROVEMENT GRANT APPLICATION

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Submitted for consideration was a report from the Director of Engineering Services and Water Resources dated August 12, 2016.

Patterson-Berry

674 That the application to the 2016 Municipal Road Improvement Program for the rehabilitation of Victoria Avenue East, the reconstruction of Durum Drive and the reconstruction of Centennial Boulevard be submitted to the Province of Manitoba; and further that the City of Brandon's cost-share portion of \$400,000 (exclusive of GST) be approved. CARRIED.

(G) SMALL COMMUNITIES FUND (SCF) AND PUBLIC TRANSIT INFRASTRUCTURE FUND (PTIF) – GRANT APPLICATIONS

Considered was a report from the General Manager of Operational Services dated August 15, 2016 with respect to the above.

Fawcett-LoRegio

675 That the application to the Small Communities Fund for the Airport maintenance shed, apron extension, runway sweeper and slide-in de-icing unit be submitted to the Province of Manitoba; and further that the City of Brandon's cost-share portion of \$1,416,667 be approved. CARRIED.

Fawcett-LoRegio

676 That the application to the Public Transit Infrastructure Fund for bus replacements, the diesel exhaust fluid bulk tank filling station, replacement of the bus wash equipment, and the replacement of the Transit Station/Information Centre be submitted to the Province of Manitoba; and further that the City of Brandon's cost share portion of \$633,750 be approved. CARRIED.

(H) APPLICATION TO PROVINCIAL-TERRITORIAL INFRASTRUCTURE COMPONENT OF THE NEW BUILDING CANADA FUND - WATER TREATMENT PLANT UPGRADE

City Council considered a report from the Director of Engineering and Water Resources dated August 15, 2016 with respect to the above.

Harwood-Cullen

677 That the application to the Clean Water and Wastewater Fund for the Water Treatment Plan detailed design project be submitted to the Canada-Manitoba Infrastructure Secretariat; and further that the City of Brandon's cost-share portion of \$500,000 be approved. CARRIED.

BY-LAWS:

NO. 7145 TO AMEND TEMPORARY SIGN BY-LAW NO. 6854 – GENERAL UPDATES

It was noted that this by-law received first reading at the July 18, 2016 meeting of City Council.

Parker-Berry

678 That By-law No. 7145 be deferred to Administration for further public consultation and discussion with City Council. CARRIED.

NO. 7148 TO OPEN THE EAST/WEST PORTION OF PUBLIC LANE IN BLOCK 83, PLAN 15 LOCATED NORTH OF ROSSER AVENUE BETWEEN 27TH AND 28TH STREETS

It was noted that this by-law received first reading at the July 18, 2016 meeting of City Council.



679 Harwood-Desjarlais  
That By-law No. 7148, to re-open the east/west portion of closed lane in Block 83, Plan 15 located north of Rosser Avenue between 27th and 28th Streets as a public lane be read a second time. CARRIED.

680 Harwood-Berry  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7148 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7154 TO REZONE PROPERTIES LOCATED AT 660-7TH STREET & 725 VAN HORNE AVENUE FROM IR INDUSTRIAL RESTRICTED ZONE TO RMD RESIDENTIAL MODERATE DENSITY ZONE

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Submitted for consideration was a report from Planning & Building Safety dated August 2, 2016 with respect to the above.

681 Patterson-Chaboyer  
That By-law No. 7154, to rezone properties located at 660-7th Street and 725 Van Horne Avenue from Industrial Restricted (IR) Zone to Residential Moderate Density (RMD) Zone be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Parker  
That the meeting do now adjourn (9:58 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 6, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

682 Harwood-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held on Tuesday, September 6, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

683 Cullen-Patterson  
That the Minutes of the Regular Meeting of City Council held Monday, August 15, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) HARVEY DOUGLAS, WESTERN MANITOBA SENIORS NON-PROFIT HOUSING CO-OP - AFFORDABLE HOUSING

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Harvey Douglas, President of the Western Manitoba Seniors Non Profit Housing Co-op, appeared before City Council to provide a report on seniors housing within Brandon. Mr. Douglas highlighted the need for the development of affordable housing for seniors and how it would benefit the City of Brandon as a whole. Mr. Douglas thanked City Council and Administration for their support and encouraged them to adopt the rezoning of property at 2105 Brandon Avenue to a moderate density residential zone.

684 LoRegio-Harwood  
That the presentation by Harvey Douglas on behalf of the Western Manitoba Seniors Non Profit Housing Co-op with respect to the need for affordable seniors housing in the City of Brandon be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE  
VERBAL

SEPTEMBER 6, 2016

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September 6, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett provided a verbal report to City Council on the Audit and Finance Committee meeting held on August 4, 2016. He reported that the General Fund was currently projecting a \$290,000 surplus while the Utility Fund was projected to have a \$552,000 surplus. Councillor Fawcett added that the 2017 City Budget process had started and that a public budget consultation would be held on the evening of Wednesday, October 12, 2016, in the City Hall Foyer. This would be the public's opportunity to give members of Council their ideas for the 2017 budget as well as the City's spending priorities.

Patterson-Parker

685 That the report of the Audit and Finance Committee be received. CARRIED.

ENQUIRIES:

(204) DRAINAGE ISSUES FROM THE RECONSTRUCTION OF WALKING PATH ON  
VICTORIA AVENUE

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Councillor Cullen advised that drainage problems had developed following the recent reconstruction of the walking path along Victoria Avenue between 34th Street and E. Fotheringham Drive. He advised that water was pooling and backing up into residents' yards and enquired if this situation could be investigated.

At the request of His Worship the Mayor, the Acting City Manager responded that the area would be looked at and the drainage re-established to its pre-construction condition.

ANNOUNCEMENTS:

SUMMER LIGHTS MUSIC FESTIVAL

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Councillor Fawcett announced that the Summer Lights Music Festival would be held Saturday, September 10, 2016 from Noon to 1:00 a.m. on the grounds of the Keystone Centre with \$20 tickets available at various locations around the City of Brandon and the Westman area.

WELCOME BACK TO BRANDON UNIVERSITY AND ASSINIBOINE COMMUNITY  
COLLEGE STUDENTS

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Councillor Fawcett welcomed over 6,000 Brandon University and Assiniboine Community College students to the City of Brandon. He wished students of all ages good luck in their upcoming school year.

His Worship the Mayor echoed Councillor Fawcett's welcome and noted that Brandon was one of the smallest cities to have a fully functional college and university. He referred to the Welcome Back Students signs on boulevards and lawns throughout the City of Brandon and advised that this had been a joint effort between Assiniboine Community College and Brandon University and was targeted at students of all ages. He noted that he had attended the orientation at Brandon University earlier in the day and confirmed that it was the largest orientation group in the history of the University.

GENERAL BUSINESS:

(A) NEIGHBOURHOOD IDENTIFICATION SIGNS - SOUTH GROVE ESTATES

City Council considered a report from the Planning, Property and Buildings Department dated August 12, 2016 with respect to the above.

Brown-Desjarlais

686 That the two (2) freestanding neighbourhood identification signs on properties located at 1 Jady Lane and 2 Camryn Lane (Lots 16 & 17, Plan 49232 BLTO) for the condominium development known as South Grove Estates be approved in accordance with the submitted site plan and drawings attached to the report from the Director of Planning & Building Safety dated August 12, 2016, subject to the front yard setback of the signs from Camryn Lane and Jady Lane being increased to a minimum of 3.0m. CARRIED.

(B) 2016 INTERIM CITIZEN APPOINTMENT TO BOARD OF REVISION

Submitted for consideration was a report from the City Clerk dated August 26, 2016 with respect to the above.

Desjarlais-Patterson

687 That the following citizen appointment be and is hereby made to the Board of Revision for an interim term of office to commence immediately and expire December 31, 2016:

Peter Wallace Geiler. CARRIED.

(C) PROPOSAL - NEW LANDFILL COMPACTOR

Considered was a report from the Director of Public Works dated August 30, 2016 with respect to the above.

Patterson-Chaboyer

688 That the bid from Toromont CAT to supply one (1) new 2016 816K Caterpillar Landfill Compactor including 5-year extended warranty, 5-year total maintenance, Caron wheels and GPS as per proposal and specifications at a cost of \$925,276.30 (net of GST) be accepted. CARRIED.

Patterson-Desjarlais

689 That the bid from Marcel Equipment Ltd. for the sale of the existing compactor (L-16) for the price of \$103,000 (net of GST) be accepted. CARRIED.

(D) NEIGHBOURHOOD IDENTIFICATION SIGN - 2005 TRACEY STREET ("THE GROVES")

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City Council considered a report from the Planning, Property and Buildings Department dated August 31, 2016 with respect to the above.

Brown-Chaboyer

690 That the freestanding neighbourhood identification sign on property located at 2005 Tracey Street (Lot 4, Plan 45570 BLTO) for the condominium development known as The Groves be approved in accordance with the submitted site plan and drawings attached to the report from the Planning, Property and Buildings Department dated August 31, 2016. CARRIED.

BY-LAWS:

NO. 7150 TO REZONE 2105 BRANDON AVENUE FROM PR PARKS AND RECREATION ZONE TO RMD RESIDENTIAL MODERATE DENSITY ZONE

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City Council considered a report from the Planning, Property & Buildings Department dated August 22, 2016 with respect to the above.

LoRegio-Berry

691 That By-law No. 7150 to rezone 2105 Brandon Avenue (Lot 1, Plan 58054 BLTO in SE ¼ 5-10-19W) from PR Parks & Recreation Zone to RMD Residential Moderate Density Zone be read a second time. CARRIED.

LoRegio-Harwood

692 That third reading of the by-law be held in abeyance pending the execution of a development agreement between the City of Brandon and the owner/successor pursuant to Section 150 of The Planning Act, including the following supplementary conditions in said development agreement:

- a. the agreement be specific to the site plan submitted for the construction of 63 dwelling units and any variation of the plan may require the developer to obtain approval from Brandon City Council who may request additional public input and amendment to the agreement;
- b. a cash-in-lieu of land dedication for school purposes;
- c. a cash-in-lieu of land dedication for public reserve purposes;
- d. confirmation that arrangements have been made for easements to the satisfaction of Manitoba Hydro, MTS Inc., and Westman Communication Group;
- e. confirmation that arrangements have been made for postal service to the satisfaction of Canada Post;
- f. the developer is required to construct a new boulevard sidewalk for the entire length of the lands fronting Brandon Avenue and 22nd Street. Should any combined curb and sidewalk exist within the right-of-way, such sidewalk shall be removed. In conjunction with the sidewalk design, the developer is required to install wheelchair ramps at the northeast corner of the intersection of Brandon Avenue and 22nd Street. Such sidewalk shall conform to the latest edition of the City of Brandon, Standard Construction Specifications and the work shall be completed by a bonded contractor with the City of Brandon;

- g. the developer is required to restore the curb and sod the boulevard for the entire length of the property fronting onto 22nd Street. Such work shall conform to the latest edition of the City of Brandon, Standard Construction Specifications and the work shall be completed by a bonded contractor with the City of Brandon;
- h. the developer is required to construct 22nd Street for the entire length of the lands to a full Urban Section complete with curb and gutter. Such work shall conform to the latest edition of the City of Brandon, Standard Construction Specifications and the work shall be completed by a bonded contractor with the City of Brandon;
- i. the developer will be required to submit a Detailed Cost Estimate (DCE) outlining all work and associated costs to be completed as per the development agreement. This DCE shall be prepared by the developer's engineering consultant;
- j. the developer will be required to provide to the City a letter of credit in the amount of 15% of the total cost of the DCE; such total to be reviewed and accepted by the City of Brandon;
- k. the developer will be required to contribute towards City boulevard trees; trees which shall be located within the boulevard along Brandon Avenue and 22nd Street. The total number of trees and location of same shall be determined by the Landscaping Plan to be submitted by the developer;
- l. the developer will be required to enter into an easement agreement with the City of Brandon for City services located within the private property running adjacent to 22nd Street. Such Easement Agreement will be prepared the City of Brandon and forwarded to the developer for signing; and
- m. should any hydro poles create an obstruction to vehicle access/function to the site, the developer will be required to relocate such hydro poles at their sole cost. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (7:46 p.m.). CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 19, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

693 Harwood-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held on Monday, September 19, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

694 Chaboyer-Parker  
That the Minutes of the Regular Meeting of City Council held Monday, September 6, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) AKOULINA CONNELL, MANITOBA ARTS COUNCIL - UPDATE ON BRANDON OFFICE

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Ms. Akoulina Connell, Executive Director of the Manitoba Arts Council (MAC), appeared before City with respect to the operations of the MAC Brandon office. Mrs. Connell thanked the City of Brandon for their support of the MAC office in the A. R. McDiarmid Building over the past year which promoted dialog with local artists. Ms. Connell noted the partnership between the City of Brandon and the MAC had supported nearly 100 artists in the Westman region and strengthen the City of Brandon Culture Plan.

