

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 19, 2018
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,
MANITOBA**

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Shaun Cameron, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Bruce Luebke, Councillor Glen Parker

ABSENT: Nil

ADOPTION OF AGENDA:

001 LoRegio-Parker
That the Agenda for the Inaugural Meeting of City Council to be held on Monday, November 19, 2018 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) SERVICE RECOGNITION PINS - ASSOCIATION OF MANITOBA MUNICIPALITIES

Rod Sage, City Manager presented members of City Council with their service recognition pins from the Association of Manitoba Municipalities (AMM). He noted that the service recognition pins were awarded by the AMM for years of service as an elected official, in 5 year increments. The following members were recognized:

Councillor John LoRegio, 5 years of service
Councillor Shawn Berry, 5 years of service
Councillor Jan Chaboyer, 5 years of service
Councillor Jeff Fawcett, 5 years of service
His Worship Mayor Rick Chrest, 15 years of service.

Mr. Sage also noted that former Councillor Jeff Harwood received his pin for 15 years of service.

CONFIRMATION OF MINUTES:

002 Chaboyer-Cullen
That the Minutes of the Regular Meeting of City Council held Monday, October 15, 2018 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

- (A) TONI GRAMIAK, BRANDON AND AREA LOST ANIMALS – IMPROVEMENTS TO BRANDON ANIMAL SERVICES
-

Toni Gramiak, Brandon and Area Lost Animals (BALA), appeared before City Council with respect to animal rescue and adoption. Ms. Gramiak encouraged City Council to consider adopting a model similar to the City of Calgary with respect to responsible pet guardianship which would reduce the amount of animals located at the pound. She provided details on 3 point plan that provided options for reuniting lost/impounded pets with their owners.

Chaboyer-Luebke

- 003 That the presentation by Toni Gramiak on behalf of Brandon and Area Lost Animals with respect to improvements to Brandon Animal Services be received, and the matter be referred to Administration for review and report back to City Council. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS AND PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) AUDIT AND FINANCE COMMITTEE
-

Councillor Fawcett provided a report on meeting of the Audit and Finance Committee held on October 23, 2018. He noted that as of September 30, 2018 the General Fund was projected to be in a deficit position of \$255,000.00, however, following that time, Administration had completed the October budget review and a small surplus was now being projected.

A freeze on discretionary spending would continue and departments had been instructed to be prudent going into the year-end should any emergencies arise. Councillor Fawcett acknowledged that the hard work from the City of Brandon departments in working to eliminate the deficit which has been projected at \$1.3 Million in June. He concluded by stating that the Utility Fund was projected to have a surplus of approximately \$657,000 and that in the case of a surplus in the Utility Fund, the City of Brandon was required to move the surplus into the reserve fund.

Desjarlais-Cameron

004 That the verbal report of the Audit and Finance Committee be received. CARRIED.

Councillor Desjarlais requested that a report be provided that outlined any projects that had been put on hold in 2018 to address the deficit. Councillor LoRegio also requested that the cause(s) of the significant deficit originally forecasted be provided. His Worship the Mayor agreed to take their requests under advisement.

ENQUIRIES:

(1) REVIEW OF CROSSWALK SIGNAGE AND SCHOOL SPEED ZONE ON COLLEGE AVENUE BETWEEN 11TH AND 12TH STREETS

Councillor Luebke enquired if upgrades to the crosswalk signage as well as the implementation of a 30 km/h school speed zone could be considered for along College Avenue between 11th and 12th Streets.

At the request of His Worship the Mayor, the City Manager responded that a review of the area would be conducted by the Engineering Department with a full report provided prior to the December 3, 2018 City Council meeting. The City Manager noted that the 30 km/h school speed zone originally in place had been removed at the request of area residents but would be considered again as part of an overall review.

(2) DRAINAGE ISSUE IN 1000 BLOCK OF 7TH STREET

Councillor Luebke enquired if the drainage issue in the 1000 Block of 7th Street had been rectified.

At the request of His Worship the Mayor, the City Manager confirmed that the drainage issue of the rear yards of 1054, 1056 and 1058 - 7th Street had been corrected with the installation of berms on the south side of 1058 and the north side of 1054 - 7th Street.

(3) PEDESTRIAN SAFETY CONCERNS ALONG VICTORIA AVENUE FROM 26TH STREET TO CREIGHTON BOULEVARD

Councillor Cameron advised that the pedestrian safety continued to be a concern along Victoria Avenue from 26th Street to Creighton Boulevard and enquired if improvements to both pedestrian and vehicular safety in this area could be considered.

His Worship the Mayor agreed to take this matter under advisement. The City Manager confirmed that, as Victoria Avenue is a Provincial Highway, the Engineering Department would work with Manitoba Infrastructure to conduct a full review of the area from 26th Street to Creighton Avenue, inclusive of pedestrian and vehicle counts with a full report to be provided to City Council upon completion.

(4) UPDATE ON NORTH HILL PROJECTS

Councillor Fawcett requested an update on various North Hill Projects inclusive of drainage on Outback Drive, the Kirkcaldy Pump Station, dike work along Kirkcaldy Drive, and the public meetings with respect to the Braecrest Drive Corridor.

At the request of His Worship the Mayor, the City Manager responded that the design for the improvements to the drainage ditch on Outback Drive was near completion with the project expected to be tendered out immediately following approval at the 2019 City of Brandon Budget Deliberations.

The City Manager advised that construction had begun on the Kirkcaldy Pump Station and Force Main with the Pump Station expected to be completed by the end of June 2019. Mr. Sage reported that the tender for the construction of the Discharge Force Main from the Lift Station would be sent out in mid-December with this project anticipated to be completed by the end of August 2019.

With respect to the dike work on Kirkcaldy Drive, the City Manager responded that the plans were expected to be finalized by mid-December with one final public consultation to take place prior to the issuance of the tender in January 2019.

The City Manager advised that the first Public Open House regarding the Braecrest Corridor Functional Design was planned for February 2019. He noted that the public was also encouraged to complete a survey and mapping exercise which was available on the website at www.brandon.ca/current-projects/braecrest-functional. Mr. Sage invited anyone with further questions to contact the Engineering Department directly at (204) 729-2214.

(5) MAINTENANCE OF BACK LANES MASTER PLAN

Councillor LoRegio requested an update on the status of the Master Plan with respect to the maintenance of Back Lanes.

His Worship the Mayor agreed to take this matter under advisement.

(6) DATES FOR 2019 BUDGET DELIBERATIONS AND COUNCIL STRATEGIC PLAN

Councillor Chaboyer enquired if the dates for the 2019 Budget Deliberations as well as the City Council Strategic Planning Sessions had been set.

His Worship the Mayor responded that the 2019 Budget Deliberations were scheduled for January 25 & 26, 2019. His Worship advised that the dates for the Strategic Planning Session had not been set but were expected to be in early Spring 2019.

ANNOUNCEMENTS:

KEYSTONE CENTRE ANNUAL GENERAL MEETING

Councillor Berry announced that the Annual General Meeting of the Keystone Centre would take place on November 29, 2018 starting at 6:00 p.m. in the Assembly Hall at the Keystone Centre. He invited everyone to come out and listen to what has been happening with the Keystone Centre over the past year.

NOMINATIONS FOR AT-LARGE BOARD MEMBERS OF KEYSTONE CENTRE BOARD

Councillor Berry announced that nominations were now being accepted for two (2) at-large members for the Keystone Centre Board of Directors. He advised that further information was available on the website at www.keystoncentre.com and encouraged interested parties to submit their nominations for consideration by the Board of Directors.

ANNUAL GENERAL MEETING OF ASSINIBOINE FOOD FOREST

Councillor Desjarlais announced that the Annual General Meeting of the Assiniboine Food Forest was to take place on November 21, 2018 at 7:00 p.m. at Tana Ethiopian Restaurant. He advised that \$30 tickets would be available at the door and invited everyone to attend.

REPRESENTATION ON ENVIRONMENT COMMITTEE

Councillor Desjarlais announced that he had been attending Brandon Environment Committee meetings as a conduit between the Committee and City Council however, he was no longer able to do so due to work commitments. He encouraged Councillors who were interested in attending the meetings to contact Lindsay Hargreaves at (204) 729-2171.

GENERAL BUSINESS:

(A) 2019 SCHEDULE OF CITY COUNCIL MEETINGS

City Council considered a report from the Director of Legislative Services dated November 8, 2018 with respect to the above.

Desjarlais-LoRegio

005 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2019:

Monday, January 7, 2019	Monday, June 17, 2019
Monday, January 21, 2019	Monday, July 15, 2019
Monday, February 4, 2019	Monday, August 12, 2019
Tuesday, February 19, 2019	Tuesday, September 3, 2019
Monday, March 4, 2019	Monday, September 16, 2019
Monday, March 18, 2019	Monday, October 7, 2019
Monday, April 1, 2019	Monday, October 21, 2019
Monday, April 15, 2019	Monday, November 4, 2019
Monday, May 6, 2019	Monday, November 18, 2019
Tuesday, May 21, 2019	Monday, December 2, 2019
Tuesday, June 4, 2019	Monday, December 16, 2019

CARRIED.

(B) APPOINTMENTS OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

Submitted was a report from Legislative Services dated November 13, 2018 with respect to the above.

Fawcett-Parker

006 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Barry Cullen be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 18, 2019. CARRIED.

Fawcett-Chaboyer

007 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 18, 2019. CARRIED.

(C) APPOINTMENTS TO COUNCIL COMMITTEES

Considered was a report from Legislative Services dated November 13, 2018 with respect to the above.

LoRegio-Fawcett

008 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 18, 2019:

Audit and Finance Committee

Mayor Rick Chrest (Chair)
Councillor Shawn Berry
Councillor Glen Parker
Councillor Jeff Fawcett

Personnel Committee

Mayor Rick Chrest (Chair)
Councillor Kris Desjarlais
Councillor Barry Cullen
Councillor John LoRegio

Poverty Committee

Councillor Jan Chaboyer
Councillor Kris Desjarlais
Councillor Bruce Luebke

Grants Review Committee

Councillor Jan Chaboyer
Councillor John LoRegio
Councillor Bruce Luebke

Brandon Municipal Heritage Advisory Committee

Councillor Glen Parker
Councillor Shaun Cameron

Taxi Appeal Committee

Councillor Ron Brown
Councillor John LoRegio
Councillor Shaun Cameron
Councillor Shawn Berry (Alternate)
Councillor Barry Cullen (Alternate) CARRIED.

COUNCIL APPOINTMENTS TO OTHER BOARD AND COMMITTEES

City Council considered a report from Legislative Services dated November 13, 2018 with respect to the above.

Berry-Chaboyer

009 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 18, 2019 unless otherwise noted:

Brandon & Area Planning District Board

Mayor Rick Chrest
Councillor Barry Cullen
Councillor Jeff Fawcett

Age Friendly Committee

Councillor Ron Brown
Councillor Jan Chaboyer

Western Manitoba Regional Library Board

Councillor Ron Brown

Assiniboine Hills Conservation District

Councillor Barry Cullen

Brandon General Museum & Archives Board

Councillor Ron Brown
Councillor Shaun Cameron
Councillor John LoRegio

Building Standards & By-law Compliance Committee

Councillor Jeff Fawcett (Chair)
Councillor Bruce Luebke
Councillor Glen Parker
Councillor Ron Brown (Alternate)
Councillor Jan Chaboyer (Alternate)

Keystone Agriculture & Recreational Centre Board

Councillor Shawn Berry
Councillor Bruce Luebke

Brandon Urban Aboriginal Peoples' Council

Councillor Kris Desjarlais
Councillor Jeff Fawcett

Western Manitoba Centennial Auditorium Board

Councillor Shaun Cameron
Councillor Jeff Fawcett
Councillor Glen Parker

Brandon Police Board

(4 year term to expire October 27, 2022)

Mayor Rick Chrest

Councillor Shawn Berry

CARRIED.

BY-LAWS:

NO. 7221

TO CLOSE AND CONVEY A PORTION OF 20TH STREET LOCATED NORTH OF VICTORIA AVENUE

Submitted for consideration was a report from Engineering Services dated October 9, 2018 with respect to the above.

Cameron-Cullen

010 That By-law No. 7221 to close and convey a portion of 20th Street in Block 44, Plan 15 BLTO located north of Victoria Avenue to the property owner of 2021 Victoria Avenue (Lots 1/3, Block 44, Plan 15 BLTO) at a purchase price of \$1.00 plus G.S.T. be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (7:53 p.m.) CARRIED.

MAYOR

CITY CLERK