

CITY OF BRANDON

BY-LAW NO. 7223

ANNUAL SCHEDULE OF FEES

SCHEDULE "A"

2019

**CITY OF BRANDON
BY-LAW NO. 7223 ANNUAL SCHEDULE OF FEES
SCHEDULE "A" 2019
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ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED

**CITY OF BRANDON
SANITATION**

	2018	2019
TIPPING FEES		
(A) WRARS (Waste Reduction & Recycling Support) - Environmental Surcharge Commercial/Residential refuse per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	10.00	10.00
(B) Closure/Post Closure Levy per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	4.00	4.00
(C) Commercial refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	75.00	75.00
(D) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	150.00	150.00
(E) Manure per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	26.25	27.00
(F) Industrial fill material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	3.30	3.35
(G) Freon Depleting Devices (Commercial) Fridge, Freezer, Dehumidifier (Per unit)	44.50	45.50
(H) Contamination of areas at landfill site cleaning fee (flat rate)	100.00	102.00
(I) Commercial organic material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	25.75	26.50
(J) Commercial organic material with contamination >5% by volume of load calculated to the nearest kg (minimum charge 1/2 tonne)	75.00	76.50
(K) Sludge per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy	9.45	9.65
NON-RESIDENT TIPPING FEES		
(A) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	86.00	86.00
(B) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	172.00	172.00
RESIDENTIAL TIPPING FEES PER LOAD AND OTHER APPLICABLE FEES		
(A) Entrance Fee - Residential Customers entering landfill (flat fee)	2.00	5.00
<500 kilograms	N/C	N/C
500 - 599 kilograms	6.60	6.60
600 - 699 kilograms	13.20	13.20
700 - 799 kilograms	19.80	19.80
800 - 899 kilograms	26.40	26.40
900 - 999 kilograms	33.00	33.00
>1000 kilograms (Subject to Commercial Tipping Fees, items C & D above)		
(B) Bin exchange fee (per cart)	24.65	25.20
(C) Missed pick-ups per cart (residential)	31.20	31.90
BULK ITEM PICKUP FEES		
Per pick up (stickered items)	10.50	10.75
COMMERCIAL REFUSE COLLECTION FEES		
Per pick up / per container	10.00	10.20

**CITY OF BRANDON
SANITATION**

	2018	2019
MATERIAL RECYCLING FACILITY COMMERCIAL FEES		
Per tonne calculated to the nearest kilogram		
(A) Cardboard (No Contamination)	50.00	50.00
Cardboard (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Cardboard (Contamination > 15% Recyclables)	75.00	75.00
Cardboard (Contamination > 15% Recyclables) (Material brought in from outside of City limits)	125.00	125.00
Cardboard (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(B) Mixed Recycling (No Contamination)	75.00	75.00
Mixed Recycling (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Mixed Recycling (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(C) Shredded Paper (No Contamination)	75.00	75.00
Shredded Paper (No Contamination) (Material brought in from outside of City limits)	100.00	100.00
Shredded Paper (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	162.50	162.50
(D) Unloading fee for material entering MRF per tonne, includes labour and equipment	31.00	31.50
(E) Handling fee for material entering MRF, per staff/hour or portion thereof (minimum charge 1 hour)	27.00	27.50
 PERMIT FOR DISPOSAL OF HAZARDOUS WASTE OR CONTAMINATED SOIL		
(A) Daily permit fee for refuse generated within City limits	218.00	223.00
(B) Daily permit fee for refuse generated outside of City limits	292.00	298.00
(C) Contaminated soil disposal per tonne to the nearest kilogram	41.50	42.50
(D) Hazardous Waste disposal per tonne to the nearest kilogram (Asbestos)	68.00	69.50
 SOLID WASTE CONTAINERS (Applicable to new housing construction and replacements)		
(A) Single Family Dwelling (Includes Condominiums & Mobile Homes)		
Refuse, Recycling or Green Cart Replacement (per unit)	152.75	156.00
Refuse and Recycling (Container Package)	305.50	312.00
(B) Multiple Family Dwelling		
Up to 3 dwelling units - 1 Refuse & 1 Recycling (container package)	305.50	312.00
4 - 6 units - 2 Refuse & 2 Recycling (container package)	611.00	624.00
 SOLID WASTE CONTAINER RENTALS		
*** Items (B) & (C) Not applicable to Not-For-Profit Community Organizations		
(A) Refundable Deposit (providing containers returned in same condition)		
Up to 10 Containers		50.00
11 - 20 Containers		100.00
21 or more Containers (Per Container)		5.00
(B) Container Rental for Special Events (Delivery to & Pick up from site/Per container)		10.00
(C) Pick up and disposal of collected refuse (Per pick up/Per container)		10.00
(D) Replacement of Container if Damaged or Not Returned (each)		156.00
 MISCELLANEOUS		
Soil Amendment per tonne calculated to the nearest kg	22.95	23.50
Wood Chips per tonne, calculated to the nearest kg	22.95	23.50
Loading fee of materials at landfill per hour, includes labour and equipment	31.00	31.50
Scaling Vehicles	39.00	40.00
Document Reproduction - Per Item	5.00	5.00
Services Administration Fee - Includes but not limited to Vehicle Inspections	29.35	30.00

**CITY OF BRANDON
PUBLIC WORKS**

2018 2019

SERVICE / EQUIPMENT CHARGES - Regular Hours

(A) One Hour Minimum (per hour or portion thereof)		
Large TV Unit	300.00	310.00
Small TV Unit - Homeowners & Contractors	253.00	260.00
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	227.00	235.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	181.00	185.00
Thawing Water Services with Hot Water Machine		185.00
Thawing Water Services with Electrical Resistance		370.00
Soft Expose Utility Lines	266.00	275.00
Trace Sewer / Water Services	120.00	125.00
Hydrant Repairs (plus parts)	209.00	215.00
 (B) Two Hour Minimum (per hour or portion thereof)		
Large Tapping Machine	587.00	605.00
Small Tapping Machine	209.00	215.00

SERVICE / EQUIPMENT CHARGES - After hours/weekend/holiday call out

Three Hour Minimum		
Time in excess of three hour minimum - See Item (A) above		
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	453.00	1,060.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	363.00	835.00
Thawing Water Services with Hot Water Machine		835.00
Thawing Water Services with Electrical Resistance		1,110.00
Soft Expose Utility Lines	531.00	825.00
Trace Sewer / Water Services	239.00	375.00
Hydrant Repairs (plus parts)	418.00	645.00
Large Tapping Machine	1,174.00	1,360.00

OTHER CHARGES

Temporary Hydrant Meter Box Lost Keys	39.00	40.00
Repairs to Damaged Infrastructure (per hour) Plus Materials	588.00	606.00
Hydrant Inspection Fee		150.00
Turning On & Off of Water Main (Regular Hours)		465.00
Turning On & Off of Water Main (After hours/weekend/holiday call out)		930.00

