Boarded Building Workflow

At any time during the process, a property owner can take the steps to have a property changed from Boarded to Vacant or vice versa. Permits can be obtained to bring a property into conformance with City of Brandon (COB) Building Safety and Property Standards By-law.

-Building identified as being able to be Boarded
-Residential, one per owner as per Vacant & Derelict Building By-law
-Commercial, unlimited
-Notify property owner 21 days to obtain permit

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-Application made for Boarded Building Permit
-1st Year $2000
-21 days to conform

→ (branches)

Branch 1:
-Conditions are met upon inspection
-No action for one year

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-2nd Year Property Owner does not renew permit on time, non-conformance penalty $1000 will apply

-City secures building if required costs to taxes 30 days (90 days total)

→ (branches)

- -2nd Year Renewal
  -Property Owner renews, fee $3500
  → -Additional years Property Owner to renew permit, increasing by $1500 each year

- -Order to Maintain process

Branch 2:
-2nd Year Renewal Property Owner to renew permit, fee $2000+$1500=$3500

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-Conditons are met upon inspection
-No action for one year

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-Additional years Property Owner to renew permit, increasing by $1500 each year

Branch 3:
-No Action taken by Owner

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-Order to Maintain process

Branch 4:
-Conditions are not met upon inspection

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-Order to Maintain process

-Order to Maintain process

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-Issue Order to Maintain
-21 days to correct
-14 days right to appeal to Building Standards Committee
-Order Issuance Fee $1000

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-Non Compliance Ticket issued by By-law
-15 days to pay

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-Notice of Default Conviction created by Treasury
-30 days to respond

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-Preliminary Derelict Building Order
-City secures building, costs to taxes
-30 days (90 days total)

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-Second Notice of Preliminary Derelict Building Order
-60 days (90 days total)

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-Derelict Building Certificate Issued
-Register title transfer at Land Titles within 120 days

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-Title issued to the City