

BY-LAW NO. 7196

BEING A BY-LAW of The City of Brandon to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon.

WHEREAS in accordance with Section 232 (2)(d) of The Municipal Act, S.M. 1996, Cap.58, C.M225 a municipality may, in a by-law, establish fees or other charges for services, activities or things provided or done by the municipality;

AND WHEREAS it is deemed necessary and expedient to establish a new schedule of fees for the services and activities provided by the City of Brandon;

NOW THEREFORE the Council of the City of Brandon, duly assembled, enacts as follows:

- 1. Schedule "A" attached hereto shall and is the current schedule of fees for services and activities provided by the City of Brandon.**
- 2. The rates set out in Schedule "A" shall come into effect January 1st, 2018, unless otherwise stated. Such rates may be decreased proportionate to the service or activity provided and the corresponding annual rate.**
- 3. Where there is a conflict between a fee or deposit set out in Schedule "A" hereto and a fee or deposit set out in another by-law of the City, the fee or deposit set out in Schedule "A" hereto shall supersede and be applicable.**
- 4. This by-law shall come into full force and effect on the day following the date of passage.**

DONE AND PASSED by the Council of The City of Brandon duly assembled this 18th day of December A.D. 2017.

"R. Chrest"

MAYOR

"H. Ewasiuk"

CITY CLERK

Read a first time this	20 th	day of	November	A.D. 2017
Read a second time this	4 th	day of	December	A.D. 2017
Read a third time this	18 th	day of	December	A.D. 2017

I, Heather Coreen Ewasiuk, Clerk of the City of Brandon, DO HEREBY CERTIFY the above within to be a true and correct copy of By-law No.7196.

Original Signed By
H. Ewasiuk

H. Ewasiuk, City Clerk

CITY OF BRANDON

BY-LAW NO. 7196

ANNUAL SCHEDULE OF FEES

SCHEDULE "A"

2018

**CITY OF BRANDON
BY-LAW NO. 7196 ANNUAL SCHEDULE OF FEES
SCHEDULE "A" 2018
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ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED

**CITY OF BRANDON
SANITATION**

	2017	2018
TIPPING FEES		
(A) WRARS (Waste Reduction & Recycling Support) - Environmental Surcharge Commercial/Residential refuse per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	10.00	10.00
(B) Closure/Post Closure Levy per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	4.00	4.00
(C) Commercial refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	75.00	75.00
(D) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	150.00	150.00
(E) Manure per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	25.75	26.25
(F) Industrial fill material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	3.25	3.30
(G) Freon Depleting Devices (Commercial) Fridge, Freezer, Dehumidifier (Per unit)	43.60	44.50
(H) Contamination of areas at landfill site cleaning fee (flat rate)	100.00	100.00
(I) Commercial organic material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	25.75	25.75
(J) Commercial organic material with contamination >5% by volume of load calculated to the nearest kg (minimum charge 1/2 tonne)	75.00	75.00
(K) Sludge per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy	9.25	9.45
NON-RESIDENT TIPPING FEES		
(A) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	86.00	86.00
(B) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	172.00	172.00
MUNICIPAL REFUSE AGREEMENTS (Per Capita Fee)		
Based on the latest census figures available from Statistics Canada or such other method as mutually agreed upon by both parties to the agreement	16.50	N/A
RESIDENTIAL TIPPING FEES PER LOAD AND OTHER APPLICABLE FEES		
(A) Entrance Fee - Residential Customers entering landfill (flat fee)	2.00	2.00
<500 kilograms	N/C	N/C
500 - 599 kilograms	6.60	6.60
600 - 699 kilograms	13.20	13.20
700 - 799 kilograms	19.80	19.80
800 - 899 kilograms	26.40	26.40
900 - 999 kilograms	33.00	33.00
>1000 kilograms (Subject to Commercial Tipping Fees, items C & D above)		
(B) Bin exchange fee (per cart)	24.15	24.65
(C) Missed pick-ups per cart (residential)	30.60	31.20
BULK ITEM PICKUP FEES		
Per pick up (stickered items)	10.00	10.50
COMMERCIAL REFUSE COLLECTION FEES		
Per pick up / per container	10.00	10.00

**CITY OF BRANDON
SANITATION**

	2017	2018
MATERIAL RECYCLING FACILITY COMMERCIAL FEES		
Per tonne calculated to the nearest kilogram		
(A) Cardboard (No Contamination)	50.00	50.00
Cardboard (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Cardboard (Contamination > 15% Recyclables)	75.00	75.00
Cardboard (Contamination > 15% Recyclables) (Material brought in from outside of City limits)	125.00	125.00
Cardboard (Contamination > 5% Residue)– subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(B) Mixed Recycling (No Contamination)	75.00	75.00
Mixed Recycling (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Mixed Recycling (Contamination > 5% Residue)– subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(C) Shredded Paper (No Contamination)	75.00	75.00
Shredded Paper (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Shredded Paper (Contamination > 5% Residue)– subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(D) Unloading fee for material entering MRF per tonne, includes labour and equipment	30.00	31.00
(E) Handling fee for material entering MRF, per staff per hour or portion thereof (minimum charge 1 hour)	26.00	27.00
PERMIT FOR DISPOSAL OF HAZARDOUS WASTE OR CONTAMINATED SOIL		
(A) Daily permit fee for refuse generated within City limits	214.00	218.00
(B) Daily permit fee for refuse generated outside of City limits	286.00	292.00
(C) Contaminated soil disposal per tonne to the nearest kilogram	40.50	41.50
(D) Hazardous Waste disposal per tonne to the nearest kilogram (Asbestos)	67.00	68.00
SOLID WASTE CONTAINERS		
Applicable to new housing construction and replacements		
(A) Single Family Dwelling (Includes Condominiums & Mobile Homes)		
Refuse, Recycling or Green Cart Replacement (per unit)	149.75	152.75
Refuse and Recycling (Container Package)	299.50	305.50
(B) Multiple Family Dwelling		
Up to 3 dwelling units - 1 Refuse & 1 Recycling (container package)	299.50	305.50
4 - 6 units - 2 Refuse & 2 Recycling (container package)	599.00	611.00
MISCELLANEOUS		
Soil Amendment per tonne calculated to the nearest kg	22.50	22.95
Wood Chips per tonne, calculated to the nearest kg	51.50	22.95
Loading fee of materials at landfill per hour, includes labour and equipment	30.00	31.00
Scaling Vehicles	38.00	39.00
Document Reproduction - Per Item	5.00	5.00
Services Administration Fee - Includes but not limited to Vehicle Inspections	28.75	29.35