SERVICE / EQUIPMENT CHARGES (Includes Operator)

During Regular Working Hours - Per hour or portion thereof - 1 hour minimum		
High Hoe and Low Bed		250.00
 During Regular Working Hours - Per hour or portion thereof - 2 hour minimum		
Street Sweeper - 3 or 4 Wheel Sweeper	265.00	275.00
Trackless Unit / Attachments	166.00	175.00
Hook Truck with various attachments	93.00	95.00
Tandem Truck	98.00	105.00
Loader	99.00	120.00
 After hours/weekend/holiday call out - Per hour or portion thereof - 3 hour minimum		
Street Sweeper - 3 or 4 Wheel Sweeper	309.00	620.00
Trackless Unit / Attachments	209.00	395.00
Hook Truck with various attachments	137.00	215.00
Tandem Truck	142.00	235.00
Loader	143.00	270.00
High Hoe and Low Bed		1,125.00

**CITY OF BRANDON
PUBLIC WORKS**

2018 2019

SPECIAL EVENTS

(A) PERMIT FEE - See Finance Section

(B) STREET BARRICADES & SIGNS

Refundable Deposit (Providing material returned in same condition)	250.00	250.00
Replacement if damaged or not returned (each)		
30 x 30 A-Frame Sign	150.00	150.00
16 x 24 No Parking Sign	125.00	125.00
Barricades	100.00	100.00
Traffic Cone	11.00	11.00
Delineator Pole	39.00	39.00

(C) DELIVERY & SET-UP OF BARRICADES & SIGNS

*** Not applicable to Not-For-Profit Community Organizations

During Normal Working Hours - Minimum 1 Hour (or portion thereof)

Labour (2 staff - per hour)	76.00	78.00
Truck (per hour)	32.00	35.00

After Hours - Minimum 1 Hour (or portion thereof)

Labour (2 staff - per hour)	113.00	117.00
Truck (per hour)	32.00	35.00

Weekends - Minimum 3 Hours (or portion thereof)

Labour (2 staff - per hour)	150.00	351.00
Truck (per hour)	32.00	35.00

**CITY OF BRANDON
REC CENTRE**

WHEAT CITY GOLF COURSE (All rates taxes included)	2018	2019
GREEN FEES		
Adult (26 yrs +) 18 Holes	36.00	37.00
Adult (26 yrs +) 9 Holes	27.00	28.00
CAA Membership 18 Holes ONLY	30.00	31.00
Youth (18 - 25 yrs) 18 Holes	26.00	27.00
Youth (18 - 25 yrs) 9 Holes	20.00	21.00
Junior (13 -17 yrs) 18 Holes	21.00	21.00
Junior (13 -17 yrs) 9 Holes	15.00	15.00
Kids (12 & Under) with paying adult	Free	Free
Twilight (After 5:00 pm, June/July - After 6:00 pm)	25.00	26.00
Spring Special 18 Holes (1st 3 Weeks of Opening, No later than June 1st)	25.00	26.00
SEASON PASS		
Adult (29+ yrs of age)		920.00
Adult (26 - 54 yrs)	895.00	N/A
Senior (55 yrs+)	860.00	N/A
Couples Season Pass	1,650.00	1,750.00
Youth (18 - 28 yrs) Proof of Age Required		440.00
Youth (18 - 25 yrs)	425.00	N/A
Junior (13 - 17 yrs)	275.00	275.00
Family Pass (2 Adult / 2 Junior living at same residence)	2,000.00	N/A
Discount on Youth Season Pass or Junior Season Pass with purchase of Adult Season Pass	20%	N/A
PUNCH CARDS		
Adult (26 yrs+) Pay for 10 rounds, 11th Free	360.00	370.00
POWER CART RENTALS		
Rental (18 Holes)	35.00	36.00
Rental Half Cart (18 Holes)	17.50	18.00
Rental (9 Holes)	25.00	26.00
Rental Half Cart (9 Holes)	12.50	13.00
Season Cart Rental	850.00	875.00
Season Half Cart Rental	425.00	437.50
POWER CART STORAGE FEES (Includes Trail Fees)		
Power Cart Storage - Non-Season Pass Holder	400.00	410.00
Power Cart Storage - Season Pass Holder	350.00	360.00
TRAIL FEES		
Daily (18 Holes)	11.00	11.50
Yearly	160.00	165.00
CLUB RENTALS		
18 Holes	21.00	21.00
9 Holes	16.00	16.00
TENNIS COURTS (All rates taxes included)		
Daily Rate	8.00	8.25
Youth (under 25 yrs) Season Pass	70.00	70.00
Adult Season Pass	130.00	135.00
Family Season Pass (2 Adult / 2 Youth living at same residence)	300.00	340.00

**CITY OF BRANDON
CEMETERY**

BRANDON MUNICIPAL CEMETERY (includes GST)	2018	2019
PLOTS		
Regular section	1,825.00	1,915.00
Lawn section	1,450.00	1,500.00
Children's section	425.00	450.00
Cremation section	850.00	900.00
Columbarium niche	3,500.00	3,675.00
Veteran Plot - Traditional	1,370.00	1,440.00
Veteran Plot - Cremation	640.00	675.00
Section 29 - Block H - Cremation Plot/Upright Stone (capacity 4 urns)	1,700.00	1,800.00
INTERMENT		
Casket	1,125.00	1,175.00
Child	330.00	350.00
Cremation	500.00	525.00
Multiple Service (Cremation at time of casket interment or multiple urns at the same time in same location)	237.50	262.50
INTERMENT SURCHARGES		
Extra Depth	525.00	550.00
Saturday/Short notice surcharge		
Regular	800.00	850.00
Cremated remains	475.00	500.00
Child	315.00	330.00
Sunday/Statutory holiday surcharge		
Regular	1,200.00	1,300.00
Cremated remains	700.00	735.00
Child	525.00	550.00
After 4:00 pm interments (per half hour)	140.00	150.00
Pall Bearers (Two)	50.00	50.00
MISCELLANEOUS		
Disinterment - regular	1,575.00	1,650.00
Disinterment - cremated remains	525.00	550.00
Foundations		
Materials per cubic foot	37.00	40.00
Labour per foundation	115.00	120.00
Ribbon foundation	230.00	240.00
Handling of liners	105.00	110.00
Late Liner Delivery Surcharge	105.00	110.00
Express inscription service on columbarium granite	50.00	55.00
Additional inscription service	150.00	160.00
Ownership transfer administration fee	100.00	100.00
Deed Replacement	50.00	50.00
Urn Removal from columbarium by funeral home for additional interment	50.00	50.00

