

Costing Center Summary

Costing Center: TRANSIT COMFORT STATION

Previous Costing Center: TRANSIT COMFORT STATION

Budget Year: 2013

Division: TRANSPORTATION SERVICES - Transit

Accounting Reference: 0507

Department: BUILDING MAINTENANCE - Transit

Approved: Yes

Stage: Approved

Manager: Ian Broome 729-2292

Description:

This cost center is for the operating and maintenance costs of the downtown Transit Comfort Station located at the 8th street bus mall.

Comments:

Outlook:

Costing Center Summary

Costing Center: TRANSIT COMFORT STATION

Changes to Costing Center:

GL Account	GL Account Description	Changes	Percent Change	2012 Approved Stage	2013 Amount
Expenditures					
51083	REGULAR SALARIES	Increased	4.26 %	2,323	2,422
52755	CLEANING CONTRACT	Decreased	41.57 %	5,175	3,024
53046	POWER	Increased	18.34 %	2,197	2,600
53150	WATER	Unchanged	0.00 %	758	758
54099	PARTS AND MATERIALS	Unchanged	0.00 %	1,639	1,639
Total Expenditures:				12,092	10,443

Costing Center Summary

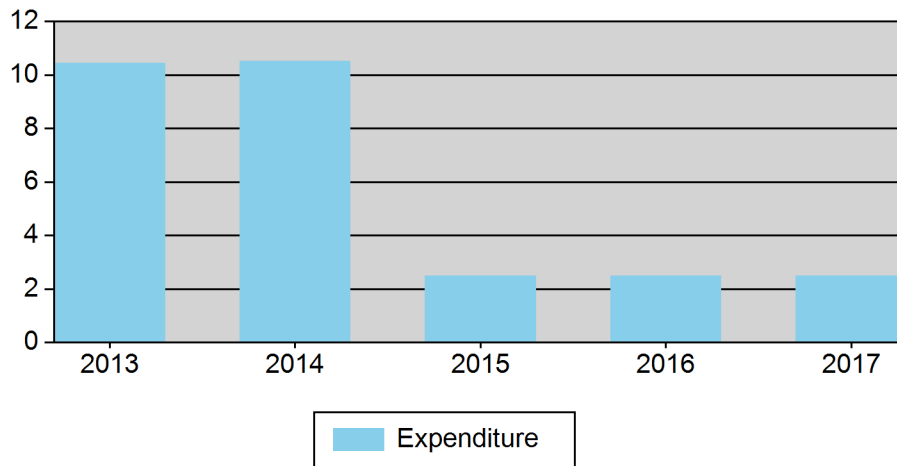
Costing Center: TRANSIT COMFORT STATION

	2011 Actuals	2012 Revised Budget	2013 Current Budget	2014 Forecast
Expenditures				
Contract Services				
52755 CLEANING CONTRACT	4,845	2,775	3,024	3,024
Contract Services Total	4,845	2,775	3,024	3,024
Materials and Supplies				
54099 PARTS AND MATERIALS	1,331	2,531	1,639	1,639
54257 WORK ORDER PARTS & MATERIALS	0	8	0	0
Materials and Supplies Total	1,331	2,539	1,639	1,639
Salaries and Wages				
51083 REGULAR SALARIES	2,619	900	2,422	2,491
Salaries and Wages Total	2,619	900	2,422	2,491
Utilities				
53046 POWER	2,427	2,500	2,600	2,600
53150 WATER	734	858	758	758
Utilities Total	3,161	3,358	3,358	3,358
	11,957	9,572	10,443	10,512
			9.10%	0.67%
Net Total	(11,957)	(9,572)	(10,443)	(10,512)

