

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 14, 2022  
AT 6:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on November 10, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations. The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Desjarlais-Cameron**

001 That City Council resolve itself into a Committee of the Whole Meeting closed to the public. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

**IN COMMITTEE:**

(A) **NEGOTIATION KEYSTONE CENTRE FUNDING 2023 - 2027**

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Considered was a report from Administration with respect to the above.

**Cameron-Hildebrand**

002 That City Council resolve into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

Berry-Desjarlais

003 That the special meeting be adjourned to meet on Thursday, December 1, 2022 at 5:30 p.m. CARRIED.

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MAYOR

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A/CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
NOVEMBER 14, 2022 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Luebke  
004 That the Agenda for the regular meeting of City Council to be held on Monday, November 14, 2022 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-Parker  
005 That the Minutes of the Regular Meeting of City Council held Monday, October 17, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(1) UPDATE ON THE MARYLAND AVENUE SEWER PROJECT

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Councillor Splett requested an update on the Maryland Avenue Sewer Project.

His Worship the Mayor agreed to take this matter under advisement.

(2) WALKING PATH POSTS IN THE 1000-1300 BLOCKS OF ABERDEEN AVENUE

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Councillor Splett advised that posts were either missing or in disrepair on the walking path between 10th and 13th Streets on Aberdeen Avenue. He advised that he had received complaints from area residents with respect to the disrepair of the posts being a safety hazard for pedestrians and enquired if same could be repaired/replaced as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that repairs to the posts, inclusive of reflective tape, were scheduled to take place over the next week.

(3) BOIL WATER ADVISORY NOTIFICATION PROCESS

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Councillor Hildebrand advised that he had received enquiries from several residents regarding the notification process with respect to the recent boil water advisory. He enquired as to why the siren alert system had not been used during the boil water advisory and what form of emergency warranted the use of the system.

At the request of His Worship the Mayor, the City Manager responded that the current protocols to activate the siren alert system were for emergencies with immediate threat to life. He noted that consideration had been given to utilizing the siren alert system during the boil water advisory but it was determined that doing so may have created a panic during a situation that was not an immediate threat to life. Therefore, City staff focused on communicating the issue and information regarding the boil water advisory through established channels of communication to residents.

Mr. Bowles noted that following the boil water advisory in August 2022 there had not been a significant number of concerns brought forward regarding communication. He advised that following the most recent boil water advisory it was determined that the communication strategy were not as effective and the number of complaints received had increased. Mr. Bowles confirmed that a review was underway examining current protocols for the siren alert system and the use of PSA's and social media platforms in communicating with community partners and residents. Further to this, the review included potential access to the provincial alert ready system and research into a subscription style emergency notification system.

(4) CONTRACT SERVICES FOR WOOD DISPOSAL AT LANDFILL

Councillor Hildebrand enquired as to why contractors were employed to burn wood at the Eastview Landfill as opposed to having Fire Services staff conduct the burn as a training opportunity.

At the request of His Worship the Mayor, the City Manager responded that the Eastview Landfill operated under a license issued by the Province of Manitoba which regulated the activities that take place on site. He advised that funds were budgeted in 2022 to conduct a one-time incineration of construction and demolition wood that had accumulated at the landfill. Mr. Bowles explained that to proceed with the project the city was required to procure a contractor that met all necessary specifications associated with handling the wood in a safe and environmentally friendly manner, hence, conducting the burn as a training exercise was not permitted.

(5) EXPANSION OF TRANSIT ROUTE NO. 17

Councillor Tame advised that he had received complaints from residents in the area of Portola Drive with respect to how far they were required to walk to access transit service. He noted that this distance was not feasible in the winter months, and further, with six new buildings under construction in the area, ridership was likely to increase significantly. Councillor Tame enquired if consideration could be given to the expansion of Route No. 17 to travel east along Portola Drive to 1st Street and west along Patricia Avenue to 9th Street.

His Worship the Mayor agreed to take this under advisement.

(6) SOUTHEAST DRAINAGE PROJECT UPDATE

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Councillor Tame requested an update on the Southeast Drainage Project, inclusive of whether or not the tender for same and been issued and an expected timeline for construction to begin.

His Worship the Mayor agreed to take this matter under advisement.

(7) PETITION - ISSUES DOG PARK ON PARK AVENUE

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Councillor Cameron presented a petition from residents with respect to the dog park on Park Avenue.

The petitioners requested that the City of Brandon (Parks and Recreation Department):

Councillor Cameron noted that the petition contained 200 signatures and enquired if this matter could be investigated, and a report brought back for Council's consideration on recommendations for improvements with cost estimations.

His Worship the Mayor agreed to take this matter under advisement.

(8) UPDATE ON THE DURUM DRIVE PILOT PROJECT

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Councillor Berry noted that the one-year pilot project whereby the speed limit on Durum Drive was reduced to 40 km/hr was set to expire December 31, 2022. He requested that the project be extended for another year to allow the Vision Zero Task Force time to get up and running and do a full evaluation of the area in hopes that the change would eventually be made permanent. Councillor Berry requested a response to this enquiry be provided prior to the December 19, 2022 City Council meeting.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

OUTDOOR AQUATIC CENTRE SURVEY

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Councillor Luebke announced that a survey was being conducted to gather public feedback in regards to the potential development of an outdoor aquatic centre in Brandon. He advised that the deadline to participate was December 5, 2022 and invited residents to participate by completing the survey online at

[www.surveymonkey.com/r/TS222ZK](https://www.surveymonkey.com/r/TS222ZK) or in person at either Brandon City Hall, the A.R. McDiarmid Civic Complex, or Brandon's Community Sportsplex.

#### WELLNESS AND RESOURCE FAIR

Councillor Luebke reminded everyone that the City of Brandon Poverty Committee was hosting a Wellness & Resource Fair on November 15, 2022 at the Cultural Resource Centre in the A.R. McDiarmid Civic Complex. The event was to run from 12:30 p.m. to 3:30 p.m. He noted that this was a free event designed to address the holistic wellness needs of Brandon's vulnerable population.

Councillor Luebke provided details regarding warm winter clothes, community organizations and mental health supports that would be available at the event, as well as soup and bannock.

#### BRANDON FOOD RESCUE STORE

Councillor Luebke announced that the Brandon Food Rescue Store, located on Rosser Avenue, was nearing its one-year anniversary of operation. He noted that since opening in December 2021 the store had made 281 rescues resulting in over 167, 000 meals being rescued at an estimated value of \$442,000. Further to this, Councillor Luebke advised that by saving food from the landfill an estimated 500,000 lbs. of greenhouse gases had been averted. Councillor Luebke thanked the John Howard Society and all those involved in the Food Rescue Store for their contributions to food security in Brandon.

#### SANTA PARADE

Councillor Cameron announced that the Santa Parade was to take place Saturday, November 16, 2022 at 6:00 p.m. and encouraged everyone to come out and enjoy the festivities.

#### CONGRATULATIONS VINCENT MASSEY FOOTBALL TEAM

Councillor Cameron congratulated the Vincent Massey football team for completing a perfect season with their recent victory at the CTV Bowl Kas Vidruk Division Championship.

POLICE BOARD MEETING - DECEMBER 2, 2022

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Councillor Berry announced that a Brandon Police Board meeting was to be held December 2, 2022 at Noon in the Council Chamber at City Hall. He reminded residents that the meeting was open to the public and invited all to attend.

GENERAL BUSINESS:

(A) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

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Considered was a report from the Legislative Services Department dated November 9, 2022 with respect to the above.

Cameron-Cullen

006 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 20, 2023.

That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Bruce Luebke be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 20, 2023. CARRIED.

(B) 2023 APPOINTMENTS TO COUNCIL COMMITTEES

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City Council considered a report from the Legislative Services Department dated November 9, 2022 with respect to the above.

Luebke-Parker

007 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 20, 2023:

Audit and Finance Committee:

Mayor Jeff Fawcett (Chair)  
Councillor Greg Hildebrand  
Councillor Glen Parker



Councillor Jason Splett

Brandon Municipal Heritage Advisory Committee:

Councillor Kris Desjarlais  
Councillor Shaun Cameron

Grants Review Committee:

Councillor Heather Karrouze  
Councillor Jason Splett  
Councillor Bruce Luebke

Personnel Committee:

Mayor Jeff Fawcett (Chair)  
Councillor Kris Desjarlais  
Councillor Barry Cullen  
Councillor Shawn Berry

Poverty Committee:

Councillor Heather Karrouze  
Councillor Kris Desjarlais  
Councillor Tyson Tame

Taxi Appeal Committee:

Councillor Shaun Cameron (Chair)  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Shawn Berry (Alternate)  
Councillor Kris Desjarlais (Alternate) CARRIED.

(C) 2023 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

Submitted for consideration was a report from the Legislative Services Department dated November 9, 2022 with respect to the above.

Berry-Hildebrand

008 That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 20, 2023 unless otherwise noted:

Central Assiniboine Watershed District:

Councillor Barry Cullen

Age Friendly Committee:

Councillor Heather Karrouze

Councillor Greg Hildebrand

Western Manitoba Regional Library Board:

Councillor Shaun Cameron

Western Manitoba Centennial Auditorium Board:

Councillor Shaun Cameron

Councillor Tyson Tame

Councillor Glen Parker

Brandon General Museum & Archives Inc. Board:

Councillor Heather Karrouze

Councillor Shaun Cameron

Councillor Jason Splett

Building Standards & By-law Compliance Committee:

Councillor Barry Cullen (Chair)

Councillor Tyson Tame

Councillor Glen Parker

Councillor Greg Hildebrand (Alternate)

Councillor Kris Desjarlais (Alternate)

Keystone Agriculture & Recreational Centre Board:

Councillor Glen Parker

Councillor Bruce Luebke

Brandon Police Board:

(4 year term to expire October 22, 2026)

Mayor Jeff Fawcett

Councillor Shawn Berry

Councillor Barry Cullen

Brandon Urban Aboriginal Peoples" Council:

Councillor Shaun Cameron

Councillor Bruce Luebke

Brandon Downtown Development Corporation:

Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon:

Mayor Jeff Fawcett

Councillor Shawn Berry CARRIED.

(D) ADOPTION OF NEW METHANE GAS SITES REGULATION

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City Council considered a report from the Planning and Buildings Department dated July 28, 2022 with respect to the above.

Cameron-Splett

009 To repeal the Methane Gas Sites Policy No. 1081; and  
Adopt the Construction of Buildings on Former Landfill Sites Regulation to the Building By-law No. 7258. CARRIED.

(E) APPLICATION TO SUBDIVIDE 821 - 9TH STREET

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Submitted for consideration was a report from the Planning and Buildings Department dated November 4, 2022 with respect to the above.

Luebke-Parker

010 That application 4500-22-722 to subdivide 821 – 9th Street (Lots 19/20, Block 56, Plan 8 BLTO) be approved subject to the owner or successor:

1. Obtaining a variance to reduce the minimum site width requirement in the Residential Moderate Density (RMD) Zone from 18.2m to 9.0m and the minimum site area requirement in the RMD Zone from 670m<sup>2</sup> to 327m<sup>2</sup> ;
2. Providing written confirmation to the City of Brandon Planning & Buildings Department that taxes and utility charges for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council;

3. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$283.50 as a cash-in lieu contribution for school purposes;
4. Submitting \$232.27 to the City of Brandon Planning & Buildings Department as a cash-in-lieu contribution for parks purposes;
5. Providing written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision.

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval. CARRIED.

(F) CANTEEN RENOVATION AND MANAGEMENT SERVICES AT THE BRANDON COMMUNITY SPORTSPLEX

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Considered was a report from the Parks and Recreation Department dated November 4, 2022 with respect to the above.

Karrouze-Desjarlais

011 That the proposal from Chez Angela for Renovation and Management Services at the Brandon Community Sportsplex for a five (5) year term be accepted. And further, that the City's total expected contribution to the project of \$55,000 be expended from the Sportsplex reserve. CARRIED.

(G) UPDATE ON COUNCIL STRATEGIC PLAN

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Submitted for consideration was the October 2022 update of City Council's Strategic Plan.

Splett-Luebke

012 That the update on Council's Strategic Plan dated September 2022 be received. CARRIED.

BY-LAWS:

NO. 7324 REZONE PROPERTY LOCATED AT 309 PRINCESS AVENUE  
3RD READING

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City Council considered a report from the Legislative Services Department dated November 8, 2022 with respect to the above.

Desjarlais-Cameron

013 That By-law No. 7324 to rezone property located at 309 Princess Avenue (Lots 1/3 And Part Lot 4, Block 66, Plan 2 BLTO) from Commercial General (CG) zone to Downtown Mixed Use (DMU) zone be read a third and final time. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7341 REZONE PROPERTY LOCATED AT 4501 PATRICIA AVENUE EAST  
3RD READING

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Submitted for consideration was a report from the Legislative Services Department dated November 9, 2022 with respect to the above.

Tame-Luebke

014 That By-law no. 7341 to rezone portions of the property located at 4501 Patricia Avenue East (Lot 4, Block 2, SP Plan 2147 BLTO) from Development Reserve (DR) and Open Space (OS) to Industrial Heavy (IH) be read a third and final time. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:12 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY,  
DECEMBER 1, 2022 AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on November 14, 2022 the Special Meeting held in accordance with the requirements of *The Municipal Act* was adjourned to this date and time.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to reconvene this Special Meeting.

**Cullen-Splett**

015 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss negotiation of the Keystone Centre Funding. CARRIED.

**IN COMMITTEE:**

(A) NEGOTIATION KEYSTONE CENTRE FUNDING 2023-2027

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Considered was a report from the City Manager with respect to the above.

**Parker-Splett**

016 That City Council resolve into open session. CARRIED.

**ADJOURN:**

**Luebke-Berry**

That the meeting do now adjourn. (6:57 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY,  
DECEMBER 3, 2022 AT 8:30 AM IN THE COMMONWEALTH AIR TRAINING CANTEEN,  
BRANDON MUNICIPAL AIRPORT, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the Acting City Clerk confirmed that on December 1, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider Strategic Planning.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Splett-Cameron

017 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss this matter. CARRIED.

IN COMMITTEE:

(A) STRATEGIC PLANNING

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Berry-Splett

018 That Council resolve into open session. CARRIED.

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (4:40 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 5, 2022 AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry, Councillor Barry Cullen

Councillor Berry had declared a potential conflict of interest in the below matters , and as such did not attend the Special Meeting.

READING OF THE CALL:

At the direction of the Chair, the Acting City Clerk confirmed that on December 2, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider land and property matters.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Desjarlais-Cameron

019 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss property matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) LAND DONATION – 214 PACIFIC AVENUE EAST

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Considered was a presentation and report from the Director of Planning & Buildings dated September 19, 2022 with respect to the above.

Councillor Parker

It is recommended that the City accept the donation of the land and building located at 214 Pacific Avenue East (Attachment A);

and further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-law and Acts.

(B) 402 ROSSER AVENUE

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City Council considered a report from the Director of Planning & Buildings dated December 5, 2022 with respect to the above.

(C) CHILD CARE EXPRESSION OF INTEREST

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Council considered a report from the Director of Planning & Buildings dated December 5, 2022 with respect to the above.

Councillor Hildebrand

It is recommended that the report on the Child Care Expression of Interest be received.

Luebke-Splett

020

That City Council resolve into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

ADJOURN:

Luebke-Splett

That the meeting do now adjourn. (7:00 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 5, 2022 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Barry Cullen

**ADOPTION OF AGENDA:**

Desjarlais-Luebke

021 That the Agenda for the regular meeting of City Council to be held on Monday, December 5, 2022 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Parker-Splett

022 That the Minutes of the Special Meeting of City Council held Monday, November 14, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Splett

023 That the Minutes of the Regular Meeting of City Council held Monday, November 14, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

(A) KEVIN HIEBERT & BONNIE MILLS - HABITAT FOR HUMANITY UPDATE

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Kevin Hiebert & Bonnie Mills appeared before City Council with respect to an update regarding Habitat for Humanity in Brandon. Ms. Mills explained that the program was about making home ownership possible for low-income working families, and, to date, 40 homes had been built in Brandon.

Mr. Hiebert explained that the homes were built to be energy efficient to ensure that not only was the mortgage affordable and sustainable long-term but the utility bills were as well. He noted that while funds were received from both the Federal and Provincial

Governments, the City of Brandon was the largest supporter of Habitat for Humanity Brandon. Both Ms. Mills and Mr. Hiebert thanked City Council and the City of Brandon for their ongoing support, inclusive of the donation of land for the builds.

Parker-Hildebrand

024 That the presentation by Kevin Hiebert & Bonnie Mills with respect to an update on Habitat for Humanity in Brandon be received. CARRIED.

(B) DONOVAN TOEWS - ASSINIBOINE DELTA AQUIFER PLAN

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Donovan Toews appeared before City Council and provided information on the Assiniboine Delta Aquifer Plan. Mr. Toews PowerPoint presentation outlined the proposed changes to the Groundwater Management Plan. He explained the reasons for the proposed changes and advised that Landmark Planning and Design were working with Friesen Drillers to gather stakeholders such as the City of Brandon to explore a possible new water management regime for the Assiniboine Delta Aquifer.

Mr. Toews concluded by indicating this was at the very beginning stages and stated he looked forward to bringing further details and working with the City of Brandon on this important issue.

Berry-Splett

025 That the presentation by Donovan Toews with respect to information on the Assiniboine Delta Aquifer Plan be received. CARRIED.

(C) ROSS ROBINSON - COMMUNITY WELLNESS COLLABORATIVE

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Ross Robinson and Antoinette Gravel-Ouellette appeared before City Council with respect to an update on the Community Wellness Collaborative. They provided an overview of the background and current state of the Collaborative. Mr. Robinson provided details with respect to the Sobering Centre project and the Collaborative role with same. They concluded by outlining the perspective focuses of the Collaborative and how it operates with the community.

Luebke-Karrouze

026 That the presentation by Ross Robinson & Antoinette Gravel-Ouellette with respect to an update on the Community Wellness Collaborative be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) COMMUNITY WELLNESS COLLABORATIVE

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Kim Longstreet, community advocate for addiction services, spoke with respect to the update to Council by the Community Wellness Collaborative. She expressed concern for the timeline outlined for implementing the initiative and encouraged City Council to pursue greater efforts in achieving the intended outcomes.

HEARING OF DELEGATIONS:

(A) JOSH DILLABOUGH & CARY HAMEL - BRANDON URBAN ECOLOGICAL PRESERVE

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Josh Dillabough & Cary Hamel, on behalf of Nature Conservancy Canada appeared before City Council to provide an overview of a proposed urban ecological preserve for the small white lady's-slipper in the south-east corner of Brandon. They requested a funding agreement with the City of Brandon to support the acquisition and stewardship of the ecological preserve.

Tame-Splett

027 That the presentation by Josh Dillabough & Cary Hamel with respect to the Brandon Urban Ecological Preserve be received. CARRIED.

(B) DAVID BARNES - ASSINIBOINE FOOD FOREST INC. - REWILDING BRANDON

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David Barnes, Chair of the Assiniboine Food Forest Inc. (AFFI), appeared before City Council to provide an overview of the Rewilding Brandon initiative. Mr. Barnes outlined plans by AFFI to renew various wetlands in the Brandon area, and various environmental studies that had been undertaken in previous years. He concluded by indicating that in future the AFFI wished to partner with the City of Brandon on the Rewilding Brandon wetlands initiative.

Parker-Splett

028 That the presentation by David Barnes of Assiniboine Food Forest Inc. with respect to Rewilding Brandon be received. CARRIED.

PUBLIC HEARINGS:

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE                      VERBAL                      DECEMBER 5, 2022

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The Acting City Clerk advised that City Council had met in a closed Committee of the Whole Meeting earlier in the evening to consider reports from the Director of Planning & Buildings with respect to land and property matters, whereby the below recommendations were made by Councillor Parker and Councillor Hildebrand and agreed upon by City Council.

Councillor Berry declared a potential conflict of interest in this matter due to personal reasons and left the Council Chamber without further discussion.

Cameron-Luebke

029                      That the verbal report from the Committee of the Whole meeting held December 5, 2022 with respect to land and property matters be received. CARRIED.

Parker-Cameron

030                      That the City accept the donation of the land and building located at 214 Pacific Avenue East (Attachment A);

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-law and Acts. CARRIED.

Hildebrand-Desjarlais

031                      That the report on the Child Care Expression of Interest be received. CARRIED.

Following the vote on the above motions, Councillor Berry re-entered the Council Chamber.

(B) BRANDON POLICE BOARD                      VERBAL                      DECEMBER 5, 2022

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Councillor Berry provided a verbal report from the Brandon Police Board meeting held on December 2, 2022. Councillor Berry spoke about the recent seizure of drugs, weapons, cash and vehicles along with several arrests as the result of Project Banish. He advised that Chief Balcaen had provided updates on the calls for service, budget, and the Permanent Detention Centre build.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL DECEMBER 5, 2022

Councillor Cameron provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting held on November 24, 2022. Councillor Cameron advised that the members received an update from Aboriginal Community Coordinator Michele LeTourneau on Truth and Reconciliation Week along with discussions on strategic planning for 2023.

Councillor Cameron noted that, following the meeting, BUAPC hosted an event in the Main Foyer of City Hall as a thank you to all the volunteers who were instrumental in making Truth and Reconciliation Week the huge success that it was.

(D) WESTERN MANITOBA REGIONAL LIBRARY VERBAL DECEMBER 5, 2022

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Regional Library Board. He advised that this meeting was held in Brandon with updates provided by all the regional branches. He noted that the Board does not meet in December so the next meeting will be held in January 2023.

(E) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL DECEMBER 5, 2022

Councillor Cameron provided a verbal report from the recent meeting of the Western Manitoba Centennial Auditorium Board of Directors. He advised that Ernst and Young had been contracted to put together a sustainability plan for the WMCA going forward with same expected to be completed and recommendations brought forward in early 2023.

Councillor Cameron concluded by noting that the General Manager, Mr. Tom Crook, had announced he would retire in January 2023 and the search for his replacement was now underway.

(F) KEYSTONE CENTRE VERBAL DECEMBER 5, 2022

Councillor Luebke provided a verbal report on the Keystone Centre Board meeting held November 24, 2022. He advised that the Board of Directors received information on the City Plan 2050 and Manitoba Ag Day as well as long-term contracts signed. Councillor Luebke noted that \$300,000 in capital grants was expected to be received soon.

Councillor Luebke announced that, thanks to the Keystone Centre Management Team, particularly Connie Lawrence, Assistant GM & VP of Sales, for working hard and

succeeding in getting the Westman & Area Traditional Christmas Dinner back to the Keystone Centre for 2022.

In conclusion Councillor Luebke reminded everyone that the Annual General Meeting was planned for January 12, 2023 at 7:00 p.m. in the Assembly Hall and invited everyone to attend.

(G) DOWNTOWN WELLNESS & SAFETY TASK FORCE

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Councillor Luebke provided a verbal report from the recent meeting of the Downtown Wellness and Safety Task Force held on November 29, 2022. He noted that the Task Force had nearly completed its task of providing recommendations to City Council regarding the Downtown.

Councillor Luebke reminded everyone that the initial twelve recommendations had been approved by City Council in Spring 2022, and noted that the final round of recommendations was expected to be presented in late December or early January. Councillor Luebke confirmed that the Task Force was to disband once City Council had been presented with their final recommendations.

Parker-Splett

032 That the verbal reports from the Police Board, Brandon Urban Aboriginal Peoples' Council, Western Manitoba Regional Library, Western Manitoba Centennial Auditorium, Keystone Centre and Downtown Wellness & Safety Task Force be received. CARRIED.

ENQUIRIES:

(9) BLUEBIRD AND SWANSON PARKING

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Councillor Karrouze advised that she had received a complaint from an area resident with respect to the intersection leading out of Highland Park onto Bluebird. She noted that, due to vehicles parked on the south side of Bluebird, there was only room for one vehicle at a time to pass through. Councillor Karrouze also advised that navigating the turn south onto Bluebird was also made difficult due to vehicles being parked too close to the intersection. She enquired if consideration could be given to moving the "no parking" sign located on the west side of Bluebird further south to ease navigation at the intersection.

At the request of His Worship the Mayor, the City Manager responded that some local streets such as Swanson and Bluebird were not designed to accommodate the passage of two vehicles where parking is allowed. He confirmed that a site inspection had shown



that, while moving the current sign was not necessary, other modifications were needed to improve site lines at the intersection. Mr. Bowles advised that a "no parking" sign would be installed in the southbound direction on Bluebird south of Swanson and the sign on Bluebird north of Braecrest will be moved further north.

(10) HIGHLAND PARK UNMARKED CULVERT

Councillor Karrouze advised that there was an unmarked culvert in Highland Park and vehicles turning into the Park off Bluebird were in danger of going off the road. She noted that there is a spot for a sign to mark the turn and enquired if one could be placed there as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that streets within private developments such as Highland Park are private property with maintenance and signing of private infrastructure being the responsibility of the property owner; however, he agreed to have Administration contact the owner to recommend the signage.

(11) IN-FILL DEVELOPMENT COMPARISON TO OTHER JURISDICTIONS

Councillor Parker advised that, a while ago the Director of Planning had shared information with City Council with respect to how the City of Brandon was doing with infill development versus other jurisdictions and enquired if same could be shared with residents once again.

At the request of His Worship the Mayor, the City Manager responded that the City of Brandon continued to develop within established areas using existing infrastructure. Mr. Bowles noted that although exact benchmarking data was unavailable, anecdotally the Planning and Buildings Department suspected that Brandon was an infill leader and outperforming most other mid-sized prairie cities. The City Manager confirmed that the Planning Department staff continued to engage the community as part of the City Plan initiative on what balance of growth looked like in Brandon.

(12) CHALLENGING PROPERTIES - SAFETY CONCERNS

Councillor Desjarlais stated that Administration and Council were aware of a number of challenging properties that posed significant safety concerns for area residents. He enquired if, while maintaining confidentiality and privacy, City Council could be updated on a regular basis on any progress or lack thereof in bringing these properties into compliance.

At the request of His Worship the Mayor, the City Manager agreed that regular confidential updates on compliance files would be provided to City Council.

Further to this issue Councillor Desjarlais noted that many of these issues had been ongoing for years and area residents were becoming increasingly frustrated as they saw no progress happening. He enquired if a "point person" could be assigned to meet with area residents and keep them updated on the progress.

At the request of His Worship the Mayor, the City Manager agreed that having one point person working with the City Departments and residents had worked well in the past and same would be put in place as soon as possible.

(13) EXTENSION REQUEST RESIDENTIAL PARKING UPDATE

Councillor Luebke referred to a motion passed at the June 6, 2022 meeting regarding a review of the Residential Parking Permit Program by the Traffic Authority Advisory Committee and requested an update on this matter.

At the request of His Worship the Mayor, the City Manager responded that the evaluation of this motion by Engineering staff had been delayed for 2022 but that options would be evaluated early in 2023. He advised that a recommendation would come as a report to City Council for approval and that a by-law amendment may be required before adoption.

(14) SNOW CLEARING POLICY

Councillor Luebke requested an update on the City of Brandon's Snow Clearing policy review that was to occur in 2022 and enquired what recommendations resulted from same.

His Worship the Mayor agreed to take this matter under advisement.

(15) TRAFFIC LIGHT REPAIR PARK AVENUE AND 13TH STREET

Councillor Luebke advised that the traffic lights at the intersection of 13th Street and Park Avenue had not been functioning for an extended period of time. He enquired as to when repairs were to take place and what was being done to ensure traffic lights received repairs in a timelier manner.

At the request of His Worship the Mayor, the City manager responded that City Staff had contracted out repairs of the 13th Street and Park Avenue traffic lights due to not

having a sufficiently sized crane to hoist the pole into place. He noted that repairs to same had been delayed due to a part required for the installation having not yet arrived. Mr. Bowles confirmed that the contractor expected to receive the part and complete the repairs during the week of December 5, 2022. He advised that parts stocks will be increased to avoid future delays caused by supply chain issues.

(16) CROSSWALK LIGHTING - PATRICIA AVENUE EAST (2 LOCATIONS)

Councillor Splett noted two crosswalk locations east of 18th Street on Patricia Avenue between 8th and 9th Streets and the intersection with Tracey Street. He noted that no streetlights were near either crosswalk, therefore limiting visibility of pedestrians at night. He enquired if streetlights or flashing crosswalk lights could be installed at these locations.

At the request of His Worship the Mayor, the City Manager responded that the intersection of Patricia Avenue and Tracey Street was not sufficiently lit due to the streetlights being orientated towards the service roads. He also noted that lighting at the intersection of Patricia Avenue and 9th Street was interrupted by the transition from rural cross-section with residential to rural cross-section without. Mr. Bowles advised that two streetlights would be installed at both locations with installation to occur when Manitoba Hydro could prioritize the work order.

(17) CROSSWALK LIGHTING AND VISIBILITY 9TH STREET (2 LOCATIONS)

Councillor Splett advised that he had received concerns from residents regarding the safety of pedestrians using crosswalks on 9th Street at the intersections with Macleod Drive and Balmoral Bay. He noted that many drivers did not stop to allow pedestrians to cross and enquired if alterations could be made to increase visibility of same.

His Worship the Mayor agreed to take this matter under advisement.

(18) MARYLAND PARK SCHOOL - PARKING CONCERNS

Councillor Tame shared concerns he had received from area residents around Maryland Park School with respect to caregivers parking on front lawns, blocking driveways, and using driveways as turn-around locations during the drop off and pickup of students. Councillor Tame noted that he had attended the area and witnessed multiple near misses between vehicles and students as traffic maneuvered around illegally parked vehicles on Macleod Drive. He enquired if enforcement could increase in the area around peak traffic times on Macleod Drive and Maryland Avenue.

At the request of His Worship the Mayor, the City Manager outlined that the issues regarding Macleod Drive were caused by compounding issues in traffic operations around Maryland Park School. He advised that poor compliance with previous traffic control measures resulted in further actions by physically restricting westbound turns onto Maryland Avenue. Further to this, pedestrian traffic also disrupts the flow of traffic, leading to queuing of traffic west on Maryland and South on 9th Street. He noted that the congestion of traffic had led to drivers diverting to other locations, therefore causing issues. Mr. Bowles concluded by responding that Engineering staff were continuing to explore solutions for traffic safety and that Brandon Police, By-law and Traffic Services would develop and implement a plan around enforcement and education.

(19) CRIMINAL RECORD CHECK REDUCTION OF FEE

Councillor Cameron enquired into Administration reducing or eliminating the additional fee for a Criminal Record Check incurred by individuals who may have a similar or same name and birthdate of someone who has a criminal record.

His Worship the Mayor agreed to take this matter under advisement.

(20) LIGHT OUT - GREEN ACRES COMMUNITY CENTRE OUTDOOR RINK

Councillor Tame noted that a light was out at the Green Acres Community Centre outdoor skating rink and enquired if the light could be replaced.

His Worship the Mayor agreed to take this under advisement.

(21) EXTENSION OF DURUM DRIVE PILOT PROJECT

Councillor Berry noted that he had not received a response to his previous enquiry with respect to a request for an update on the Durum Drive Pilot Project. He noted that the Pilot Project was ending December 31, 2022 and reiterated a request for a report on same at the December 19, 2022 meeting.

At the request of His Worship the Mayor, the City Manager confirmed that a report would be provided at the December 19, 2022 City Council meeting, and further, he expected the recommendation to include and extension of the Pilot Project.

ANNOUNCEMENTS:

ANNUAL GENERAL MEETING OF THE JOHN HOWARD SOCIETY

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Councillor Luebke announced that he had attended the Annual General Meeting of the John Howard Society and highlighted the various services and programs that were provided throughout 2022. He wished to bring attention to the work being done by the society and noted the positive impact it had in the community.

BRANDON FIRE AND EMERGENCY SERVICES LEARN NOT TO BURN PRESENTATION

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Councillor Parker announced that he had represented Council at the Brandon Fire and Emergency Services' presentation to 1st and 2nd Grade teachers for the annual "Learn Not to Burn" program.

TOM JACKSON'S THE HURON CAROLE TOUR

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Councillor Desjarlais thanked Councillor Karrouze for her work with the Tom Jackson's Huron Carole tour show that took place at the Bethel Christian Assembly church. He noted that the event was well attended and thanked all who aided in preparing the event.

ART GALLERY OF SOUTHWEST MANITOBA 18TH ANNUAL MEMBERS SHOW

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Councillor Cameron announced that he and Mayor Fawcett had attended the opening of the 18th Annual Members Show at the Art Gallery of Southwestern Manitoba on behalf of Council. He noted that the event goes to December 17, 2022 and encouraged residents to attend. Councillor Cameron concluded by congratulating the Art Gallery and thanking the artists for participating in the event.

GENERAL BUSINESS:

(A) 2023 COUNCIL MEETING SCHEDULE

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Considered was a report from the Legislative Services Department dated November 30, 2022 with respect to the above.

Parker-Cameron

033 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2023:

Tuesday, January 3, 2023  
Monday, January 16, 2023  
Monday, February 6, 2023  
Tuesday, February 21, 2023  
Monday, March 6, 2023  
Monday, March 20, 2023  
Monday, April 3, 2023  
Monday, April 17, 2023  
Monday, May 1, 2023  
Monday, May 15, 2023  
Monday, June 5, 2023  
Monday, June 19, 2023  
Monday, July 17, 2023  
Monday, August 21, 2023  
Tuesday, September 5, 2023  
Monday, September 18, 2023  
Tuesday, October 3, 2023  
Monday, October 16, 2023  
Monday, November 6, 2023  
Monday, November 20, 2023  
Monday, December 4, 2023  
Monday, December 18, 2023 CARRIED.

AMENDMENT

Luebke-Hildebrand

034 That the above motion be amended by adding “Tuesday, July 4, 2023” and “Monday, August 14, 2023” and removing “Monday, August 21, 2023”. LOST.

(B) 2022/2023 BOARD OF REVISION REPORT

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City Council considered a report from the Legislative Services Department dated November 30, 2022 with respect to the above.

Cameron-Parker

035 That the report of the Board of Revision dated November 29, 2022 with respect to the 2023 Real Property Assessment Roll and the 2021/2022 Supplementary Tax Statements be received. CARRIED.

(C) FEESCHREG-003 - 2023 SCHEDULE OF FEES

---

Submitted for consideration was a report from the Finance Department dated November 25, 2022 with respect to the above.

Berry-Luebke

036 That this be deferred to the December 19, 2022 meeting of Council meeting. CARRIED.

(D) FCM - REDUCING FOSSIL USE IN FLEET FEASIBILITY STUDY GRANT APPLICATION

---

Considered was a report from the General Manager of Corporate Services dated November 2, 2022 with respect to the above.

Desjarlais-Karrouze

037 That an application for funding for a "Fossil Fuel Reduction Fleet Feasibility Study" be made under the Federation of Canadian Municipalities Green Municipal Fund. CARRIED.

(E) WATER AND WASTEWATER UTILITY OPERATING DEFICIT APPLICATION

---

Submitted for consideration was a report from the General Manager of Corporate Services dated November 25, 2022 with respect to the above.

Desjarlais-Luebke

038 That the City of Brandon request approval from the Public Utilities Board for the Brandon Utility deficits of: \$2,590,217 in 2015, \$8,757,818 in 2016, \$2,272,738 in 2017, \$686,336 in 2020 and \$1,562,813 in 2021 with said deficits to be recovered through a rate rider of \$0.21 per cubic meter of wastewater and \$0.19 per cubic meter of water consumed for a period of seven years or until the deficit amount of \$7,447,928 on wastewater volume and \$8,421,991 on water volume have been recovered, whichever comes first. CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

(A) CREATION OF A NEW ACTIVE TRANSPORTATION RESERVE BY-LAW

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Councillor Luebke gave notice to create a new active transportation reserve by-law.

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (9:49 p.m.) CARRIED.

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MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 12, 2022 AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on December 7, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider Planning For Growth Borrowing for the Southwest Lift Station.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) PLANNING FOR GROWTH - SOUTHWEST LIFT STATION BORROWING

039 Desjarlais-Parker  
That the presentation with respect to the Southwest Lift Station Borrowing be received.  
CARRIED.

**ADJOURN:**

Luebke-Berry  
That the meeting do now adjourn. (7:39 p.m.) CARRIED.

---

MAYOR

---

A/CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 19, 2022 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Glen Parker

**ADOPTION OF AGENDA:**

Cullen-Splett

040 That the Agenda for the regular meeting of City Council to be held on Monday, December 19, 2022 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Luebke-Cameron

041 That the Minutes of the Special Meeting of City Council held Thursday, December 1, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Hildebrand

042 That the Minutes of the Special Meeting of City Council held Saturday, December 3, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Luebke-Splett

043 That the Minutes of the Special Meeting of City Council held Monday, December 5, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hildebrand-Cameron

044 That the Minutes of the Regular Meeting of City Council held Monday, December 5, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Tame

045 That the Minutes of the Special Meeting of City Council held Monday, December 12, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) ART BROWN, JOHN MCNARRY AND STEPHEN HAYTER - COMMONWEALTH AIR TRAINING PLAN MUSEUM

Stephen Hayter, President of the Commonwealth Air Training Plan Museum, appeared before City Council with respect to the historical site maintenance. He advised Council that \$191,000 was required to conduct emergency shoring of the museum hangar. Mr. Hayter requested that Council approve funds to assist in repairs and for a Memorandum of Understanding to be created between the CATPM and City of Brandon.

Karrouze-Cullen

046 That the presentation by Art Brown, John McNarry and Stephen Hayter on behalf of the Commonwealth Air Training Plan Museum be received.

And further, that the request for funding and a Memorandum of Understanding be referred to the 2023 Budget Deliberations. CARRIED.

(B) WHEAT CITY CURLING CLASSIC - COMMUNITY EVENT DESIGNATION

Considered was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Cale Dunbar, on behalf of the Wheat City Curling Classic, appeared before City Council to request Community Event Status for the upcoming First Annual Wheat City Curling Classic to be held January 13-15, 2023 in the City of Brandon.

Berry-Cameron

047 That the Wheat City Curling Classic to be held January 13-15, 2023 at the Riverview Curling Club and the Brandon Curling Club be designated as a Community Event in the City of Brandon. CARRIED.

(C) MICHELE LETOURNEAU - BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL (BUAPC) UPDATE

---

Michèle LeTourneau, Indigenous Community Coordinator with the Brandon Urban Aboriginal Peoples' Council (BUAPC), appeared before Council with respect to an update on BUAPC. She provided an overview of BUAPC activities and requested that Council include annual funding of \$20,000 for Truth and Reconciliation Week in 2023 and beyond.

Luebke-Cameron

048 That the presentation by Michèle LeTourneau, Indigenous Community Coordinator, with respect to an update on the Brandon Urban Aboriginal Peoples' Council (BUAPC) be received.

And further, that the funding request for \$20,000 towards hosting the annual Truth and Reconciliation week events be referred to the 2023 Budget Deliberations.

And further, that additional funding be referred to the 2023 Budget Deliberations for professional development for Truth and Reconciliation Training across the organization. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) 2023 GRANTS REVIEW COMMITTEE REPORT DECEMBER 9, 2022

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Considered was a report from the Legislative Services Office dated December 9, 2022 with respect to the above.

Splett-Desjarlais

049 That the Report of the Grants Review Committee dated December 9, 2022 be received.  
CARRIED.

Splett-Luebke

050 That the sum of One Hundred Ninety Thousand Eight Hundred and Fifty-Three Dollars (\$190,853.00) for possible distribution as grants for the year 2023 to those organizations and groups indicated in the List of Recommended Grants for 2023 in the Report of the Grants Review Committee dated December 9, 2022, be referred to the 2023 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

(B) DOWNTOWN WELLNESS AND SAFETY TASK FORCE - FINAL RECOMMENDATIONS

---

City Council considered a report from the Community Housing and Wellness Department dated December 13, 2022 with respect to the above.

Tim Silversides, Chair of the Downtown Wellness and Safety Task Force (DWSTF), appeared before City Council with respect to the final recommendations from the DWSTF.

Luebke-Karrouze

051 That the City focus on the following top-priorities in order to improve and have a lasting impact on peoples' wellness, safety and business success in downtown Brandon (Tier 1):

1. Supportive and transitional housing facilities with Indigenous and trauma informed supports,
2. Indigenous Wellness Centre, based on traditional teachings, service navigation, individual supports and access to services for youth,
3. Mobile outreach unit for individual social and health service navigation,
4. Residential market housing development incentives;

And that the following initiatives be considered secondarily, to improve and have a lasting impact on peoples' wellness, safety and business success in downtown Brandon (Tier 2):

1. Tiered policing, including social supports within policing,

2. Indigenous partnerships for residential and commercial development,
3. Timely addiction services, combined with mental health support,
4. Commercial development incentives and promotion,
5. Proactive enforcement of unsightly properties and derelict buildings,
6. Proactive bylaw enforcement including graffiti, public consumption, nuisance, loitering, panhandling and trespassing;

And that Food Security be a high priority to improved wellness throughout Brandon and area;

And further that the Downtown Wellness and Safety Task Force adjourn until January 2024 to reconvene and assess the City of Brandon's progress on the above noted initiatives. CARRIED.

(C) AUDIT & FINANCE COMMITTEE VERBAL DECEMBER 19, 2022

Councillor Hildebrand, provided a verbal report from the recent meeting of the Audit and Finance Committee held on December 14, 2022. He advised that the committee had been presented with the results of the October Budget review which projected a surplus of \$571,902 in the General Fund and a surplus of \$347,272 in the Utility Fund

(D) AGE FRIENDLY COMMITTEE VERBAL DECEMBER 19, 2022

Councillor Karrouze provided a verbal report from the meeting of the Age Friendly Committee held on December 15, 2022. She advised that the Committee met with Andrew Mok, Senior Planner with the City of Brandon, and had requested that Age-Friendly needs be included in the City Plan, which was affirmed. Councillor Karrouze also noted that the Committee had recently completed and printed 5000 Brandon Seniors Resource Guides for distribution throughout the community in the coming weeks.

(E) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE VERBAL DECEMBER 19, 2022

Councillor Cameron provided a verbal report from the Brandon Municipal Heritage Advisory Committee held on December 14, 2022. He noted that the Committee participated in discussions with Sonikile Tembo, Community Planner with the City of Brandon, on topics related to the Brandon City Plan.

(F) BRANDON GENERAL MUSEUM & ARCHIVES INC. BOARD VERBAL DECEMBER 19, 2022

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Councillor Cameron provided a verbal report from the Brandon General Museum & Archives Inc. Board held on December 6, 2022. He noted that main topics discussed were the statements of financial position, Executive Director's Report and the Collections Committee Report. He noted that the Board affirmed at the meeting to engage with partners in the community to represent Indigenous history in the museum. Councillor Cameron concluded by announcing the BGMA would be hosting a speaker series in 2023.

(G) POVERTY COMMITTEE VERBAL DECEMBER 19, 2022

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Councillor Desjarlais provided a verbal report from the recent meeting of the Poverty Committee held on December 14, 2022. He noted that the meeting focused on a presentation by Ross Robinson with respect to the Transitional Housing Project managed by the John Howard Society as well as an update on the Wellness and Resource Fair held in Summer 2022. He noted that the event had been under budget and announced that the Poverty Committee had donated their remaining 2022 budget of \$5,394 to the Helping Hands Centre.

Splett-Hildebrand

052 That the verbal reports from the Audit & Finance Committee, Age Friendly Committee, Brandon Municipal Heritage Advisory Committee, Brandon General Museum & Archives Inc. Board, and the Poverty Committee be received. CARRIED.

ENQUIRIES:

(22) AFFORDABLE HOUSING - UPDATE

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Councillor Desjarlais referred to the funding of 4.1 million dollars received by the City of Brandon in March 2021 for affordable housing. He reminded Council that \$1.5 million had been allocated to the 425-25th Street Fleming site and enquired as to the status of the project.

Further to this, Councillor Desjarlais requested an update on all affordable housing projects that were funded, as well as information on what other affordable housing initiatives may be eligible for funding. Lastly, he enquired as to why administration had excluded vulnerable populations in the expression of interest for these affordable housing projects.

His Worship the Mayor agreed to take this under advisement.

(23) PUBLIC HEARING UPDATE

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Councillor Desjarlais advised that he had been contacted by several residents with concerns regarding where to find information on the upcoming open house and public hearing related to the southwest lift station project. He enquired if information related to same could be made accessible in a single location on the brandon.ca website for residents to access.

His Worship the Mayor agreed to take this matter under advisement.

(24) 2022 MUNICIPAL ELECTION REPORT

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Councillor Luebke enquired when the report on the 2022 Municipal Election was expected to be provided to City Council.

At the request of His Worship the Mayor, the City Manager confirmed that one of the first tasks to be assigned to the new Director of Legislative Services was a review of the 2022 Municipal Election and full report on same would be provided to City Council in early 2023.

ANNOUNCEMENTS:

BRANDON'S FOOD FOR THOUGHT

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Councillor Cameron announced Brandon's Food for Thought Christmas Campaign "Feed Hungry Children". He announced that the program had raised \$3,000 of the \$5,000 goal to provide the breakfast & snack program in schools and asked everyone to consider donating. Councillor Cameron noted that 21 days were left in the campaign and that residents could find more information at [brandonsfoodforthought.com](http://brandonsfoodforthought.com).

KEYSTONE ANNUAL GENERAL MEETING

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Councillor Luebke reminded the public that the Keystone Centre Annual General Meeting was to take place on Thursday, January 12, 2023 at 7:00 p.m. in the Assembly Hall of the Keystone Centre.



SEASONS GREETINGS

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Mayor Fawcett extended season's greetings to everyone and expressed the hope of kindness for all.

ALTERATION – ORDERS OF THE DAY

Berry-Desjarlais

053 That pursuant to Section 59 of Procedure By-law No. 6634, the Orders of the Day be altered whereby City council shall resolve itself to the Order of By-laws. CARRIED.

BY-LAWS:

NO. 7282 COMMUNITY STANDARDS BY-LAW  
AMENDMENT  
2ND READING

---

City Council considered a report from the Chief of Police dated December 14, 2022 with respect to the above.

Berry-Cameron

054 That the Community Standards By-law No. 7282 be amended by deleting the Preamble, Parts I to VI, and Regulations, in its entirety and substituting with the attached Preamble, Title, Parts I to VIII, and Schedule A. CARRIED.

Berry-Luebke

055 That By-law No. 7282, as amended, be read a second time. CARRIED.

ALTERATION – ORDERS OF THE DAY

Berry-Cullen

056 That the Orders of the Day be altered and City Council resolve itself back to the Order of General Business. CARRIED.

GENERAL BUSINESS:

(A) 2023 CITY OF BRANDON INTERIM BUDGET

---

Considered was a report from the Director of Finance dated December 7, 2022 with respect to the above.

Luebke-Cullen

057 That pursuant to Section 163 of the Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2023 be adopted:

General Fund Expenditures	\$97,815,829
General Fund Revenues & Transfers	\$97,815,829
Utility Fund Expenditures	\$25,947,041
Utility Fund Revenues & Transfers	\$25,947,041

CARRIED.

(C) 2023 CITY OF BRANDON BORROWING

---

Submitted for consideration was a report from the Director of Finance dated December 12, 2022 with respect to the above.

Luebke-Cullen

058 That pursuant to Section 173(1) of the Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized;

And further, that these funds only be used for general operating expenses in the 2023 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(D) FEESCHREG-003 2023 SCHEDULE OF FEES

---

Submitted for consideration was a report from the Finance Department dated November 25, 2022 with respect to the above.

Hildebrand-Cameron

059 That effective January 1, 2023 FEESCHREG-003, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2023, shall replace existing FEESCHREG-002. CARRIED AS AMENDED.

AMENDMENT

Luebke-Berry

060 That FEESCHREG-003 in the above motion be amended by making the following changes to "Transit & Access Transit" on Page 17 by substituting the 2022 fees into the 2023 fee column. CARRIED.

(E) 2022-2026 CITIZEN APPOINTMENTS TO THE BRANDON POLICE BOARD

City Council considered a report from the Legislative Services Department dated December 7, 2022 with respect to the above.

Berry-Cullen

061 That the following appointments be and are hereby made to the Brandon Police Board with terms of office to continue until their successors are appointed by the 2026-2030 City Council:

Debra Arpin  
Shannon Brichon  
Douglas Gerrard  
Marycia Kruk  
Adetayo Subair  
CARRIED.

(F) 2023 CITIZEN APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE

City Council considered a report from the Legislative Services Office dated December 9, 2022 with respect to the above.

Hildebrand-Karrouze

062 That the following citizen appointments be and are hereby made to the Age Friendly Committee for a two (2) year term of office beginning January 1, 2023 and expiring December 31, 2024:

Douglas Fraser  
Susan Boyachek  
Deirdre Chisholm  
CARRIED.

(G) 2023 CITIZEN APPOINTMENTS TO THE BOARD OF REVISION

Submitted for consideration was a report from the Legislative Services Office dated December 9, 2022 with respect to the above.

Splett-Luebke

063 That the following citizen appointments be and are hereby made to the Board of Revision for a one year term of office to commence January 1, 2023 and expire December 31, 2023:

Matthew May - Chair

Wally Geiler

Robert Wallis

Sajjad Rao

CARRIED.