**CITY OF BRANDON
TRANSIT**

	2018	2019
SMART MEDIA		
Smart Card - Initial Purchase	3.25	3.25
One Time Use Sticker (agency use only)		1.50
TRANSIT		
ADULT (18 - 25 yrs)		
Cash Fare	1.50	1.50
Ticket Books (10 ride pass)	13.50	13.75
30 Day Pass	84.25	84.50
YOUTH (6 - 17 yrs) and SENIOR (60 yrs+)		
Cash Fare	1.25	1.25
Ticket Books (10 ride pass)	11.25	11.50
30 Day Pass	47.00	47.25
POST SECONDARY STUDENT		
30 Day Pass	49.50	51.00
HANDI-TRANSIT		
0 - 60 trips per month	4.00	4.00
TRANSIT CHARTER (In City)		
Regular - per hour or part thereof	180.00	185.00
Sunday/Holiday - per hour or part thereof	237.00	244.00
Not For Profit / Youth Programs / City Partnership Events	103.00	106.00
School/Day Care Group (1 adult - max 20 kids) Gr. K-12 - ONE WAY ***		20.00
*** During non-peak hours on regular routes only		

**CITY OF BRANDON
AIRPORT**

	2018	2019
AIRPORT LANDING FEES (per landing)		
Minimum	14.42	15.87
21,000 kg or less (per 1000 kg)	3.05	3.35
21,001 kg to 45,000 (per 1000 kg)	3.97	4.36
Over 45,000 kg (per 1000 kg)	4.65	5.11
ANNUAL AIRPORT REGISTRATION FEE (includes GST)	152.70	157.28
AIRPORT FUEL CONCESSION FEE		
Flat Annual Fee	4,753.00	4,895.59
AIRCRAFT PARKING RATES (No service)		
Monthly	79.55	81.94
Annually	795.70	819.55
TERMINAL CHARGES (Based on carrier capacity)		
0 - 15	22.55	23.11
16 - 25	34.45	35.31
26 - 45	59.70	61.19
46 - 60	86.20	88.36
61 - 89	137.95	141.40
90 - 125	192.30	197.11
126 - 150	225.45	231.09
151 - 200	311.65	319.44
AIRPORT IMPROVEMENT FEE (Per passenger departure) (Effective August 7 Annually)	8.56	10.70
MISCELLANEOUS		
Service / Equipment Charges - per hour or part thereof	90.20	92.91

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2018	2019
SPORTSPLEX POOL		
HOURLY		
Lifeguard/Instructor	22.50	23.25
Whole pool	180.25	185.75
Half pool	125.00	128.75
Quarter pool	82.00	84.50
Local Minor Sport Organizations 1/2 pool (effective January 1)	100.00	103.00
Local Minor Sport Organizations whole pool (effective January 1)	144.50	148.75
Single lane (when booked in conjunction with 1/4 or 1/2 pool)	30.00	31.00
Waterslide rate	44.00	46.25
Inflatable	44.00	46.25
PUBLIC SWIM		
Adult (18 - 54 yrs) single	7.50	7.75
Adult (18 - 54 yrs) 10 swim card	60.00	62.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	6.50	6.75
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 swim card	52.00	54.00
Child (2 - 12 yrs) single	5.50	5.75
Child (2 - 12 yrs) 10 swim card	44.00	46.00
Family (up to 2 adults & up to 5 children &/or youth) single	19.50	20.00
Family (up to 2 adults & up to 5 children &/or youth) 10 swim card	156.00	160.00
Promotional Swim - All ages	3.00	3.00
AQUAFIT		
All Ages	9.50	9.75
Adult (18 - 54 yrs) 10 Aquafit Card	76.00	78.25
Adult (18 - 54 yrs) 20 Aquafit Card	142.50	146.75
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 Aquafit Card	64.00	66.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 20 Aquafit Card	121.25	125.00
SWIM LESSONS (per class)		
30 Minute Swim Lesson - Red Cross (per lesson)	7.50	7.75
45 Minute Swim Lesson - Red Cross (per lesson)	8.25	8.50
60 Minute Swim Lesson - Red Cross (per lesson)	9.50	9.75
COURSES (per person)		
Water Safety Instructor	410.00	422.25
Water Safety Instructor Re-Certification	136.75	140.75
Red Cross Assistant Lifeguard	196.00	202.00
Red Cross Lifeguard	320.00	329.50
Red Cross Lifeguard Transfer		65.00
Red Cross Babysitter's Course	57.50	59.25
Red Cross Emergency First Aid	92.50	95.25
Red Cross Emergency First Aid - Blended	75.00	77.25
Red Cross Standard First Aid	153.00	157.50
Red Cross Standard First Aid - Blended	108.50	111.75
Stay Safe!		43.25
High Five - PHCD	99.50	N/A

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2018	2019
SPORTSPLEX ARENA		
HOURLY ICE RENTAL RATES (includes 10 minutes flood time)		
Arena rental	231.50	238.50
Local Minor Sports Organizations	185.75	191.25
PUBLIC SKATE		
Adult (18 - 54 yrs) single	7.50	7.75
Adult (18 - 54 yrs) 10 punch card	60.00	62.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	6.50	6.75
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 punch card	52.00	54.00
Child (2 - 12 yrs) single	5.50	5.75
Child (2 - 12 yrs) 10 punch card	44.00	46.00
Family (up to 2 adults & up to 5 children &/or youth) single	19.50	20.00
Family (up to 2 adults & up to 5 children &/or youth) 10 pass card	156.00	160.00
Promotional Skate - All ages	3.00	3.00
LEARN TO SKATE LESSONS		
All Ages (per 45 minute lesson)	9.75	10.00
OTHER		
Locker Rental	0.25	0.25
Facility Storage Rental	65.25	67.25
Dressing Room # 7	325.75	335.50
SPORTSPLEX RACQUETBALL		
COURT FEES		
Adult (18 - 54 yrs) single	7.50	7.75
Adult (18 - 54 yrs) 10 game card	60.00	62.00
Youth (13 - 17 yrs) single	6.50	6.75
Youth (13 - 17 yrs) 10 game card	52.00	54.00
Child (2 - 12 yrs) single	5.50	5.75
Child (2 - 12 yrs) 10 game card	44.00	46.00
Family single	19.50	20.00
Family 10 game card	156.00	160.00
Court rental	18.50	19.00
Local Minor Sport Organization	15.75	16.25
SPORTSPLEX WALLEYBALL		
COURT FEES		
Per 45 minute booking	42.50	43.75
ADDITIONAL PROGRAMMING		
Camp - Daily	37.50	38.75
Camp - Weekly	158.00	162.75