695 Patterson-Chaboyer  
That the presentation by Akoulina Connell on behalf of the Manitoba Arts Council with respect to the Brandon Office be received. CARRIED.

(B) ELISABETH SAFTIUK, RENAISSANCE BRANDON (BRANDON DOWNTOWN DEVELOPMENT CORPORATION) - DOWNTOWN FACADE & STOREFRONT IMPROVEMENT PROGRAMS

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Elisabeth Saftiuk, Executive Director of Renaissance Brandon, appeared before City Council with respect to the launch of the Downtown Façade & Storefront Improvement Programs. Ms. Saftiuk stated that the objectives of the programs were to assist property owners and storefront tenants invest in upgrades to contribute to a vibrant downtown. The Downtown Façade & Storefront Improvement Programs allowed applicants to leverage up to \$15,000 of matching support for eligible capital costs.

Ms. Saftiuk informed City Council that the Downtown Façade & Storefront Improvement Programs was funded through a partnership between Renaissance Brandon and the Province of Manitoba and the application deadline was October 7, 2016.

Harwood-Chaboyer

696 That the presentation by Elisabeth Saftiuk, Executive Director of Renaissance Brandon (Brandon Downtown Development Corporation) with respect to the Downtown Façade and Storefront Improvement Programs, be received. CARRIED.

(C) LOIS HENDERSON, CHAIR OF BRANDON & DISTRICT UNITED WAY – LAUNCH OF ANNUAL CAMPAIGN

Lois Henderson, Campaign Chair of the Brandon and District United Way updated City Council on the 2016 annual fundraising campaign which raised funds to support poverty reduction efforts, support programs for residents with disabilities, and youth programming initiatives. Ms. Henderson informed City Council that the 2016 campaign goal was to raise \$957,000 which was the total funding request from the 26 charitable organizations who received funding from the United Way.

Desjarlais-Harwood

697 That the presentation by Lois Henderson, Chair of Brandon and District United Way, with respect to the launch of the 2016 campaign be received. CARRIED.

(D) GLEN KRUCK, CANADIAN MENTAL HEALTH ASSOCIATION - STEPP HOME CONDO DEVELOPMENT AT 1062 - 1ST STREET

Glen Kruck, Executive Director of the Canadian Mental Health Association (CMHA), appeared before City Council with respect to the Solution To End Poverty Permanently (STEPP) housing initiatives. Mr. Kruck provided City Council with a background on the STEPP program and highlighted the need for affordable housing in the City of Brandon. He noted that the CMHA had recently been gifted a home located at 1062 – 1st Street and planned to develop four housing units. Mr. Kruck requested that City Council consider supporting the STEPP program by contributing \$47,218.99 from the Affordable Housing Reserve to remove the tax liabilities on 1062 – 1st Street and provide an annual tax off-setting grant under By-law No. 6917.

Patterson-Chaboyer

698 That the presentation by Glen Kruck, with respect to the STEPP Home Condo Development at 1062 - 1st Street, be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

MR. CRAIG HARLEY - 8TH STREET BRIDGE

Mr. Craig Harley requested information from City Council regarding the plans for the 8th Street Bridge demolition.



RESIDENT - LEAD WATER CONTAMINATION

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A resident from the 700 Block of 14th Street, brought forward a concern about the current water filter allowance provided by the City of Brandon. The resident stated he believed the current amount of \$100 was too little and suggested that City Council raise the rebate.

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(205) WALKING PATH FROM MCDIARMID DRIVE TO LORNE AVENUE - BARRIER POSTS

Councillor Harwood referred to the reconstructed walking path from Lorne Avenue to McDiarmid Drive, noting that vehicles were using the walking path as a shortcut to Lorne Avenue and enquired when the barrier posts were expected to be installed at this location.

At the request of His Worship the Mayor, the City Manager responded that the posts were expected to be installed in the very near future.

ANNOUNCEMENTS:

SUMMER LIGHTS MUSIC FESTIVAL

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Councillor Desjarlais announced that the Summer Lights Festival held September 10, 2016 on the grounds of the Keystone Centre had been very successful, well attended and a good time was had by all. He thanked the organizers, inclusive of the Community Services Division staff, for all their hard work on the event.

GENERAL BUSINESS:

(A) AFFORDABLE HOUSING GRANT TO WESTMAN CANADIAN MENTAL HEALTH ASSOCIATION WESTMAN REGION INCORPORATED (CMHA) TO CONSTRUCT A 4 PLEX STEP HOME PROJECT AT 1062 - 1ST STREET

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City Council considered a report from the Director of Economic Development dated September 12, 2016 with respect to the above.

Patterson-Desjarlais

699 That the City of Brandon provide a grant equal to the current tax liability for 1062 - 1st Street to a maximum of \$48,000 from the Affordable Housing Reserve for Western Canadian Mental Health Association Westman Region Incorporated (CMHA) to construct a STEPP Home project at 1062 - 1st Street, with said funds to be used solely to clear the tax liabilities currently associated with the property. CARRIED.

BY-LAWS:

NO. 7150 TO REZONE 2105 BRANDON AVENUE FROM PR PARKS AND RECREATION ZONE TO RMD RESIDENTIAL MODERATE DENSITY ZONE

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It was noted that this by-law received second reading at the September 6, 2016 meeting of City Council.

LoRegio-Berry

700 That By-law No. 7150 to rezone 2105 Brandon Avenue (Lot 1, Plan 58054 BLTO in SE ¼ 5-10-19W) from PR Parks & Recreation Zone to RMD Residential Moderate Density Zone be read a third and final time. CARRIED.

FOR

AGAINST

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

Nil

NO. 7152 TO AMEND BY-LAW NO. 7116 TO PROVIDE FOR THE BORROWING OF FUNDS FOR THE PURPOSE OF RENOVATING AND EXPANDING THE BRANDON MUNICIPAL AIRPORT TERMINAL BUILDING AND PARKING LOT UPGRADES

---

It was noted that this by-law had received first reading at the July 18, 2016 meeting of City Council.

Fawcett-LoRegio

701 That By-law No. 7152, to amend By-law No. 7116 in order to provide an increase in the amount of authorized borrowing authority and the term of the approved borrowing of funds for the purpose of renovating and expanding the Brandon Municipal Airport Terminal Building be amended by

(a) inserting the following as a fourth “Whereas” clause:

“AND WHEREAS it is deemed necessary and expedient to amend said By-law No. 7116 to provide for an increase in the term of the approved borrowing by 5 years from 15 years to 20 years”

(b) inserting in the fifth “Whereas” clause, the words: “and the term of the approved borrowing” immediately after the word: “authority”

(c) deleting Clause 1 in its entirety and substituting the following therefor:

- “1. That By-law No. 7116 of the City of Brandon be and same is hereby amended to provide for an increase in the amount of authorized borrowing authority in the amount of \$2,000,000.00 from \$2,981,200.00 to \$4,981,200.00.
2. That By-law No. 7116 of the City of Brandon be and same is hereby further amended to provide for an increase in the term of borrowing by 5 years, from 15 years to 20 years.
3. That Schedule “A” to By-law No. 7116 be cancelled, and Schedule “A” hereto be substituted therefor.”

CARRIED.

Fawcett-LoRegio

702 That the by-law, as amended, be read a second time. CARRIED.

Fawcett-LoRegio

703 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7152 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:44 p.m.) CARRIED.

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MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
OCTOBER 3, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Jan Chaboyer

ADOPTION OF AGENDA:

Harwood-LoRegio

704 That the Agenda for the Regular Meeting of City Council to be held on Monday, October 3, 2016 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) THE WALLIN FAMILY - RECOGNITION OF WORLD CEREBRAL PALSY DAY

Michelle Wallin and her son, Zander Wallin, provided a verbal presentation to City Council on World Cerebral Palsy Day to be held October 5, 2016. Mrs. Wallin shared with City Council how Cerebral Palsy had impacted her son Zander and encouraged the members of City Council and the community to learn more about the neurological disorder. His Worship the Mayor and Council thanked the Wallin Family for the information and for providing awareness to World Cerebral Palsy Day.

CONFIRMATION OF MINUTES:

Berry-Patterson

705 That the Minutes of the Regular Meeting of City Council held Monday, September 19, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) CHRISTINA TUCKER - MOBILE MASSAGE THERAPY

Christina Tucker appeared before City Council to request permission to operate a mobile massage therapy business within the City of Brandon. Ms. Tucker informed City Council that the goal of her mobile business was to help people who could not attend the standard business hours of a massage therapy clinic, including those with disabilities who faced mobility challenges.

LoRegio-Parker

706 That the presentation by Christina Tucker, of CM Massage Therapy, regarding Mobile Massage Therapy, be received. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION - 308 KIRKCALDY DRIVE

City Council sat to hear representation on the variance application for the property located at 308 Kirkcaldy Drive.

Ryan Nickle, Principle Planner, provided an overview of the project and the requirement for a variance based on the applicant’s site plans. Mr. Nickel informed City Council that this property was located in flood fringe area and was required to have the main level of the property at a height two feet about the projected flood level.

Steven McMillan, appeared on behalf of the applicant Jim Koch, and spoke in favor of the application. Mr. McMillan noted the challenges for this particular site in changing the gradient, stating that raising this elevation could cause drainage problems for the adjacent properties.

Fawcett-Cullen

707 That the Public Hearing for Variance Application V-16-16-B at 308 Kirkcaldy Drive be concluded. CARRIED.

Fawcett-Parker

708 That Variance Application V-16-16-B to vary the first floor of 361.4 meters (.6m above the design flood level) to 360.4 meters; and to vary the finished grade elevation of 361.1 meters (.3m above the design flood level) to 360.1 meters to allow for the construction of a duplex dwelling on the property located at 308 Kirkcaldy Drive be approved in accordance with the intent of the application “Attachment A-1”, the attached letter of intent “Attachment A-2” and the attached site plan “Attachment B-2”, subject to the owner or successor prior to the issuance of a building permit signing a Save Harmless Agreement with the City of Brandon. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

OCTOBER 3, 2016

October 3, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a verbal report on the Keystone Centre Board of Directors Meeting. He noted that the Keystone Centre would be hosting two major concerts, Marianas Trench and Bryan Adams, this fall. Councillor Berry also informed City Council that the Keystone Centre would be holding its annual general meeting on November 17, 2016.

(B) BRANDON GENERAL MUSEUM AND ARCHIVES INC.  
VERBAL

OCTOBER 3, 2016

October 3, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood provided a verbal report regarding Brandon General Museum and Archives Inc. (BGMA). Councillor Harwood informed City Council that the BGMA had recently partnered with the Art Gallery of Southwestern Manitoba to participate in Manitoba Cultural Days held on October 1, 2016 in Downtown Brandon. Councillor Harwood also notified City Council that the Museum has recently opened a new exhibit entitled: "The Remarkable Women of Brandon and Area".

(C) BRANDON URBAN ABORIGINAL PEOPLE'S COUNCIL  
VERBAL

OCTOBER 3, 2016

October 3, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Desjarlais reported on Brandon Urban Aboriginal People's Council (BUAPC) recent activities. He advised that the BUAPC Executive had recently met with the Brandon School Division senior administration team to discuss topics in Aboriginal education. Additionally, the BUAPC had partnered with the Manitoba Aboriginal Chamber of Commerce to host a meet and greet in Brandon that was well attended by the local business community. Councillor Desjarlais also reported that BUAPC co-hosted the ceremonial blessing of the police station by Aboriginal elders with the Brandon Police Service.

Patterson-LoRegio

709 That the report of the Keystone Board, Brandon Museum and Archives Inc., and the Brandon Urban Aboriginal People's Council be received. CARRIED.

ENQUIRIES:

(206) REPLACEMENT OF WASTE CONTAINERS ALONG WALKING PATH PARALLEL TO VICTORIA AVENUE BETWEEN 34TH STREET AND 50TH STREET

Councillor Cullen noted that the waste containers along the walking path parallel to Victoria Avenue between 34th and 50th Streets had been removed for construction and enquired when same were expected to be replaced.

At the request of His Worship the Mayor, the City Manager responded that two bins would be placed there this week with additional bins having been ordered to be placed at this location upon their arrival.

