

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,
DECEMBER 21, 2015 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Vanessa Hamilton, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

ABSENT: Councillor Ron W. Brown

ADOPTION OF AGENDA:

Harwood-Patterson

395 That the Agenda for the regular meeting of City Council to be held on Monday, December 21, 2015 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Hamilton

396 That the Minutes of the Regular Meeting of City Council held Monday, December 7, 2015 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) MATT BOLLEY - BRANDON SALUTES

Matt. Bolley, Chair of Brandon Salutes, appeared before City Council to provide a presentation on the organization's background, vision, and recent activities. He noted that Brandon Salutes remained very active in the community and continued to offer support for troops actively deployed, military discounts at local businesses, special events for military families, Project Hero scholarships, and the Westman Salutes soldier recognition program.

Harwood-Desjarlais

397 That the presentation by Matt Bolley, Chair of Brandon Salutes, with respect to the mission and objectives of Brandon Salutes and the Military Relations Committee and the current activities undertaken by Brandon Salutes be received. CARRIED.

(B) ELISABETH ANNING - BRANDON DOWNTOWN DEVELOPMENT CORPORATION 3 YEAR STRATEGIC PLAN

Elisabeth Anning, Executive Director of Brandon Downtown Development Corporation (Renaissance Brandon), appeared before City Council with respect to Renaissance Brandon and provided an overview its 3-year Strategic Plan. Mrs. Anning highlighted the programs, services, mandate, vision, future priorities, and the current direction of Renaissance Brandon Board of Directors. Mrs. Anning, on behalf of the Renaissance Brandon Board, requested an increase of \$50,000 per year in the annual funding from the City of Brandon for the next three years.

Desjarlais-Patterson

398 That the presentation by Elisabeth Anning, Executive Director of Brandon Downtown Development Corporation, with respect to its 3-year strategic plan be received. CARRIED.

(C) CHIEF VINCENT TACAN, DAKOTA NATION WINTERFEST - APPLICATION FOR ACCOMMODATION TAX GRANT

Chief Vincent Tacan, of Sioux Valley Dakota Nation appeared before City Council with respect to the application for an Accommodation Tax grant for the Dakota Nation Winterfest to be held January 29 – 31, 2016. Chief Tacan reviewed the events that would take place during the Winterfest including hockey, volleyball, and billiard tournaments, bingo, a pow wow, jiggling, dances, tradeshow, strongman competition, and other cultural events. Chief Tacan asked for City Council's support for the Dakota Nation Winterfest through the Accommodation Tax Grant.

Harwood-Chaboyer

399 That the presentation by Chief Vincent Tacan with respect to the application by Sioux Valley Dakota Nation for an Accommodation Tax Grant for the Dakota Nation Winterfest be received. CARRIED.

(D) JUSTINE FRIESEN AND RICHARD GREER - BRANDON YOUTH CENTRE

Justine Friesen, Youth Centre Coordinator and Richard Greer, Community Development Coordinator, appeared before City Council with respect to the operations of the City of Brandon Youth Centre. Mr. Greer provided information on the establishment of the Youth Centre in the A.R. McDiarmid Civic Complex. Ms. Friesen highlighted the increasing attendance at the center as well as the structured and unstructured activities they provided for youth in the area. Ms. Friesen noted that attendance in all age groups had been steadily increasing topping 1700 individual visits in the month of December.

Hamilton-Cullen

400 That the presentation by Justine Friesen and Richard Greer, on behalf of the Community Services Department of the City of Brandon, with respect to the Brandon Youth Centre be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE
VERBAL

DECEMBER 21, 2015

December 21, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Shawn Berry provided a verbal report to City Council on behalf of the Keystone Centre Board of Directors. He advised that 3 new board members, Don Williamson, Garth Rice and Patrick Sullivan, had been appointed for the new board term and that Derrick Turner would serve as Vice Chair and he would continue as Chair for the next year.

(B) WESTERN MANITOBA CENTENNIAL AUDITORIUM
VERBAL

DECEMBER 21, 2015

December 21, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Harwood provided a report on the recent meeting of the Western Manitoba Centennial Auditorium (WMCA) Board of Directors. Councillor Harwood informed Council that the WMCA Board had approved their 2016 Capital Budget for the facility. He also reported that the WMCA facility hosted nearly 50,000 visitors in 2015 on 132 event days.