(H) 2023 CITIZEN APPOINTMENTS TO THE BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

---

City Council considered a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Cameron-Splett

064 That the following citizen appointments be and are hereby made to the Brandon Municipal Heritage Advisory Committee, with terms of office beginning January 1, 2023 and expiring December 31, 2024:

Matthew May

Sajjad Rao

CARRIED.

(I) 2023 CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM & ARCHIVES INC. BOARD

---

Considered was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Karrouze-Splett

065 That the following citizens be and are hereby appointed to the Brandon General Museum & Archives Inc. Board with a term of office to commence January 1, 2023 and expire December 31, 2024:

Danielle Hrabok

Donna Hogeland

Douglas Fraser

Sajjad Rao  
CARRIED.

(J) 2023 CITIZEN APPOINTMENTS TO THE BRANDON URBAN ABORIGINAL PEOPLES'  
COUNCIL

---

City Council considered a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Luebke-Cameron

066 That the following citizen appointments be and are hereby made to the Brandon Urban Aboriginal Peoples' Council to commence January 1, 2023 and expire December 31, 2024:

Debbie Huntinghawk  
Darlene Paquette  
CARRIED.

(K) 2023 CITIZEN APPOINTMENTS TO THE POVERTY COMMITTEE

---

Submitted for consideration was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

Tame-Karrouze

067 That the following citizen appointments be and is hereby made to the Poverty Committee for a two-year term of office to commence January 1, 2023 and expire December 31, 2024:

Susan Spring  
CARRIED.

(L) 2023 CITIZEN APPOINTMENTS TO THE WESTERN MANITOBA REGIONAL LIBRARY  
BOARD

---

Submitted for consideration was a report from the Legislative Services Department dated December 9, 2022 with respect to the above.

It was noted the Councillor Berry abstained from voting on the motion due to a personal conflict.

Cameron-Splett

068 That the following citizen appointments be and are hereby made to the Western Manitoba Regional Library Board for two-year terms of office to begin January 1, 2023 and expire December 31, 2024:

Cyndall Lougheed  
Matthew Berry  
CARRIED.

(M) ACTIVE TRANSPORTATION RESERVE BY-LAW

---

Considered was a report from Councillor Luebke dated December 15, 2022 with respect to the above.

Luebke-Desjarlais

069 WHEREAS it is beneficial for the City of Brandon to promote active transportation which includes walking, cycling, and using human-powered or hybrid mobility aids;

AND WHEREAS Subsection 168(1) The Municipal Act provides authority for City Council to adopt by-law to establish reserve funds for a general or specific purpose;

BE IT THEREFOR RESOLVED that Administration create a new Active Transportation Reserve By-law to be brought forward to the January 3, 2023 regular meeting of City Council for first reading. CARRIED.

(N) EXTENSION OF 40KM/HR SPEED STUDY ON DURUM DRIVE

---

Considered was a report from the Director of Engineering dated December 15, 2022 with respect to the above.

Berry-Luebke

070 That Council extend the 40km/hr speed study on Durum Drive from January 1, 2023 to December 31, 2023. CARRIED.

(O) AIRPORT RUNWAY REHABILITATION PROJECT

---

Submitted for consideration was a report from the Department of Transportation Services dated December 14, 2022 with respect to the above.

Karrouze-Cameron

071 That the grant funding of ten million, nine hundred and ninety-nine thousand, eight hundred dollars (\$10,999,800) be accepted for the purpose of completing the Airport runway rehabilitation project. CARRIED.

(P) BRANDON EMERGENCY PLAN ANNUAL REVIEW

---

Submitted for consideration was a report from the Director of Emergency Management dated December 14, 2022 with respect to the above.

Splett-Luebke

072 That the attached Brandon Emergency Plan dated December 2022 be adopted. CARRIED.

(Q) CHILD CARE EXPRESSION OF INTEREST

---

Considered was a report from the Director of Planning & Buildings Department dated December 8, 2022 with respect to the above.

Cameron-Fawcett

073 That the City submit an alternative proposal to the province in response the Ready-to-Move Child Care Project Expression of Interest, where the City would provide land for construction of the child care facility, and rent the child care facility for 15 years to a not-for-profit child care provider at no charge, subject to the not-for-profit-provider:

1. Managing the construction of the project and paying for all design and site related development costs not covered by provincial funding;
2. Maintaining the site and building during the 15 year period; and
3. Acquiring the land and building from the City, at no charge, following the 15 year period. CARRIED.

(R) ENVIRONMENTAL GREENSPACE FUNDING REQUEST

---

Submitted for consideration was a report from the Director of Planning and Buildings dated October 18, 2022 with respect to the above.

Tame-Splett

- 074
1. That Council affirm the resolution made on December 21, 2020 (Attachment A) to donate City held properties to the Nature Conservancy of Canada (NCC) pending the NCC acquiring the 51.3 acre balance of lands as shown on Attachment B.
  2. That Council in principle supports the concept of a funding agreement with the Nature Conservancy of Canada (NCC) for the operation and Stewardship of lands for the White Lady's Slipper Orchid nature preserve as requested by the NCC (Attachment C), subject to:
    - a. The NCC acquiring the 51.3 acre balance of the lands as shown on Attachment B;
    - b. The NCC's Stewardship Plan for the lands be approved by the Province of Manitoba; and

The terms and conditions of a funding agreement being brought back for review and consideration of Council following completion of conditions a and b of this resolution by the NCC. CARRIED.

(S) FUNDING APPLICATION - BUILDING SUSTAINABLE COMMUNITIES PROGRAM

Considered was a report from the Parks and Recreation Services Department dated December 7, 2022 with respect to the above.

Karrouze-Luebke

- 075
- That City Council formally support the City's application to the Building Sustainable Communities Program for the purpose of conducting a needs assessment and completing conceptual design for the Brandon's Community Sportsplex Arena Redevelopment at 30 Knowlton Drive.

And further, that \$200,000.00 (two hundred thousand) dollars be referred to the 2023 capital budget for that project. CARRIED.

(T) LAND REQUEST FROM THE BRANDON ISLAMIC CENTRE

Considered was a report from the Director of Planning and Buildings dated December 13, 2022 with respect to the above.



Desjarlais-Cameron

076 That the report from the Director of Planning and Buildings for the December 19, 2022 Council meeting on the Brandon Islamic Centre land request be received.

And further, that Administration look at exploring suitable lands to sell to the Brandon Islamic Centre (BIC) that supports their need for land. CARRIED AS AMENDED.

AMENDMENT

Desjarlais-Cameron

077 And further The Brandon Islamic Centre (BIC) served as a community partner in selling lands to the City at 123 Rosser Avenue in 2004, and to return the good will, the City shall endeavor to explore City held lands for the BIC to purchase;

And further that the sale of any lands to the BIC would be a one-off deviation from the Land Transaction Policy due to the historical sale of lands from the Islamic Society to the City;

Now therefore Administration complete a review of suitable surplus potential developable lands in the City Land Transaction Policy Inventory for review and potential sale to the BIC at market value, subject to the BIC demonstrating project viability, and building within two years as per the Land Transaction Policy; and that Administration report back to Council by no later than April 27, 2023. CARRIED.

(U) SUBDIVISION 2145 MCDONALD AVENUE (SP LOT 7 PLAN 49597 BLTO)

City Council considered a report from the Planning and Buildings Department dated December 7, 2022 with respect to the above.

Cameron-Splett

078 That Brandon City Council approve the application to subdivide (4500-22-724) 2145 McDonald Avenue (SP Lot 7, Plan 49597 BLTO) to create one (1) lot in the Residential Low Density (RLD), subject to the owner or successor:

1. Providing written confirmation to the City of Brandon Planning & Buildings Department that taxes and utility charges for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council;

2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$283.50 as a cash-in lieu contribution for school purposes;
3. Submitting \$249.64 to the City of Brandon Planning & Buildings Department as a cash-in-lieu contribution for parks purposes;
4. Providing written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a Grant of Easement Agreement(s) and a Grant of Right of Use Agreement(s) to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry

That the meeting do now adjourn. (10:51 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, JANUARY 3, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Cullen-Hildebrand  
079 That the Agenda for the regular meeting of City Council to be held on Tuesday, January 3, 2023 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Cameron-Splett  
080 That the Minutes of the Regular Meeting of City Council held Monday, December 19, 2022 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

(A) JOHN JACKSON - LINKS INSTITUTE UPDATE

John Jackson, President of LINKS Institute, appeared before City Council with respect to an update on the previous two years of operation by the organization. He provided an outline of the educational programs offered by the institute, noting in particular the Mental Wellness & Harm Reduction Worker diploma. Mr. Jackson concluding by outlining the importance of mental health workers in the community and LINKS Institutes' role in providing training for associated careers.

Luebke-Cullen  
081 That the presentation by John Jackson with respect to the update on the LINKS Institute be received. CARRIED.

**COMMUNITY COMMENTS/FEEDBACK:**

Nil

HEARING OF DELEGATIONS:

(A) EMEKA EGESON, BRANDON DOWNTOWN DEVELOPMENT CORPORATION -  
ANNUAL UPDATE

---

Emeka Egeson, Executive Director of the Brandon Downtown Development Corporation (BDDC), appeared before City Council with respect to the annual update on BDDC activities. Mr. Egeson advised that 16 businesses had received support from BDDC programs in 2022 and that over \$530,000 had been distributed. He outlined changes that had occurred to programs offered and noted how reductions in maximum grant amounts had allowed more businesses to receive funding. Further, that the rent abatement program had been discontinued in favour of supporting property improvements.

Mr. Egeson indicated that an increase in funding from the City of Brandon to \$550,000 would be required for the BDDC to provide meaningful project grants. He explained that loss in matching funds from the province had limited the level of grants the BDDC could provide. Mr. Egeson further expressed how current project grants provided less impact when considering increases in construction costs.

Desjarlais-Cameron

082 That the presentation by Emeka Egeson with respect to the annual update on the Brandon Downtown Development Corporation be received.

And further, that the requested increase in funding from \$300,000 to \$550,000 be referred to the 2023 Budget Deliberations. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(25) HOCKEY BRANDON AGREEMENT

---

Councillor Luebke noted that the current fee agreement with Hockey Brandon was set to expire prior to the 2023 Tournament of Champions in early February. He enquired if a report could be brought forward for Council's consideration at the January 16, 2023 meeting with a recommendation to extend the current fee agreement for the 2023 Tournament of Champions to allow time to work with Hockey Brandon on a new agreement for future years. He further requested that details of the existing agreement be provided in that report.

At the request of His Worship the Mayor, the City Manager agreed that this report would be provided at the January 16, 2023 meeting.

(26) HIGHWAY TRAFFIC ACT UPDATE

---

Councillor Luebke referred to a previous resolution of City Council regarding a request to the Province of Manitoba for an amendment to the Highway Traffic Act with respect to the Image Capturing Enforcement Regulation. He requested an update on the status of those discussions.

His Worship the Mayor agreed to take this matter under advisement.

(27) SNOW CLEARING SCHEDULE

---

Councillor Berry advised that residents had shared concerns with him regarding insufficient notice when snow removal was taking place on residential streets. He referred to a recent incident whereby a resident had his vehicle blocked by ridges of snow and was unable to move it without assistance. He questioned whether or not signage was being used to notify residents of upcoming street cleaning, and if so, when same was placed on the street. Further to this, he expressed concern over the use of CityWorks when communicating with residents, noting that the information on same only indicated when snow clearing had already taken place rather than when it was to occur. Additionally, he enquired if improvements could be made to the notification process for residents with respect to residential snow removal.

His Worship the Mayor agreed to take this matter under advisement.

(28) TRAFFIC BY-LAW UPDATE

---

Councillor Desjarlais requested an update on the review of the Traffic By-law with respect to the changes made regarding downtown event parking policies.

His Worship the Mayor agreed to take this matter under advisement.

(29) ANIMAL CONTROL BY-LAW UPDATE

---

Councillor Desjarlais requested an update on the status of and changes being made to the Animal Control By-law.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

KEYSTONE ANNUAL GENERAL MEETING

---

Councillor Luebke reminded Council and residents that the Keystone Centre Annual General Meeting was to be held on Thursday, January 12, 2023 at 7:00 p.m. in the Assembly Hall of the Keystone Centre.

PAYING FOR GROWTH

---

Mayor Fawcett announced that a Special Meeting of Council was to take place on January 10, 2023 at 5:30 p.m. in the Council Chambers of City Hall. He noted that the topic of discussion would be "Paying for Growth" with respect to the southwest lift station project and encouraged interested residents to attend.

GENERAL BUSINESS:

(A) APPLICATION TO SUBDIVIDE - 611 MCDIARMID DRIVE

---

Submitted for consideration was a report from the Director of Planning & Buildings dated December 16, 2022 with respect to the above.

Cameron-Parker

083 That Brandon City Council approve the application to subdivide (4500-22-725) 611 McDiarmid Drive (SP Lot 28, Plan 48936 BLTO) to split the existing site into two (2) lots in the Residential Low Density (RLD), subject to the owner or successor:

1. Installing a new sewer line and water service line to allow each unit to be serviced by separate service lines in accordance with the Water and Wastewater By-law;
2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the applicant has entered into a new Statutory Easement Agreement and a Grant of Right of Use Agreement with Manitoba Hydro, Centra Gas and Westman Communications Group with conditions to the satisfaction of Manitoba Hydro and Westman Communications Group. CARRIED.

(B) APPLICATION TO SUBDIVIDE - 2211 PORTOLA DRIVE

---

Considered was a report from the Director of Planning & Buildings dated December 16, 2022 with respect to the above.

Tame-Splett

- 084 That Brandon City Council approve the application to subdivide (4500-22-726) 2211 Portola Drive (Block 7, Plan 56250 BLTO) into seven (7) bare land condominium lots with a shared common element in the Residential Moderate Density (RMD) Zone. CARRIED.

BY-LAWS:

NO. 7343 AMEND THE SOUTHWEST BRANDON SECONDARY PLAN  
1ST READING

---

Submitted for consideration was a report from the Planning & Buildings Department dated December 13, 2022 with respect to the above.

Berry-Parker

- 085 That By-law No. 7343 to amend the Southwest Brandon Secondary Plan By-law No. 7080 be read a first time. CARRIED.

NO. 7344 ACTIVE TRANSPORTATION RESERVE BY-LAW  
1ST READING

---

Submitted for consideration was a report from the Legislative Services Department dated December 22, 2022 with respect to the above.

Luebke-Splett

- 086 That By-law No. 7344 to establish the Active Transportation General Reserve Fund for the purpose of providing funds for Active Transportation Infrastructure, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Cullen-Luebke

That the meeting do now adjourn. (8:00 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY, JANUARY 5, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on December 23, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider pre-budget deliberations.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) 2023 PRE-BUDGET DISCUSSIONS

City Council received a presentation from Tara Pearce, Director of Finance with respect to an overview of the 2023 proposed budget.

**ADJOURN:**

Berry-Luebke

That the meeting do now adjourn. (7:46 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
A/CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 9, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on December 23, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider 2023 pre-budget discussions.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) POLICE BUDGET OVERVIEW

---

Considered was a presentation from the Chief of Police with respect to the above.

Luebke-Splett

087 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss this matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

(B) 2023 PRE-BUDGET DISCUSSIONS

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Berry-Parker

088 That City Council resolve into open session. CARRIED.

ADJOURN:

Desjarlais-Parker

That the meeting do now adjourn. (9:10 p.m.) CARRIED.

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MAYOR

---

A/CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY, JANUARY 10, 2023 AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on December 23, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider paying for growth the southwest Brandon lift station borrowing.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) PAYING FOR GROWTH - SOUTHWEST LIFT STATION BORROWING

Luebke-Parker

89 That the presentation with respect to the Southwest Lift Station Borrowing be received.  
CARRIED.

**ADJOURN:**

Berry-Luebke

That the meeting do now adjourn. (7:51 p.m.) CARRIED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
A/CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY,  
JANUARY 11, 2023 AT 6:00 PM IN BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, members of Council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on December 23, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider the outdoor aquatic complex feasibility study.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) OUTDOOR AQUATIC COMPLEX FEASIBILITY STUDY

---

Splett-Cameron

90 That the presentation with respect to the Outdoor Aquatic Complex Feasibility Study be received. CARRIED.

**ADJOURN:**

Berry-Luebke

That the meeting do now adjourn. (7:12 p.m.) CARRIED.

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MAYOR

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A/CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 16, 2023 AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Heather Karrouze

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on December 23, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider property matters and the draft strategic plan.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Splett-Luebke

091 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss property matters and the draft strategic plan. CARRIED.

IN COMMITTEE:

(A) 353 16TH STREET NORTH

Considered was a report from the Housing and Wellness Coordinator with respect to the above.

(B) 6TH STREET NORTH

Submitted for consideration was a report from the Housing and Wellness Coordinator with respect to the above.

(C) DRAFT STRATEGIC PLAN

Considered was the City of Brandon 2023-2026 draft Strategic Plan.

Parker-Splett

092 That City Council resolve into open session. CARRIED.

Parker – Splett

093 That under the City of Brandon Land Transaction Policy the development status of 353 16<sup>th</sup> Street (Attachment A) be changed from “surplus potential” to “surplus affordable”. CARRIED.

Berry - Parker

094 That the City enter into a Memorandum of Understanding with Habitat for Humanity Ltd. (HFH) to evaluate the development feasibility of the lands to the North of Stickney Avenue as shown on Attachment A within a two (2) year time period; and

That following HFH demonstrating the lands can feasibly be developed to the satisfaction of Administration, that a request be brought back to City Council to consider the sale of the lands or a portion of the lands to HFH for the development of affordable housing;

And further, that Administration be authorized to execute the associated memorandum of understanding required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

ADJOURN:

Cullen-Luebke

That the meeting do now adjourn. (6:52 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JANUARY 16, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Heather Karrouze

ADOPTION OF AGENDA:

Parker-Splett

095 That the Agenda for the regular meeting of City Council to be held on Monday, January 16, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-Parker

096 That the Minutes of the Regular Meeting of City Council held Tuesday, January 3, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hildebrand-Tame

097 That the Minutes of the Special Meeting of City Council held Thursday, January 5, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Hildebrand-Cullen

098 That the Minutes of the Special Meeting of City Council held Monday, January 9, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Luebke-Splett

099 That the Minutes of the Special Meeting of City Council held Tuesday, January 10, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.



Hildebrand-Cameron

100 That the Minutes of the Special Meeting of City Council held Wednesday, January 11, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) MATT BOLLEY - UPDATE ON BRANDON SALUTES

---

Matt Bolley appeared before City Council on behalf of Brandon Salutes to provide an update on the organization. He outlined the close connection that existed between the City of Brandon and CFB Shilo, and the various programs that Brandon Salutes used in raising awareness of this relationship. Mr. Bolley noted that the annual Brandon Salutes concert was to take place in spring 2023 and advised Council and residents to watch for details. He concluded by outlining how interested individuals could help Brandon Salutes by spreading awareness or by becoming involved as volunteers.

Cameron-Splett

101 That the presentation from Matt Bolley with respect to an update on Brandon Salutes be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) TAJINDERPAL BRAR O/B/O BRANDON TAXI COMPANIES - REQUEST FOR FARE INCREASES

---

Tajinderpal Brar, on behalf of the Brandon Taxi Companies, appeared before Council with respect to the request for an increase in taxi fares. Ms. Brar noted that fares had not increased in the previous eight years despite increases to operating costs. She identified concerns held by Brandon taxi companies regarding the burdens of managing increases to costs of fuel, minimum wage, insurance rates, and permits.

Ms. Brar indicated that the taxi companies were proposing that fare rates increase to \$4.20 for the first 100m, \$0.25 for each additional 100m, and \$0.20 for every 10 seconds of metered waiting time. Up from the rates of \$3.80, \$0.18, and \$0.10 respectively.

Luebke-Parker

102 That the presentation provided on behalf of the Brandon Taxi Companies with respect to a request for taxi fare increases be received.

And further, that Administration review the request and bring a report back to City Council by no later than March 20, 2023. CARRIED.

(B) BRETT TURNER O/B/O ASHLEY NEUFELD SOFTBALL COMPLEX

---

Brett Turner, on behalf of the Ashley Neufeld Softball Complex, appeared before Council with respect to a request for funding assistance in managing the complex. He noted that since opening in 2017 there has been steady growth in users and events, as well as further additions to the complex's facilities. He advised that efforts required to manage the complex had expanded beyond the abilities of volunteers.

Mr. Turner requested City Council consider assisting the Ashley Neufeld Softball Complex by providing annual funding of \$20,000 for the purpose of supplementing the management of the facility.

Desjarlais-Splett

103 That the presentation by Brett Turner on behalf of the Ashley Neufeld Softball Complex be received. CARRIED AS AMENDED.

AMENDMENT

Luebke-Desjarlais

104 That the main motion be amended by adding the following thereto:

"And further, that Administration work with the Ashley Neufeld Softball Complex to develop a Memorandum of Understanding to provide annual funding; And further, that the funding request of \$20,000 be referred to 2023 budget deliberations." CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE                      VERBAL                      JANUARY 16, 2023

---

Councillor Luebke provided a verbal report from the Annual General Meeting of the Keystone Centre that took place on January 12, 2023. He provided an overview of the 2021-2022 fiscal year and various long-term agreements that were reaffirmed in 2022 between the Keystone Centre and event groups. Councillor Luebke concluded by outlining plans to have a land-usage study and economic impact report with respect to the Keystone Centre completed in the 2023 year.

(B) POVERTY COMMITTEE                      VERBAL                      JANUARY 16, 2023

---

Councillor Desjarlais provided a verbal report from the recent meeting of Poverty Committee held on January 10, 2023. He advised that the committee had met with Sonikile Tembo, Community Planner, with respect to the City Plan. Other discussion focused on strategic planning activities and potential annual events for the Poverty Committee.

Councillor Tame further noted that the creation of a social media page for the Poverty Committee was also a topic of discussion.

Luebke-Desjarlais

105                      That the verbal reports from the Keystone Centre and the Poverty Committee be received. CARRIED.

ENQUIRIES:

(30)                      1ST STREET AND ABERDEEN AVENUE INTERSECTION

---

Councillor Tame advised that it was becoming difficult for drivers to access 1st Street at Aberdeen Avenue, particularly at peak times of the day. He enquired if a traffic study could be conducted, and consideration given to whether or not the installation of a 3-Way Stop Sign would be warranted at that intersection.

His Worship the Mayor agreed to take this matter under advisement.

(31)                      WILDLIFE WITHIN CITY LIMITS

---

Councillor Cameron advised that he had received concerns from ward residents with respect to wildlife within city limits. He noted that one resident had an encounter with

an aggressive deer in his front yard and was fearful for children in the area. Councillor Cameron further noted that there were residents who were actively feeding the deer, hence encouraging them to come into the City. He noted that feeding wildlife was not permitted within city limits and enquired if a report could be provided outlining ways of educating residents on the dangers of encouraging wildlife to come into the City of Brandon.

Further to this issue, His Worship Mayor Fawcett suggested that a public service announcement on this topic may also be beneficial to assist in getting the information out there.

His Worship the Mayor agreed to take this matter under advisement.

#### ANNOUNCEMENTS:

##### AG DAYS

---

Councillor Luebke reminded everyone that Manitoba Ag Days was to run 9:00 a.m. - 5:00 p.m. from January 16th - 19th and welcomed all the exhibitors and attendees coming into Brandon for the event. He advised everyone to be aware that this was the first year where admittance fees were charged for the event and that additional information could be found at [www.agdays.com](http://www.agdays.com)

##### DAKOTA WINTER FESTIVAL

---

Councillor Luebke advised residents that the Dakota Winter Festival was to take place from January 26 - 29, 2023. He noted that the festival was the first to take place since 2020 and encouraged all to attend.

##### CLAMSHELL RECYCLING

---

Councillor Luebke announced that clamshell containers could now be recycled in the City of Brandon. He noted that more information on recycling could be found by visiting the Recyclepedia on the City of Brandon website or by downloading the app.

##### SOUTHWEST LIFT STATION PUBLIC EVENTS

---

Councillor Desjarlais reminded residents that a public open house was to take place on Tuesday, January 17, 2023 from 5-7 p.m. in the City Hall foyer on the subject of Growing South Brandon.

Further to this, Councillor Desjarlais advised residents that a public hearing for the Southwest Lift Station was to take place during a Special Meeting of City Council on Monday, January 23, 2023. The meeting was to take place in the City Council Chambers from 5:30 - 7:30 p.m.

#### 2023 PROPERTY TAX PRE-PAYMENTS

---

Councillor Cameron announced that 2023 property-tax pre-payment discounts were available to residents and that property owners could receive the discount on pre-payments up to the amount of their 2022 property taxes. He advised that discounts were only offered until end of May and that 2023 property taxes were due by Friday, June 30, 2023 at 5:00 p.m.

#### GENERAL BUSINESS:

##### (A) MEMORANDUM OF AGREEMENT WITH HOCKEY BRANDON

---

Submitted for consideration was a report from the General Manager of Operations dated January 5, 2023 with respect to the above.

##### Luebke-Parker

106 That City Council approve a one year extension of the Agreement between Hockey Brandon and the City of Brandon for gift-in-kind ice time at Brandon's Community Sportsplex.

And further that Administration develop a multi-year term Agreement for gift-in-kind ice time at Brandon's Community Sportsplex to commence in 2024 with Hockey Brandon. CARRIED.

##### (B) APPOINTMENT TO PROVINCIAL-MUNICIPAL JUSTICE ADVISORY COMMITTEE

---

City Council considered a report from the Director of Legislative Services dated January 13, 2023 with respect to the above.

##### Cullen-Berry

107 That the Council of the City of Brandon support the appointment of Mayor Jeff Fawcett to the Provincial-Municipal Justice Advisory Committee (PMJAC). CARRIED.

BY-LAWS:

NO. 7344 ACTIVE TRANSPORTATION RESERVE BY-LAW  
2ND & 3RD READING

---

City Council considered a report from the Legislative Services Department dated December 22, 2022 with respect to the above.

Luebke-Berry

108 That By-law No. 7344 to establish the Active Transportation General Reserve Fund for the purpose of providing funds for Active Transportation Infrastructure, be read a second time.

And further, that \$1,570,445 be transferred from the 8th Street Bridge Replacement Reserve to this newly created reserve. CARRIED AS AMENDED.

AMENDMENT

Cameron-Cullen

109 That the main motion be amended by deleting the words: "And further, that \$1,570,445 be transferred from the 8th Street Bridge Replacement Reserve to this newly created reserve." CARRIED.

Luebke-Berry

110 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7344 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (8:35 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY,  
JANUARY 19, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on January 17, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider pre-budget discussions and Park Community Centre.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) PRE-BUDGET CITY OF BRANDON DEBT

---

Tara Pearce, Director of Finance provided a presentation regarding the 2023 pre-budget City of Brandon debt.

Luebke-Berry

111 That the presentation from Tara Pearce, Director of Finance be received. CARRIED.

(B) PRE-BUDGET - FIRE DEPARTMENT

---

Terry Parlow, Acting Fire Chief provided a presentation regarding 2023 pre-budget for the Fire Department.

(C) PARK COMMUNITY CENTRE

---

City Council considered a report from the Director of Engineering dated January 12, 2023 with respect to the above.



Mark Allard, Director of Engineering provided a brief overview of the Park Community Centre.

Luebke-Cameron

112 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss the Fire Department 2023-prebudget and the Park Community Centre. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) PRE-BUDGET - FIRE DEPARTMENT

Considered was a presentation from the Acting Fire Chief with respect to the above.

(B) PARK COMMUNITY CENTRE

Considered was a presentation and report from the Director of Engineering dated January 12, 2023 with respect to the above.

Berry-Luebke

113 That City Council resolve into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:42 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 23, 2023 AT 5:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on January 20, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to hold a public hearing with respect to the proposed borrowing for the construction of the Southwest Brandon Wastewater Servicing Project and consideration of By-law No. 7338.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**PUBLIC HEARINGS:**

(A) BY-LAW NO. 7338 - BORROWING FOR THE CONSTRUCTION OF THE SOUTHWEST BRANDON WASTEWATER SERVICING PROJECT

---

City Council sat to hear representation with respect to the proposed borrowing for the construction of the Southwest Brandon Wastewater Servicing Project.

Ryan Nickel, Director of Planning & Buildings, appeared before City Council and provided an overview with respect to the proposed borrowing and additional public engagement for the construction of the Southwest Brandon Wastewater Servicing Project.

The City Clerk provided a summary of the four written submission received, noting one was from the Brandon Chamber of Commerce that indicated support for growth of the City and had several questions regarding borrowing for the project. The remaining three written representations were against the proposed borrowing.

Ray Brownlee, area resident, spoke against the project by noting concerns with the high interest rate for the \$30M loan and impact on the City's debt ceiling. He suggested the City

negotiate new development fees to ensure income from development in this area, and stated concerns with the increase in fees and taxes to residents.

Quintin Robinson, area resident, spoke against the proposal and noted environmental concerns regarding proximity to the Class 4 wetland, land drainage and lack of a drainage agreement.

Tristan Lepischak, area resident, spoke against the project, indicating concerns with developing an area away from schools and other economic concerns. He suggested developing the north hill which has access to highway PTH 1.

Madeline Robinson, area resident, spoke against the project, indicating concerns related to climate change and reducing greenhouse gases. She also noted the results of the City Plan citizen engagement surveys that highlighted preferences amongst residents for densification of existing neighbourhoods, enhancement to existing infrastructure, and businesses located within each neighborhood. Ms. Robinson encouraged pursuing these suggestions to make life easier, promote healthy communities and act environmentally responsible.

Drew Caldwell, area resident, spoke against the project, he noted the Brandon Chamber of Commerce questions require answering before a debenture of \$30M dollars. He raised concerns with the 100% increase in water rates, rising interest rates, and suggested a more thorough detailed financial analysis be done with a cost revenue assessment for this project.

Administration provided answers to all the questions raised in the written correspondence by the Brandon Chamber of Commerce, and also provided some answers to questions raised regarding the above verbal representations.

Quintin Robinson, area resident provided additional concerns regarding the project, based on the low regional growth to the Brandon area.

Steve McMillan, on behalf of VBJ Developments, spoke to options of which lift station should be done first, cost savings for the project, and size of the lift stations. He also noted the Provincial rules for development that protect a Class 4 wetland.

David Simard, area resident, spoke to momentum since the 2011 Strategic Plan for the development of the southwest area. He noted the neighbourhood has changed since 2011 and Council should consider those changes when making their decision.

Kenneth Jackson, area resident, spoke against the project, indicating concerns with the rising utility rates as they affect all users, not just building and land owners, but those that live in the downtown area who are low income and apartment renters. He also enquired on the increase in development of residential units and its effect on the school system.

Les Den, area resident, spoke against the project, and indicated concerns with the current infrastructure and noted the southwest area floods, and concerns with adding more development onto the current infrastructure.

Guy Smith, area resident, spoke against the project, and indicated this project was not a good deal for the ratepayers, was a good deal for the developers, and raised concerns with the timing of the project in uncertain economic times. He cautioned about entering into this debt without projected revenue streams to fund the project.

Jim Robinson, area resident, spoke against the project, indicating concerns with the City's debt ceiling and the inability to accomplish future projects for the sports complex, Police and Fire Departments.

Luebke-Tame

114 That the public hearing with respect to the proposed borrowing for the construction of the Southwest Brandon Wastewater Servicing Project be concluded. CARRIED.

BY-LAWS:

NO. 7338 TO BORROW FUNDS FOR THE PURPOSE OF CONSTRUCTION OF THE SOUTHWEST BRANDON WASTEWATER SERVICING PROJECT  
2ND AND 3RD READINGS

---

Considered was a report from Development Services dated January 23, 2023 with respect to the above.

Berry-Splett

115 That By-law No. 7338 to provide for the borrowing and expenditure of funds for the purpose of constructing new wastewater infrastructure and system upgrades in order for the City to provide wastewater servicing for southwest Brandon be read a second time. CARRIED.

Berry-Karrouze

116 That third reading of By-law No. 7338 to Borrow funds for the purpose of construction of the southwest Brandon wastewater servicing project be held in abeyance for

Administration to provide additional clarification and report back to City Council with recommendations regarding third reading by no later than February 28, 2023. CARRIED.

GIVING OF NOTICE:

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:28 p.m.) CARRIED.

---

MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY,  
JANUARY 24, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on January 20, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider 2023 pre-budget discussions and a personnel committee report.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**COMMITTEE REPORTS:**

(A) PERSONNEL COMMITTEE REPORT JANUARY 11, 2023

City Council considered a report from the Personnel Committee dated January 11, 2023 with respect to the above. Ms. Linda Poole, Director of Human Resources presented a summary of negotiation and settlement agreement with the Brandon Police Association.

**Berry-Cullen**

117 That the City of Brandon enter into a three (3) year agreement with Brandon Police Association for the period January 1, 2023 to December 31, 2025 as per the Memorandum of Settlement whereby wages shall be increased as follows:

- Salary increases for sworn members:
  - January 1, 2023 - First Class Constable salary increase by 2.75%
  - January 1, 2024 - First Class Constable salary increase by 2.75%
  - January 1, 2025 - First Class Constable salary increase by 2.75%

- Salary increases for non-sworn members:
  - January 1, 2023 – increase of 2.75% for each rate
  - January 1, 2024 – increase of 2.75% for each rate
  - January 1, 2025 – increase of 2.95% for each rate.

CARRIED.

GENERAL BUSINESS:

(A) PRE-BUDGET CITY OF BRANDON CAPITAL

---

Dean Hammond, General Manager of Corporate Services and Troy Tripp, Manager of Finance provided presentations regarding the City of Brandon capital for the 2023 pre-budget discussions.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:52 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY, JANUARY 28, 2023 AT 10:05 AM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk advised that notice of this meeting had been provided to all members of City Council advising that a Special Meeting of City council would be held this date to deliberate the City's 2023 Operating and Capital Budgets.

The City Clerk confirmed that in view of the above compliance and there being quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) 2023 BUDGET DELIBERATIONS

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118 Luebke-Cameron  
That the 2023 Operating and Capital budget be approved;

and further, that Administration prepare the required Financial Plan in accordance with the above noted budgets. CARRIED AS AMENDED.

119 AMENDMENT  
Luebke-Splett  
That the main motion be further amended by adding after the word: "approved" the words: "subject to:

(1) (a) the reduction of \$590,000 as a capital requirement from the Wastewater Reserve expense for the Wastewater Treatment Facility Maintenance Building.

(b) the reduction of \$15,000 as a transfer from the Municipal Building Reserve to the Municipal Building Maintenance Reserve.



(c) The reduction of \$121,785 as a capital requirement from the Storm Sewer Reserve for land drainage improvements on 1st Street and Richmond Avenue.

(d) The addition of \$75,000 for Tourism Signage to the operating budget, with \$40,000 being grant funded and \$35,000 being transferred from the Highway Signage Reserve.

(e) The reduction of \$20,000 of Fire Department salaries in the operating budget.

(f) The deletion of \$5,000 for security camera replacement from Civic Services Complex equipment purchases. CARRIED

AMENDMENT

Berry-Parker

120 That the main motion be further amended by adding the following subparagraph thereto:

"(2) the addition of \$1,300,000 of the 2022 surplus funds to the 2023 Operating Budget".  
CARRIED.

AMENDMENT

Berry-Cameron

121 That the main motion be further amended by adding the following subparagraph thereto:

"(3) the transfer of \$50,000 from the Airport Reserve to the Operating Budget;".  
CARRIED.

AMENDMENT

Berry-Fawcett

122 That the main motion be further amended by adding the following subparagraph thereto:

"(5) the transfer of \$100,000 from Fire Equipment Reserve to the Operating Budget;".  
CARRIED.

AMENDMENT

Berry-Luebke

123 That the main motion be further amended by adding the following subparagraph thereto:

"(6) the reduction of \$10,000 to the Highway Signage Reserve Annual Appropriation;".  
LOST.

AMENDMENT

Berry-Cameron

124 That the main motion be further amended by adding the following subparagraph thereto:

"(4) the reduction of \$15,000 to the E911 Reserve Annual Appropriation;". CARRIED.

AMENDMENT

Berry-Cameron

125 That the main motion be further amended by adding the following subparagraph thereto:

"(6) the reduction of \$10,000 to the Sportsplex Reserve Annual Appropriation;". LOST.

AMENDMENT

Berry-Cullen

126 That the main motion be further amended by adding the following thereto:

"(6) the reduction of \$15,000 to the Technology Reserve Annual Appropriation;".  
CARRIED.

Parker-Splett

127 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss property and personnel items. CARRIED.

Parker-Splett

128 That City Council resolve into open session. CARRIED.

AMENDMENT

Luebke-Desjarlais

129 That the main motion be further amended by adding the following subparagraph thereto:

"(7) the addition of \$72,000 as an operating budget expense for Housing and Wellness salary costs to hire one (1) temporary position to be funded from the COVID-19 Restart General Reserve ;". CARRIED.

AMENDMENT

Luebke-Desjarlais

130 That the main motion be further amended by adding the following subparagraph thereto:

"(8) the addition of \$100,000 as an operating budget expense to Urban Renewal for downtown initiatives as recommended by the Downtown Wellness and Safety Task Force to be funded from the COVID-19 Restart Reserve;". CARRIED.

AMENDMENT

Desjarlais-Luebke

131 That the main motion be further amended by adding the following subparagraph thereto:

"(9) the addition of \$100,000 as an operating budget expense for the Brandon Downtown Development Corporation to be funded from the COVID-19 Restart General Reserve;". CARRIED.

AMENDMENT

Berry-Cullen

132 That the main motion be further amended by adding the following subparagraph thereto:

"(10) the following changes to Brandon Police Services:

(a) the addition of \$178,000 as an operating budget expense to Brandon Police Services for a Community Officer Safety Program, with cost for recruits starting July 1st;

(b) transfer of \$100,000 from the COVID-19 Restart General Reserve to the operating budget expense of Brandon Police Service;

(c) the deletion of \$78,000 as an operating budget expense from Brandon Police Services overtime salaries;". CARRIED.

AMENDMENT

Parker-Luebke

133 That the main motion be further amended by adding the following subparagraph thereto:

"(11) the transfer of the balance of the COVID-19 Restart Reserve to the 2023 Operating Budget;". NOT VOTED ON.

AMENDMENT

Luebke-Tame

134 That the pending motion with respect to transfer of the balance of COVID restart funds be laid on the table. CARRIED.

AMENDMENT

Desjarlais-Tame

135 That the main motion be further amended by adding the following subparagraph thereto:

"(11) the transfer of \$20,000 from the COVID-19 Restart Reserve as an operating budget expense to Council Expenses for the Poverty Committee;". CARRIED.

AMENDMENT

Cullen-Fawcett

136 That the main motion be further amended by adding the following subparagraph thereto:

"(12) the addition of \$150,000 as an operating expense to Parks for the rehabilitation of the Riverheights splash pad funded from the COVID-19 Restart Reserve. LOST.

AMENDMENT TO AMENDMENT

Desjarlais-Cameron

137 That the above amended motion be amended by deleting the words: "COVID-19 Restart Reserve" and substituting therefor the words: "Parks Reserve". CARRIED.

AMENDMENT

Luebke-Splett

138 That the main motion be further amended by adding the following subparagraph thereto:

"(12) the transfer of \$125,971 from the COVID-19 Restart Reserve to the Land Acquisition reserve;". CARRIED.

AMENDMENT

Parker-Berry

139 That the pending motion with respect to the transfer of the \$200,000 balance of the COVID reserve funds to the operating budget be taken from the table. CARRIED.

AMENDMENT

Parker-Berry

140 That the main motion be further amended by adding the following subparagraph thereto:

"(13) the transfer of approximately \$200,000 from the COVID-19 Restart Reserve to the 2023 Operating Budget;". CARRIED.

AMENDMENT

Luebke-Cameron

141 That the main motion be further amended by adding the following subparagraph thereto:

"(14) the addition of \$40,000 as an operating budget expense for the Brandon Police Service;". CARRIED.

AMENDMENT

Luebke-Berry

142 That the main motion be further amended by adding the following subparagraph thereto:

"(15) the following changes to the Fire & Ambulance Services:

- (a) the addition of \$275,000 in revenue from Ambulance Services;
- (b) the deletion of \$25,000 as an operating budget expense from Ambulance overtime salaries to Ambulance regular salaries;
- (c) the addition of \$300,000 as an operating budget expense to Ambulance regular salaries; and
- (d) to improve ambulance service in Brandon, and for the Fire Department to report back to Council by no later than March 6, 2023;". CARRIED.

AMENDMENT

Cameron-Desjarlais

143 That the main motion be further amended by adding the following subparagraph thereto:

"(16) the addition of \$31,000 as an operating budget expense for the Brandon Police Service to cover criminal record checks additional costs for identification verifications for residents;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Tame

144 That the above amending motion be amended by adding the following words: "and that the 2023 Schedule of Fees be adjusted accordingly". CARRIED.

AMENDMENT

Desjarlais-Cameron

145 That the main motion be further amended by adding the following subparagraph thereto:

"(17) the transfer of \$500,000 from the Parks Reserve to the Active Transportation Reserve;". LOST.

AMENDMENT

Splett-Tame

146 That the main motion be further amended by adding the following subparagraph thereto:

"(17) the transfer of \$1,000,000 from the 8th Street Bridge Reserve to the Active Transportation Reserve;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Cameron

147 That the above amending motion be further amended by deleting the figure: "\$1,000,000" and substituting therefor the figure: "\$570,445". CARRIED.

AMENDMENT

Cameron-Splett

148 That the main motion be further amended by adding the following subparagraph thereto:

"(18) the addition of \$200,000 in 2023, and deletion of same in 2024 for the Riverbank Southwest trail loop project funded from the Parks Reserve;". CARRIED.

AMENDMENT

Hildebrand-Luebke

149 That the main motion be further amended by adding the following subparagraph thereto:

"(19) the deletion of \$25,000 as an operating budget expense for the Andrews Field feasibility study;". LOST.

AMENDMENT

Karrouze-Cameron

150 That the main motion be further amended by adding the following subparagraph thereto:

"(19) the addition of \$75,000 as a capital budget expense to create an outdoor ice surface in Ward 1, and the deletion of \$125,000 as a capital budget expense for the Sportsplex playground, and the addition of \$125,000 as a capital budget expense for an outdoor ice surface in Ward 1;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Parker-Tame

151 That the above amending motion be further amended by deleting the words: " the addition of \$75,000 as a capital budget expense to create an outdoor ice surface in Ward 1, and". CARRIED.

AMENDMENT

Karrouze-Desjarlais

152 That the main motion be further amended by adding the following subparagraph thereto:

"(20) the addition of \$10,000 as an operating budget expense for Community Gardens Project in Ward 1;". CARRIED.

AMENDMENT

Cameron-Luebke

153 That the main motion be further amended by adding the following subparagraph thereto:

"(21) the addition of \$80,000 as an operating budget expense to Community Grants for funding to the Brandon General Museum & Archives Inc.;". CARRIED.

AMENDMENT

Cameron-Splett

154 That the main motion be further amended by adding the following subparagraph thereto:



"(22) the addition of \$171,000 as an operating budget expense for the Commonwealth Air Training Museum;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Berry-Parker

155 That the above amending motion be amended by adding the words: "to be funded by the Gas Tax Reserve" to replace the words: "as an operating budget expense". CARRIED.

AMENDMENT

Tame-Splett

156 That the main motion be further amended by adding the following subparagraph thereto:

"(23) the addition of \$25,000 as a capital budget expense for Sidewalks New for the construction of a sidewalk on the east side of McLeod Drive to connect Maryland Avenue to Balmoral Bay to be funded from the Gas Tax Reserve;". CARRIED.

AMENDMENT

Parker-Berry

157 That the main motion be further amended by adding the following subparagraph thereto:

(24) the deletion of \$99,000 as an operating budget expense under the City Manager Salaries and the addition of \$50,000 as an operating budget expense under the City Manager Contract." CARRIED.

AMENDMENT TO AMENDMENT

Tame-Splett

158 That the above amending motion be amended by adding the words: "for a term position" immediately following the word: "\$50,000". LOST.

AMENDMENT

Parker-Berry

159 That the main motion be further amended by adding the following subparagraph thereto:

"(25) the transfer of \$100,000 from the Landfill Post Closure Reserve to the Operating Budget;". CARRIED.

AMENDMENT

Parker-Luebke

160 That the main motion be further amended by adding the following subparagraph thereto:

"(26) the transfer of \$500,000 from the 8th Street Bridge Reserve to the Machinery and Equipment Reserve, and reduce \$500,000 for the appropriation to the Machinery and Equipment Reserve;" CARRIED.

AMENDMENT

Cullen-Luebke

161 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the deletion of \$200,000 as an operating budget expense for the bus shelter glass replacement as funded through the Transit Reserve." LOST.

AMENDMENT

Berry-Luebke

162 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the transfer of \$75,000 as an operating budget expense for Engineering Software to be funded from the Capital Budget Reserve;". LOST.

AMENDMENT

Berry-Parker

163 That the main motion be further amended by adding the following subparagraph thereto:

"(27) the addition of \$120,000 to the Vacancy Allowance" CARRIED.

AMENDMENT

Berry-Splett

164 That the main motion be further amended by adding the following subparagraph thereto:

"(28) the deletion of \$100,000 as an operating budget expense for consulting fees;". LOST.

AMENDMENT

Hildebrand-Berry

165 That the main motion be further amended by adding the following subparagraph thereto:

"(28) the deletion of \$20,000 as an operating budget expense for the employee engagement survey;". CARRIED.

AMENDMENT

Hildebrand-Karrouze

166 That the main motion be further amended by adding the following subparagraph thereto:

"(29) the addition of \$16,000 as an operating budget expense to Council Expenses for the Age Friendly Committee;". CARRIED.

AMENDMENT

Cameron-Parker

167 That the main motion be further amended by adding the following subparagraph thereto:

"(30) the addition of \$6,000 as an operating budget expense for funding security upgrades for the Westman Regional Library;". CARRIED.

AMENDMENT

Luebke-Parker

168 That the main motion be further amended by adding the following subparagraph thereto:

"(31) the deletion of \$38,485 as an operating budget expense to Community Grants for the Westman Regional Library;". CARRIED.

AMENDMENT

Luebke-Cameron

169 That the main motion be further amended by adding the following subparagraph thereto:

"(32) the addition of \$8,000 to the operating budget expense for Treaty, Truth and Reconciliation Training for council and staff." CARRIED.

AMENDMENT

Splett-Cameron

170 That the main motion be further amended by adding the following subparagraph thereto:

"(33) the deferral of \$12,000 for the purchase of furniture for the Youth Centre from 2023 to 2024;". CARRIED.

AMENDMENT

Splett-Luebke

171 That the main motion be further amended by adding the following subparagraph thereto:

"(34) the deferral of \$5,000 as an operating budget expense for printing the Leisure Guide from 2023 to 2024;". LOST.

AMENDMENT

Luebke-Parker

172 That the main motion be further amended by adding the following subparagraph thereto:

"(34) the deletion of \$10,000 as an operating budget expense for Sanitation Department Professional Development;". CARRIED.

AMENDMENT

Berry-Luebke

173 That the main motion be further amended by adding the following subparagraph thereto:

"(35) the increase to user fees and sale of goods by \$150,000;". LOST.

AMENDMENT

Hildebrand-Desjarlais

174 That the main motion be further amended by adding the following subparagraph thereto:

"(35) the addition of \$20,000 as a capital budget expense for strobe lighting for two crosswalk on Richmond Avenue one at Sobeys/McDonalds and one at 26th Street to be funded from the Gas Tax Reserve;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Luebke-Cameron

175 That the above amending motion be amended by deleting the figure: "20,000" and substituting therefore the figure: "\$50,000" and deleting the words: "for the two crosswalks on Richmond Avenue one at Sobeyes/McDonalds and one at 26th Street" and substituting the words: "not site specific crosswalks", and deleting the words: "Gas Tax Reserve" and substituting the words "Traffic Control Devices Reserve". CARRIED.

AMENDMENT

Cameron-Parker

176 That the main motion be further amended by adding the following subparagraph thereto:

"(36) the addition of \$100,000 for Street Preservation Projects to be funded by the Gas Tax Reserve;". CARRIED.

AMENDMENT

Cameron-Splett

177 That the main motion be further amended by adding the following subparagraph thereto:

"(37) the addition of \$50,000 as an operating budget expense to Sidewalk Preservation Projects to be funded by the Gas Tax Reserve;". CARRIED.

AMENDMENT

Luebke-Cameron

178 That the main motion be further amended by adding the following subparagraph thereto:

"(38) the addition of \$32,500 for cost-sharing for sidewalks at Ashley Newfield Softball Complex to be funded by the Parks Reserve;". CARRIED.

AMENDMENT

Luebke-Parker

179 That the main motion be further amended by adding the following subparagraph thereto:

"(39) the addition of \$20,000 as an operating expense for a grant to the Ashley Neufeld Softball Complex;". CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Parker-Cameron

180 That the above amending motion be amended by deleting the figure: "\$20,000" and substituting the figure: "\$40,000", and by adding the words: "(\$20,000) and a grant to Andrews Field (\$20,000)" immediately following the words: "Ashley Neufeld Softball Complex". CARRIED.