**CITY OF BRANDON
SPORTSPLEX**

Fees are applicable from September 1st to August 31 unless otherwise stated

	2018	2019
MEMBERSHIP RATES (Includes swim, skate, racquetball - excludes programs)		
MONTHLY		
Adult (18 - 54 yrs)	72.00	74.25
Youth (13 - 17 yrs)/Senior (55 yrs+)	62.50	64.50
Child (2 - 12 yrs)	53.00	54.50
Family	187.25	192.75
SIX MONTH		
Adult (18 - 54 yrs)	243.00	250.25
Youth (13 - 17 yrs)/Senior (55 yrs+)	189.75	195.50
Child (2 - 12 yrs)	159.25	164.00
Family	403.00	415.00
TWELVE MONTH		
Adult (18 - 54 yrs)	456.50	470.25
Youth (13 - 17 yrs)/Senior (55 yrs+)	333.75	343.75
Child (2 - 12 yrs)	289.75	298.50
Family	732.00	754.00
Replacement Membership Card	3.00	3.00
DRY FLOOR RENTALS		
Multipurpose Room/Racquetball Viewing Area - Hourly	26.50	27.25
Multipurpose Room/Racquetball Viewing Area - Daily	123.25	127.00
Meeting Room - Hourly	33.00	34.00
Meeting Room - Daily	144.50	148.75
Beverage Service (non alcoholic)/person	6.00	6.25
Racquetball Court - Non Racquetball use, per hour or part thereof	26.50	27.25
TRACK		
Facility Rental		
In City Groups - hourly	46.75	48.25
In City Groups - daily	492.25	507.00
Out of City Groups - hourly	89.25	92.00
Out of City Groups - daily	634.50	653.50
Provincial/National Track Meets per Event - maximum 2 days	2,042.25	2,103.50
Equipment Rental (per booking)	42.50	43.75
Equipment Rental (per month)	61.75	63.50
MISCELLANEOUS		
Administration Fee - Withdrawal from program without re-registration	15.00	15.00

**CITY OF BRANDON
COMMUNITY DEVELOPMENT**

	2018	2019
FACILITY RENTAL & SET-UP - CULTURAL RESOURCE CENTRE (638 PRINCESS AVE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	115.00	120.00
Each Additional Hour (or part thereof)	38.00	40.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	90.00	90.00
Tables - Up to 10	55.00	55.00
CLEANING FEE (applies to all bookings)	130.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	100.00
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	22.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 50 chairs and 10 tables	35.00	36.00
CLEANING FEE (applies to all bookings)	25.00	26.00
FACILITY RENTAL & SET-UP - YOUTH CENTRE (638 PRINCESS AVE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes staff person)		
Minimum Charge - Up to 3 Hours		150.00
Each Additional Hour (or part thereof)		40.00
PROVISION OF SECURITY - Rate per Hour (or part thereof)		23.00
FACILITY SET-UP		
Equipment Use		75.00
Handling Fee (Mandatory)		50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50		90.00
Tables - Up to 10		55.00
CLEANING FEE (applies to all bookings)		135.00
NON REFUNDABLE BOOKING DEPOSIT		100.00
SPECIALIZED CAMPS		
Weekly		75.00
Daily		25.00

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2018	2019
Crossing Permit (plus damage deposit)	165.00	165.00
Driveway Permit	165.00	165.00
Lot Grading Permit	195.00	195.00
Lot Grading Deposit	1,000.00	1,500.00
Sewer and Water Excavation Permit	180.00	180.00
Re-inspection Fee	250.00	250.00
Water & Sewer Service Retention Deposit	4,500.00	5,000.00
Septic Waste Disposal (per cubic meter)	6.75	7.25
Trailer Dumping Station (annual permit)	125.00	125.00
Septic Dumping Swipe Card - Replacement	50.00	50.00
Commercial / Industrial Discharge Permit	100.00	100.00
Commercial / Industrial Discharge Loading Fees		
TKN (per kg)	3.86	3.73
Total P (per kg)	18.80	18.31
COD (per kg)	0.30	0.27
Flow (per cubic meter)	0.11	0.13
Administration Fee - Provincial ARPS (per permit) (Automated Routing & Permit System)	20.00	20.00
Plan Review	300.00	300.00

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2018	2019
SOIL TESTS		
SOIL GRADATION ANALYSIS		
Customer Supplied Sample	145.00	145.00
City Collected Sample	190.00	195.00
SOIL MOISTURE/DENSITY		
Modified Proctor Moisture/Density Analysis, Customer Supplied Sample	320.00	320.00
Modified Proctor Moisture/Density Analysis, City Collected Sample	360.00	360.00
Standard Proctor Moisture/Density Analysis, Customer Supplied Sample	235.00	235.00
Standard Proctor Moisture/Density Analysis, City Collected Sample	290.00	290.00
ATTERBERG LIMITS ANALYSIS		
Atterberg Limits Analysis, Customer Supplied Sample	145.00	145.00
Atterberg Limits Analysis, City Collected Sample	205.00	205.00
SPECIFIC GRAVITY		
Specific Gravity Coarse Aggregate, Customer Supplied Sample	145.00	145.00
Specific Gravity Coarse Aggregate, City Collected Sample	190.00	190.00
Specific Gravity Fine Aggregate, Customer Supplied Sample	160.00	160.00
Specific Gravity Fine Aggregate, City Collected Sample	210.00	210.00
COMPACTION MOISTURE/DENSITY		
Set of three (3) tests	165.00	165.00
Multiple tests or retests same site		
First test	115.00	115.00
Each successive test	35.00	35.00
ASPHALT TESTS		
ASPHALT HOT MIX ANALYSIS		
Laboratory Hot Mix Asphalt Analysis	695.00	695.00
(including Marshall Density, percentage asphalt cement, percentage asphalt absorption, gradation analysis, MTSG, voids analysis and flow tests)		
ASPHALT PAVING COMPACTION/DENSITY		
Set of (3) tests	170.00	170.00
Multiple tests or retests same site		
First test	120.00	120.00
Each successive test	35.00	35.00
CONCRETE TESTS		
SLUMP AND AIR		
Concrete Slump Test and Air Entrainment Test	145.00	145.00
COMPRESSIVE STRENGTH		
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by others	235.00	235.00
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by City	295.00	295.00
Concrete Compressive Strength Test	40.00	40.00
MORTAR TESTS		
Mortar Sample collection, cast and cured (set of 6)	180.00	180.00
Mortar Compressive Strength Test	130.00	130.00

