

BOARD OF REVISION - CITY OF BRANDON

1. Establishment and Purpose of the Board

Legislation:	(a) Provincial -	The Municipal Assessment Act Sections 35 - 40 - Revision and Appeal
	(b) City -	City Policy Statement #1 (October 7th, 1985)

Under the provisions of the above legislation, City Council is required to appoint by motion, a Board of Revision whose responsibility it is to revise and finalize each year the Business, Personal and Real Property Assessment Rolls. Upon completion of such rolls by the Municipal Assessor, the members of this Board sit to hear complaints on such assessment of properties and to revise the said rolls of the City in accordance with the provisions of The Municipal Assessment Act and The Municipal Act.

2. Membership and Term of Office

Dictated by the Municipal Assessment Act, the membership of this board shall consist of not less than three members, some or all of whom may be members of Council. City Council appoints resident ratepayers of the City. Such members are appointed annually by City Council at the same time other citizen appointments are made to various Committees and Boards, and may be reappointed to the Board of the purpose of continuity. At the time of such, appointments, one (1) member is designated as Chairman and this person is required to preside over all meetings of the Board. Meetings are held in the fall of each year to deal with the upcoming year's assessment roll.