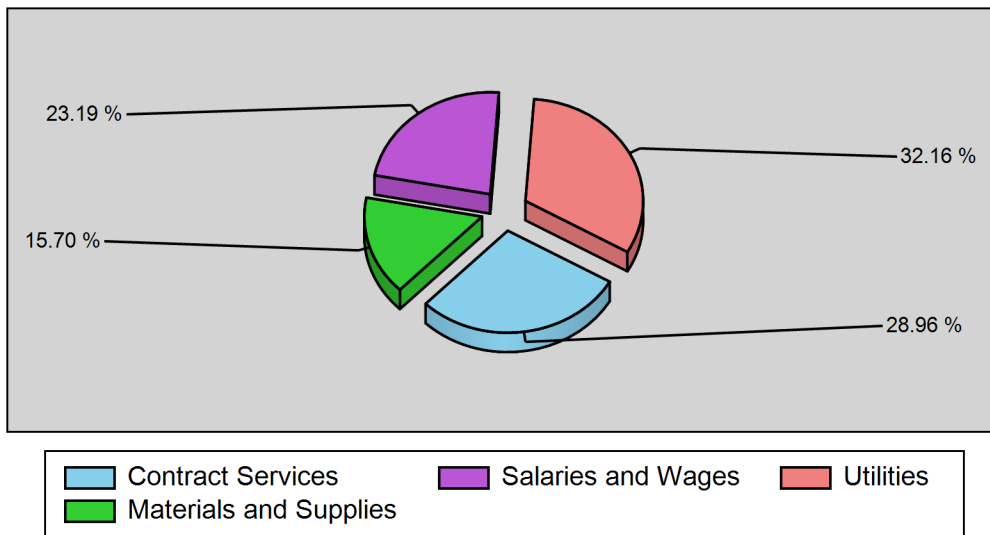
Costing Center Summary

Costing Center: TRANSIT COMFORT STATION

Expenses vs Revenues (In Thousands)



Expenses



Costing Center Summary

Costing Center: HANDI-TRANSIT OPERATIONS

Previous Costing Center: HANDI-TRANSIT
OPERATIONS

Division: TRANSPORTATION
SERVICES - Transit

Department: TRANSIT / HANDI-
TRANSIT

Stage: Approved

Budget Year: 2013

Accounting Reference: 3212

Approved: Yes

Manager: Tim Sanderson 729-2130

Description:

This cost center captures all revenues and expenses associated with Handi-Transit operations.

Comments:

Under the leadership of the Director of Transportation Services, Handi-Transit provides door to door transit service to persons with disabilities located in the City of Brandon. This segment of Transportation Services operates up to five specially equipped vehicles, staffed by City of Brandon employees as well as a dispatch function, which serves to coordinate the transportation for our passengers. In addition, Handi-Transit utilizes the services of local taxi companies to perform "overflow" trips, under contract.

Outlook:

Handi-Transit has experienced increased ridership over the past several years and this trend is expected to continue. It is believed that this ridership increase will be accommodated through continued improvement in the scheduling of trips.

Costing Center Summary

Costing Center: HANDI-TRANSIT OPERATIONS

Changes to Costing Center:

GL Account	GL Account Description	Changes	Percent Change	2012 Approved Stage	2013 Amount
Revenues					
42331	TICKETS	Increased	6.41 %	78,000	83,000
Total Revenues:				78,000	83,000
Expenditures					
51083	REGULAR SALARIES	Increased	40.50 %	171,011	240,274
51084	OVERTIME SALARIES	Increased	33.33 %	3,000	4,000
51086	STATUTORY HOLIDAY PAY	Not used this year		1,000	0
51121	TRANSIT REPORTING PAY	New this year		0	17,153
51184	DOUBLE OVERTIME	Not used this year		5,000	0
51186	STATUTORY PREMIUM	Not used this year		1,150	0
51291	REST BREAK RENUMERATION	Increased	23.08 %	3,900	4,800
52015	CONTRACTS	Decreased	31.19 %	13,080	9,000
52069	PRINTING COSTS	Decreased	66.67 %	1,500	500
54099	PARTS AND MATERIALS	Decreased	71.00 %	5,000	1,450
54104	DIESEL	Increased	3.52 %	37,770	39,100
59014	WORK ORDERS	Not used this year		1,000	0
59080	INTERNAL EQUIPMENT	Unchanged	0.00 %	100,000	100,000
59334	INTERNAL CHARGES	New this year		0	13,700
Total Expenditures:				343,411	429,977