**CITY OF BRANDON
PROPERTY & DEVELOPMENT**

	2018	2019
ADMINISTRATION FEES		
PROPERTY REVIEW REQUEST	150.00	150.00
RIGHT-OF-WAY CLOSURES	575.00	600.00
CLOSING OF PUBLIC RESERVE	575.00	600.00
LOCAL IMPROVEMENT PROGRAMS	300.00	300.00
PREPARING AGREEMENTS		
Development Agreements		
Less than 4 units / lots	400.00	425.00
4 or more units / lots	610.00	635.00
Miscellaneous Agreements		
Easement, Access, Service, Private Sewer/Water, etc.	375.00	400.00
Amendments / Assignments	225.00	250.00
ENCROACHMENT FEE		
Not applicable to qualified properties under the Downtown Brandon Encroachment Incentive Program		
Minimum (annual fee)	75.00	75.00
Maximum (annual fee)	500.00	600.00
ADDRESSING & STREET NAMING		
Addressing Changes or Requests (Per Unit)		150.00
Street Name Changes or Requests (Per Application)		1,000.00
OBTAINING DOCUMENTS FROM THE PROPERTY REGISTRY		Cost of document plus 10%
SEASONAL VENDOR LAND RENTAL		
Price per square foot	0.25	0.25
PARKING LOTS		
Stall Rent Per Month	52.50	52.50
Parking Pass Deposit	25.00	25.00

**CITY OF BRANDON
BUILDING SAFETY**

	2018	2019
BUILDING PERMIT		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
	10% of the permit fee calculation based on construction value	10% of the permit fee calculation based on construction value
Permit Opening Fee Non-Residential (Non Refundable) Construction Value Under \$3,000 (Base Fee)	135.00	135.00
Construction Value \$3,000 - \$5,000,000 Base Fee Plus	10.00/1000	10.50/1000
Note: Reduced rate applies only to portion of construction value over \$5,000,000		
Construction Value over \$5,000,000 Base Fee Plus	6.00/1000	6.00/1000
Single Detached Dwelling & Duplex Dwelling (finished & unfinished) Base Fee Plus	0.31/sq. ft.	0.33/sq. ft.
Condo - per condo unit Base Fee Plus	10.25/1000	11.00/1000
Single Detached Dwelling - basement development	135.00	135.00
Detached Accessory Building	135.00	135.00
Mobile Home (Location)	135.00	135.00
Temporary Building	135.00	135.00
Occupancy Permit	135.00	135.00
Open Patio Deck	85.00	90.00
Swimming Pool/Hot Tub	75.00	75.00
In-ground Swimming Pool	135.00	135.00
Solid Fuel Burning Appliance	90.00	90.00
Sign Permits	135.00	135.00
Interim Occupancy Fee	150.00	150.00
Fines	Variable	Variable
Splitting of Permit - after the fact	170.00	200.00
Additional Dwelling Unit Fee	140.00	140.00
Occupancy Certificate	135.00	135.00
Heating/Ventilation System for Part 9 residential	135.00	135.00
Alteration/Reconfiguration of Heating/Ventilation System	135.00	135.00
Permit Renewal - Residential	\$135+\$10.00/\$1000 of outstanding cost of construction	\$135+\$10.50/\$1000 of outstanding cost of construction
DEMOLITION OR REMOVAL PERMITS		
Single Detached Dwelling & Duplex Dwelling	200.00	200.00
Accessory Buildings - no permit to rebuild	85.00	85.00
Accessory Buildings - in conjunction with permit to rebuild	55.00	55.00
All Other Residential, commercial, industrial, educational & institutional Per Building Storey	400.00 135.00	400.00 135.00
Plus Per Sq. Ft of Building Footprint	0.06	0.06
PLUMBING PERMITS		
Minimum Plumbing Permit (1-3 fixtures)	66.00	69.00
Each Fixture above three fixtures	22.00	23.00
All Floor Drains	22.00	23.00
Grease or Oil Interceptor	69.00	70.00
Neutralizing and Dilution Tanks or Pit	69.00	70.00
Sewer/Water Installation	80.00	80.00
RTM/Mobile Home Hookup	80.00	80.00
Replacement of Existing Pipes (per fixture)	22.00	23.00
New Construction Sump Pit/Pump	22.00	23.00
New Construction Backwater Valve	22.00	23.00
All Other Sump Pump/Backwater Valve	130.00	130.00
Roof Drain, per roof drain	22.00	23.00
Floor Drain, per floor drain	22.00	23.00

**CITY OF BRANDON
BUILDING SAFETY**

	2018	2019
VACANT & DERELICT BUILDINGS BY-LAW		
Residential Boarded Building Permit	2,000.00	2,000.00
Commercial Boarded Building Permit		
Base Fee - First Year	2,000.00	2,000.00
Residential/Commercial Boarded Building Permit (Subsequent to First Year)		
Base Fee Plus Rate Per Additional Year	1,500.00	1,500.00
(ex - Year 3 = Base plus \$1,500 x 2 = \$5,000)		
(ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)		
Vacant Building Inspection Fee (1st Year)	260.00	260.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Not Required	500.00	500.00
Vacant Building Inspection Fee (Renewal after 1st year)		
Orders Required	1,000.00	1,000.00
Remediation Coordination Services (per hour or part thereof)	90.00	90.00
Vacant & Derelict Building By-Law Order Issuance Fee - Residential	1,000.00	1,000.00
Vacant & Derelict Building By-Law Order Issuance Fee - Non Residential	1,000.00	1,000.00
MISCELLANEOUS		
Inspection Fees - Plumbing & Building		
Up to four (4) consecutive hours	285.00	285.00
Each Additional Hour (or part thereof)	90.00	90.00
Travel Expense	cost plus 10%	cost plus 10%
Additional Inspection or Re-inspection	135.00	135.00
Call Back	90.00	90.00
By-Law Order Issuance Fee		
Building Safety & Property Standards By-Law	1,000.00	1,000.00
Building By-Law	1,000.00	1,000.00
Stop Work Order Issuance Fee	1,000.00	1,000.00
Cease to Occupy Order	1,000.00	1,000.00
Change of Plans Requiring Additional Review - Residential	270.00	270.00
Change of Plans Requiring Additional Review - Non Residential	500.00	500.00
Permit Transfer or Assignment Fee	135.00	135.00
Copies of Inspection Reports and/or Plan Reviews		
Prior to Certificate of Occupancy	55.00	75.00
After Issuance of Certificate of Occupancy	30.00	50.00
Alternative Solutions Review		
One (1) Hour minimum charge	90.00	90.00
Each additional hour (or part thereof)	90.00	90.00
Project Inquiry Meeting Request - per project/property		
First Request	no charge	no charge
Second Request (Per hour or part thereof)	75.00	75.00
Third and Additional Request (Per hour or part thereof)	100.00	100.00
Confirmation of Closed Permit Letter	85.00	85.00

