

WATER/SWIMMING – GROUP OUTINGS (ONE TIME)

PURPOSE

WITH THE ACCIDENT THAT OCCURRED IN WINNIPEG, THERE ARE SOME RESERVATIONS SURROUNDING CHILDREN IN AND AROUND AQUATIC FACILITIES. AT THE SPORTSPLEX, WE TAKE THE SAFETY OF EVERYONE VERY SERIOUSLY AND HAVE DEVELOPED A WORKING DOCUMENT THAT SPECIFIES THE SUPERVISION REQUIREMENTS AND RESPONSIBILITIES FOR SCHOOL STAFF AND SPORTSPLEX STAFF. WE REQUIRE THAT ALL SCHOOLS ADHERE TO THIS DOCUMENT FOR ALL RENTALS HERE AT THE SPORTSPLEX POOL AND IF YOU SHOULD HAVE ANY QUESTIONS, PLEASE DO NOT HESITATE TO ASK. A COPY OF OUR POOL RULES IS ATTACHED.

THIS DOCUMENT PERTAINS TO NON-INSTRUCTIONAL GROUP OUTINGS THAT INVOLVE SCHOOL DIVISION CHILDREN COMING TO THE SPORTSPLEX POOL FOR A SCHOOL/CLASS OUTING. THIS WOULD INCLUDE ALL SCHOOL PARTIES AND GROUP RENTALS WHERE A CLASS OR CLASSES RENT AN AQUATIC FACILITY FOR A ONE-TIME BOOKING. A SEPARATE SAFETY DOCUMENT REFERENCING INSTRUCTIONAL PROGRAMS IS AVAILABLE TO ALL SCHOOL PROGRAMS.

THE “**BUDDY SYSTEM**” IS REQUIRED WHEN THE CHILDREN ARE IN THE CHANGEROOM. WE ALSO RECOMMEND HAVING THE CHILDREN PAIRED UP WITH SOMEONE OF SIMILAR SWIMMING ABILITY THAT CAN STAY IN THE NEAR PROXIMITY IN THE POOL DURING THE SCHOOL OUTING. WHILE WE DO NOT WANT TO RESTRICT CHILDREN INTO STAYING IN A CERTAIN AREA, IT IS IMPORTANT TO RECOGNIZE THE VALUE OF BUDDIES WHEN IN A SWIM OUTING. DURING THE ROUTINE SAFETY CHECKS, THE CHILDREN MUST LOCATE THEIR BUDDY QUICKLY (SAFETY CHECKS ARE SCHEDULED TO OCCUR EVERY TWENTY (20) MINUTES).

PFD Use

WE RECOMMEND THAT ALL CHILDREN KINDERGARTEN TO GRADE 4, WEAR A CSA APPROVED PERSONAL FLOTATION DEVICE (PFD) WHICH WE HAVE AVAILABLE FOR USE AT OUR FACILITY. EXCEPTIONS WOULD INCLUDE: WHEN THE STUDENT’S FEET ARE ON THE BOTTOM OF THE POOL AND THE WATER LEVEL DOES NOT EXCEED THE STUDENT’S SHOULDER HEIGHT AND WHEN THEY CAN PASS A SWIMMING PROFICIENCY TEST TO THE SATISFACTION OF THE SUPERVISING LIFEGUARD.

SUPERVISION REQUIREMENTS:

TEACHER(S) SCHOOL DIVISION STAFF	ONE IS REQUIRED FOR EACH GROUP OF 30 STUDENTS				
LIFEGUARD/INSTRUCTOR CITY OF BRANDON – AQUATIC STAFF	AT LEAST ONE LIFEGUARD IS REQUIRED. WHEN DETERMINING THE NUMBER OF LIFEGUARDS NEEDED, GUIDELINES FROM THE PUBLIC HEALTH DIVISION OF THE PROVINCE OF MANITOBA WILL BE STRICTLY ADHERED TO. THE RECOMMENDED LIFEGUARD TO PATRON RATIO IS BELOW THE REQUIREMENTS THAT ARE LEGISLATED BECAUSE WE ARE DEALING WITH SCHOOL AGED CHILDREN. THE WATERSLIDE IS BOOKED AS A SEPARATE, OPTIONAL COMPONENT TO THE POOL RENTAL AND THE LIFEGUARD INCLUDED WITH THE SLIDE CANNOT BE COUNTED IN THE CHART BELOW.				
	THE FOLLOWING LIFEGUARD – PATRON RATIOS (EXCLUDING THE WATERSLIDE LIFEGUARD) WILL BE FOLLOWED FOR SCHOOL OUTINGS FOR ALL GRADES, UNLESS SPECIFIED TO BE LOWER FOR A CERTAIN SCHOOL DIVISION (BSD HAS A STRAIGHT 1 LIFEGUARD TO 30 PATRON RATIO).				
	LESS THAN 30 CHILDREN	LESS THAN 70 CHILDREN	LESS THAN 100 CHILDREN	LESS THAN 150 CHILDREN	LESS THAN 200 CHILDREN
PLUS	ADDITIONAL ADULT SUPERVISORS (NOT INCLUDING LIFEGUARDS) ARE RECOMMENDED WHEN STUDENTS ARE IN OR NEAR THE WATER. THESE SUPERVISORS MAY BE TEACHERS, STUDENT TEACHERS, TEACHER ASSISTANTS, SUBSTITUTE TEACHERS, PARENTS OR GUARDIANS. NOTE: THE SUPERVISING TEACHER IS INCLUDED IN THE FOLLOWING RATIO.				
	GRADE:	K	1 – 4	5 – 8	9 – 12
	ADULT TO STUDENT RATIO:	1 TO 4	1 TO 6	1 TO 8	1 TO 12
FOR KINDERGARTEN TO GRADE 4 – THE ADULT SUPERVISORS ARE REQUIRED TO					