(207) BRANDON POLICE SERVICE EFFORTS TO PREVENT VIOLENT CRIMES IN BRANDON

Councillor Patterson referred to the numerous violent incidents in the City of Brandon in recent weeks and enquired as to the efforts being undertaken by the Brandon Police Service to ensure citizens were kept safe and ideally prevent such incidents in the future.

At the request of His Worship the Mayor, the City Manager responded that the Brandon Police Service had acted very quickly in all three cases and it was their belief that these were not random acts. He confirmed that in all three cases, arrests had been made and firearms recovered with more arrests to come as the investigations continued. The City Manager advised that any potential threats of violence, inclusive of the location of weapons, should be reported to the Brandon Police Service. He stated that the Brandon Police Service continued to make every effort to ensure the community remained safe.

(208) INSTALLATION OF AUDIO SIGNALS AT TRAFFIC LIGHTS AT 13TH STREET AND PARK AVENUE

Councillor Patterson enquired if the installation of audio signals was planned for the traffic lights located at the intersection of 13th Street and Park Avenue.

At the request of His Worship the Mayor, the City Manager confirmed that audio signals would be installed at various locations throughout the City of Brandon, including the 13th Street and Park Avenue location.

(209) DRAINAGE ISSUES ON THE EAST SIDE OF THE 1100 BLOCK OF 7TH STREET

Councillor Patterson requested an update on the potential solutions to the drainage issues on the east side of the 1100 Block of 7th Street.

At the request of His Worship the Mayor, the City Manager responded that the shoulders of the road had been graded and reshaped to provide better drainage and minimize ponding, however, the drainage problem had recently resurfaced. He advised that paving the shoulders was being considered as a long term solution with that work to be completed next summer if necessary.

(210) SAFETY CONCERNS WITH RETENTION POND

Councillor Brown advised that area residents had raised safety concerns with respect to the retention pond south of Maryland Avenue and west of 1st Street. He noted that the pond was overgrown with weeds and cattails and enquired if same could be cleaned up.

At the request of His Worship the Mayor, the City Manager responded that this pond is considered to be a storm water drainage ditch with maintenance of these ditches scheduled for late fall/early winter in preparation for spring run-off.

(211) UPDATE ON OUTDOOR SPORTS COMPLEX

Councillor Berry requested an update on the proposed Outdoor Sports Complex.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

PRE-BUDGET PUBLIC CONSULTATION SESSION

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His Worship Mayor Chrest announced that a Pre-budget Public Consultation Session would take place on October 12, 2016 in the Main Foyer of City Hall at 7:00 p.m. and encouraged everyone to come out and share their thoughts on this important issue.

SCREENING OF DOCUMENTARY - "US AND THEM" AT LANDMARK CINEMA

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Councillor Desjarlais announced that a screening of the documentary on the homeless entitled "Us & Them" would take place at the Landmark Cinema on October 13, 2016 at 7:00 p.m. He advised that admission was by donation of a can of soup which would be donated to Helping Hands Soup Kitchen. He noted that there would be a post-screening session with the filmmaker Krista Loughton and invited everyone to attend.

GENERAL BUSINESS:

(A) HOME BASED BUSINESS LICENSE APPLICATION - MOBILE MASSAGE THERAPY

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City Council considered a report from the Director of Finance dated September 26, 2016 with respect to the above.

Patterson-Desjarlais

710 That the application of CM Massage Therapy to operate a mobile massage therapy business as an off-site home based business at 1127 - 5th Street be approved. CARRIED.

(B) REQUEST FOR PROPOSALS - 2016 AND 2017 WASTEWATER TREATMENT BIOSOLID MANAGEMENT PROGRAM

---

Submitted for consideration was a report from the Director of Engineering and Water Resources dated September 26, 2016 with respect to the above.

Fawcett-LoRegio

711 That the bid from Assiniboine Injections Ltd. for the 2016 and 2017 Wastewater Treatment Biosolids Management Program as per the request for proposals at a cost of \$319,602.62 and \$156,302.62 respectively (net of GST) be accepted. CARRIED.

BY-LAWS:

NO. 7151 TO ESTABLISH AND MAINTAIN A PUBLIC CEMETERY AND ADOPT THE RULES AND REGULATIONS FOR SAME

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It was noted that this by-law received first reading at the July 18, 2016 meeting of City Council.

LoRegio-Berry

712 That By-law No. 7151 be amended by deleting in Section 27 (e), the words: "1530 hours" and substituting therefor the words: "1600 hours". LOST.



LoRegio-No Seconder

That by-law No. 7151 be further amended by deleting Section 15 with respect to allowing pets on a leash, in its entirety.

As there was no seconder to the above motion, it was ruled out of order by the Chair.

Brown-Desjarlais

713 That By-law No. 7151 to establish and maintain a public cemetery for the City of Brandon and adopt rules and regulations for same, be read a second time. CARRIED.

Brown-Patterson

714 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7151 third reading.

FOR

- Mayor Rick Chrest
- Councillor Shawn Berry
- Councillor Ron W. Brown
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Jeff Fawcett
- Councillor Jeff Harwood
- Councillor John LoRegio
- Councillor Glen Parker
- Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Patterson

That the meeting do now adjourn (8:44 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 17, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Chaboyer-Cullen  
716 That the Agenda for the Regular Meeting of City Council to be held on Monday, October 17, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-Parker  
717 That the Minutes of the Regular Meeting of City Council held Monday, October 3, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) LEAH LAPLANTE AND JASON GOBEIL, BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL (BUAPC) - UPDATE ON BUAPC'S RECENT ACTIVITIES

Leah LePlante, Chair of the Brandon Urban Aboriginal Peoples' Council (BUAPC) and Jason Gobeil, Aboriginal Community Coordinator for the City of Brandon, appeared before City Council to provide a report on the BUAPC's recent activities. Mr. Gobeil informed City Council that BUAPC had been actively working with partners in the community to advance the regional Aboriginal Economic Strategic Plan by hosting events and coordinating with key stakeholders. He reported that BUAPC had partnered with the City of Brandon to provide Indigenous awareness training in the month of November for City Staff and members of City Council. Mrs. LePlante thanked City Council for their support of BUAPC and asked them to consider entering into a multi-year funding agreement.

Desjarlais-Fawcett  
718 That the presentation by Leah LaPlante and Jason Gobeil, of the Brandon Urban Aboriginal Peoples' Council (BUAPC) with respect to the update to BUAPC's recent activities, be received. CARRIED.

Desjarlais-Fawcett  
719 That a multi-year funding proposal be drafted between the City of Brandon and the Brandon Urban Aboriginal Peoples' Council. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) GRANTS REVIEW COMMITTEE SEPTEMBER 13, 2016

Councillor S. Berry declared a conflict of interest in this matter due to his wife's employment with one of the grant applicants and left the Council Chamber prior to any discussion.

September 13, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

The Grants Review Committee is comprised of Councillor Lonnie Patterson as Chairperson; Councillor John LoRegio and Councillor Jan Chaboyer. Your Grants Review Committee has met and assessed all applications, submits recommendations where deemed necessary and expedient and reports as follows;

- 1) City Council makes grants to a number of service, cultural, performance and recreational organizations each year to assist them in their efforts to add to the quality of life for citizens of Brandon. The Grants Review Committee was established in 1985 to examine applications and make recommendations to City Council. Applications are to be accompanied by the organization's most recent annual financial statements and by its budget for the upcoming year. Recommendations are formulated by the Committee on the basis of perceived need for the proposed program, breadth of impact in the community and financial need of the organization. (Terms of Reference - 1985)

In addition, the Committee used the following parameters in considering all applications:

- a. Is the group funded by another government level?
  - b. Does the group apply year after year?
  - c. Does the group probably have the financial resources to fund itself?
  - d. Does the group do other fundraising? If not, should it?
  - e. Does this grant funding relate to core services of the City, i.e. recreation, youth services, social issues, etc.?
  - f. Is this grant funding any major building capital?
  - g. Is this grant funding taxes or insurance costs?
- 2) On August 17, 2016, the Committee undertook its initial screening of applications. Additional meetings were held on August 29, 2016 and September 8, 2016.

- 3) Councillor Lonnie Patterson declared a Conflict of Interest in regards to the Brandon Neighborhood Renewal Corporation (BNRC). She withdrew herself from the discussion regarding their application. Councillor John LoRegio declared a Conflict of Interest in regards to The Kidney Foundation of Manitoba and The Multiple Sclerosis Society of Canada, Westman Chapter, and likewise withdrew himself from the discussion of those applications.
- 4) Through the grant mechanism, the City of Brandon has been able to support many local organizations whose efforts help make Brandon the caring, positive community it is. Our citizens expect that such support will be consistently and prudently offered by City Council. The Committee wishes to convey its admiration for the groups who are doing well enough that they have found it unnecessary to apply for a City grant this year.
- 5) There was a total of 54 grant applications received and 49 of those were approved for some level of funding. The total of grants requested is \$534,903.89, and the total of grants recommended is \$154,800.
- 6) There has been a substantial increase in grant requests since last year, from \$463,788 to \$534,903.
- 7) The following is a list of the grants recommended to City Council by this Committee for the current and most recent years, along with the amounts requested by each organization;

List of Recommended Grants for 2017:

<b>SERVICE ORGANIZATIONS</b>				
<b>ORGANIZATION</b>	<b>Proposed Grant 2017</b>	<b>Request 2017</b>	<b>Grant 2016</b>	<b>Request 2016</b>
Big Brothers & Sisters of Brandon	2000.00	3000.00	2000.00	2000.00
Brandon and District Worker Advocacy Centre (BDWAC)	2000.00	5000.00	2000.00	5000.00
Brandon Citizens on Patrol Program (COPP)	2000.00	3000.00		
Brandon Civic Seniors Citizens Inc. (Prairie Oasis)	3500.00	5716.95		
Brandon's Food for Thought (The Breakfast & Snack Prog for Kids)	4000.00	6000.00	3500.00	5000.00
Brandon Friendship Centre Inc.	3500.00	30000.00		
Brandon Housing First (Southwest MMF)	15000.00	40000.00		
Brandon Literacy Council	2500.00	5000.00	2500.00	5000.00
Brandon Neighborhood Renewal Corporation (BNRC)	7500.00	15864.35		
Brandon Regional Search & Rescue (BRSAR)	3000.00	20000.00	2500.00	10000.00
Brandon Seniors for Seniors Co-op Inc.	1500.00	2700.00		
Canadian Mental Health Association Westman Region Inc (CMHA)	1000.00	1500.00		
Chase the Chill - Brandon Chapter	150.00	150.00	200.00	200.00
Child & Family Services of Western Manitoba (Elspeth Reid)	3000.00	10000.00	3000.00	25000.00
Community Living Brandon	900.00	1100.00		
Compassionate Friends of Southwestern MB	1000.00	2000.00	1000.00	2000.00

Counselling Centre, The	1000.00	4016.26	1000.00	4004.86
Crisis Pregnancy Centre Westman Inc.	1000.00	3000.00		
Father's Pantry Inc. (The) [Loaves & Fishes Pgrm]	2000.00	2500.00	2000.00	3000.00
Funds For Furry Friends	2500.00	8750.00	2500.00	7800.00
Habitat for Humanity Manitoba - Brandon Chapter	0.00	6000.00		
Helping Hands Center of Brandon Inc.	2500.00	10000.00	2000.00	70000.00
John Howard Society of Brandon Inc, The	1500.00	5000.00	1500.00	5000.00
Kidney Foundation of Manitoba, The	1000.00	5000.00		
Multiple Sclerosis Society of Canada, Westman Chapter	1000.00	2600.00		
Parkview Seniors Housing Co-op	0.00	5000.00	1000.00	10000.00
Royal Canadian Legion Branch #3	2500.00	2500.00	2500.00	2500.00
Salvation Army Brandon Community & Family Services, The	8500.00	8500.00	8500.00	8500.00
Samaritan House Ministries Inc.	10000.00	17000.00	17000.00	10000.00
Samaritan House Ministries Inc. o/b/o Food Banks	10000.00	10000.00	3000.00	10000.00
Samaritan House Ministries Inc. o/b/o Safe & Warm Shelter	10000.00	65000.00		
Western Manitoba Seniors Non-Profit Housing Co-op Ltd.	0.00	10000.00		
Westman Immigrant Services	6000.00	7000.00	6000.00	7000.00
Westman Opportunities Inc.	2000.00	6000.00		
	<b>114,050.00</b>	328897.56	63700.00	192004.86