Costing Center Summary

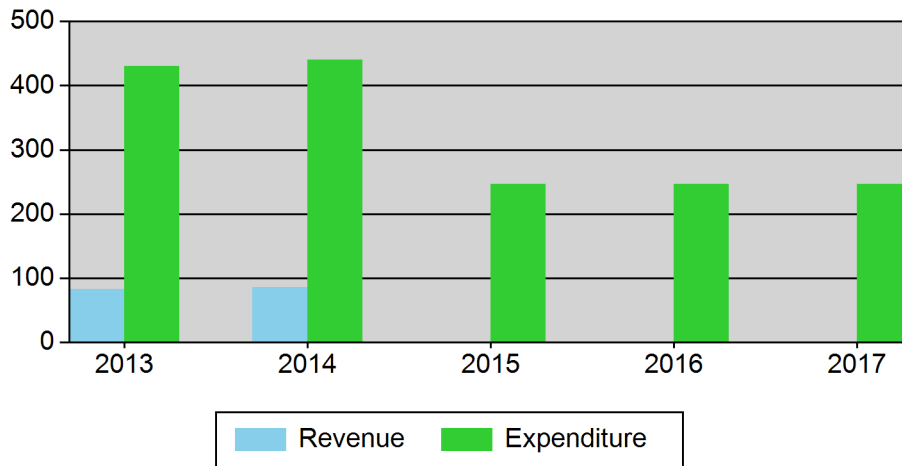
Costing Center: HANDI-TRANSIT OPERATIONS

	2011 Actuals	2012 Revised Budget	2013 Current Budget	2014 Forecast
Revenues				
User Fees and Sales of Goods				
42331 TICKETS	78,759	77,000	83,000	86,000
User Fees and Sales of Goods Total	78,759	77,000	83,000	86,000
	78,759	77,000	83,000	86,000
			7.79%	3.61%
Expenditures				
Contract Services				
52015 CONTRACTS	5,137	8,000	9,000	10,200
52069 PRINTING COSTS	270	500	500	800
Contract Services Total	5,407	8,500	9,500	11,000
Grants and Contributions				
55301R RURAL FORUM	0	0	0	0
Grants and Contributions Total	0	0	0	0
Materials and Supplies				
54099 PARTS AND MATERIALS	7,414	1,500	1,450	3,400
54104 DIESEL	40,198	34,610	39,100	40,300
Materials and Supplies Total	47,612	36,110	40,550	43,700
Other				
59014 WORK ORDERS	977	70	0	0
59080 INTERNAL EQUIPMENT RENTAL	100,000	100,000	100,000	100,000
Other Total	100,977	100,070	100,000	100,000
Salaries and Wages				
51017 TRAINING PAY	0	0	0	0
51083 REGULAR SALARIES	410,010	304,544	240,274	245,813
51084 OVERTIME SALARIES	4,608	2,300	4,000	3,200
51086 STATUTORY HOLIDAY PAY	0	0	0	0
51090 SHIFT DIFFERENTIAL	47	67	0	0
51121 TRANSIT REPORTING PAY	14,640	15,000	17,153	17,900
51184 DOUBLE OVERTIME	0	0	0	0
51186 STATUTORY PREMIUM	0	0	0	0
51272 UNION LEAVE	0	0	0	0
51291 REST BREAK RENUMERATION	0	8	4,800	4,950
51350 BANK TIME EARNED	0	0	0	0
Salaries and Wages Total	429,305	321,919	266,227	271,863
Transfers to/from Internal Accounts				
59334 INTERNAL CHARGES	0	0	13,700	13,700
Transfers to/from Internal Accounts Total	0	0	13,700	13,700
	583,301	466,599	429,977	440,263
			(7.85%)	2.39%
Net Total	(504,542)	(389,599)	(346,977)	(354,263)