	ACCOMPANY THE CHILDREN INTO THE WATER FOLLOWING THE ABOVE RATIO. FOR GRADES 5 – 8 -- WHEN STUDENTS ARE IN OR NEAR THE WATER, ADULT SPERVISORS MUST POSITION THEMSELVES SO THAT THE STUDENTS ARE IN CLEAR SIGHT. THEY MUST BE AT OR NEAR THE WATER LINE AT ALL TIMES.
--	--

RESPONSIBILITIES:

<p>SCHOOL SUPERVISING TEACHER</p>	<ul style="list-style-type: none"> ▪ COORDINATE OTHER SUPERVISORY STAFF IN THE CHANGEROOMS AND WITH ON-DECK SUPERVISION. THIS MAY INCLUDE PROVIDING INSTRUCTIONS AND/OR TRAINING WITH OTHER STAFF PRIOR TO SWIM OUTING. ▪ RESPONSIBLE FOR ENSURING CHILDREN FOLLOW PROCEDURES IN THE CHANGEROOMS AND THAT THEY ARE BROUGHT OUT ON TO POOL DECK AND SEATED IN A SAFE AND ORDERLY FASHION. ▪ COMMUNICATES TO THE HEAD LIFEGUARD ANY INFORMATION REGARDING “HIGH RISK” BEHAVIOR OR MEDICAL CONCERNS FOR PARTICIPATING CHILDREN. ▪ ASSISTS WITH THE ON-DECK SUPEVISION OF ALL CHILDREN IN THE POOL AREA. THIS INCLUDES CHILDREN WHO ARE NOT ACTUALLY IN THE WATER AS WELL. ▪ ASSIST POOL STAFF WITH MINOR FIRST AID SITUATIONS (EX. NOSEBLEED) AND OTHER TASKS AS NECESSARY (EX. PFD’S). ▪ RESPONSIBLE TO NOTIFY THE HEAD LIFEGUARD OF ANY POOL EQUIPMENT THEY DO NOT WANT IN THE POOL DURING GROUP RENTAL.
<p>ADDITIONAL SUPERVISORY STAFF – INCLUDES TEACHERS, STUDENT TEACHERS, TEACHER ASSISTANTS, SUBSTITUTE TEACHERS, PARENTS AND GUARDIANS.</p> <p>KINDERGARTEN – GRADE 4 ~ THESE INDIVIDUALS MUST BE LOCATED IN THE WATER WITH THE CHILDREN AT ALL TIMES FOR MAXIMUM SUPERVISION.</p> <p>GRADES 5 – 12 ~ THESE INDIVIDUALS MUST BE LOCATED ON THE POOL DECK FOR MAXIMUM SUPERVISION.</p>	<ul style="list-style-type: none"> ▪ SUPERVISION, SUPPORT AND DIRECTION FOR CHILDREN IN CHANGEROOMS AND ON POOL DECK. SUPERVISORY STAFF SHOULD ENSURE THAT ALL STUDENTS HAVE SHOWERED AND NO ONE IS CHEWING GUM. ▪ ASSISTS THE SUPERVISING TEACHER WITH COORDINATION OF STUDENTS ON ENTRY AND EXIT OF POOL AREA. ▪ RESPONSIBLE FOR SUPERVISION OF ANY “NON-PARTICIPATING” CHILDREN. THIS SHOULD BE DONE ON THE POOL DECK. ▪ RESPONSIBLE FOR ASSISTING AQUATIC STAFF WITH DISCIPLINE OF CHILDREN, SHOULD THEIR ACTIONS BE UNSAFE FOR THE ENVIRONMENT. ▪ ASSIST POOL STAFF WITH MINOR FIRST AID SITUATIONS (EX. NOSEBLEED) AND OTHER TASKS AS NECESSARY (EX. PFD’S). ▪ ANY STUDENT REQUIRING A PFD MUST BE ASSISTED BY AN ADULT SUPERVISOR. THE RATIO OF CHILDREN IN PFD’S TO ADULTS IS 4 TO 1.