AMENDMENT

Cullen-Berry

181 That the main motion be further amended by adding the following subparagraph thereto:

"(40) the deletion of \$4,600 as an operating budget expense from the Utility Operations for catch basin silt socks;". LOST.

AMENDMENT

Parker-Berry

182 That the main motion be further amended by adding the following subparagraph thereto:

"(40) the addition of \$7,200 as an operating budget expense to Parks for flower boxes at each Community Centre;". CARRIED.

AMENDMENT

Karrouze-Cameron

183 That the main motion be further amended by adding the following subparagraph thereto:

"(41) the transfer of \$75,000 from the Capital Acquisition Reserve to the Operating Budget to offset budgeted Engineering Software costs;". CARRIED.

AMENDMENT

Parker-Tame

184 That the main motion be further amended by adding the following subparagraph thereto:

"(42) the transfer of \$500,000 from the 2022 Surplus with \$100,000 to Active Transportation Reserve, \$100,000 to Land Acquisition Reserve, \$100,000 to Parks Reserve, \$100,000 to Sportsplex Reserve, and \$100,000 to Accommodation Tax Reserve;". LOST.

In City Council concluding its deliberations, it was noted that the above amendments to the budgets, as presented, resulted in a tax increase of 1.6% for the average single-family residential property.

Fawcett-Cameron

185 That Administration prepare a Multi-Year Operating Taxation Budget Policy. And further, that following the adoption of the policy to proceed with the preparation of the 2024 Budget in accordance with this policy. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (5:26 p.m.) CARRIED.

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MAYOR

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CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, FEBRUARY 6, 2023  
AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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PRESENT: Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Councillor Desjarlais participated in the meeting electronically.

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on February 1, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider land and property matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Splett-Hildebrand

186 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss property matters. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) RAPID HOUSING INITIATIVE UPDATE

---

Considered was a presentation and report from Shannon Saltarelli, Community Housing and Wellness Coordinator with respect to the above.

(B) LAND EXCHANGE FOR 1220 - 17TH STREET EAST

---

Council considered a report from the Director of Planning & Buildings dated February 6, 2023 with respect to the above.

Councillor Parker

It is recommended that the City subdivide 1220 17th Street East and 1202 17th Street East and exchange portions of the lands with Masterfeeds Inc. as shown on Attachment A at equal value; and further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts.

(C) SCARTH STREET LAND EXCHANGE FOR 1009 - 34TH STREET

---

Councillor Cameron

It is recommended that the City legally close all that portion of the northerly 510 ft. of Scarth Street lying between Block 2 and 3, Plan 285 (Attachment B), to be conveyed to Manitoba Hydro and consolidated with 1700 Victoria Avenue East in exchange for Manitoba Hydro transferring 1009 34th Street, (Block 9 Plan 1416 BLTO) to the City of Brandon (Attachment A) at equal value; and further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts.

(D) KEYSTONE CENTRE FUNDING AGREEMENT

---

Council considered a report from the City Manager January 30, 2023 with respect to the above.

Splett-Hildebrand

187 The City Council resolve into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:42 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, FEBRUARY 6, 2023  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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PRESENT: Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Councillor Desjarlais participated in the meeting electronically

ADOPTION OF AGENDA:

Splett-Luebke

188 That the Agenda for the regular meeting of City Council to be held on Monday, February 6, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-Parker

189 That the Minutes of the Special Meeting of City Council held Monday, January 16, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cullen-Cameron

190 That the Minutes of the Regular Meeting of City Council held Monday, January 16, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Splett

191 That the Minutes of the Special Meeting of City Council held Thursday, January 19, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Parker-Hildebrand

192 That the Minutes of the Special Meeting of City Council held Monday, January 23, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Tame

193 That the Minutes of the Special Meeting of City Council held Tuesday, January 24, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) JENNIFER COEY – VISION ZERO UPDATE

---

Jennifer Coey, Manager of Strategic Infrastructure, appeared before Council to provide information on the Vision Zero initiative as well as an update on the Task Force. She provided an overview of the history, principals, and adoption of Vision Zero throughout Canada. Ms. Coey outlined the ways that the initiative had contributed to a cultural shift in how road related incidents were being approached and understood.00

Ms. Coey advised that Engineering staff had developed the Task Force the first meeting occurred on November 29, 2022. She concluded by outlining the objectives to develop traffic related safety initiatives, policies, and activities into an Action Plan. The Task Force would oversee the Action Plan with updates presented to City Council annually.

Hildebrand-Splett

194 That the presentation by Jennifer Coey regarding Vision Zero be received.

(B) MARK ALLARD – DURUM DRIVE SPEED LIMIT REDUCTION PILOT PROJECT

---

Mark Allard, Director of Engineering Services, appeared before Council with an update on the speed reduction study conducted on Durum Drive. He provided an overview of data collected throughout the 2022 year and what impacts the reduced speed limit had on traffic in the area. Mr. Allard presented several options being considered to encourage or enforce the reduced speed limits on Durum Drive.

Mr. Allard concluded by advising Council that consideration was being given to extending the reduced speed limit into several other Brandon neighborhoods.

Berry-Cullen

195 That the presentation by Mark Allard regarding the Durum Drive speed limit reduction pilot project be received.

(C) LINDSAY HARGREAVES – UPDATE ON SINGLE USE PLASTICS

---

Lindsay Hargreaves, Environmental Coordinator, appeared before Council to provide an update on the ban of single-use plastics. She advised that the Federal Government of Canada had implemented regulations prohibiting the manufacture, import, and sale of six categories of common single-use plastics. She provided an overview of the various dates when enforcement of the prohibition would come into effect. Ms. Hargreaves concluded by noting how additional information could be found at [www.Canada.ca/single-use-plastic-ban](http://www.Canada.ca/single-use-plastic-ban).

Splett-Cullen

That the presentation by Lindsay Hargreaves, Environmental Coordinator, with respect to an update on single use plastics be received.

196

COMMUNITY COMMENTS/FEEDBACK:

(A) PARK COMMUNITY CENTER

---

Devryn Ross, area resident addressed Council with respect to the Park Community Center. He noted concerns that while the rebuilding of the Park Community Center does not fit with the City of Brandon Recreational Plan, removing the Park Community Center is not supported by the public. He suggests that based on the budget for the project, there are alternate sources of funding available. He discussed that community centers builds and supports community; a new center would improve the downtown neighborhood. He would like to see a Habitat for Humanity build at this location. He requested that Council consider delaying a decision for the Park Community Center for 90 days to create a Community Center Renewal Task Force and for Council to revisit the City's Recreation Plan.

Drew Caldwell was unable to attend in-person and provided a letter to be read by the City Clerk. Mr. Caldwell wrote that the Park Community Center is of critical importance to the health and well-being to Brandon's most vulnerable area, the downtown core. Failure to renewing the Park Community Center will a loss for the community and goes against civic policy. Removing the Park Community Center will further detriment the downtown area. He discussed that the best and more responsible course to move forward to benefit the community is to proceed with the RFP process to rebuild the Park Community Center. He offered his services as a previous City Councillor and MLA to move the renewal of the Park Community Center project forward.

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE VERBAL FEBRUARY 6, 2023

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The City Clerk advised that City Council had met in a Committee of the Whole meeting on February 6, 2023, closed to the public to consider matters currently in preliminary stages of discussion. Received were reports relating to the Rapid Housing Initiative Update, land exchange for 1220 17th Street East, Scarth Street land exchange for 1009 34th Street, and the Keystone Centre funding agreement.

(B) AGE FRIENDLY VERBAL FEBRUARY 6, 2023

---

Councillor Karrouze provided a verbal report from the meeting of the Age Friendly Committee held on January 12, 2023. She advised that discussion had focused on appointing co-chairs for the 2023 year, distribution of the newest edition of the seniors' resource guide, and the Age Friendly Committee action plan.

(C) KEYSTONE CENTRE VERBAL FEBRUARY 6, 2023

---

Councillor Luebke provided a verbal report from the Keystone Centre Board of Directors annual organization meeting held on January 25, 2023. He advised that the Board had approved the 2023 committee appointments and set meeting dates for the 12 months. Discussion also included a potential long-term funding agreement with the City of Brandon and Province of Manitoba.

Councillor Luebke also noted that the Board had approved the commissioning of an economic impact assessment as well as a market rent study. He concluded by announcing that a three-year lease agreement had been signed to hold the Canadian High School Rodeo Finals at the Keystone Centre, the first event to occur August 2-6, 2023.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL FEBRUARY 6, 2023

---

Councillor Cameron provided a verbal report from the Western Manitoba Centennial Auditorium Committee. He announced that the new General Manager of the WMCA had been selected and welcomed Kaitlyn Mitchell to the role.

Cameron-Parker

197 That the verbal reports from the Committee of the Whole, Age Friendly, Keystone Centre and Western Manitoba Centennial Auditorium be received. CARRIED.

ENQUIRIES:

(32) INCREASED LIGHTING RICHMOND AVENUE EAST

---

Councillor Tame advised that he had received complaints from area residents with respect to insufficient lighting on Richmond Avenue East from 1st Street to Elderwood Drive. He enquired if this area could be reviewed and consideration given to increased lighting along this stretch of roadway.

At the request of His Worship the Mayor, the City Manager explained that, in most instances, lighting within the City was the responsibility of Manitoba Hydro with the City of Brandon responsible for the costs of installation and operating. He advised that Engineering Services

would bring this request to Manitoba Hydro for review with a report on same to be provided upon completion of the review.

(33) TRAFFIC LIGHTS AT 1ST STREET AND RICHMOND AVENUE

Councillor Tame advised that he was raising this concern on behalf of himself and Councillor Desjarlais. He noted that increased traffic volume, particularly at peak hours, made it very difficult to turn east on Richmond Avenue at 1st Street, with only one vehicle able to make the turn before the light changed. He enquired if a left turn arrow could be considered for the lights at this intersection.

His Worship the Mayor agreed to take this matter under advisement.

(34) SOUTH END WALKING PATHS

Councillor Splett enquired when the doggie doo bags were expected to be installed on the new garbage/recycling bins recently installed on the walking paths in the south end.

At the request of His Worship the Mayor, the City Manager responded that installation of the mutt mitt dispensers for the doggie doo bags was expected to be completed this week.

(35) SNOW CLEARING - BOULEVARDS

Councillor Splett advised that concerns had been raised with respect to small cars being unable to see past the snowbanks to make turns on Sycamore and Magnolia Drives. He enquired if there was a way for residents to see when boulevards had been cleared the same way they were able to see street clearing updates.

At the request of His Worship the Mayor, the City Manager responded that, barring any large snowfalls, boulevard clearing was expected to begin the week of February 13, 2023. Mr. Bowles advised that currently residents were only able to see streets cleared on the snow clearing map, however, accessibility to see boulevard clearing was possible and same would be available on the map for the 2023/2024 snow season.

(36) CULTURAL PLAN

Councillor Desjarlais referred to the 2016 City of Brandon Cultural Plan adopted by City Council and enquired if an update on same could be provided in the near future.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

BRANDON POLICE BOARD SPECIAL MEETING

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Councillor Berry announced that a special meeting of the Brandon Police Board was to be held on Friday, February 10, 2023 at 9:30 a.m. in the Council Chambers at City Hall. He reminded residents that the meeting was open to the public and invited all to attend.

JOINT WARD 3 & 4 MEETING

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Councillor Cameron announced that together with Councillor Cullen a joint ward meeting of wards 2 and 3 was to take place on February 16, 2023 at 7:00 p.m. in the Vincent Massey High School library. He noted that anticipated topics for discussion were the City Plan, a budget debrief, planning for growth, concerns related to E. Fotheringham Drive, and Valleyview School area parking. He advised that members of Administration would be present and welcomed all residents to attend.

GENERAL BUSINESS:

(A) PARK COMMUNITY CENTRE

---

Considered was a report from the Director of Engineering dated February 1, 2023 with respect to the above.

Parker-Luebke

198 That Council not award the Design-Build RFP for the Park Community Centre due to insufficient funds available within the Parks Reserve. NOT VOTED ON.

Berry-Cullen

199 That the pending motion regarding the Park Community Centre Design-Build RFP be tabled to the March 6, 2023 City Council Meeting. CARRIED.

(B) SUBDIVISION - 1309 STICKNEY AVENUE

---

City Council considered a report from the Planning & Buildings Department dated January 25, 2023 with respect to the above.

Tame-Cameron

200 That Brandon City Council approve the application to subdivide (4500-22-727) 1309 Stickney Avenue (Lots 1/2, Block 112, Plan 2 & Parcel "A", Plan 69852 BLTO) to create two (2) lots in the



Residential Low Density (RLD) Zone, subject to the owner or successor entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with the following conditions:

1. The Developer agrees to create two residential lots for the construction of a detached dwelling on each lot in general consistency with the attached site plan.
2. The Developer agrees to contribute \$435.48 for cash in lieu of land dedication of public reserve. This contribution is due in full upon execution of the development agreement.
3. The Developer agrees to contribute to the Brandon School Division in lieu of land dedication. Evidence of such payment is due prior to issuance of the Certificate of Final Approval for subdivision.
4. The Developer agrees to construct a sidewalk along the entire width of the property. Such sidewalk shall connect to the existing sidewalk located to the west of the property. The Developer will be required to submit design drawings as prepared by a professional engineer with such design being subject to review and acceptance by the City Engineer.
5. The Developer agrees to construct a shared access on Stickney Avenue for both properties. Such access shall be centered on the proposed shared property line and be no greater than 9 meters in combined width for the portion located in the Stickney Avenue right-of-way.
6. The Developer agrees to save harmless the City by way of inclusion of save harmless clauses in the development agreement as the property is located within Methane Gas Zone 2.
7. The Developer agrees to limit post-development stormwater runoff in order to be equivalent to pre-development stormwater events. The Developer will be required to submit design drawings as prepared by a professional engineer with such design being subject to review and acceptance by the City Engineer.

And that Administration be authorized to prepare said Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws, and Acts. CARRIED.

(C) ADOPTION OF COUNCIL'S 2023-2026 STRATEGIC PLAN

---

Submitted for consideration was a report from the City Manager dated January 30, 2023 with respect to the above.

Luebke-Splett

201 That the City of Brandon 2023 - 2026 Strategic Plan be adopted, that Council receive quarterly performance reporting from administration and that Council reviews the plan in the spring of 2024 and 2025. CARRIED.

(D) MANITOBA WATER SERVICES BOARD FUNDING APPLICATION

---

City Council considered a report from the Director of Engineering dated February 1, 2023 with respect to the above.

Berry-Cullen

- 202 That Council approve the submission of a Manitoba Water Services Board Capital Project Request Form for cost sharing of the Southwest Lift Station Project should authority to borrow \$30 M under By-law No. 7338 be approved. CARRIED.

BY-LAWS:

- NO. 7345 TO CLOSE AND CONVEY A PORTION OF SCARTH STREET  
1ST READING
- 

Submitted for consideration was a report from the Director of Planning & Buildings dated January 4, 2023 with respect to the above.

Tame-Splett

- 203 That By-law No. 7347 to rezone most of 353 - 16th Street North (Lots 1/14, Block 8, Plan 228 BLTO) from IR Industrial Restricted to EI Educational & Institutional be read a first time. CARRIED.

REZONING OF 353 - 16TH STREET NORTH

- NO. 7347 1ST READING
- 

City Council considered a report from the Planning & Buildings Department dated January 25, 2023 with respect to the above.

Luebke-Desjarlais

- 204 That By-law No. 7347 to rezone most of 353 - 16th Street North (Lots 1/14, Block 8, Plan 228 BLTO) from IR Industrial Restricted to EI Educational & Institutional be read a first time. CARRIED.

NO. 7349

TO CLOSE AND CONVEY PUBLIC LANE SOUTH OF MCGREGOR AVENUE AND NORTH OF PARKER BOULEVARD

1ST READING

---

Considered was a report from the Director of Planning & Buildings dated February 1, 2023 with respect to the above.

Cameron-Splett

205 That By-law No. 7349 to close and convey a portion of a public lane lying in Block 8, Plan 228 BLTO (Attachment A) located south of McGregor Avenue north of Parker Boulevard, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:57 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY,  
FEBRUARY 21, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

206 Luebke-Splett  
That the Agenda for the regular meeting of City Council to be held on Tuesday, February 21, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

207 Cameron-Parker  
That the Minutes of the Regular Meeting of City Council held Monday, February 6, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

208 Hildebrand-Luebke  
That the Minutes of the Special Meeting of City Council held Monday, February 6, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

(A) BY-LAW NO. 7338 SOUTHWEST WASTEWATER SERVICING BORROWING BY-LAW

Elliott Oleson, Brandon resident, voiced concerns associated with borrowing for the project when there was uncertainty regarding whether the purported growth would occur and if developments in the area would yield benefits proportionate to the expenditure. He raised issues with loan payments having impacts on spending elsewhere in the city, as well as the potential for the project to benefit developers rather than Brandon residents. Mr. Oleson noted that an alternative to outward growth would be to focus on increasing density in existing areas of the City, and concluded by encouraging Council to not move forward on the project.

Steve McMillan, on behalf of VBJ Development, spoke to concerns raised with respect to the borrowing. He noted that any infrastructure not directly constructed by developers were to be paid for by development cost charges, but charges were only recently implemented and therefore not yet able to pay for the project. He noted that the charges allowed borrowing to take place without necessitating the increase in taxes to pay debt, unlike projects that predated the use of development cost charges. Mr. McMillan concluded by requesting clarification on how the project phases would be tendered.

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUM AND ARCHIVES      VERBAL      FEBRUARY 21, 2023

Councillor Splett provided a verbal report from the meeting of the Brandon General Museum and Archives held on February 7, 2023. He noted that topics of discussion included new exhibits, the selection of a new board executive, grant opportunities, as well as truth and reconciliation. He advised that the next event in the museum's speaker series was to be held on February 26, 2023 with Sue-On & Bill Hillman and Kenny Choy on the topic of the Chinese Experience in Brandon.

Splett-Karrouze

209      That the report for the Brandon General Museum and Archives be received. CARRIED.

(C) BRANDON POLICE BOARD      VERBAL      FEBRUARY 21, 2023

Councillor Cullen provided a verbal report from the Brandon Police Board meeting held on February 10, 2023. He advised that the meeting addressed administrative items for the 2023 year, including the schedule of meetings and nomination of the Board Chair and Vice-chair. He noted that the next meeting was to be held March 10, 2023.

Councillor Cullen also noted that following the meeting an educational session was held for the new 2022-2026 board by the Brandon Police Services Chief and Andrew Minor, Executive Director of the Manitoba Police Commission, regarding Police Board governance.

210      Cullen-Berry

That the report of the Brandon Police Board be received. CARRIED.

ENQUIRIES:

Nil

ANNOUNCEMENTS:

OPERATIONS STAFF THANK YOU

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Councillor Desjarlais issued accolades to the Operations Department for having cleared the snow on the sidewalks in the Downtown area so quickly and efficiently.

LOUIS RIEL DAY CELEBRATION

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His Worship Mayor Fawcett announced that the Louis Riel Day celebration hosted by the Grand Valley MMF at Brandon University on February 20, 2023 had been a huge success with a large number of people in attendance and a good time had by all.

GENERAL BUSINESS:

(A) 2023 CITIZEN APPOINTMENT TO THE BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

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Submitted for consideration was a report from the Legislative Services Department dated February 6, 2023 with respect to the above.

Cameron-Desjarlais

211 That the following citizen appointment be and is hereby made to the Brandon Municipal Heritage Advisory Committee for a term of office beginning March 1, 2023 and expiring December 31, 2024:

Gordon McRae. CARRIED.

(B) 2023 APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

---

City Council considered a report from the Legislative Services Department dated February 10, 2023 with respect to the above.

Berry-Cullen

212 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2023:

Deb Arpin – Chair

Marycia Kruk - Vice-Chair. CARRIED.

(C) AMENDMENT TO FEE SCHEDULE

---

Considered was a report from the Chief of Police dated February 7, 2023 with respect to the above.

Cameron-Hildebrand

213 That FEESCGREG-003 be amended, effective March 01, 2023, by making the following changes to FINGERPRINTS on Page 27, and REQUEST FOR CRIMINAL RECORDS OR PARDONS (fingerprint fee extra) on Page 27 of Schedule A to FEESCHREG-003:

-Not for Profit agencies (Walk in Only) - change 2023 fee from \$13.50 to \$13.00  
-Adding a notation after FINGERPRINTS (set of two Hardcopy or Electronic prints) NOTE: Fee waived for vulnerable sector checks (VSC) for employment and volunteer purposes

-Adding in NOTE: Brandon Police Service is responsible for collecting the RCMP levied fingerprinting fee of \$25.00 when applicable (fee waived for VSC for employment and volunteer purposes). CARRIED.

(D) TAXI MODEL YEAR RESTRICTIONS EXTENSION REQUEST

---

Submitted for consideration was a report from the City Clerk dated February 16, 2023 with respect to the above.

Luebke-Parker

214 That Sections 3.12 and 3.13 of Taxi By-law No. 6884 regarding the age restriction to not exceed ten (10) vehicle model years placed on all vehicles used in conjunction with the taxi industry be further suspended until April 3, 2023 or as otherwise directed by Council. CARRIED.

(E) LAND EXCHANGE FOR 1220 - 17TH STREET EAST

---

Tame-Parker

215 That the City legally close all that portion of the northerly 510 ft. of Scarth Street lying between Block 2 and 3, Plan 285 (Attachment B), to be conveyed to Manitoba Hydro and consolidated with 1700 Victoria Avenue East in exchange for Manitoba Hydro transferring 1009 34th Street, (Block 9 Plan 1416 BLTO) to the City of Brandon (Attachment A) at equal value.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

(F) PLAN OF CLOSURE FOR SCARTH STREET AND LAND EXCHANGE FOR 1009 34TH STREET

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Tame-Cullen

216 That the City legally close all that portion of the northerly 510 ft. of Scarth Street lying between Block 2 and 3, Plan 285 (Attachment B), to be conveyed to Manitoba Hydro and consolidated with 1700 Victoria Avenue East in exchange for Manitoba Hydro transferring 1009 34th Street, (Block 9 Plan 1416 BLTO) to the City of Brandon (Attachment A) at equal value.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

BY-LAWS:

NO. 7338                   SOUTHWEST WASTEWATER SERVICING BORROWING BY-LAW  
3RD READING

---

City Council considered a report from Development Services with respect to the above.

Splett-Parker

217                   That By-law No. 7338 be read a third and final time. CARRIED AS AMENDED.

AMENDMENT

Berry- Luebke

218                   That the above motion be amended by adding the following:

And further, that Administration be authorized to:

- Debenture up to 18 million and tender Phase 1 (Attachment C-1);
- Complete detailed design of Phase 2 (Attachment C-2);
- Report back to Council for Phase 2 debenture and tender approval ;
- Report back to Council to discuss the remaining financial requirements; and
- Report back to Council with a review of the current DC methodology and rates. CARRIED.

In accordance with Section 139 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7338 final reading.

FOR

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

AGAINST

Councillor Kris Desjarlais

NO. 7346                   TO REZONE PROPERTY LOCATED AT 1660 AND PART OF 1900 34TH STREET  
1ST READING

---

City Council considered a report from the Planning & Buildings Department dated January 25, 2023 with respect to the above.



Berry-Luebke

219 That By-law No. 7346 to rezone properties located at 1660 and part of 1900 – 34th Street (Lot 46, Plan 60653 BLTO and Pt. SE¼ 9-10-19 WPM) from Development Reserve (DR) and, under the R.M. of Cornwallis Zoning By-law No. 1558/09/99, Agricultural General 80 (AG80) to Residential Single Detached (RSD) be read a first time. CARRIED.

NO. 7348 TO REZONE PROPERTY LOCATED AT 1900, PART OF 1910, 2110, AND 2340 VICTORIA AVENUE E, 550 AND 533 PERRY STREET, AND 600 CASCADE STREET  
1ST READING

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Submitted for consideration was a report from the Planning & Buildings Department with respect to the above.

Tame-Splett

220 That By-law No. 7348 to rezone properties located at

- 1900 Victoria Avenue East (Lot 1, Block 3, Plan 285 BLTO),
- 1910 Victoria Avenue E (Lots 2 to 10, 11 to 22, 24 to 25, 28 to 40, Block 3; Lots 1 to 27, 32 to 40, Block 4; Lots 1 to 10, 21 to 40, Block 5; Lots 1 to 40, Block 6; Lots 1 to 7, 9 to 38, Block 7; Lots 1 to 40, Block 10; Lots 1 to 40, Block 12; Lots 1 to 40, Block 13; Lots 1 to 40 Block 14, All of Plan 285 BLTO),
- 550 Perry Street (Lot 23 Block 3 Plan 285 BLTO),
- 533 Perry Street (Lots 28 to 31 Block 4 Plan 285 BLTO)
- 2110 Victoria Avenue E (Lots 3 to 4 Block 5 Plan 285 BLTO)
- 2340 Victoria Avenue East (Lot 8 Block 7 Plan 285 BLTO)
- 600 Cascade Street (Lots 39 to 40 Block 7 Plan 285 BLTO)

from Development Reserve (DR) to Industrial General (IG) be read a first time. CARRIED.

NO. 7352 PLAN OF ROADS AND LANES TO BE CLOSED IN PLAN 285 BLTO  
1ST READING

---

Considered was a report from the Planning & Buildings Department dated February 10, 2023 with respect to the above.

Tame-Splett

221 That By-law No. 7352 to close and convey part of Granville Street, part of Cascade Street, part of Hastings Street, part of McTavish Avenue East, part of Van Horne Avenue East, and part of Public Lane in Plan 285 BLTO located south of Victoria Avenue East, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:45 p.m.) CARRIED.

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MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY, FEBRUARY 23, 2023 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, all members of Council listed as present participated in the meeting electronically.

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on Friday, February 17, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider the matters set out in the Agenda.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with the meeting.

Splett-Luebke

222 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a property matter. CARRIED.

IN COMMITTEE:

(A) PRINCESS DEVELOPMENT SITE UPDATE

---

Ryan Nickel, Director of Planning and Buildings, provided a presentation with respect to the above.

Luebke-Hildebrand

223 That Council resolve into open session. CARRIED.

ADJOURN:

Luebke-Cameron

That the meeting do now adjourn. (12:56 p.m.)CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, MARCH 6, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Heather Karrouze

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on March 3, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider Fire and Ambulance Service Report, Rapid Housing Initiative and Brandon Curling Event Committee support request.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Parker-Hildebrand**

224 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss fire and ambulance service report, rapid housing initiative and Brandon Curling event committee support request. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

**IN COMMITTEE:**

(A) **FIRE AND AMBULANCE SERVICE REPORT**

Council considered a presentation and report from Terry Parlow, Acting Fire Chief with respect to the above.

(B) **RAPID HOUSING INITIATIVE PROJECT SELECTION**

Considered was a presentation and report from Shannon Saltarelli, Community Housing and Wellness Coordinator with respect to the above.

(C) BRANDON CURLING EVENT COMMITTEE SUPPORT REQUEST

---

Council considered a request with respect to the above.

Hildebrand-Cullen

225

That Council resolve into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:38 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MARCH 6, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Councillor Karrouze participated in the meeting electronically.

**ADOPTION OF AGENDA:**

226                    Desjarlais-Cullen  
That the Agenda for the regular meeting of City Council to be held on Monday, March 6, 2023 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

227                    Luebke-Parker  
That the Minutes of the Special Meeting of City Council held Saturday, January 28, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

228                    Cameron-Tame  
That the Minutes of the Regular Meeting of City Council held Tuesday, February 21, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

229                    Splett-Cameron  
That the Minutes of the Special Meeting of City Council held Thursday, February 23, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

Nil

COMMUNITY COMMENTS/FEEDBACK:

(A) PARK COMMUNITY CENTRE

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Christopher Hunt, area resident, addressed Council with respect to the Park Community Centre. He stated that to not rebuild the community centre would be a mistake not to invest in community-based infrastructure that would encourage the movement of young families into the area.

James Epp, Ward 5 Resident, spoke in opposition to rebuilding the Park Community Centre. He noted the costs associated with the proposal and that a minority of residents would benefit. Further, that low fundraising efforts reveal that there is little interest in the project by the majority of residents.

Wanda-Leigh Rains, area resident, spoke before Council in response to the Park Community Centre item. She discussed needs within the community that the community centre fulfilled and requested Council reconsider demolition without rebuilding. She asked Council to invest in revitalizing the building in the interest of the downtown community and Brandon as a whole.

Doug Ramsey, area resident, addressed Council with respect to the Park Community Centre. He advised Council that losing the Park Community Centre would be a loss to the community and implored Council work with community groups to ensure its continuation. He noted that a demand for the centre was present and needed by both current residents as well as growing needs of new residents immigrating into the community.

Alf Kennedy, area resident, in reference to the Park Community Centre spoke of the need to conduct an evaluation of the local community's actual needs before making decisions. He raised concerns with rebuilding the community centre only to have the same issues of viability. Mr. Kennedy recommended redeveloping the property as a whole into a multi-story complex capable of providing rental space to the community as well as senior housing.

Chris Kemp, area resident, raised concerns related to the Park Community Centre. He stated that money was available for the project and questioned why Council was not moving forward with rebuilding the community centre. Further to this, he asked why it had been, and remained, an issue after five years of discussion around the project and why a decision had not yet been reached.

Chris Hees addressed Council with respect to the Park Community Centre, noting experience volunteering with other community centres in Brandon. He spoke to the repercussions that a delayed decision on rebuilding the Park Community Centre would have on other community centres. Mr. Hees asked that Council consider distributing the funds to other community centres rather than spending a large sum on a single centre.

Brent White, area resident, addressed Council on the Park Community Centre matter. He requested that Council reconsider the demolition of the centre, referring to the costs required to demolish the building and how money would be spent to not preserve a community asset. He questioned that if money were to be spent regardless then it would be better used towards a redeveloped property. Mr. White requested that Council consider giving the community an opportunity to fundraise to make up the shortfall in available funding.

Deveryn Ross spoke to the funding opportunities available with respect to the Park Community Centre. He stated that there were several funding programs available from the Federal Government, some of which were focused on servicing core area community centres. He questioned why funding opportunities were not pursued in making up the shortfall.

Desjarlais-Tame

230

Extended Community Feedback to 20 minutes. CARRIED.

HEARING OF DELEGATIONS:

(A) ELDON SCHMITZ - PARK COMMUNITY CENTRE

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Eldon Schmitz, on behalf of the Park Community Centre Board, appeared before Council to present a proposal by the community centre with respect to the use of a new building. He spoke to the importance and use that the community centre has to the surrounding neighborhoods and community, as well as the self-sufficiency of the centre with an average of fifteen bookings a month.

Mr. Schmitz outlined a proposal for the use of a new building as part of a two-phase project where further additions to the building could be used as a childcare facility. He advised that in this proposed plan there would be funding opportunities with the provincial and federal governments due to the childcare component. Mr. Schmitz concluded by urging Council not to demolish another community centre and instead to approve funds necessary to rebuild the Park Community Centre.



Luebke-Desjarlais

231 That the presentation by Eldon Schmitz on behalf of the Park Community Centre be received. CARRIED.

(B) DREW CALDWELL - PARK COMMUNITY CENTRE

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Drew Caldwell, area resident, appeared before Council with respect to the Park Community Centre, requesting that Council not demolish the centre and instead replace the current facility. He commended Council for the efforts made in encouraging public engagement and inclusion in the decision-making process on this matter but noted that the prolonged nature of discussion was an issue. Mr. Caldwell discussed how the downtown area and its residents were in crisis and that to demolish the community centre would be further abandonment of the area and damaging to local stability. He encouraged Council to rebuild the community centre as an opportunity to revitalize the effort and support vulnerable residents within the community.

Luebke-Desjarlais

232 That the presentation by Drew Caldwell with respect to the Park Community Centre be received. CARRIED.

PUBLIC HEARINGS:

(A) PUBLIC HEARING - BY-LAW NO. 7345 TO CLOSE A PORTION OF SCARTH STREET

---

City Council sat to hear representation with respect to By-law No. 7345 to close a portion of Scarth Street.

Tame-Splett

233 That the Public Hearing for By-law No. 7345 to close a portion of Scarth Street be concluded. CARRIED.

(B) PUBLIC HEARING - BY-LAW NO. 7349 - TO CLOSE AND CONVEY A PUBLIC LANE BLOCK 8, PLAN 228

---

City Council sat to hear representation with respect to By-law No. 7349 to close and convey a public lane Block 8, Plan 228.

Desjarlais-Cameron

234 That the Public Hearing for By-law No. 7349 to close and convey a public lane lying in Block 8, Plan 228 located south of McGregor Avenue and north of Parker Boulevard be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL MARCH 6, 2023

Councillor Cameron provided a verbal report from the Western Manitoba Centennial Auditorium Committee meeting held on February 22, 2023. He noted that the venue had hosted several successful events in the previous two weeks, including the Brandon Festival of the Arts. Discussion focused on the next phases of the sound system project upgrade which was expected to begin by fall 2023.

(B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL MARCH 6, 2023

Councillor Luebke provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting that occurred on February 23, 2023. He advised that Ross Robinson from the John Howard Society had attended the meeting to receive input from BUAPC on the inclusion of Indigenous teachings and culture in a transitional housing project. Further, that Mayor Fawcett had presented on the connection between the City of Brandon and various Indigenous programs and partnerships. He had announced that the Strategic Plan has identified the need for an Indigenous cultural centre as well as Indigenous healing centre in the community.

Councillor Luebke advised that further topics of discussion related to an Indigenous Naming Group update and the 2023 Work Plan. He concluded by announcing that BUAPC passed a motion financially supporting a Community Round Dance, which was to occur on Friday, March 10, 2023 at 205 College Avenue. The event was to begin at 5:00 p.m. with a feast and games occurring through the evening.

(C) KEYSTONE CENTRE VERBAL MARCH 6, 2023

Councillor Luebke provided a verbal report from the Keystone Centre Board meeting held on February 23, 2023. He advised that the board had received a demonstration of RETScreen International Software, a tool that Keystone Centre staff were using the tool in preparing a grant application. He advised that the grant would enable the Keystone Centre to upgrade of all remaining interior lighting systems to LED lighting, along with the means of measuring consumption by space, therefore reducing the overall energy consumption. Councillor Luebke also noted that a summary of capital investments for

the 2022-2023 fiscal year was a topic of discussion. He outlined the anticipated capital projects for the centre and noted the various grant applications pursued.

Councillor Luebke concluded by reminding residents that the Royal Manitoba Winter Fair was to take place from March 27 - April 1, 2023 at the Keystone Centre.

Luebke-Cameron

- 235 That the verbal reports from the Western Manitoba Centennial Auditorium, Brandon Urban Aboriginal Peoples' Council and Keystone Centre be received. CARRIED.

ENQUIRIES:

(37) TRAFFIC CONCERNS - 25TH STREET AND VAN HORNE AVENUE

Councillor Hildebrand advised that traffic has been an issue along Van Horne Avenue and 25th Street where there is currently a traffic monitoring device. Formerly there was a 4-way stop at this particular location and in recent times discussion of a traffic circle being installed. Other areas close by have yield signs rather than stop signs, with 22nd Street having no signs of any sort to slow down traffic for people travelling in that area. He enquired if changes to traffic devices or intersections would be considered for this area.

At the request of His Worship the Mayor, the City Manager responded that engineering has been tracking traffic volumes and speed on Van Horne Avenue between 18th Street and 26th Street since December 2022 in response to previous enquiries. Engineering is anticipating that a report summarizing their findings and recommendations, including any necessary traffic calming measures will be shared in the March 2023 Council Bulletin.

(38) MANITOBA GOVERNEMENT MUNICIPAL FUNDING INCREASE BREAKDOWN REQUEST

Councillor Berry noted the recent announcement from the Provincial Government regarding funding to the City of Brandon in the amount of \$2.3M, and enquired into the breakdown of where these funds would be used in either reserves or projects throughout the year.

At the request of His Worship the Mayor, the City Manager responded that the additional \$2.3M transfer payment from the Provincial Government is an increase to the City's unconditional municipal operating funding. This unconditional funding is unbudgeted and, at this time, has not been allocated to a specific reserve or project, although it is within the purview of Council to do so. There is no requirement to

specifically allocate this funding and the incremental revenue would generate a 2023 general operating surplus and be transferred to reserves.

(39) UPDATE ON 1ST STREET LIFT-STATION

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Councillor Splett requested an update on the completion timeline for the 1st Street Lift Station.

His Worship the Mayor agreed to take this matter under advisement.

(40) UPDATE ON CEMETERY RETENTION POND

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Councillor Splett requested an update on the expected completion date for the Cemetery retention pond.

His Worship the Mayor agreed to take this matter under advisement.

(41) 9TH STREET & PORTOLA PARKING

---

Councillor Tame advised that he had received a concern from an area resident with respect to turning east onto Portola Drive when driving south-bound on 9th Street as there are parked vehicles near this intersection. He enquired if this issue could be addressed.

His Worship the Mayor agreed to take this matter under advisement.

(42) UPDATE ON HIRING OF FIREFIGHTERS & PARAMEDICS

---

Councillor Luebke referred to the 2023 Budget Deliberations motion to hire four additional firefighter/paramedics with the Fire Department to report back to Council by March 6, 2023 on improved ambulance service in Brandon, and enquired if an update could be provided.

His Worship the Mayor responded that The City of Brandon and the Brandon Professional Firefighter and Paramedic Association Local 803 have agreed to a Letter of Understanding until December 21, 2023 to provide fire and emergency services with the ability to hire an additional four (4) firefighter/paramedic positions in order to improve ambulance service in Brandon.

(43) UPDATE - PARKING BANS FOR EVENTS

---

Councillor Desjarlais referred to a previous enquiry whereby he had raised regarding notification of downtown businesses when parking bans were put in place for events, which would be incorporated with the updates to the Traffic By-law. He enquired if a timeline could be provided to Council for when the Traffic By-law was to be updated.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

POLICE BOARD MEETING

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Councillor Berry announced that a Brandon Police Board meeting was to be held March 10, 2023 at noon in the Council Chambers at City Hall. He noted that the meeting was open to the public and encouraged residents to attend.

GENERAL BUSINESS:

(A) PARK COMMUNITY CENTRE

---

City Council considered a report from the General Manager of Development Services dated February 1, 2023 with respect to the above.

Luebke-Desjarlais

236 That Council not award the Design-Build RFP for the Park Community Centre due to insufficient funds available within the Parks Reserve. CARRIED AS AMENDED.

AMENDMENT

Desjarlais-Cameron

237 That the above motion be amended by adding the following:

"And further that Council explore a design-bid-build and that the Park Community Centre not be demolished at this time until the design-bid-build comes back to Council."  
CARRIED.

(B) RAPID HOUSING INITIATIVE APPLICATION - PROJECT SELECTION

---

Council considered a report from Shannon Saltarelli, Community Housing and Wellness Coordinator with respect to the above.

Desjarlais-Splett

238 That the City owned lands at 353 16th Street North as shown on Attachment A be sold to the John Howard Society of Brandon Inc. for \$1 to facilitate the construction of transitional housing, subject to the proponent confirming full project financing.

That the proposal by the John Howard Society of Brandon Inc. to receive up to \$5,000,000 in funding through the Rapid Housing Initiative Cities Stream for the construction of transitional housing be selected and submitted to the Canadian Housing and Mortgage Corporation (CMHC) for review and approval.

And further, that upon approval from the CMHC, and confirmation of full project financing, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts.

That Administration prepare a tax credit by-law for the lands at 353 16th Street North as shown on Attachment A and submit to Council for consideration following confirmation of project financing by the CMHC. CARRIED.

(C) 2023 CITIZEN APPOINTMENTS TO THE BRANDON DOWNTOWN DEVELOPMENT CORPORATION

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Considered was a report from the Legislative Services Department dated February 21, 2023 with respect to the above.

Desjarlais-Splett

239 That the following citizens be appointed to the Brandon Downtown Development Corporation for three-year terms of office to begin April 1, 2023 and end March 31, 2026:

James Chambers  
Ron Shaluk  
Stephen Branigan

And further, that the following citizen be appointed to the Brandon Downtown Development Corporation for a two-year term of office to begin April 1, 2023 and end March 31, 2025:

Brent Campbell CARRIED.

BY-LAWS:

NO. 7345 TO CLOSE AND CONVEY A PORTION OF SCARTH STREET  
2ND & 3RD READING

---

City Council considered a report from the Legislative Services Department dated February 9, 2023 with respect to the above.

Tame-Parker

240 That By-law No. 7345 to close and convey all that portion of the northerly 510ft of Scarth Street lying between Block 2 & 3, Plan 285 be read a second time. CARRIED.

Tame-Parker

241 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7345 final reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7349 TO CLOSE AND CONVEY A PORTION OF PUBLIC LANE IN BLOCK 8, PLAN 228 BLTO  
2ND & 3RD READING

---

Submitted for consideration was a report from the Legislative Services Department dated February 9, 2023 with respect to the above.

Desjarlais-Luebke

242 That By-law No. 7349 to close and convey a portion of public lane lying in Block 8, Plan 228 located south of McGregor Avenue and north of Parker Boulevard be read a second time. CARRIED.

Desjarlais-Luebke

243 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7349 final reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:33 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY, MARCH 8, 2023 AT 5:30 PM IN THE CIVIC ADMINISTRATION BUILDING, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

**ABSENT:** Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Tyson Tame

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on February 9, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider Climate Action Plan update.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Parker-Splett**

244 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss the Climate Action Plan update. CARRIED.

**IN COMMITTEE:**

(A) **CLIMATE ACTION PLAN UPDATE**

---

An update was provided to City Council with respect to the Climate Action Plan.

**Parker-Splett**

245 That City Council resolve into open session. CARRIED.

ADJOURN:

Luebke-Parker

That the meeting do now adjourn. (7:40 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY,  
MARCH 15, 2023 AT 12:00 PM IN THE CIVIC ADMINISTRATION BUILDING, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

**ABSENT:** Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Tyson Tame

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, all members of Council listed as present participated in the meeting electronically.

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on Wednesday, March 1, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider the matters set out in the Agenda.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with the meeting.

246 **Splett-Luebke**  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to receive a report on the City Plan. CARRIED.

**IN COMMITTEE:**

(A) **CITY PLAN UPDATE**

---

An update was provided to City Council with respect to the City Plan.

**Parker-Splett**

247 That Council resolve into open session. CARRIED.

ADJOURN:

Luebke-Karrouze

That the meeting do now adjourn. (12:43 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
MARCH 20, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on Thursday, March 16, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider the matters set out in the Agenda.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with the meeting.

**PRESENTATIONS:**

(A) WESTERN MANITOBA REGIONAL LIBRARY PRESENTATION

---

Ericka Martin provided a presentation with respect to the Western Manitoba Regional Library.

248 Cameron-Parker  
That the presentation by Erika Martin, on behalf of the Western Manitoba Regional Library, be received. CARRIED.

249 Parker-Tame  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a Keystone Centre Funding Agreement and Canada Infrastructure Bank MOU. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) KEYSTONE CENTRE FUNDING AGREEMENT

Considered was a presentation with respect to the above.

(B) CANADA INFRASTRUCTURE BANK MOU

Considered was a presentation with respect to the above.

250

Cullen-Splett

That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:53 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MARCH 20, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

251 Parker-Cullen  
That the Agenda for the regular meeting of City Council to be held on Monday, March 20, 2023 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

252 Luebke-Splett  
That the Minutes of the Special Meeting of City Council held Monday, March 6, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

253 Cameron-Tame  
That the Minutes of the Regular Meeting of City Council held Monday, March 6, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

254 Cameron-Cullen  
That the Minutes of the Special Meeting of City Council held Wednesday, March 8, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) BALJINDER BATH O/B/O 4-WAY TAXI

---

Baljinder Bath, on behalf of 4-Way Taxi, appeared before City Council with respect to the taxi increment review and taxi model age restriction. Mr. Bath indicated the taxi company was content with the taxi meter minimum fare of \$3.80, and satisfied with the recommended taxi model age. He noted the dissatisfaction with the recommended

increase to \$0.20 for the distance rate, as this was only an increase of \$0.02 from the current rate.

Mr. Bath concluded by encouraging City Council to raise the rate by more than \$0.02 in comparison to other cities across Canada.

- 256      Cameron-Tame  
That the presentation by Baljinder Bath on behalf of 4-Way Taxi be received. CARRIED.

PUBLIC HEARINGS:

- (A)      BY-LAW NO. 7352 - TO CLOSE PARTS OF STREETS AND LANES IN PLAN 285 BLTO SOUTH OF VICTORIA AVENUE EAST

Considered was a report from the Legislative Services Office dated February 28, 2023 with respect to the above.

- 257      Tame-Parker  
That the Public Hearing to close and convey part of Granville Street, part of Cascade Street, part of Hastings Street, part of McTavish Avenue East, part of Van Horne Avenue East, and part of Public Lane in Plan 285 BLTO located south of Victoria Avenue East be concluded. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

COMMITTEE REPORTS:

- (A)      BRANDON POLICE BOARD                      VERBAL                      MARCH 20, 2023

Councillor Berry provided a verbal report from the recent meeting of the Brandon Police Board held on March 10, 2023. He advised two presentations were received regarding the Brandon Community Cadet Program and the partnership with Lethbridge College. He advised the 2022 Annual Report, draft update and Strategic Plan was presented.

Councillor Berry concluded by indicating the calls for service, 2022 budget deficit, and officer recognitions.



(B) AGE FRIENDLY VERBAL MARCH 20, 2023

Councillor Karrouze provided a verbal report from the recent meeting of the Age Friendly Committee held on March 16, 2023. She advised on the committee's review of its progress towards their action plan. She noted the continued focus on communication with the community and the plan to create a newsletter.

Councillor Karrouze concluded by indicating the committee looks forward to participating in Vision Zero Task Force and the United Way Volunteer Campaign.

(B) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL MARCH 20, 2023

Councillor Splett provided a verbal report from the recent meeting of the Brandon General Museum and Archives Inc. Board held on March 7, 2023. He advised the following staff, collections and exhibits, fundraising and the executive director reports were received. He noted a discussion was provided regarding grant application update, budget and advertising.

(B) AUDIT & FINANCE COMMITTEE VERBAL MARCH 20, 2023

Councillor Parker provided a verbal report from the recent meeting of the Audit & Finance Committee held on March 15, 2023. He noted the main topics discussed were the City's 2022 unaudited Financial Information Return, the City's General and Utility Fund surpluses, and the allocation of these funds to various reserves.

Berry-Splett

258 That the verbal reports from the Brandon Police Board, Age Friendly Committee, Brandon General Museum and Archives, and Audit & Finance Committee be received.  
CARRIED.

ENQUIRIES:

(44) POTHOLE REPAIRS

Councillor Luebke noted that many streets around the City of Brandon were in poor condition due to potholes, he specifically spoke of a trouble spot on 13th Street across from the Keystone Centre grounds. He stated that he realized it was too early for complete repairs but enquired if temporary patches could be placed at certain very bad spots.

His Worship the Mayor reiterated Councillor Luebke's concerns and enquired if information could be provided as to how residents could report potholes, and further, whether the Province of Manitoba could be contacted with regards to repairs to the streets that fell under their jurisdiction.

This matter was taken under advisement.

ANNOUNCEMENTS:

WOMAN OF DISTINCTION AWARD

---

Councillor Karrouze congratulated City staff member Shannon Saltarelli on receiving a YWCA Women of Distinction Award.

JOINT WARD MEETING - WARDS 5 & 7

---

Councillor Hildebrand announced that together with Councillor Berry a joint ward meeting of Wards 5 and 7 was to be held on April 4, 2023 at Meadows School and invited everyone to attend.

JOINT WARD MEETING - WARDS 6, 8 & 10

---

Councillor Luebke announced that a joint ward meeting for Councillor Splett's Wards 6, his own Ward 8 and Councillor Tame's Ward 10 would take place at the Riverview Curling Club on Tuesday, April 18, 2023 at 7:00 p.m. and invited residents to attend.

ROYAL MANITOBA WINTER FAIR

---

Councillor Luebke reminded residents that the Royal Manitoba Winter Fair was to begin the following Monday at the Keystone Centre and would run through to Saturday. He encouraged everyone to make it out to one of the biggest events held in Brandon throughout the year.

GENERAL BUSINESS:

(A) 2023 CITIZEN APPOINTMENTS TO THE PLANNING COMMISSION

---

City Council considered a report from the Legislative Services Department dated March 6, 2023 with respect to the above.

Parker-Cullen

259 That the following appointments are hereby made to the Planning Commission for three-year terms of office to commence April 1, 2023 and expire on March 31, 2026:

Colleen Anderson

Garnet Boyd

And further, that the following appointment be made to the Planning Commission for a two-year term of office to begin April 1, 2023 and expire March 31, 2025:

Keith Edmunds. CARRIED.

(B) APPOINTMENT OF WEED INSPECTOR FOR THE 2023 SEASON

City Council considered a report from the Parks & Recreation Department dated March 2, 2023 with respect to the above.

Cameron-Splett

260 That the City of Brandon appoint Scott Ramsey as weed inspector for the 2023 season. CARRIED.

(C) KEYSTONE CENTRE FUNDING AGREEMENT

Considered was a report from the Director of Finance dated March 13, 2023 with respect to the above.