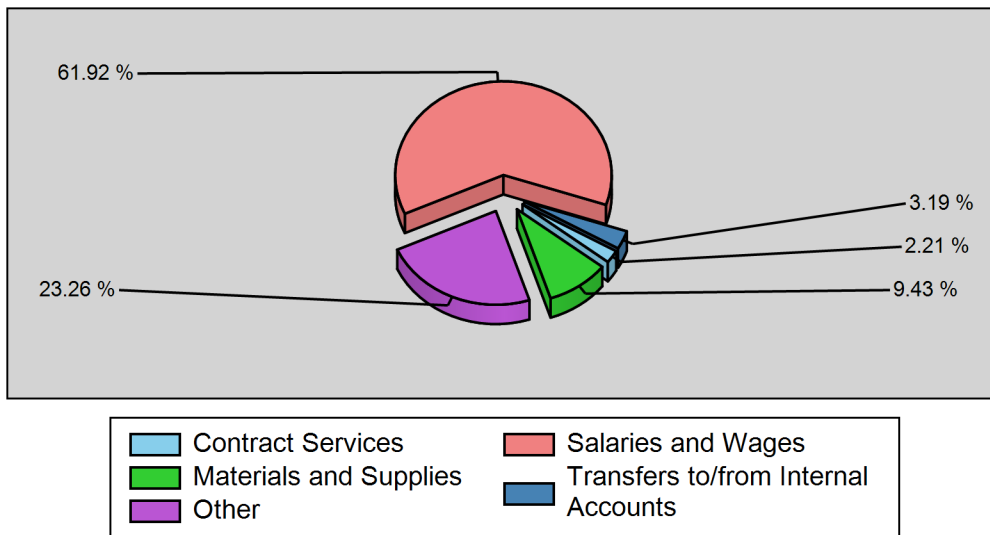
Costing Center Summary

Costing Center: HANDI-TRANSIT OPERATIONS

Expenses vs Revenues (In Thousands)



Expenses



Costing Center Summary

Costing Center: TRANSIT OPERATIONS

Previous Costing Center: TRANSIT OPERATIONS

Division: TRANSPORTATION
SERVICES - Transit

Department: TRANSIT / HANDI-
TRANSIT

Stage: Approved

Budget Year: 2013

Accounting Reference: 3202

Approved: Yes

Manager: Tim Sanderson 729-2130

Description:

This cost center captures all revenues and expenses associated with Transit operations.

Comments:

Under the leadership of the Director of Transportation Services, Transit Operations provides the Citizens of Brandon with fixed route and charter transit services. Routes are offered to most areas of the City, including major destinations, Monday through Saturday from 6 AM until Midnight. A downtown terminal, which includes a staffed information booth is located on Rosser Ave, between 7th and 9th.

Through a funding agreement with the Province of Manitoba, Brandon Transit is subsidized for 50% of it's operating deficit.

Outlook:

In 2013, it is anticipated that aside from normally occurring increases to areas such as salaries, fuel, utilities, contractual agreements and vehicle maintenance, expenses will be maintained at 2012 levels or decreased. One exception to this trend is an increased expense in printing costs resulting from the shift to "smart card" media from traditional paper passes and tickets. This change is required in order to fully leverage the capabilities of the new automated fare collection will be up and running in early 2013.