(C) AUDIT AND FINANCE COMMITTEE
VERBAL

DECEMBER 21, 2015

December 21, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Fawcett provided a verbal report from meeting of the Audit and Finance Committee held November 26, 2015. Councillor Fawcett informed City Council that Administration was projecting an \$1.6 Million Operating surplus and a \$600,000 Utility surplus for 2015.

(D) BRANDON UBRAN ABORIGINAL PEOPLES' COUNCIL
VERBAL

DECEMBER 21, 2015

December 21, 2015
Brandon, Manitoba

Mayor and Councillors
City of Brandon

Councillor Fawcett reported on the recent meeting of the Brandon Urban Aboriginal Peoples' Council (BUAPC). He informed City Council that BUAPC had been reviewing the Truth and Reconciliation Commission Report Recommendations and how they could be supported from the City of Brandon and its BUAPC partner's perspective. He noted that additionally, BUAPC had been active in working with the Riverbank Discovery Centre on the Riverbank Master Plan's conceptual layout.

Berry-Patterson

401 That the reports of the Keystone Centre, Western Manitoba Centennial Auditorium, Audit and Finance Committee, and the Brandon Urban Aboriginal Peoples' Council be received.
CARRIED.

ENQUIRIES:

(140) SNOW CLEARING OF SIDEWALKS

Councillor LoRegio requested an update on the City's policy regarding responsibility of snow removal on sidewalks in front of businesses and apartment blocks located outside of the core area.

At the request of His Worship the Mayor, the City Manager responded that in accordance with Section 10.7 of the Traffic By-law, all businesses, regardless of their location, were required to have the snow, ice, etc. removed entirely from the sidewalk by 1000 hours each day following every fall of snow, hail, or rain. He advised that a by-law amendment would be required to include sidewalks adjacent to multi-unit dwellings as they were not classified as businesses. He further noted that currently, homeowners had no obligation to clear sidewalks adjacent to or abutting their property.

(141) VIABILITY OF CROSSWALK ALONG STICKNEY AVENUE

Councillor Desjarlais enquired if the installation of a crosswalk along Stickney Avenue between the Sokol Manor and the North End Community Centre had been or could be considered.

At the request of His Worship the Mayor, the City Manager responded that the City had not reviewed the warrants for a crosswalk at this location, however both facilities were in close proximity to the intersection of Stickney Avenue and 14th Street North, providing a legal crossing with good visibility. He advised that if Stickney Avenue had more than 1,500 vehicles per day at this location, the City would then install a controlled pedestrian crossing.

(142) UPDATE ON DEMOLITION OF VACANT BUILDING LOCATED ON PACIFIC AVENUE ACROSS FROM VALLEYVIEW APARTMENTS

Councillor Desjarlais requested an update on the potential demolition of a vacant building on Pacific Avenue across from the Valley View apartments.

At the request of His Worship the Mayor, the City Manager responded that due to the restriction of land use with the railroad buffer zone behind the building, demolition was still in question. The property owner had applied for a vacant building permit and scheduled an engineer to review the building in early January, 2016.

Councillor Desjarlais also requested a meeting to review the process and timelines for addressing vacant and derelict buildings. At the request of His Worship the Mayor, the City Manager agreed to arrange a Council session to be held in the new year.

(143) PEDESTRIAN CROSSWALK AT 18TH STREET AND LORNE AVENUE

Councillor Chaboyer enquired if additional visual warnings could be implemented at the pedestrian crosswalk at 18th Street and Lorne Avenue, due to increased traffic concerns related to the new merging system.

At the request of His Worship the Mayor, the City Manager responded that the existing crossing had been reviewed and found to be adequately signed and in accordance the Traffic Association of Canada standards. He noted that advance warning signs were not warranted and the amber “flags/tabs” were reserved for new signage and would potentially lose impact if applied otherwise. The City Manager advised that in order to further improve visibility, the City would have zebra style crosswalk stripes added as well as lane change and passing signage at a minimum of 30m before the crossing on both approaches. Manitoba Hydro would be approached regarding the possible addition of a light standard on the western side of the crossing.

Councillor Desjarlais also enquired if Brandon Police Services could be contacted regarding the potential for speed camera enforcement. Through His Worship the Mayor, the City Manager stated he would contact Police Services regarding enforcement in the area.

(144) STATUS OF LIGHTS AT PARK AVENUE AND 13TH STREET

Councillor Patterson requested an update on the installation of traffic lighting at the intersection of Park Avenue and 13th Street and the related delays.