Luebke-Parker

261 That the City of Brandon enter into a five-year, tri-party funding agreement for the Keystone Centre whereby the Province and City of Brandon agrees to each pay \$7,975,000 over the life of the agreement and the Keystone Agricultural and Recreation Centre Inc. agrees to certain financial performance criteria. CARRIED.

(D) TAXI INCREMENT REVIEW

Considered was a report from the Legislative Services Department dated March 13, 2023 with respect to the above.

Cameron-Luebke

262 That Administration prepare an amendment to By-law No. 6924 - Taxi Tariff of Fares with consideration of the following recommendations:

The taxi meter minimum fare be retained at \$3.80, however, the distance be decreased to the first 95 metres; and the distance rate be increased to \$0.20 for each additional 95 metres or portion thereof, and the wait time rate of \$0.10 be retained. CARRIED.

Desjarlais-Luebke

263 That the above motion be amended by deleting the words: "\$0.20" and substituting therefor the words: "\$0.22". LOST.

(E) TAXI MODEL AGE RESTRICTION

---

Considered was a report from the Legislative Services Department dated March 13, 2023 with respect to the above.

Cameron-Karrouze

264 That Council direct administration to prepare an amendment to Taxi By-Law No. 6884 for taxicab vehicles not to exceed 15 vehicle model years, with the exception that all newly licensed taxicab additions or replacements shall not exceed 10 vehicle model years at the time of the license application. CARRIED AS AMENDED.

Cullen-Desjarlais

265 That the above motion be amended by deleting the word: "15" and substituting therefore the word "12". CARRIED.

BY-LAWS:

NO. 7350

TO REZONE PROPERTY LOCATED AT 1660 AND PART OF 1801 AND 1901 - 1ST, 1800 AND 1835 DENNIS, 1800 AND 1900 RUSSELL, AND 1820 AND 1830 FREDERICK STREETS  
1ST READING

---

City Council considered a report from the Planning & Buildings Department dated March 8, 2023 with respect to the above.

Tame-Cameron

266 That By-law No. 7350 to rezone properties located at

- Lots 1/38, Block 32, Plan 278 BLTO, commonly known as 1801 – 1st Street,

- Lots 1/13 and 15/38, Block 31, Plan 278 BLTO, commonly known as 1800 Dennis Street,
- Lot 14, Block 31, Plan 278 BLTO, commonly known as 1835 Dennis Street,
- Lots 1/19, Block 30, Plan 278 BLTO, commonly known as 1800 Russell Street,
- Lots 30/38, Block 30, Plan 278 BLTO, commonly known as 1820 Frederick Street,
- Lots 20/27, Block 30, Plan 278 BLTO, commonly known as 1840 Frederick Street,
- Block 33, Plan 278 BLTO, commonly known as 1901 – 1st Street,
- Lots 1/40, Block 35, Plan 278 BLTO, commonly known as 1900 Russell Street,

from Development Reserve (DR) to Residential Low Density (RLD), Residential Moderate Density (RMD), and Parks & Recreation (PR) be read a first time. CARRIED.

NO. 7352

TO CLOSE AND CONVEY PART OF STREETS AND LANE IN PLAN 285 BLTO SOUTH OF VICTORIA AVENUE EAST  
2ND & 3RD READING

---

City Council considered a report from the Legislative Services Department dated February 28, 2023 with respect to the above.

Tame-Parker

267 That By-law No. 7352 to close and convey part of Granville Street, part of Cascade Street, part of Hastings Street, part of McTavish Avenue East, part of Van Horne Avenue East, and part of Public Lane in Plan 285 BLTO located south of Victoria Avenue East, be amended by:

1. deleting in section 1(a) the words: "of public lane identified on a Plan".

That By-law No. 7352, as amended, be read a second time. CARRIED.

Tame-Parker

268 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7352 final reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen

Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:48 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY, MARCH 29, 2023 AT 12:00 PM IN BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry, Councillor Kris Desjarlais

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, members of Council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on March 17, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider the Landfill Compactor Repair and the Designated Representative of the Abuse Policy.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) L-16A ENGINE REPLACEMENT

---

City Council considered a report from the Fleet Services department dated March 28, 2023 with respect to the above.

Cullen-Splett

269 That the low bid submitted by Toromont CAT Brandon for the engine replacement of L-16A as per Quotation and Specifications at the total bid price of \$95,757.47 be accepted;

And further that \$95,757.47 be authorized to be expended from the Machinery and Equipment Reserve. CARRIED.

(B) ABUSE POLICY - DESIGNATED REPRESENTATIVE

---

City Council considered a report from the Human Resources department dated March 27, 2023 with respect to the above.

Tame-Cameron

270 That the Risk Manager, Kelly Main, be appointed as the Designated Representative as identified in the Abuse personnel policy. CARRIED.

ADJOURN:

Luebke-Hildebrand

That the meeting do now adjourn. (12:13 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 3, 2023  
AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

**ABSENT:** Councillor Tyson Tame

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on March 17, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider the 2023 Financial Plan and required Public Hearings.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**PUBLIC HEARINGS:**

(A) PUBLIC HEARING 2023 FINANCIAL PLAN INCLUDING USE OF SPECIFIC PURPOSE RESERVES

---

City Council sat to hear representation on the City's 2023 Financial Plan, including the use of Specific Purpose Reserves.

**Parker-Luebke**

271 That the Public Hearing on the City of Brandon's 2023 Financial Plan be concluded. CARRIED.

**Luebke-Parker**

272 That the Public Hearing on the use of Specific Purpose Reserves be concluded. CARRIED.

GENERAL BUSINESS:

(A) 2023 FINANCIAL PLAN

---

Submitted for consideration was a report from the Director of Finance dated March 23, 2023 with respect to the above.

Parker-Cameron

273 That the 2023 Financial Plan of the City of Brandon dated April 3, 2023, as set out in the form approved by the Minister of Municipal Relations, a copy of which is attached to the report of the Director of Finance dated April 3, 2023, be so adopted;

and further, that the operating and capital estimates outlined in said plan be incorporated in and form part of the 2023 Tax Levy By-Law. CARRIED.

BY-LAWS:

NO. 7353 TAX LEVY BY-LAW  
1ST READING

---

Considered was a report from the Finance Department dated March 23, 2023 with respect to the above.

Luebke-Splett

274 That the Tax Levy By-law No.7353 to impose and levy property taxes for the fiscal year 2023 be read a first time. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:42 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 3, 2023  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

ADOPTION OF AGENDA:

Luebke-Splett

275 That the Agenda for the regular meeting of City Council to be held on Monday, April 3, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Splett

276 That the Minutes of the Special Meeting of City Council held Wednesday, March 15, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Parker

277 That the Minutes of the Special Meeting of City Council held Monday, March 20, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Cameron

278 That the Minutes of the Regular Meeting of City Council held Monday, March 20, 2023 be taken as read and so adopted as amended, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) BRANDON DOWNTOWN DEVELOPMENT CORPORATION VERBAL APRIL 3, 2023

Councillor Dejarlais provided a verbal report from the meeting of the Brandon Downtown Development Corporation held on March 20, 2023. He advised that topics of discussion focused on the 2023 strategic plan, funding prioritization, and an impending resignation of member Pamela Smith. He advised that the recommended interim appointment on the agenda for consideration by Council was to fill the resulting vacancy.

- (B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL APRIL 3, 2023

Councillor Cameron provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting held on March 23, 2023. He noted that Eugene Ross had attended to provide Legislative Services Clerk Debbie Nelson with a Star Blanket, on behalf of BUAPC, in thanks for her years of service. The administrative support Ms. Nelson had provided to members had pre-dated BUAPC's official inception in 2010.

Councillor Cameron advised that Mr. Ross had also presented to BUAPC with respect to the Indigenous Naming Group. He announced that the group had recommended that the building at the Riverbank Discovery Centre be named Zitkada Duta Winyan, Red Bird Woman, in honour of Elder Marina Tacan.

Councillor Cameron concluded by noting that other topics of discussion were the tendering of strategic planning consultation, the Spring Update coming before Council and the appearance of Maeegnan Linklater as a delegation with respect to residential schools at the May 1, 2023 regular meeting.

(C) KEYSTONE CENTRE VERBAL APRIL 3, 2023

Councillor Luebke provided a verbal report from the Keystone Centre Board meeting held on March 22, 2023. He advised that the Board had passed a motion to approve the long-term funding agreement between the Province of Manitoba, City of Brandon, and the Keystone Centre. He provided an outline of a number of events that had occurred at the Keystone Centre throughout the month of January and thanked the efforts of Keystone Centre staff in executing the events.

Councillor Luebke concluded by providing an update on the 2022-2023 financials, noting that projections continued to estimate an operating loss of one million dollars by the end of the fiscal year. He noted that a deficit had been anticipated and prepared for.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL APRIL 3, 2023

Councillor Cameron provided a verbal report from the meeting of the Western Manitoba Centennial Auditorium held on March 29, 2023. He advised that the primary topic of discussion related to the WMCA's financial position in 2022. He noted that the audit had shown the WMCA to be in a good financial position that continued to improve.

Councillor Cameron mentioned that other topics of discussion included strategic planning and plans for a major capital project in 2023. He concluded by noting that the meeting had been the first officially led by the new General Manager, Kaitlyn Mitchell following the recent retirement of Mr. Tom Crook. Councillor Cameron welcomed Ms. Mitchell into the role and wished Mr. Crook all the best in retirement.

Cameron-Splett

279 That the verbal reports from the Brandon Downtown Development Corporation, Brandon Urban Aboriginal Peoples' Council, Keystone Centre, and Western Manitoba Centennial Auditorium be received. CARRIED.

ENQUIRIES:

(45) BRANDON COMMUNITY SPORTSPLEX - ICE PLANT AND CANTEEN

Councillor Parker enquired if an update could be provided on the repairs to the ice plant as well as the upgrades to the canteen at the Brandon Community Sportsplex.

At the request of His Worship the Mayor, the City Manager responded that the arena had been closed as of March 2, 2023 due to safety concerns related to mechanical failures in the ammonia ice plant. He confirmed that staff continued to work with contractors and the Office of the Fire Commissioner to determine the repairs or replacements needed to extend the life of the ice plant. Mr. Bowles advised that alternative programming such as pickle ball and roller disco had been implemented for the space at the start of Spring Break and these programs continued to be enjoyed and well attended by the public.

With respect to the upgrades to the canteen the City Manager responded that the Sportsplex Canteen Renovation and Management Services was awarded to Chez Angela Cafe and Bakery, the contract review was currently underway and an updated timeline was expected this Spring.

(46) CREATION OF A DISC GOLF SPACE

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Councillor Cameron advised that he had received an enquiry from a resident with respect to the creation of a space within the community for Disc Golf and enquired if any such space was planned for the future.

At the request of His Worship the Mayor the City Manager responded that Disc Golf was planned to be developed at the new Outdoor Sports Field Complex at 1st Street and Veterans' Way during Phase 3 of construction in 2025. He advised that in the interim, the Riverbank Discovery Centre was in the early stages of developing a Disc Golf Course and had applied for funding assistance for same. He invited anyone interested in assisting in the development of same to contact the City of Brandon Parks and Recreation Section or the Riverbank Discovery Centre.

(47) BRANDON AVENUE AND CROCUS CRESCENT REPAIRS

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Councillor Hildebrand noted that sections of Brandon Avenue and Crocus Crescent had been torn up and in disrepair for quite some time and enquired when repairs to same were expected to be completed.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

JOINT WARD MEETING - WARDS 5 & 7

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Councillor Hildebrand announced that he and Councillor Berry were hosting a Joint Ward Meeting on April 4, 2023 in the Gymnasium at Meadows School and invited everyone to attend. Councillor Hildebrand advised that, in light of recent developments, an update on the City Plan had been removed from the agenda for this meeting.

GENERAL BUSINESS:

(A) 2022 FINANCIAL INFORMATION RETURN

---

Submitted for consideration was a report from the Director of Finance dated March 23, 2023 with respect to the above.

Parker-Splett

280 That the expenditure of \$171,000 for the Commonwealth Air Training Plan Museum from the Airport Reserve be approved. CARRIED.

Parker-Splett

281 That the 2022 Financial Information Return (unaudited) be adopted. CARRIED.

Parker-Splett

282 That the expenditure of \$25,000 for the continuation of the sustainability study at the Western Manitoba Centennial Auditorium from the Centennial Auditorium Reserve be approved. CARRIED.

(B) CITIZEN APPOINTMENT TO THE BRANDON DOWNTOWN DEVELOPMENT CORPORATION

---

Submitted for consideration was a report from the Legislative Services Department dated March 21, 2023 with respect to the above.

Desjarlais-Cameron

283 That the following citizen be appointed to the Brandon Downtown Development Corporation for an interim term of office to begin May 1, 2023 and end March 31, 2025:

Sunday Frangi CARRIED.

(C) PROTECTIVE SERVICES BUILDING RESERVE - ACCESS TO FUNDS

---

City Council considered a report from the Chief of Police dated March 24, 2023 with respect to the above.

Cameron-Berry

284 That Council authorize the use of up to \$25,000 from the Protective Services Building Reserve By-law No. 6729 to be used to remediate space at the Town Centre for development of a downtown office for Brandon Police Service. CARRIED.

(D) TENDER - GOLF COURSE STAFF AND STORAGE GARAGE

---

City Council considered a report from the Parks and Recreation Department dated March 24, 2023 with respect to the above.

Cullen-Splett

285 That the bid from Crane Steel Structures LTD. for the construction of the Golf Course Staff & Storage Garage at a cost of \$777,200. (net of GST) with an additional \$64,000 (net of GST) for contingency and construction administration be accepted;

and further; that the additional funds for this project be expended from the Gas Tax Reserve. CARRIED.

(E) CONCEPTUAL DESIGN OF NEW LIBRARY/ARTS BUILDING

---

Submitted for consideration was a report from the Director of Planning and Buildings dated March 27, 2023 with respect to the above.

Desjarlais-Cameron

286 That Council support the Art Gallery of Southwestern Manitoba's submission to the Manitoba Arts, Culture and Sport in Community Fund, Small Capital Grants and Special Initiatives Program for the conceptual design of a new Library/Arts Building at one of the Princess Development sites (Attachment A);

And further, that pending funding through the grant that a maximum of \$25,000 be authorized to be expended from the Library Arts Building Reserve for the preparation of a conceptual design of a new library/arts building. CARRIED.



BY-LAWS:

NO. 7337      PARKS AND RECREATIONAL AREAS BY-LAW  
1ST READING

---

Submitted for consideration was a report from the Parks and Recreation Services Department dated February 23, 2023 with respect to the above.

Splett-Parker

287      That the Parks and Recreational Areas By-law No.7337 to regulate the operation and control of greenspaces, parks, and recreation facilities owned by or under the jurisdiction of the City of Brandon be read a first time. CARRIED.

NO. 7347      TO REZONE 353-16TH STREET NORTH  
AMENDMENT 2ND & 3RD READINGS

---

City Council considered a report from the Planning and Buildings Department dated March 15, 2023 with respect to the above.

Desjarlais-Luebke

288      That By-law No. 7347 (Z-02-23) to rezone the property located at 353 – 16th Street North from Industrial Restricted (IR) to Educational & Institutional (EI) be amended by deleting Section 3 in its entirety and substituting therefor:

3. This By-law will come into force when the development agreement required under this By-law is executed with the City and registered in the Brandon Land Titles Office.
4. This By-law will be repealed without coming into force one year after the date of this By-law's adoption unless the development agreement required under this By-law is executed with the City and is registered in the Brandon Land Titles Office. CARRIED.

Cameron-Luebke

289      That the by-law as amended be read a second time, in accordance with the attached letter of intent and site plan, subject to the owner or successor entering into a development agreement with the City of Brandon with the following conditions:

- a. The Developer agrees to develop a mixed-use building which includes non-residential uses on the main floor and 24 residential units on the 2nd and 3rd floors, in general consistency with the attached site plan.

- b. The Developer agrees to contribute \$3,008.88 for cash in lieu of land dedication of public reserve. This contribution is due in full upon execution of the development agreement.
- c. The Developer agrees to contribute \$4,860.00 to the Brandon School Division for cash in lieu purposes. Payment is proof of payment submitted to the City of Brandon prior to the issuance of a development permit.
- d. The Developer agrees to contribute \$4,275.00 towards the construction of a future sidewalk within the 16th Street North right-of-way. Such contribution shall represent 50% of the entire length of 353 – 16th Street North and will be held in a reserve account until such time as the sidewalk is constructed. This contribution is due in full upon execution of the development agreement.
- e. The Developer agrees to mitigate increased runoff for a 100-year, pre and post development, storm water event. The Developer will be required to submit design drawings as prepared by a professional engineer with such design being subject to review and acceptance by the City Engineer.
- f. The Developer agrees to provide a tree buffer and 1.8m high opaque fence along the shared south property line with 347 16th St N. Buffer and fence is to be included on the Developer's submitted landscaping plan at the time of Development Permit.
- g. The Developer agrees to save harmless the City by way of inclusion of save harmless clauses in the development agreement as the property is located within both Methane Gas Zone 2 and the flood plain be read a second time.

And further, that Administration be authorized to prepare a Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

Desjarlais-Luebke

290

That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7347 final reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

(A) ACKNOWLEDGEMENT OF TREATMENT AT CANADIAN INDIAN RESIDENTIAL SCHOOLS

---

In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce at an upcoming regular meeting of Council, a motion on behalf of the Brandon Urban Aboriginal Peoples' Council with respect to residential schools.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (7:54 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 17, 2023  
AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Glen Parker

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on April 12, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear the presentation on the Brandon Regional Health Centre.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) BRANDON REGIONAL HEALTH CENTRE & WESTERN MANITOBA CANCER CENTRE  
PRESENTATION

---

Brian Schoonbaert and Debbie Poole provided an update on the on-going expansion of the Brandon Regional Health Centre. Brent Gibson provided an overview of the proposed renovation and expansion project for the Western Manitoba Cancer Centre.

**Splett-Hildebrand**

291 That the presentation with respect to the Brandon Regional Health Centre and Western Manitoba Cancer Centre be received. CARRIED.

**ADJOURN:**

**Berry-Luebke**

That the meeting do now adjourn. (6:49 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, APRIL 17, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Glen Parker

ADOPTION OF AGENDA:

Cullen-Splett

292 That the Agenda for the regular meeting of City Council to be held on Monday, April 17, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Luebke-Cameron

293 That the Minutes of the Special Meeting of City Council held Wednesday, March 29, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Tame-Splett

294 That the Minutes of the Special Meeting of City Council held Monday, April 3, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Karrouze

295 That the Minutes of the Regular Meeting of City Council held Monday, April 3, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) SHERRY PUNAK MURPHY - BEE CITY BRANDON

---

Sherry Punak Murphy, Chairperson of Bee City Brandon, appeared before City Council to provide an update on Bee City Brandon and planned projects for 2023.

Ms. Punak Murphy highlighted the meaning of being a Bee City and the importance of creating and maintaining habitats for native pollinators. She noted that Bee City

Brandon's efforts were focused on revitalizing the Eleanor Kidd Park, previously damaged by flood-waters, into a Pollinator Garden. She outlined the first phase of the project that was expected to occur in 2023, and noted that the park was one part of a longer 5 - 10 year plan. Ms. Punak Murphy concluded by reminding Council that the Orange-Belted Bumblebee was the official bee of the City of Brandon. Anyone interested in volunteering was encouraged to contact Bee City Brandon by emailing [beecitybrandon@gmail.com](mailto:beecitybrandon@gmail.com) or visiting [BeeCityBrandon.com](http://BeeCityBrandon.com).

Desjarlais-Hildebrand

296 That the presentation by Sherry Punak Murphy with respect to an update on Bee City Brandon be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A)	<u>POVERTY COMMITTEE</u>	<u>VERBAL</u>	<u>APRIL 17, 2023</u>
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Councillor Desjarlais provided a verbal report from the meeting of the Poverty Committee that was held on April 12, 2023. He noted that the meeting focused on two presentations provided by the John Howard Society and the Food Rescue Council in regards to on-going community efforts by each respective organization.

(B) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL

APRIL 17, 2023

---

Councillor Desjarlais provided a verbal report for the Brandon Municipal Heritage Advisory Committee that had taken place on April 12, 2023. He advised that a presentation had been received from Canada Trust with respect to national actions being taken to protect heritage. Further to this, challenges associated with heritage properties were discussed to align Brandon's programs with practices being pursued elsewhere.

Tame-Splett

297 That the verbal reports from the Poverty Committee and Municipal Heritage Advisory Committee be received. CARRIED.

ENQUIRIES:

(48) TRANSIT SERVICE ON BRAECREST DRIVE BETWEEN 18TH STREET AND KNOWLTON DRIVE

Councillor Karrouze stated that it had been brought to her attention by residents of the Sprucewoods Housing Co-op that there was no transit service from 18th Street to Knowlton Drive along Braecrest Drive. She advised that, with no bus stop within walking distance, residents of the Co-op were forced to take a cab and enquired if consideration could be given to adding transit service along Braecrest Drive.

At the request of His Worship the Mayor, the City Manager responded that a 2017 review had indicated lower ridership in this area compared to other areas of the City, hence the new network did not include as much coverage along Braecrest. He explained that the TransCab Service was made available for free of charge for anyone who requested it with same designed to pick up a rider anywhere in the area and take them to one of the two TransCab stops. Mr. Bowles confirmed that this area, along with many others, would be reviewed as part of the upcoming route planning consultations taking place later this year.

(49) ROAD REPAIRS

---

Councillor Luebke referred to a tender that had been awarded in September 2022 to carry out road repairs at 15 sites throughout the City of Brandon that had been excavated for water main break repairs. He noted that several of those sites, inclusive of 5 on 1st Street and 2 on 13th Street, remained in poor condition and enquired as to the timeline for the scheduled repairs.

At the request of His Worship the Mayor, the City Manager responded that the tender awarded for these repairs had a final completion deadline of June 30, 2023. He noted that the repairs were expected to begin as soon as the asphalt plant opens in late May.

Further to this issue, Councillor Hildebrand enquired if a full list of the various repair locations could be provided.

At the request of His Worship the Mayor, the City Manager agreed to provide the list to Council as soon as possible.

(50) 2023 BACK-LANE REMEDIATION

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Councillor Luebke noted that many back lanes had drainage issues and remained in poor condition. He enquired if an update on the 2023 Back Lane Strategy could be provided.

At the request of His Worship the Mayor, the City Manager responded that Spring maintenance, inclusive of grading, reshaping and adding of base material, would be completed once the ground had thawed and dried up. The City Manager noted that due to higher than anticipated traffic volumes and the development of houses and garages at different elevations, drainage continued to be a concern in back lanes. He stated that drainage issues would be addressed as part of the overall Back Lane Strategy, however, a timeline for the completion of same was not available as of yet.

ANNOUNCEMENTS:

JOINT WARD MEETING - Wards 6, 8 & 10

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Councillor Splett reminded everyone that a Joint Ward meeting was to take place between Councillor Luebke's Ward 6, his own Ward 8, and Councillor Tame's Ward 10. He noted that the meeting was to take place at 7:00 p.m. on Tuesday, April 18th at the Riverview Curling Club and invited all to attend.

WESTERN MANITOBA SCIENCE FAIR PROJECTS

---

Mayor Fawcett announced that award winning projects from the 2023 Western Manitoba Science Fair would be on display throughout the week of April 17 - 21 in the foyer of City Hall. Mayor Fawcett noted the various presentations that would be available for viewing and encouraged everyone to visit the displays.



DOWNTOWN CLEAN-UP

---

Councillor Desjarlais announced that the Annual Downtown Clean-up was to take place at 4:00 p.m. on Thursday, April 20th. He noted that the event was to start at 153 8th Street and that all necessary cleaning supplies would be provided. Councillor Desjarlais invited everyone to attend and noted the friendly competition that had led previous years to be successful.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX BY-LAW UPDATE

---

City Council considered a report from the Director of Economic Development dated March 30, 2023 with respect to the above.

Cameron-Luebke

298 That the update on the Accommodation Tax By-law be received as information.  
CARRIED.

(B) ART, CULTURE AND SPORT IN COMMUNITY GRANT FUNDING SUPPORT APPLICATIONS

---

City Council considered a report from the General Manager of Operations dated April 13, 2023 with respect to the above.

Karrouze-Cameron

299 That City Council formally support the following applications to the Arts, Culture and Sport in Community Fund – Large Capital Grants Program:

Outdoor Sports Field Complex - Phase 3 construction and artificial turf for the FIFA field in phase 2;

Park Community Centre - Construction of a new Community Centre to replace the existing facility;

Commonwealth Air Training Plan Museum – Structural remediation and upgrades to Hangar No. 1;

Brandon Riverbank Inc. – Peter Sawatzky Sculptures Garden. CARRIED.

BY-LAWS:

NO. 7353 TO IMPOSE AND LEVY PROPERTY TAXES FOR THE FISCAL YEAR 2023  
2ND & 3RD READINGS

---

Submitted for consideration was a report from the Director of Finance dated April 6, 2023 with respect to the above.

Luebke-Splett

300 That By-law No. 7353 to impose and levy property taxes for the fiscal year 2023 be read a second time. CARRIED.

Luebke-Splett

301 That the by-law be read for a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7353 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7355 AMEND ACCOMMODATION TAX BY-LAW  
1ST READING

---

City Council considered a report from the Director of Legislative Services dated April 12, 2023 with respect to the above.

Desjarlais-Hildebrand

302 That By-law No. 7355 to amend Accommodation Tax By-law No. 7014 to increase and change to a percentage-based Accommodation Tax rate, and general housekeeping amendments be read a first time. CARRIED.

NO. 7356 TO CLOSE AND CONVEY A PORTION OF 39TH STREET BETWEEN BLOCK 1 AND 2 PLAN 269 BLTO  
1ST READING

---

City Council considered a report from the Planning and Buildings Department dated April 6, 2023 with respect to the above.

Cullen-Splett

303 That By-law No. 7356 to close and convey a portion of 39th Street lying between Block 1 and 2 Plan 269 BLTO located south of Victoria Avenue be read a first time. CARRIED.

NO. 7357 TO CLOSE AND CONVEY A PORTION OF 20TH STREET NORTH BETWEEN BLOCK 2 AND 3 IN PLAN 229 BLTO, SOUTH OF MCGREGOR AVENUE  
1ST READING

---

Considered was a report from the Planning and Buildings Department dated April 6, 2023 with respect to the above.

Cameron-Luebke

304 That By-law No. 7357 to close and convey a portion of 20th Street North between Block 2 and 3, Plan 229 BLTO and located south of McGregor Avenue be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:05 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY, APRIL 27, 2023 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, Councillor Parker, Councillor Splett, Councillor Desjarlais, and Councillor Tame participated in the meeting electronically.

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on April 24, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider a land acquisition matter.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Cullen-Cameron**

305 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to receive a verbal report on a land acquisition matter. CARRIED

Following the above motion being voted on, all members of the public retired from the Council Chamber.

**IN COMMITTEE:**

(A) **LAND ACQUISITION**

---

Considered was a presentation from the Planning and Buildings Department with respect to the above.

**Luebke-Cameron**

306 That City Council resolve into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (1:25 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 1, 2023  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Luebke  
307 That the Agenda for the regular meeting of City Council to be held on Monday, May 1, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Splett-Cameron  
308 That the Minutes of the Special Meeting of City Council held Monday, April 17, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Hildebrand  
309 That the Minutes of the Regular Meeting of City Council held Monday, April 17, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) SCOTT HADDOW - NATIONAL COMPOST WEEK

---

Scott Haddow, Solid Waste Manager, appeared before City Council to provide information on the Green Cart Program carried out by the City of Brandon. Mr. Haddow noted that there were over 9500 current participants in the program and that composting had diverted an estimated 17,297.22 tonnes of waste away from the landfill. The results of this was the reduction of greenhouse gas emissions equivalent to over 9,900 vehicles over a ten-year period.

Mr. Haddow advised that the week of May 7-13 was International Compost Awareness Week and outlined various activities occurring during same. He reminded residents that during this time free compost would be available for pick-up at the Keystone Centre

grounds during the mornings of May 9 and 13, as well as the evening of May 11. Mr. Haddow concluded by inviting Council and residents to participate in the 'Soil Your Undies' activity to test soil health in their gardens.

Cameron-Splett

310 That the presentation by Scott Haddow, Solid Waste Manager, with respect to National Compost Week be received. CARRIED.

(B) MICHELE LETOURNEAU - BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL UPDATE

---

Michele LeTourneau, Indigenous Community Coordinator, appeared before Council with respect to a Spring update on the Brandon Urban Aboriginal Peoples' Council (BUAPC). She outlined the activities that occurred over the previous 3 months that BUAPC facilitated or was a partner organization. She highlighted the participation in the Federal First Nations and Inuit Skills-Link mentorship program, noting that Teryn Mecas would work with BUAPC for a 5-month period.

Ms. Letourneau updated Council on the programming planned for Truth and Reconciliation Week 2024 and the funding target for same. She concluded by noting several initiatives occurring in the near future, including recommendations by the Indigenous Naming Group, Treaty Teachings for City of Brandon staff, and the 2024 Honouring the Good Road Gala.

Luebke-Desjarlais

311 That the presentation by Michele LeTourneau with respect to an update from the Brandon Urban Aboriginal Peoples' Council be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) JAMES EPP - ACCOMMODATION TAX

---

James Epp expressed concern with respect to the proposed increase to the Accommodation Tax rate. He suggested a fixed cap of \$15.00 to the amount that could be charged through the percentage-based rate, resulting in a possible trigger for evaluation when rates would exceed the fixed value.

Mr. Epp concluded by requesting that City Council also consider allowing a grace period for business owners before the accommodation tax would be required. He argued that it is difficult for new business owners of smaller hotels to be competitive with larger

hotel chains, and that giving new businesses a grace period would provide a competitive edge when becoming established in the community.

HEARING OF DELEGATIONS:

(A) MAEENGAN LINKLATER - CANADIAN INDIAN RESIDENTIAL SCHOOLS

---

Maeengan Linklater, on behalf of the Dakota Ojibway Tribal Council, appeared before City Council with respect to Canadian Indian Residential Schools. He advised different recognitions of the schools as a genocide in recent history, including that the Canadian House of Commons had unanimously passed a resolution recognizing it as such. Mr. Linklater provided an overview of how Canadian Indian Residential Schools fulfilled several criteria of the United Nation's convention on the prevention and punishment of the crime of genocide.

Mr. Linklater outlined the history of the Brandon Residential School that operated from 1985 to 1972. He noted that this location had conducted experiments with the children without parental consent. Further, that there were as many as 104 potential graves at the site, 75% of which had been identified as of March 5, 2023. He spoke to the ways that recognizing the history of Canadian Indian Residential Schools as a genocide would be a considerable move towards reconciliation and requested that Brandon participate in this effort.

Desjarlais-Karrouze

312 That the presentation by Maeegnan Linklater with respect to Canadian Indian Residential Schools be received.

And further, that in the opinion of Brandon City Council that the Government of Canada must recognize what happened in Canada's Residential Schools as genocide, as acknowledged by Pope Francis and in accordance with Article II of the United Nations Convention on the Prevention and Punishment of the Crime of Genocide, and recognized through unanimous consent by the House of Commons on October 27, 2022. DEFERRED.

Parker-Tame

313 That the above motion with respect to the acknowledgement of treatment at Canadian Indian Residential Schools be tabled until no later than October 16, 2023 regular Council meeting to allow further review of this matter by Administration.

And further, that the matter be referred to the Committee of the Whole and that Administration consult with the Brandon Urban Aboriginal Peoples' Council for a



thorough review and report back to City Council no later than October 16, 2023.  
CARRIED.

(B) U15 GIRLS CANADIAN FASTPITCH CHAMPIONSHIP - COMMUNITY EVENT DESIGNATION

---

Bev Neufeld appeared before City Council with respect to Community Event Designation for the 2023 Softball Canada U15 Girls' Championship to be held August 9 to 13, 2023.

Councillor Luebke declared a conflict of interest in this matter and left the Council Chamber prior to any discussion.

Berry-Splett

314 That the presentation by Bev Neufeld with respect to 2023 Softball Canada U15 Girls' Championship be received. CARRIED.

Berry-Splett

315 That the 2023 Softball Canada U15 Girls' Championship to be held August 9-13, 2023 at the Ashley Neufeld Softball Complex be designated a Community Event in the City of Brandon.

And further that the City of Brandon Operations Department provide assistance to the event organizers in the form of, but not limited to, additional sanitation pick-up and the loan of bleachers and other city-owned temporary infrastructure. CARRIED.

Following the vote on the above motion, Councillor Luebke re-entered the Council Chamber.

(C) MICHAEL JUCE - MANITOBA HOTEL ASSOCIATION

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Michael Juce on behalf of the Manitoba Hotel Association appeared before City Council with respect to the proposed amendments to the Accommodation Tax By-law. He spoke to the impact of the Covid-19 pandemic on the hotel industry and noted that occupancy rates in Brandon had not yet recovered to pre-pandemic averages. He advised that to increase the accommodation tax would impose undue burden on the local hotel industry while recovery was still on-going. Further, he spoke to several ways in which the increase that would negatively affect business competition and local residents.

Mr. Juce requested that City Council reconsider the imposition of a 5% accommodation tax rate. Further, that consideration be given to include short-term rentals in the

Accommodation Tax By-law, as short-term rentals had remained unregulated and were unfairly advantaged by avoiding the tax.

Luebke-Hildebrand

316 That the presentation by Michael Juce on behalf of the Manitoba Hotel Association with respect to Accommodation Tax By-law No. 7014, be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) WESTERN MANITOBA REGIONAL LIBRARY                      VERBAL                      MAY 1, 2023

Councillor Cameron provided a verbal report from the meeting of the Western Manitoba Regional Library that was held on April 19, 2023. He noted that topics of discussion focused on the receipt of several Arts, Culture and Sport in Community Fund grants awarded for facility improvements to various library locations. Other discussion focused on Indigenous Diversity training for library staff and the significant usage of the library recorded in March 2023.

(B) POVERTY COMMITTEE    VERBAL    MAY 1, 2023

Councillor Karrouze provided a verbal report for the Poverty Committee from a meeting held by the Brandon Food Council on April 28, 2023 of which City of Brandon staff and Poverty Committee members attended. She advised that the meeting was an opportunity to meet with counterparts from the City of Winnipeg and discuss the importance of food security initiatives in the community.

Hildebrand-Splett

317 That the verbal reports from the Western Manitoba Regional Library and Poverty Committee be received. CARRIED.

ENQUIRIES:

(51) CEMETERY ROAD REPAIRS

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Councillor Hildebrand noted that many of the paved roads in the cemetery were crumbling on the sides which caused a safety hazard for the walkers and joggers who frequently used the roads. He enquired if the roads could be patched up.

At the request of His Worship the Mayor, the City Manager confirmed that the Streets and Roads Crews would be sent to do the repairs in the very near future.

(52) ROADSIDE SIGNAGE RESTRICTIONS

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Councillor Splett enquired if a City of Brandon By-law existed with respect to restriction of the size and placement of roadside signs.

At the request of His Worship the Mayor, the City Manager responded that By-law No. 6854 restricted the size and placement of temporary and movable signs on property other than the public right-of-way within the corporate limits of the City of Brandon. He explained that the City of Brandon Traffic By-law No. 5463 restricted the placement of signs on the public right-of-way with only temporary signs being permitted under certain conditions. The City Manager noted that the restrictions were explained in the by-law which could be found on the City of Brandon website.

(53) REINSTALLATION OF POSTS ON 9TH STREET BETWEEN ABERDEEN AND RICHMOND AVENUES

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Councillor Splett noted that the white posts located on 9th Street between Aberdeen and Richmond Avenues placed to divide the roadway from the pedestrian walkway had been removed in the Fall and enquired when same were expected to be reinstalled.

At the request of His Worship the Mayor, the City Manager responded that the posts had been removed before the snowfall to ensure easy access for the plows and would be reinstalled as soon as the street sweeping was completed. He estimated the posts to be back in place within the next two weeks.

(54) GARWOOD DRIVE DRAINAGE

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Councillor Tame advised that a dip in the road on Garwood Drive caused water to pool and not drain to the north as it was intended to do. Councillor Tame noted that this section of the road had been a problem for many years and enquired if this problem could be addressed sooner rather than later.

At the request of His Worship the Mayor, the City Manager responded that the Engineering Department was aware of this problem as it was an annual issue during the spring thaw as the heaving of the concrete swale caused a small pond on the north side of the road. He explained that the optimal solution was to install a catch basin and drainage pipe that would direct the flow of water to a future land drainage system along Park Avenue. Mr. Bowles confirmed that, in the interim, a potential repair that would stabilize the soil to ensure movement does not occur during the spring thaw period was being looked into.

(55) PATRICIA AND MARYLAND AVENUES MAINTENANCE SCHEDULE

Councillor Berry advised that both Patricia and Maryland Avenues were in poor condition with Maryland Avenue west of 18th Street being in the worst shape. He requested that, given the amount of traffic on Maryland Avenue, a regular bi-weekly maintenance schedule be considered.

His Worship the Mayor agreed to take this matter under advisement.

(56) POTHoles - MARYLAND AVENUE WEST OF 26TH STREET

Councillor Berry advised that Maryland Avenue west of 26th Street was in a state of disrepair between potholes and spring break-up with some areas being down to a single lane to go around the potholes. He enquired if same could be fixed as soon as possible.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

WARD 9 MEETING - MAY 9, 2023

Councillor Parker announced that a Ward 9 meeting was to take place on May 9, 2023 at 7:00 p.m. at the East End Community Centre. He noted that members of Administration were to be in attendance to assist in answering any questions and invited residents to attend.

WARD 1 MEETING - MAY 25, 2023

Councillor Karrouze announced that a Ward 1 meeting was to take place at the Riverbank Discovery Centre at 7:00 p.m. on Thursday, May 25, 2023.

NATIONAL DAY OF AWARENESS FOR MISSING & MURDERED INDIGENOUS WOMEN AND GIRLS

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Councillor Desjarlais reminded everyone that Friday, May 5, 2023 was the National Day of Awareness of Missing and Murdered Indigenous Women and Girls, also known as Red Dress Day. He provided a history of the day and the significance of the red dress symbol as it related to missing and murdered Indigenous women and girls.

MOOSE HIDE CAMPAIGN COMMUNITY WALK

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Councillor Desjarlais announced that the Assiniboine Community College had partnered with the Brandon Aboriginal Peoples' Council to host a community walk to end violence in Brandon as part of the Moose Hide Campaign. The walk was to take place on Thursday, May 11, 2023 at 2:00 p.m. at Princess Park and everyone was encouraged to attend. He noted that individuals interested in more information on the campaign could go to [moosehidecampaign.ca](http://moosehidecampaign.ca).

POTHOLE FIXES & REPORTING HOTLINE

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Mayor Fawcett announced that street repairs of potholes was to commence shortly by the City of Brandon Streets and Roads section. He advised that fixes to potholes would remain temporary until permanent repairs could be carried out in warmer weather. Motorists were encouraged to notify staff of problematic potholes by calling the 24-hour pothole hotline at (204)729-2200 or through the website at [brandon.ca/report-an-issue](http://brandon.ca/report-an-issue).

Mayor Fawcett also reminded residents that Victoria Avenue West of 1st Street, Richmond Avenue East of 18th Street, all of 1st Street and all of 18th street including the bridges are under the jurisdiction of the Province of Manitoba. Any reports regarding those streets were directed to call 1(866)626-4862.

GENERAL BUSINESS:

(A) FUNDS FROM AFFORDABLE HOUSING RESERVE

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Considered was a report from the Planning and Buildings Departments dated April 24, 2023 with respect to the above.

Desjarlais-Parker

318 That up to \$20,000.00 be authorized to be expended from the Affordable Housing Reserve for land assembly costs at 353 16th Street North. CARRIED.

BY-LAWS:

NO. 7355 ACCOMMODATION TAX AMENDING BY-LAW  
2ND & 3RD READING

---

Submitted for consideration was a report from the Director of Legislative Services dated April 24, 2023 with respect to the above.

Luebke-Hildebrand

319 That By-law No. 7355 to amend Accommodation Tax By-law No. 7014 to increase and change to a percentage-based Accommodation Tax rate, and general housekeeping amendments be read a second time. CARRIED.

Luebke-Berry

320 That By-law No. 7355 be read a third and final time. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7354 TO AMEND TARIFF OF FARES FOR METERED TAXIS  
1ST READING

---

Considered was a report from the Legislative Services Department dated April 5, 2023 with respect to the above.

Cameron-Cullen

321 That By-law No. 7354 to amend By-law No. 6924 to establish a tariff of fares for metered taxicabs in the City of Brandon be read a first time. CARRIED.

NO. 7358 TO AMEND TAXI MODEL AGE YEAR RESTRICTION  
1ST READING

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City Council considered a report from the Director of Legislative Services dated April 21, 2023 with respect to the above.

Tame-Parker

322 That By-law No. 7358 to amend By-law No. 6884 to increase the taxicab model age year restriction be read a first time. CARRIED.

GIVING OF NOTICE:

(A) SHORT-TERM RENTALS

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In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce at the May 15, 2023 regular meeting of Council, a motion with respect to the inclusion of short-term rentals in the Accommodation Tax By-law.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:11 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY, MAY 11, 2023  
AT 12:00 PM IN THE CIVIC ADMINISTRATION BUILDING, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, member of council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on May 5, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider the Aerial Platform/Tower Fire Truck Proposal.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) PROPOSAL FOR AERIAL PLATFORM/TOWER FIRE TRUCK

---

Submitted for consideration was a report from Fleet Services dated May 5, 2023 with respect to the above.

Cameron-Splett

323 That the bid submitted by Keewatin Truck Service for the supply of one (1) new aerial platform truck as per Proposal and Specifications for the cost of \$2,272,011.41 (net of GST) be accepted;

And further that the additional funding requirements of \$373,011.43 be committed from the Fire Fighting Equipment Reserve and further that this matter be referred to the 2024 budget. CARRIED.



ADJOURN:

Cullen-Splett

That the meeting do now adjourn. (12:15 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 15, 2023  
AT 6:30 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on May 12, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider the Western Manitoba Regional Library levy.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) COMMITTEE OF THE WHOLE CLOSED SESSION

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Hildebrand-Cameron

324 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a legal matter. CARRIED.

(B) WESTERN MANITOBA REGIONAL LIBRARY LEVY

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Submitted for consideration was a report from the Director of Legislative Services dated May 11, 2023 with respect to the above.

Splett-Parker

325 That Council resolve into open session. CARRIED.

ADJOURN:

Luebke-Hildebrand

That the meeting do now adjourn. (6:54 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, MAY 15, 2023  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry

ADOPTION OF AGENDA:

Desjarlais-Splett

326 That the Agenda for the regular meeting of City Council to be held on Monday, May 15, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Parker

327 That the Minutes of the Special Meeting of City Council held Thursday, April 27, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Tame

328 That the Minutes of the Regular Meeting of City Council held Monday, May 1, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) DEANNA SMID & GRANT HAMILTON - BEE U

---

Deanna Smid and Grant Hamilton appeared before City Council with respect to an update from the Bee U project. They provided an overview and highlights from the successful first year of the project and intentions to expand the research. Ms. Smid noted that from two hives 250lbs of honey had been produced that was either given away to residents or donated to the student food bank. They concluded by advising that the number of hives would be increased, and the location moved to another roof on campus to improve accessibility for researchers.

Cameron-Hildebrand

329 That the presentation by Deanna Smid and Grant Hamilton with respect to the "Bee U" Project be received. CARRIED.

(B) JEFF BELL - GROUNDWATER USERS GROUP

---

Jeff Bell appeared before City Council with respect to an update on the Groundwater Users Group and the Brandon Channel Aquifer. He explained how the aquifer was one of the largest in Manitoba with significant users in the industrial sector. Mr. Bell advised that concerns regarding sustainability of the aquifer had prompted the formation of the Brandon Users Group, of which the City of Brandon was a significant driver. The group meets regularly to discuss and monitor the aquifer usage by industrial partners to ensure continuation of the resource. He attributed positive changes in the aquifer levels to the collaborative work by the users group to responsibly manage the aquifer. Mr. Bell concluded by stating that data had shown reduced declines in water levels and recovery trends appeared to be emerging.

Luebke-Parker

330 That the presentation by Jeff Bell with respect to an update on the City of Brandon's Groundwater Users Group be received. CARRIED.

(C) DYLAN BURRELL & QUENTIN ROBINSON - SUSTAINABLE BRANDON

---

Dylan Burrell and Quentin Robinson appeared before City Council to provide information on Sustainable Brandon. Mr. Robinson explained that Sustainable Brandon was an organization founded by residents concerned by climate and ecological crises. Sustainable Brandon worked with various other communities and organizations to spread awareness of and participate in environmental initiatives.

Mr. Burrell noted that the current way of life was not sustainable for the planet and that the Earth's ability to accommodate change was being surpassed. He urged that a climate crisis was on-going, amongst other environmental crises, and that standards-of-living would suffer within fifty-years if change did not occur.

They concluded by noting various green initiatives, partnerships, and a working group that Sustainable Brandon was facilitating to encourage action. They encouraged the City of Brandon and residents to address the climate crisis and to work with Sustainable Brandon in moving towards environmental sustainability.

Splett-Tame

331 That the presentation by Dylan Burrell and Quentin Robinson with respect to an update on Sustainable Brandon be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) STEVE MCMILLAN - BY-LAW NO. 7350

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Steve McMillan, on behalf of VBJ Developments, addressed Council with respect to concerns with the development agreement and conditions included in By-law No. 7350. He noted particular concerns with condition 15 of the development agreement regarding the development cost charges. Mr. McMillan requested that Council consider amending the condition to allow for phasing of the development cost charges as the associated development was to proceed in a phased approach.

(B) MADELYN ROBINSON - SUSTAINABLE BRANDON

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Madelyn Robinson, on behalf of Sustainable Brandon, addressed Council with respect to the Climate Action Plan. She expressed support for the adoption of the Plan and interest in how the City of Brandon would be implementing its recommendations. Ms. Robinson spoke positively of the solutions offered by the Climate Action Plan and offered that Sustainable Brandon wished to partner with the City of Brandon in the Plan's implementation.

Ms. Robinson raised concerns with the interim target reduction in emissions stated in the Climate Action Plan only being 30% by 2030.

HEARING OF DELEGATIONS:

(A) EVA CAMERON - SPRUCE WOODS HOUSING CO-OP

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Eva Cameron, President of the Spruce Woods Housing Co-op Board of Directors, appeared before Council with respect to a request to have municipal taxes waived for the Housing Co-op's properties. She outlined how Spruce Woods Housing Co-op was a non-profit organization that had provided affordable housing in Brandon for 35 years. She spoke to the significant role volunteers had in building maintenance, grant applications, and organization of fundraisers to keep costs low for residents. Ms. Cameron noted that in 2020 a subsidy agreement with the provincial government expired and was not renewed, negatively affecting the Co-op's operating budget.

Ms. Cameron advised that the buildings were increasingly in need of repairs that were beyond the financial capability of the organization. She provided an outline of various funding opportunities being pursued for assistance and the impact that funds had in the ability to offer affordable housing opportunities. She requested that City Council consider granting an exemption from municipal taxes to the Spruce Woods Housing Co-op to assist in funding repairs, improvements and maintenance of the properties.

Karrouze-Cameron

332 That the presentation by Eva Cameron on behalf of the Spruce Woods Housing Co-op be received;

And further that Administration be requested to provide a report on this issue at a future meeting. CARRIED.

PUBLIC HEARINGS:

(A) BY-LAW NO. 7257 - TO CLOSE AND CONVEY A PORTION OF 20TH STREET NORTH BETWEEN BLOCK 2 AND 3, PLAN NO. 229 BLTO

City Council sat to hear representation with respect to the proposed closure of a portion of 20th Street North located south of McGregor Avenue.

Splett-Karrouze

333 That the Public Hearing to close and convey part of 20th Street North lying between Block 2 and 3, Plan No. 229 BLTO located south of McGregor Avenue be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUM AND ARCHIVES      VERBAL      MAY 15, 2023

Councillor Splett provided a verbal report from the meeting of the Brandon General Museum and Archives held on May 2, 2023. He advised that main topics discussed were updates on grant applications, the May/June speaker series, a new Cultural Centre idea, and Truth and Reconciliation. Councillor Splett thanked the City of Brandon for providing a grant to the Museum and announced that additional grant funding had also enabled the hiring of a summer student.

Splett-Karrouze

334 That the verbal report from the Brandon General Museum and Archives be received. CARRIED.

(B) COMMITTEE OF THE WHOLE VERBAL MAY 15, 2023

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The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Director of Legislative Services with respect to the Western Manitoba Regional Library levy whereby a recommendation was made by Councillor Cameron and agreed upon by City Council.

Cameron-Splett

335 That Council approve the expenditure of \$38,485 as an operating budget expense to community grants for the Western Manitoba Regional Library. CARRIED.

Desjarlais-Luebke

336 That the verbal report from the Committee of the Whole meeting of City Council held May 15, 2023 be received. CARRIED.