Costing Center Summary

Costing Center: TRANSIT OPERATIONS

Changes to Costing Center:

GL Account	GL Account Description	Changes	Percent Change	2012 Approved Stage	2013 Amount
Revenues					
42331	TICKETS	Increased	10.00 %	200,000	220,000
42332	BUS PASSES	Decreased	12.45 %	434,020	380,000
42335	BUS PASS AGREEMENTS	Increased	133.33 %	75,000	175,000
42365	COMMISSION REVENUES	Not used this year		2,500	0
42404	BUS CHARTER REVENUES	Decreased	27.27 %	55,000	40,000
42405	BUS ADVERTISING	Increased	60.00 %	22,500	36,000
42406	BUS SHELTER ADVERTISING	Decreased	30.00 %	20,000	14,000
42407	BUS BENCH ADVERTISING	Increased	3.13 %	57,600	59,400
42467	ROUTE REVENUE	Decreased	22.22 %	360,000	280,000
42491	SCHOOL PATROL PASSES	Unchanged	0.00 %	10,000	10,000
43510	PROVINCIAL GOVT	Not used this year		150,000	0
43644	PROVINCIAL OPERATING	Increased	9.72 %	1,411,100	1,548,304
Total Revenues:				2,797,720	2,762,704
Expenditures					
51083	REGULAR SALARIES	Increased	1.36 %	2,513,267	2,547,426
51084	OVERTIME SALARIES	Increased	100.00 %	15,000	30,000
51090	SHIFT DIFFERENTIAL	Increased	63.03 %	8,894	14,500
51100	UNIFORMS	Decreased	16.67 %	30,000	25,000
51121	TRANSIT REPORTING PAY	Decreased	2.22 %	45,000	44,000
51122	BOOT ALLOWANCE	Decreased	10.00 %	300	270
51141	TRAINING & DEVELOPMENT	Decreased	1.00 %	10,000	9,900
51184	DOUBLE OVERTIME	Not used this year		32,000	0
51186	STATUTORY PREMIUM	Increased	68.80 %	3,910	6,600
51210	LICENSES	Unchanged	0.00 %	1,000	1,000
51259	SERVICE AWARDS	Unchanged	0.00 %	2,000	2,000
51285	MEDICALS	Unchanged	0.00 %	1,000	1,000
51291	REST BREAK RENUMERATION	Increased	44.17 %	30,000	43,250
52015	CONTRACTS	Increased	17.14 %	10,500	12,300
52028	FIRE INSURANCE	Increased	13.74 %	131	149
52029	LIABILITY INSURANCE	Increased	7.12 %	2,751	2,947
52069	PRINTING COSTS	Increased	319.23 %	13,000	54,500
52089	COMMISSION	Unchanged	0.00 %	800	800
52458	PROFESSIONAL FEES-	Unchanged	0.00 %	5,000	5,000
53046	POWER	Increased	6.58 %	5,123	5,460
53130	TELEPHONE REGULAR	Decreased	11.17 %	5,730	5,090
53131	TELEPHONE LONG DISTANCE	Not used this year		30	0
53295	RADIO COSTS	Increased	29.16 %	12,388	16,000
54099	PARTS AND MATERIALS	Decreased	0.48 %	20,900	20,800
54103	GASOLINE #2	Decreased	36.12 %	3,757	2,400
54104	DIESEL	Increased	17.03 %	466,030	545,400
54410	EQUIPMENT PURCHASES	Increased	131.25 %	4,000	9,250

Costing Center Summary

Costing Center: TRANSIT OPERATIONS

GL Account	GL Account Description	Changes	Percent Change	2012 Approved Stage	2013 Amount
58510	TRANSIT EQUIPMENT B/L 3654	Not used this year		150,000	0
59003	ADVERTISING	Unchanged	0.00 %	20,000	20,000
59014	WORK ORDERS	Not used this year		5,000	0
59059	MEMBERSHIP	Unchanged	0.00 %	5,000	5,000
59080	INTERNAL EQUIPMENT	Increased	15.06 %	418,250	481,250
59138	BUSINESS TRAVEL - MILEAGE	Decreased	80.00 %	1,000	200
59608	LABOUR RELATIONS-TRANSIT	Decreased	75.00 %	60,000	15,000
59993	EQUIPMENT CAPITAL	Decreased	8.32 %	29,555	27,095
Total Expenditures:				3,931,316	3,953,587