**CULTURAL, RECREATIONAL & YOUTH SERVICE ORGANIZATIONS**

<b>ORGANIZATION</b>	<b>Proposed Grant 2017</b>	<b>Request 2017</b>	<b>Grant 2016</b>	<b>Request 2016</b>
Artists in Healthcare Manitoba	4500.00	5950.00	4500.00	4945.00
Augustfest Brandon Inc.	1000.00	2500.00		
Beginnings Preschool Inc.	750.00	1000.00	700.00	1000.00
Brandon Chamber Players	1000.00	1500.00	750.00	1000.00
Brandon Dance Ensemble Inc.	1000.00	2000.00		
Brandon Film Festival Inc. (The)	2000.00	5000.00		
Brandon Flying Club	2000.00	5000.00	2000.00	10000.00
Brandon Islamic Centre	3000.00	9354.33		
Brandon Jazz Festival	1000.00	2000.00		
Brandon Minor Baseball & Simplot Millennium Park	5000.00	55500.00	5000.00	35000.00
Brandon Santa Parade	2500.00	3000.00	2000.00	2000.00
Brandon University Mini U	2500.00	5000.00	2500.00	5000.00
Central Council of Community Centres	0.00	55000.00	49395.00	49395.00

Children's Den Inc.	2500.00	10000.00		
Manitoba Highland Dancers' Association Inc.	1000.00	2000.00	1000.00	2000.00
Manitoba SwimAbility (Making Waves)	3000.00	5000.00	3000.00	6000.00
Navy League Cadet Corp #4 Stan Hawitt (Brandon)	3000.00	14500.00		
Wheat City Carvers Club	0.00	702.00		
Wheat City Roller Derby League	2500.00	15000.00		
YMCA of Brandon - Y South Child Care	2500.00	6000.00		
	<b>40,750.00</b>	206006.33	70845.00	116340.00

RECOMMENDATIONS:

- 1) That the Report of the Grants Review Committee dated September 13, 2016, be received.
- 2) That the sum of One Hundred Fifty-Four Thousand Eight Hundred Dollars (\$154,800) for possible distribution as grants for the year 2017 to those organizations and groups indicated in the List of Recommended Grants for 2017 in the report of the Grants Review Committee dated September 13, 2016, be referred to the 2017 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan.

Respectfully submitted,

Councillor Lonnie Patterson  
CHAIRPERSON

Patterson-LoRegio

720 That the report of the Grants Review Committee dated September 13, 2016, be received.  
CARRIED.

Patterson-LoRegio

721 That the sum of One Hundred Fifty-Four Thousand Eight Hundred Dollars (\$154,800) for possible distribution as grants for the year 2017 to those organizations and groups indicated in the List of Recommended Grants for 2017 in the report of the Grants Review Committee dated September 13, 2016, be referred to the 2017 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

Following the vote on the above motions, Councillor Berry re-entered the Council Chamber.

(B) PERSONNEL COMMITTEE SEPTEMBER 19, 2016

September 19, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held the 19th day of September, 2016, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present:           Committee Members:  
                  His Worship Mayor Rick Chrest, Chairman  
                  Councillor Jeff Harwood  
                  Councillor Shawn Berry  
                  Councillor Barry Cullen

                  Resource Personnel:  
                  Mr. Scott Hildebrand, City Manager  
                  Ms. Linda Poole, Director of Human Resources

Regrets:           None

**Contract Settlement – Brandon Professional Firefighters/Paramedic’s Association**

The purpose of the meeting was to discuss the recent negotiations & conciliation with the Association.

Ms. Poole presented a summary of the negotiations and advised that this was being presented to the Association membership on September 22nd, 2016 and September 26th, 2016, for ratification.

Highlights of the negotiated settlement include:

- Salary increases to First Level Firefighter/Paramedic rate:
  - o January 1, 2016 - increase of 2.75%
  - o January 1, 2017 - increase of 2.75%
  - o January 1, 2018 - increase of 2.75%
  - o January 1, 2019 – increase of 2.90%
  - o January 1, 2020 – increase of 2.95%
  - o January 1, 2021 – increase of 2.95%
- Increase shift differential \$0.25 to \$0.75/hour for regular hours worked between 1800 and 0800
- Introduction of new classification of Temporary Employee
- General clean-up of clauses and renew letters of understanding
- Increase to indexing of Captain and Lieutenant classifications of 1% effective January 1st, 2019
- One-time purchase of one pair of winter gloves for suppression staff
- Six-year contract set to expire December 31, 2021

It was agreed that the proposed settlement be presented to City Council for consideration and decision, inclusive of Administration’s recommendation as follows:

That the City of Brandon enter into a six (6) year agreement with Brandon Professional Firefighters/Paramedic’s Association for the period January 1, 2016 to December 31, 2021 whereby wages shall be increased as follows:

- Salary increases to First Level Firefighter/Paramedic rate:
  - o January 1, 2016 - increase of 2.75%
  - o January 1, 2017 - increase of 2.75%
  - o January 1, 2018 - increase of 2.90%
  - o January 1, 2019 – increase of 2.95%
  - o January 1, 2020 – increase of 2.95%
  - o January 1, 2021 – increase of 2.95%

Respectfully submitted,

R. Chrest  
CHAIR

Berry-Harwood

722 That the report of the Personnel Committee dated September 19, 2016 be received. CARRIED.

Berry-Harwood

723 That the City of Brandon enter into a six (6) year agreement with Brandon Professional Firefighters/Paramedic’s Association for the period January 1, 2016 to December 31, 2021 whereby wages shall be increased as follows:

- Salary increases to First Level Firefighter/Paramedic rate:
  - January 1, 2016 - increase of 2.75%
  - January 1, 2017 - increase of 2.75%
  - January 1, 2018 - increase of 2.90%
  - January 1, 2019 – increase of 2.95%
  - January 1, 2020 – increase of 2.95%
  - January 1, 2021 – increase of 2.95% CARRIED.

(C) AUDIT AND FINANCE COMMITTEE  
VERBAL

OCTOBER 17, 2016

October 17, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett provided a verbal report to City Council on the meeting of the Audit and Finance Committee held on October 13, 2016. Councillor Fawcett reported that the Audit and Finance Committee had reviewed the tenders for the City of Brandon Financial Auditor and had provided a recommendation to City Council. Councillor Fawcett also advised that the General Operating budget currently had a projected surplus of \$830,000, while the Utility budget was projecting a \$680,000 surplus.



Fawcett-LoRegio

724 That the verbal report of the Audit & Finance Committee be received. CARRIED.

ENQUIRIES:

(212) MANITOBA HYDRO UPGRADES TO STREET LIGHTS

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Councillor Chaboyer referred to the Manitoba Hydro program whereby all street lights in the City of Brandon were to be upgraded to the energy efficient LED lights and requested an update on the status of same.

At the request of His Worship the Mayor, the City Manager responded that the Manitoba Hydro Roadway Lighting Coordinator had confirmed that approximately 50% of the street lights had been replaced with crews expected to return to Brandon by the end of 2016 to complete this project. He advised that a final update would be provided upon conclusion of the project.

(213) CANADA'S 150TH BIRTHDAY CELEBRATIONS

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Councillor Chaboyer noted that the Federal Government had recently announced various funding programs to assist communities in celebrating Canada's 150th Birthday in 2017 and enquired if the City of Brandon had applied for any of this funding. She further enquired if any special celebrations were planned for the community in 2017.

At the request of His Worship the Mayor, the City Manager responded that Community Development had submitted a grant proposal to the Canada 150 Community Infrastructure Program for the development of the green space at the A.R. McDiarmid Civic Centre. He advised that the Manager of Brandon Riverbank Inc. had also been following the Canada 150 granting program for opportunities to apply for funds for events in the City of Brandon and Western Manitoba. He noted however, that it was expected to take a minimum of 30 weeks to receive a response to any applications submitted.

The City Manager further advised that Brandon Riverbank Inc. had submitted an application to the Canada 150 Community Infrastructure Program which, if successful, would allow for the completion of the Festival Park Project and a grand opening celebration in Fall 2017. He noted that the Brandon Riverbank Inc. was contracted to host the Canada Day Celebrations annually and was open to additional 150th Birthday celebrations on July 1, 2017 should funds allow. The City Manager also noted that the flowers planted throughout the City of Brandon in 2017 would be themed in celebration of Canada's 150th Birthday.

(214) CULVERTS - EAST SIDE OF 26TH STREET AT BRANDON AVENUE

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Councillor Berry advised that he had received a complaint from an area resident with respect to a build-up of sediment on the outflow of the culvert located on the east side of 26th Street at Brandon Avenue. He enquired as to the planned maintenance for the culvert.

At the request of His Worship the Mayor, the City Manager responded that staff had reviewed all culverts in the area as part of the fall clean-up and had determined that the build-up was not impeding flows at this time. He advised that the area would continue to be monitored as part of the regular storm sewer inspections and cleaned up as necessary.

(215) 34TH STREET AND WILLOWDALE CRESCENT TRAFFIC CIRCLE

Councillor Berry noted that the traffic circle at 34th Street and Willowdale Crescent continued to be in disrepair and enquired if the repair/replacement of same would be included in the 2017 Capital Budget.

At the request of His Worship the Mayor, the City Manager confirmed that this project had been included in the Capital Budget by the Engineering Department, and if funds were approved, it was expected to be completed by the end of the 2017 construction season.

ANNOUNCEMENTS:

RECONSTRUCTION OF THE 9TH STREET AND ABERDEEN AVENUE INTERSECTION

Councillor Chaboyer thanked the staff of the Development Services Division for all their hard work on the reconstruction of the 9th Street and Aberdeen Avenue intersection. She advised that area residents had been very pleased with the improvements.

“US & THEM” DOCUMENTARY

Councillor Desjarlais announced that the screening of the documentary entitled “Us & Them” by local filmmaker Krista Loughton held October 13, 2016 at the Landmark Cinema had been sold-out with donations of canned foods exceeding 500 for Helping Hands.

ROSSER WARD MEETING

Councillor Desjarlais announced that a Rosser Ward meeting would be held on Thursday, October 27, 2016 from 7:00 to 9:00 p.m. in the Cultural Resources Centre of the A.R. McDiarmid Civic Complex, 638 Princess Avenue. Councillor Desjarlais advised that agenda items included downtown safety concerns, the 8th Street Bridge, the Snow Angel Program, the 2017 City of Brandon Budget and any other city and ward issues.

TAKE BACK THE NIGHT MARCH

Councillor Patterson announced that the Take Back the Night March would be held on Thursday, October 20, 2016 starting at 6:00 p.m. in the Courtyard at Brandon University. She encouraged everyone to come out and participate in this event.

GENERAL BUSINESS:

(A) REQUEST FOR PROPOSALS - SALE AND DEVELOPMENT OF 3500 MCDONALD AVENUE

City Council considered the report from the Manager of Property Administration dated October 12, 2016 with respect to the above.

Harwood-Cullen

725 That the Proposal for the purchase and development of the building and portion of the lands located at 3500 McDonald Avenue (subject to subdivision) submitted by Horizon Builders Ltd. be accepted whereby the lands shall be disposed of to Horizon Builders Ltd., or their designate, for the sum of \$860,000.00 plus G.S.T. subject to:

- (a) Horizon Builders Ltd. and the City of Brandon reaching a mutually agreeable Offer to Purchase Agreement containing all requirements to protect the City's interests for the sale and development of the lands and a mutually agreeable Lease and/or Joint Use Agreement relative to the operating and maintenance costs of the parking stalls designated for the golf course patrons; and
- (b) Horizon Builders Ltd. fulfilling the development of lands as substantially conceptualize in their proposal. CARRIED.

(B) TENDER - ELEANOR KIDD GARDENS RESTORATION

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Considered was a report from the Manager of Infrastructure dated October 13, 2016 with respect to the above.

LoRegio-Desjarlais

726 That the bid of Allen & Bolack Excavating Ltd. to carry out Eleanor Kidd Gardens Restoration, as per tender and specifications at a cost of \$72,653.02 (exclusive of GST) be accepted. CARRIED.

(C) BELLAFIELD NEIGHBOURHOOD SIGN

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Submitted for consideration was a report from the Manager of Property Administration dated October 12, 2016 with respect to the above.

Berry-LoRegio

727 That neighbourhood signs be permitted in City right-of-ways subject to the following:

- a) amending the Traffic By-law to include standards for the review and approval, design, construction, warranty, maintenance and perpetual care deposit for a neighbourhood sign; and
- b) amending the standard development agreement to include clauses regarding the review and approval, design, construction, warranty, maintenance and perpetual care deposit for a neighbourhood sign. CARRIED.