At the request of His Worship the Mayor, the City Manager responded that due to issues working with railway requirements for the adjacent crossing, the project would not be completed this year. He advised that the tender package had been finalized by MMM Consulting and was being reviewed by the City Engineering Department and should be awarded in February of 2016.

(145) SETTLEMENT OF SYRIAN REFUGEES IN BRANDON

Councillor Patterson enquired as to what the City of Brandon was doing to prepare for the possibility of some of the Syrian refugees moving to Brandon.

At the request of His Worship the Mayor, the City Manager responded that the City was in regular contact with Provincial Labour and Immigration staff to share information relating to Brandon’s capacity and ensure settlement plans and timelines were understood. He stated that a mini working group comprised of the City of Brandon, Westman Immigration Services, Brandon School Division and Prairie Mountain Health had been established to ensure information flow. In addition, the Economic Development Brandon office had been compiling capacity information and made contact with community organizations that planned or had been approved, to privately sponsor Syrian refugees.

His Worship also noted he recently met with the Premiere of Manitoba and discussed Brandon's preparations to receive refugees when required.

(146) UPDATE ON FIRST STREET BRIDGE CONSTRUCTION

Councillor Fawcett requested an update on the status of reconstruction of the 1st Street Bridge.

At the request of His Worship the Mayor, the City Manager responded that the Province of Manitoba had completed the removal of the median curbed island of the bridge on Friday, December 18th. He advised that pre-cast concrete barriers were to be installed on the bridge to isolate the northbound section, and as of December 22nd, the detour and switching of traffic would be completed and bridge demolition of the deck section containing the two northbound lanes would commence. The City Manager advised that electronic variable message boards at the northbound and southbound approaches of the First Street Bridge had been erected to advise motorists of the changes.

He further noted that Landmark Planning & Design Inc. had been contracted by the Province to oversee public communications and outreach for this project and more information, including an overview of the project, was available on Landmark Planning & Design Inc.'s website at: www.landmarkplanning.ca/project/brandon-first-street-bridge.

(147) ILLUMINATION OF PEDESTRIAN LIGHTING ON THOMPSON BRIDGES ON 18TH STREET NORTH

His Worship Mayor Chrest enquired as to when the lower level pedestrian lighting located on the Thompson Bridges on 18th Street North, over the Assiniboine River may be illuminated.

At the request of His Worship the Mayor, the City Manager responded that the electrical network supplying power to the pedestrian lights was damaged in the 2011 and 2014 floods and subsequent investigations determined that restoring power through the same network was not an option. He noted that as the bridge is under Provincial jurisdiction, any resolution to the issue would involve working closely with both Manitoba Infrastructure & Transportation and Manitoba Hydro, however the goal was to have a working plan in place by the summer of 2016.

ANNOUNCEMENTS:

WESTMAN TRADITIONAL CHRISTMAS DINNER

Councillor LoRegio announced the Westman Traditional Christmas Dinner would be held Friday, December 25, 2015 at the Victoria Inn, from 12:00 p.m. until 6:00 p.m. He noted that it was open to everyone free of charge and Santa Clause would be in attendance.

TEAM CANADA JUNIOR HOCKEY TEAM

Councillor Harwood extended congratulations to John Quenneville of the Brandon Wheat Kings who had been selected to play for the Team Canada at the World Junior Hockey Tournament beginning December 26, 2015. He also noted Kelly McCrimmon had been selected as an assistant coach.

ANNUAL CHRISTMAS CAROL SING-A-LONG

Councillor Desjarlais announced the Annual Christmas Carol Sing-A-Long would be held Tuesday, December 22, 2015 at 3:30 p.m. in the City Hall foyer.

WINTER SOLSTICE

Councillor Desjarlais announced that December 21, 2015 was the Winter Solstice as well as the shortest day of the year.

CHRISTMAS CHEER BOARD

His Worship Mayor Chrest recognized all the work done this year by Westman Christmas Cheer, who organized packaging and delivery of over 900 hampers to those in need during the Christmas season. He also thanked all the sponsors and volunteers for their efforts.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX GRANT REQUEST - DAKOTA NATION WINTERFEST

City Council considered a report from the Director of Economic Development dated December 9, 2015 with respect to the above.

Desjarlais-Chaboyer

402 That a grant of \$8,750 be provided to Sioux Valley Dakota Nation to host Dakota Nation Winterfest 2016, January 29 – 31, 2016 in Brandon, with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating account. CARRIED.