**CITY OF BRANDON
PLANNING**

	2018	2019
PLANNING FEES		
Permit Opening Fee Residential (Non Refundable)	50.00	50.00
Development Permit - Other	130.00	135.00
Development Permit - Home Based Business	130.00	135.00
Development Permit - Residential (two units)	225.00	240.00
Development Permit - Residential (three or more units)	425.00	450.00
Development Permit - Non Residential (additions)	225.00	240.00
Development Permit - Non Residential (new construction)	425.00	450.00
Development Permit - Renewal	50.00	50.00
Development Permit - Callback Inspection	90.00	90.00
Urban Design Review - Planning Commission	330.00	350.00
Subdivision Application	510.00	520.00
Subdivision Lot Fees/Bare Land Condominium Unit Fees		
Each new lot created or condominium bare-land unit created	225.00	225.00
Subdivision Extend Conditional Approval or Certificate of Approval	235.00	235.00
Subdivision Re-issuing a Certificate of Approval	235.00	235.00
Minor Variance Order	170.00	175.00
Minor Variance Order - Following Commencement	340.00	350.00
Variance Order - Prior to Commencement (Base Fee)	625.00	650.00
Variance Order - Following Commencement (Base Fee x 2)	1,250.00	1,300.00
Variance Order - Increasing the density or intensity of use	800.00	800.00
Multiple Variance With Request(s)		
Base Fee plus each additional request	50.00	100.00
Multiple contiguous parcels with same request-base fee plus each parcel	25.00	100.00
Variance Extension Fee	125.00	125.00
Conditional Use Order (Base Fee)	780.00	800.00
Conditional Use Order - Following Commencement (Base Fee x 2)	1,560.00	1,600.00
Conditional Use Multiple Request(s)		
Base Fee plus each additional request		200.00
Multiple contiguous parcels with same request-base fee plus each parcel		100.00
Conditional Use Extension Fee	125.00	125.00
Zoning Amendment Application ***	2,600.00	2,800.00
Secondary Plan (New Plan or Amendment to Existing Plan) ***	1,800.00	2,000.00
Development Plan Amendment Application ***	4,000.00	4,500.00
Neighborhood Plan (New Plan or Amendment to Existing Plan)	1,750.00	2,000.00
Master Plan	750.00	800.00
Revised Submission required recirculation	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>
Advertising Deposit	1,000.00	1,200.00
Zoning Memoranda	85.00	90.00
Zoning Confirmation Letter	120.00	125.00
Outstanding Work Orders Letter	200.00	200.00
Certificate of Non-Conformity	130.00	135.00
Recirculation Fee Post Circulation ***	120.00	125.00
Request for Special Meeting of Planning Commission	750.00	750.00
Temporary Sign	90.00	90.00
Radio Communications Facilities	1,215.00	1,251.00
Change of Plans Requiring Additional Review	<i>50% of Application Fee</i>	<i>50% of Application Fee</i>

*** Advertising deposit is required in addition to fee

**CITY OF BRANDON
PLANNING**

	2018	2019
ADMINISTRATION FEES		
Electronic Reports	75.00	75.00
Photocopying Charge (Per Page) (black & white only)	0.50	0.50
Deposit on Plans	100.00	100.00
Search for Plans/Records - per record	45.00	55.00
Copying of Plans - paper copy	95.00	105.00
Scanning of Plans - electronic copy	75.00	85.00
Obtaining Certificate of Title - per title	10% of cost of Title	Cost of title plus 10%
Viewing of Survey	20.00	25.00
MISCELLANEOUS		
By-Law Order Issuance Fee		
Zoning By-Law	1,000.00	1,000.00
Development Permit Deposit (Base Fee)	5,000.00	5,000.00
Or 10% of value of outstanding work if greater than Base Fee		

**CITY OF BRANDON
DEVELOPMENT CHARGES**

Effective July 1, 2019

2018

2019

ESTABLISHED GROWTH AREA - PRIOR TO BUILDING PERMIT

Wastewater Treatment

Residential (per dwelling unit) - Low Density	433.00
Residential (per dwelling unit) - High Density	280.00
Non-residential (per sq. ft.)	0.25

Water Treatment

Residential (per dwelling unit) - Low Density	339.00
Residential (per dwelling unit) - High Density	219.00
Non-residential (per sq. ft.)	0.19

EMERGING GROWTH AREA - PRIOR TO SUBDIVISION OR REZONING

Network Infrastructure - Per Net Hectare (Residential & Non-Residential)

Drainage	2,843.00
Transportation	20,060.00
Wastewater	30,943.00
Water	9,738.00

EMERGING GROWTH AREA - PRIOR TO BUILDING PERMIT

Wastewater Treatment

Residential (per dwelling unit) - Low Density	433.00
Residential (per dwelling unit) - High Density	280.00
Non-residential (per sq. ft.)	0.25

Water Treatment

Residential (per dwelling unit) - Low Density	339.00
Residential (per dwelling unit) - High Density	219.00
Non-residential (per sq. ft.)	0.19

Network Infrastructure - Residential (per dwelling unit) - Low Density

Drainage	120.00
Transportation	850.00
Wastewater	1,311.00
Water	413.00

Network Infrastructure - Residential (per dwelling unit) - High Density

Drainage	78.00
Transportation	550.00
Wastewater	848.00
Water	267.00

Network Infrastructure - Non-residential (per sq. ft.)

Drainage	0.07
Transportation	0.48
Wastewater	0.75
Water	0.23

**CITY OF BRANDON
POLICE**

	2018	2019
SERVICE FEES		
TRAINING		
Organized by Police Service - per day per participant	130.00	133.25
Phase B Recruit Training - per participate	5,700.00	5,950.00
REQUEST FOR CRIMINAL RECORDS OR PARDONS (finger print fee extra)		
General (20% discount for 10 or more in a batch request)	39.00	40.00
Not for Profit agencies	13.00	13.00
Additional Certified Copy of Record Check at time of Processing	11.75	12.00
POLICE REPORTS (20% discount for 10 or more in a batch request)	64.50	66.00
TRANSCRIPTS		
Per original page	17.00	17.50
Per page for additional copies	2.00	2.25
CD/DVD/Memory Stick-photos, video recordings - per hour or part thereof (1 hour minimum)	39.00	41.00
FINGERPRINTS (set of two Hardcopy or Electronic prints)	70.00	72.00
Per additional set of two prints	41.00	42.00
<i>NOTE: Brandon Police Service is responsible for collecting the RCMP levied finger printing fee of \$25.00 when applicable.</i>		
TRAFFIC ACCIDENT DIAGRAMS		
Drawing composition complete & available for immediate release	215.00	220.00
Drawing composition incomplete (See Special Duty rates below)		
INTERVIEW WITH ON DUTY POLICE SERVICE EMPLOYEE		
Minimum Charge - Up to two (2) Hours	120.00	147.00
Each Additional Hour (or part thereof)	60.00	74.00
INTERVIEW WITH CALLED OUT POLICE SERVICE EMPLOYEE		
Minimum charge - Up to four (4) Hours	570.00	588.00
Each Additional Hour (or part thereof)	143.00	147.00
SPECIAL DUTY (Includes but not limited to, Special Event Security, Building Move Escorts) (Building move escorts - minimum two officers required)		
Minimum Charge Per Police Officer - Up to four (4) Hours	570.00	588.00
Each Additional Hour (or part thereof) per Police Officer	143.00	147.00
Dispatcher (Per hour or part thereof)	68.00	75.00
BYLAW OFFICER CALLOUT		
Minimum Charge Per Bylaw Officer - Up to four (4) Hours		280.00
Each Additional Hour (or part thereof) per Bylaw Officer		70.00
ANIMAL IMPOUND FEES		
First impoundment day or part thereof	32.50	34.25
Each subsequent impoundment day or part thereof	16.25	17.00
Fee for failure to produce current rabies certificate	49.00	51.50
Fee for failure to produce current license	59.50	62.50
Surcharge for 2nd impoundment of the same animal in a 12 month period	150.75	158.25