Costing Center Summary

Costing Center: TRANSIT OPERATIONS

		2011 Actuals	2012 Revised Budget	2013 Current Budget	2014 Forecast
Revenues					
Conditional Government Transfers					
43510	PROVINCIAL GOV'T	0	150,000	0	0
43644	PROVINCIAL OPERATING GRANT	1,382,171	1,496,322	1,548,304	1,597,054
Conditional Government Transfers Total		1,382,171	1,646,322	1,548,304	1,597,054
Other Income					
42365	COMMISSION REVENUES	0	0	0	0
42990	RECEIPTS	26,331	0	0	0
Other Income Total		26,331	0	0	0
User Fees and Sales of Goods					
42331	TICKETS	209,944	243,500	220,000	235,000
42332	BUS PASSES	460,659	338,000	380,000	395,000
42335	BUS PASS AGREEMENTS	70,270	87,500	175,000	175,000
42404	BUS CHARTER REVENUES	0	30,000	40,000	40,000
42405	BUS ADVERTISING	21,551	30,000	36,000	36,000
42406	BUS SHELTER ADVERTISING	20,962	14,500	14,000	14,000
42407	BUS BENCH ADVERTISING	64,651	57,600	59,400	61,200
42408	INFO-POST ADVERTISING	0	0	0	0
42409	NEWSPAPER SALES	0	0	0	0
42467	ROUTE REVENUE	338,641	290,000	280,000	305,000
42491	SCHOOL PATROL PASSES	10,000	10,000	10,000	10,000
User Fees and Sales of Goods Total		1,196,676	1,101,100	1,214,400	1,271,200
		2,605,178	2,747,422	2,762,704	2,868,254
				0.56%	3.82%
Expenditures					
Benefits					
51100	UNIFORMS	36,903	23,000	25,000	35,000
51122	BOOT ALLOWANCE	295	180	270	325
51210	LICENSES	975	780	1,000	1,100
51259	SERVICE AWARDS	0	0	2,000	2,000
51285	MEDICALS	940	1,000	1,000	1,000
Benefits Total		39,113	24,960	29,270	39,425
Contract Services					
52015	CONTRACTS	16,835	15,000	12,300	14,000
52028	FIRE INSURANCE	130	135	149	154
52029	LIABILITY INSURANCE	0	2,754	2,947	2,947
52069	PRINTING COSTS	12,481	22,000	54,500	56,000
52089	COMMISSION	655	800	800	1,000
52458	PROFESSIONAL FEES-TRANSIT	0	4,000	5,000	6,000
Contract Services Total		30,101	44,689	75,696	80,101
Equipment Purchases					
54410	EQUIPMENT PURCHASES	336	1,500	9,250	4,000
Equipment Purchases Total		336	1,500	9,250	4,000