ENQUIRIES:

(57) PARKS & PLAYGROUNDS GOPHER INFESTATION

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Councillor Parker advised that the number and size of the gophers in parks and playgrounds was becoming a safety concern. He enquired if this rodent infestation could be dealt with as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that the Brandon Police Service Animal Control Officers continued to work on thinning rodent populations within the City of Brandon. He advised that areas of concern should be reported to the Brandon Police Service non-emergency line at 204 729-2345 to ensure same were monitored on a regular basis. Mr. Bowles added that a pest control company was brought in to deal with the situation in areas where there is a serious safety concern.

(58) SIDEWALK ON BASSWOOD BAY

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Councillor Tame advised that the sidewalk in many areas of Basswood Bay was buckling. He noted that this was a serious tripping hazard as well as making it difficult to clear snow in the winter time and enquired if same could be looked at and repaired as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that these issues were common throughout the city and would be addressed on a priority basis through the capital program. He advised that, should the trip hazard be severe, consideration could be given to grinding down the sidewalk in those areas. Mr. Bowles advised that



any safety concerns such as this could be report to the Public Works Department at (204) 729-2285.

(59) PARKING DISTANCE FROM FIRE HYDRANTS

Councillor Tame advised that a resident on Frobisher Bay had contacted him with respect to receiving a parking ticket for parking too close to a fire hydrant. He enquired if, given the reduced amount of parking in the area, applying for a variance to allow a reduced set-back to fire hydrants was possible.

At the request of His Worship the Mayor, the City Manager responded that, due to the nature of their inclusion as a life safety provision, prohibited parking proximity distances were not part of the variance process. He explained that the purpose of the 3.0 meter set-back from fire hydrants was to allow for the driver of the fire truck to easily see the hydrant and to allow adequate room to connect the hose from the truck to the hydrant.

(60) PATRICIA AVENUE SPEEDING

Councillor Splett advised that fast-moving vehicles along Patricia Avenue from 9th to 18th Streets continued to be a problem and enquired if increased enforcement, installation of "your speed" signs or potentially adding this section of roadway to the "Vision Zero" Project could be considered.

At the request of His Worship the Mayor, the City Manager responded that, with no homes fronting the street in this area, the setting presented itself for vehicles to travel at a higher rate of speed. He advised that the availability of both human resources and speed radar boards be decreased by the upcoming campaign on reduced speeds in select neighbourhoods; however, he agreed to have this area monitored as often as possible.

(61) DOGS OFF-LEASH IN JACOBSON PARK

Councillor Splett advised that the number of dogs being allowed to be off-leash in Jacobson Park was becoming a safety concern and enquired if this situation could be addressed as soon as possible.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

WARD 1 MEETING - MAY 25, 2023

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Councillor Karrouze reminded everyone that a Ward 1 meeting was to take place on Thursday, May 25, 2023 at the Riverbank Discovery Centre beginning at 7:00 p.m. and welcomed all to attend.

OUR JOURNEY

---

Councillor Desjarlais announced that Brandon University, Assiniboine Community College and Brandon School Division were collaborating to hold the third annual Our Journey celebration of Indigenous students' success on May 31, 2023. He noted that the event was to be held at the Riverbank Discovery Centre and would have two sessions, first held from 11:00 a.m. - 2:00 p.m. and the second from 5:00 - 8:00 p.m. with the public welcome to attend.

GRANTS REVIEW

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Councillor Luebke reminded non-profit organizations that applications for the 2024 Grants Review Committee were being accepted until June 30, 2023. He noted that the application form could be accessed on the Brandon.ca homepage or from the Legislative Services Department on the second floor of City Hall and that applications could be submitted online or in-person to same. Councillor Luebke emphasized the deadline of June 30, 2023 as the application period was earlier than in the 2022 year.

GENERAL BUSINESS:

(A) APPLICATION TO SUBDIVIDE 1801/1901 1ST STREET, 1800/1835 DENNIS STREET, 1800/1900 RUSSELL STREET, AND 1820/1840 FREDERICK STREET

---

Submitted for consideration was a report from the Legislative Services Department dated May 5, 2023 with respect to the above.

Tame-Cameron

337 That the application to subdivide the following lots:

- Lots 1/38, Block 32, Plan 278 BLTO, commonly known as 1801 1st Street;
- Lots 1/13 and 15/38, Block 31, Plan 278 BLTO, commonly known as 1800 Dennis Street;
- Lot 14, Block 31, Plan 278 BLTO, commonly known as 1835 Dennis Street;
- Lots 1/19, Block 30, Plan 278 BLTO, commonly known as 1800 Russell Street;

Lots 30/38, Block 30, Plan 278 BLTO, commonly known as 1820 Frederick Street;  
Lots 20/27, Block 30, Plan 278 BLTO, commonly known as 1840 Frederick Street;  
Block 33, Plan 278 BLTO, commonly known as 1901 1st Street; and  
Lots 1/40, Block 35, Plan 278 BLTO, commonly known as 1900 Russell Street;

to create 143 bareland condominium units, a public road, and public reserve be approved subject to the owner or successor:

1. Receiving third reading to By-law No. 7350 (Z-04-23) to rezone the property from Development Reserve (DR) to Residential Low Density (RLD), Residential Moderate Density (RMD) and Open Space (OS) Zones;
2. Registering the road closure for the historical grid system in series with the subdivision.
3. Receiving approval for street names and registering the street names with the subdivision.
4. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, BellMTS, and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the subdivision. CARRIED.

(B) APPLICATION TO SUBDIVIDE - 1202 & 1220 17TH STREET EAST

Considered was a report from the Planning and Buildings Department dated May 3, 2023 with respect to the above.

Tame-Parker

338 That application 4500-23-731 to subdivide 1202 and 1220 17th Street East (Part Lots 26 and 41, Plan 1489 and Part Lot 2, Plan 43205) be approved subject to the owner:

1. Providing written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement to the satisfaction of Manitoba Hydro, and registering the easement agreement in series with the plan of subdivision;

And further, that subject to meeting all other necessary conditions and requirements of subdivision, that the designated signing officers are authorized to sign and seal the Final Certificate of Approval. CARRIED.

(C) CITY OF BRANDON CLIMATE CHANGE ACTION PLAN

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Considered was a report from the Environmental Initiatives Coordinator dated April 14, 2023 with respect to the above.

Desjarlais-Cameron

339 That Council adopt-in-principle the Climate Change Action Plan as presented by the Environmental Initiatives Coordinator on May 15, 2023. CARRIED.

(D) SPEED LIMIT REDUCTION STUDY - PHASE 2 UPDATES

---

City Council considered a report from the Engineering Services Department dated May 3, 2023 with respect to the above.

Luebke-Splett

340 That the presentation on Updates to Speed Limit Reductions Phase 2 be received. CARRIED.

Submitted for consideration was a report from the Engineering Services Department dated May 3, 2023 with respect to the above.

BY-LAWS:

NO. 7354 TO AMEND TARIFF OF FARES FOR METERED TAXIS  
2ND & 3RD READING

---

City Council considered a report from the Legislative Services Department dated May 10, 2023 with respect to the above.

Cameron-Parker

341 That By-law No. 7354 to amend By-law No. 6924 establishing a tariff of fares for metered taxicabs in the City of Brandon be read a second time. CARRIED.

Cameron-Parker

342 That By-law No. 7354 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7354 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7358

THE AMEND TAXI MODEL AGE YEAR RESTRICTION  
2ND & 3RD READING

---

Considered was a report from Legislative Services dated May 8, 2023 with respect to the above.

Cameron-Splett

343 That By-law 7358 be amended by adding the following immediately after Section 1(a):

(b) Deleting Section 8.1 in its entirety and substituting the following therefor:

"The tariff of fares, inclusive of GST, which business licensees shall permit their affiliated drivers to charge or collect from passengers carried in a metered taxicab shall be in accordance with the published tariff as established from time to time by the Council of the City of Brandon, and charging of a flat rate fee is not permitted." CARRIED.

Cameron-Splett

344 That By-law No. 7358 to amend By-law No. 6884 to increase the taxicab model age year restriction be read a second time, as amended. CARRIED.

Cameron-Splett

345 That By-law 7358 be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7358 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7350

TO REZONE PROPERTY LOCATED AT PART OF 1801 AND 1901 1ST STREET  
2ND & 3RD READING

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Considered was a report from the Legislative Services Department dated May 5, 2023 with respect to the above.

Tame-Splett

346 That By-law No. 7350 to rezone part of 1801 and 1901 1st Street, 1800 and 1835 Dennis Street, 1800 and 1900 Russell Street, and 1820 and 1840 Frederick Street from Development Reserve (DR) to Residential Low Density (RLD), Residential Moderate Density (RMD) and Parks & Recreation (PR) be amended as follows:

- i. By deleting in Section 1 the words: "PR Parks & Recreation" and substituting therefor the words: "OS Open Space";
- ii. Deleting Section 3 in its entirety and substituting therefor:

"3. This By-law will come into force when the City of Brandon Planning & Buildings Department receives written confirmation that the plan for Subdivision Application 4500-23-730 is registered in the Brandon Land Titles Office.

4. This By-law will be repealed without coming into force three years after the date of this By-law's adoption unless the City of Brandon Planning & Buildings Department receives written confirmation that the plan for Subdivision Application 4500-23-730 is registered in the Brandon Land Titles Office, or the applicant applies for an extension of time before the expiration of the three-year

period to register Subdivision Application 4500-23-730 and Council approves the extension.”

- iii. Replacing Schedule "A" of this By-law with Schedule "A" as shown on Attachment A-2 of the supplemental report. LOST.

Tame-Splett

347 That By-law No. 7350 to rezone part of 1801 and 1901 1st Street, 1800 and 1835 Dennis Street, 1800 and 1900 Russell Street, and 1820 and 1840 Frederick Street from Development Reserve (DR) to Residential Low Density (RLD), Residential Moderate Density (RMD) and Parks & Recreation (PR) be amended by deleting in Section 1 the words "PR Parks & Recreation" and substituting therefor the words: "OS Open Space". CARRIED.

Cameron-Splett

348 That By-law No. 7350, as amended, be read a second time. CARRIED.

Cameron-Splett

349 That third reading of this by-law be held in abeyance pending the owner or successor:

1. Submitting an updated Phasing Plan and Subdivision Application Map to the satisfaction of City of Brandon Engineering Department; and
2. Entering into a Development Agreement with the City of Brandon with conditions as set out in Attachment B of the supplementary report. CARRIED AS AMENDED.

AMENDMENT

Desjarlais-Luebke

350 That Attachment B of the supplementary report in the above motion be amended by deleting Condition 15 in its entirety and substituting therefor:

"15. The developer agrees that development charges for stage 1 be paid at the time of execution of the development agreement and that development charges for future stages be due prior to the issuance of a development permit and/or the first building permit for each stage in accordance with the current fee schedule at the time of application. Additional development charges will be charged against any future buildings and will be applies at the time of issuance of a building permit." CARRIED.

Considered was a report from the Legislative Services Department dated May 10, 2023 with respect to the above.

Cameron-Desjarlais

351 That By-law No. 7357 to close and convey a portion of 20th street North lying between Block 2 and 3, Plan 229 BLTO and located south of McGregor Avenue, be read a second time. CARRIED.

Cameron-Splett

352 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7357 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7359 TO REZONE THE PROPERTY LOCATED AT 923 10TH STREET

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City Council considered a report from the Planning and Buildings Department dated May 3, 2023 with respect to the above.

Luebke-Parker

353 That By-law No. 7359 to rezone property located at 923 10th Street (Lots 7 & 8, Block 45, Plan 16 BLTO) from Residential Low Density (RLD) to Commercial Neighborhood (CN) be read a first time. CARRIED.

GIVING OF NOTICE:

(A) BY-LAW NO. 6565 REVIEW

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In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Luebke gave notice of his intent to introduce at the June 5, 2023 regular meeting of Council, a motion with respect to a review of Schedule A of By-law No. 6565 regarding the Western Manitoba Regional Library.

ADJOURN:

Luebke-Hildebrand

That the meeting do now adjourn. (10:00 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 5, 2023  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shaun Cameron

**ADOPTION OF AGENDA:**

AMENDMENT

Luebke-Parker

354 That the Agenda for the regular meeting of City Council to be held on Monday, June 5, 2023 be amended by removing item A under general business. CARRIED.

Luebke-Desjarlais

355 That the Agenda for the regular meeting of City Council to be held on Monday, June 5, 2023 be adopted as amended. CARRIED AS AMENDED.

**RECOGNITIONS:**

(A) TEAM CANADA

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Councillor Hildebrand extended congratulations to Team Canada, of which Councillor Tyson Tame was a member, on winning their event at the 2023 VNEA World Pool Championships.

**CONFIRMATION OF MINUTES:**

Splett-Karrouze

356 That the Minutes of the Special Meeting of City Council held Thursday, May 11, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Hildebrand

357 That the Minutes of the Special Meeting of City Council held Monday, May 15, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Parker

358 That the Minutes of the Regular Meeting of City Council held Monday, May 15, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) 2023 SUMMER SOULSTICE BLOCK PARTY

---

Kate Hill appeared before City Council with respect to Community Event Designation for the Summer Soulstice Block Party to be held June 23, 2023.

Desjarlais-Luebke

359 That the presentation by Kate Hill on behalf of Section 6 Brewing Co. with respect to the designation of the Summer Soulstice Block Party as a Community Event be received. CARRIED.

Desjarlais-Karrouze

360 That the 2023 Summer Soulstice Block Party to be held Friday, June 23, 2023 on Princess Avenue be designated as a Community Event in the City of Brandon. CARRIED.

(B) ROSS ROBINSON - COMMUNITY MOBILIZATION WESTMAN

---

Ross Robinson appeared before Council with respect to an update on the Community Mobilization Westman (CMW) Steering Committee and to request funding in support of the HUB coordinator position. He provided an overview of what Community Mobilization meant for Brandon and the role of CMW with assisting vulnerable persons find supports. He provided an overview of the CMW's approach to supporting individuals and how the HUB coordinator was considered instrumental to working within the community.

Mr. Robinson advised that a professional probation officer had been seconded from the Department of Justice to work with the CMW until September 2023, but this had recently been shortened to June 30, 2023. He noted that the committee wished to retain

this staff member in a permanent capacity with CMW but current funding from the province would not cover the required compensation. Mr. Robinson requested that City Council approve a one-time funding request of \$30,000 to assist in retaining the staff member and avoid disruptions to CMW services, until permanent funding agreements could be reached.

Police Chief Balcaen appeared before Council to speak in support of the CMW Steering Committee and the request for funding.

Desjarlais-Karrouze

361 That the presentation by Ross Robinson with respect to an update on the Community Mobilization Westman Steering Committee be received.

And further that City Council supports the funding request from Community Mobilization Westman for a one-time financial support of \$30,000.00. This funding would be accommodated with in the City of Brandon Operating Budget for 2023. The City of Brandon has received additional funding from the Province of Manitoba for 2.3 million dollars that could be used to offset this request should there not be available funds in the 2023 operating budget. CARRIED.

(C) GRANT HAMILTON - WALKING THE WALK IN SMALLER CITIES

Grant Hamilton and Dr. Rachel Herron appeared before City Council with respect to a newly formed "Walking the Walk in Smaller Cities" research partnership between the City of Brandon, Brandon University, and Prairie Mountain Health. Mr. Hamilton outlined what the partnership aimed to achieve with respect to encouraging the use of public spaces and active transportations. He noted the benefits of investing in public spaces and active transportation as well as how Brandon was well suited for the initiative.

Dr. Herron provided an overview of the individual members with respect to the various involved partners. She noted that the current team composition had been determined by the federal requirements but that further partnerships being sought with community organizations to improve representation in the consultation process. Further, she noted that funding had be approved from the federal government which had enabled the hiring of a summer research assistant. They concluded by outlining an anticipated timeline for the research to complete a review of active transportation options and public spaces in Brandon, followed by the development of solutions suited to the community's wants and needs.

Desjarlais-Luebke

362 That the presentation by Grant Hamilton with respect to "Walking the Walk in Smaller Cities" be received. CARRIED.

PUBLIC HEARINGS:

(A) PUBLIC HEARING - BY-LAW NO. 7356 - TO CLOSE AND CONVEY A PORTION OF 39TH STREET BETWEEN BLOCK 1 AND 2, PLAN NO. 269 BLTO

City Council sat to hear representation with respect to the closure and conveyance of a portion of 39th Street between Block 1 and 2, Plan No. 269 BLTO located south of Victoria Avenue.

Hildebrand-Fawcett

363 That the Public Hearing for By-law No. 7356 to close and convey a portion of 39th Street between Block 1 and 2, Plan No. 269 BLTO located south of Victoria Avenue be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) WESTERN MANITOBA CENTENNIAL AUDITORIUM      VERBAL      JUNE 5, 2023

Councillor Parker provided a verbal report from the recent meeting of the Western Manitoba Centennial Auditorium held on May 17, 2023. He noted that topics of discussion included an overview of events held in May and scheduled to occur in June and July. He noted that work continued with the Province of Manitoba on a sustainability study regarding the auditorium and that a presentation would come to City Council in the coming months.

Councillor Parker concluded by advising that the sound system capital project was awaiting funding approval from the Province and that City Council would be informed once a response was received with respect to the funding application.

(B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL      VERBAL      JUNE 5, 2023

Councillor Luebke provided a verbal report from the recent meeting of the Brandon Urban Aboriginal Peoples' Council held on May 25, 2023. He advised that a presentation had been received from representatives of the Manitoban Office of the Ombudsman with respect to their services. He also announced that elections for Chair and Vice-chair were held with members Chief Jennifer Bone and Jeanine Pelletier being elected respectively.

Councillor Luebke concluded by noting that the City Manager had provided a presentation to BUAPC regarding next steps associated with the tabled City Council motion acknowledging Residential Schools as genocide as well as a review of how the City of Brandon had been acting on the Truth and Reconciliation Commission calls to action.

(C) KEYSTONE CENTRE      VERBAL      JUNE 5, 2023

Councillor Luebke provided a verbal report from the meeting of the Keystone Centre board of directors held on May 25, 2023. He noted that topics of discussion included the awarding of a tender for master site planning, reviews of the 2023/24 draft budget and 5-year capital plan, and an outline of the current fiscal year. He stated that there was an operating loss but reminded Council that this was expected as part of the 2022/23 pandemic recovery.

Councillor Luebke concluded by reminding everyone that the Manitoba Summer Fair was to take place from July 7th to 10th with more attractions returning than previous years.

(D) AGE FRIENDLY      VERBAL      JUNE 5, 2023

Councillor Hildebrand provided a verbal report from the recent meeting of the Age Friendly Committee held on May 18, 2023. He advised that discussion focused on the on-going hiring process for a program assistant and the various initiatives that the position would undertake.

Luebke-Splett

364      That the verbal reports from the Western Manitoba Centennial Auditorium, Brandon Urban Aboriginal Peoples' Council, Keystone Centre and the Age Friendly Committee be received. CARRIED.

ENQUIRIES:

(62) ROAD REPAIRS ON BRANDON AVENUE

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Councillor Hildebrand advised that Brandon Avenue continued to be in poor condition despite some repairs having been completed. He enquired when the road was expected to be fully repaired.

At the request of His Worship the Mayor, the City Manager responded that the contractor was to return to the site shortly to complete the temporary repairs with Brandon Avenue from 26th Street to 18th Street scheduled to be repaved later this summer.

(63) PROVINCIAL TRANSFER OF \$2.3M FOR MUNICIPAL OPERATION FUNDING - UPDATE

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Councillor Luebke requested an update on the \$2.3M transfer of funds from the Provincial Government for unconditional municipal operating funding. He enquired as to the potential loss of interest earnings by not having these funds allocated to reserves.

At the request of His Worship the Mayor, the City Manager responded that the additional \$2.3M transfer payment from the Provincial Government was currently unbudgeted and had not been allocated to a specific reserve or project. He explained that there was no requirement to specifically allocate this funding and the incremental revenue would generate a 2023 general operating surplus and be transferred to reserves. Mr. Bowles noted that the grant was paid in increments throughout the year and to date the City of Brandon had received \$1.8 Million. The City Manager confirmed that interest earned is accumulated based on the daily bank account balance and, as all interest earned is allocated to reserves there were no negative consequences by not allocating the funds to reserves at this time.

Councillor Luebke then requested that this item be discussed at the next Audit and Finance Committee meeting and a report on same be brought back to City Council.

His Worship the Mayor agreed to have this matter added to the agenda for the next meeting and provide an update to City Council following the meeting.

(64) IMAGE CAPTURING ENFORCEMENT - AMENDMENT TO HIGHWAY TRAFFIC ACT UPDATE

---

Councillor Luebke referred to a motion that was passed at the June 20, 2022 meeting whereby a formal request was to be made to the Province of Manitoba with respect to a formal request being made to the Province of Manitoba for an amendment to the

Highway Traffic Act to authorize the City of Brandon and the Brandon Police Service to use image capturing enforcement. Councillor Luebke noted that, to date no response had been received and requested a summary of actions taken in relation to this motion as well as the intended plan of action for the future.

At the request of His Worship the Mayor the City Manager responded that letters had been sent to the Minister of Transportation and Infrastructure on February 6 and April 6, 2023 with no response received to date. He confirmed that Administration would continue to follow up with the Minister's Office until a response was received.

(65) CROSSWALK CONCERNS - PRINCESS AVENUE AND 12TH STREET

Councillor Desjarlais advised that with Section 6 Brewery now open there had been a significant increase in pedestrian traffic crossing Princess Avenue to go between Section 6 and the Dock. He noted that there had been some near misses with vehicles at the crosswalk at 12th Street and Princess Avenue and enquired if increased signage could be installed to encourage traffic to slow down or stop in this area.

His Worship the Mayor agreed to take this matter under advisement.

(66) DITCH BETWEEN LYNDALE DRIVE AND 18TH STREET - GRASS BUILD-UP

Councillor Splett raised concerns that the grass in the ditch between Lyndale Drive and 18th Street had been mowed but left there with the potential to clog the drains should there be a significant rainfall in the near future. He enquired if same could be looked at and cleaned up as soon as possible.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

POLICE BOARD MEETING - FRIDAY, JUNE 9, 2023

Councillor Berry announced that a meeting of the Brandon Police Board was to take place at City Hall in the Council Chambers at 12:00 p.m. on Friday, June 9, 2023. He noted that the meeting was open to the public and invited residents to attend. He reminded everyone that this would be Chief Wayne Balcaen's last Police Board meeting before retiring and encouraged everyone to attend to give him well wishes.



#### RIVERHEIGHTS NEIGHBORHOOD SPEED LIMIT

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Councillor Cullen reminded residents that the Riverheights neighborhood was taking part in the Mission Zero reduction of speed limits in residential areas to 40km/h. He advised that new signage was up in the area and for residents to be aware of the reduced limits.

Councillor Cullen noted that feedback on the reduced speed limits could be directed to the Traffic & Transportation Planner via contact information included in notices distributed to affected residents.

#### YOUTH ACTIVITY CENTRES (YAC) KICK OFF

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Councillor Parker reminded residents that the Youth Activity Centre (YAC) program was to hold a summer kick-off BBQ on Wednesday, June 7, 2023 between 3:30 p.m. to 7:00p.m. at the East-End Community Centre. The event was to be come-and-go with hot dogs and beverages available for purchase with proceeds going to support YAC. He noted that if raining the event would be moved to the following day.

#### WESTMAN VOLT HOCKEY

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Mayor Fawcett congratulated the Westman VOLT Hockey team on winning the Division 2 Championship at the first North American VOLT Hockey tournament held in Toronto. He noted that the Brandon-based team had a strong showing and bested competition from cities across Canada.

#### GENERAL BUSINESS:

Nil

#### BY-LAWS:

#### NO. 7279 TO AMEND BUILDING SAFETY AND PROPERTY STANDARDS BY-LAW 3RD READING

---

City Council considered a report from the Planning & Buildings Department dated May 10, 2023 with respect to the above.

Parker-Tame

365 That By-law No. 7279, to amend Building Safety and Property Standards By-law No. 6060 to relocate clauses to the Community Standards By-law and update content of the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7279 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7282 COMMUNITY STANDARDS BY-LAW  
AMENDMENT  
3RD READING

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Considered was a report from the Chief of Police dated May 16, 2023 with respect to the above.

Luebke-Splett

366 That Community Standards By-law No. 7282 be tabled. CARRIED.

NO. 7279 TO RESCIND MOTION NO. 365 - 3RD READING OF BY-LAW NO. 7279 TO AMEND  
BUILDING SAFETY AND PROPERTY STANDARDS BY-LAW NO. 6060

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Cullen-Desjarlais

367 To rescind Motion No. 365 3rd Reading of By-law No. 7279 to amend Building Safety and Property Standards By-law No. 6060. CARRIED.

NO. 7351 TO AMEND COMPLIANCE BY-LAW NO. 7198 - COMMUNITY STANDARDS  
1ST READING

---

City Council considered a report from the Chief of Police dated May 16, 2023 with respect to the above.

Luebke-Splett

368 That By-law No. 7351 to amend Compliance By-law No. 7198 regarding community standards be read a first time. CARRIED.

NO. 7356 TO CLOSE AND CONVEY A PORTION OF 39TH STREET  
2ND & 3RD READING

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Considered was a report from the Legislative Services Department dated May 26, 2023 with respect to the above.

Cullen-Parker

369 That By-law No. 7356 to close and convey a portion of 39th Street lying between Block 1 and 2, Plan 269 BLTO located south of Victoria Avenue, be read a second time. CARRIED.

Cullen-Parker

370 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7356 third reading.

NO. 7361 TO REZONE PROPERTY LOCATED AT 1, 3, AND 5 CROCUS GARDENS ROAD  
1ST READING

---

Submitted for consideration was a report from the Planning and Buildings Department dated May 24, 2023 with respect to the above.

Luebke-Tame

371 That By-law No. 7361 to rezone properties located at 1, 3, and 5 Crocus Gardens Road (Lot 6/8 Plan 41919BLTO) from Residential Moderate Density (RMD) to Educational and Institutional (EI) be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:50 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY,  
JUNE 7, 2023 AT 12:00 PM IN BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

**ABSENT:** Councillor Shawn Berry, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Tyson Tame

It was noted that in accordance with Section 109 of Procedure By-law No 6634, members of Council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on May 18, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider downtown initiatives.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Cameron-Splett**

372 That City Council resolve itself into a Committee of the Whole Meeting Closed to the public to discuss downtown initiatives. CARRIED.

**IN COMMITTEE:**

(A) **DOWNTOWN INITIATIVES**

---

Considered was a report from the Housing and Wellness Coordinator, and a report from the Director of Planning & Buildings with respect to the above.

**Splett-Luebke**

373 That City Council resolve itself into open session. CARRIED.

ADJOURN:

Luebke-Splett

That the meeting do now adjourn. (1:00 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 12, 2023  
AT 7:00 PM IN THE COUNCILLORS' MEETING ROOM, CIVIC ADMINISTRATION BUILDING,  
BRANDON, MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Barry Cullen, Councillor Tyson Tame

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on May 1, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to consider the City Manager's review.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Cameron-Parker

374 That City Council resolve itself into a Committee of the Whole Meeting Closed to the public to discuss personnel matters. CARRIED.

IN COMMITTEE:

(A) CITY MANAGER REVIEW

---

Cameron-Hildebrand

375 That City Council resolve itself into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:45 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 19, 2023  
AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on June 16, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider the Western Manitoba Library Agreement and Sportsplex Arena.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Parker-Splett

376 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a legal matters. CARRIED.

IN COMMITTEE:

(A) WESTERN MANITOBA REGIONAL LIBRARY AGREEMENT

---

Submitted for consideration was a report from the Legislative Services Department dated June 15, 2023 with respect to the above.

(B) SPORTSPLEX ARENA UPDATE

---

Considered was a presentation from the General Manager of Operations with respect to the above.

Splett-Parker

377 That Council resolve into open session. CARRIED.



ADJOURN:

Berry-Luebke

That this meeting do now adjourn. (6:56 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 19, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Tyson Tame

ADOPTION OF AGENDA:

Parker-Splett

378 That the Agenda for the regular meeting of City Council to be held on Monday, June 19, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cameron-Cullen

379 That the Minutes of the Regular Meeting of City Council held Monday, June 5, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Parker

380 That the Minutes of the Special Meeting of City Council held Wednesday, June 7, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Karrouze

381 That the Minutes of the Special Meeting of City Council held Monday, June 12, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) YOUTH ACTIVITY CENTRE

---

Julia Greer, Emma Sul and Seth Dancel appeared before Council with respect to the Youth Activity Centre (YAC) 2023 summer program. They provided an overview of the activities and events that are put on every summer with the YAC program. They noted that there are three YAC locations in Brandon with Yac East & West being for youth aged 9 to 14 and YAC Junior for ages 7 to 9. They thanked various businesses and

organizations, including the City of Brandon, for both financial and material support in running the program every summer.

It was noted that in 2022, 823 youth registered with YAC and had an attendance of 6867 over 38 days. They concluded by stating that YAC positively impacts the lives of youth and staff alike and played a video in which youth participants spoke of their experiences at YAC in summer 2022.

Cameron-Splett

382 That the presentation from Brette Olsen with respect to the Youth Activity Centre be received. CARRIED.

(B) JENNIFER WATSON - SALAMANDER MUSIC FESTIVAL

Jennifer Watson appeared before City Council with respect to introducing the first Salamander Summer Music Festival. She advised Council that the festival was a new three-day event to be held at Rideau Park from July 21 - 23, 2023. She noted that the festival was organized by a not-for-profit committee for the purpose of celebrating arts, creativity and culture in the community and provided an overview of each day's scheduled events and local artists. She concluded by thanking the event's partners for financial support and the City of Brandon for assisting in organizing the festival's location and permits.

Parker-Splett

383 That the presentation from Jennifer Watson with respect to the Salamander Music Festival be received. CARRIED.

(C) RYAN NICKEL - HOUSING ACCELERATOR FUND

Ryan Nickel, Director of Planning & Buildings, appeared before City Council with respect to the City of Brandon submitting an application to the Housing Accelerator Fund. He provided an overview of the federal program created to address housing shortages across Canada and Brandon's eligibility for funding. He outlined objectives of the fund, the requirements that were to be graded related to the application, and how the program evaluated the creation of affordable housings in relation to growth.

Mr. Nickel advised Council of the intention to submit an application to the fund for the City of Brandon by July 2023. He noted the criteria Brandon fulfilled as an applicant and the competitive nature of the process. He stated that the City would be required to commit to seven initiatives related to housing but that these may not necessarily require funding to accomplish. He advised of several potential areas of action that were

available to the City but stressed that the actions had to be significant in impact to be considered a competitive submission. Mr. Nickel concluded by advising that the application was in its preliminary stages and that he would appear before Council at a later date to present a recommended short-list of actions for consideration.

Splett-Cameron

384 That the presentation from Ryan Nickel with respect to the Housing Accelerator Fund be accepted. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) HEALTH CHECKS

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Meryl Orth, Janis Evans, and Rhonda Orth appeared before Council with respect to an update on Brandon Health Checks and a request for increased engagement between the City of Brandon and the Health Checks Steering Committee. Ms. Orth provided a history of the Health Checks organization and its objectives with respect to assisting the aging community. Ms. Evans highlighted successful events organized by the Steering Committee, in-person as well as virtual, that had high attendance amongst service organizations. She encouraged residents seeking more information to go to their website at brandonmbhealthchecks.ca.

Ms. Orth concluded by requesting that City Council consider having representation on the Health Checks Steering Committee, assisting in advertising Health Checks events and having various departments present at same. She outlined several benefits to the increased involvement, noting that that City of Brandon staff had been regularly involved in events throughout recent years.

Karrouze-Hildebrand

385 That the presentation from Meryl Orth, Janis Evens and Rhonda Orth with respect to Health Checks be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AGE FRIENDLY VERBAL JUNE 19, 2023

Councillor Karrouze provided a verbal report for the meeting of the Age Friendly Committee held on June 15, 2023, which was noted to have coincided with the International Day for Awareness of Elder Abuse. She advised that an event was held at Stanley Park for the occasion, which was well attended by the public. Councillor Karrouze noted that topics of discussion at the meeting included how to assist fourth-year nursing students in earning practicum hours, the hiring of a contract employee to assist the Committee, and the participation in Truth & Reconciliation Week.

(B) BRANDON POLICE BOARD VERBAL JUNE 19, 2023

Councillor Berry provided a verbal report from the Police Board meeting that took place on June 9, 2023. He noted that at the meeting a life-saving award was presented to Cst. Mike Baranyk, who was off-duty when he saved a local woman from choking. Other items included the Cadet program to begin patrolling in early July and the opening of the downtown office.

Councillor Berry advised that the Board had received notice of retirement from Police Chief Wayne Balcaen to be effective June 23, 2023. He noted that a come-and-go reception was to be held on Thursday, June 22nd at the Brandon Armoury from 2:00 p.m. - 4:00 p.m. and invited well-wishers to attend. Further to this, he announced that the Police Board had appointed Deputy-Chief Randy Lewis to be Acting-Chief until the hiring of the replacement.

Mayor Fawcett and City Council recognized Chief Balcaen for his years of service and positive impact on the community and wished him well in future endeavors.

(C) WESTERN MANITOBA REGIONAL LIBRARY VERBAL JUNE 19, 2023

Councillor Cameron provided a verbal report from the meeting of the Western Manitoba Regional Library held at the Hartney Branch on May 17, 2023. He advised that discussion focused on several grants received by the WMRL for various improvements to several library locations. Councillor Cameron noted that further topics of discussion included security at the downtown Brandon location and a funding model for the WMRL.

(D) COMMITTEE OF THE WHOLE                      VERBAL                      JUNE 19, 2023

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The City Clerk advised that City Council had met in a closed Committee of the Whole meeting on June 19, 2023 to discuss a report with respect to negotiations relating to the Western Manitoba Regional Library agreement. She noted that a recommendation was to be brought forward by Councillor Luebke for consideration.

Luebke-Parker

386                      That Administration work with the Western Manitoba Regional Library to review a needs analysis and service assessment; Governance, organizational structure and financial reviews; and strategic service plan and report back to City Council. CARRIED.

Berry-Cullen

387                      That the verbal reports from the Age Friendly Committee, Brandon Police Board, Western Manitoba Regional Library, and Committee of the Whole be received. CARRIED.

ENQUIRIES:

(67)                      WALKING PATH CROSSINGS

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Councillor Berry advised that many people using the walking paths, whether for cycling or walking, were not stopping and checking for traffic before crossing at busy intersection. He enquired if the word "STOP" could be painted right on the walking paths at these intersections as a reminder to stop and look before crossing the roadway.

At the request of His Worship the Mayor, the City Manager responded that with limited resources available and work plans already set for the season, this work would not be completed this year, however it would be taken under advisement for future years.

(68)                      LANDFILL HOURS

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Councillor Berry acknowledged the need to reduce the landfill hours due to a shortage of certified staff; however, he questioned whether a Sunday closure was the best option. He noted that many residents completed home projects on the weekends and required access to the landfill on Sundays and enquired if consideration could be given to closing the landfill Mondays rather than Sundays.

At the request of His Worship the Mayor, the City Manager responded that, an analysis of historical data conducted as part of the review of landfill hours clearly indicated that

a Sunday closure was the least impactful on the customer base. Mr. Bowles advised that a weekday closure was not feasible due to the adverse affects of same on the large commercial customer base accessing the landfill. Mr. Bowles added that the change in hours still provided residents access to the landfill on Wednesday and Thursday evenings as well as Saturday during the day. The City Manager confirmed that, should the staffing situation improve, the hours could be expanded with first consideration being given to additional hours on weekends.

Further to this issue Councillor Berry requested a report be provided to City Council, preferably by the July meeting, outlining what steps needed to be taken to ensure certified staff were available to maintain operations at the landfill site.

Councillor Desjarlais enquired if consideration could also be given to operating the landfill limited hours on Sundays for residents only to drop off certain materials such as grass clippings, yard waste and household materials.

His Worship the Mayor agreed to take these matters under advisement.

(69) UPDATE ON IMAGE CAPTURING ENFORCEMENT - AMENDMENT TO HIGHWAY TRAFFIC ACT

Councillor Luebke referred to a previous enquiry with respect to an update on a formal request made to the Province of Manitoba for an amendment to the Highway Traffic Act to authorize the City of Brandon and the Brandon Police Service to use image capturing enforcement. Councillor Luebke enquired if a response to same had been received.

At the request of His Worship the Mayor, the City Manager responded that a response from Transportation and Infrastructure Assistant Deputy Minister Kristine Seier confirmed receipt of the request and advised the matter would be taken under advisement for future consideration. Ms. Seier also confirmed that any changes to would require amendments to the Image Capture Enforcement Regulation, and further, any costs associated with image capturing enforcement would fall solely on the City of Brandon.

(70) SPORTSPLEX ARENA PROGRAMS

Councillor Luebke referred to the Sportsplex ice arena being out of commission for the foreseeable future and enquired if consideration had been given to running some of the more popular Sportsplex programs at another venue such as the Keystone Centre.

At the request of His Worship the Mayor, the City Manager responded that ice had been secured at the Keystone Centre to deliver the Learn to Skate Program Spring Session. He also confirmed that for discussions were underway to secure ice for Learn to Skate and a monthly public skate for Fall 2023 and beyond. Mr. Bowles noted that the Keystone had been accommodating an influx of bookings that would otherwise have been at the Sportsplex, hence, ice availability for public programs was limited.

(71) CP RAIL EXCESSIVE TRAIN DELAYS

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Councillor Desjarlais advised that recently motorists were subjected to three trains blocking traffic on 18th Street and 26th Street for close 45 minutes within a one hour time period. He noted that this was becoming a recurring safety issue and enquired if this issue could be addressed with CP Rail as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that this issue would be discussed with CP Rail and a full report on same provided by the General Manager of Operations at the July 17, 2023 City Council meeting.

ANNOUNCEMENTS:

HIGHWAY 1 ACCIDENT

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Mayor Fawcett recognized the recent fatal accident that occurred on Highway 1 and extended condolences to the families and communities affected by the tragedy.

He thanked first responders for their actions and expressed gratitude to Brandon Fire and Emergency Services as well as Prairie Mountain Health staff for their role in responding to the accident.

JASON NORMINTON - SPECIAL OLYMPICS WORLD GAMES 2023

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Mayor Fawcett recognized that local resident Jason Norminton was in Berlin, German participating in the golf event of the Special Olympics World Games 2023. He noted that Mr. Norminton was a local athlete who had been to several Special Olympics World Games in the past and wished him luck in this years' event.

KELLY MCCRIMMON - STANLEY CUP VICTORY

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Mayor Fawcett congratulated former Brandon resident Kelly McCrimmon, General Manager of the Vegas Golden Knights, on the team recently winning the Stanley Cup.



GENERAL BUSINESS:

(A) SUBDIVISION 4500-23-732 1020 PATRICIA AVENUE

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Submitted for consideration was a report from the Planning and Buildings Department dated June 8, 2023 with respect to the above.

Splett-Parker

388 That application to subdivide (4500-23-732) 1020 Patricia Avenue (Wly 169 Feet Block 8 Plan 320 BLTO) to create one (1) lot in the Residential Large Lot (RLL), be approved subject to the owner or successor:

1. Obtaining a variance for reduced minimum site width and site area for Proposed Lot 2;
2. Mitigating the increased stormwater runoff from Proposed Lot 2 pursuant to the Lot Grading, Drainage and Elevations By-law;
3. Submitting \$20,272.43 to the City of Brandon Planning & Buildings Department for development charges purposes;
4. Submitting \$3,957.01 to the City of Brandon Planning & Buildings Department as a cash-in-lieu of land dedication for public reserve purposes;
5. Submitting written confirmation to the City of Brandon Planning & Buildings Department that the Brandon School Division has received \$283.50 as cash-in-lieu of land dedication for school purposes;
6. Providing written confirmation to the City of Brandon Planning & Buildings Department that taxes for the property to be subdivided, for the previous and current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council; and
7. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision. CARRIED.

(B) EXTENSION REQUEST - SUBDIVISION CONDITIONAL APPROVAL FOR 1230 - 18TH STREET NORTH

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Submitted for consideration was a report from the Planning & Buildings Department dated June 6, 2023 with respect to the above.

Karrouze-Splett

389 That the extension of the Conditional Approval of Subdivision for 1230 – 18th Street N (Lot 29, Plan 20566 BLTO) to June 19, 2024 be approved. CARRIED.

(C) BOARD OF REVISION SECRETARY APPOINTMENT

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Considered was a report from the Legislative Services Department dated June 12, 2023 with respect to the above.

Luebke-Hildebrand

390 That James Maxon be appointed as Secretary to the Board of Revision of the City of Brandon pursuant to Section 35(4) of the Municipal Assessment Act. CARRIED.

BY-LAWS:

NO. 7362 TO AMEND TAX RESERVE ALLOCATIONS - ACCOMMODATION TAX BY-LAW  
1ST READING

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City Council considered a report from the Legislative Services Department dated June 12, 2023 with respect to the above.

Berry-Luebke

391 That By-law No. 7362 to amend Accommodation Tax By-law No. 7014 to correct the Accommodation Tax Reserve Fund allocations be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:44 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 26, 2023  
AT 7:00 PM IN THE COUNCILLORS' MEETING ROOM, CIVIC ADMINISTRATION BUILDING,  
BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Tyson Tame

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on May 1, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider City Services and Personnel Matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Splett-Parker

392 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss personnel, by-law enforcement and legal matters. CARRIED.

GENERAL BUSINESS:

(A) CITY SERVICES AND PERSONNEL MATTERS

---

City Council considered a presentation from Administration with respect to the above.

Parker-Cameron

393 That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:35 p.m.) CARRIED.

---

MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 17, 2023  
AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Kris Desjarlais

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on July 12, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider a real estate matter, Housing Accelerator Fund, and Sportsplex Arena.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Parker-Splett**

394 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a real estate and legal matter. CARRIED.

**IN COMMITTEE:**

(A) **REAL ESTATE - CN LANDS SALE**

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Submitted for consideration was a report from the Planning and Buildings Department with respect to the above.

(B) **HOUSING ACCELERATOR FUND**

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Considered was a presentation from the Planning and Buildings Department with respect to the above.

(C) **RECESS**

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395 **Splett-Hildebrand**

That Council resolve into open session. CARRIED.

Berry-Splett

396 That Council recess the Special Meeting and reconvene following the adjournment of the July 17, 2023 Regular Council Meeting. CARRIED.

(D) SPORTSPLEX ARENA UPDATE

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City Council considered a presentation from Parks and Recreation Services with respect to the above.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (10:53 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JULY 17, 2023  
AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Kris Desjarlais

**ADOPTION OF AGENDA:**

397 Cameron-Splett  
That the Agenda for the regular meeting of City Council to be held on Monday, July 17, 2023 be amended by adding under the Order of General Business, Back Lane Lighting Program. CARRIED.

398 Cameron-Splett  
That the Agenda for the Regular Meeting of July 17, 2023, as amended, be adopted. CARRIED AS AMENDED.

**CONFIRMATION OF MINUTES:**

399 Cullen-Splett  
That the Minutes of the Special Meeting of City Council held Monday, June 19, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

400 Cameron-Luebke  
That the Minutes of the Regular Meeting of City Council held Monday, June 19, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

401 Splett-Parker  
That the Minutes of the Special Meeting of City Council held Monday, June 26, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) JAMES EPP - COMMUNITY STANDARDS BY-LAW

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James Epp, Ward 5 resident, appeared before Council with respect to opposition to the proposed Community Standards By-law. He provided an overview of his concerns regarding the purpose, enforcement and legality of the by-law, raising issue with how the by-law appeared to contain provisions already addressed in the Criminal Code. Mr. Epp asserted that by-laws were not necessary for compliance and suggested that instances of non-compliance would be so infrequent that the City should instead utilize small claims court as a means of enforcement.

Mr. Epp further voiced concerns with the proposed exemption of the City from sections related to snow clearing on sidewalks. He questioned why the City would implement a standard that it also could not meet. Additionally, he outlined where he perceived the proposed by-law infringed on the Charter of Rights and Freedoms. Mr. Epp concluded by asking for an outline of where the fees collected from fines under the by-law would be spent, that giving of third reading to the by-law be reconsidered and that Council respect the Charter in their deliberations.

Cameron-Karrouze

402 That the presentation by James Epp regarding opposition to By-law No. 7282 be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) LORRAINE HACKENSCHMIDT - BRANDON PRIDE VISIBILITY

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Lorraine Hackenschmidt, area resident, questioned the merit of granting a permanent place of representation for LGBTQ+ visibility, as requested by the Brandon Pride delegation, when there are numerous minority and identity groups in the community. She voiced opposition to the City creating a permanent Pride display in Brandon unless consideration was given to other groups as well.

(B) JACKIE WRIGHT - COMMUNITY STANDARDS BY-LAW & OTHER SUGGESTION

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Jackie Wright, area resident, raised concerns with sections pertaining to snow clearing in the proposed Community Standards By-law. She asked Council to consider residents who would be unable to fulfill the time requirement, such as the elderly or those who work multiple jobs, before imposing a deadline.

Ms. Wright further spoke with respect to the request by Brandon Pride for a permanent display in Brandon. She suggested using unused greenspace available to the City to provide display spaces that could be available to Pride as well as any other community groups that may wish to be represented.

(C) ELLIOT OLESON - COMMUNITY STANDARDS BY-LAW

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Elliot Oleson, area resident, spoke in opposition to the proposed Community Standards By-law by raising concerns regarding justice for vulnerable individuals. He stated that the proposed wording of the by-law would in effect criminalize homelessness in Brandon and that the issuance of fines for many offenses was problematic for already vulnerable individuals. He noted that wording the by-law too broadly would result in situations where the provisions could be enforced arbitrarily with too subjective of interpretation. Mr. Oleson raised further issues with the enforceability of the by-law within the jurisdiction as well as what would constitute a lawful request.

Mr. Oleson urged Council not to proceed with passing the Community Standards By-law due to the various associated issues, noting that doing so risked opening the City of Brandon to legal challenge.

(D) DEBBIE KYNOCH - SNOW REMOVAL CONCERNS

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Debbie Kynoch, resident of Ward 10, raised concerns with provisions in the proposed Community Standards By-law regarding snow removal. She advised that seniors and physically disabled residents were unable to remove snow within the time allowed in the proposed by-law. Further to this, Ms. Kynoch spoke to the issue being compounded by the snow that collected along sidewalks and driveways following street plowing. She noted that the street plows cleared her area beyond the time proposed in the by-law and in the process would push snow onto areas that had already been cleared.

HEARING OF DELEGATIONS:

(A) ALY WOWCHUK - BRANDON PRIDE

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Aly Wowchuk, on behalf of Brandon Pride, appeared before City Council with respect to an update on Pride Week 2023 as well as a request for a permanent and visible Pride display within the city. She provided an overview of the Brandon Pride committee, the events it organized, and advocacy efforts Brandon Pride participated in with the 2SLGBTQIA+ community. She noted that Brandon Pride worked within the community but also actively worked with Pride organizations throughout the province.



Ms. Wowchuk outlined some of the sixteen unique events that had occurred throughout Pride Week 2023, noting that the theme had been "Growing Pride on the Prairies". The events ranged from entertainment to educational workshop sessions available to the public. She spoke to the growth of Pride Week events throughout the years, stating that the Pride March destination had changed to Rideau Park to accommodate larger crowds in attendance. She thanked the community for showing up to the events and for the volunteers who made it a success. Ms. Wowchuk concluded by requesting City Council consider creating a permanent display of support for the 2SLGBTQIA+ community and outlined suggestions for the accomplishment of same.

Splett-Karrouze

403 That the presentation by Aly Wowchuk on behalf of Brandon Pride with respect to Pride Week 2023 and 2SLGBTQIA+ visibility be received. CARRIED.

(B) LOIS HORTON & ALEXIA WALTERS - RIBFEST 2023 COMMUNITY EVENT DESIGNATION

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Submitted for consideration was a report from the Legislative Services Department dated June 30, 2023 with respect to the above.

Luebke-Parker

404 That the presentation by Lois Horton and Alexia Walters with respect to Ribfest 2023 Community Event designation be received. CARRIED.

Luebke-Parker

405 That Ribfest 2023 to be held August 11 - 13, 2023 at the Riverbank Discovery Centre be designated as a Community Event in the City of Brandon.

And further that the City of Brandon Operations Department provide assistance to the event organizers in the form of the provision of garbage and recycling bins, as well as, delivery and pick-up as needed, at an estimated cost of \$1,200.

That the above noted gift-in-kind for sanitation services be considered as the City of Brandon's donation to the event, and the request for \$3,000 for sponsorship for music be declined. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE VERBAL JULY 17, 2023

Councillor Luebke provided a verbal report from the meeting of the Keystone Centre held on June 21, 2023. Topics of discussion included the passing of the 2022-2027 Five-Year Capital Plan, post-pandemic resurgence efforts, and projected operating losses that continued to increase due to inflation and other uncontrollable costs. He outlined plans for the Keystone Centre 50th Anniversary celebration and other upcoming events to be held throughout the summer.

Councillor Luebke noted that discussions were held regarding summer ice at the Keystone Centre to make up for the shut-down of ice at the Sportsplex. He advised that the Keystone Centre intended to have one arena with ice available following the Canadian High School Finals Rodeo in August. However, Councillor Luebke noted the costs associated with maintaining ice during summer months and past decisions not to have summer ice due to same.