Berry-Desjarlais

728 That the Bellafield neighbourhood sign be permitted to remain in its current location subject to the following:

- a) a building permit being applied for by the Developer, with the permit fee waived in light of an administrative oversight;

- b) an inspection of the neighbourhood sign completed with any deficiencies the responsibility of the Developer;
- c) that the Development Agreement dated July 16, 2015 be amended to include a clause permitting the Bellafield neighbourhood sign to remain in its current location subject to a warranty period of 20 years during which time the Developer is solely responsible for all costs related to maintenance, repairs and/or reconstruction. The City will contribute no resources or finances for the sign during the warranty period. Upon expiry of the warranty period, the City will complete an inspection of the neighbourhood sign, which may include removal of the sign at the developer's expense; and
- d) the collections process for the outstanding encroachment fees be cancelled. NOT VOTED ON.

Berry-Desjarlais

729 That the application for the Bellafield Neighbourhood sign be referred to November 7, 2016 meeting of City Council. CARRIED.

(D) PUBLIC TRANSIT INFRASTRUCTURE FUND APPLICATION

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City Council considered a report from the City Clerk dated October 13, 2016 with respect to the above.

Desjarlais-Patterson

730 WHEREAS the City of Brandon has applied for cost-sharing funding under the Public Transit Infrastructure Fund (PTIF) for bus replacements, the diesel exhaust fluid bulk tank filling station, replacement of the bus wash equipment, and the replacement of the Transit Station/Information Centre;

AND WHEREAS these projects meet the incrementality requirements of PTIF, meaning the projects would not otherwise have been undertaken between April 1, 2016 and March 31, 2018 and/or the projects would not have been undertaken without federal funding;

AND WHEREAS the City of Brandon attests that these projects can be completed by March 31, 2018;

NOW THEREFORE BE IT RESOLVED THAT the City of Brandon will proceed with these projects upon approval and a signed agreement is in place with Manitoba. CARRIED.

(E) CLEAN WATER AND WASTEWATER FUND (CWWF) APPLICATION

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Submitted for consideration was a report from the City Clerk dated October 13, 2016 with respect to the above.

Harwood-Chaboyer

731 WHEREAS the City of Brandon has applied for cost-sharing funding under the Clean Water and Wastewater Fund (CWWF) for the Detailed Design of the Water Treatment Plant Upgrade;

AND WHEREAS this project meets the incrementality requirements of CWWF, meaning the project would not otherwise have been undertaken between April 1, 2016 and March 31, 2018 and/or the project would not have been undertaken without federal funding;

AND WHEREAS the City of Brandon attests that this project can be completed by March 31, 2018;

NOW THEREFORE BE IT RESOLVED THAT the City of Brandon will proceed with this project upon approval and a signed agreement is in place with Manitoba. CARRIED.

(F) REQUEST FOR PROPOSALS - PROFESSIONAL AUDITING SERVICES

Considered was a report from the Chair of the Audit and Finance Committee dated October 13, 2016 with respect to the above.

Fawcett-Cullen

732 That the proposal of Meyers Norris Penny LLP to provide professional auditing services to the City of Brandon for the years 2016 through 2020 as per proposal and specifications at the total five year cost of \$238,572 (net of GST) be accepted. CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (9:03 p.m.). CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 7, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker

**ABSENT:** Councillor Lonnie Patterson

**ADOPTION OF AGENDA:**

Chaboyer-Cullen

733 That the Agenda for the Regular Meeting of City Council to be held on Monday, November 7, 2016 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Harwood-LoRegio

734 That the Minutes of the Regular Meeting of City Council held Monday, October 17, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) ANGIE VEILLEUX & DYLAN MACDONALD, COMMUNITY DEVELOPMENT DEPARTMENT - SUMMER LIGHTS AND MUSIC IN THE PARKS

Angie Veilleux and Dylan MacDonald of the City of Brandon's Community Development Department appeared before City Council to provide an update on the Music in the Parks and Summer Lights music programs. Ms. Veilleux stated that Music in the Parks had completed a very successful 17<sup>th</sup> season and continued to provide a showcase for local musical talent. She advised that a concentrated effort had been made to engage youth in Brandon's cultural activities, increase access to those activities and enhance the profile of culture in Brandon. This had been achieved through the Summer Lights Music Program which coupled concerts with music workshops for young emerging artists. Mr. MacDonald also highlighted the Summer Lights Music Festival, a full day of musical entertainment held on the Keystone Centre grounds in September.

Parker-LoRegio

735 That the presentation by Angie Veilleux and Dylan MacDonald, on behalf of the Community Development Department with respect to the Summer Lights and Music in the Parks, be received. CARRIED.

(B) JACKIE NICHOL AND JASON KRIESER, BRANDON FIRST – ANNUAL REVIEW

Jason Krieser, Chairperson and Jackie Nichol, Executive Director of Brandon First appeared before City Council to provide an review of the past year's events and initiatives undertaken by Brandon First.

Ms. Nichol noted that Brandon First had display tables at various conferences and events promoting Brandon as a host city to the sport, meeting and event planning market. She reported on the enhancement of their online and social media presence and the launch of the new website. Ms. Nichol stated that the biggest accomplishment of Brandon First in the past year was partnering with a number of amazing events that drove growth in the community by contributing countless dollars into the economy while building community spirit and pride. She concluded the presentation by thanking City Council for the support, through the Accommodation Tax Program, to showcase Brandon.

Harwood-Desjarlais

736 That the presentation by Jackie Nichol and Jason Krieser, on behalf of the Brandon First, be received. CARRIED.

(C) STEVE MCMILLAN, VBJ DEVELOPMENTS - BELLAFIELD NEIGHBOURHOOD SIGN

Steve McMillan appeared before City Council on behalf of VBJ Developments to provide information on the Bellafield Neighbourhood Sign application. Mr. McMillan reviewed the specifics of the sign noting that it was on a constructed from treated wood form and waterproofed with acrylic stucco and metal siding and was on a concrete foundation. He stated that the recommended conditions of the sign approval called for a 20-year warranty, whereby the applicant was asking for the same 2-year warranty that was given on all city infrastructure.

Berry-Cullen

737 That the presentation by Steve McMillan, on behalf of VBJ Developments, with respect to the Bellafield Neighbourhood Sign, be received. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION – 1340 PACIFIC AVENUE (ARMY, NAVY, AIR FORCE VETERANS UNIT NO. 10)

City Council sat to hear representation on the variance application for the property located at 1340 Pacific Avenue.

Ryan Nickel, Principle Planner, provided an overview of the project and the requirement for a variance of Table 7 of the City's Zoning By-law, to permit a free-standing advertising sign in the MU HUB Mixed use zone. He confirmed that no opposition to the application had been received by the Planning Commission, however the application was neither approved nor rejected and was referred directly to City Council for a decision.

Eric Seniuk and Jeff Pinchin, Pattison Outdoor Advertising, appeared on behalf of Army Navy Air Force Veterans Unit No.10 (ANAF) and spoke in favour of the application. Mr. Seniuk noted that the change in orientation of the sign would cause a slight increase in the square footage from 192 sq. ft. to 200 sq. ft. He advised that it was not a digital screen but was made of poster paper, illuminated by one LED bulb that was triggered by photo sensors. Mr. Pinchin reported that they had canvassed residential properties located to the east and west of sign and obtained letters of support. He concluded that Pattison was willing to enter into a development agreement regarding the sign.

Al Dunham, 1st Vice President of ANAF spoke in favour of the application. He noted that the funding received from the rental of the sign was integral to the budget of ANAF.

LoRegio-Desjarlais

738 That the Public Hearing for Variation Application No. V-18-16-B at 1340 Pacific Avenue be concluded. CARRIED.

Desjarlais-Berry

739 That the Variance Application V-18-16-B to allow for the replacement and enlargement of a legally non-conforming sign be approved at 1340 Pacific Avenue (Lots 13-18, Block 81, Plan 2) in accordance with the attached letter of intent "Attachment F2" the attached site plan "Attachment G-2" and elevation plan "Attachment G-3", subject to the owner or successor, prior to the issuance of a building permit:

- a. entering into a development agreement with the City of Brandon subject to the supplementary condition that the freestanding advertising sign be removed prior to the issuance of a development and/or building permit to develop a new use (e.g. new commercial or multi-family development) on the site. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) AGE FRIENDLY COMMITTEE OCTOBER 25, 2016

October 25, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Committee Members: Dayle Hughson (Chairperson); Councillor Ron Brown; Councillor Glen Parker; John Faulkner; Geraldine Walker; Elaine Alvis; Nancy McPherson, Prairie Mountain Health Authority; Richard Greer, Community Development Coordinator.

Your Poverty Committee, at its meeting held this 25th day of October, 2016 begs leave to report as follows and submits recommendations where deemed necessary and expedient:

MEMBERSHIP AND TERMS OF OFFICE – AGE FRIENDLY COMMITTEE

City Council, at its meeting held June 4, 2013 (Motion No. 1127), established the Age Friendly Committee which shall be comprised of two (2) members of City Council; one (1) representative from the Prairie Mountain Health Authority; and four (4) citizen members of which two (2) shall be 55 years of age or older.

The Age Friendly Committee of the City of Brandon has become aware of a need to increase the size of our membership in order to facilitate our ability to fulfill our mandate of making the City of Brandon an Age Friendly Community.



In the early summer we held a Community Consultation that was attended by a large group of citizens who were interested in participating in this process and helping to attain this goal. It was decided that the committee would develop an action plan and set up volunteer working groups to deal with the challenges presented in each of the eight individual domains of an Age Friendly Community. Each of these Committees would have a member of the Age Friendly Committee to provide continuity between the groups and to report back to the Committee so we can assist and guide the working groups more effectively.

When we started to develop the action plan to put this into practice it became evident the seven members of the Age Friendly Committee would be hard pressed to oversee the eight domain working groups effectively as well as continue with the other duties of the Committee.

After much discussion it was decided that the optimal number of committee members to do this work would be nine. This would enable the committee to provide a member to each of the eight domain working groups to provide guidance and report back to the Committee so we can be aware of and assist with the actions of each working group.

The purpose of the ninth member would be to have someone to coordinate between all of the working groups and to fill in when the regular member of the Age Friendly Committee on a working group was unavailable. As the members of our committee all have other commitments and are not always available this can happen quite often.

The Age Friendly Committee also feels it would be better served by the membership in carrying out its duties and functions by extending the appointments to staggered, two-year terms, instead of one (with the exception of the members of Council and the representative of the Health Authority) as same would provide some continuity from one year to the next.

RECOMMENDATION:

That the number of citizen members to be appointed to the Age Friendly Committee be increased from four (4) to six (6) of which two (2) shall be 55 years of age or older;

and further, that the terms of office for citizen members shall be two years (2), notwithstanding that 3 citizen members shall be appointed for a one-year term commencing January 1, 2017 and expiring December 31, 2017, and 3 members shall be appointed for a two-year term commencing January 1, 2017 and expiring December 31, 2018.

Respectfully submitted,

Councillor Ron Brown,  
Age Friendly Committee

Brown-Harwood

740 That the report of the Age Friendly Committee dated October 25, 2016 be received. CARRIED.

Brown-Parker

741 That the number of citizen members to be appointed to the Age Friendly Committee be increased from four (4) to six (6) of which a minimum of two (2) shall be 55 years of age or older;

and further, that the terms of office for citizen members shall be two years (2), notwithstanding that 3 citizen members shall be appointed for a one-year term commencing January 1, 2017 and expiring December 31, 2017, and 3 members shall be appointed for a two-year term commencing January 1, 2017 and expiring December 31, 2018. CARRIED.

(B) KEYSTONE CENTRE  
VERBAL

NOVEMBER 7, 2016

November 7, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a report on the recent meeting of the Keystone Board. He advised that the Marianas Trench concert had been postponed due to illness, and that Dean Brody would be appearing in May, 2017. Councillor Berry noted that the Bryan Adams concert on November 24 was a sell-out. He stated that the annual audit had been completed and the Annual Meeting would be held at 6:30 p.m. on November 17, 2016 in the CKLQ Hall at the Keystone Centre.

Berry-Desjarlais

742 That the report of the Keystone Centre be received. CARRIED.

ENQUIRIES:

(212) UPDATE ON LANDSCAPING OF A.R. MCDIARMID BUILDING

Councillor LoRegio noted that the landscaping at the A.R. McDiarmid Building had been budgeted for in 2016 however, the work had not been completed. He requested an update on the status of same.

At the request of His Worship the Mayor, the City Manager confirmed that \$215,000 had been allocated to the Greenspace Development Reserve for this project in 2016. He advised that the project had been placed on hold while the possibility of housing a daycare in the basement of the building was being investigated. He noted that the Community Services Department had been approved for a \$15,000 grant from Communities in Bloom for the project in 2016; however, given that the project was delayed, they were reapplying for the funds in 2017. He agreed to keep City Council apprised of what was happening with the A.R. McDiarmid Building and its greenspace.