**CITY OF BRANDON
FIRE**

	2018	2019
INSPECTIONS		
Third Party Inspection - 1st hour or part thereof	125.00	125.00
2nd Re-inspection	100.00	100.00
3rd & Subsequent Re-inspection	400.00	400.00
Re-inspection of Uncorrected Defect Where Time is not Requested	100.00	100.00
File search and written report	90.00	90.00
Day Care Inspections		
Family Day Care	30.00	30.00
Group Day Care	55.00	55.00
Day Care Centres	80.00	80.00
Nursery Schools	80.00	80.00
EMERGENCY RESPONSE SERVICES		
Per Vehicle Per KM Charge	6.30	6.60
Rural Billings (non MPI rates)		
Initial Response - 1st hour	2,780.00	2,860.00
Initial Response - 2nd hour or part thereof	1,390.00	1,430.00
Service Truck - 1st hour	1,040.30	1,070.00
Service Truck - 2nd hour or part thereof	710.00	730.00
Tanker - 1st hour	315.00	325.00
Tanker - 2nd hour or part thereof	110.00	115.00
MPI Rates-these rates are established by MPI and are announced for the current year only. This fee is based on Consumer Price Index (CPI) plus 1% annually.		
Basic Call	***	***
Complex Call	***	***
Use of foam (per gallon)	***	***
Scene Safety	***	***
*** Fee to be set March 1st each year		
CLINICAL ON-CAR ROTATIONS	125.00	125.00
CO RESPONSES TO RMs WITH FIRE PROTECTION AGREEMENTS	100.00	100.00
MISCELLANEOUS		
Refilling Air Tanks		
2216 psi	25.00	25.00
4500 (half hour)	30.00	30.00
4500 (one hour)	40.00	40.00
Cascade 2216	55.00	55.00
Cascade 4500	90.00	90.00
Used Hose		
1 1/2" per foot	0.50	0.50
2 1/2" per foot	0.75	0.75
Hydrant Flow Test	200.00	200.00
Portable Fire Extinguisher Training (per class, 30 participants)	200.00	200.00
Extinguishment of Outdoor Burning Fire	200.00	200.00
Fee - Standby Time to Secure Fire Scene/Hour	225.00	225.00

**CITY OF BRANDON
AMBULANCE**

	2018	2019
AMBULANCE SERVICES		
Cancellation Fee	425.00	425.00
Ambulance File Search and Written Report	85.00	85.00
Emergency & Non Emergency Medical Response	550.00	550.00
Discontinuation of Resuscitation in the Field	550.00	550.00
WINNIPEG TRIPS		
Flat Rate	1,333.00	1,333.00
Waiting Time (Per hour)	75.00	75.00
EXCLUDING WINNIPEG (Long Distance Trips)		
Rate per hour	162.00	162.00
SPECIAL EVENTS (includes two staff members)		
Minimum Charge - Up to Three (3) Hours	400.00	400.00
Each Additional Hour (or part thereof)	200.00	200.00

**CITY OF BRANDON
E-911**

	2018	2019
SERVICE FEES		
Per Capita	4.21	4.34
Minimum Per Capita Fee	665.00	684.95
Compact Disc Recording of E-911 Call		
Supplies and up to 2 hours staff time	92.61	95.39
Each additional 1/2 hour (or part thereof)	46.31	47.70
Police Call-Taking (per capita rate)	5.41	5.58
Police Enhanced Call-Taking & Dispatching (per capita rate)	10.83	11.15
Reduced Hours Police Enhanced Call-Taking & Dispatching (per capita rate)	9.45	9.73
Police Radio Monitoring & CPIC only (per capita rate)		5.58

**CITY OF BRANDON
FINANCE**

	2018	2019
TREASURER'S CERTIFICATES	50.00	50.00
ACCOUNT CONFIRMATIONS Includes taxes, assessments, outstanding local improvements or water	50.00	50.00
DOCUMENT REPRODUCTION - PER ITEM (PROPERTY TAXES, WATER & OTHER)	5.00	5.00
MORTGAGE COMPANY PROPERTY TAX LISTING	60.00	60.00
PAYMENTS NOT HONORED BY FINANCIAL INSTITUTION	20.00	20.00
MONTHLY PENALTY APPLIED TO OVERDUE ACCOUNTS RECEIVABLE Applied on the first day of each month	1.25%	1.25%
TAXI BUSINESS FEES		
TAXI BUSINESS LICENSE CERTIFICATE		
(A) Initial Application Fee for a New Business License Certificate	550.00	550.00
TAXICAB VEHICLE LICENSES (expires last day of February)		
(A) Annual Vehicle License	160.00	160.00
(B) Seasonal Vehicle License (issued after September 1)	80.00	80.00
(C) Vehicle License Transfer	55.00	55.00
(D) Replacement of Subsisting Vehicle License Due to Installation of a New Windshield	20.00	20.00
(E) Vehicle Visual Inspection or Meter Test - Missed Appointments / Arriving Late for Appointments	30.00	30.00
(F) Delinquent Vehicle Safety (per vehicle)	25.00	25.00
TAXICAB DRIVERS' PERMITS (expires last day of August)		
(A) Annual Driver's Permit	60.00	60.00
(B) Seasonal Driver's Permit (issued after March 1st)	30.00	30.00
(C) Replacement of Subsisting Driver's Permit	20.00	20.00
SPECIAL EVENTS		
(A) Permit (Free of charge for non-profit organizations)	50.00	50.00
For Street Barricades/Signs, Delivery & Set-up of Barricades/Signs - See Public Works Section		
ADJUDICATION FEE (Under <i>The Municipal By-law Enforcement Act</i>)	25.00	25.00
BY-LAW PENALTY NOTICE LIENS		
Administration Fee	60.00	60.00
Personal Property Lien Registration Fee (as per the Personal Property Registry)	***	***
All other costs incurred where any lien is registered against personal property in respect of outstanding Municipal Penalty Notices	***	***