**CITY OF BRANDON
PUBLIC WORKS**

	2017	2018
SEWER AND WATER		
SERVICE / EQUIPMENT CHARGES (per hour or portion thereof) (regular hours)		
Large Tapping Machine (2 hour minimum charge)	570.00	587.00
Small Tapping Machine (2 hour minimum charge)	203.00	209.00
Large TV Unit (1 hour minimum charge)	291.00	300.00
Small TV Unit - Homeowners (1 hour minimum charge)	246.00	253.00
Small TV Unit - Contractors (1 hour minimum charge)	246.00	253.00
SERVICE / EQUIPMENT CHARGES (per hour or portion thereof) (weekend/holiday call out)		
Large Tapping Machine (3 hour minimum charge)	1,140.00	1,174.00
SERVICE CHARGES (per hour or portion thereof) (1 hour minimum charge) (regular hours)		
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	220.00	227.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water services	176.00	181.00
Soft Expose Utility Lines	258.00	266.00
Trace Sewer / Water Services	116.00	120.00
Hydrant Repairs (plus parts)	203.00	209.00
SERVICE CHARGES (per hour or portion thereof) (3 hours minimum charge) (weekend/holiday call out)		
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	440.00	453.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	352.00	363.00
Soft Expose Utility Lines	516.00	531.00
Trace Sewer / Water Services	232.00	239.00
Hydrant Repairs (plus parts)	406.00	418.00
OTHER CHARGES		
Temporary Hydrant Meter Box Lost Keys	38.00	39.00
Repairs to Damaged Infrastructure (per hour) Plus Materials	586.00	588.00
STREETS AND ROADS		
SERVICE / EQUIPMENT CHARGES		
Per hour or portion thereof - 2 hour minimum charge (regular hours)		
Street Sweeper - 3 or 4 Wheel Sweeper	258.00	265.00
Trackless Unit / Attachments	161.00	166.00
Hook Truck with various attachments	90.00	93.00
Tandem Truck	-	98.00
Loader	-	99.00
SERVICE / EQUIPMENT CHARGES		
Per hour or portion thereof - 3 hour minimum charge (after-hour/weekend/holiday call out)		
Street Sweeper - 3 or 4 Wheel Sweeper	300.00	309.00
Trackless Unit / Attachments	203.00	209.00
Hook Truck with various attachments	133.00	137.00
Tandem Truck	-	142.00
Loader	-	143.00

**CITY OF BRANDON
PUBLIC WORKS**

	2017	2018
STREETS AND ROADS		
STREET BARRICADES & SIGNS		
Refundable Deposit (Providing material returned in same condition)	250.00	250.00
Replacement if damaged or not returned (each)		
30 x 30 A-Frame Sign	-	150.00
16 x 24 No Parking Sign	-	125.00
Barricades	-	100.00
Traffic Cone	-	11.00
Delineator Pole	-	39.00
DELIVERY & SET-UP OF BARRICADES & SIGNS		
During Normal Working Hours - Minimum 1 Hour (or portion thereof)		
Labour (2 staff - per hour)	73.00	76.00
Truck (per hour)	29.00	32.00
After Hours - Minimum 1 Hour (or portion thereof)		
Labour (2 staff - per hour)	110.00	113.00
Truck (per hour)	29.00	32.00
Weekends - Minimum 3 Hours (or portion thereof)		
Labour (2 staff - per hour)	146.00	150.00
Truck (per hour)	29.00	32.00

**CITY OF BRANDON
REC CENTRE**

WHEAT CITY GOLF COURSE (All rates taxes included)	2017	2018
GREEN FEES		
Adult (26 yrs +) 18 Holes	34.00	36.00
Adult (26 yrs +) 9 Holes	25.00	27.00
Golfing Greys 18 Holes ONLY	28.00	N/A
CAA Membership 18 Holes ONLY	28.00	30.00
Youth (18 - 25 yrs) 18 Holes	25.00	26.00
Youth (18 - 25 yrs) 9 Holes	19.00	20.00
Junior (13 -17 yrs) 18 Holes	21.00	21.00
Junior (13 -17 yrs) 9 Holes	15.00	15.00
Kids (12 & Under) with paying Adult	Free	Free
Twilight (After 5:00 pm, June/July - After 6:00 pm)	23.00	25.00
Spring Special 18 Holes (1st 3 Weeks of Opening, No later than June 1st)	23.00	25.00
Fall Special 18 Holes (Starts October 1st)	23.00	N/A
SEASON PASS		
Adult (26 - 54 yrs)	790.00	895.00
Senior (55 yrs+)	750.00	860.00
Couples Season Pass	1,500.00	1,650.00
Youth (18 - 25 yrs) Proof of Age Required	425.00	425.00
Junior (13 - 17 yrs)	275.00	275.00
Family Pass (2 Adult / 2 Junior living at same residence)	1,800.00	2,000.00
Discount on Youth Season Pass or Junior Season Pass with purchase of Adult Season Pass	-	20%
PUNCH CARDS		
Adult (26 yrs+) Pay for 10 rounds, 11th Free	340.00	360.00
POWER CART RENTALS		
Rental (18 Holes)	33.00	35.00
Rental Half Cart (18 Holes)	16.50	17.50
Rental (9 Holes)	23.00	25.00
Rental Half Cart (9 Holes)	11.50	12.50
Season Cart Rental	800.00	850.00
Season Half Cart rental	400.00	425.00
POWER CART STORAGE FEES (Includes Trail Fees)		
Power Cart Storage - Non-Season Pass Holder	320.00	400.00
Power Cart Storage - Season Pass Holders	220.00	350.00
Electric Power Cart Storage - Non-Season Pass Holder	370.00	N/A
Electric Power Cart Storage - Season Pass Holders	270.00	N/A
TRAIL FEES		
Daily (18 Holes)	10.00	11.00
Daily (9 Holes)	8.00	N/A
Yearly	150.00	160.00
CLUB RENTALS		
18 Holes	20.00	21.00
9 Holes	15.00	16.00
TENNIS COURTS (All rates taxes included)		
Daily Rate	8.00	8.00
Youth (under 25 yrs) Season Pass	70.00	70.00
Adult Season Pass	130.00	130.00
Family Season Pass (2 Adult / 2 Youth living at same residence)	300.00	300.00