(213) PARKING ISSUES AROUND KING GEORGE SCHOOL

Councillor Parker advised that he had received complaints from area residents with respect to parking in the vicinity of King George School. He noted that areas close to the school were being used for extended parking which left no spots open for parents or visitors to the school and enquired if restricted parking in this area could be considered.

At the request of His Worship the Mayor, the City Manager responded that a review had been conducted and it was being recommended that parking on the west side of Park Street between McTavish Avenue East and Victoria Avenue East be restricted to 2 hours other than for permitted residents, as was currently the case on the east side of Park Street. He advised that the surrounding residents and the Brandon School Division would be advised of these potential changes and agreed to keep City Council updated on this issue.

ANNOUNCEMENTS:

"NO STONE LEFT ALONE" CEREMONY - BRANDON CEMETERY

His Worship Mayor Chrest announced that he and Councillor Harwood had attended the "No Stone Left Alone" Ceremony held November 7, 2016 at the Brandon Municipal Cemetery. His Worship advised that the ceremony had been organized by Ryan Lawson and saw poppies placed on every grave in the Veterans' Section of the cemetery with over 600 students from the Brandon School Division participating in the event.

REMEMBRANCE DAY SERVICES IN WESTMAN AREA

His Worship Mayor Chrest encouraged everyone to attend the Remembrance Day Services being held at the Keystone Centre and other locations in the Westman Area on November 11, 2016.

GENERAL BUSINESS:

(A) BELLAFIELD NEIGHBOURHOOD SIGN

This matter was referred from the October 19, 2016 meeting of City Council.

City Council considered a report from the Manager of Property Administration dated October 12, 2016 with respect to the above.

Berry-Cullen

743 That the Bellafield neighbourhood sign be permitted to remain in its current location subject to the following:

- a) A building permit being applied for by the Developer, with the permit fee waived in light of an administrative oversight;
- b) An inspection of the neighbourhood sign completed with any deficiencies the responsibility of the Developer;
- c) that the Development Agreement dated July 16, 2015 be amended to include a clause permitting the Bellafield neighbourhood sign to remain in its current location subject to a warranty period of 5 (five) years during which time the Developer is solely responsible for all costs related to maintenance, repairs and/or reconstruction. The City will contribute no resources or finances for the sign during the warranty period. Upon expiry of the warranty period, the City will complete an inspection of the neighbourhood sign, and any repairs needed will be at the developer's expense before turning the sign over to the City; and
- d) the collections process for the outstanding encroachment fees be cancelled. CARRIED.

(B) 2017 SCHEDULE OF CITY COUNCIL MEETING DATES

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Submitted for consideration was a report from the City Clerk dated October 24, 2016 with respect to the above.

Harwood-Harwood

744 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2017:

Monday, January 9, 2017	Monday, June 19, 2017
Monday, January 23, 2017	Monday, July 17, 2017
Monday, February 6, 2017	Monday, August 14, 2017
Tuesday, February 21, 2017	Tuesday, September 5, 2017
Monday, March 6, 2017	Monday, September 18, 2017
Monday, March 20, 2017	Monday, October 2, 2017
Monday, April 3, 2017	Monday, October 16, 2017
Tuesday, April 18, 2017	Monday, November 6, 2017
Monday, May 1, 2017	Monday, November 20, 2017
Monday, May 15, 2017	Monday, December 4, 2017
Monday, June 5, 2017	Monday, December 18, 2017

CARRIED.

(C) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

---

Considered was a report from the City Clerk dated October 31, 2016 with respect to the above.

Berry-Brown

745 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Jan Chaboyer be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 20, 2017. CARRIED.

LoRegio-Desjarlais

746 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Barry Cullen be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 20, 2017. CARRIED.

(D) 2017 APPOINTMENTS TO COUNCIL COMMITTEES

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City Council considered a report from the City Clerk dated October 28, 2016 with respect to the above.

Harwood-LoRegio

747 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 20, 2017:

Audit and Finance Committee

Mayor Rick Chrest (Chair)  
Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Jeff Fawcett

Personnel Committee

Mayor Rick Chrest (Chair)  
Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Jeff Harwood

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais  
Councillor Jeff Harwood

Poverty Committee

Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Lonnie Patterson

Grants Review Committee

Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Lonnie Patterson

Taxi Appeal Committee

Councillor Lonnie Patterson (Chair)  
Councillor John LoRegio  
Councillor Ron Brown  
Councillor Shawn Berry (Alternate)  
Councillor Barry Cullen (Alternate)

CARRIED.

(E) 2017 APPOINTMENTS TO OTHER COMMITTEES AND BOARDS

---

Submitted for consideration was a report of the City Clerk, dated October 28, 2016 with respect to the above.

LoRegio-Chaboyer

748 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 20, 2017 unless otherwise noted:

Brandon & Area Planning District Board

Mayor Rick Chrest  
Councillor Barry Cullen  
Councillor Jeff Fawcett

Building Standards Committee

Councillor Jeff Fawcett (Chair)  
Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor Jan Chaboyer (Alternate)  
Councillor Kris Desjarlais (Alternate)

Brandon General Museum & Archives Board

Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor John LoRegio

Joint Task Force – City of Brandon & Brandon School Division

Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Glen Parker

Brandon Urban Aboriginal Peoples' Council

Councillor Kris Desjarlais  
Councillor Jeff Fawcett

Keystone Agriculture & Recreational Centre Board

Councillor Shawn Berry  
Councillor Lonnie Patterson

Age Friendly Committee

Councillor Ron Brown  
Councillor Glen Parker

Assiniboine Hills Conservation District

Councillor Barry Cullen

Western Manitoba Regional Library Board

Councillor Ron Brown

Western Manitoba Centennial Auditorium Board

Mayor Rick Chrest  
Councillor Jeff Fawcett  
Councillor Glen Parker  
CARRIED.

(F) ALTERATION TO CITY COUNCIL MEETING TIME – NOVEMBER 24, 2016

Considered was a report from the City Clerk, dated October 24, 2016 with respect to the above.

Berry-Cullen

749 That pursuant to Procedure By-law No. 6634, the regular meeting of City Council scheduled for Thursday, November 24, 2016 be held at 6:00 p.m. CARRIED.

(G) INTERIM APPOINTMENT TO BRANDON DOWNTOWN DEVELOPMENT CORPORATION (REN BRANDON)

City Council considered a report from the City Clerk's Office, dated October 25, 2016 with respect to the above.

Desjarlais-Harwood

750 That Patrick Sullivan be appointed to the Board of Directors of the Brandon Downtown Development Corporation for the term of office to begin November 1, 2016 and end March 31, 2018. CARRIED.

BY-LAWS:

NO. 7157 TO AMEND BORROWING BY-LAW NO. 7121 – KEYSTONE CENTRE ROOF PROJECT

Submitted for consideration was a report from the City Treasurer dated October 24, 2016 with respect to the above.

751 Berry-Fawcett  
That By-law No. 7157 to amend By-law No. 7121 by decreasing the principal amount of borrowing and the terms of the debt for the Keystone Roof Project be read a first time. CARRIED.

752 Berry-Fawcett  
That the by-law be read a second time. CARRIED.

NO. 7158 TO AMEND BORROWING BY-LAW NO. 7060 - RETROFIT OF 638 PRINCESS AVENUE  
(DEVELOPMENT SERVICES BUILDING)

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Considered was a report from the City Treasurer dated October 24, 2016 with respect to the above.

753 Desjarlais-Fawcett  
That By-law No. 7158 to amend By-law No. 7060 by decreasing the principal amount of borrowing and the terms of the debt for the retrofitting of the Development Services Building be read a first time. CARRIED.

754 Desjarlais-Chaboyer  
That the by-law be read a second time. CARRIED.

GIVING OF NOTICE:

(A) FUNDING OF KEYSTONE CENTRE CAPITAL PLAN

---

In accordance with Rule 60 of City Council Procedure By-law No., 6634, Councillor Berry gave notice of his intent to introduce at the November 24, 2016 meeting of City Council, a motion to support funding for the Keystone Centre's Capital Plan.

ADJOURN:

Berry-Chaboyer  
That the meeting do now adjourn (9:15 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON THURSDAY,  
NOVEMBER 24, 2016 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker

ABSENT: Councillor Lonnie Patterson

ADOPTION OF AGENDA:

Harwood-Chaboyer

755 That the Agenda for the Regular Meeting of City Council to be held on Thursday, November 24, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Parker

756 That the Minutes of the Regular Meeting of City Council held Monday, November 7, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) MICHELLE FUNK, JOHN HOWARD SOCIETY - THE HUB PROJECT AND RESTORATIVE JUSTICE WEEK

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Michelle Funk, Restorative Justice Facilitator for the John Howard Society, provided a verbal presentation to City Council on Hub Project and Restorative Justice Week. Ms. Funk explained the concept of restorative justice to City Council and why linking the offender to the victims of crime was a crucial step in taking responsibility and accountability for past transgressions. She advised that the John Howard Society implemented the Hub Project in November of 2015 which promoted and encouraged understanding about the Restorative Justice Program.

LoRegio-Brown

757 That the presentation by Michelle Funk on behalf of the John Howard Society with respect to the Hub Project and Restorative Justice Week be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil



COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

NOVEMBER 24, 2016

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November 24, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a report to City Council on the recent Keystone Centre Board of Directors Meeting. He noted that the Keystone Centre held a successful Annual General Meeting on November 27, 2016 that was well attended by the public. Councillor Berry also informed City Council that the Keystone Centre has posted a \$102,000 operating surplus for the 2015/2016 budgetary year.

(B) AUDIT AND FINANCE COMMITTEE  
VERBAL

NOVEMBER 24, 2016

---

November 24, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett provided a report on the Audit and Finance Committee meeting held on October 27, 2016. Councillor Fawcett reported that the General Operating Budget currently had a projected surplus of \$943,000 while the Utility Budget was projecting a \$913,000 surplus. Councillor Fawcett informed City Council that a representative from Richardson GMP provided an update on the City of Brandon's investment portfolio, which currently totalled \$25.9 Million and had netted an average return of 2.73% over the last three years.

Berry-Cullen

758 That the reports of the Keystone Centre and the Audit & Finance Committee be received.  
CARRIED.

ENQUIRIES:

Nil

ANNOUNCEMENTS:

LINDEN LANES WARD MEETING

---

Councillor Berry announced that a Linden Lanes Ward meeting would be held on Tuesday, November 29, 2016 at 7:00 p.m. at Westridge Community Centre. Councillor Berry advised that agenda items included policing and by-laws, drainage issues in the Brookwood Subdivision, infrastructure, the 2017 City of Brandon Budget and any other city and ward issues.

GENERAL BUSINESS:

(A) FUNDING OF KEYSTONE CENTRE CAPITAL PLAN

---

City Council considered a report from Councillor Shawn Berry dated November 15, 2016 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held November 7, 2016.

Berry-Desjarlais

759 That funding by the City of Brandon for the Keystone Centre's 5-year Capital Plan in an amount not to exceed \$1,000,000 annually be referred to the 2017 Budget Deliberations. CARRIED.

(B) COMMUNITY EVENT DESIGNATION - 2016 CANADA CUP OF CURLING

---

Submitted for consideration was a report from the City Clerk's Office dated November 22, 2016 with respect to the above.

Berry-Parker

760 That the 2016 Canada Cup of Curling to be held November 30 to December 4, 2016 be hereby designated as a Community Event in the City of Brandon. CARRIED.

BY-LAWS:

NO. 7159 2017 FEE SCHEDULE  
1ST READING

---

Considered was a report from the City Treasurer dated November 15, 2016 with respect to the above.

Fawcett-Cullen

761 That By-law No. 7159, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2017, be read a first time. CARRIED.

NO. 7160 TO CREATE THE LANDFILL CLOSURE AND POST CLOSURE RESERVE FUND  
1ST READING

---

City Council considered a report from the City Treasurer dated November 4, 2015 with respect to the above.

Harwood-Chaboyer

762 That By-law No. 7160 to establish the Landfill Closure and Post Closure Reserve be read a first time. CARRIED.

NO. 7161 TO CREATE THE AIRPORT IMPROVEMENTS RESERVE FUND  
1ST READING

---

Submitted for consideration was a report from the City Treasurer dated November 4, 2016 with respect to the above.

763 Chaboyer-Fawcett  
That By-law No. 7161 for the establishment of the Airport Improvements Reserve be read a first time. CARRIED.