LIFEGUARDING STAFF – INCLUDES THE LIFEGUARDS RESPONSIBLE FOR GUARDING ALL GROUP OUTINGS AT THE CITY OF BRANDON – SPORTSPLEX. WHEN APPLICABLE, THE HEAD LIFEGUARD ACTS AS A TEAM LEADER FOR ALL GROUP RENTALS.

HEAD LIFEGUARD RESPONSIBILITIES:

- COORDINATION AND SUPERVISION OF OTHER LIFEGUARDS.
- WELCOMES CLASS TO THE FACILITY AND INTERACTS WITH GROUP AS A WHOLE TO PUT THEM AT EASE.
- OUTLINES POOL RULES FOR CHILDREN, TEACHERS AND EVERYONE PARTICIPATING IN THE GROUP OUTING.
- OUTLINES SAFETY PROCEDURE REGARDING ENDURANCE TEST FOR THOSE WANTING TO SWIM IN THE DEEP END.
- ENSURE THAT LIFEGUARDS ARE SPREAD AROUND THE POOL AREA WHEN GUARDING, TO ENSURE MAXIMUM COVERAGE.
- FOLLOWING ALL RESPONSIBILITIES OUTLINED IN THE LIFEGUARD SECTION.

LIFEGUARD RESPONSIBILITIES:

- MAINTAIN POOL COVERAGE AT ALL TIMES , TO BE ALERT AND VIGILANTE.
- PROVIDE A FUN AND SAFE RECREATIONAL ENVIRONMENT, LIFEGUARDS ARE TO POSITION THEMSELVES AROUND THE POOL AND ACTIVELY GUARD THE CHILDREN AT ALL TIMES.
- BE AVAILABLE TO ANSWER ANY QUESTIONS AND DEAL WITH CONCERNS AS THEY ARISE.
- COMMUNICATES WITH THE HEAD LIFEUARD AND/OR SCHOOL STAFF REGARDING ANY CONCERNS THEY MAY HAVE.
- IDENTIFY AND COMMUNICATE ANY POTENTIAL HIGH RISK ACTIVITIES AND/OR CONCERNS WITH SUPERVISING TEACHERS.
- RESPOND TO AND APPROPRIATELY DEAL WITH ANY EMERGENCY AS IT ARISES.
- CONDUCT ENDURANCE TESTS TO DETERMINE ELIGIBILITY TO SWIM IN THE DEEP END. ENDURANCE TEST IS 2 WIDTHS OF STRONG FRONT CRAWL, FACE IN THE WATER.

City of Brandon – Sportsplex Pool Rules

Admission Rules

1. Proper swim attire must be worn. Cut off jean shorts are not allowed and T-shirts are not recommended. ALL PATRONS MUST WEAR A SWIMSUIT.
- 2. TO ENTER THE POOL WITHOUT A GUARDIAN, A CHILD MUST BE SEVEN YEARS OF AGE OR OLDER AND AT LEAST 46 INCHES TALL** (neck of child is higher than the top of the duck)
3. For those children requiring a guardian, anyone who is 12 years of age or older may accompany the children to a maximum of 4 children per guardian.
4. All children accompanied by a guardian, as well as ALL children in a PFD, must be within one arm's length from that guardian AT ALL TIMES. The guardian must be in the water supervising the child's play and activity at all times.

Slide Rules

- Feet first only coming out of the slide.
- Patrons must ride down the slide one at a time (except Parents & Children).
- No stopping or climbing at any point on the slide.
- Equipment is not allowed on the slide.
- Patrons must wait until previous person passes the SEAHORSE hanging above the slide (2nd curve), before they may begin.

Equipment Usage

No standing on the mats (lifeguards discretion - example small child assisted by parent is allowed)
No throwing or slapping mats
No mats under or near slide or rope (when in use)
Landing on mats on either knees or bottom, from sides or rope is not allowed
Equipment must remain right side up at all times (i.e. the boat cannot be upside down)
Equipment may be used in the deep end. It must stay in between the bulkhead and deep lifeguard chair at all times.

Pool Rules --- continued . .

Diving Rules

Diving is restricted to the deep end only
All patrons must jump/dive straight off the end of the boards
One person at a time on the boards and diving board ladders
Swim directly to nearest ladder after diving
Double bouncing is not permitted
Back dives and flips are allowed on diving boards only
Inward and Reverse Dives are not allowed (The diving association states that a person that is trained in proper diving practices will not practice these techniques in a public swim)
Starting blocks are not to be used during public swim
Patrons must walk backwards down high diving board ladder

Miscellaneous Rules

Mandatory showers and no gum rules must be enforced strictly
At least 2 lap rule must be enforced for everyone under the age of 16 to go into deep end
Absolutely no shoes allowed on deck

3 warning rule in effect for discipline:

1st infraction ---- explanation of rule broken

2nd infraction ---- explanation & warning

3rd infraction ---- explanation & expulsion

***** ALL INCIDENTS MUST BE FILLED OUT IN FULL ON A PUBLIC INCIDENT FORM THE SAME DAY*****

Walking only on pool deck and waterslide mezzanine deck & stairs, running is not allowed.