**CITY OF BRANDON
CEMETERY**

BRANDON MUNICIPAL CEMETERY (includes GST)	2017	2018
PLOTS		
Regular section	1,735.00	1,825.00
Lawn section	1,400.00	1,450.00
Children's section	405.00	425.00
Cremation section	775.00	850.00
Columbarium niche	3,370.00	3,500.00
Veteran Plot - Traditional	1,300.00	1,370.00
Veteran Plot - Cremation	580.00	640.00
Section 29 - Block H - Cremation Plot/Upright Stone (capacity 4 urns)	1,600.00	1,700.00
INTERMENT		
Casket	1,020.00	1,125.00
Child	300.00	330.00
Cremation	450.00	500.00
Multiple Service (Cremation at time of casket interment or multiple urns at the same time in same location)	225.00	237.50
INTERMENT SURCHARGES		
Extra depth	500.00	525.00
Saturday/Short notice surcharge		
Regular	755.00	800.00
Cremated remains	450.00	475.00
Child	300.00	315.00
Sunday/Statutory holiday surcharge		
Regular	1,100.00	1,200.00
Cremated remains	650.00	700.00
Child	500.00	525.00
After 4:00 pm interments (per half hour)	135.00	140.00
Pall Bearers (Two)	50.00	50.00
MISCELLANEOUS		
Disinterment - regular	1,500.00	1,575.00
Disinterment - cremated remains	500.00	525.00
Foundations		
Materials per cubic foot	35.00	37.00
Labour per foundation	110.00	115.00
Ribbon foundation	220.00	230.00
Handling of liners	100.00	105.00
Late Liner Delivery Surcharge	100.00	105.00
Express inscription service on columbarium granite	50.00	50.00
Additional inscription service	150.00	150.00
Ownership transfer administration fee	100.00	100.00
Deed Replacement	50.00	50.00
Urn Removal from columbarium by funeral home for additional interment	50.00	50.00

**CITY OF BRANDON
TRANSIT**

	2017	2018
SMART CARDS		
Initial Purchase	3.25	3.25
TRANSIT		
ADULT (18 - 25 yrs)		
Cash Fare	1.35	1.50
Ticket Books (10 ride pass)	12.00	13.50
30 Day Pass	76.00	84.25
YOUTH (6 - 17 yrs) and SENIOR (60 yrs+)		
Cash Fare	1.10	1.25
Ticket Books (10 ride pass)	9.75	11.25
30 Day Pass	43.00	47.00
POST SECONDARY STUDENT		
30 Day Pass	48.00	49.50
HANDI-TRANSIT		
0 - 60 trips per month	4.00	4.00
61 + trips per month	8.00	N/A
TRANSIT CHARTER		
IN CITY		
Regular - per hour or part thereof	175.00	180.00
Sunday/Holiday - per hour or part thereof	231.75	237.00
Not For Profit / Youth Programs / City Partnership Events	-	103.00

**CITY OF BRANDON
AIRPORT**

	2017	2018
AIRPORT LANDING FEES (per landing)		
Minimum	13.25	14.42
21,000 kg or less (per 1000 kg)	3.00	3.05
21,001 kg to 45,000 (per 1000 kg)	3.75	3.97
Over 45,000 kg (per 1000 kg)	4.25	4.65
ANNUAL AIRPORT REGISTRATION FEE (includes GST)	148.50	152.70
AIRPORT FUEL CONCESSION FEE		
Flat Annual Fee	4,615.00	4,753.00
AIRCRAFT PARKING RATES (No service)		
Monthly	77.25	79.55
Annually	772.50	795.70
TERMINAL CHARGES (Based on carrier capacity)		
0 - 15	22.00	22.55
16 - 25	33.75	34.45
26 - 45	58.25	59.70
46 - 60	84.00	86.20
61 - 89	135.00	137.95
90 - 125	188.00	192.30
126 - 150	220.00	225.45
151 - 200	305.00	311.65
201 - 250	395.00	N/A
AIRPORT IMPROVEMENT FEE (Per passenger departure)	6.42	8.56
(Effective August 7 Annually)		
MISCELLANEOUS		
Service / Equipment Charges - per hour or part thereof	87.55	90.20

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2017	2018
SPORTSPLEX POOL		
HOURLY		
Lifeguard/Instructor	21.00	22.50
Whole pool	175.00	180.25
Half pool	121.25	125.00
Quarter pool	79.50	82.00
Half pool special rate	98.50	N/A
Local Minor Sport Organizations 1/2 pool (effective January 1)	97.00	100.00
Local Minor Sport Organizations whole pool (effective January 1)	140.25	144.50
Single lane (when booked in conjunction with 1/4 or 1/2 pool)	29.00	30.00
Waterslide rate	42.50	44.00
Inflatable	42.50	44.00
PUBLIC SWIM		
Adult (18 - 54 yrs) single	7.25	7.50
Adult (18 - 54 yrs) 10 swim card	57.75	60.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	6.25	6.50
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 swim card	49.50	52.00
Child (2 - 12 yrs) single	5.25	5.50
Child (2 - 12 yrs) 10 swim card	41.25	44.00
Family (up to 2 adults & up to 5 children &/or youth) single	18.75	19.50
Family (up to 2 adults & up to 5 children &/or youth) 10 swim card	148.50	156.00
Promotional Swim - All ages	3.00	3.00
AQUAFIT		
All Ages	9.50	9.50
Adult (18 - 54 yrs) 10 Aquafit Card	73.25	76.00
Adult (18 - 54 yrs) 20 Aquafit Card	141.25	142.50
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 Aquafit Card	62.00	64.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 20 Aquafit Card	117.50	121.25
SWIM LESSONS (per class)		
30 Minute Swim Lesson - Red Cross (per lesson)	7.25	7.50
45 Minute Swim Lesson - Red Cross (per lesson)	8.00	8.25
60 Minute Swim Lesson - Red Cross (per lesson)	9.00	9.50
LEADERSHIP COURSES (per person)		
Bronze Star with CPR A	105.25	N/A
Bronze Medallion with CPR A	211.25	N/A
Bronze Cross with SFA/CPR C	252.75	N/A
National Lifesaving Award	398.00	N/A
National Lifesaving Re-Certification	132.75	N/A
Water Safety Instructor	398.00	410.00
Water Safety Instructor Re-Certification	132.75	136.75
Red Cross Assistant Lifeguard	-	196.00
Red Cross Lifeguard	-	320.00
Lifesaving Instructor Re-Certification	132.75	N/A
Red Cross Babysitter's Course	55.75	57.50
Red Cross Emergency First Aid	89.75	92.50
Red Cross Emergency First Aid - Blended	-	75.00
Red Cross Standard First Aid	148.50	153.00
Red Cross Standard First Aid - Blended	105.25	108.50
High Five - PHCD	89.75	99.50