**CITY OF BRANDON
FINANCE**

	2018	2019
BUSINESS LICENSES		
GENERAL BUSINESS LICENSE	215.00	215.00
Includes but is not limited to:		
Taxi business License Renewals		
Home-Based Business License		
Mobile Food Services		
TRANSIENT BUSINESS LICENSE		
Not subject to proration throughout the year		
Residents of the RM's of Elton, Daly, Whitehead, Cornwallis	322.50	322.50
TRANSIENT BUSINESS LICENSE		
Not subject to proration throughout the year		
Not a resident of Brandon or RM's listed above	430.00	430.00
Door-to-door sales, telephone solicitation sales or professional fundraiser (not a resident of Brandon) using either door-to-door sales or solicitation, or telephone solicitation, or other similar method	590.00	590.00
PROVINCIAL HOME-BASED DIRECT SELLER		
LOCAL		
Brandon Residents	110.00	110.00
TRANSIENT		
Residents of Elton, Daly, Whitehead, Cornwallis	165.00	165.00
TRANSIENT		
Not a resident of Brandon or RM's listed above	220.00	220.00
TRADE SHOW FEE ORGANIZER PARTICIPANT FEE		
For participants not holding a current General Business License		
Per Occasion (each occasion being up to 7 consecutive days)	57.00	57.00
SPECIAL BUSINESS LICENSES		
CRAFTERS		
Any individual offering for sale, away from their dwelling unit, hand-made goods, produced locally by themselves or their immediate family:		
Per Occasion (each occasion being up to 7 consecutive days)		
LOCAL		
Brandon Residents	30.00	30.00
TRANSIENT		
Residents of Elton, Daly, Whitehead, Cornwallis	45.00	45.00
TRANSIENT		
Not a resident of Brandon or RM's listed above	60.00	60.00
Each additional day	5.00	5.00
Craft Show Organizers Event Table Fee	15.00	15.00
(General Business fees apply to exhibitors not falling under crafter definition)		
FARMERS MARKETS / FLEA MARKETS		
Event Organizer (General Business/Transient Business License Fees Apply)		
Table Fee - Table items (Combination produce & crafts) greater than 90% produce	No Charge	No Charge
Table Fee - Table items (Combination produce & crafts) less than 90% produce		
LOCAL		
Brandon Residents	30.00	30.00
TRANSIENT		
Residents of Elton, Daly, Whitehead, Cornwallis	45.00	45.00
TRANSIENT		
Not a resident of Brandon or RM's listed above	60.00	60.00
VENDING MACHINES		
Permit - per commercial machine while on city property	45.00	45.00

**CITY OF BRANDON
FINANCE**

	2018	2019
ANIMAL LICENSING FEES		
ANNUAL DOG OR CAT LICENSE		
STERILE OR CURRENT DATED CERTIFICATION BY VET AS NON-REPRODUCTIVE		
Per Dog or Cat (limit of 2)	20.00	20.00
Per Dog or Cat (over limit of 2)	40.00	40.00
ANNUAL DOG OR CAT LICENSE - NOT STERILE		
Per Dog or Cat (limit of 2)	56.00	56.00
Per Dog or Cat (over limit of 2)	112.00	112.00
<i>Above fees adjusted to half of the above rates after September 1st if new resident or new animal</i>		
DANGEROUS DOG WHETHER STERILE OR NOT		
Per Dog (limit of 2)	250.00	250.00
Per Dog (over limit of 2)	500.00	500.00
SLED DOG (Minimum 15 dogs to qualify)		
Per Dog (limit of 2)	50.00	50.00
Per Dog (over limit of 2)	40.00	40.00
Annual sport license fee	170.00	170.00
GUIDE DOGS AND POLICE DOGS		
	NO FEE	NO FEE
Transfer of ownership of licensed dog or cat	7.00	7.00
Replacement license tag	10.00	10.00
Annual breeder/kennel license fee - see General Business License		
PARKING		
Meter function check (only charged if meter is found to be in good working order)	42.00	43.00
Basic application fee for meter head cover	17.00	17.00
Meter head cover rental for each day or part thereof, per space, except Sunday	5.00	5.00
Meter head cover if not returned (each)	42.00	42.00
Meter head removal	69.00	70.00
Meter head reinstallation	69.00	70.00
Meter head and stand removal	133.00	135.00
Meter head and stand reinstallation	420.00	430.00

**CITY OF BRANDON
INFORMATION TECHNOLOGY**

	2018	2019
PROGRAMMING AND RELATED SERVICES		
Per Hour (or part thereof)	98.00	99.90

**CITY OF BRANDON
LEGISLATIVE SERVICES**

	2018	2019
FACILITY RENTAL & SET-UP - CIVIC ADMINISTRATION BUILDING (410 - 9th Street)		
PRIVATE FUNCTIONS		
Fees set out apply to weekends and after hours only and are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	115.00	120.00
Each Additional Hour (or part thereof)	38.00	40.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs		
Up to 50 Chairs	90.00	90.00
51 - 100 Chairs	130.00	135.00
101 - 150 Chairs	155.00	160.00
151 - 200 Chairs	175.00	180.00
Tables		
Tables (5 or less)	45.00	50.00
Tables (6 or more)	55.00	55.00
CLEANING FEE (applies to all weekend bookings)	130.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	100.00	100.00
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	22.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 100 chairs and 5 tables	50.00	53.00
More than 100 chairs and 5 tables	90.00	95.00
MARRIAGE SERVICES		
CIVIL MARRIAGE CEREMONY AT CITY HALL, 410 - 9TH STREET		
Marriage Ceremony performed by a Marriage Commissioner		300.00
Marriage License		100.00
NON REFUNDABLE BOOKING DEPOSIT		100.00
CHANGE OF DATE ADMINISTRATION FEE		50.00
CERTIFICATION OF DOCUMENTS		
CERTIFIED TRUE COPY/COMMISSIONER FOR OATHS		
Single Document	10.00	10.50
2-5 documents	20.00	21.00
6-10 documents	30.00	31.50
11+ documents	50.00	52.50

**CITY OF BRANDON
LEGISLATIVE SERVICES**

	2018	2019
FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY APPLICATIONS		
These fees are established by Provincial regulation pursuant to the Freedom of Information and		
SEARCH AND PREPARATION		
First two hours	Free	Free
Each additional 1/2 hour (or part thereof)	15.00	15.00
COPYING FEES		
Paper copies - by photocopier or computer printer (per page)	0.20	0.20
Paper copies made from a micro printer (per page)	0.50	0.50
Any other method of providing copies	Actual Cost	Actual Cost
COMPUTER PROGRAMMING & DATA PROCESSING		
Internal programming or data processing (per each 1/4 hour)	10.00	10.00
External programming or data processing	Actual Cost	Actual Cost
BOARD OF REVISION		
ASSESSMENT APPEAL		
Application Filing Fee (Minimum) **	50.00	50.00
Application Filing Fee (Maximum) **	500.00	500.00

** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.

** Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.