Costing Center Summary

Costing Center: TRANSIT OPERATIONS

	2011 Actuals	2012 Revised Budget	2013 Current Budget	2014 Forecast
Grants and Contributions				
55301R RURAL FORUM	0	0	0	0
Grants and Contributions Total	0	0	0	0
Materials and Supplies				
54099 PARTS AND MATERIALS	30,572	25,500	20,800	27,300
54103 GASOLINE #2	3,432	3,757	2,400	4,200
54104 DIESEL	540,465	566,000	545,400	561,762
54121 NITROGEN	0	0	0	0
54323 INSURANCE DEDUCTIBLE	0	0	0	0
Materials and Supplies Total	574,469	595,257	568,600	593,262
Other				
51141 TRAINING & DEVELOPMENT COSTS	11,850	7,113	9,900	14,500
59003 ADVERTISING	12,911	20,000	20,000	29,500
59014 WORK ORDERS	10,701	0	0	0
59059 MEMBERSHIP	4,528	4,462	5,000	5,500
59080 INTERNAL EQUIPMENT RENTAL	456,577	418,250	481,250	481,250
59138 BUSINESS TRAVEL - MILEAGE	1,493	200	200	500
59139 CONFERENCE COSTS	3,639	2,887	0	0
59608 LABOUR RELATIONS-TRANSIT	0	30,000	15,000	15,000
59993 EQUIPMENT CAPITAL CONTRIBUTION	0	27,505	27,095	30,466
Other Total	501,699	510,417	558,445	576,716
Reserve Appropriation				
58510 TRANSIT EQUIPMENT B/L 3654	0	150,000	0	0
Reserve Appropriation Total	0	150,000	0	0
Salaries and Wages				
51017 TRAINING PAY	0	0	0	0
51083 REGULAR SALARIES	2,264,938	2,379,039	2,547,426	2,624,579
51084 OVERTIME SALARIES	42,618	25,000	30,000	40,000
51090 SHIFT DIFFERENTIAL	12,025	12,500	14,500	15,500
51121 TRANSIT REPORTING PAY	35,419	35,000	44,000	46,500
51184 DOUBLE OVERTIME	0	0	0	0
51186 STATUTORY PREMIUM	0	0	6,600	4,000
51231 INTERNAL SALARIES	0	1,000	0	0
51272 UNION LEAVE	0	0	0	0
51291 REST BREAK RENUMERATION	41,430	41,430	43,250	45,000
Salaries and Wages Total	2,396,430	2,493,969	2,685,776	2,775,579
Utilities				
53046 POWER	5,043	5,123	5,460	5,650
53130 TELEPHONE REGULAR	7,417	5,500	5,090	5,800
53131 TELEPHONE LONG DISTANCE	42	0	0	0
	3,568,073	3,843,803	3,953,587	4,100,533
			2.86%	3.72%

Costing Center Summary

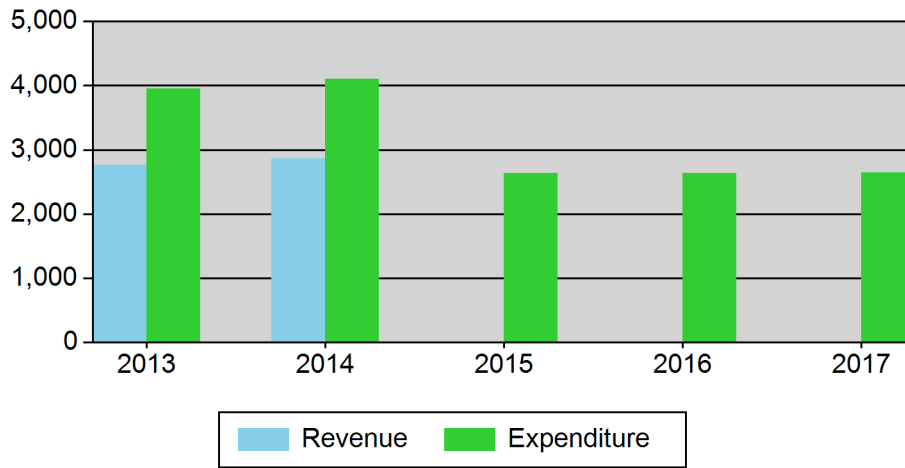
Costing Center: TRANSIT OPERATIONS

	2011 Actuals	2012 Revised Budget	2013 Current Budget	2014 Forecast
53295 RADIO COSTS	13,424	12,388	16,000	20,000
Utilities Total	25,926	23,011	26,550	31,450
	3,568,073	3,843,803	3,953,587	4,100,533
			2.86%	3.72%
Net Total	(962,896)	(1,096,381)	(1,190,883)	(1,232,279)

Costing Center Summary

Costing Center: TRANSIT OPERATIONS

Expenses vs Revenues (In Thousands)



Expenses