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2017	2018
SPORTSPLEX ARENA		
HOURLY ICE RENTAL RATES (includes 10 minutes flood time)		
Arena rental	224.75	231.50
Local Minor Sports Organizations	180.25	185.75
PUBLIC SKATE		
Adult (18 - 54 yrs) single	7.25	7.50
Adult (18 - 54 yrs) 10 punch card	57.75	60.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	6.25	6.50
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 punch card	49.50	52.00
Child (2 - 12 yrs) single	5.25	5.50
Child (2 - 12 yrs) 10 punch card	41.25	44.00
Family (up to 2 adults & up to 5 children &/or youth) single	18.75	19.50
Family (up to 2 adults & up to 5 children &/or youth) 10 pass card	148.50	156.00
Promotional Skate - All ages	3.00	3.00
LEARN TO SKATE LESSONS		
All Ages (per 45 minute lesson)	9.25	9.75
OTHER		
Locker Rental	0.25	0.25
Facility Storage Rental	63.25	65.25
Dressing Room # 7	316.25	325.75
SPORTSPLEX RACQUETBALL		
COURT FEES		
Adult (18 - 54 yrs) single	7.25	7.50
Adult (18 - 54 yrs) 10 game card	57.75	60.00
Youth (13 - 17 yrs) single	6.25	6.50
Youth (13 - 17 yrs) 10 game card	49.50	52.00
Child (2 - 12 yrs) single	5.25	5.50
Child (2 - 12 yrs) 10 game card	41.25	44.00
Family single	18.75	19.50
Family 10 game card	148.50	156.00
Court rental	17.75	18.50
Local Minor Sport Organization	15.25	15.75
SPORTSPLEX WALLEYBALL		
COURT FEES		
Per 45 minute booking	41.25	42.50
ADDITIONAL PROGRAMMING		
Camp - Daily	36.25	37.50
Camp - Weekly	153.50	158.00

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2017	2018
MEMBERSHIP RATES (Includes swim, skate, racquetball - excludes programs)		
MONTHLY		
Adult (18 - 54 yrs)	61.00	72.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	49.50	62.50
Child (2 - 12 yrs)	36.25	53.00
Family	139.75	187.25
SIX MONTH		
Adult (18 - 54 yrs)	193.00	243.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	139.75	189.75
Child (2 - 12 yrs)	109.25	159.25
Family	353.00	403.00
TWELVE MONTH		
Adult (18 - 54 yrs)	356.50	456.50
Youth (13 - 17 yrs)/Senior (55 yrs+)	233.75	333.75
Child (2 - 12 yrs)	189.75	289.75
Family	632.50	732.00
Replacement Membership Card	-	3.00
DRY FLOOR RENTALS		
Multipurpose Room/Racquetball Viewing Area - Hourly	25.50	26.50
Multipurpose Room/Racquetball Viewing Area - Daily	119.50	123.25
Meeting Room - Hourly	32.00	33.00
Meeting Room - Daily	140.25	144.50
Beverage Service (non alcoholic)/person	5.75	6.00
Racquetball Court - Non Racquetball use, per hour or part thereof	25.50	26.50
TRACK		
In City groups (competition use) - hourly	45.25	46.75
In City groups (competition use) - daily	477.75	492.25
Outside of City schools (competition use) - hourly	86.50	89.25
Outside of City schools (competition use) - daily	616.00	634.50
Provincial/National Track Meets per Event - maximum 2 days	1,982.75	2,042.25
Equipment Rental (per booking)	41.25	42.50
Equipment Rental (per month)	59.75	61.75
MISCELLANEOUS		
Administration Fee - Withdrawal from program without re-registration	-	15.00

**CITY OF BRANDON
COMMUNITY DEVELOPMENT**

	2017	2018
FACILITY RENTAL & SET-UP - CULTURAL RESOURCE CENTRE (638 PRINCESS AVENUE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	-	115.00
Each Additional Hour (or part thereof)	-	38.00
FACILITY SET-UP		
Handling Fee (Mandatory)	-	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	-	90.00
Tables - Up to 10	-	55.00
CLEANING FEE (applies to all bookings)	-	130.00
NON REFUNDABLE BOOKING DEPOSIT	-	100.00
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	-	22.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 50 chairs and 10 tables	-	35.00
CLEANING FEE (applies to all bookings)	-	25.00

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2017	2018
Crossing Permit (plus damage deposit)	165.00	165.00
Driveway Permit	165.00	165.00
Lot Grading Permit	195.00	195.00
Lot Grading Deposit	1,000.00	1,000.00
Sewer and Water Excavation Permit	180.00	180.00
Re-inspection Fee	250.00	250.00
Water & Sewer Service Retention Deposit	4,500.00	4,500.00
Septic Waste Disposal (per cubic meter)	6.50	6.75
Trailer Dumping Station (annual permit)	125.00	125.00
Septic Dumping Swipe Card - Replacement	50.00	50.00
Commercial / Industrial Discharge Permit	100.00	100.00
Commercial / Industrial Discharge Loading Fees		
TKN (per kg)	-	3.86
Total P (per kg)	-	18.80
COD (per kg)	-	0.30
Flow (per cubic meter)	-	0.11
Administration Fee - Provincial ARPS (per permit) (Automated Routing & Permit System)	20.00	20.00
Plan Review	300.00	300.00

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2017	2018
SOIL TESTS		
SOIL GRADATION ANALYSIS		
Customer Supplied Sample	145.00	145.00
City Collected Sample	190.00	190.00
SOIL MOISTURE/DENSITY		
Modified Proctor Moisture/Density Analysis, Customer Supplied Sample	320.00	320.00
Modified Proctor Moisture/Density Analysis, City Collected Sample	360.00	360.00
Standard Proctor Moisture/Density Analysis, Customer Supplied Sample	235.00	235.00
Standard Proctor Moisture/Density Analysis, City Collected Sample	290.00	290.00
ATTERBERG LIMITS ANALYSIS		
Atterberg Limits Analysis, Customer Supplied Sample	145.00	145.00
Atterberg Limits Analysis, City Collected Sample	205.00	205.00
SPECIFIC GRAVITY		
Specific Gravity Coarse Aggregate, Customer Supplied Sample	145.00	145.00
Specific Gravity Coarse Aggregate, City Collected Sample	190.00	190.00
Specific Gravity Fine Aggregate, Customer Supplied Sample	160.00	160.00
Specific Gravity Fine Aggregate, City Collected Sample	210.00	210.00
COMPACTION MOISTURE/DENSITY		
Set of three (3) tests	165.00	165.00
Multiple tests or retests same site		
First test	115.00	115.00
Each successive test	35.00	35.00
ASPHALT TESTS		
ASPHALT HOT MIX ANALYSIS		
Laboratory Hot Mix Asphalt Analysis	695.00	695.00
(including Marshall Density, percentage asphalt cement, percentage asphalt absorption, gradation analysis, MTSG, voids analysis and flow tests)		
ASPHALT PAVING COMPACTION/DENSITY		
Set of (3) tests	170.00	170.00
Multiple tests or retests same site		
First test	120.00	120.00
Each successive test	35.00	35.00
CONCRETE TESTS		
SLUMP AND AIR		
Concrete Slump Test and Air Entrainment Test	145.00	145.00
COMPRESSIVE STRENGTH		
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by others	235.00	235.00
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by City	295.00	295.00
Concrete Compressive Strength Test	40.00	40.00
MORTAR TESTS		
Mortar Sample collection, cast and cured (set of 6)	180.00	180.00
Mortar Compressive Strength Test	130.00	130.00

**CITY OF BRANDON
PROPERTY & DEVELOPMENT**

	2017	2018
ADMINISTRATION FEES		
PROPERTY REVIEW REQUEST	150.00	150.00
RIGHT-OF-WAY CLOSURES	575.00	575.00
CLOSING OF PUBLIC RESERVE	575.00	575.00
LOCAL IMPROVEMENT PROGRAMS	300.00	300.00
PREPARING AGREEMENTS		
Development Agreements		
Less than 4 units / lots	375.00	400.00
4 or more units / lots	475.00	610.00
Miscellaneous Agreements		
Easement, Encroachment, Access, Service, Private Sewer/Water, etc.	375.00	375.00
Amendments / Assignments	200.00	225.00
ENCROACHMENT FEE		
Minimum (annual fee)	75.00	75.00
Maximum (annual fee)	500.00	500.00
SEASONAL VENDOR LAND RENTAL		
Price per square foot	0.25	0.25
PARKING LOTS		
Stall Rent Per Month	50.00	52.50
Parking Pass Deposit	25.00	25.00

**CITY OF BRANDON
BUILDING SAFETY**

	2017	2018
BUILDING PERMIT		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
		10% of the permit fee calculation based on construction value
Permit Opening Fee Non-Residential (Non Refundable)	10% cost of construction	
Construction Value Under \$3,000 (Base Fee)	130.00	135.00
Construction Value \$3,000 - \$5,000,000		
Base Fee Plus	10.00/1000	10.00/1000
Note: Reduced rate applies only to portion of construction value over \$5,000,000		
Construction Value over \$5,000,000		
Base Fee Plus	6.00/1000	6.00/1000
Single Family and Two Family Dwellings (finished & unfinished)		
Base Fee Plus	0.31/sq.ft..	0.31/sq.ft..
Condo - per condo unit Base Fee Plus	10.25/1000	10.25/1000
Single Family Dwelling - basement development	130.00	135.00
Detached Accessory Building	130.00	135.00
Mobile Home (Location)	130.00	135.00
Temporary Building	130.00	135.00
Occupancy Permit	130.00	135.00
Open Patio Deck	85.00	85.00
Swimming Pool/Hot Tub	75.00	75.00
In-ground Swimming Pool	130.00	135.00
Solid Fuel Burning Appliance	90.00	90.00
Sign Permits	130.00	135.00
Interim Occupancy Fee	150.00	150.00
Fines	Variable	Variable
Splitting of Permit - after the fact	260.00	170.00
Additional Dwelling Unit Fee	140.00	140.00
Occupancy Certificate	130.00	135.00
Heating/Ventilation System for Part 9 residential	130.00	135.00
Alteration/Reconfiguration of Heating/Ventilation System	130.00	135.00
Permit Renewal - Residential	\$130+\$10.00/\$1000 of outstanding cost of construction	\$135+\$10.00/\$1000 of outstanding cost of construction
DEMOLITION OR REMOVAL PERMITS		
Single Family/Two Family	200.00	200.00
Accessory Buildings - no permit to rebuild	85.00	85.00
Accessory Buildings - in conjunction with permit to rebuild	55.00	55.00
All Other Residential, commercial, industrial, educational & institutional	400.00	400.00
Per Building Storey	130.00	135.00
Plus Per Sq. Ft of Building Footprint	0.06	0.06
PLUMBING PERMITS		
Minimum Plumbing Permit (1-3 fixtures)	63.00	66.00
Each Fixture above three fixtures	22.00	22.00
All Floor Drains	22.00	22.00
Grease or Oil Interceptor	69.00	69.00
Neutralizing and Dilution Tanks or Pit	69.00	69.00
Sewer/Water Installation	80.00	80.00
RTM/Mobile Home Hookup	80.00	80.00
Replacement of Existing Pipes (per fixture)	22.00	22.00
New Construction Sump Pit/Pump	22.00	22.00
New Construction Backwater Valve	22.00	22.00
All Other Sump Pump/Backwater Valve	130.00	130.00
Roof Drain, per roof drain	22.00	22.00
Floor Drain, per floor drain	22.00	22.00

**CITY OF BRANDON
BUILDING SAFETY**

	2017	2018
VACANT & DERELICT BUILDINGS BY-LAW		
Residential Boarded Building Permit	2,000.00	2,000.00
Commercial Boarded Building Permit		
Base Fee - First Year	2,000.00	2,000.00
Residential/Commercial Boarded Building Permit (Subsequent to First Year)		
Base Fee Plus Rate Per Additional Year	1,500.00	1,500.00
(ex - Year 3 = Base plus \$1,500 x 2 = \$5,000)		
(ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)		
Vacant Building Inspection Fee (1st Year)	260.00	260.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Not Required	500.00	500.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Required	1,000.00	1,000.00
Remediation Coordination Services (per hour or part thereof)	90.00	90.00
Vacant & Derelict Building By-Law Order Issuance Fee - Residential	1,000.00	1,000.00
Vacant & Derelict Building By-Law Order Issuance Fee - Non Residential	1,000.00	1,000.00
MISCELLANEOUS		
Inspection Fees - Plumbing & Building		
Up to four (4) consecutive hours	280.00	285.00
Each Additional Hour (or part thereof)	90.00	90.00
Travel Expense	cost plus 10%	cost plus 10%
Additional Inspection or Re-inspection	130.00	135.00
Call Back	90.00	90.00
By-Law Order Issuance Fee		
Building Safety & Property Standards By-Law	1,000.00	1,000.00
Building By-Law	1,000.00	1,000.00
Stop Work Order Issuance Fee	1,000.00	1,000.00
Cease to Occupy Order	1,000.00	1,000.00
Change of Plans Requiring Additional Review - Residential	260.00	270.00
Change of Plans Requiring Additional Review - Non Residential	500.00	500.00
Permit Transfer or Assignment Fee	130.00	135.00
Copies of Inspection Reports and/or Plan Reviews		
Prior to Certificate of Occupancy	55.00	55.00
After Issuance of Certificate of Occupancy	30.00	30.00
Alternative Solutions Review		
One (1) Hour minimum charge	90.00	90.00
Each additional hour (or part thereof)	90.00	90.00
Project Inquiry Meeting Request - per project/property		
First Request	no charge	no charge
Second Request (Per hour or part thereof)	75.00	75.00
Third and Additional Request (Per hour or part thereof)	100.00	100.00
Confirmation of Closed Permit Letter	85.00	85.00

**CITY OF BRANDON
PLANNING**

	2017	2018
PLANNING FEES		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
Development Permit - Other	130.00	130.00
Development Permit - Home Based Business	130.00	130.00
Development Permit - Residential (two units)	225.00	225.00
Development Permit - Residential (three or more units)	400.00	425.00
Development Permit - Non Residential (additions)	225.00	225.00
Development Permit - Non Residential (new construction)	400.00	425.00
Development Permit - Renewal	-	50.00
Development Permit - Callback Inspection	-	90.00
Urban Design Review - Planning Commission	310.00	330.00
Subdivision Application	500.00	510.00
Subdivision Lot Fees/Bareland Condominium Unit Fees		
Each new lot created or condominium bare-land unit created	225.00	225.00
Subdivision Extend Conditional Approval or Certificate of Approval	225.00	235.00
Subdivision Re-issuing a Certificate of Approval	225.00	235.00
Minor Variance Order	165.00	170.00
Minor Variance Order - Following Commencement	330.00	340.00
Variance Order - Prior to Commencement (Base Fee)	575.00	625.00
Variance Order - Following Commencement (Base Fee x 2)	1,150.00	1,250.00
Variance Order - Increasing the density or intensity of use	775.00	800.00
Multiple Variance With Request(s)		
Base Fee plus each additional request	50.00	50.00
Multiple contiguous parcels with same request-base fee plus each parcel	25.00	25.00
Variance Extension Fee	120.00	125.00
Conditional Use Order (Base Fee)	775.00	780.00
Conditional Use Order - Following Commencement (Base Fee x 2)	1,550.00	1,560.00
Conditional Use Order (sign)	265.00	N/A
Conditional Use Order (home occupancy)	310.00	N/A
Conditional Use Extension Fee	120.00	125.00
Zoning Amendment Application ***	2,400.00	2,600.00
Secondary Plan (New Plan or Amendment to Existing Plan) ***	1,800.00	1,800.00
Development Plan Amendment Application ***	3,500.00	4,000.00
Neighbourhood Plan (New Plan or Amendment to Existing Plan)	1,500.00	1,750.00
Detailed Site Design Analysis	750.00	N/A
Master Plan	750.00	750.00
Revised Submission required recirculation	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>
Advertising Deposit	1,000.00	1,000.00
Zoning Memoranda	85.00	85.00
Zoning Confirmation Letter	120.00	120.00
Outstanding Work Orders Letter	200.00	200.00
Certificate of Non-Conformity	127.00	130.00
Recirculation Fee Post Circulation ***	120.00	120.00
Request for Special Meeting of Planning Commission	750.00	750.00
Temporary Sign	90.00	90.00
Radio Communications Facilities	1,205.00	1,215.00
Change of Plans Requiring Additional Review	-	<i>50% of Application Fee</i>

*** Advertising deposit is required in addition to fee

**CITY OF BRANDON
PLANNING**

	2017	2018
ADMINISTRATION FEES		
Electronic Reports	75.00	75.00
Photocopying Charge (Per Page) (black & white only)	0.50	0.50
Deposit on Plans	100.00	100.00
Search for Plans/Records - per record	35.00	45.00
Copying of Plans - paper copy	85.00	95.00
Scanning of Plans - electronic copy	65.00	75.00
Obtaining Certificate of Title - per title	10% of cost of Title	10% of cost of Title
Viewing of Survey	15.00	20.00
MISCELLANEOUS		
By-Law Order Issuance Fee		
Zoning By-Law	1,000.00	1,000.00
Development Permit Deposit (Base Fee)	5,000.00	5,000.00
Or 10% of value of outstanding work if greater than Base Fee		
Presentation Request Fee - per event	150.00	N/A

**CITY OF BRANDON
POLICE**

	2017	2018
SERVICE FEES		
TRAINING		
Organized by Police Service - per day per participant	127.00	130.00
Phase B Recruit Training - per participate	5,500.00	5,700.00
REQUEST FOR CRIMINAL RECORDS OR PARDONS (finger print fee extra)		
General (20% discount for 10 or more in a batch request)	38.00	39.00
Not for Profit agencies	13.00	13.00
Additional Certified Copy of Record Check at time of Processing	11.50	11.75
POLICE REPORTS (20% discount for 10 or more in a batch request)	63.50	64.50
TRANSCRIPTS		
Per original page	16.00	17.00
Per page for additional copies	1.75	2.00
CD/DVD/Memory Stick-photos, video recordings - per hour or part thereof (1 hour minimum)	38.00	39.00
FINGERPRINTS (set of two Hardcopy or Electronic prints)	68.00	70.00
Per additional set of two prints	40.00	41.00
<i>NOTE: Brandon Police Service is responsible for collecting the RCMP levied finger printing fee of \$25.00 when applicable.</i>		
TRAFFIC ACCIDENT DIAGRAMS		
Drawing composition complete & available for immediate release	210.00	215.00
Drawing composition incomplete (See Special Duty rates below)		
INTERVIEW WITH ON DUTY POLICE SERVICE EMPLOYEE		
Minimum Charge - Up to two (2) Hours	110.00	120.00
Each Additional Hour (or part thereof)	55.00	60.00
INTERVIEW WITH CALLED OUT POLICE SERVICE EMPLOYEE		
Minimum charge - Up to four (4) Hours	555.00	570.00
Each Additional Hour (or part thereof)	139.00	143.00
SPECIAL DUTY (Includes but not limited to, Special Event Security, Building Move Escorts) (Building move escorts - minimum two officers required)		
Minimum Charge Per Police Officer - Up to four (4) Hours	555.00	570.00
Each Additional Hour (or part thereof) per Police Officer	139.00	143.00
Dispatcher (Per hour or part thereof)	62.00	68.00
ANIMAL IMPOUND FEES		
First impoundment day or part thereof	31.00	32.50
Each subsequent impoundment day or part thereof	15.50	16.25
Fee for failure to produce current rabies certificate	46.50	49.00
Fee for failure to produce current license	56.50	59.50
Surcharge for 2nd impoundment of the same animal in a 12 month period	143.50	150.75

**CITY OF BRANDON
FIRE**

	2017	2018
INSPECTIONS		
Third Party Inspection - 1st hour or part thereof	125.00	125.00
2nd Re-inspection	100.00	100.00
3rd & Subsequent Re-inspection	400.00	400.00
Reinspection of Uncorrected Defect Where Time is not Requested	100.00	100.00
File search and written report	85.00	90.00
Day Care Inspections		
Family Day Care	25.00	30.00
Group Day Care	50.00	55.00
Day Care Centres	75.00	80.00
Nursery Schools	75.00	80.00
EMERGENCY RESPONSE SERVICES		
Per Vehicle Per KM Charge	6.10	6.30
Rural Billings (non MPI rates)		
Initial Response - 1st hour	2,700.00	2,780.00
Initial Response - 2nd hour or part thereof	1,350.00	1,390.00
Service Truck - 1st hour	1,010.00	1,040.30
Service Truck - 2nd hour or part thereof	690.00	710.00
Tanker - 1st hour	305.00	315.00
Tanker - 2nd hour or part thereof	105.00	110.00
MPI Rates-these rates are established by MPI and are announced for the current year only This fee is based on Consumer Price Index (CPI) plus 1% annually.		
Basic Call	***	***
Complex Call	***	***
Use of foam (per gallon)	***	***
Scene Safety	***	***
*** Fee to be set March 1st each year		
CLINICAL ON-CAR ROTATIONS	125.00	125.00
CO RESPONSES TO RMs WITH FIRE PROTECTION AGREEMENTS	88.00	100.00
MISCELLANEOUS		
Refilling Air Tanks		
2216 psi	23.00	25.00
4500 (half hour)	27.00	30.00
4500 (one hour)	36.00	40.00
Cascade 2216	51.00	55.00
Cascade 4500	85.00	90.00
Used Hose		
1 1/2" per foot	0.50	0.50
2 1/2" per foot	0.75	0.75
Hydrant Flow Test	200.00	200.00
Portable Fire Extinguisher Training (per class, 30 participants)	150.00	200.00
Extinguishment of Outdoor Burning Fire	200.00	200.00
Fee - Standby Time to Secure Fire Scene/Hour	200.00	225.00

**CITY OF BRANDON
AMBULANCE**

	2017	2018
AMBULANCE SERVICES		
Cancellation Fee	425.00	435.00
Ambulance File Search and Written Report	85.00	90.00
Emergency & Non Emergency Medical Response	550.00	565.00
Discontinuation of Resuscitation in the Field	550.00	565.00
 WINNIPEG TRIPS		
Flat Rate	1,333.00	1,370.00
Waiting Time (Per hour)	75.00	80.00
 EXCLUDING WINNIPEG (Long Distance Trips)		
Rate per hour	162.00	168.00
 SPECIAL EVENTS (includes two staff members)		
Minimum Charge - Up to Three (3) Hours	400.00	410.00
Each Additional Hour (or part thereof)	200.00	205.00

**CITY OF BRANDON
E-911**

	2017	2018
SERVICE FEES		
Per Capita	4.01	4.21
Minimum Per Capita Fee	578.81	665.00
Compact Disc Recording of E-911 Call		
Supplies and up to 2 hours staff time	88.20	92.61
Each additional 1/2 hour (or part thereof)	44.10	46.31
Police Call-Taking (per capita rate)	5.16	5.41
Police Enhanced Call-Taking & Dispatching (per capita rate)	10.31	10.83
Reduced Hours Police Enhanced Call-Taking & Dispatching (per capita rate)	9.00	9.45

**CITY OF BRANDON
FINANCE**

	2017	2018
TREASURER'S CERTIFICATES	50.00	50.00
ACCOUNT CONFIRMATIONS Includes taxes, assessments, outstanding local improvements or water	50.00	50.00
DOCUMENT REPRODUCTION - PER ITEM (PROPERTY TAXES, WATER & OTHER)	5.00	5.00
MORTGAGE COMPANY PROPERTY TAX LISTING	60.00	60.00
PAYMENTS NOT HONORED BY FINANCIAL INSTITUTION	20.00	20.00
MONTHLY PENALTY APPLIED TO OVERDUE ACCOUNTS RECEIVABLE Applied on the first day of each month	1.25%	1.25%
TAXI BUSINESS FEES		
TAXI BUSINESS LICENSE CERTIFICATE		
(A) Initial Application Fee for a New Business License Certificate	550.00	550.00
(B) For Renewal See: General Business License	N/A	N/A
TAXICAB VEHICLE LICENSES (expires last day of February)		
(A) Annual Vehicle License	150.00	160.00
(B) Seasonal Vehicle License (issued after September 1)	75.00	80.00
(C) Vehicle License Transfer	50.00	55.00
(D) Replacement of Subsisting Vehicle License Due to Installation of a New Windshield	20.00	20.00
(E) Vehicle Visual Inspection or Meter Test - Missed Appointments / Arriving Late for Appointments	30.00	30.00
(F) Delinquent Vehicle Safety (per vehicle)	20.00	25.00
TAXICAB DRIVERS' PERMITS (expires last day of August)		
(A) Annual Driver's Permit	60.00	60.00
(B) Seasonal Driver's Permit (issued after March 1st)	30.00	30.00
(C) Replacement of Subsisting Driver's Permit	20.00	20.00
SPECIAL EVENTS		
(A) Permit (Free of charge for non-profit organizations)	50.00	50.00
For Street Barricades/Signs, Delivery & Set-up of Barricades/Signs - See Public Works Section		
ADJUDICATION FEE (Under <i>The Municipal By-law Enforcement Act</i>)	25.00	25.00
BY-LAW PENALTY NOTICE LIENS		
Administration Fee	60.00	60.00
Personal Property Lien Registration Fee (as per the Personal Property Registry)	***	***
All other costs incurred where any lien is registered against personal property in respect of outstanding Municipal Penalty Notices	***	***

**CITY OF BRANDON
FINANCE**

	2017	2018
BUSINESS LICENSING FEES		
GENERAL BUSINESS LICENSE	215.00	215.00
Includes but is not limited to:		
Taxi business License Renewals		
Home-Based Business License		
Mobile Food Services		
TRANSIENT BUSINESS LICENSE		
Not subject to proration throughout the year		
Residents of the RM's of Elton, Daly, Whitehead, Cornwallis	322.50	322.50
TRANSIENT BUSINESS LICENSE		
Not subject to proration throughout the year		
Not a resident of Brandon or RM's listed above	430.00	430.00
Door-to-door sales, telephone solicitation sales or professional fundraiser (not a resident of Brandon) using either door-to-door sales or solicitation, or telephone solicitation, or other similar method	590.00	590.00
PROVINCIAL HOME-BASED DIRECT SELLER		
LOCAL		
Brandon Residents	110.00	110.00
TRANSIENT		
Residents of Elton, Daly, Whitehead, Cornwallis	165.00	165.00
TRANSIENT		
Not a resident of Brandon or RM's listed above	220.00	220.00
TRADE SHOW FEE ORGANIZER PARTICIPANT FEE		
For participants not holding a current General Business License		
Per Occasion (each occasion being up to 7 consecutive days)	57.00	57.00
SPECIAL BUSINESS LICENSES		
CRAFTERS		
Any individual offering for sale, away from their dwelling unit, hand-made goods, produced locally by themselves or their immediate family:		
Per Occasion (each occasion being up to 7 consecutive days)		
LOCAL		
Brandon Residents	30.00	30.00
TRANSIENT		
Residents of Elton, Daly, Whitehead, Cornwallis	45.00	45.00
TRANSIENT		
Not a resident of Brandon or RM's listed above	60.00	60.00
Each additional day	5.00	5.00
Craft Show Organizers Event Table Fee	15.00	15.00
(General Business fees apply to exhibitors not falling under crafter definition)		
FARMERS MARKETS / FLEA MARKETS		
Event Organizer (General Business/Transient Business License Fees Apply)		
Table Fee - Table items (Combination produce & crafts) greater than 90% produce	No Charge	No Charge
Table Fee - Table items (Combination produce & crafts) less than 90% produce		
LOCAL		
Brandon Residents	30.00	30.00
TRANSIENT		
Residents of Elton, Daly, Whitehead, Cornwallis	45.00	45.00
TRANSIENT		
Not a resident of Brandon or RM's listed above	60.00	60.00
VENDING MACHINES		
Permit - per commercial machine while on city property	45.00	45.00

**CITY OF BRANDON
FINANCE**

	2017	2018
ANIMAL LICENSING FEES		
ANNUAL DOG OR CAT LICENSE		
STERILE OR CURRENT DATED CERTIFICATION BY VET AS NON-REPRODUCTIVE		
Per Dog or Cat (limit of 2)	20.00	20.00
Per Dog or Cat (over limit of 2)	40.00	40.00
ANNUAL DOG OR CAT LICENSE - NOT STERILE		
Per Dog or Cat (limit of 2)	56.00	56.00
Per Dog or Cat (over limit of 2)	112.00	112.00
<i>Above fees adjusted to half of the above rates after September 1st if new resident or new animal</i>		
DANGEROUS DOG WHETHER STERILE OR NOT		
Per Dog (limit of 2)	250.00	250.00
Per Dog (over limit of 2)	500.00	500.00
SLED DOG (Minimum 15 dogs to qualify)		
Per Dog (limit of 2)	50.00	50.00
Per Dog (over limit of 2)	40.00	40.00
Annual sport license fee	170.00	170.00
GUIDE DOGS AND POLICE DOGS	NO FEE	NO FEE
Transfer of ownership of licensed dog or cat	7.00	7.00
Replacement license tag	10.00	10.00
Annual breeder/kennel license fee - see General Business License		
PARKING		
Meter function check (only charged if meter is found to be in good working order)	41.00	42.00
Basic application fee for meter head cover	16.00	17.00
Meter head cover rental for each day or part thereof, per space, except Sunday	5.00	5.00
Meter head cover if not returned (each)	42.00	42.00
Meter head removal	68.00	69.00
Meter head reinstallation	68.00	69.00
Meter head and stand removal	131.00	133.00
Meter head and stand reinstallation	414.00	420.00

**CITY OF BRANDON
INFORMATION TECHNOLOGY**

	2017	2018
PROGRAMMING AND RELATED SERVICES		
Per Hour (or part thereof)	96.00	98.00

**CITY OF BRANDON
CLERKS**

	2017	2018
FACILITY RENTAL & SET-UP - CIVIC ADMINISTRATION BUILDING (410 - 9th Street)		
PRIVATE FUNCTIONS		
Fees set out apply to weekends and after hours only and are applicable to each separate even		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	110.00	115.00
Each Additional Hour (or part thereof)	36.50	38.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs		
Up to 50 Chairs	87.50	90.00
51 - 100 Chairs	125.00	130.00
101 - 150 Chairs	150.00	155.00
151 - 200 Chairs	170.00	175.00
Tables		
Tables (5 or less)	42.00	45.00
Tables (6 or more)	53.00	55.00
CLEANING FEE (applies to all weekend bookings)	130.00	130.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	100.00
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	22.00	22.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 100 chairs and 5 tables	48.00	50.00
More than 100 chairs and 5 tables	87.50	90.00
FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY APPLICATIONS		
These fees are established by Provincial regulation pursuant to the Freedom of Information and		
Protection of Privacy Act		
SEARCH AND PREPARATION		
First two hours	Free	Free
Each additional 1/2 hour (or part thereof)	15.00	15.00
COPYING FEES		
Paper copies - by photocopier or computer printer (per page)	0.20	0.20
Paper copies made from a micro printer (per page)	0.50	0.50
Any other method of providing copies	Actual Cost	Actual Cost
COMPUTER PROGRAMMING & DATA PROCESSING		
Internal programming or data processing (per each 1/4 hour)	10.00	10.00
External programming or data processing	Actual Cost	Actual Cost
CERTIFICATION OF DOCUMENTS		
CERTIFIED TRUE COPY - Per Seal required	10.00	N/A
COMMISSIONER OF OATH - Per Oath	5.00	N/A
CERTIFIED TRUE COPY/COMMISSIONER FOR OATHS		
Single Document	-	10.00
2-5 documents	-	20.00
6-10 documents	-	30.00
11+ documents	-	50.00

**CITY OF BRANDON
CLERKS**

	2017	2018
BOARD OF REVISION		
ASSESSMENT APPEAL		
Application Filing Fee (Minimum) **	50.00	50.00
Application Filing Fee (Maximum) **	500.00	500.00

** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.

** Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.