NO. 7162 TO CREATE THE TECHNOLOGY RESERVE FUND  
1ST READING

---

Considered was a report from the City Treasurer dated November 4, 2016 with respect to the above.

764 Harwood-Chaboyer  
That By-law No. 7161 for the establishment of the Technology Reserve be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer  
That the meeting do now adjourn (6:27 p.m.) CARRIED.

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MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 5, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

LoRegio-Chaboyer  
765 That the Agenda for the Regular Meeting of City Council, to be held on Monday, December 5, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-Parker  
766 That the Minutes of the Regular Meeting of City Council held Thursday, November 24, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) JOHN JACOBSON - TESTING OF LEAD CONTENT IN WATER

---

John Jacobson, member of the Council of Canadians, appeared before City Council with respect to concerns regarding lead contamination of residential drinking water in the City of Brandon. Mr. Jacobson enquired about water testing procedure, filter effectiveness, notification of residents, and general questions about the usage of the filter rebate program. His Worship Mayor Chrest referred Mr. Jacobson's questions to Administration for response.

Parker-LoRegio  
767 That the presentation by John Jacobson with respect to the testing of lead content in water be received. CARRIED.

(B) COENRAAD FOURIE - INTRODUCTION OF MUNICIPAL INFRASTRUCTURE CHAIR

---

Coenraad Fourie, Director of Planning, Property, and Buildings for the City of Brandon, appeared before City Council on behalf of Municipal Infrastructure Chair program currently hosted by the University of Manitoba. Mr. Fourie explained the purpose of the Manitoba Infrastructure Chair Program was to support the research needs of Manitoba municipalities in matters of infrastructure renewal, innovation, training, and decision support. He stated that the Manitoba Infrastructure Chair program also partnered with contractors, suppliers, and consulting engineers to share technical knowledge and expertise. Mr. Fourie requested that the City of Brandon become a funding partner of the program for a five-year period.

Chaboyer-Harwood

768 That the presentation by Coenraad Fourie with respect to the Municipal Infrastructure Chair be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BOARD OF REVISION NOVEMBER 2, 2016

City Council considered a report from the Chairman of the Board of Revision dated November 2, 2016 with respect to the proceedings of the Board of Revision regarding applications for revision of the 2017 Assessment Roll.

Fawcett-Cullen

769 That the report of the Board of Revision dated November 2, 2016 with respect to the 2015 & 2016 Supplementary Tax Statements and the 2017 Real Property Assessment Roll be received. CARRIED.

ENQUIRIES:

(218) REMOVAL OF DEADFALL TREES ON NORTH SIDE OF ASSINIBOINE RIVER, WEST OF DAVID THOMPSON BRIDGE

Councillor Harwood noted that floods in 2011 and 2014 had left deadfalls of trees along the north side of the Assiniboine River, west of the David Thompson Bridge and enquired when same were expected to be cleaned up.

At the request of His Worship the Mayor, the City Manager responded that, as the area referred to by Councillor Harwood was not city-owned land, the City of Brandon was not authorized to complete general clean-up on private property. He advised that the landowner would be contacted and requested to have the area cleaned up as soon as possible.

(219) SAFETY OF INTERSECTION AT 18TH STREET AND BRAECREST DRIVE

Councillor Chaboyer noted that safety continued to be a concern at the intersection of 18th Street North and Braecrest Drive and enquired if signage restricting left turns and through traffic could be considered at this intersection.

At the request of His Worship the Mayor, the City Manager responded that restricting southbound left turns and westbound through traffic was unlikely to be effective and would increase peak hour traffic on Knowlton Drive which runs past an Elementary School.

He advised that a functional design study for the Braecrest Drive corridor and its intersections with both 1st and 18th Streets was planned for 2017. He noted that the possibility of relocating left turn and through traffic to the signalized intersection further north on 18th Street North along with other options, would be considered as part of the joint study conducted by Manitoba Infrastructure, Assiniboine Community College and the City of Brandon. He agreed to keep City Council updated on this issue.

(220) ISSUE WITH CN TRACKS IN NORTHBOUND LANE ON 26TH STREET

---

Councillor LoRegio announced that he had raised a concern regarding the condition of the Canadian National Railway (CN) crossing in the northbound lane of 26th Street and thanked both CN and the City of Brandon staff for their quick response in addressing this issue.

ANNOUNCEMENTS:

SNOW ANGELS PROGRAM IN BRANDON

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Councillor Desjarlais announced that the Snow Angels Program was now operational in the City of Brandon. Councillor Desjarlais advised that the Program provided an opportunity for those who were unable to shovel the snow on the municipal sidewalks around their home to have the work completed by volunteers. He advised that further information was available on the website at snowangels.brandon.ca and encouraged anyone who needed help or wished to volunteer for the program to call (204) 729-2186 or email snowangels@brandon.ca.

GENERAL BUSINESS:

(A) PROPOSAL – TWO (2) SINGLE AXLE DUMP TRUCKS

---

City Council considered a report from the Director of Finance dated November 18, 2016 with respect to the above.

LoRegio-Patterson

770 That the proposal from Freightliner Manitoba Limited to supply two (2) 2017 Freightliner M2-106 Single Axle Dump Trucks as per the proposal and specifications for a total price of \$266,767.56 (net of GST) be accepted CARRIED.

(B) ELECTRICAL INFRASTRUCTURE – AVIATION AVENUE, BRANDON MUNICIPAL AIRPORT

---

Submitted for consideration was a report from the Director of Finance dated November 28, 2016 with respect to the above.

Fawcett-Chaboyer

771 That the quote from Manitoba Hydro to install 3 phase power to each of the six (6) lots on Aviation Avenue at a cost of \$78,295.93 (including GST) be approved and that the expenditure be funded from the Airport Reserve. CARRIED.

(C) 2017 CITY OF BRANDON BORROWING

---

Considered was a report from the Director of Finance dated November 22, 2016 in respect to the above.

Fawcett-Parker

772 That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$10,350,000 which is less than \$86,453,467 being the total taxes and grants in lieu collected in 2016, be authorized, and further that these funds only be used for general operating expenses in the 2017 fiscal year and all sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(D) 2017 CITIZEN APPOINTMENTS TO BOARD OF REVISION

---

City Council considered a report from the City Clerk's Department dated November 29, 2016 with respect to the above.

Patterson-Chaboyer

773 That the following citizen appointments be and are hereby made to the Board of Revision for one year terms of office to commence January 1, 2017 and expire December 31, 2017:

Don Cornell (Chair)  
Wally Peter Geiler  
Wesley Shewchuk  
Gary Walker  
Kenneth Dzogan  
CARRIED.

(E) CITIZEN APPOINTMENTS TO BRANDON GENERAL MUSEUM & ARCHIVES INC.

---

Submitted for consideration was a report from the City Clerk's Department dated November 29, 2016 with respect to the above.

LoRegio-Harwood

774 That the following citizen appointments be and are hereby made to the Brandon General Museum & Archives Board, for a two-year term of office to commence January 1, 2017 and expire on December 31, 2018:

Doug Grossart  
Roberta M. Baskier  
Jag Singh  
CARRIED.

(F) CITIZEN APPOINTMENTS TO THE POVERTY COMMITTEE

---

Considered was a report from the City Clerk's Department dated November 29, 2016 with respect to the above.

Patterson-Chaboyer

775 That the following citizen appointments be and are hereby made to the Poverty Committee for a two-year term of office to commence January 1, 2017 and expiring December 31, 2018:

Susan Spring  
Derek Brock McEwing  
CARRIED.

(G) CITIZEN APPOINTMENTS TO THE WESTERN MANITOBA REGIONAL LIBRARY BOARD

---

City Council considered a report from the City Clerk's Department dated November 29, 2016 with respect to the above.

Brown-Harwood

775 That the following citizen appointments be and are hereby made to Western Manitoba Regional Library Board for a two-year term of office to begin January 1, 2017 and expire December 31, 2018:

Tammy Hamilton  
Keith W.M. Parry  
CARRIED.

(H) CITIZEN APPOINTMENTS TO AGE FRIENDLY COMMITTEE OF CITY COUNCIL

---

Submitted for consideration was a report from the City Clerk's Department dated November 30, 2016 with respect to the above.

Parker-Desjarlais

777 That the following citizen appointments be and are hereby made to the Age Friendly Committee for two (2) year terms of office beginning January 1, 2017 and expiring December 31, 2018.

Dayle Hughson  
Geraldine Walker  
Elaine Alvis  
CARRIED.

Parker-Brown

778 That the following citizen appointments be and are hereby made to the Age Friendly Committee for one (1) year terms of office beginning January 1, 2017 and expiring December 31, 2017.

John Faulkner  
Meryl Lynn Orth  
Marjorie Maxwell  
CARRIED.



(I) CITIZEN APPOINTMENTS TO BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

---

Submitted for consideration was a report from the City Clerk's Department dated November 30, 2016 with respect to the above.

Desjarlais-Fawcett

779 That the following citizen appointments be and are hereby made to the Brandon Urban Aboriginal Peoples' Council for two (2) year terms of office beginning January 1, 2017 and expiring December 31, 2018.

Richard Greer  
Lorraine Pompana  
Amie Martin  
Kevin Tacan  
CARRIED.

BY-LAWS:

NO. 7159 2017 FEE SCHEDULE

---

It was noted that this by-law received first reading at the November 24, 2016 meeting of City Council.

LoRegio-Cullen

780 That Schedule "A" of By-law No. 7159 be amended by deleting on Page 9 under BRANDON MUNICIPAL CEMETERY - Interment Surcharges, the words: "After 3:30 p.m." and substituting therefor the words: "After 4:00 p.m.". CARRIED.

LoRegio-Berry

781 That Schedule "A" of By-law No. 7159 be further amended be deleting on Page 23, under the COMPLIANCE FINE SCHEDULE - Ticket Code 69, the words: "or Cemetery". CARRIED.

Berry-Cullen

782 That Schedule "A" of By-law No. 7159 be further amended by deleting on Page 5 under SANITATION - Residential Tipping Fees Per Load and Other Applicable Fees, the Entrance Fee of \$5.00 for Residential Customers entering the landfill. LOST.

Berry-Desjarlais

783 That Schedule "A" of By-law No. 7159 be further amended by adding on Page 5 under SANITATION - Residential Tipping Fees Per Load and Other Applicable Fees, the words: "with a maximum of 4 loads per day" immediately following the words: "flat fee". LOST.

Cullen-LoRegio

784 That Schedule "A" of By-law No. 7159 be further amended by deleting on Page 5 under SANITATION - Residential Tipping Fees Per Load and Other Applicable Fees, the Entrance Fee of \$5.00 for Residential Customers entering the landfill and substituting therefor the fee of \$2.00. CARRIED.

Desjarlais-Patterson

785 That Schedule "A" of By-law No. 7159 be further amended by adding on Page 8 under REC CENTRE - Green Fees, the words: "June/July, after 6:00 pm" immediately following the words: "Twilight (After 5:00 pm)". CARRIED.

Chrest-Desjarlais

786 That Schedule "A" of By-law No. 7159 be further amended on Page 6 under SANITATION - Material Recycling Facility Commercial Fees by:

- (a) deleting under Cardboard (No Contamination) the fee of \$100.00 and substituting therefor the fee of \$50.00;
- (b) deleting under Cardboard (Contamination >15% Recyclables) the fee of \$125.00 and substituting therefor the fee of \$75.00;
- (c) deleting under Mixed Recycling (No Contamination) the fee of \$100.00 and substituting therefor the fee of \$75.00; and
- (d) deleting under Shredded Paper (No Contamination) the fee of \$100.00 and substituting therefor the fee of \$75.00. CARRIED.

LoRegio-Chaboyer

787 That Schedule "A" of By-law No. 7159 be further amended by adding on Page 6 under SANITATION - Material Recycling Facility Commercial Fees the following fees:

- “(A) Cardboard (No Contamination) (Materials Brought In From Outside of City Limits) - \$100.00  
Cardboard (Contamination >15% Recyclables) (Materials Brought In From Outside of City Limits) - \$125.00
- (B) Mixed Recycling (No Contamination) (Materials Brought In From Outside of City Limits) - \$100.00
- (C) Shredded Paper (No Contamination) (Materials Brought In From Outside of City Limits) - \$100.00”. CARRIED.

Chaboyer-Desjarlais

788 That Schedule "A" to By-law No. 7159 be amended by deleting on Page 25, under AMBULANCE SERVICES, the fee of \$483 for Emergency & Non Emergency Medical Response and for the Discontinuation of Resuscitation in the Field, and substituting therefor the fee of \$550.00 respectively;

and further, by deleting the fees for Basic Life Support, Advanced Life Support, Out of Community Resident Surcharge, and Out of Province Resident Surcharge;

and further, by adding under Winnipeg Trips, a fee of \$75.00 for Waiting Time Per Hour;

and further, by deleting under Excluding Winnipeg, the words: "Flat Rate", and substituting therefor the words: "Rate Per Hour". CARRIED.