AMENDMENT

LoRegio-No Seconder

That the above motion be amended by deleting the figure: "\$8,750" and substituting therefor the figure: "\$15,000".

As there was no seconder to the amending motion, it was ruled out of order by the Chair.

(B) CITY OF BRANDON - PROPOSED 2016 BUDGET

Submitted for consideration was a report from the Director of Finance dated December 9, 2015 along with a power point presentation by the City Treasurer.

Fawcett-LoRegio

403 That the proposed 2016 budget be received and referred to a public presentation session to be held at 7:00 pm on Thursday, January 7, 2016 in the foyer of City Hall; and that City Council's deliberation of the 2016 proposed budget take place on January 15 and 16, 2016. CARRIED.

(C) 2016 CITY OF BRANDON INTERIM BUDGET

Considered was a report from the Director of Finance dated December 9, 2015 with respect to the above.

Fawcett-LoRegio

404 That pursuant to Section 163 of The Municipal Act, the following interim budget to provide for City of Brandon expenditures, revenues and transfers for the year 2016 be hereby adopted:

General Fund Expenditures	\$81,233,005
General Fund Revenues and Transfers	\$81,233,005
General Fund Reserve Expenditures	\$23,935,712

Utility Fund Expenditures	\$18,972,000
Utility Fund Revenues and Transfers	\$18,972,000
Utility Fund Reserve Expenditures	\$11,453,533

CARRIED.

(D) AMENDMENT TO MEMORANDUM OF AGREEMENT - CITY OF BRANDON, R.M. OF CORNWALLIS AND VBJ DEVELOPMENTS

City Council considered a report from Planning and Building Safety dated December 3, 2015 with respect to the above.

Berry-Fawcett

405 That the City of Brandon enter into an amended Memorandum of Understanding with the Rural Municipality of Cornwallis and VBJ Developments Inc. with respect to a request for urban expansion. CARRIED.

(E) 2016 CITIZEN APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE OF CITY COUNCIL

Submitted for consideration was a report from the City Clerk dated December 15, 2015 with respect to the above.

Hamilton-Patterson

406 That the following citizen appointments be and are hereby made to the Age Friendly Committee for a one (1) year term of office beginning January 1, 2016 and expiring December 31, 2016:

Dayle Hughson
John F. Faulkner
Geraldine Walker
Elaine Alvis
CARRIED.

(F) 2016 CITIZEN APPOINTMENTS TO BRANDON GENERAL MUSEUM & ARCHIVES INC.

Considered was a report from the City Clerk dated December 14, 2015 with respect to the above.

Harwood-LoRegio

407 That the following citizen appointments be and are hereby made to the Brandon General Museum & Archives Board, for a two (2) year term of office to commence January 1, 2016 and expire on December 31, 2017:

Barbara Andrew
Gordon Wallman
Tyler Warren
Bo Kampmann
Brent Chamberlain
Tyson Tame
CARRIED.

(G) 2016 CITIZEN APPOINTMENTS TO BOARD OF REVISION

City Council considered a report from the City Clerk dated December 15, 2015 with respect to the above.

Berry-Patterson

408 That the following citizen appointments be and are hereby made to the Board of Revision for a one (1) year term of office to commence January 1, 2016 and expire December 31, 2016:

Don Cornell (Chair)
Deveryn Ross
Wesley Shewchuk
Gary Walker
Kenneth Dzogan
CARRIED.

(H) 2016 CITIZEN APPOINTMENTS TO THE POVERTY COMMITTEE

Submitted for consideration was a report from the City Clerk dated December 15, 2015 with respect to the above.

Patterson-Chaboyer

409 That the following citizen appointments be and are hereby made to the Poverty Committee for terms of office as indicated:

Cynamon Mychasiw (2-year term to expire December 31, 2017)
Susan Spring (interim term to expire December 31, 2016)
CARRIED.

(I) INTERIM CITIZEN APPOINTMENT TO WESTERN MANITOBA REGIONAL LIBRARY BOARD

Considered was a report from the City Clerk dated December 15, 2015 with respect to the above.

Desjarlais-Chaboyer

410 That the following interim citizen appointment be and is hereby made to Western Manitoba Regional Library Board for a term of office to expire December 31, 2016:

Suyoko Tsukamoto
CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (9:39 p.m.) CARRIED.

MAYOR

CITY CLERK