(B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL JULY 17, 2023

Councillor Luebke provided a verbal report from the meeting of the Brandon Urban Aboriginal Peoples' Council held on June 22, 2023. Topics of discussion focused on reviewing the land acknowledgment for the City of Brandon, a review of National Indigenous Peoples' Day events, and an update on Truth and Reconciliation Week funding.

Councillor Luebke advised that Michele LeTourneau, BUAPC's Community Coordinator, had submitted her resignation in late-June to pursue a professional opportunity elsewhere. He announced that a replacement was already being sought, however for the interim a term contract had been awarded to Aly Wowchuk to ensure the planning for 2023 Truth and Reconciliation Week would be unaffected by the vacancy.

(C) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL JULY 17, 2023

Councillor Splett provided a verbal report for the meeting of the Brandon General Musuem and Archives held on July 4, 2023. He noted that discussion focused on staff reports, the Cultural Centre idea, and grants received. He announced that the speaking

series would be replaced over the summer with walking-tours of Brandon offered throughout July and August. He further noted that the BGMA had a summer student that would be working with the museum on various Truth and Reconciliation items.

(D) AUDIT & FINANCE VERBAL JULY 17, 2023

Councillor Parker provided a verbal report from the meeting of the Audit and Finance Committee held on June 28, 2023. He noted that topics of discussion included the 2022 audited financial statements, the April budget review results, and the Municipal Operating Grant increase received by the City for 2023. He further noted upcoming changes to the Public Sector Accounting Standards that were expected but would not have significant effects to the City's overall reporting of financial performance.

Councillor Parker concluded by advising that the City was projecting a General Fund deficit of \$1.05 million and a Utility Operating Fund deficit of \$1.35 million. The deficits were considered normal for early projections and did not take into consideration the unbudgeted \$2.3 million increase to the Municipal Operating Grant. He noted that the committee had chosen to leave the additional funds in the General Fund and not allocated into reserves so as to allow Council flexibility in the use of same.

(E) COMMITTEE OF THE WHOLE VERBAL July 17, 2023

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Planning and Buildings Department with respect to a land sale whereby a recommendation was made by Councillor Parker and agreed upon by City Council.

Parker-Tame

406 That the City of Brandon sell lands located at 803 Franklin Street, and 802, 803 & 824 Percy Street, as shown in green on Attachment A to 10137335 Manitoba Ltd. for \$13,740.00 plus GST; sell right-of-ways of part College Avenue East, Rideau Street, Franklin Street, Percy Street, and Park Street East, and the public lanes in Blocks 26, 27, 28 and 40, Plan 9 BLTO, as shown in yellow on Attachment A to the 10137335 Manitoba Ltd., with a portion transferring to CN Railway, for \$47,150.00 plus GST; and purchase Lots 16/22 Block 21, Plan 9 BLTO and Lot 20 Block 22, Plan 9 BLTO for \$8,200.00 plus GST, as shown in blue on Attachment A.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

Luebke-Berry

- 407 That the verbal reports from the Keystone Centre Board, Brandon Urban Aboriginal Peoples' Council, Brandon General Museum and Archives, Audit & Finance Committee and Committee of the Whole be received. CARRIED.

ENQUIRIES:

(72) CROSSWALK CONCERNS PRINCESS AVENUE AND 12TH STREET

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Councillor Desjarlais advised that with Section 6 Brewery now open there had been a significant increase in pedestrian traffic crossing Princess Avenue to go between Section 6 and the Dock. He noted that there had been some near misses with vehicles at the crosswalk at 12th Street and Princess Avenue and enquired if increased signage could be installed to encourage traffic to slow down or stop in this area.

At the request of His Worship the Mayor, the City Manager responded that a site analysis of the established crosswalk at 12th Street determined that the crosswalk did not warrant any enhancement at this time. He confirmed that the crosswalk would continue to be evaluated for service levels and if need be, added to the priority list of 18 pedestrian crossings where improvements were currently warranted. The City Manager advised that, while there was not a demonstrated need for crosswalk enhancements, the installation of corner bulb-outs through the use of delineators would push the sidewalk closer to the driving lanes and provide better visibility of pedestrians.

(73) OVERLAND FLOODING IN WARD 3

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Councillor Cullen advised that increased overland flooding had occurred in the Riverheights area during the most recent rain with Confederation Bay, Centennial Boulevard, Lynx Crescent and the intersection of Regent Crescent and E. Fotheringham Drive being the most affected. He enquired if these locations had been listed as hotspots and if a conditional assessment of the storm water infrastructure, inclusive of a video scope in this area could be considered.

At the request of His Worship the Mayor, the City Manager responded that staff had begun monitoring these areas using CCTV cameras with the information captured being shared with the Development Services Department to follow-up on. Mr. Bowles confirmed that Confederation Bay and the intersection of Regent Crescent and E. Fotheringham Drive were the areas of first concern, however, both Centennial Boulevard and Lynx Crescent would be reviewed as well.

(74) ELVISS CRESCENT 34TH STREET LAND EXCHANGE AND SITE CLEAN-UP - UPDATE

Councillor Cameron referred to the recent land swap whereby the City of Brandon had taken over the property at the corner of Elviss Crescent and 34th Street. He noted that residents had expressed concern over condition of the site and enquired if an update could be provided on both the process of the land swap as well as the timeframe for site clean-up.

At the request of His Worship the Mayor, the City Manager responded that the City of Brandon was in the final stages of registration with the Brandon Land Titles Office for this land transfer. With respect to site clean-up the City Manager confirmed that the site would be cleaned up by the end of the week.

(75) UPDATE ON BACK LANE GRADING

Councillor Cameron requested an update on the status of the back lane grading efforts.

At the request of His Worship the Mayor, the City Manager responded that, with the exception of two lanes that required tree trimming prior to maintenance, the annual Spring Maintenance Program, inclusive of calcium application, had now been completed.

(76) PARKING ON MARYLAND AVENUE BETWEEN 26TH STREET AND FALCON CRESCENT

Councillor Splett advised that vehicles parking along the north side of Maryland Avenue between 26th Street and Falcon Crescent while accessing the Community Gardens continued to be a concern as Maryland Avenue as it essentially caused Maryland Avenue to be reduced to one lane. He enquired if this situation could be addressed as soon as possible.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

18U A PROVINCIAL BASEBALL CHAMPIONS

Councillor Hildebrand extended congratulations to the Brandon 18U A baseball team for winning the 2023 Provincials Championship held in Winnipeg for their respective zone. He gave recognition to the players and coaches that were a part of the recent achievement.

## CHILDREN'S BUSINESS FAIR

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Councillor Tame announced that he was honoured to be a judge at the second annual Community Futures Westman Children's Business Fair that was to be held on Saturday, July 22, alongside the farmer's market at the Riverbank Discovery Centre from 10 am to 2 pm. He spoke to the positive opportunity the event provided for young entrepreneurs and encouraged everyone to attend.

## 2023 SOFTBALL CHAMPIONSHIPS

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Councillor Luebke announced that the Ashley Neufeld Softball complex was to host the Softball Manitoba U15 Girls AAA Championships from July 27th to 30th. He added that eight teams were to compete, three of which would qualify for the Softball Canada U15 Girls AAA Championships also to be held at the Ashley Neufeld Softball complex from August 9th to 13th. He noted that the Canada-wide championships would have representation from every province at the event and was the first softball championship to be held in Brandon in over twenty-years.

## KEYSTONE SUMMER EVENTS

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Councillor Luebke invited residents to attend upcoming summer events taking place at the Keystone Centre. These events included the 2023 World Clydesdale Show from July 19th to 23rd and the High School Rodeo Championship from August 3rd to 5th.

## STANLEY CUP VISIT

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Councillor Luebke announced that the Stanley Cup would be available for public viewing in the Manitoba Room of the Keystone Centre from 9 am to 1 pm on July 21, 2023.

## SALAMANDER FESTIVAL

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Councillor Parker reminded everyone that the Salamander Music Festival was to take place the following weekend of July 14th to 16th at Rideau Park.

## MULTICULTURAL FESTIVAL

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Mayor Fawcett announced that the Westman Multicultural Festival was to take place on Saturday, July 29, 2023 at the Riverbank Discovery Centre from 10 am to 10 pm. He noted that eight groups were participating with food and entertainment throughout the day and encouraged everyone to attend.

GENERAL BUSINESS:

(A) TRANSIT CONSULTING SERVICES BID AWARD

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City Council considered a report from the Transportation Services Department dated July 12, 2023 with respect to the above.

Cameron-Hildebrand

408 That the bid submitted by Watt Consulting Group to conduct a comprehensive transit review and long-term plan for Brandon Transit as per Proposal and specifications for the cost of \$138,853.90 (net of GST) be accepted.

And further that the additional funding requirements of \$78,853.90 be committed from the Transit Equipment Reserve in 2023 and the matter be referred to the 2024 budget deliberations. CARRIED.

(B) TAX OFFSETTING GRANT FOR JOHN HOWARD SOCIETY OF BRANDON -  
TRANSITIONAL HOUSING

---

City Council considered a report from the Planning & Buildings Department dated June 30, 2023 with respect to the above.

Luebke-Parker

409 That as per Section 2.2 of the Affordable Housing By-law No. 7294, the City of Brandon provide an annual tax off-setting grant to the John Howard Society of Brandon Inc. (JHSB) equal to 100% of the general municipal portion of the annual taxes for a period not to exceed 10 years to support the development of a transitional housing project at 353-16th Street North, subject to the JHSB entering into a funding agreement with the City. CARRIED.

(C) WITHDRAWAL OF PUBLIC HEARING REQUEST TO PUBLIC UTILITIES BOARD FOR  
PROPOSED UTILITY RATES

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Submitted for consideration was a report from the Utility Services Department dated July 6, 2023 with respect to the above.

Splett-Cameron

410 That the City of Brandon's request that the Public Utilities Board hold a public hearing for utility rates as proposed in By-Law No. 7342 be withdrawn. LOST.

(D) SUBDIVISION - 803 FRANKLIN STREET, 802, 803, 812, & 824 PERCY STREET, CN LANDS, STREETS AND LANES

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City Council Considered a report from the Planning & Buildings Department dated June 26, 2023 with respect to the above.

Parker-Splett

411 That subdivision application 4500-23-733 to create three (3) lots at 803 Franklin Street, 802, 803, 812 and 824 Percy Streets, the nearby CN lands, and adjacent Streets and Lanes (Lots 16/20, Block 21; Lots 1/16, 21/40, Port Lots 17/20, and Public Lane [to be closed], Block 26; Lots 1/7, 30/40, Part Lots 8/11 and 26/29, and Public Lane [to be closed], Block 27; Lots 39/40, Part Lots 1/3 and 35/38, and Public Lane [to be closed], Blocks 28 and 40; and College Avenue, Percy Street, Franklin Street, Rideau Street, and Park Avenue [all to be closed], Plan 9 BLTO) be approved, subject to the owner or successor:

1. Entering into a development agreement with the City of Brandon, to be registered in series with the subdivision, with the following conditions:

1. Prior to any development or building permits being issues for this site, the Developer is to enter into an amending development agreement with the City. The City reserves the right to consult with external commenting agencies at the time of development agreement amendment preparation; and
2. The Developer is to mitigate increased stormwater runoff from site providing storage for a 100-year post-development event while limiting discharge to that of a 5-year pre-development event; and

2. Submitting written confirmation to the City of Brandon Planning and Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and Westman Communications Group, and registering the easement agreement along with the easement plan, if required, in series with the plan subdivision. CARRIED.

(E) BACK LANE LIGHTING PROGRAM

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Luebke-Hildebrand

412 That City Council defer this matter to the August 21, 2023 Regular Council Meeting. CARRIED.



BY-LAWS:

NO. 7365 TO CLOSE AND CONVEY PARTS OF COLLEGE AVENUE EAST, RIDEAU, FRANKLIN, PERCY,  
AND PARK AVENUE EAST  
1ST READING

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City Council considered a report from the Planning & Buildings Department dated July 6, 2023 with respect to the above.

Parker-Splett

413 That By-law No. 7365 to close and convey a part of the streets located south of College Avenue East including parts of College Avenue East, Rideau Street, Franklin Street, Percy Street and Park Avenue East, and the public lanes in Blocks 26, 27, 28 and 40, Plan 9 BLTO, be read a first time. CARRIED.

NO. 7282 COMMUNITY STANDARDS BY-LAW  
3RD READING

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Submitted for consideration was a report from the Legislative Services Department dated July 10, 2023 with respect to the above

Luebke-Cameron

414 That Community Standards By-law No. 7282 be amended by:

Deleting Section 2.3.2 in its entirety and substituting therefore the following:

"2.3.2 Every owner and/or occupant of a property shall clear away and remove, or cause to be cleared away and removed, any and all snow or ice from sidewalks adjacent to their property to a condition to provide safe passage by pedestrians." CARRIED.

Luebke-Tame

415 That By-law No. 7282 be further amended by:

Deleting from the definition of loitering the words: "move slowly about" and substitute therefor: "wait around idly". CARRIED.

Karrouze-Cameron

416 That By-law No. 7282 be further amended by deleting Sections 3.3 and 3.4 in their entirety. LOST.

Berry-Cullen

417 That By-law No. 7282 be further amended by:

Deleting from the definition on "PROPERTY" the words "including any buildings" and substitute therefor the words "whether it has building structures or not and regardless of zoning designation that resides within the City limits". CARRIED.

Luebke-Cameron

418 That By-law No. 7282, as amended, be read a third and final time. CARRIED AS AMENDED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7282 third reading.

NO. 7279 TO AMEND BUILDING SAFETY AND PROPERTY STANDARDS BY-LAW NO. 6060  
3RD READING

---

Submitted for consideration was a report from the Planning and Buildings Department dated May 10, 2023 with respect to the above.

Luebke-Splett

419 That By-law No. 7279 to amend Building Safety and Property Standards By-law No. 6060 to relocate clauses to the Community Standards By-law and update content of the By-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7279 third reading.

FOR

AGAINST

- Mayor Jeff Fawcett
- Councillor Shawn Berry
- Councillor Shaun Cameron
- Councillor Barry Cullen
- Councillor Greg Hildebrand
- Councillor Heather Karrouze
- Councillor Bruce Luebke
- Councillor Glen Parker
- Councillor Jason Splett
- Councillor Tyson Tame

NO. 7362 ACCOMMODATION TAX AMENDING BY-LAW  
2ND & 3RD READING

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Considered was a report from the Legislative Services Department dated June 12, 2023 with respect to the above.

Berry-Luebke

420 That By-law No. 7362 to amend Accommodation Tax By-Law No. 7014 to correct the Accommodation Tax Reserve Fund allocations be read a second time. CARRIED.

Berry-Luebke

421 That By-law No. 7362 be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7362 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7364 TO BORROW FUNDS FOR THE PURPOSE OF UPGRADING AND EXPANDING THE CITY'S  
WATER TREATMENT FACILITY  
1ST READING

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City Council considered a report from the Utilities Services Department dated July 5, 2023 with respect to the above.

Cameron-Cullen

422 That By-law No. 7364 to provide for the borrowing and expenditure of funds for the purpose of upgrading and expanding the City's Water Treatment Facility be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (10:23 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY,  
AUGUST 8, 2023 AT 7:00 PM IN BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry, Councillor Kris Desjarlais, Councillor Bruce Luebke, Councillor Glen Parker

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, members of Council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on August 3, 2023 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to hear a presentation on the Vacant and Derelict Buildings By-law.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) VACANT & DERELICT BUILDINGS BY-LAW

---

Submitted for consideration was a presentation from the Manager of Building Safety with respect to the above.

**Cameron-Splett**

423 That the presentation with respect to the Vacant & Derelict Buildings By-law be received. CARRIED.

ADJOURN:

Hildebrand-Cameron

That the meeting do now adjourn. (7:50 p.m.) CARRIED.

---

MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 14, 2023 AT 7:00 PM IN THE COUNCILLORS' MEETING ROOM, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on July 24, 2022 in accordance with the requirements of *The Municipal Act*, all members of City Council were given notice that a Special Meeting would be held this date to discuss City Services and Relations.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**Parker-Hildebrand**

424 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss personnel matters. CARRIED.

**COMMITTEE OF THE WHOLE:**

(A) **CITY SERVICES AND RELATIONS**

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City Council considered a presentation from Administration with respect to the above.

425 **Cullen-Tame**

That Council resolve into open session. CARRIED.

**ADJOURN:**

**Splett-Luebke**

That the meeting do now adjourn. (9:35 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY, AUGUST 16, 2023  
AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON,  
MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Glen Parker

It was noted that in accordance with Section 109 of Procedure By-Law No. 6634, some members of council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on August 2, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider the Sportsplex Needs Assessment.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**COMMITTEE OF THE WHOLE:**

(A) SPORTSPLEX NEEDS ASSESSMENT

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Considered was a report from Parks and Recreation with respect to above.

**ADJOURN:**

Luebke-Splett

That the meeting do now adjourn. (12:48 p.m.) CARRIED.

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MAYOR

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CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 21, 2023 AT 5:45 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on August 16, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear presentations on Planning Commission Procedures and Canada Infrastructure Bank (Nondisclosure Agreement).

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) PLANNING COMMISSION PROCEDURES

---

Considered was a presentation from the Planning and Buildings Department with respect to the above.

Splett-Hildebrand

426 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a legal matter. CARRIED.

(B) CANADA INFRASTRUCTURE BANK (NONDISCLOSURE AGREEMENT)

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Splett-Cameron

427 That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (6:43 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 21, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Parker-Splett  
428 That the Agenda for the Regular Meeting of August 21, 2023 be adopted. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Hildebrand  
429 That the Minutes of the Special Meeting of City Council held Monday, July 17, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Tame  
430 That the Minutes of the Regular Meeting of City Council held Monday, July 17, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Parker  
431 That the Minutes of the Special Meeting of City Council held Tuesday, August 8, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) ROTARY CLUB OF BRANDON - FALL BOOK SALE & COMMUNITY WORK

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Marty Snelling, on behalf of the Rotary Club of Brandon, appeared before Council with respect to the Fall Book Sale and an update on other club activities. He noted that the Rotary Club had recently celebrated 100 years of service in the Brandon area. Mr. Snelling announced that the 2023 Book Sale was to take place from September 7th to 9th at the Victoria Inn Imperial Ballroom, that admission was free, and that children could receive a free book. He provided an overview of various community and

international projects that had been funded by proceeds from previous book sales. He noted that in 2023 there was anticipated to be 75,000 books ready for sale at the event.

Mr. Snelling concluded by outlining ongoing and upcoming projects that the Rotary Club was a contributor. These projects impacted communities both locally and internationally. He noted that a grant had been approved for the Park Community Centre with the purpose of purchasing a stage once renovations were completed. Residents interested in the Rotary Club were encouraged to go to [www.rotaryclubofbrandon.org](http://www.rotaryclubofbrandon.org) for more information.

Desjarlais-Cameron

432 That the presentation by Marty Snelling on behalf of the Rotary Club of Brandon with respect to the Fall Book Sale and community work be received. CARRIED.

(B) OUTDOOR SPORTS FIELD COMPLEX

---

Bryce Wilson, Manager of Parks, and Stefanie Lynch, Project Manager, appeared before Council with an update on the Outdoor Sports Field Complex construction project. They provided a summary of the construction progress and announced that the project was on schedule as well as under-budget during Phase 1 construction. Ms. Lynch noted that challenges associated with the site had resulted in positive design changes that provided a larger area for development. She advised that Phase 2 was being prepared to be tendered in two stages to allow for construction efficiencies and provided an overview of same.

Ms. Lynch provided an overview of various funding contributions and a review of anticipated costs in upcoming phases of construction. Mr. Wilson noted that feedback had been continuously sought by stakeholders and user groups with respect to the project. He outlined on-going discussions regarding the eventual management of the facility as well as potential sponsorship and naming rights opportunities that would be announced once agreements were finalized.

Karrouze-Luebke

433 That the presentation by Bryce Wilson and Stefanie Lynch with respect to the Outdoor Sports Field Complex project update be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) HATCH 2023 MUSIC FESTIVAL - COMMUNITY EVENT DESIGNATION

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City Council considered a report from the Legislative Services Department dated August 3, 2023 with respect to the above.

Cameron-Karrouze

434 That the presentation by Michael Falk with respect to Community Event Designation for Hatch 2023 be received. CARRIED.

Cameron-Karrouze

435 That Hatch 2023 to be held September 8 & 9, 2023 on the Brandon University Campus be designated a Community Event in the City of Brandon. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION - 345 18TH STREET NORTH

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Ryan Nickel, Director of Planning and Buildings, provided an overview of the variance application for 345 18th Street North to change a land use to a use substantially similar to a motel by using the existing motel as a long-term stay Family Reunification Centre. He noted that Planning staff had determined the proposed land-use to be appropriate for the variance application to be approved.

Chantal Klainchar and Lorraine Messing, on behalf of the applicant, provided additional information on the staffing and operations of the proposed facility. They addressed concerns raised by the Planning Commission in the rejection of the variance application at the July 5, 2023 meeting of same. They spoke to the land-use under the application as being similar in nature to the prior use as a motel. Further to this, they outlined modifications that had been made to the facility in ensuring the suitability for the proposed use. They concluded by noting that the application would be a positive impact to the surrounding area in contrast to the prior motel operations.

Cheryl Davis, facility employee, spoke in favour of the application, citing improvements to safety in the area following the Applicant taking over the property. She further spoke to the positive impact the proposed use would have on the community.

Ross Robinson, on behalf of the John Howard Society of Brandon, appeared in opposition to the application, stating that concerns had not been addressed by the applicant. He raised concerns with considering the application to be similar in use to a

motel, and the appropriateness of the location being in a commercial arterial zone. Mr. Robinson stated that the condition of the property and available space to clients was ill-suited for the proposed use. He further raised concerns with the facility beginning operations before receiving approval for the variance, and issue with the expressed intent to have clients access Brandon services, despite the unlikelihood of being Brandon residents. He expressed support for the application were it to be relocated to an alternative location.

Luebke-Tame

436 That the public hearing with respect to the variance application for 345 18th Street North be concluded. CARRIED.

Desjarlais-Cameron

437 That Variance Application V-07-23 under Clause 97(2) of The Planning Act to change a land use to a use substantially similar to a motel, be permitted in the Commercial Arterial (CAR) Zone under Table 11, Section 54 of the Zoning By-law, be approved at 345 – 18th Street North (Part Blocks 9/10, Plan 228 BLTO) in accordance with the attached letter “Attachment A-1” and the attached site plan “Attachment B”, subject to submitting written confirmation to the City of Brandon Planning & Buildings Department that required license(s) have been obtained from the Province of Manitoba or confirmation from the Province of Manitoba that licensing is not required for this use. LOST.

Luebke-Karrouze

438 That Variance Application V-07-23 under Clause 97(2) of The Planning Act to change a land use to a use substantially similar to a motel, be permitted in the Commercial Arterial (CAR) Zone under Table 11, Section 54 of the Zoning By-law, be rejected at 345 – 18th Street North (Part Blocks 9/10, Plan 228 BLTO). REFERRED.

Parker-Berry

439 That the above motion be tabled until the October 3, 2023 Regular Meeting of Council. CARRIED.

Berry-Desjarlais

440 That a second public hearing be held at the October 3, 2023 Regular Meeting of Council with respect to the Variance Application at 345 18th Street North. CARRIED.

(B) BY-LAW NO. 7364 - TO BORROW FUNDS FOR THE PURPOSE OF UPGRADING AND EXPANDING THE CITY'S WATER TREATMENT FACILITY

City Council sat to hear a presentation with respect to the proposed borrowing for the upgrading and expansion of the City's Water Treatment Facility.

No representation was received either in support or in opposition to the borrowing by-law.

Luebke-Parker

441 That the public hearing with respect to the proposed borrowing for the upgrading and expansion of the City's Water Treatment Facility be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON POLICE BOARD                      VERBAL                      AUGUST 21, 2023

Councillor Berry provided a verbal report on behalf of the Police Board with respect to an update on the Provincial Funding increase of \$2.24 million to the Brandon Police Service. He noted that budget process was to begin starting in September and that no decisions had yet been made. He provided an overview of the funds and several potential initiatives that may receive consideration in the Police Board 2024 budget deliberations. Further, he advised how the increase had affected the 2023 budget year.

(B) BRANDON GENERAL MUSEUM AND ARCHIVES    VERBAL    AUGUST 21, 2023

Councillor Splett provided a verbal report from the Brandon General Museum and Archives meeting held on August 1, 2023. He noted topics of discussion focused on the summer walking tours, resumption of the Museum speaker series in September, and updates on various museum projects.

(C) AGE FRIENDLY    VERBAL    AUGUST 21, 2023

Councillor Karrouze provided a verbal report from the Age Friendly meeting held on August 17, 2023. She noted that a contract employee had been hired to work on projects including the creation of informational newsletters for the community as well as discussions with WCGtv to have a series of television shows aired, highlighting the eight

pillars of Age Friendly. Councillor Karrouze concluding by sharing that ongoing discussion had focused on how Age Friendly could participate in and support Truth and Reconciliation Week.

Splett-Karrouze

442 That the verbal reports from the Brandon Police Board, Brandon General Museum and Archives, and Age Friendly Committee be received. CARRIED.

ENQUIRIES:

(77) MARQUIS CRESCENT MILLING/PAVING TIMELINE

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Councillor Berry noted that the milling/paving of Marquis Crescent was originally planned for this year; however, this project had not shown up on the recently released list of projects for this construction season. He enquired when Marquis Crescent was expected to be milled and repaved this year.

At the request of His Worship the Mayor, the City Manager responded that was included in this year's rehabilitation program with work currently underway and expected to be completed by August 31, 2023, weather permitting. He confirmed that while the August 31, 2023 deadline may not come to fruition, the overall contract would be completed by the end of this year's construction season and encouraged residents to monitor social media for updates.

(78) MCDONALD AVENUE, CLARK DRIVE, CHERRY CRESCENT AND ABERDEEN AVENUE - TRAFFIC SPEED ENFORCEMENT

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Councillor Cameron advised that the ongoing construction on the Daly Overpass had caused increased traffic on McDonald Avenue between 18th and 34th Streets and the speed of vehicles along this stretch was becoming a concern for area residents. Councillor Cameron also advised that concerns had been raised with respect to the speed of vehicles on both Clark Drive and Cherry Crescent. He enquired if reminders could be posted on social media as well as increased enforcement provided in these areas.

At the request of His Worship the Mayor the City Manager responded that these areas were to be monitored by the Brandon Police Service effective immediately. Mr. Bowles confirmed that the information was to be shared on social media regarding increased enforcement in these areas along with reminders of speed limits throughout the City of Brandon this week.



Further to this issue, Councillor Tame advised that the speed of vehicles on Aberdeen Avenue between 1st and 9th Streets continued to be a concern and enquired if increased enforcement in this area could be considered as well.

At the request of His Worship the Mayor, the City Manager agreed to have this area added to the list provided to the Brandon Police Service.

(79) UPDATE ON THE CULTURAL HUB PROJECT

Councillor Cameron requested an update on the status of the Cultural Hub Project.

At the request of His Worship the Mayor, the City Manager responded that the original conceptual redesign of the existing library/arts building at 710 Rosser Avenue had been put on hold due to the recent sale of the Town Centre building. He advised that staff continued to work with the new owners on the costing for the redesign option but also, with the assistance of grant funding, were working on the conceptual design for a new building at one of the city-owned properties at either Princess Avenue and 9th or 10th Streets. The City Manager advised that the conceptual design was anticipated to be completed in the Fall following which a full report, inclusive of recommendations would be provided to City Council.

(80) BACK LANE SANITATION BINS PLACEMENT - 400 BLOCK 21ST STREET

Councillor Cameron referred to the recent placement of signage in the back lane of the 400 Block of 21st Street which advised that sanitation bins could not be placed near structures or power lines. Councillor Cameron noted that this left no adequate spot for bins that was not blocking area driveways and enquired if this issue could be discussed with area residents and potential solutions provided.

His Worship the Mayor agreed to take this matter under advisement.

(81) GARWOOD STREET FLOODING AND VEHICLE SPEEDS

Councillor Tame noted that flooding on Garwood Street following heavy rain events was a common occurrence due to poor drainage in the area; however, vehicles speeding through the flood waters caused the water to go up into residents' yards. He enquired if signage could be installed warning drivers to slow down during and immediately following heavy rain events.

His Worship the Mayor agreed to take this matter under advisement.

(82) DOWNTOWN SAFETY AND WELLNESS TASK FORCE UPDATE

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Councillor Desjarlais noted that many of the recommendations from the Downtown Safety and Wellness Task Force had now been implemented and enquired if an update by the group could be provided at a City Council meeting in the near future.

At the request of His Worship the Mayor, the City Manager agreed that a report to City Council would be provided at an upcoming meeting this Fall.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) BACK LANE LIGHTING PROGRAM

---

Submitted for consideration was a report from the Engineering Services Department dated June 9, 2023 with respect to the above.

Luebke-Parker

443 That Council approve two back lane lighting programs within the budgeted \$25,000, and further:

1. That council adopt the proposed Motion Sensitive Lighting Rebate program offering a full rebate up to a \$100 maximum per property, and further;
  2. That council adopt the proposed Subsidized Back Lane Street Light program offering a 100% subsidy up to a maximum of \$2,500 per approved installation.
- CARRIED.

(B) STRATEGIC PLAN UPDATE

---

Submitted for consideration was a Strategic Plan Quarter 2 update.

Desjarlais-Tame

444 That the Strategic Plan Quarter Two update be received. CARRIED.

(C) SPEED LIMIT CHANGE ON PTH1A (VICTORIA AVENUE)

---

Considered was a report from the Engineering Services Department dated August 17, 2023 with respect to the above.

Cullen-Cameron

445 That the speed limit of 60 km/h in both directions of travel on PTH1A (Victoria Avenue) be extended from the current point west of E Fotheringham Drive & 42nd Street to a point 50 meters west of Governors Road;

And further, that the speed limit of 80 km/h in both directions of travel on PTH1A (Victoria Avenue) be in effect from the point 50 meters west of Governors Road to the western City limits. CARRIED.

BY-LAWS:

NO. 7351 TO AMEND COMPLIANCE BY-LAW NO. 7198 - COMMUNITY STANDARDS  
2ND & 3RD READINGS

---

Submitted for consideration was a report from the Legislative Services Department dated July 27, 2023 with respect to the above.

Luebke-Parker

446 That By-law No. 7351 to amend Compliance By-law No. 7198 regarding community standards be read a second time. CARRIED.

Luebke-Hildebrand

447 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7351 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7359 TO REZONE PROPERTY LOCATED AT 923 10TH STREET  
2ND & 3RD READING

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Considered was a report from the Planning & Buildings Department dated July 24, 2023 with respect to the above.

Luebke-Parker

448 That By-law No. 7359 to rezone a property located at 923 10th Street (Lots 7/8, Block 45, Plan 16 BLTO) from Residential Low Density (RLD) to Commercial Neighbourhood (CN) be read a second time. CARRIED.

Luebke-Splett

449 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7359 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7361 TO REZONE PROPERTY LOCATED AT 1, 3, AND 5 CROCUS GARDENS ROAD  
2ND & 3RD READINGS

---

Considered was a report from the Planning & Buildings Department dated August 9, 2023 with respect to the above.

Luebke-Splett

450 That By-law No. 7361, subject to the owner or successor entering into a Development Agreement with the City of Brandon as set out in "Attachment D", and that Administration be authorized to prepare a Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws and Act. To rezone properties located at 1, 3, and 5 Crocus

Gardens Road (Lot 6/8, Plan 41919 BLTO), from Residential Moderate Density (RMD) zone to Educational and Institutional (EI) zone, be read a second time. CARRIED.

Luebke-Splett

451 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7361 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7366

TO REZONE PROPERTY LOCATED AT 1307 - 18TH STREET NORTH  
1ST READING

---

City Council considered a report from the Planning & Buildings Department dated August 11, 2023 with respect to the above.

Karrouze-Parker

452 That By-law No. 7366 to rezone property located at easterly 133.654m of 1307 – 18th Street North (Part Lot 1 Plan 23049 Exc Road Plan 39509 BLTO) from Commercial Arterial (CAR) zone to Residential Moderate Density (RMD) Zone be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Luebke-Berry

That the meeting do now adjourn (10:35 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 5, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Heather Karrouze

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on August 28, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear presentations on land matters.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**COMMITTEE OF THE WHOLE:**

**Cullen-Splett**

453 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a land matters. CARRIED.

(A) **SE LAND SWAP**

---

Considered was a presentation from the Planning and Buildings Department with respect to the above.

(B) **SOBERING CENTRE FUNDING AND LAND SALE**

---

Considered was a presentation from the Planning and Buildings Department with respect to the above.

**Hildebrand-Splett**

454 That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (6:38 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 5, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Heather Karrouze

**ADOPTION OF AGENDA:**

**Parker-Cullen**

455 That the Agenda for the Regular Meeting of September 5, 2023 be adopted. CARRIED.

**CONFIRMATION OF MINUTES:**

**Splett-Tame**

456 That the Minutes of the Special Meeting of City Council held Monday, August 14, 2023 be taken as read and so adopted, all statutory requirements having been met. CARRIED.

**Splett-Luebke**

457 That the Minutes of the Special Meeting of City Council held Wednesday, August 16, 2023 be taken as read and so adopted, all statutory requirements having been met. CARRIED.

**Cullen-Cameron**

458 That the Minutes of the Special Meeting of City Council held Monday, August 21, 2023 be taken as read and so adopted, all statutory requirements having been met. CARRIED.

**Cameron-Luebke**

459 That the Minutes of the Regular Meeting of City Council held Monday, August 21, 2023 be taken as read and so adopted, all statutory requirements having been met. CARRIED.

**HEARING OF PRESENTATIONS:**

(A) **NICK BROWN - BRANDON UNIVERSITY HOMECOMING**

---

Nick Brown, on behalf of Brandon University, appeared before Council to provide an update on upcoming Alumni Homecoming events occurring from September 14 - 17. He provided an overview of the schedule of events that were to be held as well as how

current students and alumni of Brandon University could participate. Mr. Brown concluded by noting that some events required advanced registration and directed interested individuals to [www.brandonu.ca/homecoming](http://www.brandonu.ca/homecoming) for more information.

Splett-Cameron

460 That the presentation by Nick Brown with respect to the Brandon University Homecoming be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE                      VERBAL                      SEPTEMBER 5, 2023

The City Clerk advised that City Council had met in a closed Committee of the Whole meeting earlier in the evening to consider a report from the Planning and Buildings Department with respect to land sales whereby two recommendations had been made by Councillors Tame and Desjarlais respectively and agreed upon by City Council.

Tame-Splett

461 That the City of Brandon sell the streets and lanes located south of Claremont Avenue and east of 1st Street including parts of Burnaby Avenue, Camden Avenue, Glenwood Avenue, Dennis Street, Russell Street, Frederick Street, Park Street, Rideau Street, Franklin Street and Percy Street, and the public lanes in Blocks 25 to 33, 35, 46 to 51, Plan 278 BLTO for \$39,000.00 plus GST, as shown in red on Attachment A.

And further, that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

Desjarlais-Cameron

462 That the motion made on March 6, 2023 for the City to sell lands at 353 16th Street North to the John Howard Society of Brandon Inc. for \$1 to facilitate the construction of transitional housing (Attachment A), be amended by inserting "and a sobering centre" directly following the words "construction of transitional housing".

That the John Howard Society of Brandon Inc., pending approval from the Manitoba Department of Justice, receive up to \$2,000,000 in additional funding for the construction of a sobering centre at 353 16th Street North.

Subject to the owner and/or successor meeting all land use approvals, and completing all community engagement and public hearing processes to establish the sobering centre use.

And further that Administration be authorized to execute the associated agreements required to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

(B) AUDIT AND FINANCE VERBAL SEPTEMBER 5, 2023

---

Councillor Parker provided a verbal report from the meeting of the Audit and Finance Committee held on August 30, 2023. He noted that discussion focused on the annual August budget review that had resulted in projections showing a \$1.46 million shortfall in the 2023 budget. He advised that Department heads had been directed to review budgets and collectively find \$500,000 in savings. Further, a hiring freeze was to be implemented across all departments for up to the end of the year.

Councillor Parker reminded Council that an additional \$2.3 million received from the Province that had yet to be allocated. He concluded by noting further discussions that had focused on how the additional funds may be used to alleviate the shortfall, the ongoing Public Utilities Board application, and a recommendation for Council to direct Administration to conduct additional utility budget reviews.

Splett-Cameron

463 That City Council advise Administration to review the financial position of the utility on an annual basis and, when necessary, submit applications for deficit rate riders on a timely basis and/or submit rate increase applications through the simplified rate

application process to the Public Utilities Board, subject to City Council approval.  
CARRIED AS AMENDED.

AMENDMENT

Luebke-Tame

- 464 That the above motion be amended by adding "subject to City Council approval".  
CARRIED.

ENQUIRIES:

(83) VAN HORNE AVENUE SIDEWALK PROJECT

Councillor Hildebrand enquired when the Van Horne Avenue sidewalk repairs were expected to be completed.

At the request of His Worship the Mayor, the Acting City Manager responded that the sidewalk on Van Horne Avenue was expected to be completed in 2024.

(84) VAN HORNE AVENUE ROAD IMPROVEMENTS

Councillor Hildebrand enquired if an update on the potential improvements to Van Horne Avenue could be provided.

At the request of His Worship the Mayor, the Acting City Manager responded that Van Horne Avenue had deteriorated to the point where substantial repairs were required, and that same were being considered for the 2024 construction season.

(85) CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN TOUR

Councillor Desjarlais advised that the Brandon Police Service had previously hosted a "Crime Prevention Through Environmental Design" Tour for City Council and community stakeholders with Brandon Transit providing the transportation for same. He confirmed that he had spoken with Acting Police Chief Randy Lewis who had agreed to begin plans for the same such tour in the near future.

(86) UPGRADES TO 34TH STREET

Councillor Cullen noted that the recent upgrades to 34th Street had happened very quickly and enquired if an update could be provided on the upgrades to 34th Street.

At the request of His Worship the Mayor, the General Manager of Operations advised that a new product was being tested which allowed for a "slurry coat" to be applied that was self-levelling and self-sealing and in a liquid form so easier to apply than regular asphalt. Mr. Pulak noted that this product was being tested on a few streets within the City and should it remain undamaged during the winter months, would be considered for most roads as a cost-effective alternative to asphalt.

(87) LEVELLING OF PARK AVENUE

---

His Worship the Mayor advised that he had recently driven on Park Avenue and noted that there was a number of manholes on the street causing it to be rough in spots and enquired if levelling of same was possible.

The General Manager of Operations responded that manholes tended to be difficult to manage but agreed to assess this situation and see what could be done to create a more level surface. He encouraged anyone who came across these issues around manholes to contact the Public Works Department.

ANNOUNCEMENTS:

ACCESSIBILITY ADVISORY COMMITTEE

---

Councillor Desjarlais invited Council to attend the next meeting of the Accessibility Advisory Committee to take place on Tuesday, September 26, 2023. He noted that it was an opportunity for the Committee to communicate concerns to Council regarding the impacts of aging infrastructure on accessibility in Brandon and to revitalize accessibility initiatives.

PUBLIC UTILITY BOARD PUBLIC HEARING

---

Mayor Fawcett reminded everyone that a public hearing hosted by the Public Utility Board regarding the proposed water utility increase would take place on Wednesday, September 13, 2023. He advised the hearing was to be held at 6:00 p.m. in the foyer of City Hall. Mayor Fawcett encouraged all to attend and share their thoughts on the matter.

GENERAL BUSINESS:

Nil

BY-LAWS:

NO. 7350 TO REZONE PROPERTY LOCATED AT PART OF 1801 AND 1901 1ST STREET  
3RD READING

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Tame-Splett

465 That By-law No. 7350 to rezone part of 1801 & 1901 1st Street, 1800 & 1835 Dennis Street, 1800 & 1900 Russell Street, and 1820 & 1840 Frederick Street from Development Reserve (DR) to Residential Low Density (RLD), Residential Moderate Density (RMD) and Open Space (OS) zones be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7350 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7369 TO REZONE PROPERTY LOCATED AT 513, 525, 537, AND 559 39TH STREET  
1ST READING

---

Cullen-Luebke

466 That By-law No. 7369 to rezone properties located at 513, 525, 537 and 559 - 39th Street, part of the 39th Street right-of-way, and part of 902 - 38th Street (Lot 1, Plan 43233, and Lots 26/36, Block 1, Plan 269 BLTO) from Residential Single Detached (RSD) and Development Reserve (DR) to Commercial Arterial (CAR) be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (7:45 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 11, 2023 AT 7:00 PM IN THE COUNCILLORS' MEETING ROOM, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on September 8, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear presentations on Canadian Indian Resident Schools Genocide Acknowledgement and Southwest Lift Station Update.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) CANADIAN INDIAN RESIDENTIAL SCHOOLS GENOCIDE ACKNOWLEDGEMENT

Considered was a presentation from the Legislative Services Department with respect to the above.

(B) SOUTHWEST LIFT STATION UPDATE

Considered was a presentation from the Engineering Department with respect to the above.

Luebke-Parker

467 That Council resolve into closed committee of the whole to discuss negotiation matters in their preliminary stage. CARRIED.

Cullen-Splett

468 That Council resolve into open session. CARRIED.



ADJOURN:

Luebke-Berry

That the meeting do now adjourn (9:30 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 18, 2023 AT 5:45 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

GENERAL BUSINESS:

(A) ENVIRONMENT & CLIMATE CHANGE COMMITTEE

---

City Council received a report from the Environment Initiatives Coordinator with respect to above.

(B) RECREATION NEEDS ASSESSMENT FOR THE BRANDON COMMUNITY SPORTSPLEX ARENA

---

Council received a report from MNP LLP consultants and the Parks and Recreation Department with respect to above.

ADJOURN:

Luebke-Cameron

That the meeting do now adjourn (6:42 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 18, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Parker

469 That the Agenda for the regular meeting of City Council to be held on Monday, September 18, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Splett-Desjarlais

470 That the Minutes of the Special Meeting of City Council held Tuesday, September 5, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Desjarlais

471 That the Minutes of the Regular Meeting of City Council held Tuesday, September 5, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Tame

472 That the Minutes of the Special Meeting of City Council held Monday, September 11, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) ALY WOWCHUK - 2023 TRUTH & RECONCILIATION WEEK

---

Aly Wowchuck, on behalf of the Brandon Urban Aboriginal Peoples' Council, appeared before Council to provide an update on the upcoming Truth and Reconciliation Week (TRW) 2023 events occurring September 26 - October 1 at the Riverbank Discovery

Centre. She provided an overview of the history of the event, how it had expanded for 2023 and the upcoming schedule of events. Ms. Wowchuk noted that the National Day for Truth and Reconciliation was Saturday, September 30 and encouraged everyone to participate in the day's festivities. She spoke to the Orange Shirt Walk that was to be held at 2 p.m. from the Riverbank to the Brandon Residential School site.

Ms. Wowchuk concluded by thanking the various sponsors and many volunteers that made Truth and Reconciliation Week 2023 possible. She advised that residents could find BUAPC on Facebook, Instagram, and Twitter for more updates and information.

Cameron-Luebke

473 That the presentation by Ally Wowchuk with respect to an update on 2023 Truth & Reconciliation Week be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) JAMES EPP - SPORTSPLEX ARENA

---

James Epp, resident, spoke to the proposed replacement of the Sportsplex Arena ice plant. He raised concerns regarding the determination of replacing the ice plant as the most viable option moving forward. Mr. Epp asked Council to consider the benefits of a hard surface court for costs to maintain and repair over that of a new ice plant.

HEARING OF DELEGATIONS:

(A) LINDSAY HARGREAVES - CENTRAL ASSINIBOINE WATERSHED DISTRICT EXPANSION PROPOSAL

---

Council considered a presentation from the Environmental Initiatives Coordinator with respect to the above.

Cullen-Splett

474 That the presentation by Lindsay Hargreaves with respect to the Central Assiniboine Watershed District Expansion Proposal be received. CARRIED.

Fawcett-Fawcett

475 That the City of Brandon supports the proposed areas of the Rural Municipality of North Norfolk and the Rural Municipality of Portage la Prairie forming part of the Central Assiniboine Watershed District in accordance with The Watershed Districts Act and Regulation NOT VOTED ON.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AUDIT & FINANCE REPORT VERBAL SEPTEMBER 18, 2023

---

Council received a presentation from the Manager of Accounting with respect to the Audit and Finance Committee report.

Parker-Hildebrand

476 That the verbal report from the Audit and Finance Committee be received. CARRIED.

AMENDMENT

Parker-Hildebrand

477 That City Council establish a Contingency Reserve for unforeseen events unable to be accommodated within the operating budget;

And that Administration prepare the necessary by-law to establish such reserve;

And that all but \$966,145 of the Municipal Operating Grant increase funds be transferred to the reserve, with \$966,145 instead to be used to offset the Sportsplex Ice Plant Losses, Additional Security Presence Downtown, Reinstatement of Library Grant, Community Mobilization Westman Financial Support and Shortfall in Supplemental Tax Revenue in 2023. CARRIED.

AMENDMENT

Luebke-Tame

478 That the above motion be amended to read as follows:

"\$966,145 of the Municipal Operating Grant increase funds be used to offset the Sportsplex Ice Plant Losses, Additional Security Presence Downtown, Reinstatement of Library Grant, Community Mobilization Westman Financial Support and Shortfall in Supplemental Tax Revenue in 2023." LOST.

(B) KEYSTONE CENTRE VERBAL SEPTEMBER 18, 2023

---

Councillor Luebke provided a verbal report on behalf of the Keystone Centre Board with respect to an end of summer update. He announced that Jeff Schumacher had tendered his resignation as General Manager and CEO of the Keystone Centre effective October 13, 2023. Councillor Luebke thanked Mr. Schumacher for the experience and leadership brought to the role and wished him well in future endeavors. He advised that the search for a new General Manager was underway with the hiring of a replacement anticipated to occur in early 2024.

Councillor Luebke further announced that the Keystone Centre had recently signed five-year leases with the Brandon Wheat Kings, the Provincial Exhibition of Manitoba and Manitoba Ag Days. He stated that the agreements were part of future planning for the Keystone Centre which had recently carried out strategic and master planning sessions. He concluded by noting that Entrance A had recently been painted by Rolling River First Nation artist Charlie Johnston with an Indigenous mural depicting an Anishnaabe creation story.

(C) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL SEPTEMBER 18, 2023

---

Councillor Cameron provided a verbal report from the Brandon Urban Aboriginal Peoples' Council meeting held on September 7, 2023. He noted that the meeting focused on a presentation and discussion regarding the upcoming Truth and Reconciliation Week events and activities. He extended thanks to Aly Wowchuk for taking on the role of planning and coordinating the event.

Councillor Cameron concluded by announcing that Natasha Marion had been hired by BUAPC as the new Community Coordinator and welcomed her to the role.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL SEPTEMBER 18, 2023

---

Councillor Cameron provided a verbal report from the meeting of the Western Manitoba Centennial Auditorium board held on September 13, 2023. He noted that topics of discussion included the 2023/24 strategic plan, upcoming renovations to the sound system, the 2024 capital plan, and a review of ticketing practices for events. Councillor Cameron concluded by providing an overview of events to take place at the auditorium before the end of year and announcing the launch of a redesigned website.

Hildebrand-Parker

479 That the verbal reports from the Keystone Centre Board, Brandon Urban Aboriginal Peoples' Council, and Western Manitoba Centennial Auditorium be received. CARRIED.

ENQUIRIES:

(88) IMPROVEMENTS TO DOWNTOWN INFRASTRUCTURE

---

Councillor Desjarlais referred to \$50,000 allocated for repairs to the infrastructure in the Downtown and requested an update on the work being done using those funds.

At the request of His Worship the Mayor, the City Manager responded that repairs to the sidewalk on Princess Avenue between 6th and 10th Streets were expected to be completed by the end of October. He noted that this area was the most in need of repair; however, upon inspection it was noted that Rosser Avenue was also in poor shape and funds for repairs to that sidewalk were to be included in the 2024 Capital Budget.

(89) PROTECTIVE BARRIER - WALKING PATH ON 9TH STREET BETWEEN RICHMOND AND ABERDEEN AVENUES

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Councillor Splett advised that the plastic delineators along the walking path on 9th Street between Richmond and Aberdeen Avenues provided little protection for pedestrians using the walking path and enquired if a better, more permanent solution could be found.

At the request of His Worship the Mayor, the City Manager responded that while future plans included the installation of a land drainage system inclusive of curbs and curb inlets to provide a better protection for those accessing the pathway. He confirmed that a seasonally installed rubber curb would be considered until such time as the drainage system improvements were completed.

(90) SPEED AND HEAVY TRUCK TRAFFIC CONCERNS - MCDONALD AVENUE 26TH TO 34TH STREETS

---

Councillor Cameron advised that he had received numerous complaints from area residents with respect to the speed of traffic as well as an increase in the amount of heavy truck traffic on McDonald Avenue between 26th and 34th Streets. He enquired if speed enforcement could be increased for this stretch of McDonald Avenue, and further, whether or not heavy truck traffic was permitted on this street.

At the request of His Worship the Mayor, the City Manager responded that the area had been monitored over the summer and no ticketable speeding offenses had been reported, however, this area would be added to the list of areas needing increased enforcement. With respect to the increase in heavy truck traffic, the City Manager noted

that McDonald Avenue was not part of the Designated Truck Route, however, heavy trucks were permitted to leave the Route to make deliveries. Mr. Bowles also noted that due to the steep incline of the railway crossing on 34th Street, delivery trucks accessing the Golf Course did so via 26th Street and McDonald Avenue.

(91) TAX ARREARS PROCESS

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Councillor Hildebrand enquired as to the process involved in collecting taxes that were in arrears, inclusive of the interest rates for same.

At the request of His Worship the Mayor, the City Manager responded that the City of Brandon is authorized to impose a penalty of 1.25% per month with same to be applied at the beginning of each month and compounded annually. He explained that the majority of the tax rolls are paid by the due to or paid on a monthly basis through pre-authorized payments. Mr. Bowles noted that properties still in arrears by the designated year may be offered for sale by auction. It was noted that the City utilized a third party for management of the property tax arrears recovery process.

(92) TRAFFIC AND PARKING ENFORCEMENT - VICINITY OF MEADOWS SCHOOL

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Councillor Hildebrand advised that he had received complaints from area residents with respect to traffic and parking issues in the vicinity of Meadows School during pick up and drop off times. He enquired if this area could be monitored and enforcement increased if necessary during peak times.

His Worship the Mayor agreed to take this matter under advisement.

(93) SOUND AT CITY COUNCIL MEETINGS

---

Councillor Hildebrand advised that he had received numerous complaints from residents with respect to not being able to hear those speaking during Council meetings when they are watching from home or watching the video online. He enquired if this issue could be addressed beyond asking Council members and presenters to speak into the microphones.

His Worship the Mayor agreed that this was an ongoing issue. His Worship reminded everyone to speak directly into the microphones and noted that the Information Technology Department was aware of the situation and were continuing to work on other potential solutions.



ANNOUNCEMENTS:

HEALTH CHECKS

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Councillor Hildebrand reminded residents that the Health Checks Health and Wellness Expo was to take place on Tuesday, September 19, 2023 at the Brandon University Healthy Living Centre from 10am until 2pm. He noted that admission was free and invited everyone to attend.

GENERAL BUSINESS:

(A) SPORTSPLEX ARENA - ICE PLANT REPLACEMENT

---

City Council considered a report from the Parks & Recreation Department dated September 13, 2023 with respect to the above.

Karrouze-Parker

480 That administration release a request for proposals for the detailed design of a new Sportsplex ice plant and arena upgrades, and further;

That the estimated expenditure of \$300,000.00 (three-hundred thousand) dollars be expended from the Sportsplex Reserve. CARRIED.

(B) APPLICATION TO SUBDIVIDE - 353 - 16TH ST. N.

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Submitted for consideration was a report from the Planning & Buildings Department dated September 1, 2023 with respect to the above.

Desjarlais-Cameron

481 That Council approve the application to subdivide (4500-23-735) 353 - 16th Street North (Lots 3/10 and 17/19, Block 7 and Lots 1/14 and 19, block 8, Plan 228 BLTO; Parcels A/B, Plan 71647 BLTO) in accordance with the subdivision application map "Attachment B-3", subject to the owner or successor:

1. Obtaining a variance to reduce the required site area and site width of the proposed lot; and

2. Submitting written confirmation to the City of Brandon Planning & Buildings Department that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Westman Communications Group, and registering the

easement agreement along with the easement plan, if required, in series with the plan of subdivision. CARRIED.

BY-LAWS:

NO. 7367 PLAN OF DUNDAS STREET, MCTAVISH AVENUE EAST, AND LANE TO BE CLOSED IN PLAN 285 BLTO  
1ST READING

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Considered was a report from the Planning & Buildings Department dated September 8, 2023 with respect to the above.

Tame-Splett

482 That By-law No. 7367 to close and convey part of Dundas Street, part McTavish Avenue East, and the Public Lane in Block 15, Plan 285 BLTO located south of Victoria Avenue East and east of 17th Street East, be read a first time. CARRIED.

NO. 7368 REZONING OF 639 VAN HORNE AVENUE  
1ST READING

---

City Council considered a report from the Planning & Buildings Department dated August 30, 2023 with respect to the above.

Luebke-Parker

483 That By-law No. 7368 to rezone 639 Van Horne Avenue (Wly 40 feet of Lots 28/30, Block 70, Plan 8 BLTO) from IR Industrial Restricted to RMD Residential Moderate Density be read a first time. CARRIED.

NO. 7371 PLAN OF ROADS TO BE CLOSED IN PLAN 278 BLTO  
1ST READING

---

City Council considered a report from the Director of Planning & Buildings dated September 8, 2023 with respect to the above.

Tame-Splett

484 That By-law No. 7371 to close and convey part of the streets located south of Claremont Avenue and east of 1st Street including parts of Burnaby Avenue, Camden Avenue, Glenwood Avenue, Dennis Street, Russell Street, Frederick Street, Park Street, Rideau Street, Franklin Street and Percy Street, and the public lanes in Blocks 25 to 33, 35, 46 to 51, Plan 278 BLTO, be read a first time. CARRIED.

NO. 7372 TO AMEND TRAFFIC BY-LAW NO. 5463/16/87  
1ST READING

---

City Council considered a report from the Engineering Services Department dated August 31, 2023 with respect to the above.

Berry-Cullen

485 That By-Law No. 7372 amending Traffic By-law No. 5463/16/87 be read for a first time.  
CARRIED.

GIVING OF NOTICE:

In accordance with Rule 60 of Procedure By-Law No. 6634, Councillor Luebke gave notice of his intent to introduce at an upcoming regular meeting of Council, a motion with respect to amending S. 16 of Solid Waste Collection and Disposal By-law No. 6965.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (8:57 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, OCTOBER 3, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry

ADOPTION OF AGENDA:

Parker-Splett

486 That the Agenda for the regular meeting of City Council to be held on Tuesday, October 3, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Tame

487 That the Minutes of the Special Meeting of City Council held Monday, September 18, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Splett

488 That the Minutes of the Regular Meeting of City Council held Monday, September 18, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) JIM MCCRAE - GENOCIDE RESOLUTION

---

Jim McCrae appeared before Council with respect to opposition to the proposed resolution on Genocide at Candian Indian Residential Schools. He expressed concerns with identifying the Residential Schools as an act of genocide and noted the negative perceptions associated with such terminology. Further to this, Mr. McCrae questioned the prevailing discourse around Residential Schools and whether the conditions could be described as genocide. He concluded by requesting that Council consider their decision on the proposed motion and all implications of the matter carefully.

Tame-Splett

489 That the presentation by Jim McCrae with respect to the proposed resolution on Genocide be received. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION - 345 - 18TH STREET NORTH

---

City Council sat to hear representation from the public in regards to the matter.

Ryan Nickel, Director of Planning & Buildings provided an overview of the variance application at 345 18th Street North to change a land use to a use substantially similar to a motel.

Andrew Richard, Brooke Phillip, Sary Innerst, Sam Jackson, Kailey Penner, Ivy Verigin, Chief Trevor Prince, Maeengan Linklater, Darlene Paquette, Fern Cook, Laurisa Stevenson, Loralene Whiteye, Paul Fowell, and Sid Stevenson appeared before Council in favour of the application. They each spoke to what positive impacts the proposed use of the property would have on the community both in and around Brandon.

Chantal Klainchar and Lorraine Messing, on behalf of the applicant, spoke to and provided an overview of on-going and planned improvements to the property to ensure suitability of the facility to the intended use. They spoke to the community outreach efforts made by the applicant with respect to the facility and noted that no concerns were raised with staff regarding the program.

Ross Robinson, Nancy McPherson, Rebecca Anhalt, and Ted Dzogan spoke to Council in opposition to the proposed variance. Each raised concerns with respect to the suitability of the location for the proposed use and whether the use could be considered similar in

nature to a motel. Issues were raised with the property as well as the surrounding physical environment regarding the safety, health and wellbeing of the clients and the lack of readily available community services. Further, concerns were raised with the negative impact on the local community if additional burdens on existing support services were to be introduced.

Parker-Luebke

490 That the public hearing with respect to the variance application for 345 - 18th Street North be concluded. CARRIED.

Luebke-Desjarlais

491 That the pending motion with respect to Variance Application V-07-23 to change a land use substantially similar to a motel at 345 - 18th Street North be taken from the table. CARRIED.

Luebke-Cullen

492 That the motion to Variance Application V-07-23 under Clause 97(2) of The Planning Act to change a land use to a use substantially similar to a motel, be permitted in the Commercial Arterial (CAR) Zone under Table 11, Section 54 of the Zoning By-law, be rejected at 345 – 18th Street North (Part Blocks 9/10, Plan 228 BLTO) be withdrawn. CARRIED.

Luebke-Desjarlais

493 That the site-specific use for a Family Reunification Centre be approved in accordance with the letter of intent and site plan. Following approval, the applicant would apply for a permit to complete improvements to formally establish the use and have one year to complete the improvements. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A)	<u>KEYSTONE CENTRE</u>	<u>VERBAL</u>	<u>OCTOBER 3, 2023</u>
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Councillor Luebke provided a verbal report from the meeting of the Keystone Centre Board held on September 28, 2023. He advised that at the meeting the Board approved a tender for the replacement of the main arena's Dehumidification/Air Conditioning System and noted that with this project coming in over the budgeted amount as well as other unexpected costs adjustments to the five-year-capital plan would be necessary.

He added that LED lighting updates and updates to the washrooms in the Manitoba Room were recent capital projects completed with the decommissioning of the Kiwanis Pool expected to be completed by the end of the year.

Councillor Luebke announced that the strategic planning session had been held on September 16, 2023 with the economic impact assessment still ongoing. He advised that the unaudited financial report for the 2022-2023 fiscal year had been presented to the Board with some positive and some negative surprises as steps towards "normal" continued without a total return to pre-COVID status. Councillor Luebke confirmed that detailed information would be available in the annual report in January; however, the Keystone Centre was expected to register a \$1.1 million loss for the year.

Luebke-Cullen

494 That the verbal report from the Keystone Centre Board be received. CARRIED.

ENQUIRIES:

(94) UPDATE ON INSTALLATION OF FLASHING LIGHTS AT VICTORIA AVENUE AND E. FOTHERINGHAM DRIVE

---

Councillor Cullen requested an update on the status of the installation of flashing amber lights at the pedestrian crosswalk at Victoria Avenue and E. Fotheringham Drive.

At the request of His Worship the Mayor, the City Manager responded that stakes had been placed for the pole relocations and installation of the of the Rectangular Rapid Flashing Beacons infrastructure was expected to be completed by the end of October. The City Manager added that the installation of the signage with respect to the speed limit changes in this area was also anticipated to be completed by the end of October.

(95) UPDATE ON CANADA INFRASTRUCTURE BANK BORROWING APPROVAL

---

Councillor Luebke enquired if an update on the status of the borrowing approval from the Canada Infrastructure Bank for the City of Brandon's projects could be provided.

At the request of His Worship the Mayor, the City Manager responded that discussions with the Canada Infrastructure Bank (CIB) regarding the financing of the Water Treatment Facility Upgrade and Expansion as well as the Southwest Wastewater Servicing Projects have been productively progressing. He explained that the current projection was that financing could be in place as early as January 2024. Mr. Bowles advised that, given that the borrowing authority was already in place, issuance of the

tender for the 34th Street Lift Station was expected to take place in October while the CIB discussions continued.

(96)

UPDATE RECYCLING CART CONTAMINATION PILOT PROGRAM

---

Councillor Luebke referred to the pilot project for the use of artificial intelligence software with the current camera systems to identify contamination and unacceptable materials entering the recycling loads. He noted that funding for same had been approved in the 2023 City of Brandon budget and requested an update on the status of the program.

At the request of His Worship the Mayor, the City Manager responded that a Request for Proposals (RFP) for the Recycling Cart Contamination Pilot Project had been issued and closed May 24, 2023. He advised that only one bid had been received and upon completion of the evaluation it was determined that the bidder did not meet specifications as set forth in the RFP and therefore the RFP was cancelled.

Councillor Luebke enquired if this program would be considered again in 2024, and further, whether or not the funding for this project from Multi-Material Stewardship Manitoba would still be available in 2024.

His Worship the Mayor agreed to take this matter under advisement.

(97)

SPORTSPLEX SHUTDOWN - OPPORTUNITY TO RUN ICE PROGRAMS AT KEYSTONE CENTRE

---

Councillor Luebke noted that only the Learn to Skate Program had been moved to the Keystone Centre since the Sportsplex shut-down due to a shortage of available ice time at the Keystone. He enquired if potential opportunities to run occasional programming, particularly during weekdays when there was no school in the Brandon School Division, had been investigated.

At the request of His Worship the Mayor, the City Manager responded that the Recreation Programmer continued to work with the representatives from the Keystone to identify opportunities for programming. He explained that the Spring and Fall Learn to Skate Programs had been offered at the Keystone and although no times were available for the Winter programs, the Spring 2024 Learn to Skate Program had been confirmed. Mr. Bowles noted that the Sticks and Pucks and Public Skate offerings continued to be a challenge due to availability of both ice time and Recreation Staff. He confirmed that staff would continue to monitor the Keystone's online calendar to look for openings that would meet their needs.



(98) CROSSWALK SAFETY ON RICHMOND AVENUE

---

Councillor Hildebrand referred to a review of crosswalk safety that had been discussed at the 2023 City of Brandon Budget Deliberations and requested an update on the status of same.

His Worship the Mayor agreed to take this matter under advisement.

(99) CONCERNS WITH THE INTERSECTION OF ABERDEEN AVENUE AND 18TH STREET

---

Councillor Splett noted that the intersection of Aberdeen Avenue and 18th Street continued to be in disrepair and enquired if this issue could be discussed with Manitoba Infrastructure and Transportation and solutions sought.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) MEDIP FUNDING APPLICATION

---

City Council considered a report from Engineering Services dated September 27, 2023 with respect to the above.

Hildebrand-Cameron

495 That the City of Brandon apply for grant funding through the Municipal Economic Development

Infrastructure Program for the following projects:

1. 26th Street Reconstruction (Park Avenue to Victoria Avenue)
2. Eastview Landfill Cell 19 Leachate Collection System
3. Standby Generator

And further that the funding requests for each project:

1. \$1,250,000 (50%) – 26th Street Reconstruction
2. \$325,000 (50%) – Eastview Landfill Cell 19 Leachate Collection System
3. \$150,000 (50%) – Standby Generator

be referred to 2024 Budget Deliberations. CARRIED.

(B) QUARTER 3 STRATEGIC PLAN UPDATE

---

Council received an update from the City Manager with respect to the Strategic Plan.

Luebke-Cameron

496 That the report from the City Manager with respect to an update on the Strategic Plan be received. CARRIED.

BY-LAWS:

NO. 7372 TO AMEND TRAFFIC BY-LAW NO. 5463  
AMENDMENT  
2ND & 3RD READINGS

---

Considered was a report from Engineering Services dated September 27, 2023 with respect to the above.

Luebke-Cameron

497 That By-Law No. 7372 to amend Traffic By-law No. 5463/16/87 be amended by:

Adding in the preamble the words: ", in session duly assembled" immediately after the words: "NOW THEREFORE the Council of The City of Brandon";

Deleting Section 1 in its entirety and replacing it with the following:

"1. That By-law No. 5463/16/87 be further amended as follows:

(a) Subsection 2 by adding the following:

"(46.2) 'REDUCED-SPEED ZONE' means a portion of a street that is designated by a traffic authority under Section 98.1 of The Highway Traffic Act as a zone that has a reduced maximum permitted speed."

(b) By adding the following Subsection 11.2 immediately after Subsection 11.1:

"11.2 REDUCED SPEED ZONE

Notwithstanding Subsection 11, it shall be an offence for any person in control of a vehicle to travel on any street designated as a reduced-speed zone, as outlined in Schedule "Z" attached, at a greater speed than which is posted. "

(c) By adding the attached Appendix "A";

3. By adding the following as Section 2:

"2. This By-law shall come into full force and effect upon the passage of same."  
CARRIED.

Luebke-Splett

498 That By-Law No. 7372 as amended, be read for a second time. CARRIED.

Luebke-Tame

499 That the By-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7372 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

(A) AMENDMENT TO AFFORDABLE HOUSING INCENTIVE PROGRAM BY-LAW NO. 7294.

In accordance with Rule 60 of Procedure By-law No. 6634, Councillor Luebke gave notice of his intent to introduce at a future regular meeting of Council, a motion with respect to amendments to the Affordable Housing Incentive Program By-law No. 7294.

ADJOURN:

Luebke-Cullen

That the meeting do now adjourn. (10:28 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY, OCTOBER 11, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett

ABSENT: Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Tyson Tame

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on September 29, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear a presentation on Sustainable Funding Model Draft Report.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

COMMITTEE OF THE WHOLE:

500 Parker-Cameron  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a matter in its preliminary stages. CARRIED.

(A) SUSTAINABLE FUNDING MODEL DRAFT REPORT

---

Considered was a presentation from MNP consultants with respect to the above.

501 Parker-Splett  
That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (8:02 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 16, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Tyson Tame

ABSENT: Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jason Splett

ADOPTION OF AGENDA:

Parker-Tame

502 That the Agenda for the regular meeting of City Council to be held on Monday, October 16, 2023 be amended to remove Lois Ruston delegation. CARRIED.

Luebke-Hildebrand

503 That the Agenda for the regular meeting of City Council to be held on Monday, October 16, 2023 be adopted as amended. CARRIED AS AMENDED.

CONFIRMATION OF MINUTES:

Cameron-Karrouze

504 That the Minutes of the Regular Meeting of City Council held Tuesday, October 3, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) DON PARTRICK, ROTARY CLUB OF BRANDON - WORLD POLIO DAY

---

Don Partrick, on behalf of the Rotary Club of Brandon, appeared before Council with respect to World Polio Day. He provided an overview of successes in global efforts to eradicate Polio and the role that the International Rotary Club had with same. He noted that without efforts to eradicate Polio the virus would easily return to affecting children worldwide.

Mr. Partrick spoke to how the Brandon Rotary Club was contributing to eradicating Polio and concluded by requesting residents and Council consider making donations to the End Polio Now initiative to support the on-going efforts.

Cameron-Hildebrand

505 That the presentation by Don Partrick, on behalf of the Rotary Club of Brandon with respect to World Polio Day be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) PUBLIC HEARING - BY-LAW NO. 7365 - TO CLOSE AND CONVEY PARTS OF COLLEGE AVENUE EAST, RIDEAU STREET, FRANKLIN STREET, PERCY STREET AND PARK AVENUE EAST

---

City Council sat to hear a presentation with respect to By-law No. 7365 to close parts of College Avenue East, Rideau Street, Franklin Street, Percy Street, and Park Avenue East.

No representation was received either in support or in opposition to the proposed by-law.

Parker-Tame

506 That the Public Hearing to close and convey parts of the streets located south of College Avenue East including parts of College Avenue East, Rideau Street, Franklin Street, Percy Street and Park Avenue East, and the public lanes in Blocks 26, 27, 28 and 40, Plan 9 BLTO be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON POLICE BOARD

---

Councillor Berry provided a verbal report from the Brandon Police Board meeting held on October 6, 2023. He advised that the Brandon Chief of Police hiring process was ongoing and was expected to take several months before concluding. He noted that



discussion included an update from the Canadian Association of Police Governance annual conference that he and the Board Chair, Dep Arpin, had attended from August 15 - 18th in St. Johns, Newfoundland. Councillor Berry concluded by announcing that the detention cells upgrade to the Brandon Police Service Building was on budget but behind schedule due to structural delays.

(B) AUDIT & FINANCE COMMITTEE

---

Councillor Parker provided a verbal report from the Audit and Finance Committee meeting that took place on October 4, 2023. He provided an update on the deficit position and advised that a full report was to come before Council at a later date.

(C) POVERTY COMMITTEE

---

Councillor Tame provided a verbal report from the Poverty Committee meeting held on October 11, 2023. He noted that discussion focused on a meeting of the Community Wellness Collaborative that several members had attended and an invitation in kind to members of the Collaborative to attend a future meeting.

Berry-Parker

507 That the verbal reports from the Brandon Police Board, Audit & Finance Committee, and Poverty Committee be received. CARRIED.

ENQUIRIES:

(100) BALSALM CRESCENT BACK LANE CONDITIONS

---

Councillor Cameron advised that he had received concerns from an area resident with respect to the back lane conditions on the south side of Balsam Crescent facing Park Avenue. He noted that a recent application of calcium to the laneway was causing issues for motorists and enquired if the conditions could be inspected.

At the request of His Worship the Mayor, the City Manager responded that the application of calcium to laneways can create slick conditions for vehicles until absorbed into the material surface. He advised that the conditions were for a short period following application and would harden and have no adverse effect on passing vehicles. Mr. Bowles confirmed that the lane had been inspected and found to be in good condition.

(101) CHERRY CRESCENT BACK LANE MAINTENANCE

Councillor Cameron advised that the conditions of the back lane north of Cherry Crescent had deteriorated and enquired if maintenance could be conducted at the laneway.

At the request of His Worship the Mayor, the City Manager confirmed that Streets and Roads staff would add material to the laneway as part of ongoing autumn back lane maintenance work.

(102) VICTORIA AVENUE CROSSWALK SAFETY

Councillor Cameron referred to the recent pedestrian fatality at the Victoria Avenue and McDiarmid Drive crosswalk and raised concerns with the safety of pedestrians between 26th and 34th Streets. He noted past requests for improvements to pedestrian safety in the area and enquired if Administration could work with the Province of Manitoba to conduct a review of same.

At the request of His Worship the Mayor, the City Manager noted that the matter would be taken under advisement and that an update to City Council would be provided by Engineering staff by late November.

(103) LAST DAY FOR GREEN BIN PICK-UP

Councillor Cameron enquired when the last day for green bin pick-up for the 2023 season was expected to be.

At the request of His Worship the Mayor, the City Manager confirmed that the last day for the 2023 Green Cart Program was to be Tuesday, November 7, 2023. He advised that after this date residents would still be able to utilize green bins at depots located around the City until November 20 when they would be removed for the winter season.

(104) HEAVY TRUCKS ON GARWOOD DRIVE

Councillor Tame advised that heavy trucks and trailers had been improperly utilizing Garwood Drive and enquired if traffic enforcement could be increased in the area.

At the request of His Worship the Mayor, the City Manager confirmed that the matter was under investigation by the Brandon Police Service Traffic Section and that a follow-up to the investigation would be provided to City Council.

(105) CIVIC SERVICES COMPLEX UPDATE

Councillor Luebke requested an update on the Civic Services Complex, inclusive of how services and operations originating from the Complex will be handled in the coming months.

At the request of His Worship the Mayor, the City Manager responded that a report on this issue was expected to be shared with City Council in the next few days following which a media release would be issued to City staff and residents.

(106) 18TH STREET & PARK AVENUE - INTERSECTION CONDITIONS

Councillor Luebke noted that the 18th Street and Park Avenue Intersection remained in very poor condition and enquired if repairs to same would be completed prior to winter.

At the request of His Worship the Mayor, the City Manager responded that staff had reached out to Manitoba Transportation and Infrastructure and requested that this intersection along with two others be repaired as soon as possible prior to freeze-up.

Councillor Parker confirmed that the repairs to the 18th Street and Park Avenue Intersection had been completed today.

(107) UPDATE ON THE DEVELOPMENT COST CHARGES REVIEW

Councillor Luebke requested an update on the Development Cost Charges review that was currently underway.

At the request of His Worship the Mayor, the City Manager responded that the consultant had provided policy update recommendations with the capital program review in the final stages. He confirmed that engagement sessions with both Council and the development industry were planned for November where feedback would be sought on the proposed changes to the development charge policy methodology and calculations.

(108) TRAFFIC CONCERNS - OTTAWA AVENUE BETWEEN 20TH AND 26TH STREETS

Councillor Hildebrand advised that he had received complaints from area residents regarding the speed of traffic on Ottawa Avenue between 20th and 26th Streets. He also advised that he, along with numerous area residents had witnessed many occurrences where vehicles were not stopping at the stop sign at the Ottawa Avenue

and Memorial Crescent intersection. He enquired if this area could be monitored by Brandon Police Service.

His Worship the Mayor agreed to take this matter under advisement.

(109) OTTAWA AVENUE & 26TH STREET CROSSWALK - SAFETY CONCERNS

Councillor Hildebrand advised that the crosswalk located on 26th Street at Ottawa Avenue had become a safety concern for pedestrians. He noted that a tree/bush in the median obstructed the view for both pedestrians and drivers and requested same to be removed. He further noted that this unlit crosswalk was barely visible, particularly after dark and enquired if flashing beacons could be installed at this location.

His Worship the Mayor agreed to take this matter under advisement.

(110) 21ST STREET MAINTENANCE UPDATE

Councillor Hildebrand advised that 21st Street/Lane between Ottawa and Richmond Avenues was in very poor condition. He noted that this road had been repaired numerous times but was in need of a full pavement reconstruction. He advised that this road provided the only access to the parking lots for residents in the apartment complexes located on either side of the lane and enquired if this issue could be addressed as soon as possible with a timeline for full reconstruction provided.

His Worship the Mayor agreed to take this matter under advisement.

(111) SPEED OF TRAFFIC - 26TH STREET BETWEEN RICHMOND AVENUE AND MARYLAND AVENUE

Councillor Hildebrand expressed concern about the speed of traffic on 26th Street between Richmond and Maryland Avenues and enquired if this area could be monitored.

His Worship the Mayor agreed to take this matter under advisement.

(112) BRANDON UNIVERSITY CROSSWALKS

Councillor Cameron advised that he had received concerns from representatives of Brandon University and the Western Manitoba Centennial Auditorium with respect to the safety of crosswalks adjacent to the University campus and enquired if a review could be conducted on same.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) SUPPLY AND DELIVERY OF FOUR (4) PARATRANSIT BUSES

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Submitted for consideration was a report from the Transportation Services Department dated October 5, 2023 with respect to the above.

Luebke-Parker

508 That the bid from Overland Custom Coach (2007) Inc. to supply four (4) Paratransit Buses as per proposal and specifications for the cost of \$1,006,749.60 (net of GST) be accepted;

And further, that the additional funding requirements of \$272,749.60 be expended from the Transit Equipment Replacement Reserve and Transit Gas Tax Reserve in the amounts of \$136,374.80 each. CARRIED.

(B) CANADIAN INDIAN RESIDENTIAL SCHOOLS

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And further, that in the opinion of Brandon City Council that the Government of Canada must recognize what happened in Canada's Residential Schools as genocide, as acknowledged by Pope Francis and in accordance with Article II of the United Nations Convention on the Prevention and Punishment of the Crime of Genocide, and recognized through unanimous consent by the House of Commons on October 27, 2022.

Luebke-Berry

509 That the above motion with respect to acknowledgement of genocide at Canadian Indian Residential Schools be tabled to a future meeting of council. CARRIED.

BY-LAWS:

NO. 7365 TO CLOSE AND CONVEY PARTS OF COLLEGE AVE. E., RIDEAU ST., FRANKLIN ST., PERCY ST., AND PARK AVE. E.  
AMENDMENT, 2ND & 3RD READINGS

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Considered was a report from the Legislative Services Department dated October 5, 2023 with respect to the above.

Parker-Tame

510 That By-law 7635 to close and convey part of the streets located south of College Avenue East including parts of College Avenue East, Rideau Street, Franklin Street, Percy Street and Park Avenue East, and the public lanes in Blocks 26, 27, 28 and 40, Plan 9 B LTO, be amended by:

Deleting Sections 1 (a) and (b) in their entirety and replacing with the following:

"1. (a) That all that portion of public street described hereunder be and the same is hereby stopped up and closed:

"All those portions of public lanes, College Avenue, Park Avenue, Percy Street, Franklin Street, and Rideau Street Plan 9 BLTO, contained within the limits of Plan of Subdivision, Deposit No.1237/23", a partial copy of which is attached hereto as Schedule "A";

(b) That title to those portions of streets and lanes, excepting thereout all mines and minerals and other matters set forth in The Crown Lands Act, shall be conveyed to and consolidated with the respective registered owners of Lots 1 and 3, as shown hereto as Schedule "A"."

And by deleting in Section 2 the words: "of to be Closed". CARRIED.

Parker-Luebke

511 That By-law No. 7365, as amended, be read a second time. CARRIED AS AMENDED.

Parker-Tame

512 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7365 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Tyson Tame

NO. 7370 TO AMEND THE ASSINIBOINE GARDENS SECONDARY PLAN  
1ST READING

---

Submitted for consideration was a report from the Planning and Buildings Department dated September 29, 2023 with respect to the above.

Cameron-Luebke

513 That By-law No 7370 to amend the Assiniboine Gardens Secondary Plan By-law No. 7280 be read a first time. CARRIED.

NO. 7375 PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 1058 BLTO  
1ST READING

---

City Council considered a report from the Planning and Buildings Department dated October 6, 2023 with respect to the above.

Cameron-Parker

514 That By-law No. 7375 to close and convey the remaining portion of a public lane lying between 3130 Victoria Avenue (Block 2 Plan 1058 BLTO) and 3000 Victoria Avenue (Lot 1 Plan 41029 BLTO), be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:52 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 30, 2023 AT 6:00 PM IN THE COUNCILLORS' MEETING ROOM, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on October 23, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear presentations on Brandon Fire and Emergency Services staffing and operations and the Western Manitoba Regional Library agreements.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**COMMITTEE OF THE WHOLE:**

**Cullen-Splett**

515 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss operations and legal matters. CARRIED.

(A) **BRANDON FIRE & EMERGENCY SERVICES STAFFING AND OPERATIONS**

Considered was a presentation from the Fire Chief with respect to the above.

(B) **WESTERN MANITOBA REGIONAL LIBRARY AGREEMENTS**

Considered was a presentation from the Director of Innovation, Technology and Communications and the Director of Legislative Services with respect to the above.

**Cullen-Splett**

516 That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (7:55 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 6, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

517 Splett-Hildebrand  
That the Agenda for the regular meeting of City Council to be held on Monday, November 6, 2023 be adopted as presented. CARRIED.

**RECOGNITIONS:**

(A) COOPERATIVE MERIT AWARD - EVA CAMERON

---

Councillor Karrouze recognized Eva Cameron from the Spruce Woods Housing Co-op for receiving the Cooperative Merit Award at the Co-op Awards Banquet held on October 18, 2023. Councillor Karrouze indicated that the merit award recognized Manitobans who had made significant contributions to the development and success of a cooperative through service within a single co-operative. Councillor Karrouze commended Ms. Cameron for her work in facilitating safe and affordable housing for residents.

Councillor Karrouze further recognized the Spruce Woods Housing Co-op for receiving the Brandon Green Business Award from City of Brandon and Brandon Chamber of Commerce. She noted that the award celebrated businesses that use sustainable practices. Councillor Karrouze extended congratulations to Ms. Cameron, the Co-op board of directors, and staff for their efforts.

**CONFIRMATION OF MINUTES:**

518 Cullen-Parker  
That the Minutes of the Special Meeting of City Council held Wednesday, October 11, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Tame

519 That the Minutes of the Regular Meeting of City Council held Monday, October 16, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Luebke

520 That the Minutes of the Special Meeting of City Council held Monday, October 30, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

(A) BRANDON GENERAL MUSEUM AND ARCHIVES - KEITH WATERFIELD AND BRENT CHAMBERLAIN

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Brent Chamberlain, Chair of Brandon General Museum and Archives Inc. (BGMA) and Keith Waterfield, Museum Administrator, appeared before City Council to provide the annual update on behalf of the BGMA. Mr. Waterfield provided an overview of museum operations in the 2023 year and community events conducted by the BGMA. He highlighted that in 2023 the BGMA had been involved with the Air Training Plan Museum in saving the Brandon Sun physical archives from being destroyed.

Mr. Waterfield concluded by noting upcoming plans and the long-term goals for the Brandon General Museum and Archives.

Splett-Cullen

521 That the presentation by Keith Waterfield and Brent Chamberlain on behalf of the Brandon General Museum and Archives with respect to an annual update be received. CARRIED.

(B) BRANDON TRANSIT SYSTEM PLANNING - WATT CONSULTING

---

Shilpa Panicker, on behalf of Watt Consulting, appeared before City Council to provide a presentation with respect to the on-going Brandon Transit route planning and long-term strategy. she provided an overview of the current transit route system in place and the goals of conducting a review of same. She advised that the review was in the initial steps of phase one of a two phase process. Ms. Panicker outlined how the review would produce a report on the transit system and subsequent master plan, expected to be concluded in late 2024.

Ms. Shilpa concluded by outlining the initial statistics collected on Brandon Transit and areas of interest within the present system. She advised of the principals applied in conducting transit reviews and outlined the coming steps of engaging the community for feedback.

Luebke-Parker

522 That the presentation by Shilpa Panicker on behalf of Watt Consulting with respect to an introduction on the planning process for the Brandon Transit System be received. CARRIED.

(C) WESTERN MANITOBA REGIONAL LIBRARY - ERIKA MARTIN

---

Erika Martin, Director of Library Services, appeared before City Council to present on the proposed Western Manitoba Regional Library 2024 Budget. she advised that the Board was to vote on the budget on November 15, 2023 and she had brought it forward for Council's information. She provided an overview of the proposed budget and what increases and decreases were present. Ms. Martin advised that changes to the levy were proposed to align with the agreement with members that all municipalities should be levies the same rate. Further to this, she outlined how the budget would have looked with and without a unified levy.

Ms. Martin proposed that if a unified levy was applied, that the city of Brandon offset the decreased levy with the amount charged for rent by the City for the current library location. She advised that the current location was the source of challenges for the library staff and additional costs in the way of security. She concluded by outlining the positive impact that having security on-site 6-days a week had had on the library operations and experience for patrons.

Cameron-Splett

523 That the presentation from Erika Martin on behalf of the Western Manitoba Regional Library with respect to the WMRL 2024 Budget be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

Nil

HEARING OF DELEGATIONS:

(A) YWCA WESTMAN - WAIVER OF TIPPING FEES

---

Lois Ruston, Executive Director of YWCA Westman, appeared before Council with respect to a request for the waiving of tipping fees associated with the decommissioning Meredith Place. She provided a history of the Meredith Place as a location for various community needs, most recently as a Transitional Housing operation until closing in 2022. She noted that structural damage to the property had been beyond repair and the building was ill-suited to future growth and needs of the organization. Ms. Ruston spoke to the

Desjarlais-Parker

524 That the presentation by Lois Ruston on behalf of YWCA Brandon with respect to the Meredith Place Decommissioning Project be received.

And further, that Administration provide a report back to City Council regarding YWCA's request on or before December 4, 2023. CARRIED.

PUBLIC HEARINGS:

(A) PUBLIC HEARING - BY-LAW NO. 7367 - TO CLOSE AND CONVEY PART OF DUNDAS STREET, MCTAVISH AVENUE EAST, AND THE PUBLIC LANE IN PLAN 285 BLTO

---

City Council sat to hear representation with respect to By-law No. 7367 to close and convey part of Dundas Street, McTavish Avenue East, and the Public Lane in Plan 285 BLTO.

No representation was received either in support or in opposition to the proposed by-law.

Tame-Fawcett

525 That the Public Hearing to close and convey a part of Dundas Street, McTavish Avenue East, and the Public Lane in Block 15, Plan 285 BLTO located south of Victoria Avenue East and east of 17th Street East be concluded. CARRIED.

(B) PUBLIC HEARING - BY-LAW NO. 7375 - PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 1058 BLTO

---

City Council sat to hear representation with respect to By-law No. 7375 plan of public lane to be closed in Plan 1058 BLTO.

No representation was received either in support or in opposition to the proposed by-law.

Cameron-Splett

526 That the Public Hearing to close and convey the remaining portion of a Public Lane lying between 3130 Victoria Avenue (Block 2, Plan 1058 BLTO) and 3000 Victoria Avenue (Lot 1 Plan 41029 BLTO) be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) AGE FRIENDLY VERBAL NOVEMBER 6, 2023

Councillor Karrouze provided a verbal report from the Age Friendly Committee meeting held on October 19, 2023. She noted that discussion focused on topics which included feedback from members attending Health Checks and a recent research project conducted by Brandon University with respect to Indigenous men's healing and well-being. She noted that Age Friendly had continued a partnership with Brandon University nursing students in a project aimed at researching home-care services in Brandon to provide insights into "aging well in place" for senior residents. Councillor Karrouze advised that the project would conclude within the month and produce a fact-sheet useful for the community.

(B) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL VERBAL NOVEMBER 6, 2023

Councillor Luebke provided a verbal report from the Brandon Urban Aboriginal Council meeting held on October 26, 2023. He advised that BUAPC had regretfully accepted the resignation of the Chair and that elections were to be held for their replacement at the November meeting. He outlined that discussion focused on a review of Truth and Reconciliation Week 2023 highlights and confirmed funding from Indigenous Services Canada for strategic planning. Further, Councillor Luebke advised that BUAPC discussed possible expansion of the organizational membership and that a request for the by-law to be amended may be forthcoming.

(C) KEYSTONE CENTRE VERBAL NOVEMBER 6, 2023

Councillor Luebke provided a report for the Keystone Centre Board of Directors meeting held on October 25, 2023. He advised that that discussion focused on the Master Site

Plan in development. He further noted that events of significance for the Keystone Centre included the on-going hiring process for the Keystone Centre CEO/GM, meeting Brandon East MLA Glen Simard, a facility tour for the Municipal Relations Minister Ian Bushie, and updates to the 5-year Capital Plan.

Councillor Luebke concluded by highlighting events recently held at the Keystone Centre and advising residents that applications were being accepted to join the Board of Directors with three positions to be appointed in January 2024. Interested residents were encouraged to contact the Keystone Centre office for further information.

(D) WESTERN MANITOBA CENTENNIAL AUDITORIUM VERBAL NOVEMBER 6, 2023

Councillor Cameron provided a report from the Western Manitoba Centennial Auditorium meeting held on October 18, 2023. He provided an overview of various events that had been held at the Auditorium throughout September and October 2023. He noted that discussion including staffing needs, planning of 2024 Capital improvements, and continued review of long-term sustainability and funding commitments. He advised that funding announcements would be made in the short term with respect to the on-going improvements to the Auditorium sound system.

(E) WESTERN MANITOBA REGIONAL LIBRARY VERBAL NOVEMBER 6, 2023

Councillor Cameron provided a report from the Western Manitoba Regional Library meeting held on October 18, 2023. He advised that the board received a presentation on the proposed 2024 budget that will be voted on at the November 15, 2023 meeting of the WMRL.

Luebke-Cullen

527 That the verbal reports from the Age Friendly Committee, Brandon Urban Aboriginal Peoples' Council, Keystone Board, Western Manitoba Centennial Auditorium, and Western Manitoba Regional Library be received. CARRIED.

Cameron-Splett

528 And further that Administration proceed with a standard levy as per the regional library agreement, and enter into a rental agreement with the Western Manitoba Regional Library to reflect the actual rent cost of \$105,431. CARRIED.



ENQUIRIES:

(113) PEDESTRIAN CROSSINGS - BRAECREST AND KIRKCALDY DRIVES

---

Councillor Karrouze raised concerns with respect to the need for additional pedestrian crossings on both Braecrest and Kirkcaldy Drives as well as visibility issues at the one existing crossing on Braecrest Drive. She enquired if both these issues could be addressed as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that each year the City of Brandon procured a limited amount Rectangular Rapid Flashing Beacons (RRFBs) to be installed at crosswalks throughout the City. He advised that same were installed at crosswalks that were considered the highest priority for enhancement based on many variables inclusive of vehicle traffic volumes and destination connections such as schools and playgrounds. Mr. Bowles confirmed that RRFBs were scheduled to be installed at the crosswalk at the intersection of Braecrest Drive and Knowlton Drive this year. The City Manager advised that the intersection of Kirkcaldy Drive and Patterson Crescent was also on the priority list but was not scheduled for installation of RRFBs at this time. He encouraged anyone with concerns regarding crosswalks to email the Engineering Department at [engineering@brandon.ca](mailto:engineering@brandon.ca).

(114) TRANSIT STOP AT ASSINIBOINE COMMUNITY COLLEGE NORTH HILL CAMPUS

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Councillor Karrouze noted that Assiniboine Community College students leaving the North Hill Campus were forced to cross four lanes of traffic on 1st Street North in order to reach the bus stop at Kirkham Crescent. She enquired if, given the significant number of ACC students riding the bus, consideration could be given to driving into the ACC property in order to offer a safer alternative for students.

At the request of His Worship the Mayor, the City Manager responded that a detailed on-site review had been conducted shortly after ACC moved some programming to the North Hill Campus and at that time it had been determined that the current infrastructure on the roadways within the site was not suitable for buses. He noted that a bus stop and shelter had been added on the east side of 1st Street North adjacent to the roadway to provide safe access to the campus. Mr. Bowles confirmed that this issue had been shared with the transit consultants currently working on route planning for their consideration as part of the overall review.

ANNOUNCEMENTS:

CIVIC SERVICES COMPLEX INCIDENT- ACCOLADES TO STAFF

---

Councillor Luebke issued accolades to City of Brandon staff for their flexibility, resilience, and ability to adapt following the recent incident at the Civic Services Complex. He thanked them for pushing forward during these unsettling times and he also thanked the Human Resources Department and the City Manager for their efforts in assisting some of the affected employees to be able to work from home.

GENERAL BUSINESS:

(A) AMENDMENTS TO SOLID WASTE COLLECTION AND DISPOSAL BY-LAW NO. 6965

Submitted for consideration was a report from Councillor Bruce Luebke dated October 11, 2023 with respect to the above.

Luebke-Cameron

529 That the report submitted by Councillor Bruce Luebke dated October 11, 2023 with respect to amendments to the Solid Waste Collection and Disposal By-law No. 6965 be received. CARRIED.

Luebke-Cameron

530 That Administration review the Solid Waste Collection and Disposal By-law No. 6965 and recommend amendments to the By-law to City Council by April 1, 2024;

And further, that Administration look at policies, procedures, enforcement and equipment that can help reduce contamination in residential Garbage, Recycling, and Green Carts;

And further, that Administration look at opportunities to reduce contamination and enhance collectables at the City of Brandon's Yard Waste Depots;

And further, that Administration provide recommendations to City Council along with any costs associated with recommended measures at or before the 2024 budget deliberations. CARRIED.

(B) 2024 GRANTS REVIEW COMMITTEE REPORT

---

City Council received a report from the Legislative Services Department dated October 3, 2023 with respect to the above.

Luebke-Parker

531 That the report of the Grants Review Committee dated October 3, 2023, be received.  
CARRIED.

Luebke-Cameron

532 That the sum of One Hundred Seventy-One Thousand Dollars (\$171,000) for possible distribution as grants for the year 2024 to those organizations and groups indicated in the List of Recommended Grants for 2024 in the Report of the Grants Review Committee dated October 3, 2023, be referred to the 2024 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan.  
CARRIED.

(C) RENTAL OF TWO STREET SWEEPERS

---

City Council received a presentation from the Public Works Department dated October 31, 2023 with respect to the above.

Parker-Hildebrand

533 That the low bid submitted by FST Canada Inc. O/A Joe Johnson Equipment for the Rental of Two (2) Street Sweepers, as per the Quotation and Specifications at a cost of \$62,916 (net of GST) be approved, and that the funds for the rentals be included in the 2024 and 2025 budgets. ? CARRIED.

(D) AMENDMENT TO FEE SCHEDULE REGULATION FEESCHREG - 003 - SEPTIC WASTE REMOVAL

---

Submitted for consideration was a report from the Finance Department dated November 2, 2023 with respect to the above.

Luebke-Hildebrand

534 That FEESCHREG-003, be amended by removing from Page 19 the fee for Septic Waste Disposal (per cubic meter) of \$7.75 and replacing with "See Water & Wastewater Rates By-law". CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATION AREA BY-LAW  
2ND READING

---

Considered was a report from the Parks and Recreation Services Department dated October 5, 2023 with respect to the above.

Parker-Cameron

- 535 That the Parks and Recreational Areas By-law No. 7337 to regulate the operation and control of greenspaces, parks, and recreation facilities owned by or operated under the jurisdiction of the City of Brandon be read a second time. CARRIED.

NO. 7342 TO ESTABLISH WATER AND WASTEWATER UTILITY RATES  
2ND & 3RD READINGS

---

City Council considered a report from the Finance Department dated November 2, 2023 with respect to the above.

Hildebrand-Luebke

- 536 That By-law No. 7342 to set water & wastewater utility rates for the years 2023, 2024, 2025 & 2026, as amended, be read a second time. CARRIED.

Hildebrand-Luebke

- 537 That By-law No. 7342 be amended by replacing the existing "Schedule A" with "Schedule A" attached to the report of the Accounting Manager dated November 2, 2023, as ordered by the Public Utilities Board. CARRIED.

Hildebrand-Luebke

- 538 That the by-law be read a third and final time. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7367 TO CLOSE AND CONVEY PART OF DUNDAS STREET, MCTAVISH AVENUE EAST AND THE PUBLIC LANE IN PLAN 285 BLTO  
AMENDMENT, 2ND & 3RD READINGS

---

Submitted for consideration was a report from the Legislative Services Department dated October 24, 2023 with respect to the above.

Tame-Parker

539 That By-law No. 7367 as amended, be read a second time. CARRIED.

Hildebrand-Luebke

540 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7367 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

Tame-Parker

541 That By-law No. 7367 to close and convey part of Dundas Street, McTavish Avenue East, and the Public Lane in Block 15, Plan 285 BLTO located south of Victoria Avenue East and east of 17th Street East, be amended by:

Deleting Sections 1. (a) and (b) in their entirety and replacing with the following:

"1. (a) That all that portion of public street described hereunder be and the same is hereby stopped up and closed:

"Parcel A, B, C, D, & E, Deposit No. 0801/23",

a partial copy of which is attached hereto as Schedule "A";

(b) That title Parcel A, B, C, D, & E excepting thereout all mines and minerals and other matters set forth in the Crown Lands Act, shall be conveyed to and consolidated with the registered owner of the adjacent property. Parcel A to 601 17th Street East (Lots 1 to 10, both inclusive, and Lots 31 to 40, both inclusive, Block 16 Plan 285 BLTO, and Parcel A Plan 39335 BLTO); Parcel B & C to 651 Dundas Street(Lots 11 to 15, both inclusive, and lots 26 to 30, both inclusive, Block 16 Plan 285 BLTO, and Parcel B Plan 39335 BLTO); and Parcel E to 659 17th Street East (Lots 18 to 25, both inclusive, Block 16 Plan 285BLTO)." CARRIED.

NO. 7369

BY-LAW NO. 7369 TO REZONE 513, 525, 537 AND 559 – 39TH STREET, PART OF 30TH STREET RIGHT-OF-WAY, AND PART OF 902 – 38TH STREET (LOTS 26/36, BLOCK 1, PLAN 269 BLTO)

---

Considered was a report from the Legislative Services Department dated October 23, 2023 with respect to the above.

Cullen-Splett

542

That the by-law be read a third and final time.

And that Administration be authorized to prepare and enter into a development agreement with the owner or successor containing all conditions and requirements, including those set forth in "Attachment D", to protect the City's interests in accordance with any procedures, policies, by-laws and Acts. CARRIED.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

Cullen-Splett

- 543 That By-law No. 7369 to rezone properties located at 513, 525, 537 and 559 - 39th Street, part of the 39th Street right-of-way, and part of 902 - 38th Street (Lot 1, Plan 43244, and Lots 26/36, Block 1, Plan 269 BLTO) from Residential Single Detached (RSD) and Development Reserve (DR) to Commercial Arterial (CAR) zone, be read a second time. CARRIED.

NO. 7375 PLAN OF PUBLIC LANE TO BE CLOSED IN PLAN 1058 BLTO  
2ND & 3RD READINGS

---

City Council considered a report from the Legislative Services Department dated October 26, 2023 with respect to the above.

Cameron-Cullen

- 544 That By-law No. 7375 to close and convey the remaining portion of a public lane lying between 3130 Victoria Avenue (Block 2 Plan 1058 BLTO) and 3000 Victoria Avenue (Lot 1 Plan 41029), be read a second time. CARRIED.

Cullen-Cameron

- 545 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7375 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7376 TO AMEND THE ORGANIZATIONAL BY-LAW NO. 6650

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Considered was a report from the City Clerk dated October 26, 2023 with respect to the above.

Cameron-Splett

546 That By-Law No. 7376 to amend the Organizational By-Law No. 6650 to add the Environment and Climate Change Committee be read a first time. CARRIED.

GIVING OF NOTICE:

In accordance with Rule 60 of Procedure By-law No. 6634, Councillor Luebke gave notice of his intent to bring forward a resolution to council to ask staff to recommend targeted programs that help alleviate financial hardship faced by some our residents, businesses and other relevant groups and organizations due to the water and wastewater rate increases.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (9:15 p.m.) CARRIED.

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MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 20, 2023 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on November 10, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear a presentations on the Transit Terminal operations and agreement negotiations.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

COMMITTEE OF THE WHOLE CLOSED SESSION:

547 Cullen-Cameron  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a matter in its preliminary stages and contract negotiations. CARRIED.

(A) TRANSIT TERMINAL

---

Considered was a presentation from the Fire Chief with respect to the above.

548 Splett-Parker  
That Council resolve into open session. CARRIED.

ADJOURN:

Splett-Luebke  
That the meeting do now adjourn. (6:57 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 20, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

549 Splett-Hildebrand  
That the Agenda for the regular meeting of City Council to be held on Monday, November 20, 2023 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Nil

**HEARING OF PRESENTATIONS:**

(A) BRANDON POLICE SERVICE CADET CORPS PROGRAM - DEBRA ARPIN, CHAIR,  
BRANDON POLICE BOARD

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Debra Arpin, Brandon Police Board Chair, appeared before City Council to provide an update on the Brandon Police Service Cadet Corps Program. She noted that the program had been formed in 2023 and shared positive feedback that had been received regarding the impact on the downtown area.

Acting Deputy Chief Greg Hebert provided an overview of the Cadets Corps and how the program operates within the community. He further noted the positive feedback the Cadets had received both from Service members as well as the public, and provided an overview of several accolades Cadets had received. Acting Deputy Chief Hebert spoke to the professionalism of the Cadets and the positive relationship that has been formed with the downtown community in such short of time. He advised Council that the first group with the Cadets Program had been a resounding success and spoke to the potential for the program to expand and grow in scope within the near future.

Ms. Arpin expressed hope for continued support of the program from City council and that consideration would be given to future expansion of the Brandon Police Service Cadet Corps.

Berry-Cullen

550 That the presentation by Debra Arpin on behalf of the Brandon Police Board with respect to an update on the Brandon Police Service Cadet Corps Program be received. CARRIED.

(B) COMMUNITY SAFETY AND WELLBEING PLAN UPDATE - SHANNON SALTARELLI

Shannon Saltarelli, Community Housing and Wellness Coordinator, appeared before Council to provide an update on the Community Safety and Wellbeing Plan. She introduced the various members and stakeholders involved with an overview of the history and goals of the project. She advised that the outcome of the project was to generate an actionable plan to improve safety and well-being in the community through identifying root causes of crime and victimization. Ms. Saltarelli spoke to the proactive nature of such a plan that would aim for prevention of risk factors before incidents occur and provided examples what this meant in practice.

Ms. Saltarelli provided an outline of how the Community Safety and Well Being Steering Committee was to develop a plan with a tentative timeline into 2025. She advised that the project was anticipated to be an extensive project that required a significant outreach component. She concluded by highlighting plans developed by other cities in Canada and the opportunity that such a plan provided for Brandon.

Desjarlais-Cameron

551 That the presentation by Shannon Saltarelli with respect to an update on the Community Safety and Wellbeing Plan be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) ELLIOTT OLESON - BRANDON POLICE BOARD

Elliott Oleson, Brandon resident, appeared before Council with concerns related to an article in the Brandon Sun regarding a police action in the downtown area. He noted that his concerns were connected with policing and wellness in the downtown area and referred to the Brandon Police Board and associated Brandon Police Service policies.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

- (A) PUBLIC HEARING - BY-LAW NO. 7371 - PLAN OF ROADS AND LANES TO BE CLOSED IN PLAN 278 BLTO

City Council sat to hear representation with respect to By-law No. 7371 Plan of Roads and Lanes to be Closed in Plan 278 BLTO.

No representation was received either in support or in opposition to the proposed by-law.

Tame-Parker

- 552 That the Public Hearing to close and convey part of the streets located south of Claremont Avenue and east of 1st Street including parts of Burnaby Avenue, Camden Avenue, Glenwood Avenue, Dennis Street, Russell Street, Frederick Street, Park Street, Rideau Street, Franklin Street and Percy Street, and the public lanes in Blocks 25 to 33, 35, 46 to 51, Plan 278 BLTO be concluded. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

- (A) 2023/2024 BOARD OF REVISION WRITTEN NOVEMBER 8, 2023

City Council received a written report from the Legislative Services Department with respect to the above.

Parker-Luebke

- 553 That the report of the Board of Revision dated November 8, 2023 with respect to the 2024 Real Property Assessment Roll and the 2022/2023 Supplementary Tax Statements be received. CARRIED.

- (B) AUDIT & FINANCE VERBAL NOVEMBER 20, 2023

Councillor Parker provided a verbal report from the Audit and Finance Committee meeting held on November 15, 2023. He advised that the October review showed the General Operating Fund as projecting a deficit of \$375,000, but reminded Council that the projection was down from the \$1.46 million projected deficit reported in August

2023. He noted that the deficit was anticipated to shrink further in the remainder of the year.

Councillor Parker concluded by advising Council that the committee had received the annual presentation from the City's investment management firm and that the report had been favourable for much of the portfolio.

(C) BRANDON GENERAL MUSEUM AND ARCHIVES VERBAL NOVEMBER 20, 2023

Councillor Splett provided a verbal report from the Brandon General Museum and Archives meeting held on November 7, 2023. He noted upcoming events for the museum included the Show & Tell series to be held on Saturday, November 25, 2023 at 2:00 pm with Robert Smith teaching on the agricultural history of the Brandon area. He advised that the series would break for December and resume in January 2024. Other topics of discussion included procurement of the Brandon Sun archives and an on-going sale of Hobbs Prints available at the museum.

(D) POVERTY VERBAL NOVEMBER 20, 2023

Councillor Karrouze provided a verbal report from the meeting of the Poverty Committee held on November 15, 2023. She advised that representatives from several downtown community groups had attended to share insights and information with the committee. Councillor Karrouze noted that Mayor Fawcett and Councillor Luebke had attended in addition to the regular Poverty Committee membership. She spoke to the opportunity this gave to understanding the work conducted by many organizations and volunteers in the community for the purpose of aiding vulnerable individuals.

(E) AGE FRIENDLY VERBAL NOVEMBER 20, 2023

Councillor Karrouze provided a verbal report from the Age Friendly Committee meeting held on November 16, 2023. Topics of discussion focused on progress on the newsletter and plans to reprint the senior's resource handbook. She advised that the free resource handbook was expected to be available to residents by the end of year.

(F) WESTERN MANITOBA REGIONAL LIBRARY VERBAL NOVEMBER 20, 2023

Councillor Cameron provided a verbal report from the Western Manitoba Regional Library Committee meeting held November 15, 2023. He noted that the meeting included passing of the WMRL 2024 budget with a levy of \$13.15 per capita and a review of rental and lease rates at the various locations. Further, he noted topics of discussion included strategic planning in the 2024 year and preliminary discussions on security

needs at the Brandon downtown location. Councillor Cameron advised that the outcome of discussion regarding security needs would be raised at a City Council meeting in the near future.

Parker-Splett

554 That the verbal reports from Audit and Finance, Brandon General Museum and Archives, Poverty, Age Friendly and the Western Manitoba Regional Library be received. CARRIED.

ENQUIRIES:

(115) TRAFFIC CALMING ON DURUM DRIVE

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Councillor Berry referred to recent calming measures installed on Durum Drive with the intent of slowing down traffic. He expressed concern that same had been put in place very quickly and without any communication with himself or ward residents. Noting that communication was one of City Council's main strategic goals, he enquired why this situation had taken place and what was being done to rectify same.

At the request of His Worship the Mayor, the City Manager responded that while the communication prior to the installation itself had fallen short, a press release outlining the traffic calming measures was issued. He noted that the traffic calming measures was one of many issues discussed at public consultations held by City Council approximately a year ago with respect to Durum Drive.

His Worship Mayor Fawcett enquired if these were permanent changes or part of a pilot project.

The City Manager confirmed that the installation of the traffic calming measures was a pilot project, however, he was unsure of how long the measures were expected to be in place. It was agreed that this issue would be monitored.

ANNOUNCEMENTS:

CONGRATULATIONS TO GREY CUP WINNER LANDON RICE

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Mayor Fawcett congratulated Crocus Plains alumni Landon Rice on winning his first Grey Cup as a member of the Montreal Allouettes who defeated the Winnipeg Blue Bombers 28-24. His Worship the Mayor noted that Landon, whose father Garth Rice was a former City Councillor, had worked very hard over the years and it was very nice to see him achieve this lifelong dream.

CROSSING THE LINE FUNDRAISER - NOVEMBER 16, 2023

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Councillor Desjarlais congratulated the John Howard Society of Brandon on their hosting of the comedy event "Crossing the Line" on November 16, 2023. He advised that Mayor Fawcett had been the subject of the roast and many Councillors had taken their turn in the dunk tank with all funds raised going to support the John Howard Society and its programs.

ART GALLERY OF SOUTHWESTERN MANITOBA EVENTS

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Councillor Cameron announced that the Art Gallery of Southwestern Manitoba was hosting two events on November 25, 2023. The Great Big Little Chili Bowl Sale and the Gala of Gifts were both taking place from 10:00 a.m. to 6:00 p.m. at the Art Gallery and he encouraged everyone to come out and take in the festivities.

OPERATION RED NOSE VOLUNTEERS NEEDED

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Councillor Cameron announced that he had attended the Operation Red Nose Kick-off where he had been advised that there was a shortage of volunteers for this year. He advised that application forms were available at the CAA Office on 18th Street North and encouraged his fellow Councillors as well as anyone else with some time to give to assist this very important holiday season program.

WESTMAN AND AREA TRADITIONAL CHRISTMAS DINNER

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Councillor Cameron announced that the annual Westman and Area Traditional Christmas Dinner was once again taking place at the Keystone Centre on December 25, 2023 from Noon to 6:00 p.m. He invited anyone with some time to volunteer to contact the organizers at [christmasdinner@wcgwave.ca](mailto:christmasdinner@wcgwave.ca) or (204) 728-7987.

GENERAL BUSINESS:

(A) DOWNTOWN UPDATE

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City Council received a report from the City Manager dated November 10, 2023 with respect to the above.

Desjarlais-Parker

555 That the November 20, 2023 downtown progress report be referred to the Downtown Wellness and Safety Task Force when they reconvene in early 2024. CARRIED.

(B) 2024 COUNCIL MEETING SCHEDULE

---

Submitted for consideration was a report from the City Clerk dated November 8, 2023 with respect to the above.

Cameron-Splett

556 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2024:

- Monday, January 8, 2024
- Monday, January 22, 2024
- Monday, February 5, 2024
- Tuesday, February 20, 2024
- Monday, March 4, 2024
- Monday, March 18, 2024
- Tuesday, April 2, 2024
- Monday, April 15, 2024
- Monday, May 6, 2024
- Tuesday, May 21, 2024
- Monday, June 3, 2024
- Monday, June 17, 2024
- Monday, July 8, 2024
- Monday, July 29, 2024
- Monday, August 19, 2024
- Tuesday, September 3, 2024
- Monday, September 16, 2024
- Monday, October 7, 2024
- Monday, October 21, 2024
- Monday, November 4, 2024
- Monday, November 18, 2024
- Monday, December 2, 2024
- Monday, December 16, 2024. CARRIED.

(C) 2024 APPOINTMENTS TO COUNCIL COMMITTEES

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Considered was a report from the Legislative Services Department dated October 24, 2023 with respect to the above.



557

Tame-Splett

That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire November 18, 2024:

Audit and Finance Committee:

Mayor Jeff Fawcett (Chair)  
Councillor Greg Hildebrand  
Councillor Glen Parker  
Councillor Jason Splett

Brandon Municipal Heritage Advisory Committee:

Councillor Kris Desjarlais  
Councillor Shaun Cameron

Grants Review Committee:

Councillor Heather Karrouze  
Councillor Jason Splett  
Councillor Bruce Luebke

Personnel Committee:

Mayor Jeff Fawcett (Chair)  
Councillor Kris Desjarlais  
Councillor Barry Cullen  
Councillor Shawn Berry

Poverty Committee:

Councillor Heather Karrouze  
Councillor Kris Desjarlais  
Councillor Tyson Tame

Taxi Appeal Committee:

Councillor Shaun Cameron (Chair)  
Councillor Barry Cullen  
Councillor Greg Hildebrand  
Councillor Shawn Berry (Alternate)  
Councillor Kris Desjarlais (Alternate). CARRIED.

(D) 2024 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

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City Council considered a report from the Legislative Services Department dated October 24, 2023 with respect to the above.

558

Cameron-Hildebrand

That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire November 18, 2024 unless otherwise noted:

Central Assiniboine Watershed District:

Councillor Barry Cullen

Age Friendly Committee:

Councillor Heather Karrouze

Councillor Greg Hildebrand

Western Manitoba Regional Library Board:

Councillor Shaun Cameron

Western Manitoba Centennial Auditorium Board:

Councillor Shaun Cameron

Councillor Tyson Tame

Councillor Glen Parker

Brandon General Museum & Archives Inc. Board:

Councillor Heather Karrouze

Councillor Shaun Cameron

Councillor Jason Splett

Building Standards & By-law Compliance Committee:

Councillor Barry Cullen (Chair)

Councillor Tyson Tame

Councillor Glen Parker

Councillor Greg Hildebrand (Alternate)

Councillor Kris Desjarlais (Alternate)

Keystone Agriculture & Recreational Centre Board:

Councillor Glen Parker

Councillor Bruce Luebke

Brandon Urban Aboriginal Peoples' Council:

Councillor Shaun Cameron

Councillor Bruce Luebke

Brandon Downtown Development Corporation:

Councillor Kris Desjarlais

Joint Planning Committee - Keystone Planning District & City of Brandon:

Mayor Jeff Fawcett

Councillor Shawn Berry. CARRIED.

(E) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

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City Council considered a report from the Legislative Services Office dated October 24, 2023 with respect to the above.

Tame-Parker

559 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Bruce Luebke be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on November 18, 2024. CARRIED.

Tame-Cullen

560 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Glen Parker be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on November 18, 2024. CARRIED.

(F) STREET NAMES LOCATED AT 1901 - 1ST STREET (SE BRANDON)

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Considered was a report from the Planning and Buildings Department dated November 10, 2023 with respect to the above.

Tame-Splett

561 That the proposed street names submitted by VBJ Developments Ltd. for their development of 1901 1<sup>st</sup> Street located south of Richmond Avenue East and east of 1st Street in the W 1/2 12-10-19 WPM (Attachment A), be approved. CARRIED.

(G) TENDER – SUPPLY AND UPFITTING OF FORD POLICE UTILITY INTERCEPTORS

---

City Council considered a report from the Transportation Services Department dated November 14, 2023 with respect to the above.

Desjarlais-Parker

562 That the bid from Kelleher Ford Sales for Six (6) Police Hybrid Interceptors as per Tender and Specifications for a total price of \$474,900.24 (net of GST) be accepted;

And further, that the additional funding requirements of \$100,850.24 for upfitting these vehicles be approved with \$84,013.71 being expended from the Police Vehicle Reserve and \$16,836.53 being expended from the Police Equipment Reserve. CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATIONAL AREAS BY-LAW  
3RD READING

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Considered was a report from the Parks and Recreation Department.

Desjarlais-Parker

563 That City Council defer third reading of the Parks and Recreational Areas By-law to December 4, 2023. CARRIED.

NO. 7371 PLAN OF ROADS AND LANES TO BE CLOSED IN PLAN 278 BLTO  
AMENDMENT 2ND & 3RD READINGS

---

Submitted for consideration was a report from the Legislative Services Department dated November 10, 2023 with respect to the above.

Tame-Splett

564 That By-law No 7371, as amended, be read a second time. CARRIED.

Tame-Parker

565 That By-law No. 7371 plan of roads and lanes to be closed in Plan 278 BLTO be amended by:

Deleting Sections 1. (a) and (b) in their entirety and replacing with the following:

"1. (a) That all that portion of public street described hereunder be and the same is hereby stopped up and closed:

"Parcel A, Deposit No. 1787/22", a partial copy of which is attached hereto as Schedule "A";

(b) That title to Parcel A excepting thereout all mines and minerals and other matters set forth in The Crown Lands Act, shall be conveyed to and consolidated with the registered owner of all lots in Blocks 25 to 29, both inclusive, Lots 1 to 27, both inclusive, and Lots 30 to 38, both inclusive, in Block 30, all lots in Blocks 31 to 33, both inclusive, all lots in Block 35, and all lots in Blocks 46 to 51, both inclusive, Plan 278 into one parcel." CARRIED.

Tame-Splett

566 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7371 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7376 TO AMEND THE ORGANIZATIONAL BY-LAW NO. 6650  
2ND & 3RD READING

---

City Council considered a report from the Legislative Services Department dated November 9, 2023 with respect to the above.

Desjarlais-Cameron

567 That By-Law No. 7376 to amend the Organizational By-Law No. 6650 to add the Environment and Climate Change Committee be read a second time. CARRIED.

Tame-Splett

568 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7376 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

In accordance with Rule 60 of Procedure By-law No. 6634, Councillor Berry gave notice of his intent to introduce at the next regular meeting of Council, a motion with respect to traffic calming measures installed on Durum Drive.

ADJOURN:

Berry-Luebke

That the meeting do now be adjourned. (9:01 p.m.) CARRIED.

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MAYOR

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CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY, NOVEMBER 23, 2023 AT 12:00 PM IN BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Councillor Greg Hildebrand, Councillor Heather Karrouze

It was noted that in accordance with Section 109 of Procedure By-law No. 6634, members Council participated in the meeting electronically, using Microsoft TEAMS meeting platform.

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on October 23, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to hear a presentations on the Sustainable Funding Model Report.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**COMMITTEE OF THE WHOLE CLOSED SESSION:**

**Splett-Cameron**

569 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a financial matter. CARRIED.

(A) **SUSTAINABLE FUNDING MODEL DRAFT REPORT**

---

City Council received a presentation from MNP consultants with respect to the above.

**Splett-Tame**

570 That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn (1:04 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY, NOVEMBER 25, 2023 AT 8:30 AM AT 20 – 1300 18<sup>th</sup> STREET BRANDON, MB (JOE BEEVERZ BAR & GRILL), BRANDON, MANITOBA**

---

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry, Councillor Greg Hildebrand

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on November 9, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider Strategic Planning.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

COMMITTEE OF THE WHOLE CLOSED SESSION:

571 Desjarlais-Cameron  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss the Strategic Plan. CARRIED.

(A) STRATEGIC PLANNING

---

Considered was a presentation from Siere with respect to the above.

572 Splett-Tame  
That Council resolve into open session. CARRIED.

ADJOURN:

Cameron-Luebke  
That the meeting do now adjourn. (1:04 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, NOVEMBER 27, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Tyson Tame

ABSENT: Councillor Shawn Berry, Councillor Heather Karrouze, Councillor Jason Splett

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on October 26, 2023 in accordance with the requirements of The Municipal Act, all members of City Council were given notice that a Special Meeting would be held this date to consider Development Cost Charges.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

COMMITTEE OF THE WHOLE CLOSED SESSION:

573 Cullen-Cameron  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss Development Cost Charges. CARRIED.

(B) DEVELOPMENT COST CHARGES

---

Considered was a presentation from Development Services with respect to the above.

574 Cullen-Cameron  
That Council resolve into open session. CARRIED.

ADJOURN:

Cullen-Luebke  
That the meeting do now adjourn. (8:20p.m.) CARRIED.

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MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 4, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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**PRESENT:** Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

**ABSENT:** Nil

**ADOPTION OF AGENDA:**

Splett-Tame

575 That the Agenda for the regular meeting of City Council to be held on Monday, December 4, 2023 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Cameron-Parker

576 That the Minutes of the Regular Meeting of City Council held Monday, November 6, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cullen-Luebke

577 That the Minutes of the Regular Meeting of City Council held Monday, November 20, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Splett-Cameron

578 That the Minutes of the Special Meeting of City Council held Thursday, November 23, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF PRESENTATIONS:**

(A) ROSS ROBINSON & ANTOINETTE GRAVEL-OUELLETTE - COMMUNITY WELLNESS COLLABORATIVE

---

Ross Robinson and Antoinette Gravel-Ouellette, on behalf of the Community Wellness Collaborative, appeared before City Council to provide an update on activities

undertaken in the 2023 year. Ms. Gravel-Ouellette introduced a vision board that was created by the member organizations and individual collaborators with the purpose of outlining a path towards goals of the Collaborative. Mr. Robinson outlined the various goals and steps that the Collaborative aimed to achieve in the 2024 year as well as the long-term. Goals included the gathering and coordinating social service data, providing hot meals to vulnerable individuals seven days a week, the creation of a 24/7 safe and accessible washrooms, and the adoption of an approach to support that incorporates feedback from the vulnerable population.

Mr. Robinson advised Council that a significant goal of the Collaborative to formalize the organization within the community. He advised that the Community Wellness Collaborative intended to hire a full-time staff position to assist in the functions and objectives of the organization.

Karrouze-Splett

579 That the presentation by Ross Robinson and Antoinette Gravel-Oulette with respect to an update on the Community Wellness Collaborative be received. CARRIED.

(B) DEAN HAMMOND & TERRY JAENEN - UPDATE ON THE BRANDON RIVERBANK INC. WINTER RECREATION

Dean Hammond, Executive Director of Brandon Riverbank Inc., and Terry Jaenen, President of the Board of Directors, appeared before Council to provide an update on upcoming winter recreation programs. Mr. Hammond further outlined amenities and programming the Riverbank was looking to introduce or expand as well as an overview of current winter recreational programs available to residents. He announced that funding had enabled the creation of a winter trail network exceeding 20kms in size. He noted that the trail network would run uninterrupted from Dinsdale Park through to the Riverbank Discovery Centre grounds, as far west as to the Skating Oval, and that the trails were to go as far as the Agriculture and Agri-Foods Canada grounds. Mr. Hammond advised that the trails were to be multi-purpose and allowed for use for walking, bicycling, cross-country skiing, and snow showing.

Mr. Hammond noted that the trails networks were to be accessible without charge and that they were to be an attraction within the Brandon community. He spoke to the effort and partnerships involved in establishing and maintaining the trails to ensure quality for users. He advised that the Riverbank was still raising funds and was in need of volunteers for the trail network project and encouraged any interested individuals, organizations or businesses to reach out and get involved.

Ms. Jaenen concluded by thanking the contributors and partners involved in the project, as well as Dean Hammond for the work he had contributed.

Karrouze-Cullen

580 That the presentation by Deam Hammond and Terry Jaenen with respect to an update on the Riverbank Inc. Winter Recreation Programs be received. CARRIED.

(C) JAMIE HALL - HABITAT FOR HUMANITY ASSINIBOINE GARDENS

Jamie Hall, Habitat for Humanity CEO, appeared before Council with respect to an update on an on-going project in the Assiniboine Gardens of Brandon. He advised that in Brandon as a whole there were four homes were nearing completion and that two further properties were ready and intended to be built by 2025. With respect to the Assiniboine Gardens, he advised that the City of Brandon and Habitat Manitoba had signed a Memorandum of Understanding in January 2023 to explore the development of up-to 60 homes in the area for low-income families. Mr. Hall advised that work was underway to determine the best options to accomplish this goal.

Mr. Hall advised that the next steps in the project would be to return to Council to have the drainage study approved. He noted that work continued with City of Brandon staff in ensuring the project was a success.

Desjarlais-Parker

581 That the presentation by Jamie Hall with respect to an update on Habitat for Humanity and the Assiniboine Gardens be received. CARRIED.

COMMUNITY COMMENTS/FEEDBACK:

(A) TRAFFIC CALMING MEASURES ON DURUM DRIVE

Rae-Lynn Thompson, area resident, raised concerns with the recent installation of chicanes on Durum Drive. She stated that the section of Durum Drive where the chicanes were installed had not been problematic with either speeding or accidents and questioned why it had been chosen. Further, she shared concerns with vehicles traversing the chicanes in the winter season and the ability for plows to properly clear snow build-up. Ms. Thompson noted that an alternative would have been the installation of a 3-way stop elsewhere on Durum Drive.

Terry Jaenen, area resident, raised concerns with the space available for vehicles to traverse the chicanes, noting that it was difficult for two vehicles to get through effectively.

HEARING OF DELEGATIONS:

(A) CALE DUNBAR - WHEAT CITY CURLING CLASSIC COMMUNITY EVENT  
DESIGNATION

---

City Council considered a report from the Legislative Services Department dated November 27, 2023 with respect to the above.

Fawcett-Fawcett

582 That the presentation by Cale Dunbar with respect to the designation of the Wheat City Curling Classic as a Community Event in the City of Brandon be received. NOT VOTED ON.

Berry-Tame

583 That the Wheat City Curling Classic to be held January 11 - 14, 2024 at the Brandon Curling Club and the Riverview Curling Club be designated as a Community Event in the City of Brandon. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

PETITION - PARKING ON SOUTH SIDE OF PORTOLA ADJACENT TO THE ELEMENTS

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Councillor Tame presented a petition from area residents with respect to parking on the south side of Portola Drive.

AMENDMENT

Tame-Splett

584 That the petition presented by Councillor Tame on behalf of area residents with respect to parking on the south side of Portola Drive be received;

and further, that the aforementioned petition be submitted to Administration for a report to City Council at a meeting no later January 22, 2024. CARRIED AS AMENDED.

Desjarlais-Tame

585 That the above motion be amended by replacing "in the not-too-distant future" with "no later than January 22, 2024". CARRIED.

COMMITTEE REPORTS:

(A) BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL

---

Councillor Cameron provided a verbal report from the Brandon Urban aboriginal Peoples' Council meeting held on November 23, 2023. He noted that discussion focused on a potential increase in organizational membership, the 2024 schedule of meetings, and the appointment of a new Chair. He advised that following the resignation of Jennifer Bone as the representative of Sioux Valley BUAPC had elected a new Chair and welcomed ACC representative Kris Desjarlais to the role.

(B) KEYSTONE CENTRE

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Councillor Luebke provided a verbal report for the meeting of the Keystone Centre Board of Directors held on November 23, 2023. Topics of discussion included the Master Site Plan, a Phase One Environmental Assessment of the southwest corner of the Keystone property, and operation costs of the Keystone Centre. He further announced that the Keystone Centre had received \$25,000 in funding from the Brandon Area Community Foundation to upgrade the UCT Pavilion washrooms as well as a \$43,000 grant from Efficiency Manitoba for LED lighting in the Brandon Curling Club.

Councillor Luebke concluded by advising that the search was on-going for the Keystone Centre CEO position and of the intent to have the new management lead hired by end of year.

Luebke-Cameron

586 That the verbal reports of the Brandon Urban Aboriginal Peoples' Council and the Keystone Centre be received. CARRIED.

ENQUIRIES:

(116) STREET LIGHTING ON ADAMS STREET

---

Councillor Karrouze advised that she had received concerns from area residents with respect to insufficient lighting on Adams Street between Cater and Fraser Drive. She noted that children were afraid to walk home from sporting events etc. due to the darkness and residents required flashlights to access their mailboxes on Adams Street. She enquired if the installation of lighting in this area could be considered as soon as possible.

At the request of His Worship the Mayor, the City Manager responded that this concern would be investigated by the Engineering Department and a request submitted to Manitoba Hydro as necessary.

(117) 2022 UTILITY DEFICIT AND PUB NOTICE

---

Councillor Luebke enquired as to the accrued operating deficit for the utility in 2022 as well as the projected operating deficit for 2023. He further enquired if the 2022 deficit application had been filed with the Public Utilities Board, and if not, when was it expected to be filed.

At the request of His Worship the Mayor, the City Manager responded that the 2022 application had been prepared and was currently being reviewed by the City's PUB consultant. He advised that the estimated deficit to be recovered for 2022 was \$1.37 Million. The City Manager confirmed that a resolution of Council was required with the PUB submission and that same would be presented at the December 18, 2023 City Council meeting. With respect to the projected 2023 deficit Mr. Bowles advised that that information could not be calculated until after the year end and agreed to get that information out to Council members as soon as it was available.

ANNOUNCEMENTS:

PASSING OF FORMER CITY COUNCILLOR JOE KAY

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Councillor Parker stated that he was saddened to announce the passing of former City Councillor Mr. Joe Kay. He noted that Mr. Kay had been the Assiniboine Ward Councillor from 1990 to 1998 and expressed condolences to the family on behalf of City Council.

BRANDON POLICE BOARD MEETING

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Councillor Berry announced that a Brandon Police Board meeting would take place on Friday, December 8, 2023 at 12:00 Noon in the Council Chamber and invited everyone to attend.

CHRISTMAS CHEER

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Councillor Berry announced that he had toured the Christmas Cheer headquarters where volunteers were working hard to get the 1,100 hampers prepared and out to residents by mid-December. He advised that the invitation to tour had been extended to all member of City Council and encouraged his fellow Councillors to take a tour of the facility located at the corner of 7th Street and Rosser Avenue.



GENERAL BUSINESS:

(A) 2024 SCHEDULE OF FEES

---

Submitted for consideration was a report from the Finance Department dated November 28, 2023 with respect to the above.

Tame-Hildebrand

587 That the schedule of fees for services be received; CARRIED.

Tame-Berry

588 And further that the motion to adopt FEESCHREG-004, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2024, shall replace existing FEESCHREG-003, effective January 1, 2024 be deferred to the December 18, 2023 meeting of City Council. CARRIED.

(B) CITY COUNCIL APPOINTMENTS TO THE ENVIRONMENT AND CLIMATE CHANGE COMMITTEE

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City Council considered a report from the Legislative Services Department dated November 24, 2023 with respect to the above.

Tame-Parker

589 That Councillor Shaun Cameron and Councillor Kris Desjarlais be appointed to the Environment and Climate Change Committee with Terms of Office to commence immediately and expire November 18, 2024. CARRIED.

(C) APPLICATION TO SUBDIVIDE - 1307 - 18TH STREET NORTH

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Karrouze-Berry

590 That the application to subdivide (4500-23-734) Part of 1307 - 18th Street North (Part of Lot 1, Plan 23049 Exc Road Plan 39509 BLTO) to create one (1) lot and an extension of Quail Ridge Drive, be approved subject to the owner or successor:

1. Entering into a Development Agreement with the City of Brandon as set out in "Attachment D", and that Administration be authorized to prepare a Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, by-laws and Acts;

2. Submitting written confirmation to the City of Brandon that arrangements have been made for a blanket easement to the satisfaction of Manitoba Hydro/Centra Gas Manitoba Inc., Bell MTS and Westman Communications Group, and registering the easement agreeing along with the easement plan, if required, in series with the plan of subdivision; and

3. Providing written confirmation to the City of Brandon that taxes for the property to be subdivided, for the current year plus any penalty, interest, and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council. CARRIED.

(D) WESTERN MANITOBA REGIONAL LIBRARY SECURITY GUARD GRANT

City Council considered a report from the City Clerk dated November 23, 2023 with respect to the above.

Cameron-Splett

591 That Council approve the expenditure of \$58,000 for security guard services at the Western Manitoba Regional Library as an operating budget expense to community grants for 2024. CARRIED.

(E) YWCA WESTMAN MEREDITH PLACE WAIVER OF TIPPING FEES

Considered was a report from the City Clerk dated November 27, 2023 with respect to the above.

Desjarlais-Hildebrand

592 That Council approves a grant to YWCA Westman of up to \$12,000 for tipping fees and up to \$5,100 for the Water and Sewer Retention Deposit to financially assist with the redevelopment of the Meredith House building;

And further, that Administration be authorized to enter into a funding agreement required to protect the City's interests in accordance with any procedures, policies, by-laws, and Acts. CARRIED.

(F) TRAFFIC CALMING MEASURES ON DURUM DRIVE

Submitted for consideration was a report from Councillor Shawn Berry dated November 29, 2023 with respect to the above.

Berry-Splett

593 WHEREAS the City endeavors to keep all forms of vehicular, pedestrian, accessibility, and cycling movements safe in the City of Brandon;

AND WHEREAS with the introduction of Vision Zero guidelines to the City of Brandon, while used to guide the City through preventative measures for safety, may not be the most suitable preventative measures for certain streets or area's depending on their usage;

AND WHEREAS the calming method use of chicanes installed at the corner of Durum and Neepawa Drive falls under the guidelines of Vision Zero, creates more potential "vehicular accident waiting to happen" with its design;

AND WHEREAS the responses received from area residents and regular users of Durum Drive in the very short time since installation has been negative and demanding of this action being reversed and the chicanes removed;

BE IT RESOLVED that the calming measures of chicanes located on the corner of Durum Drive and Neepawa Drive be removed immediately, and the possibility of a different calming measure be put in effect instead. CARRIED.

(G) SOUTHWEST LIFT STATION FUNDING

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Considered was a report from the Development Services department with respect to above.

Berry-Splett

594 And further that, consideration for the Southwest lift station project funding be deferred to the December 18, 2023 meeting of City Council. CARRIED.

Berry-Cameron

595 That the supplementary report on the Southwest lift station project be received; CARRIED.

BY-LAWS:

NO. 7337 PARKS AND RECREATION AREAS  
3RD READING

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Considered was a report from the Parks and Recreation Services Department dated October 5, 2023 with respect to the above.

Desjarlais-Cameron

596 That the Parks and Recreational Areas By-law No. 7337 to regulate the operation and control of greenspaces, parks, and recreation facilities owned by or under the jurisdiction of the City of Brandon be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7337 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7366

TO REZONE PROPERTY LOCATED AT 1307 - 18TH STREET NORTH  
AMENDMENT 2ND & 3RD READINGS

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Considered was a report from the Legislative Services Department dated October 23, 2023 with respect to the above.

Karrouze-Tame

597 That By-law No. 7366 be amended by deleting Section 3 and 4 in their entirety and substituting therefor:

"3. This By-law will come into force when the City of Brandon Planning and Building Department receives written confirmation that the plan for Subdivision Application 4500-23-734 is registered in the Brandon Land Titles Office.

4. This By-law will be repealed without coming into force three years after the date of this By-law's adoption, unless the City of Brandon Planning & Buildings Department receives written confirmation that the plan for Subdivision application 4500-23-734 is registered in the Brandon Land Titles Office, or the applicant applies for an extension

before the expiration of the three-year period to register Subdivision Application 4500-23-734 and Council approves the extension." CARRIED.

Karrouze-Tame

598 That By-law 7366 to rezone Part of 1307 - 18th Street North from Commercial Arterial (CAR) to Residential Moderate Density (RMD) zone, as amended, be read a second time. CARRIED.

Karrouze-Tame

599 That the by-law be read a third and final time.

And that Administration be authorized to prepare and enter into a development agreement with the owner or successor containing all conditions and requirements, including those set forth in "Attachment D", to protect the City's interests in accordance with any procedures, policies, by-laws, and Acts. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7366 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Heather Karrouze  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7373

TO AMEND VACANT & DERELICT BUILDING BY-LAW NO. 7007  
1ST READING

---

City Council considered a report from the Planning and Buildings Department dated November 3, 2023 with respect to the above.

600 Cameron-Luebke  
That By-law No. 7373 to amend the Vacant and Derelict Building By-law No. 7007 for the purpose of updating content and improving enforcement of the by-law be given first reading. CARRIED.

NO. 7377 PLAN OF PUBLIC RESERVE TO BE OPENED IN PART OF LOT 2 PLAN 47728 BLTO  
1ST READING

---

Submitted for consideration was a report from the Planning and Buildings Department dated November 24, 2023 with respect to the above.

601 Tame-Splett  
That By-law No. 7377, to legally open the east/west walkway as Public Reserve located on the southern portion of 420 Maryland Avenue (Lot 2 Plan 47728), be read a first time. CARRIED.

NO. 7378 TO AMEND THE SOLID WASTE COLLECTION AND DISPOSAL BY-LAW NO. 6965  
1ST READING

---

City Council considered a report from the Public Works Department dated November 29, 2023 with respect to the above.

602 Luebke-Parker  
That By-law No. 7378 amending the Solid Waste Collection and Disposal By-law No. 6965 be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke  
That the meeting do now adjourn. (8:44 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON WEDNESDAY, DECEMBER 13, 2023 AT 6:00 PM IN THE COUNCILLORS' MEETING ROOM, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Tyson Tame

ABSENT: Councillor Shaun Cameron, Councillor Heather Karrouze, Councillor Jason Splett

COMMITTEE OF THE WHOLE CLOSED SESSION:

603 Hildebrand-Berry  
That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a matter in its preliminary stages. CARRIED.

(A) CITY OF BRANDON SUSTAINABILITY FUNDING MODEL DRAFT REPORT

---

Submitted for consideration was a report from administration with respect to the above.

604 Hildebrand-Cullen  
That Council resolve into open session. CARRIED.

ADJOURN:

Berry-Luebke  
That the meeting do now adjourn. (7:55 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 18, 2023 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

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PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Parker-Splett

606 That the Agenda for the regular meeting of City Council to be held on Monday, December 18, 2023 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Splett

607 That the Minutes of the Special Meeting of City Council held Saturday, November 25, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Tame-Splett

608 That the Minutes of the Special Meeting of City Council held Monday, November 27, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cameron-Luebke

609 That the Minutes of the Regular Meeting of City Council held Monday, December 4, 2023 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF PRESENTATIONS:

Nil



COMMUNITY COMMENTS/FEEDBACK:

(A) SUSTAINABLE FUNDING MODEL REPORT

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James Epp, area resident, claimed that there was a typo in the Sustainable Funding Model Report with respect to the Current State Analysis included on pages 7 and 8. Mr. Epp believed that the consultants had attempted a SWOT analysis but had made error in not including the 'T' of fiscal threats to the municipality. He recommended that City Council refer the matter to Administration when receiving the report.

Jaime Pugh, President Brandon Chamber of Commerce, raised issues with the proposed property tax rate increases presented in the Sustainable Funding Model Report. She shared concerns that the increases coincided with increased interest rates, inflation, utility rates, and development cost charges that would negatively affect growth in Brandon. She expressed gratitude to the City for seeking public consultation to resolve issues related to the emergent financial challenges but noted a prior lack of transparency. She presented the demand that the City of Brandon work with community leaders to find fiscally responsible solutions for the benefit of local businesses and residents alike.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

(A) BRANDON POLICE BOARD VERBAL DECEMBER 18, 2023

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Councillor Cullen provided an update on the Brandon Police Board meeting held Friday, December 8, 2023. He explained that the Acting Chief reviewed statistics and provided an update on the new permanent detention centre expected to be opened in early 2024. Councillor Cullen also spoke about the Community Cadet Program and its potential for expansion in the future.

(B) POVERTY COMMITTEE VERBAL DECEMBER 18, 2023

Councillor Desjarlais provided a verbal report from the Poverty Committee meeting held on December 13, 2023. He noted that an extensive period of discussions had occurred between the Poverty Committee and the Community Wellness Collaborative to have the former dissolved and incorporated into the latter. Councillor Desjarlais advised that a motion was passed by the committee with respect to same and that he was to bring it forward for Council's consideration at the next meeting of Council.

Luebke-Tame

610 That the verbal reports of the Brandon Police Board and Poverty Committee be received.  
CARRIED.

ENQUIRIES:

(118) PEDESTRIAN CROSSING - 22ND STREET AND RICHMOND AVENUE

Councillor Hildebrand requested an update from Administration with respect to the replacement of crosswalk equipment at the crossings located on Richmond Avenue between 18th and 20th Street as well as at 22nd Street. He noted that Cadets had been present at the locations to observe conditions and enquired if Administration was addressing the issues with respect to the crossings.

At the request of His Worship the Mayor, the City Manager responded that upgrades to crosswalks on Richmond Avenue had been delayed to align with road maintenance to same. He noted that Engineering staff would provide a further detailed response to Council on this matter.

(119) CEMETERY PATH LIGHTING

Councillor Splett enquired if lighting could be installed along the southernmost pedestrian pathway within the cemetery. He noted that warm weather had increased its use by residents into the winter evenings and that there appeared to be pre-existing infrastructure available for lights along the path.

His Worship the Mayor agreed to take the matter under advisement.

(120) ROAD AND SIDEWALK CONDITIONS

---

Councillor Desjarlais advised that he had received concerns from residents with respect to icy road conditions following snow clearing. Further to this, he noted that sidewalks under the City's responsibility were of concern for pedestrian safety due to severe ice build-up. He enquired if efforts were to be made to improve road and sidewalk conditions before the next snow fall.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

CROSSWALK AT VICTORIA AVENUE AND E. FOTHERINGHAM DRIVE

---

Councillor Cullen announced that flashing amber lights had been installed at the pedestrian crosswalk at Victoria Avenue and E. Fotheringham Drive. He advised residents that the lights were button activated and requested that the crosswalk improvements be utilized to ensure safe crossing.

MANITOBA HOCKEY HALL OF FAME RECOGNITIONS

---

Mayor Fawcett announced that 1956/57 Brandon Regals and the 1959/60 to 1963/64 Brandon Wheat Kings were to be recognized at the Manitoba Hockey Hall of Fame Heritage Day Luncheon held December 20, 2023 and congratulated members of the teams receiving honours.

SNOW ANGELS SIDEWALK CLEARANCE

---

Councillor Desjarlais reminded residents that following changes to the Community Standards By-law there were requirements for homes and businesses to clear adjacent sidewalks of ice and snow. He noted that the Snow Angels program was open for volunteers and those in need of assistance in clearing snow from sidewalks.

GENERAL BUSINESS:

(A) 2024 FEE SCHEDULE UPDATE

---

Considered was a report from the Finance Department dated November 28, 2023 with respect to the above.

Tame-Parker

611 That effective January 1, 2024 FEESCHREG-004, being a schedule of fees for services, activities or things provided by the City of Brandon for the year 2024, shall replace FEESCHREG-003. CARRIED.

(B) 2024 INTERIM OPERATING BUDGET

---

City Council considered a report from the Finance Department dated December 8, 2023 with respect to the above.

Luebke-Parker

612 That pursuant to Section 163 of The Municipal Act, the following interim operating budget to provide for City of Brandon expenditures, revenues and transfers for the year 2024 be adopted:

General Fund Expenditures	\$105,541,319
General Fund Revenues & Transfers	\$105,541,319
Utility Fund Expenditures	\$28,451,882
Utility Fund Revenues & Transfers	\$28,451,882 CARRIED.

(C) 2024 CITY OF BRANDON BORROWING AUTHORIZATION

---

City Council received a report from the Finance Department dated December 8, 2023 with respect to the above.

Luebke-Splett

613 That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$15,350,000 be authorized;

And further, that these funds only be used for general operating expenses in the 2024 fiscal year and the sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(D) 2022 UTILITY DEFICIT APPLICATION

---

Submitted for consideration was a report from the Finance Department dated December 11, 2023 with respect to the above.

Splett-Cullen

614 That the City of Brandon submit to the Public Utility Board of Manitoba an application for the 2022 Utility Operating Deficit of \$1,387,450;

And that the proposed method of recovery for the deficit be a rate rider of \$0.033/cubic meter of water consumption for the period of six and one-half (6.5) years, effective April 1, 2024. CARRIED.

(E) 2024 CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM AND ARCHIVES INC. BOARD

---

Considered was a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Splett-Karrouze

615 That the following citizens be and are hereby appointed to the Brandon General Museum & Archives Inc. Board with a term of office to commence January 1, 2024 and expire December 31, 2025:

Doug Adams

Barb Andrew

Brent Chamberlain

Lynn Whidden CARRIED.

(F) 2024 CITIZEN APPOINTMENTS TO THE BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

---

City Council considered a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Cameron-Tame

616 That the following citizen appointments be and are hereby made to the Brandon Municipal Heritage Advisory Committee, with terms of office beginning January 1, 2024 and expiring December 31, 2025:

Reg Hildebrand

Gerald Korzeniowski

Andrew Lepp

Garry Miller CARRIED.

(G) 2024 CITIZEN APPOINTMENTS TO THE BOARD OF REVISION

---

Submitted for consideration was a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Parker-Splett

617 That the following citizen appointments be and are hereby made to the Board of Revision for a one- year term of office to commence January 1, 2024 and expire December 31, 2024:

Bob Wallis (Chair)

Wally Geiler

Sajjad Rao

Matthew May CARRIED.

(H) 2024 APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

---

Considered was a report from the Legislative Services Department dated December 7, 2023 with respect to the above.

Cullen-Splett

618 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire December 31, 2024:

Deb Arpin - Chair

Councillor Shawn Berry - Vice-Chair CARRIED.

(I) 2023 BRANDON EMERGENCY PLAN ANNUAL REVIEW

---

City Council considered a report from the Emergency Management Department dated December 7, 2023 with respect to the above.

Splett-Tame

619 That the Brandon Emergency Plan dated December 2023 be adopted. CARRIED.

(J) CITY OF BRANDON SUSTAINABLE FUNDING MODEL REPORT

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Cameron-Parker

620 That the report from MNP with respect to the City of Brandon Sustainable Funding Model be received. CARRIED.

(K) COMPLIANCE BY-LAW NO. 7198 - AMENDMENT TO SCHEDULES B & C

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City Council considered a report from the Legislative Services Department dated December 8, 2023 with respect to the above.

Luebke-Berry

621 That the amendments to the Compliance By-law No. 7198 Schedules B & C to add ticket codes and fine amounts be approved. CARRIED.

(L) QUOTATION - SUPPLY OF FORD POLICE RESPONDER TRUCKS

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City Council considered a report dated December 11, 2023 from the Transportation Services Department with respect to the above.

Berry-Cullen

622 That the bid from Kelleher Ford Sales for three (3) Police Responder trucks as per tender and specifications for a total price of \$225,069.16 be accepted.

And further, that the additional funding requirements of \$66,669.15 for upfitting these vehicles be approved with funds being expended from the Police Vehicle Reserve. CARRIED.

(M) SOUTHWEST LIFT STATION PHASE 2 DEBENTURE

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Berry-Splett

623 That the report from administration regarding funding for the Southwest Lift Station be deferred to the 2024 budget deliberations. CARRIED.

(N) APPLICATION TO SUBDIVIDE - 208 - 26TH STREET

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Cameron-Splett

624 That Council approve the application to subdivide (4500-23-736) 208 26th Street (Lots 15, 16, 17, and Ely 16 feet of Lot 18, Block 66 Plan 15 BLTO) in accordance with the subdivision application map "Attachment B", subject to the owner or successor:

1. Entering into a save harmless agreement prepared by the city stating the city will allow for the continued use of the encroaching service lines. Should the existing services to Lot 2 require renewal and/or replacement, the alignment is to be brought into compliance with the Water and Wastewater By-law eliminating the service encroachment onto Lot 1;
2. Submitting written confirmation to the City of Brandon that arrangements have been made for a plan of survey to the satisfaction of Teranet Manitoba;
3. Submitting written confirmation to the City of Brandon that arrangements have been made for a Statutory Easement Agreement(s) and a Grant of Right of Use Agreement(s) to the satisfaction of Manitoba Hydro and Centra Gas Manitoba Inc. and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision;
4. Providing written confirmation to the City of Brandon that taxes for the property to be subdivided, for the current year plus any penalty, interest and arrears, have been paid in full or arrangements must be made satisfactory to Brandon City Council; and
5. Submitting written confirmation that arrangements have been made for addressing of the lots to the satisfaction of the City of Brandon Real Estate Administration. CARRIED.

(O) ESTABLISHMENT OF A WATER AFFORDABILITY PROGRAM

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City Council considered a report from Councillor Bruce Luebke dated December 13, 2023 with respect to the above.

Luebke-Tame

625 Whereas the Public Utilities Board (PUB) Order No. 119/23 recommended that the City consult with customers, stakeholders, non-profit organizations, and other relevant persons/groups/organizations about creating targeted programs to alleviate the financial hardship faced by the Utility's customers.

These programs could include but are not limited to:

Low-Income Affordability Program



Water Rebate Program

Water Audit Program

High-Efficiency Water Retrofit Program

Water Efficiency for Business

Therefore be it resolved that an Administrative team, led by the City Manager, conduct research and consultations to determine opportunities for a water affordability program;

And further, that a detailed recommendation be made to City Council no later than June 3, 2024;

And that any approved water affordability program be implemented by January 1, 2025  
CARRIED.

BY-LAWS:

NO. 7373 TO AMEND VACANT & DERELICT BUILDING BY-LAW NO. 7007  
2ND & 3RD READINGS

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Considered was a report from the Planning & Buildings Department dated December 7, 2023 with respect to the above.

Desjarlais-Cameron

626 That By-law No. 7373 to amend the Vacant and Derelict Building By-law No. 7007 for the purpose of updating content and improving enforcement of the by-law be given second reading. CARRIED.

Desjarlais-Cullen

627 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7337 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry

Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

NO. 7378 TO AMEND THE SOLID WASTE COLLECTION AND DISPOSAL  
BY-LAW NO. 6965  
2ND & 3RD READINGS

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Submitted for consideration was a report from the Public Works Department dated December 7, 2023 with respect to the above.

Luebke-Splett

628 That By-Law No. 7378 amending the Solid Waste Collection and Disposal By-Law No. 6965 be read for the second time. CARRIED.

Luebke-Splett

629 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7378 third reading.

FOR

AGAINST

Mayor Jeff Fawcett  
Councillor Shawn Berry  
Councillor Shaun Cameron  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Greg Hildebrand  
Councillor Bruce Luebke  
Councillor Glen Parker  
Councillor Jason Splett  
Councillor Tyson Tame

GIVING OF NOTICE:

(A) DISOLUTION OF POVERTY COMMITTEE

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In accordance with Rule 60 of Procedure By-law No. 6334, Councillor Desjarlais gave notice of his intent to introduce at the next regular meeting of Council, a motion with respect to dissolving the Poverty Committee.

ADJOURN:

Berry-Luebke

That the meeting do now adjourn. (8:40 p.m.) CARRIED.

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MAYOR

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CITY CLERK