LoRegio-Chaboyer

789 That By-law No. 7159, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2017, as amended, be read a second time. CARRIED.

LoRegio-Chaboyer

790

That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7159 third reading.

FOR

AGAINST

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

Nil

NO. 7160

TO CREATE THE LANDFILL CLOSURE AND POST CLOSURE RESERVE FUND

---

It was noted that this by-law received first reading at the November 24, 2016 meeting of City Council.

Fawcett-Cullen

791

That By-law No. 7160 to establish the Landfill Closure and Post Closure Reserve be read a second time. CARRIED.

Fawcett-Chaboyer

792

That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7160 third reading.

FOR

AGAINST

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

Nil

NO. 7161                    TO CREATE THE AIRPORT IMPROVEMENT RESERVE FUND

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It was noted that this by-law received first reading at the November 24, 2016 meeting of City Council.

Fawcett-Desjarlais

793                    That By-law No. 7161 for the establishment of the Airport Improvement Reserve be read a second time. CARRIED.

Fawcett-Cullen

794                    That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7161 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7162                    TO CREATE THE TECHNOLOGY RESERVE FUND

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It was noted that this by-law was received for a first time on the November 24, 2016 meeting of City Council.

Desjarlais-Harwood

795                    That By-law No. 7162 to establish the Technology Reserve, be read a second time. CARRIED.

Desjarlais-Harwood

796                    That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7162 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	

Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (9:48 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 19, 2016 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-Chaboyer  
797 That the Agenda for the Regular Meeting of City Council to be held on Monday, December 19, 2016 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Patterson-Parker  
798 That the Minutes of the Regular Meeting of City Council held Monday, December 5, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) CHIEF IAN GRANT, BRANDON POLICE SERVICE - BRANDON POLICE SERVICE UPDATE

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Chief Ian Grant, Brandon Police Services, appeared before City Council to announce his forthcoming retirement in July of 2017. In his comments, Chief Grant spoke about his 37-year career in law enforcement, 32 of which have been with the Brandon Police Service.

Berry-Parker  
799 That the presentation by Chief Ian Grant, on behalf of Brandon Police Service with respect to the Brandon Police Service, be received. CARRIED.

(B) KRISTEN PHILLIPS, GENERAL MANAGER OF MANITOBA AG DAYS - ACCOMMODATION TAX GRANT

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Kristen Phillips, General Manager of Manitoba Ag Days, appeared before City Council with respect to their application for an accommodation tax grant for the upcoming 40th Anniversary event commencing on January 17, 2017. Mrs. Phillips announced that Manitoba Ag Days would be expanding by 19,000 square feet, adding 102 new exhibitors, new international speakers, and 17 new convention features. Mrs. Phillips confirmed that the application had been denied by Administration based on the established criteria for growing an existing event and asked that City Council consider Manitoba Ag Day's accommodation tax grant request, related to this event expansion, at the January 9, 2017 City Council meeting.

Berry-Patterson

800 That the presentation by Kristen Phillips, on behalf of Manitoba Ag Days with respect to the Accommodation Tax grant, be received. CARRIED.

(C) RON KRISTJANSSON, PROVINCIAL EXHIBITION OF MANITOBA - DISPLAY BUILDING II

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Ron Kristjansson, General Manager of the Provincial Exhibition of Manitoba, appeared before City Council with respect to Display Building II. He noted that the “Restoring the Glory” Capital Campaign had been very successful in mobilizing funds from Parks Canada, the Province of Manitoba, private donors, and both in-kind and fiscal support from the City of Brandon. He further stated that renovations to Display Building II continued to progress and the Provincial Exhibition was planning to complete the project in 2017 for their 135th Anniversary. Mr. Kristjansson thanked the City Council for their support of the project and respectfully requested the final installment of \$85,000, of the three year \$255,000 commitment from the City of Brandon, be dispersed in 2017.

LoRegio-Chaboyer

801 That the presentation by Ron Kristjansson, on behalf of the Provincial Exhibition of Manitoba with respect to the Display Building II, be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) AUDIT & FINANCE COMMITTEE  
VERBAL

DECEMBER 19, 2016

December 19, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett reported on the Audit and Finance Committee meeting held November 30, 2016. Councillor Fawcett informed City Council that the General Fund was now projected to have a \$1.5 M surplus which was an increase of \$550,000 from the September review. He noted that surplus funds would be allocated into various reserve funds at the end of the calendar year. Councillor Fawcett also reported the Utility Fund was now projected to breakeven at year end with no surplus. This was a significant decrease from September, when a surplus was forecasted. However, since that time, a calculation error was discovered that disclosed that water and wastewater revenues would not be fully realized.

(B) KEYSTONE CENTRE  
VERBAL

DECEMBER 19, 2016

December 19, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillors Berry and Patterson provided a report on the recent meeting of the Keystone Board. Councillor Berry updated City Council on the numerous successful events the Keystone Center hosted in November and December including the Home Hardware Canada Cup, Bryan Adams concert, and the Manitoba Agricultural Exhibition. Councillor Patterson informed City Council on the strategic capital assets the Keystone has invested in during 2016, including a forklift and floor sweeper, which will lower overall operation costs going forward into 2017. It was noted that Councillor Berry had be re-elected as the Keystone Board Chair for 2017.

(C) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL

DECEMBER 19, 2016

December 19, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Desjarlais provided a report to City Council on the recent meeting of the Municipal Heritage Advisory Committee (MHAC). Councillor Desjarlais informed City Council that the property located at 1039 Princess Avenue would be brought forward for heritage status consideration in 2017. Additionally, Councillor Desjarlais updated City Council on the heritage plaque program, which was progressing on schedule and significantly under budget. Councillor Desjarlais also provided notice to City Council that MHAC had received quotes for the repair of the historical stone fence located along 17th Street and Princess Avenue and would be bringing forward a funding request during the 2017 Budget Deliberations.

Harwood-Cullen

802 That the reports of the Audit & Finance Committee, the Keystone Centre and the Municipal Heritage Advisory Committee be received. CARRIED.

ENQUIRIES:

(221) UPDATE ON STATUS OF SENIORS HOUSING PROJECT AT 2105 BRANDON AVENUE

Councillor LoRegio requested an update on the status of the Seniors Housing Project to be located at 2105 Brandon Avenue.



At the request of His Worship the Mayor, the City Manager responded that the funding agreements with the City of Brandon had been executed, the land transfer was complete and the property had been fenced with construction expected to commence in January 2017. He noted that the execution of the funding agreements with Manitoba Housing were expected to be completed in the near future. The City Manager advised that there were more individuals on the affordable housing waiting list than available suites; however, there were still a few market rent units available. He confirmed that the share capital had been collected from the majority of approved tenants with the remainder expected to be received prior to the commencement of construction.

ANNOUNCEMENTS:

RECOGNITION OF DR. GUILLERMO ROCHA

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Councillor Fawcett congratulated Dr. Guillermo Rocha, local eye surgeon and President of the Canadian Ophthalmological Society on having been named to TD Bank's "10 Most Influential Hispanic Canadians" list for 2016. He noted that Dr. Rocha was the only Manitoban on the list which recognized outstanding community members from across Canada.

GENERAL BUSINESS:

(A) TENDER – WATER TREATMENT FACILITY 2017 & 2018 WASTE RESIDUALS MANAGEMENT PROGRAM

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Considered was a report from the Department of Engineering dated December 7, 2016 in respect to the above.

Harwood-Cullen

803 That the bid from Assiniboine Injections Ltd. for the 2017 & 2018 Water Treatment Facility Waste Residuals Management Program as per tender and specifications at a cost of \$484,640.00 (net of GST) be accepted. CARRIED.

(B) 2017 CITY OF BRANDON INTERIM BUDGET

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City Council considered a report from the Finance Department dated December 7, 2016 with respect to the above.

Fawcett-Patterson

804 That pursuant to Section 163 of The Municipal Act, the following interim budget to provide for City of Brandon expenditures, revenues and transfers for the year 2017 be hereby adopted:

General Fund Expenditures	\$83,537,814
General Fund Revenues and Transfers	\$83,537,814
General Fund Reserve Expenditures	\$18,807,631
Utility Fund Expenditures	\$18,490,200
Utility Fund Revenues and Transfers	\$18,490,200
Utility Fund Reserve Expenditures	\$ 7,683,500
CARRIED.	

(C) APPOINTMENT TO BRANDON POLICE BOARD

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Submitted for consideration was a report from the City Clerk's Department dated December 12, 2016 with respect to the above.

Berry-Harwood

805 That the following citizen appointment be and is hereby made to the Brandon Police Board with a term of office to continue until his successor is appointed by the incoming 2018 – 2022 City Council:

Mark Sefton  
CARRIED.

(D) APPOINTMENT OF CHAIR AND VICE-CHAIR TO BRANDON POLICE BOARD

---

Considered was a report from the City Clerk's Department dated December 14, 2016 with respect to the above.

Berry-Parker

806 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2017:

Mark Frison – Chair  
Mayor Rick Chrest – Vice-Chair  
CARRIED.

(E) ESTABLISHMENT OF POLICE SERVICES OPERATING RESERVE

---

City Council considered a report from the City Treasurer dated December 13, 2016 with respect to the above.

Fawcett-Desjarlais

807 That the report from the City Treasurer regarding the establishment of a Police Reserve be received. CARRIED.

Fawcett-Cullen

808 That City Council not establish a Police Operating Reserve. NOT VOTED ON.

His Worship the Mayor advised Councillor Fawcett that the effect of the proposed motion was to refrain from taking action and ruled the motion out of order.

Fawcett-Cullen

809 That a Police Services Operating Reserve be established. LOST.

BY-LAWS:

NO. 7145 TO AMEND TEMPORARY SIGN BY-LAW NO. 6854 - GENERAL UPDATES

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It was noted that this by-law received first reading at the July 18, 2016 meeting of City Council.

Patterson-Fawcett

810 That By-law No. 7145 to amend Temporary Sign By-law No. 6854 be given no further readings. CARRIED.

NO. 7163 TO AMEND TEMPORARY SIGN BY-LAW NO. 6854 - GENERAL UPDATES

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Submitted for consideration was a report from Planning, Property and Buildings dated December 5, 2016 with respect to the above.

Patterson-Parker

811 That By-law No. 7163 to amend Temporary Sign By-law No. 6854 be read a first time. CARRIED.

NO. 7156 TO AMEND ZONING BY-LAW NO. 7124 – REZONE CITY OWNED PROPERTIES AND UPDATE ZONING MAP

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Considered was a report from Property, Planning and Buildings dated December 6, 2016 with respect to the above.

Chaboyer-Harwood

812 That By-law No. 7156, to amend Zoning By-law No. 7124 by rezoning a number of city-owned properties and updated the zoning map legend, be read a first time. CARRIED.

NO. 7164 TO AMEND ANIMAL CONTROL BY-LAW NO. 5900 – PERMIT DOGS IN THE MUNICIPAL CEMETERY

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City Council considered a report from the City Clerk dated December 8, 2016 with respect to the above.

Brown-Desjarlais

813 That By-law No. 7164, to amend Animal Control By-law No. 5900 to remove the restriction of dogs in the municipal cemetery, be read a first time. CARRIED.

NO. 7165 TO AMEND CEMETERY BY-LAW NO. 7151 – SURCHARGE FOR LATER FUNERAL ARRIVALS

---

Submitted was a report from the City Clerk dated December 8, 2016 with respect to the above.

LoRegio-Brown

814 That By-law No. 7165, to amend Cemetery By-law No. 7151 to change the normal hours of operation for interments and the time after which a surcharge will be levied for funeral arrivals, be read a first time. CARRIED.

815 LoRegio-Brown  
That as of January 1, 2017, and remaining in effect until the passage of By-law No. 7165, the interment surcharge as set out in the 2017 Fee Schedule shall be levied for any funeral arriving after 1600 hours (4:00 pm). CARRIED.

NO. 7166 TO AMEND BUILDING BY-LAW NO. 6018 – FIRE SPRINKLER REGULATIONS

Considered was a report from the Building Safety Manager dated December 13, 2016 with respect to the above.

816 Chaboyer-Patterson  
That By-law No. 7166, to amend Building By-law No. 6018 with respect to regulations regarding fire sprinklers within multi-unit residential structures be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-LoRegio  
That the meeting do now adjourn. (9:12 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK